

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY  
NOTICE OF MEETING**

**TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 1:00 p.m. on Wednesday, July 15, 2020. This meeting will be held via conference call in accordance with the Governor’s March 16, 2020 proclamation suspending certain open meetings statutes in response to the current COVID-19 pandemic and statewide disaster declaration. No physical meeting space will be available.

**Members of the public may listen to and participate in the meeting via video conference or conference call. To participate in the meeting, please dial toll-free 877-309-2073, and enter access code 338-047-973 when prompted or join from your computer, tablet or smartphone, <https://global.gotomeeting.com/join/338047973>.**

**If you sign up to speak, to minimize sound distortion for other listeners, we request that you use the provided phone number for the audio portion of the meeting. Alternately, if using your computer’s microphone, please utilize headphones or turn off your speaker while you are speaking.**

**All speakers must send a written request to [jriechers@wtcpua.org](mailto:jriechers@wtcpua.org) 2 hours in advance of the meeting (July 15th by 11:00 A.M.) If you wish to speak during the meeting, please provide your name, phone number, and the agenda item(s) you wish to comment on.**

Members of the public who wish to submit their written comments on a listed agenda item can submit their comments by emailing [jriechers@wtcpua.org](mailto:jriechers@wtcpua.org). Comments must be received by 11:00 A.M. on July 15th.

The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

*Public comments will be accepted only during designated portions of the Board meeting.  
Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.*

- I. CALL TO ORDER**
- II. ESTABLISH QUORUM**
- III. PUBLIC COMMENT**

**IV. CONSENT AGENDA (J. Riechers)**

- A. Approve minutes of June 18, 2020 regular Board Meeting.**
- B. Approve payment of invoices.**
- C. Approve Quarterly Investment Report for period ending 6/30/2020.**
- D. Approve Contractor Pay Requests including:**
  - 1. Cash Construction Company, Inc., Pay Application No. 8, \$ 558,720.90 Raw Water Line No. 2 CIP Project**
- E. Approve Utility Conveyance Agreements to convey facilities to WTCPUA from the following:**
  - 1. Hillside at Spanish Oaks**
  - 2. Highpointe Phase 1, Sect. 3-B**
- F. Approve Developer Reimbursement to:**
  - 1. CCNG (Synchro Realty, LLC) for Spanish Oaks Section XI, \$272,544.91.**
- G. Approve Debt Service Payments to:**
  - 1. BOK Financial, Revenue and Refunding Bonds, Series 2013, \$3,166,937.50**
  - 2. BOK Financial, Revenue Bonds, Series 2015, \$1,113,831.25**
  - 3. BOK Financial, Revenue and Refunding Bonds, Series 2017, \$3,394,125.00**
  - 4. BOK Financial, Revenue Bonds, Series 2019 \$612,825.00**

**V. OLD BUSINESS**

- A. Discuss, consider and take action regarding pending and/or anticipated litigation, including (S. Albright/D. Klein):**
  - 1. John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-18-001654.*
  - 2. John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, No. 03-18-00668-CV in the Court of Appeals for the Third District of Texas at Austin.*
  - 3. John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, Civil Action No. 1:19-CV-00260 in the United States District Court for the Western District of Texas, Austin Division.*

4. *Masonwood HP, Ltd v. West Travis County Public Utility Agency, in the 345<sup>th</sup> Judicial District Court, Travis County, Texas; Cause No. D-1-GN-20-002238.*
5. *Weekley Homes LLP v. West Travis County Public Utility Agency, in the 200<sup>th</sup> Judicial District Court, Travis County, Texas; Cause No. D-1-GN-20-002291.*  
(These items under V.A may be taken into Executive Session under the consultation with attorney exception).

**B. Discuss, consider and take action on SER request from Masonwood Development for Provence, Phase 2 on Hamilton Pool Road.**

*(This item may be taken into Executive Session under the consultation with attorney exception).*

**C. Discuss, consider and take action on SER request from Hamilton Retail Center on Hamilton Pool Road.**

*(This item may be taken into Executive Session under the consultation with attorney exception).*

**D. Discuss, consider and take action on Resolution to Indemnify Directors and Employees (S. Roberts).**

*(This item may be taken into Executive Session under the consultation with attorney exception).*

## **VI. NEW BUSINESS**

**A. Discuss, consider, and take action regarding the sale of reclaimed water to CCNG Golf (D. Klein).**

*(This item may be taken into Executive Session under the consultation with attorney exception).*

**B. Discuss, consider and take action on Service Extension Request for 17507 Hamilton Pool Road, 14 Water LUEs (J. Riechers).**

**C. Discuss, consider, and take action to approve the Conveyance and Clarification Agreement between the PUA and Cassandra Interests, Ltd. (D. Klein).**

**D. Discuss, consider, and take action on General Manager contract and compensation (S. Roberts).**

*(This item may be taken into Executive Session under the consultation with attorney and personnel exception).*


## **VII. STAFF REPORTS**

**A. General Manager's Report (J. Riechers).**

- B. Controller’s Report (J. Smith):**
- C. Engineer’s Report (D. Lozano) including:**
  - 1. Capital Improvements Plan Update.**
- D. Operations Report**
- E. Customer Service Report**

**VIII. ADJOURNMENT**

Dated: July 10, 2020

  
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 Jennifer Riechers  
 WTCPUA General Manager

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The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Jennifer Riechers, General Manager at (512) 263-0100 for information.

## **IV. CONSENT AGENDA**

# **ITEM A**

**MINUTES OF MEETING OF  
THE BOARD OF DIRECTORS OF THE  
WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY**

June 18, 2020

**The June 18, 2020 Board of Directors meeting was held at 10:00 a.m. on Thursday, June 18, 2020 at Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas with limited attendance and via conference call in accordance with the Governor's March 16, 2020 proclamation suspending certain open meetings statutes in response to the current COVID-19 pandemic and statewide disaster declaration. In person attendance was limited to 50 percent (50%) of the total listed occupancy of the room capacity. In lieu of attending the meeting in person, the public was provided a toll-free number to call in and participate in the meeting.**

**Present:**

Scott Roberts, President  
Walt Smith, Secretary  
Jason Bethke, Director  
Jack Creveling, Director  
Clint Garza, Ex Officio

**Staff and Consultants:**

Jennifer Riechers, Agency General Manager  
Jennifer Smith, Agency Controller  
Eric Morgan, Agency Operations Manager  
Keli Kirkley, Agency Accountant  
Reuben Ramirez, Agency Engineer Technician  
Stefanie Albright, (Lloyd Gosselink Rochelle & Townsend, P.C.), Agency General Counsel  
David Klein, (Lloyd Gosselink Rochelle & Townsend, P.C.), Agency General Counsel  
Dennis Lozano, (Murfee Engineering Company, Inc.), District Engineer

**I. CALL TO ORDER**

Director Roberts called the meeting to order at 10:02 a.m.

**II. ESTABLISH QUORUM**

A quorum was established with the above-referenced Directors, staff, and consultants present in-person and remotely.

**III. PUBLIC COMMENT**

No public comment on non-agenda items was presented.

#### **IV. CONSENT AGENDA**

- A. Approve minutes of May 21, 2020 regular Board Meeting.**
- B. Approve payment of invoices.**
- C. Approve Contractor Pay Requests including:**
  - 1. Cash Construction Company, Inc., Pay Application No. 7, \$463,930.65 Raw Water Line No. 2 CIP Project**
  - 2. DN Tanks, Inc., Pay Application No. 8 & Final, \$67,492.20 West Bee Cave Pump Station GST No. 2 CIP Project**
- D. Approve Utility Conveyance Agreements to convey facilities to the WTCPUA from the following:**
  - 1. Signal Hill Commercial Development**
  - 2. Bee Cave Professional Park**
  - 3. Park at Bee Cave, Phase 5**
- E. Consider Service Extension Requests (SER) for:**
  - 1. Morgan Tract**
- F. Consider Non-Standard Service Agreements (NSSA) for:**
  - 2. Morgan Tract**
- G. Approve 6<sup>th</sup> Amendment to the City of Dripping Springs Water Services Agreement to increase the number of years allowed for irrigation with potable water.**
- H. Approve Developer Reimbursement in the amount of \$27,966 payable to International Bank of Commerce on behalf of HM HighPointe Development, Inc. for Highpointe Phase 2, Section 2B.**

**MOTION:** A motion was made by Director Creveling to approve the Consent Agenda items A-H, provided as **Exhibits A-H**. The motion was seconded by Director Smith.

The vote was taken with the following result:

Voting Aye: Directors Roberts, Smith, Bethke, and Creveling  
Voting Nay: None  
Abstained: None  
Absent: None



## V. OLD BUSINESS

At 11:20 a.m., Director Roberts announced that the Board would convene in executive session to consult with its attorney pursuant to Texas Government Code § 551.071 regarding Items V.A-B, and VI.A, F, H, I, J, and O; pursuant to Texas Government Code § 551.074 to discuss personnel matters on Item VI.I; pursuant to Texas Government Code § 551.072 to discuss real and personal property on Item VI.O.

At 12:56 p.m., Director Roberts announced that the Board would reconvene in open session and that no action had been taken in executive session.

### A. Discuss, consider and take action regarding pending and/or anticipated litigation, including:

1. *John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-18-001654.*
2. *John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, No. 03-18-00668-CV in the Court of Appeals for the Third District of Texas at Austin.*
3. *John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency, Civil Action No. 1:19-CV-00260 in the United States District Court for the Western District of Texas, Austin Division.*
4. *Masonwood HP, Ltd v. West Travis County Public Utility Agency, in the 345<sup>th</sup> Judicial District Court, Travis County, Texas; Cause No. D-1-GN-20-002238.*
5. *Weekley Homes LLP v. West Travis County Public Utility Agency, in the 200<sup>th</sup> Judicial District Court, Travis County, Texas; Cause No. D-1-GN-20-002291.*

This item was discussed in executive session.

### B. Discuss, consider and take action regarding Hays WCID 1 Wholesale Contract audit response letter.

This item was discussed in executive session.

## VI. NEW BUSINESS

### A. Discuss, consider and take action on proposal from Headwaters MUD for amendment to wholesale water contract.

This item was discussed in executive session.

Ms. Riechers presented this item. Headwaters MUD is presenting the idea of amending the wholesale contract with the PUA to encourage effluent irrigation within their district. Their idea is to escrow the connection fees that they pay to connect, and they hold those funds and if they can connect to an effluent system that would take them off of the PUA's irrigation demand. Ms.

Riechers stated that the Headwaters representatives contend that this proposal would benefit the PUA because it would result in less irrigation demand.

Director Roberts asked if Headwaters MUD was supposed to disconnect from their treatment plants and connect to the City of Dripping Springs treatment plant.

Director Roberts stated the Board wants the PUA to refer this to the City of Dripping Springs and to bring back their comments.

**B. Discuss, consider and take action on approving a resolution requesting the Paying Agent to redeem the \$19,730,000 Series 2015 outstanding bonds when callable.**

Ms. Smith presented this item, provided as **Exhibit I**. She referenced a handout, provided as **Exhibit J**, regarding proposed debt retirements through 2024. She detailed the applicable funds referenced in the handouts. Ms. Smith laid out the financial plan for retiring debt and managing accounts. She referenced a report from the financial advisor, and stated that approval of the resolution would equate to a real time saving of over \$9,000,000.00.

In response to a question from Director Bethke, Ms. Smith stated that assumptions are based on growth anticipated and anticipated rates, using conservative estimates.

Director Creveling asked what balances remained in debt, to which Ms. Smith stated approximately \$207,000,000.00 in principal before this proposal, with the latest maturity date being 2049.

