



**West Travis County Public Utility Agency
Water and Wastewater Utility
Service Extension Request (SER) Form**

**Please Return To:
13215 Bee Cave Parkway, Building B, Suite #110
Austin, TX 78738**

☐ **Water** ☐ **Wastewater** ☐ **Residential Service** ☐ **Commercial Service**

Project Name:				SER #
Site Address:				Zip:
Legal Description	Lot	Block	Subdivision	Sec #
OR	Acres	of the		Survey #
Tax Parcel #				

Name of Owner (Type or Print)	Signature of Owner	Date
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Name of Applicant (Type or Print)	Signature of Applicant	Date
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Unless otherwise indicated, all correspondence shall be to the following (Commercial Service Only):

Project Name		File Number:
Engineer:		
Firm:		
Address:		
Phone #:	Fax #:	Email

Billing Information (**All invoices will be sent to the following**):

Project Name		File Number:
Name of Owner/Developer:		
Firm:		
Address:		
Phone #:	Fax #:	Email

Are you requesting both Water and Wastewater service? Yes ☐ No ☐

If not, please explain why applicable service is not necessary:

Property Description (acres):

Proposed Development Intended Use:

No. of units or square footage (ft²)

A	Single Family Residence, Modular Home, Mobile Home	_____ (number of units)
B	Duplex	_____ (number of units)
C	Triplex, Fourplex	_____ (number of units)
D	Condominium (Less than or equal to 24 units per acre)	_____ (number of units)
E	Condominium (Greater than 24 Units per acre)	_____ (number of units)
F	Apartment	_____ (number of units)
G	Hotel or Motel Room	_____ (number of units)
H	Office	_____ (number of ft ²)
I	Office Warehouse	_____ (number of ft ²)
J	Retail Shopping Center	_____ (number of ft ²)
K	Restaurant, Cafeteria	_____ (number of seats)
L	Hospital	_____ (number of rooms/beds)
M	Assisted Living Center	_____ (number of rooms/beds)
N	Church (Worship only)	_____ (number of seats)
O	Movie Theatre	_____ (number of seats)
P	High School / Middle School	_____ (number of students)
Q	Elementary School	_____ (number of students)
R	Other (Specify)	_____ (number of _____)

Information for the Proposed Service Extension (Commercial Service):

Water Utility Requirements: Peak Hour _____ gpm; Peak Day _____ gpm

Highest (Unsprinkled) Fire Flow Requirement: _____ gpm for _____ at 20 psi

Fire Flow rate (with sprinkler reductions if applicable): _____ gpm; for __ hours at _____ psi minimum residual pressure

Wastewater Utility Capacity Requirements (Peak Wet Weather Flows with Inflow and Infiltration): _____ gpm

* Water Living Unit Equivalents (LUE's): _____

* Wastewater Living Unit Equivalents (LUE's): _____

* Landscape Irrigation Living Unit Equivalents (LUE's): _____

Lowest elevation on the land to be served by the SER: _____ above mean sea level

Provide Location map, Certified Plat, Site Plan, and/or Landscape Irrigation Plan, as applicable.

* Calculated according to the conversion table on the following page.

LUE Conversions by Use:

Residential

One (1) Single-Family Residence, Modular Home, or Mobile Home	1 LUE
One (1) Duplex	2 LUE's
One (1) Triplex, Fourplex, Condominium Unit (6 – 24 Units/Acre)	0.7 LUE's/Unit
One (1) Apartment Unit (24(+) Units/Acre)	0.5 LUE's/Unit
One (1) Hotel or Motel Room	0.5 LUE's/Room

Commercial

Office	1 LUE/3,000 ft ² of floor
Office Warehouse	1 LUE/4,000 ft ² of floor
Retail, Shopping Center	1 LUE/1,660 ft ² of floor
Restaurant, Cafeteria	1 LUE/200 ft ² of floor
Hospital	1 LUE/bed
Rest Home	1 LUE's/2 beds
Church (worship services only)	1 LUE/70 seats
School (includes gym & cafeteria)	1 LUE/13 students
Landscape Irrigation (use attached Water Budget Table for methodology)	1 LUE/900 GPD

***SER Deposit (Commercial Service):**

\$5,000.00 (Minimum or As Required)

*Should depletion of Initial Deposit occur, Supplementary Deposit may be requested from the Applicant to cover Engineering and Legal fees

SER Application Fees:

Non-Refundable Application Fee	\$50 +
LUEs	Base Fee
1-10	\$ 850
11-50	\$ 2,000
51-250	\$ 4,800
251-1,000	\$ 9,500
>1,000	\$19,000