



West Travis County Public Utility Agency

Job Description

Maintenance Technician I

CATEGORY: Hourly

FLSA: Non-Exempt

SUMMARY OF POSITION

- The Maintenance Technician I is responsible for the following: inspecting, maintaining, and replacing various types of equipment (pumps, motors, compressors, HVAC, etc.) to prolong the serviceable life of all equipment.

ORGANIZATIONAL RELATIONSHIPS

- Reports to: Electromechanical Department Supervisor
- Directs: None

DUTIES AND RESPONSIBILITIES

- Inspecting equipment for damage and identify failing designed to wear parts.
- Replace designed to wear parts and lubrication (belts, oils, grease, filters, lamps, etc.)
- Repairs or replaces general facility components as directed.
- Cleans and maintains tools and equipment.
- Maintains weekly log of duties performed and completes work orders in a timely order.
- Cleans shop area as assigned.
- Understand and adheres to all company health and safety procedures as they relate to essential job functions.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

- Capability to effectively communicate within and outside of departmental personnel.
- Willingness to grow within the Water/Wastewater industry.
- Ability to work well with others.
- Previous water or wastewater facility/equipment experience desired.
- Willing to work a 24-hour emergency on call.
- Follows WTCPUA safety policies and procedures.

ACCEPTABLE EXPERIENCE AND TRAINING

- Minimum of High School Diploma or equivalent.
- 0-1-year related experience and/or training or equivalent combination of education and experience.
- A current Texas Driver's License.