**MOTION:** A motion was made by Director Smith to approve a resolution requesting the Paying Agent to redeem the \$19,730,000 Series 2015 outstanding bonds when callable. The motion was seconded by Director Roberts.

The vote was taken with the following result:

Voting Aye: Directors Roberts, Smith, Bethke, and Creveling  
Voting Nay: None  
Abstained: None  
Absent: None

**C. Discuss, consider and take action on Audit Engagement Letter from Maxwell, Locke and Ritter for FYE 2020.**

Ms. Smith presented this item, provided as **Exhibit K**, she stated that this is the same letter with a slight price increase relating to the billing software changes and recommended approval.

**MOTION:** A motion was made by Director Robert to approve an audit engagement letter from Maxwell, Locke and Ritter for FYE 2020. The motion was seconded by Director Creveling.

The vote was taken with the following result:

Voting Aye: Directors Roberts, Smith, Bethke, and Creveling  
Voting Nay: None  
Abstained: None  
Absent: None

**D. Discuss, consider and take action on SER request from Masonwood Development for Provence, Phase 2 on Hamilton Pool Road.**

Mr. Gene Lowenthal addressed the Board, stating that he lives on Crumley Ranch Road and is a member of Hamilton Pool Road Matters (“HPRM”). He stated that the Provence development is required to meet TCEQ Optional Enhanced Measures (“OEMs”) and to meet impervious cover requirements. He stated that a contract is a contract, and the developer agreed to impervious cover limitations. Mr. Lowenthal referred to a handout, provided as **Exhibit L**, that is pulled from the executed NSSA showing how impervious cover would be met. He stated that the assumed impervious cover on small lots is just 2,500 square feet. He followed that in Provence Section 1, you will see sidewalks and larger footprints greater than 2,500 square feet. He stated that this suggests that the development is exceeding 20% impervious cover. In response to OEM compliance, Mr. Lowenthal stated that the developer should have used 3,500 square feet as an assumption. Mr. Lowenthal stated that Provence is not compliant with OEMs, and asked why the PUA is considering a new contract with a developer who is not in compliance with its current contract. He asked that the PUA please reject the request and ensure that the developer is in compliance with the current NSSA.

Mr. Jim Koerner addressed the Board as a PUA customer and on behalf of HPRM. HPRM has been consistently opposed to the Provence Development and the SER currently before the Board. He stated that he understands the difficulties in managing water capacity, and flagged that Provence is not in the PUA’s CCN so there is no requirement to provide service. He stated that in September 2012, a letter was sent to the PUA suggesting that an LCRA agreement entitled Mr. Hatchett to an unlimited amount of LUEs for this project. Mr. Koerner stated Mr. Hatchett was not entitled to an unlimited amount of LUEs, and in fact, his agreement had already expired. Mr. Koerner followed that in 2013, Provence submitted an SER for 1,837 LUEs, and the PUA issued a service availability letter with the following conditions: (1) this was not a firm commitment of capacity as studies needed to be concluded, although Mr. Meredith took this as a firm commitment to the Provence Master Planned Community of Travis County; (2) Masonwood must conform to PUA rules and regulations “as may be amended from time to time”; (3) no requirement to upgrade existing Hamilton Pool Road Waterline service to develop the subdivision. He stated that the NSSA required that Masonwood HP comply with amended PUA policies. Mr. Koerner detailed additional history relating to the development and the agreement to serve 700 LUEs in 2015. He stated as a condition of this NSSA, the developer agreed to certain facilities being constructed by the developer and compliance with OEMs as well as complying with 20% impervious cover. He stated that the developer has filed litigation against the PUA challenging the compliance with OEMs and impervious cover, and stating that the PUA is required to provide service. He stated

that HPRM will always oppose this development, and encouraged new Board members to review the history and deny this request.

Bill McLean addressed the Board on behalf of the applicant asking that the item be postponed, and stated that the developer will provide the new Board with its position on OEMs and impervious cover in writing. He asked that this item be postponed due to this SER including a number of LUEs for a new LTISD school campus which is lower than what they need for the school. He also stated that there has been no direction from PUA staff regarding the SER. He asked that before the Board take action on the item, that if the direction is for staff to review the SER the developer is agreeable, but that they do not want any decision for approval or denial at this time.

Director Roberts asked Mr. McLean why he wouldn't want the Board to approve it, to which Mr. McLean said he didn't know how that would be done without technical feedback on the item.

Ms. Carmeline Cherba, who lives on Flagler Drive next addressed the Board. She stated that she is concerned about the water availability of the system, and the potential for a future drought with additional development on the system. She stated that she wanted to know what the plan would be for the PUA to address drought conditions, and there is currently not enough water on Hamilton Pool Road. She stated that another drought would be problematic, and asked that the Board put current customers ahead of this builder. Ms. Cherba asked that the SER be denied.

Mr. Bethke asked how this came to be an agenda item. Ms. Riechers stated that the service and development policies state that any SER over 10 LUEs has to be considered by the Board.

Director Roberts asked how impervious cover is confirmed, to which Mr. Lozano stated that there is third-party review to look at plans and post-construction inspection to confirm. He stated this process is developing for several developments that are in process. Mr. Roberts asked if impervious cover credit is given for rainwater capture, to which Mr. Lozano stated that it's possible and that currently the PUA doesn't have a policy for such credit. Director Roberts stated that the City of Dripping Springs has a policy about rainwater capture, and that this could address future drought concerns. Director Roberts asked if there was any available capacity in the Hamilton Pool Road Waterline, to which Mr. Lozano stated that there was not. Director Roberts stated that he is recommending deferring the item to honor the developer's request.

**MOTION:** A motion was made by Director Creveling to postpone taking action on SER request from Masonwood Development for Provence, Phase 2 on Hamilton Pool Road as well as the SER for Hamilton Retail Center until the July board meeting. The motion was seconded by Director Roberts.

The vote was taken with the following result:

Voting Aye: Directors Roberts, Smith, Bethke, and Creveling  
Voting Nay: None  
Abstained: None  
Absent: None

**E. Discuss, consider and take action on SER request from Hamilton Retail Center on Hamilton Pool Road.**

This item was discussed with item VI. D.

**F. Discuss, consider and take action on Resolution to Indemnify Directors.**

This item was discussed in executive session.

Director Roberts stated that the PUA needs to bring this item back with a new resolution that speaks to negligent acts of Directors, with a cap to the limit of liability, and that is similar to the City of Bee Caves charter language.

**G. Discuss, consider, and take action regarding comprehensive plan to serve the 290 System.**

Director Roberts stated that the 290 system is experiencing growth, and that there is no plan regarding handling growth as the DSWSC and CODS has not detailed what capacity is needed. He asked for authorization from the Board to call a meeting with these entities to develop a plan, and that the meeting include staff and Director Smith. Director Smith asked that the school district also be involved in the meeting as they have demographic numbers.

The Board authorized moving forward with such a meeting.

**H. Discuss, consider, and take action regarding PUA policy regarding new wholesale customers.**

This item was discussed in executive session.

Director Roberts stated the Board would like the PUA to bring back a resolution for the Board to consider that would allow wholesale customers if it is in the best interest of the PUA.

**I. Discuss, consider, and take action on 6-month review of General Manager performance.**

This item was discussed in executive session.

Mr. Bill Goodwin, former Director of the PUA, stated he was involved in the hiring committee to negotiate a deal with Ms. Riechers to become General Manager. Mr. Goodwin stated that everything that the Board has seen since they hired Ms. Riechers has been nothing but positive. The history of the PUA was very up and down with staff and personnel throughout the years, and he now sees there is finally a staff that is all working together without issue. Mr. Goodwin believes this is all from Ms. Riechers.

Director Roberts stated the Board shares the same opinion of Mr. Goodwin.

Directors Roberts instructed staff to bring back this item for the next agenda so they can take formal action in regard to her contract.

**J. Discuss, consider and take action on the WTCPUA Finance Committee.**

This item was discussed in executive session.

Director Roberts stated the Board no longer has a Finance Committee. He then asked for volunteers and Director Creveling volunteered after discussing the duties of the committee.

Director Roberts stated he would like to appoint Mr. Don Walden as part of the Finance Committee. Ms. Albright flagged the Roles and Responsibilities of the Finance Committee in the packet, provided as **Exhibit M** that had been prepared by staff to give direction to the Committee.

**MOTION:** A motion was made by Director Roberts to approve to appoint Director Creveling and Don Walden to the Finance Committee, and incorporate the Committee Roles and Responsibilities in the packet. The motion was seconded by Director Bethke.

The vote was taken with the following result:

Voting Aye: Directors Roberts, Smith, Bethke, and Creveling  
Voting Nay: None  
Abstained: None  
Absent: None

**K. Discuss, consider and take action on Supplemental Services Proposal from CP&Y for revised scope of work on the Uplands WTP Trident Building Rehabilitation Project.**

Ms. Riechers stated that the proposal is in the packet, provided as **Exhibit N**.

**MOTION:** A motion was made by Director Roberts to approve the Supplemental Services Proposal from CP&Y for revised scope of work on the Uplands WTP Trident Building Rehabilitation Project. The motion was seconded by Director Creveling.

The vote was taken with the following result:

Voting Aye: Directors Roberts, Smith, Bethke, and Creveling  
Voting Nay: None  
Abstained: None  
Absent: None

**L. Discuss, consider and take action on Remote Work Schedule for PUA staff related to the COVID-19 pandemic.**

Ms. Riechers stated that they have been extending the schedule in work from home, and that staff is concerned regarding Travis County numbers. She stated that Travis County's order was extended and that she is eager to have staff back but understands staff concerns relating to the pandemic. She stated that other utilities have not had staff back fully yet. She stated they are working to get their phone system transferred so they can answer calls from home, which is very important. Ms. Riechers stated if they can get that done, she will be much more comfortable with a remote work schedule.

Director Roberts asked what the liability situation would be if they should do something not in accordance with the Travis County orders? Ms. Albright stated this is a new situation and we don't yet know what the liability could be. She stated that for some entities there could be a potential liability risk because Travis County is giving an order saying that there is risk, however, the Governor's orders supersede any Travis County orders that conflict with the statewide proclamations. Ms. Albright also reiterated that the PUA provides essential services under the state and local declarations and is exempt from many of the requirements.

Director Smith stated that the number one issue is ensuring that there is customer service, and stated at the County, those working remotely are ensuring that customer service needs are met.

Ms. Riechers stated that she preferred calls be answered with the billing transition, and that staff was working on this capability remotely.

Director Bethke stated that his concern is the billing transition and heightened customer service, and that if it is necessary to have employees in the office, then the PUA should consider doing so. Ms. Riechers stated that they are looking at putting processes in place to ensure safety of the employees.

In response to discussion by the Board, Director Smith stated that there are concerns with requiring COVID testing of staff, and that the CDC recommends testing only upon certain criteria. Director Roberts asked what would happen if an employee tested positive for COVID-19, to which Ms. Riechers stated that person would be quarantined for 14 days and that she would seek guidance on how to address impacted staff.

Director Roberts stated that the consensus of the Board is to request employees come back to working in the office, and directed that staff set up safety measures, including screening and temperature checks. Director Roberts stressed that the safety of employees is the main focus and directed Ms. Riechers to do whatever is necessary to accomplish that.

Mr. Garza asked Ms. Riechers about customer service, and stated that there are some essential and non-essential staff, and asked who would be asked to come back. Ms. Riechers stated that her recommendation is that all administrative staff be brought back and continue to stagger schedules for operations staff. She stated that most administrative staff (7-8 people) have offices where exposure can be limited, and that there are precautions that will be taken for common areas.

**M. Discuss, consider and take action on a proposal from Murfee Engineering Company, Inc. for the Water Distribution System Model Update and Calibration CIP Project.**

Mr. Lozano addressed the Board on this item, provided as **Exhibit O**. He stated that this item relates to updating the water distribution model, and that staff is still looking at the model prepared by LCRA. He stated that they are proposing rebuilding the model across the system to ensure that all facilities are tracked and organized consistent with the planning tools used by the PUA. He stated that next year it is likely that a new CIP process will be proposed and that this model would assist with these efforts. He stated that there are no concerns with the results, but that it is cumbersome to use with the current model. He stated this is a CIP project that has been planned on.

Director Bethke confirmed that the PUA would own the model. Director Roberts discussed the functionality of the model. Director Smith asked if the new model would be one that is easily updated, to which Mr. Lozano confirmed that the old information would be utilized, but rebuilt to be compatible with other planning tools and easily updated.

**MOTION:** A motion was made by Director Roberts to approve the proposal from Murfee Engineering Company, Inc. for the Water Distribution System Model Update and Calibration CIP Project. The motion was seconded by Director Creveling.

The vote was taken with the following result:

Voting Aye: Directors Roberts, Smith, Bethke, and Creveling  
Voting Nay: None  
Abstained: None  
Absent: None

**N. Discuss, consider and take action on a proposal from Murfee Engineering Company, Inc. for the RWL2 Chlorine Injection Improvements CIP Project.**

Mr. Lozano presented on this item, provided as **Exhibit P**. He stated that this is related to Raw Waterline No. 2 and is a planned project. He stated this involves updating disinfection to take the second waterline into account, and adding facilities to do so. He stated that it didn't make sense for this small line work to be completed by the larger pipeline contractor. This proposal is for design and monitoring.

Director Bethke asked what type of chlorine is used, to which Mr. Lozano stated free chlorine, and that there are many requirements in place due to safety in utilizing this chlorine and mitigating risks. Director Bethke asked if there were other alternatives, to which Mr. Lozano stated that free chlorine is the most common disinfectant used by utilities. He stated that all disinfectants have some safety risks, and that free chlorine is well known. Mr. Lozano stated that he would follow the direction of the Board, but didn't recommend changing the use of free chlorine based on the PUA's impeccable safety record relating to chlorine. In response to a question from Director



Bethke, Mr. Lozano stated that there is no new chlorine injection facility being planned. Rather this project expands existing disinfecting facilities at their current location.

Director Roberts asked if it made sense to disinfect at the raw water facility, to which Mr. Lozano stated that there is not a need to do so and it would be difficult to get materials to the raw water intake. Director Roberts asked if there were homes identified that could be at risk in the case of a release, to which Mr. Lozano stated that houses are identified as a part of the risk management planning process. Director Roberts asked that there be a notification system explored to notify these homes at risk. Ms. Riechers stated that the new billing system could accomplish this.

**MOTION:** A motion was made by Director Roberts to approve the proposal from Murfee Engineering Company, Inc. for the Raw Waterline No. 2 Chlorine Injection Improvements CIP Project in an amount not to exceed \$143,885.00, with the condition of getting the addresses of customers who could be at risk in the case of a release. The motion was seconded by Director Smith.

The vote was taken with the following result:

Voting Aye: Directors Roberts, Smith, Bethke, and Creveling  
Voting Nay: None  
Abstained: None  
Absent: None

- O. Discuss, consider, and take action on Request by the WTCPUA to the Participating Entities to Use Eminent Domain Authority, including:**
- 1. Previously approved Resolution by the WTCPUA to the Participating Entities to Use Eminent Domain Authority and Memorandum of Understanding regarding same; and**
  - 2. Resolution Regarding Request by the WTCPUA to the City of Bee Cave to use Eminent Domain Authority for easement rights.**

This item was discussed in executive session.

S. Albright presented this item stating that it related to previous action to request assistance from the participating entities where needed to pursue eminent domain for PUA facilities. She stated this is also more specifically a request to the City of Bee Cave for such assistance for a particular piece of property. Ms. Albright stated that these resolutions allow for the PUA to request eminent domain assistance, but each Participating Entity has the discretion to approve or deny the request.

**MOTION:** A motion was made by Director Smith to authorize sending the request to the City of Bee Cave to utilize eminent domain to acquire easement rights, and to send to all the Participating Entities the resolutions requesting eminent domain assistance where necessary. The motion was seconded by Director Roberts.

The vote was taken with the following result:

Voting Aye: Directors Roberts, Smith, Bethke, and Creveling  
Voting Nay: None  
Abstained: None  
Absent: None

## **VII. STAFF REPORTS**

### **A. General Manager's Report.**

Ms. Riechers presented this report, provided as **Exhibit Q**. She stated that this week there has been high usage and one pump down at the raw water intake, and that operations staff is looking at ways to address meeting demand. She stated this is not an operations issue - it's a facilities issue because of the pump that is down.

Director Smith asked if there is a concern that the use could reach a point of concern prior to the next meeting. Ms. Riechers stated that it is possible, and she wanted to make sure the Board was aware in case future measures are needed.

The Board authorized Ms. Riechers to implement additional water restrictions if needed ahead of the next Board meeting.

### **B. Controller's Report, including:**

Ms. Smith presented this report, provided as **Exhibit R**. She stated that the PUA has a current \$1.6 million in surplus and that the budget is tracking favorably for revenues and expenditures.

She stated that expenditures are tracking below expenses for last year and planned expenses for the current year.

Director Roberts asked about the expenditures and revenue, and asked about the monthly surplus of 25%. Ms. Smith stated that these surplus funds are planned for other uses, such as early debt retirement.

### **C. Engineer's Report including: 1. Capital Improvements Plan Update.**

Mr. Lozano presented this item, provided as **Exhibit S**. He stated that the Galleria Oaks pressure problems have been resolved. He stated that there is a long-term strategy to extend the lines so as to not rely on booster pumps.

### **D. Operations Report**

This item was provided as **Exhibit T**.

**E. Customer Service Report**

This item was provided as Exhibit U.

**VIII. ADJOURNMENT**

**MOTION:** A motion was made by Director Roberts to adjourn the meeting. The motion was seconded by Director Creveling.

The vote was taken with the following result:

Voting Aye: Directors Roberts, Smith, Creveling and Bethke  
Voting Nay: None  
Abstained: None  
Absent: None

The meeting adjourned at 1:15 p.m.

PASSED AND APPROVED this \_\_\_\_ day of July, 2020.

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Scott Roberts, President  
Board of Directors

ATTEST:

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Walt Smith, Secretary/Treasurer  
Board of Directors

## **ITEM B**



West Travis County Public Utility Agency

# Check Report

By Check Number

Date Range: 06/01/2020 - 06/30/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP Bank-AP Bank</b>						
00330	Cash Construction Company, Inc.	06/29/2020	EFT	0.00	463,930.65	4
<a href="#">Pay App #7</a>	Invoice	06/18/2020	30" Raw Water Transmission Main No. 2 -	0.00	463,930.65	
00825	Hill Country Texas Galleria, LLC	06/10/2020	Regular	0.00	-17,554.39	129
00013	Absolute Propane	06/05/2020	Regular	0.00	469.06	131
<a href="#">400020</a>	Invoice	04/20/2020	Fuel for Forklift- 4725 Snake Eagle Cove	0.00	469.06	
00105	ARC Document Solutions	06/05/2020	Regular	0.00	476.96	134
<a href="#">07-551801</a>	Invoice	05/19/2020	Board Packet Printing - May 2020	0.00	476.96	
00130	AT&T Mobility-CC	06/05/2020	Regular	0.00	855.00	136
<a href="#">YRB042020</a>	Invoice	05/24/2020	Service 4/19/2020 - 5/18/2020	0.00	855.00	
00153	AVR Inc.	06/05/2020	Regular	0.00	7,129.48	137
<a href="#">012147</a>	Invoice	05/22/2020	Monthly Billing - 290-HPR - April 2020	0.00	2,509.21	
<a href="#">012148</a>	Invoice	05/22/2020	Monthly Billing - BC South - April 2020	0.00	1,728.22	
<a href="#">012149</a>	Invoice	05/22/2020	Monthly Billing - BC - May 2020	0.00	2,695.76	
<a href="#">012150</a>	Invoice	05/22/2020	Monthly Billing - Homestead-Meadow - M	0.00	196.29	
00260	BrickHouse Security	06/05/2020	Regular	0.00	455.81	141
<a href="#">978687</a>	Invoice	05/24/2020	Service 5/24/2020 - 6/24/2020	0.00	455.81	
00416	City of Austin	06/05/2020	Regular	0.00	218.40	149
<a href="#">040463262417</a>	Invoice	05/29/2020	Utility Expense	0.00	218.40	
00447	Core & Main LP	06/05/2020	Regular	0.00	2,154.41	151
<a href="#">M393601</a>	Invoice	05/22/2020	Stock Supplies	0.00	2,154.41	
00479	D.A.D.'s Lawn Services, LLC	06/05/2020	Regular	0.00	5,820.00	153
<a href="#">20200356</a>	Invoice	04/13/2020	Monthly Ground Maintenance - April 202	0.00	5,820.00	
00572	Discount Tire	06/05/2020	Regular	0.00	123.94	158
<a href="#">2858057</a>	Invoice	05/21/2020	Tire Repair Dump Trailer	0.00	123.94	
00684	Fastest Labs of Central Austin	06/05/2020	Regular	0.00	60.00	160
<a href="#">449</a>	Invoice	05/22/2020	Testing - Braxten McGinn	0.00	60.00	
00725	Generator Field Services LLC	06/05/2020	Regular	0.00	3,007.00	162
<a href="#">GFS7448</a>	Invoice	04/01/2020	PS#7 Troubleshoot	0.00	630.00	
<a href="#">GFS7468</a>	Invoice	04/01/2020	PS#5 Contractor Assistance Needed	0.00	585.00	
<a href="#">GFS7472</a>	Invoice	04/01/2020	LS#17 Coolant Top Off	0.00	105.00	
<a href="#">GFS7533</a>	Invoice	04/01/2020	LS#22 Troubleshoot	0.00	1,687.00	
00784	Half Associates, Inc.	06/05/2020	Regular	0.00	732.50	166
<a href="#">10037978</a>	Invoice	05/26/2020	Provence Ph1 Sec 4A & 4B	0.00	732.50	
00841	Hydro Source Services, Inc	06/05/2020	Regular	0.00	125.00	168
<a href="#">2526</a>	Invoice	05/26/2020	Pump Repair at Spanish Oaks	0.00	125.00	
01434	McCoy's Building Supply	06/05/2020	Regular	0.00	487.05	178
<a href="#">7430050</a>	Invoice	05/12/2020	Stock Supplies	0.00	487.05	
01560	Neltronics	06/05/2020	Regular	0.00	1,050.00	181
<a href="#">20-2039</a>	Invoice	05/10/2020	Service Call 5/4 - 5/7 LS #14	0.00	1,050.00	
02547	Ovivo USA, LLC	06/05/2020	Regular	0.00	396.00	183
<a href="#">8478412</a>	Invoice	04/14/2020	Bohls Barscreen	0.00	396.00	

Check Report

Date Range: 06/01/2020 - 06/30/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01654	PostNet TX144	06/05/2020	Regular	0.00	61.97	186
<a href="#">500074</a>	Invoice	05/20/2020	Notice to TCEQ About Sewer	0.00	29.60	
<a href="#">500332</a>	Invoice	05/26/2020	Ship Seal to Chesterton- EMD Departmen	0.00	32.37	
02037	The Bridge Group	06/05/2020	Regular	0.00	9,590.00	195
<a href="#">2020-0173</a>	Invoice	05/12/2020	Anthem at Ledgestone	0.00	140.00	
<a href="#">2020-0175</a>	Invoice	05/12/2020	Bee Cave Professional Office	0.00	140.00	
<a href="#">2020-0176</a>	Invoice	05/12/2020	Break Water Subdivision	0.00	140.00	
<a href="#">2020-0177</a>	Invoice	05/12/2020	Extra Space Storage	0.00	280.00	
<a href="#">2020-0178</a>	Invoice	05/26/2020	Fitzhugh 10	0.00	210.00	
<a href="#">2020-0179</a>	Invoice	05/12/2020	Highpointe Phase 1, Sec 3B	0.00	980.00	
<a href="#">2020-0180</a>	Invoice	05/12/2020	Hillside at Spanish Oaks	0.00	1,610.00	
<a href="#">2020-0181</a>	Invoice	05/12/2020	Ledgesetone Commercial -290 West	0.00	280.00	
<a href="#">2020-0182</a>	Invoice	05/12/2020	Parten Ranch Phase 1, FH	0.00	630.00	
<a href="#">2020-0183</a>	Invoice	05/12/2020	Provence Phase1, Section 2	0.00	1,120.00	
<a href="#">2020-0184</a>	Invoice	05/12/2020	Sawyer Ranch Phase 1 -290 West	0.00	1,330.00	
<a href="#">2020-0185</a>	Invoice	05/12/2020	Seven Oaks Office Complex	0.00	840.00	
<a href="#">2020-0186</a>	Invoice	05/12/2020	Signal Hill Commercial	0.00	1,890.00	
02585	Trihedral, Inc	06/05/2020	Regular	0.00	1,000.00	198
<a href="#">2694</a>	Invoice	04/22/2020	VT SCADA Training Course - CR	0.00	1,000.00	
02133	Tyler Technologies, Inc	06/05/2020	Regular	0.00	10,718.75	199
<a href="#">025-0296085</a>	Invoice	05/13/2020	Incode Utility CIS & Financials	0.00	5,156.25	
<a href="#">025-295304</a>	Invoice	04/29/2020	Incode Utility CIS & Financials	0.00	5,562.50	
02140	Universal Background Screening	06/05/2020	Regular	0.00	56.94	200
<a href="#">20200401350</a>	Invoice	04/30/2020	Nicholas Vargas - Driving Record	0.00	56.94	
02143	USA BlueBook	06/05/2020	Regular	0.00	280.80	201
<a href="#">239345</a>	Invoice	05/18/2020	Supplies for WW	0.00	280.80	
02174	Waste Management of Texas	06/05/2020	Regular	0.00	917.57	202
<a href="#">0085452-2161-9</a>	Invoice	05/22/2020	Service 6/1/2020 - 6/30/2020	0.00	917.57	
02177	Wastewater Transport Services, LLC	06/05/2020	Regular	0.00	6,593.25	203
<a href="#">11105487</a>	Invoice	05/19/2020	Emergency Service- Manhole Overflow	0.00	675.00	
<a href="#">11105506</a>	Invoice	05/20/2020	Emergency Service	0.00	1,857.00	
<a href="#">11105545</a>	Invoice	05/24/2020	Emergency Sevice- Bohl's WWTP	0.00	1,661.25	
<a href="#">111055565</a>	Invoice	05/26/2020	Lift Station Cleaning - LS #5	0.00	1,080.00	
<a href="#">11105563</a>	Invoice	05/26/2020	Lift Station Cleaning - Lakepointe WWTP	0.00	1,320.00	
00457	CP&Y	06/05/2020	Regular	0.00	76,822.63	207
<a href="#">WTCP200096.00-</a>	Invoice	05/06/2020	WTCP2000096.00-4	0.00	76,822.63	
01310	Lloyd Gosselink Rochelle & Townsend, P.C.	06/05/2020	Regular	0.00	44,127.28	208
<a href="#">97510344</a>	Invoice	05/15/2020	Spanish Oaks	0.00	3,224.31	
<a href="#">97510347</a>	Invoice	05/15/2020	2019 Series Bond Issuance - SW Pkwy Con	0.00	2,930.80	
<a href="#">97510369</a>	Invoice	05/15/2020	General Counsel	0.00	7,500.00	
<a href="#">97510370</a>	Invoice	05/15/2020	General Operations	0.00	1,817.50	
<a href="#">97510371</a>	Invoice	05/15/2020	SER Review - Longeaf Senior Living	0.00	583.38	
<a href="#">97510372</a>	Invoice	05/15/2020	Hatchett Tract	0.00	5,882.00	
<a href="#">97510374</a>	Invoice	05/15/2020	Live Oak Springs NSSA	0.00	397.50	
<a href="#">97510377</a>	Invoice	05/15/2020	Anarene Tract Hill Tract SER	0.00	742.00	
<a href="#">97510378</a>	Invoice	05/15/2020	County Line PS SW Pkwy PS	0.00	477.00	
<a href="#">97510467</a>	Invoice	05/15/2020	General Employment	0.00	883.00	
<a href="#">97510648</a>	Invoice	05/15/2020	Hatchett & JPH Capital Litigation	0.00	17,307.79	
<a href="#">97510650</a>	Invoice	05/15/2020	Litigation Burba Ranch Impact	0.00	2,382.00	
01543	Murfee Engineering Company Inc.	06/05/2020	Regular	0.00	207,053.25	211
<a href="#">42466</a>	Invoice	04/02/2020	SW Pkwy PS GST No. 2	0.00	10,631.25	
<a href="#">42467</a>	Invoice	04/02/2020	County Line 1420 PS Upgrades	0.00	4,463.75	
<a href="#">42602</a>	Invoice	05/07/2020	Double L Ranch SER	0.00	5,477.50	

Check Report

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">42603</a>	Invoice	05/07/2020	TCWCID 18 Interconnect SER Application	0.00	3,076.25	
<a href="#">42604</a>	Invoice	05/07/2020	Borgelt Tract SER	0.00	4,240.00	
<a href="#">42605</a>	Invoice	05/07/2020	The Village at Spanish Oaks Interceptor	0.00	1,000.00	
<a href="#">42606</a>	Invoice	05/07/2020	Beneficial Water Recycling Facility Design	0.00	1,452.50	
<a href="#">42607</a>	Invoice	05/07/2020	SW Pkwy Exp Ground Storage Tank Design	0.00	7,365.79	
<a href="#">42608</a>	Invoice	05/07/2020	Bohls WWTP Exp Design, Approval & Cons	0.00	2,945.00	
<a href="#">42609</a>	Invoice	05/07/2020	RWL #2 - Design, Permi. ng & Const Admi	0.00	3,985.00	
<a href="#">42610</a>	Invoice	05/07/2020	1080 Transmission Main Esmts Design, Ap	0.00	932.50	
<a href="#">42611</a>	Invoice	05/07/2020	Hamilton Pool Road Pump Station Conv. &	0.00	867.50	
<a href="#">42612</a>	Invoice	05/07/2020	Zebra Mussels Control System	0.00	5,451.76	
<a href="#">42613</a>	Invoice	05/07/2020	County Line 1340 PS Design, Approval & C	0.00	22,518.75	
<a href="#">42614</a>	Invoice	05/07/2020	HPRPS Ground Storage Tank #2 Design, A	0.00	3,578.75	
<a href="#">42615</a>	Invoice	05/07/2020	Wastewater Solids Management Master P	0.00	6,477.50	
<a href="#">42616</a>	Invoice	05/07/2020	Hatchett's Lawsuit	0.00	1,175.00	
<a href="#">42618</a>	Invoice	05/07/2020	RM 620 Utility Relocation	0.00	1,350.00	
<a href="#">42619</a>	Invoice	05/07/2020	General Eng Services FYE 9/30/2020	0.00	20,590.00	
<a href="#">42620</a>	Invoice	05/07/2020	Mapping Services FYE 9/30/2020	0.00	9,572.50	
<a href="#">42621</a>	Invoice	05/07/2020	1240 Transmission Main CIP Project	0.00	21,096.75	
<a href="#">42622</a>	Invoice	05/07/2020	Water Treatment Solids Mgmt Master Pla	0.00	4,580.00	
<a href="#">42623</a>	Invoice	05/07/2020	SW Pkwy PS GST No. 2	0.00	15,133.95	
<a href="#">42624</a>	Invoice	05/07/2020	County Line 1420 PS Upgrades	0.00	13,942.50	
<a href="#">42625</a>	Invoice	05/07/2020	West Bee Cave PS Upgrades	0.00	23,516.25	
<a href="#">42626</a>	Invoice	05/07/2020	Fitzhugh Utility Relocation	0.00	11,632.50	
01842	SAMCO Leak Detection Services, Inc.	06/05/2020	Regular	0.00	27,360.00	219
<a href="#">4126A43</a>	Invoice	04/01/2020	Leak Detection Survey @ Seven Oaks & B	0.00	27,360.00	
00245	Brenntag Southwest Inc.	06/11/2020	Regular	0.00	31,616.24	220
<a href="#">BSW210087</a>	Invoice	05/29/2020	Chemicals- WTP	0.00	5,094.33	
<a href="#">BSW211425</a>	Invoice	06/04/2020	Chemicals - Lakepointe WWTP	0.00	551.50	
<a href="#">BSW211426</a>	Invoice	06/04/2020	Chemicals - Bohls WWTP	0.00	551.50	
<a href="#">BSW211427</a>	Invoice	06/04/2020	Chemicals - WTP	0.00	25,418.91	
00416	City of Austin	06/11/2020	Regular	0.00	19,861.67	221
<a href="#">441388816797</a>	Invoice	06/08/2020	Utility Expense	0.00	19,861.67	
00479	D.A.D.'s Lawn Services, LLC	06/11/2020	Regular	0.00	5,820.00	222
<a href="#">20200382</a>	Invoice	06/01/2020	Monthly Ground Maintenance - May 202	0.00	5,820.00	
00636	Elliott Electric Supply, Inc	06/11/2020	Regular	0.00	2,073.92	224
<a href="#">120-76811-06</a>	Credit Memo	04/25/2020	16/2 19/STR Unshielded CM	0.00	-89.00	
<a href="#">120-80203-02</a>	Invoice	06/01/2020	EMD Server Backup	0.00	1,511.68	
<a href="#">120-80203-03</a>	Invoice	06/01/2020	EMD Server Backup	0.00	898.07	
<a href="#">51-86135-03</a>	Invoice	04/01/2020	Contact-AUX Nema 00-2-IEC	0.00	110.00	
<a href="#">Outstanding Cred</a>	Credit Memo	04/01/2020	To record outstanding credit from bill.com	0.00	-356.83	
00686	Ferguson Enterprises, Inc.	06/11/2020	Regular	0.00	16.16	225
<a href="#">8152454</a>	Invoice	05/22/2020	HSP Pump #3	0.00	16.16	
00771	Guardian Industrial Supply LLC	06/11/2020	Regular	0.00	373.40	226
<a href="#">065160</a>	Invoice	05/29/2020	RWI Pump #1	0.00	210.00	
<a href="#">065277</a>	Invoice	06/04/2020	EMS Bohls Generator	0.00	163.40	
00785	Hamilton Electric Works, Inc.	06/11/2020	Regular	0.00	360.00	227
<a href="#">571139</a>	Invoice	05/22/2020	EMD: Lift Station #14	0.00	360.00	
00825	Hill Country Texas Galleria, LLC	06/11/2020	Regular	0.00	17,554.39	228
<a href="#">June 2020</a>	Invoice	06/01/2020	Lease Expense	0.00	16,025.34	
<a href="#">May 2020-1</a>	Invoice	05/01/2020	May 2020 Partial & 2019 Operating Exepn	0.00	1,529.05	
01324	Lower Colorado River Authority	06/11/2020	Regular	0.00	94,151.52	229
<a href="#">00529969-5/20</a>	Invoice	05/29/2020	Purchase Water	0.00	91,158.49	

Check Report

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">00530144-5/20</a>	Invoice	05/29/2020	Purchase Water	0.00	2,993.03	
01434	McCoy's Building Supply	06/11/2020	Regular	0.00	91.22	230
<a href="#">6933625</a>	Invoice	05/28/2020	Stock Supplies	0.00	38.32	
<a href="#">7431635</a>	Invoice	06/03/2020	Stock Supplies	0.00	52.90	
01657	Precision Calibrate Meter Services	06/11/2020	Regular	0.00	450.00	231
<a href="#">1247</a>	Invoice	05/31/2020	Meter Testing	0.00	450.00	
01907	Shows Utilities, Inc.	06/11/2020	Regular	0.00	3,000.00	232
<a href="#">03162020</a>	Invoice	04/01/2020	8805 Jim Davis Place 3" Slick Bore	0.00	3,000.00	
02043	The Reynolds Company	06/11/2020	Regular	0.00	3,120.80	233
<a href="#">20537928-00</a>	Invoice	06/02/2020	Lift Station #14 - Repaired PLC	0.00	3,120.80	
02140	Universal Background Screening	06/11/2020	Regular	0.00	56.94	235
<a href="#">202005013507</a>	Invoice	05/31/2020	MVR/Driving Record - Braxten McGinn	0.00	56.94	
02144	USIC Locating Services, LLC	06/11/2020	Regular	0.00	3,640.84	236
<a href="#">383623</a>	Invoice	05/31/2020	Locating Services 5/1/2020 - 5/31/2020	0.00	3,640.84	
02529	Vision Business Products	06/11/2020	Regular	0.00	10,708.59	237
<a href="#">INV/2020/3071</a>	Invoice	05/28/2020	Replace Battery Backup for WTP Servers	0.00	10,708.59	
02177	Wastewater Transport Services, LLC	06/11/2020	Regular	0.00	51,710.00	238
<a href="#">11105141</a>	Invoice	05/01/2020	Sludge Disposal - WTP	0.00	5,175.00	
<a href="#">11105142</a>	Invoice	05/01/2020	Sludge Disposal - Lakepointe WWTP	0.00	22,980.00	
<a href="#">11105146</a>	Invoice	05/01/2020	Sludge Disposal - Bohls WWTP	0.00	23,555.00	
00102	Aqua-Tech Laboratories, Inc	06/26/2020	Regular	0.00	2,024.00	239
<a href="#">46033</a>	Invoice	06/23/2020	May 2020 Analysis - Bohls WWTP	0.00	976.00	
<a href="#">46035</a>	Invoice	06/23/2020	May 2020 Analysis - Lakepointe WWTP	0.00	1,048.00	
00153	AVR Inc.	06/26/2020	Regular	0.00	4,356.64	241
<a href="#">012733</a>	Invoice	05/31/2020	UReceivables - May 2020	0.00	90.20	
<a href="#">012738</a>	Invoice	06/09/2020	Monthly Utility Billing - 290-HPR - May 20	0.00	2,528.16	
<a href="#">012739</a>	Invoice	06/09/2020	Monthly Utility Billing - BC South - June 2	0.00	1,738.28	
00209	Bill Bailey's Signs Corp.	06/26/2020	Regular	0.00	700.00	242
<a href="#">13697</a>	Invoice	06/02/2020	Stage 2 Watering Restrictions 18"x24"	0.00	700.00	
00219	BLX Group LLC	06/26/2020	Regular	0.00	1,000.00	243
<a href="#">42185029061020</a>	Invoice	06/10/2020	Investment Review - SR 2015	0.00	1,000.00	
00245	Brenntag Southwest Inc.	06/26/2020	Regular	0.00	7,763.00	244
<a href="#">BSW212152</a>	Invoice	06/08/2020	Chemicals - WTP	0.00	3,881.50	
<a href="#">BSW214874</a>	Invoice	06/17/2020	Chemicals - WTP	0.00	3,881.50	
00416	City of Austin	06/26/2020	Regular	0.00	15,250.91	245
<a href="#">718978312840</a>	Invoice	06/15/2020	Utility Expense	0.00	15,250.91	
02586	Computer Solutions	06/26/2020	Regular	0.00	1,324.80	246
<a href="#">405732</a>	Invoice	06/16/2020	Cisco Meraki Enterprise Subscription Lice	0.00	1,324.80	
00447	Core & Main LP	06/26/2020	Regular	0.00	2,888.21	247
<a href="#">M389232</a>	Invoice	05/21/2020	Stock Supplies	0.00	1,491.76	
<a href="#">M475237</a>	Invoice	06/09/2020	Stock Supplies	0.00	1,108.45	
<a href="#">M501389</a>	Invoice	06/12/2020	Lead Repair-Jack Brown Cleaners	0.00	288.00	
00457	CP&Y	06/26/2020	Regular	0.00	67,901.28	248
<a href="#">180007600.25</a>	Invoice	06/08/2020	Uplands WTP Trident/Office Building & Hi	0.00	1,255.00	
<a href="#">WTCP2000096.0</a>	Invoice	04/08/2020	WW Collection Smoke Testing Services	0.00	66,646.28	
00479	D.A.D.'s Lawn Services, LLC	06/26/2020	Regular	0.00	2,940.00	249
<a href="#">20200352</a>	Invoice	05/21/2020	Lowe's Location - Tree and Brush Clearing	0.00	2,940.00	



Check Report

Date Range: 06/01/2020 - 06/30/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
00572	Discount Tire	06/26/2020	Regular	0.00	228.50	250
<a href="#">2862482</a>	Invoice	06/19/2020	Tire Change - Truck #901 BH	0.00	228.50	
00613	Edgestone Automotive	06/26/2020	Regular	0.00	4,924.42	251
<a href="#">38220</a>	Invoice	06/09/2020	Truck #508 Repairs	0.00	1,917.35	
<a href="#">38242</a>	Invoice	06/22/2020	Repairs- Truck #502	0.00	3,007.07	
00636	Elliott Electric Supply, Inc	06/26/2020	Regular	0.00	218.46	253
<a href="#">120-80203-01</a>	Invoice	06/01/2020	EMD Server Backup	0.00	218.46	
00725	Generator Field Services LLC	06/26/2020	Regular	0.00	1,955.00	254
<a href="#">GFS7548</a>	Invoice	06/01/2020	Lift Station #15	0.00	495.00	
<a href="#">GFS7550</a>	Invoice	06/03/2020	Bohls WWTP	0.00	990.00	
<a href="#">GFS7558</a>	Invoice	06/10/2020	Lift Station #15	0.00	180.00	
<a href="#">GFS7559</a>	Invoice	06/12/2020	Lift Station #14	0.00	20.00	
<a href="#">GFS7560</a>	Invoice	06/12/2020	Lift Station #17	0.00	90.00	
<a href="#">GFS7561</a>	Invoice	06/12/2020	Lift Station #21	0.00	90.00	
<a href="#">GFS7562</a>	Invoice	06/12/2020	Lift Station #16	0.00	90.00	
00752	Grainger	06/26/2020	Regular	0.00	3,118.37	255
<a href="#">9429798268</a>	Invoice	04/01/2020	Shop Bearing with Warmer	0.00	618.48	
<a href="#">9440776277</a>	Invoice	04/01/2020	Plug for Sub Pumps & Hammer for Truck #	0.00	118.57	
<a href="#">9442611639</a>	Invoice	04/01/2020	Brass Rod Truck #1423	0.00	28.14	
<a href="#">9449479972</a>	Invoice	04/20/2020	Stock 3/8" Plug	0.00	13.40	
<a href="#">9533341682</a>	Invoice	05/14/2020	Puller for Pumps - Truck #1423	0.00	130.68	
<a href="#">9542083838</a>	Invoice	05/26/2020	Rain Equipment for Crew	0.00	1,084.65	
<a href="#">9545758121</a>	Invoice	05/29/2020	Rain Gear	0.00	228.15	
<a href="#">9550579719</a>	Invoice	06/04/2020	Locks for RWI Bayox Bldg & Auto Drain for	0.00	896.30	
00771	Guardian Industrial Supply LLC	06/26/2020	Regular	0.00	1,172.74	257
<a href="#">061450</a>	Invoice	04/01/2020	Lift Station #2 Pump #2	0.00	15.47	
<a href="#">065521</a>	Invoice	06/17/2020	EMD Bayox Labels	0.00	49.75	
<a href="#">065580</a>	Invoice	06/22/2020	EMV Lift Station #9	0.00	492.24	
<a href="#">065597</a>	Invoice	06/22/2020	EMV Lift Station #9	0.00	615.28	
00800	Hays County MUD No 4	06/26/2020	Regular	0.00	5,768.70	258
<a href="#">May 2020</a>	Invoice	05/31/2020	Wastewater Billing Collections 2020.05	0.00	5,768.70	
00825	Hill Country Texas Galleria, LLC	06/26/2020	Regular	0.00	16,013.60	259
<a href="#">July 2020</a>	Invoice	07/01/2020	Lease Expense	0.00	16,013.60	
02601	Linko Technology, Inc	06/26/2020	Regular	0.00	2,895.00	261
<a href="#">7139</a>	Invoice	05/28/2020	Annual Subscription	0.00	2,895.00	
01434	McCoy's Building Supply	06/26/2020	Regular	0.00	108.43	262
<a href="#">7429742</a>	Invoice	05/07/2020	Stock	0.00	108.43	
01524	Mission Controls and Automation	06/26/2020	Regular	0.00	1,677.87	263
<a href="#">S1222344.001</a>	Invoice	06/05/2020	Lift Station #14 Stock	0.00	1,677.87	
01543	Murfee Engineering Company Inc.	06/26/2020	Regular	0.00	57,117.13	264
<a href="#">42462</a>	Invoice	04/02/2020	Lift Station 9 Rehab. Design & Constr. Ad	0.00	1,265.00	
<a href="#">42617</a>	Invoice	05/21/2020	Lift Station 9 Rehab. Design & Constr. Ad	0.00	1,120.00	
<a href="#">42722</a>	Invoice	06/11/2020	General Eng Services FYE 9/30/2020	0.00	35,500.00	
<a href="#">42723</a>	Invoice	06/11/2020	SW Pkwy Exp Ground Storage Tank Design	0.00	916.25	
<a href="#">42724</a>	Invoice	06/11/2020	Bohls WWTP Exp Design, Approval & Cons	0.00	4,896.25	
<a href="#">42725</a>	Invoice	06/11/2020	RWL #2 - Design, Permitting & Const Admi	0.00	3,873.75	
<a href="#">42726</a>	Invoice	06/11/2020	1080 Transmission Main Esmts Design, Ap	0.00	5,477.50	
<a href="#">42727</a>	Invoice	06/11/2020	Hamilton Pool Road Pump Station Conv. &	0.00	1,141.25	
<a href="#">42728</a>	Invoice	06/11/2020	Zebra Mussels Control System	0.00	2,927.13	
01654	PostNet TX144	06/26/2020	Regular	0.00	14.80	267
<a href="#">501083</a>	Invoice	06/10/2020	MER's to TCEQ for May 2020	0.00	14.80	

Check Report

Date Range: 06/01/2020 - 06/30/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
01657	Precision Calibrate Meter Services	06/26/2020	Regular	0.00	3,000.00	268
<a href="#">1205</a>	Invoice	04/03/2020	Bench Test - Master Meter 1"	0.00	75.00	
<a href="#">1230</a>	Invoice	05/07/2020	Meter Testing WW	0.00	2,925.00	
01915	Smith Pump Company, Inc.	06/26/2020	Regular	0.00	12,557.00	269
<a href="#">P1069237</a>	Invoice	05/27/2020	F.S. Pull & Transport RWP-4 & 700 HP Mot	0.00	11,515.00	
<a href="#">S1017411</a>	Invoice	05/31/2020	Stock Supplies	0.00	1,042.00	
02066	Spectrum	06/26/2020	Regular	0.00	239.99	270
<a href="#">0070172061320</a>	Invoice	06/13/2020	Internet- Water Plant	0.00	239.99	
02603	Sprouse Shrader Smith, PLLC	06/26/2020	Regular	0.00	8,731.00	271
<a href="#">239901</a>	Invoice	05/13/2020	Hatchett Tract Litigation	0.00	7,290.00	
<a href="#">240569</a>	Invoice	06/10/2020	Hatchett Tract Litigation	0.00	1,441.00	
02027	Texas Community Propane, Ltd	06/26/2020	Regular	0.00	21.84	272
<a href="#">FAL01618 6/2020</a>	Invoice	06/16/2020	Gas Expense 3925 Sugarloaf Dr	0.00	21.84	
02108	Travis County MUD No 16	06/26/2020	Regular	0.00	31,906.24	273
<a href="#">May 2020</a>	Invoice	05/31/2020	Wastewater Billing Collections	0.00	31,906.24	
02138	United Site Services of Texas, Inc.	06/26/2020	Regular	0.00	140.04	274
<a href="#">114-10382513</a>	Invoice	05/22/2020	County Line Pump Station	0.00	140.04	
02177	Wastewater Transport Services, LLC	06/26/2020	Regular	0.00	4,320.00	275
<a href="#">11105822</a>	Invoice	06/09/2020	Lift Station Cleaning - Bohls WWTP	0.00	1,800.00	
<a href="#">11105823</a>	Invoice	06/09/2020	Lift Station Cleaning - LS 17	0.00	1,320.00	
<a href="#">11105824</a>	Invoice	06/09/2020	Lift Station Cleaning - LS 6	0.00	1,200.00	
00573	DN Tanks, Inc	06/26/2020	Regular	0.00	67,492.20	276
<a href="#">Pay App #8</a>	Invoice	06/18/2020	WBCPS GST - Pay App 8	0.00	67,492.20	
02535	EKA	06/26/2020	Regular	0.00	55,722.08	277
<a href="#">21623</a>	Invoice	06/09/2020	Hydro Vac for Line Maintenance Dept.	0.00	55,722.08	
00857	International Bank of Commerce	06/26/2020	Regular	0.00	27,966.00	278
<a href="#">Developer Reimb</a>	Invoice	06/18/2020	Developer Reimb.- HM Highpointe	0.00	27,966.00	
00439	Comdata Universal Mastercard	06/03/2020	Bank Draft	0.00	2,561.40	DFT0000120
<a href="#">UNOIP-05.2020</a>	Invoice	06/01/2020	Fuel Charges 5/2/2020 - 6/1/2020	0.00	2,561.40	
00416	City of Austin	06/25/2020	Bank Draft	0.00	92.30	DFT0000141
<a href="#">399026033509</a>	Invoice	06/12/2020	Utility Expense	0.00	92.30	
00416	City of Austin	06/25/2020	Bank Draft	0.00	69,830.75	DFT0000142
<a href="#">071457401075</a>	Invoice	06/09/2020	Utility Expense	0.00	69,830.75	
01629	Pedernales	06/26/2020	Bank Draft	0.00	-966.59	DFT0000143
01629	Pedernales	06/26/2020	Bank Draft	0.00	966.59	DFT0000143
<a href="#">6972-2020.06</a>	Invoice	06/06/2020	Electric Expense - Pump Station 6	0.00	966.59	
01629	Pedernales	06/26/2020	Bank Draft	0.00	-67.79	DFT0000144
01629	Pedernales	06/26/2020	Bank Draft	0.00	67.79	DFT0000144
<a href="#">5199-2020.06</a>	Invoice	06/06/2020	Electric Charges - EST 2	0.00	67.79	
01629	Pedernales	06/26/2020	Bank Draft	0.00	-2,915.64	DFT0000145
01629	Pedernales	06/26/2020	Bank Draft	0.00	2,915.64	DFT0000145
<a href="#">6270-2020.06</a>	Invoice	06/06/2020	Electric Charges - Pump Station 5	0.00	2,915.64	
01629	Pedernales	06/26/2020	Bank Draft	0.00	-8,760.88	DFT0000146
01629	Pedernales	06/26/2020	Bank Draft	0.00	8,760.88	DFT0000146
<a href="#">2795-2020.06</a>	Invoice	06/06/2020	Electric Charges - Pump Station 7	0.00	8,760.88	
01629	Pedernales	06/26/2020	Bank Draft	0.00	-37.50	DFT0000147
01629	Pedernales	06/26/2020	Bank Draft	0.00	37.50	DFT0000147

Check Report

Date Range: 06/01/2020 - 06/30/2020

Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount	Payment Amount Payable Amount	Number
<a href="#">0950-2020.06</a>	Invoice	06/06/2020	Electric Charges - Pump Station 7		0.00	37.50	
01629 <a href="#">0950-2020.06</a>	Pedernales Invoice	06/06/2020	06/26/2020 Electric Charges - Pump Station 7	Bank Draft	0.00	37.50	DFT0000155
01629 <a href="#">6270-2020.06</a>	Pedernales Invoice	06/06/2020	06/26/2020 Electric Charges - Pump Station 5	Bank Draft	0.00	2,915.64	DFT0000156
01629 <a href="#">5199-2020.06</a>	Pedernales Invoice	06/06/2020	06/26/2020 Electric Charges - EST 2	Bank Draft	0.00	67.79	DFT0000157
01629 <a href="#">2795-2020.06</a>	Pedernales Invoice	06/06/2020	06/26/2020 Electric Charges - Pump Station 7	Bank Draft	0.00	8,760.88	DFT0000158
00132 <a href="#">28725747303206</a>	AT&T Wireless Invoice	06/06/2020	06/29/2020 Staff Wireless Expense - 05/05/2020 - 06/	Bank Draft	0.00	1,295.59	DFT0000159
02548 <a href="#">5381-May 2020</a>	BB&T - Conway Invoice	06/05/2020	06/30/2020 Credit Card Purchases	Bank Draft	0.00	1,825.16	DFT0000166
00172 <a href="#">4294-May 2020</a>	BB&T - Gonzales Invoice	06/05/2020	06/30/2020 Credit Card Purchases	Bank Draft	0.00	173.20	DFT0000167
00173 <a href="#">8564-May 2020</a>	BB&T - Harkrider Invoice	06/05/2020	06/30/2020 Credit Card Purchases	Bank Draft	0.00	149.13	DFT0000168
00174 <a href="#">1073-May 2020</a>	BB&T - Jeffrey Invoice	06/05/2020	06/30/2020 Credit Card Purchases	Bank Draft	0.00	207.88	DFT0000169
00175 <a href="#">4972-May 2020</a>	BB&T - Main Office 4972 Invoice	06/05/2020	06/30/2020 Credit Card Purchases	Bank Draft	0.00	1,613.40	DFT0000170
00178 <a href="#">1099-May 2020</a>	BB&T - Rendon Invoice	06/05/2020	06/30/2020 Credit Card Purchases	Bank Draft	0.00	380.69	DFT0000172
00179 <a href="#">6961-May 2020</a>	BB&T - Riechers Invoice	06/05/2020	06/30/2020 Credit Card Purchases	Bank Draft	0.00	2,151.02	DFT0000173
00180 <a href="#">1040-May 2020</a>	BB&T - Sarot Invoice	06/05/2020	06/30/2020 Credit Card Purchases	Bank Draft	0.00	5,735.72	DFT0000175
00182 <a href="#">8145-May 2020</a>	BB&T - Sifuentes Invoice	06/05/2020	06/30/2020 Credit Card Purchases	Bank Draft	0.00	630.85	DFT0000176
00183 <a href="#">9968-May 2020</a>	BB&T - Smith Invoice	06/05/2020	06/30/2020 Credit Card Purchases	Bank Draft	0.00	2,412.76	DFT0000177

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	189	79	0.00	1,066,206.99
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-17,554.39
Bank Drafts	23	28	0.00	100,841.66
EFT's	1	1	0.00	463,930.65
	<b>213</b>	<b>109</b>	<b>0.00</b>	<b>1,613,424.91</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	189	79	0.00	1,066,206.99
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-17,554.39
Bank Drafts	23	28	0.00	100,841.66
EFT's	1	1	0.00	463,930.65
	<b>213</b>	<b>109</b>	<b>0.00</b>	<b>1,613,424.91</b>

### Fund Summary

Fund	Name	Period	Amount
99	Pooled Cash	6/2020	1,613,424.91
			<b>1,613,424.91</b>

# ITEM C

**West Travis County Public Utility Agency  
Investment Report  
Quarter Ended June 30, 2020**

BOARD OF DIRECTORS

West Travis County Public Utility Agency

Attached is the Quarterly Investment Report for the Quarter Ended June 30, 2020.

This report and the Agency's investment portfolio are in compliance with the investment strategies set forth in the Agency's investment policy and the Public Funds Investment Act.

The Investment Officer must attend at least one training seminar for ten hours within twelve months of taking office and at least ten hours of training within each two year period thereafter.

Compliance Record:

Investment Officer:

Jennifer Smith

Jennifer Smith

Jennifer Riechers

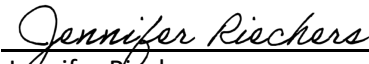
Training:

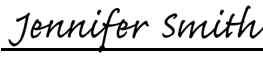
February 12, 2017 (Virtual Learning Concepts) - 10 hours

September 10-11, 2019 (UNT Center for Public Management) - 10 hours

September 10-11, 2019 (UNT Center for Public Management) - 10 hours

This report was presented for Board approval on July 15, 2020.

  
\_\_\_\_\_  
Jennifer Riechers  
General Manager  
Primary Investment Officer

  
\_\_\_\_\_  
Jennifer Smith, CPA  
Controller  
Investment Officer

Investment Accounts Activity Summary

All Funds	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	Market Value
Beginning Balance	\$ 83,961,464.27	\$ 84,235,784.62	\$ 84,161,597.40	\$ 84,349,019.45	\$ 84,874,246.92	\$ 85,600,236.15	\$ 86,007,514.59	\$ 86,166,539.58	\$ 86,427,782.04	\$ 83,961,464.27
Interest	133,243.07	123,752.41	64,602.23	162,556.02	158,073.49	284,450.34	88,035.31	110,557.67	76,598.97	1,201,869.51
Accrued Interest Change	17,405.64	25,832.64	89,421.41	(4,288.16)	(6,479.42)	(133,698.03)	61,348.85	41,850.51	75,267.18	166,660.62
Net Amortization	(11,914.16)	(21,120.44)	(5,850.20)	(13,907.24)	(10,531.48)	(35,540.90)	(12,879.13)	(25,850.47)	(9,418.70)	(147,012.72)
Realized Gain (Loss)	5,086.16	(10,444.33)	(216.08)	2,110.49	15,772.25	(1,617.80)	(917.85)	(2,876.87)	(2,713.14)	4,182.83
Unrealized Gain (Loss)	134,412.55	(163,829.27)	42,062.19	381,711.45	598,401.80	295,831.04	26,175.88	166,965.29	37,180.94	1,518,911.87
Fees-BB&T	(3,912.91)	(1,993.23)	(2,597.50)	(2,955.09)	(2,737.41)	(2,146.21)	(2,738.07)	(2,967.67)	(2,149.15)	(24,197.24)
Fees-Sterling	-	(26,385.00)	-	-	(26,510.00)	-	-	(26,436.00)	-	(79,331.00)
Ending Balance	\$ 84,235,784.62	\$ 84,161,597.40	\$ 84,349,019.45	\$ 84,874,246.92	\$ 85,600,236.15	\$ 86,007,514.59	\$ 86,166,539.58	\$ 86,427,782.04	\$ 86,602,548.14	\$ 86,602,548.14

Impact Fee Fund	\$ 30,410,923.90
Capital Projects Fund	25,852,917.62
Debt Service Fund	17,776,481.08
Facilities Fund	6,138,486.41
General Operating Fund	3,226,963.46
Rate Stabilization Fund	3,196,775.67
	<u>\$ 86,602,548.14</u>

Portfolio Performance (net)	Time Weighted Return			
	One Month	Last 3 Months	Fiscal YTD	Since Inception
	Jun-20			12/31/2017
	0.21%	0.73%	3.27%	3.18%

Cash	\$ 157.21
Accrued Income	534,226.82
Money Market	2,424,136.30
US Treasury Bills	-
US Govt Agency Bonds/Notes	8,600,139.90
US Govt Notes	24,084,503.12
Municipal Bonds	44,297,617.20
Corporate Bonds	6,661,767.59
	<u>\$ 86,602,548.14</u>



ACCOUNT NUMBER: M30024  
WEST TRAVIS COUNTY PUBLIC  
UTILITY AGENCY

WEST TRAVIS COUNTY PUBLIC  
UTILITY AGENCY  
13215 BEE CAVE PKWY  
BLDG B SUITE 110  
AUSTIN TX 78738

ENCLOSED IS YOUR REPORT OF INVESTMENTS AND TRANSACTIONS FOR THE PERIOD FROM 04/01/2020 TO 06/30/2020  
IF YOU HAVE QUESTIONS ABOUT THIS REPORT, PLEASE CALL YOUR ADMINISTRATOR: JEFF ELLIOTT  
AT TELEPHONE NUMBER: 205-445-2235

THIS IS A FULL ACCOUNTING OF THE FINANCIAL TRANSACTIONS OF THIS ACCOUNT FOR THE PERIOD AS  
DENOTED ON THE ATTACHED STATEMENT. BRANCH BANKING AND TRUST COMPANY HEREBY CERTIFIES THIS REPORT  
IS A COMPLETE AND ACCURATE REFLECTION OF ITS RECORDS, IN ACCORDANCE WITH 29 CFR 2520.103-5(c).

AUTHORIZED SIGNATURE





# ACCOUNT STATEMENT

Statement Period  
Account Number

04/01/2020 through 06/30/2020  
M30024  
WEST TRAVIS COUNTY PUBLIC  
UTILITY AGENCY

## Index Of Related Accounts

THIS REPORT CONSOLIDATES THE ACTIVITY OF  
THE FOLLOWING ACCOUNTS:

ACCOUNT	NAME
2274000063	BRANCH BANKING AND TRUST COMPANY CUSTODIAN FOR WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY GENERAL FUND
2274000072	BRANCH BANKING AND TRUST COMPANY CUSTODIAN FOR WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY RATE STABILIZATION FUND
2274000081	BRANCH BANKING AND TRUST COMPANY CUSTODIAN FOR WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY FACILITIES FUND
2274000090	BRANCH BANKING AND TRUST COMPANY CUSTODIAN FOR WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY CAPITAL PROJECTS FUND
2274000107	BRANCH BANKING AND TRUST COMPANY CUSTODIAN FOR WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY IMPACT FEE FUND
2274000116	BRANCH BANKING AND TRUST COMPANY CUSTODIAN FOR WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY DEBT SERVICE FUND



# ACCOUNT STATEMENT

Statement Period  
Account Number

04/01/2020 through 06/30/2020  
M30024  
WEST TRAVIS COUNTY PUBLIC  
UTILITY AGENCY

## Summary Of Fund

	COST VALUE	MARKET VALUE
<b>BEGINNING BALANCE AS OF 04/01/2020</b>	<b>84,318,943.81</b>	<b>86,007,514.59</b>
INTEREST	275,191.95	275,191.95
LESS BEGINNING ACCRUED INCOME	355,760.28 -	355,760.28 -
ACCRUED INCOME	534,226.82	534,226.82
NET AMORTIZATION/ACCRETION	48,148.30 -	48,148.30 -
REALIZED GAIN OR LOSS	248,259.70	12,806.74 -
UNREALIZED GAINS & LOSSES	0.00	236,620.99
TRUSTEE FEES/EXPENSES	7,854.89 -	7,854.89 -
OTHER DISBURSEMENTS	26,436.00 -	26,436.00 -
<b>ENDING BALANCE AS OF 06/30/2020</b>	<b>84,938,422.81</b>	<b>86,602,548.14</b>



# ACCOUNT STATEMENT

Statement Period  
Account Number

04/01/2020 through 06/30/2020  
M30024  
WEST TRAVIS COUNTY PUBLIC  
UTILITY AGENCY

## Balance Sheet

	AS OF 04/01/2020		AS OF 06/30/2020	
	COST VALUE	MARKET VALUE	COST VALUE	MARKET VALUE
<b>A S S E T S</b>				
CASH	1,146.30	1,146.30	157.21	157.21
DUE FROM BROKERS	0.00	0.00	0.00	0.00
ACCRUED INCOME	355,760.28	355,760.28	534,226.82	534,226.82
<b>TOTAL CASH &amp; RECEIVABLES</b>	<b>356,906.58</b>	<b>356,906.58</b>	<b>534,384.03</b>	<b>534,384.03</b>
CASH EQUIVALENTS				
MONEY MARKET	1,841,617.20	1,841,617.20	2,424,136.30	2,424,136.30
<b>TOTAL CASH EQUIVALENTS</b>	<b>1,841,617.20</b>	<b>1,841,617.20</b>	<b>2,424,136.30</b>	<b>2,424,136.30</b>
BONDS				
US TREASURY BILLS	1,139,724.50	1,139,965.80	0.00	0.00
US GOVERNMENT AGENCY BDS/NOTES	13,486,920.72	13,611,440.80	8,512,816.24	8,600,139.90
US GOVERNMENT NOTES	30,415,522.22	31,491,539.70	23,246,368.32	24,084,503.12
MUNICIPAL BDS	33,089,417.28	33,501,212.95	45,946,566.42	46,537,617.20
CORPORATE BDS	5,741,551.71	5,817,547.96	6,514,151.50	6,661,767.59
<b>TOTAL BONDS</b>	<b>83,873,136.43</b>	<b>85,561,707.21</b>	<b>84,219,902.48</b>	<b>85,884,027.81</b>
<b>TOTAL HOLDINGS</b>	<b>85,714,753.63</b>	<b>87,403,324.41</b>	<b>86,644,038.78</b>	<b>88,308,164.11</b>
<b>TOTAL ASSETS</b>	<b>86,071,660.21</b>	<b>87,760,230.99</b>	<b>87,178,422.81</b>	<b>88,842,548.14</b>
<b>L I A B I L I T I E S</b>				
DUE TO BROKERS	1,752,716.40	1,752,716.40	2,240,000.00	2,240,000.00
<b>TOTAL LIABILITIES</b>	<b>1,752,716.40</b>	<b>1,752,716.40</b>	<b>2,240,000.00</b>	<b>2,240,000.00</b>
<b>TOTAL NET ASSET VALUE</b>	<b>84,318,943.81</b>	<b>86,007,514.59</b>	<b>84,938,422.81</b>	<b>86,602,548.14</b>

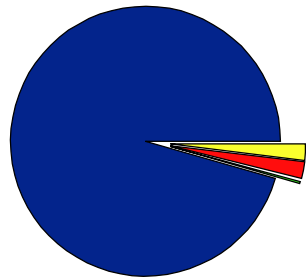


# ACCOUNT STATEMENT

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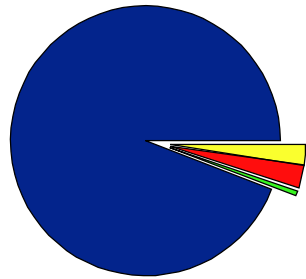
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## Beginning Market Allocation



99.5%	BONDS	85,561,707.21
0.4%	CASH & RECEIVABLES	356,906.58
2.1%	CASH EQUIVALENTS	1,841,617.20
2.0%	LIABILITIES	1,752,716.40-
100.0%	<b>Total</b>	<b>86,007,514.59</b>

## Ending Market Allocation



99.2%	BONDS	85,884,027.81
0.6%	CASH & RECEIVABLES	534,384.03
2.6%	CASH EQUIVALENTS	2,424,136.30
2.4%	LIABILITIES	2,240,000.00-
100.0%	<b>Total</b>	<b>86,602,548.14</b>



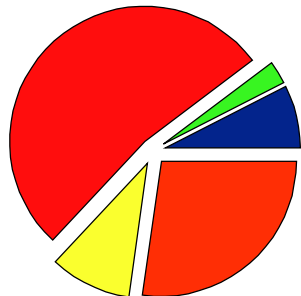
# ACCOUNT STATEMENT

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## Schedule Of Asset Detail

DESCRIPTION	MARKET VALUE	COST	% OF PORT	ACCRUED INCOME
MONEY MARKET	2,424,136.30	2,424,136.30	3	0.00
US GOVERNMENT AGENCY BDS/NOTES	8,600,139.90	8,512,816.24	10	39,211.87
US GOVERNMENT NOTES	24,084,503.12	23,246,368.32	28	122,257.68
MUNICIPAL BDS	46,537,617.20	45,946,566.42	54	336,107.25
CORPORATE BDS	6,661,767.59	6,514,151.50	8	36,650.02
<b>TOTAL INVESTMENTS</b>	<b>88,308,164.11</b>	<b>86,644,038.78</b>		<b>534,226.82</b>
CASH	157.21			
DUE FROM BROKER	0.00			
DUE TO BROKER	2,240,000.00			
ACCRUED INCOME	534,226.82			
<b>TOTAL MARKET VALUE</b>	<b>86,602,548.14</b>			

## Ending Asset Allocation



7.5%	<span style="color: blue;">■</span> CORPORATE BDS	6,661,767.59
2.7%	<span style="color: green;">■</span> MONEY MARKET	2,424,136.30
52.8%	<span style="color: red;">■</span> MUNICIPAL BDS	46,537,617.20
9.7%	<span style="color: yellow;">■</span> US GOVERNMENT AGENCY BDS/NOTES	8,600,139.90
27.3%	<span style="color: orange;">■</span> US GOVERNMENT NOTES	24,084,503.12
100.0%	<b>Total</b>	<b>88,308,164.11</b>



# ACCOUNT STATEMENT

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## Asset Detail As Of 06/30/2020

UNITS/BOOK VALUE	DESCRIPTION	ORIGINAL FACE	MARKET VALUE	COST	% OF PORT	ACCRUED INCOME
<b>MONEY MARKET</b>						
2,424,136.3	CUSIP # SA0000602 BB&T COLLATERALIZED DEPOSIT PROGRAM FOR TEXAS PUBLIC FUNDS		2,424,136.30	2,424,136.30	3	0.00
	61,399.27 ACCOUNT 2274000063					
	79,846.77 ACCOUNT 2274000072					
	123,576.44 ACCOUNT 2274000081					
	737,151.79 ACCOUNT 2274000090					
	844,076.58 ACCOUNT 2274000107					
	578,085.45 ACCOUNT 2274000116					
			<b>2,424,136.30</b>	<b>2,424,136.30</b>	<b>3</b>	<b>0.00</b>
<b>US GOVERNMENT AGENCY BDS/NOTES</b>						
3,000,000	CUSIP # 313380GJ0 FED HOME LOAN BANK DTD 08/13/2012 2% 09/09/2022		3,116,100.00	3,032,168.34	4	18,666.66
	110,000 ACCOUNT 2274000063					
	110,000 ACCOUNT 2274000072					
	215,000 ACCOUNT 2274000081					
	895,000 ACCOUNT 2274000090					
	1,055,000 ACCOUNT 2274000107					
	615,000 ACCOUNT 2274000116					
1,115,000	CUSIP # 313382AX1 FED HOME LOAN BANK DTD 02/08/2013 2.125% 03/10/2023		1,169,032.90	1,170,147.90	1	7,305.59
	65,000 ACCOUNT 2274000063					
	60,000 ACCOUNT 2274000072					
	100,000 ACCOUNT 2274000081					
	305,000 ACCOUNT 2274000090					
	375,000 ACCOUNT 2274000107					
	210,000 ACCOUNT 2274000116					



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## Asset Detail As Of 06/30/2020

UNITS/BOOK VALUE	DESCRIPTION	ORIGINAL FACE	MARKET VALUE	COST	% OF PORT	ACCRUED INCOME
1,425,000	CUSIP # 3133EJFK0 FED FARM CREDIT BANK DTD 03/08/2018 2.65% 03/08/2023		1,514,661.00	1,510,500.00	2	11,853.23
	55,000 ACCOUNT 2274000063					
	55,000 ACCOUNT 2274000072					
	100,000 ACCOUNT 2274000081					
	425,000 ACCOUNT 2274000090					
	500,000 ACCOUNT 2274000107					
	290,000 ACCOUNT 2274000116					
1,500,000	CUSIP # 3133ELB94 FED FARM CREDIT BANK DTD 05/27/2020 .53% 11/27/2023		1,500,060.00	1,500,000.00	2	750.83
	55,000 ACCOUNT 2274000063					
	55,000 ACCOUNT 2274000072					
	105,000 ACCOUNT 2274000081					
	450,000 ACCOUNT 2274000090					
	525,000 ACCOUNT 2274000107					
	310,000 ACCOUNT 2274000116					
1,300,000	CUSIP # 3134GVA57 FED HOME LOAN MTGE CORP DTD 05/29/2020 .55% 11/27/2023		1,300,286.00	1,300,000.00	2	635.56
	48,000 ACCOUNT 2274000063					
	48,000 ACCOUNT 2274000072					
	92,000 ACCOUNT 2274000081					
	388,000 ACCOUNT 2274000090					
	457,000 ACCOUNT 2274000107					
	267,000 ACCOUNT 2274000116					
			<b>8,600,139.90</b>	<b>8,512,816.24</b>	<b>10</b>	<b>39,211.87</b>
<b>US GOVERNMENT NOTES</b>						
2,405,000	CUSIP # 9128282P4 US TREASURY NOTE DTD 07/31/2017 1.875% 07/31/2022		2,490,305.35	2,371,999.48	3	18,830.37
	75,000 ACCOUNT 2274000063					
	85,000 ACCOUNT 2274000072					
	160,000 ACCOUNT 2274000081					
	730,000 ACCOUNT 2274000090					
	860,000 ACCOUNT 2274000107					
	495,000 ACCOUNT 2274000116					



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## Asset Detail As Of 06/30/2020

UNITS/BOOK VALUE	DESCRIPTION	ORIGINAL FACE	MARKET VALUE	COST	% OF PORT	ACCRUED INCOME
2,850,000	CUSIP # 9128283U2 US TREASURY NOTE DTD 01/31/2018 2.375% 01/31/2023		3,011,310.00	2,917,191.38	3	28,265.10
	110,000	ACCOUNT 2274000063				
	100,000	ACCOUNT 2274000072				
	205,000	ACCOUNT 2274000081				
	855,000	ACCOUNT 2274000090				
	1,000,000	ACCOUNT 2274000107				
	580,000	ACCOUNT 2274000116				
20,000	CUSIP # 9128284L1 US TREASURY NOTE DTD 04/30/2018 2.75% 04/30/2023		21,450.00	21,075.71	0	92.66
	20,000	ACCOUNT 2274000072				
2,085,000	CUSIP # 9128284S6 US TREASURY NOTE DTD 5/31/2018 2.75% 05/31/2023		2,240,728.65	2,158,417.75	3	4,856.46
	65,000	ACCOUNT 2274000063				
	55,000	ACCOUNT 2274000072				
	45,000	ACCOUNT 2274000081				
	690,000	ACCOUNT 2274000090				
	810,000	ACCOUNT 2274000107				
	420,000	ACCOUNT 2274000116				
126,000	CUSIP # 912828F21 US TREASURY NOTE DTD 9/30/2014 2.125% 09/30/2021		129,051.72	126,342.13	0	673.03
	18,000	ACCOUNT 2274000063				
	16,000	ACCOUNT 2274000072				
	92,000	ACCOUNT 2274000081				
3,530,000	CUSIP # 912828L57 US TREASURY NOTE DTD 09/30/2015 1.75% 09/30/2022		3,655,067.90	3,553,514.30	4	15,528.15
	135,000	ACCOUNT 2274000063				
	135,000	ACCOUNT 2274000072				
	215,000	ACCOUNT 2274000081				
	1,055,000	ACCOUNT 2274000090				
	1,265,000	ACCOUNT 2274000107				
	725,000	ACCOUNT 2274000116				





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UNITS/BOOK VALUE	DESCRIPTION	ORIGINAL FACE	MARKET VALUE	COST	% OF PORT	ACCRUED INCOME
3,230,000	CUSIP # 912828M49 US TREASURY NOTE DTD 11/02/2015 1.875% 10/31/2022		3,358,069.50	3,260,544.92	4	10,203.46
	115,000	ACCOUNT 2274000063				
	105,000	ACCOUNT 2274000072				
	225,000	ACCOUNT 2274000081				
	1,000,000	ACCOUNT 2274000090				
	1,100,000	ACCOUNT 2274000107				
	685,000	ACCOUNT 2274000116				
3,350,000	CUSIP # 912828P79 US TREASURY NOTE DTD 02/29/2016 1.5% 02/28/2023		3,468,020.50	3,252,826.31	4	16,795.51
	115,000	ACCOUNT 2274000063				
	105,000	ACCOUNT 2274000072				
	260,000	ACCOUNT 2274000081				
	985,000	ACCOUNT 2274000090				
	1,155,000	ACCOUNT 2274000107				
	730,000	ACCOUNT 2274000116				
2,300,000	CUSIP # 912828Q29 US TREASURY NOTE DTD 03/31/2016 1.5% 03/31/2023		2,383,651.00	2,343,019.20	3	8,672.13
	85,000	ACCOUNT 2274000063				
	85,000	ACCOUNT 2274000072				
	165,000	ACCOUNT 2274000081				
	685,000	ACCOUNT 2274000090				
	810,000	ACCOUNT 2274000107				
	470,000	ACCOUNT 2274000116				
2,730,000	CUSIP # 912828YA2 US TREASURY NOTE DTD 08/15/2019 1.5% 08/15/2022		2,807,204.40	2,732,232.31	3	15,412.50
	105,000	ACCOUNT 2274000063				
	105,000	ACCOUNT 2274000072				
	195,000	ACCOUNT 2274000081				
	810,000	ACCOUNT 2274000090				
	955,000	ACCOUNT 2274000107				
	560,000	ACCOUNT 2274000116				



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UNITS/BOOK VALUE	DESCRIPTION	ORIGINAL FACE	MARKET VALUE	COST	% OF PORT	ACCRUED INCOME
510,000	CUSIP # 912828Z60 US TREASURY NOTE DTD 01/31/2020 1.375% 01/31/2022		519,644.10	509,204.83	1	2,928.31
	55,000 ACCOUNT 2274000063					
	60,000 ACCOUNT 2274000072					
	120,000 ACCOUNT 2274000081					
	60,000 ACCOUNT 2274000090					
	175,000 ACCOUNT 2274000107					
	40,000 ACCOUNT 2274000116					
			<b>24,084,503.12</b>	<b>23,246,368.32</b>	<b>28</b>	<b>122,257.68</b>
	<b>MUNICIPAL BDS</b>					
800,000	CUSIP # 013493JR3 ALBUQUERQUE BERNALILLO CNTY NM TXBL DTD 07/07/2020 .553% 07/01/2023		799,600.00	800,000.00	1	0.00
	30,000 ACCOUNT 2274000063					
	30,000 ACCOUNT 2274000072					
	55,000 ACCOUNT 2274000081					
	240,000 ACCOUNT 2274000090					
	280,000 ACCOUNT 2274000107					
	165,000 ACCOUNT 2274000116					
545,000	CUSIP # 014393WE8 ALDINE TX INDEP SCH DIST DTD 02/15/2017 5% 02/15/2022		586,812.40	588,818.00	1	10,294.45
	20,000 ACCOUNT 2274000063					
	20,000 ACCOUNT 2274000072					
	40,000 ACCOUNT 2274000081					
	165,000 ACCOUNT 2274000090					
	185,000 ACCOUNT 2274000107					
	115,000 ACCOUNT 2274000116					



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## Asset Detail As Of 06/30/2020

UNITS/BOOK VALUE	DESCRIPTION	ORIGINAL FACE	MARKET VALUE	COST	% OF PORT	ACCRUED INCOME
670,000	CUSIP # 037591RN6 APEX NC DTD 06/04/2020 5% 06/01/2023		760,443.30	759,840.30	1	2,512.50
	25,000 ACCOUNT 2274000063					
	25,000 ACCOUNT 2274000072					
	45,000 ACCOUNT 2274000081					
	200,000 ACCOUNT 2274000090					
	235,000 ACCOUNT 2274000107					
	140,000 ACCOUNT 2274000116					
1,015,000	CUSIP # 052414NP0 AUSTIN TX TX ELEC UTILITY SYS REV TXBL REF SER B DTD 12/01/2012 2.356% 11/15/2021		1,040,801.30	1,042,668.90	1	3,055.61
	35,000 ACCOUNT 2274000063					
	35,000 ACCOUNT 2274000072					
	70,000 ACCOUNT 2274000081					
	305,000 ACCOUNT 2274000090					
	360,000 ACCOUNT 2274000107					
	210,000 ACCOUNT 2274000116					
650,000	CUSIP # 114894ZG6 BROWARD CNTY FL ARPT SYS REV TXBL-REF-SER C DTD 11/21/2019 1.874% 10/01/2021		649,603.50	650,000.00	1	3,045.28
	25,000 ACCOUNT 2274000063					
	25,000 ACCOUNT 2274000072					
	45,000 ACCOUNT 2274000081					
	195,000 ACCOUNT 2274000090					
	225,000 ACCOUNT 2274000107					
	135,000 ACCOUNT 2274000116					
1,250,000	CUSIP # 13063DLY2 CALIFORNIA ST TXBL-VARIOUS PURPOSE-BID GROUP A DTD 04/04/2019 2.35% 04/01/2022		1,287,500.00	1,260,824.80	1	7,343.77
	45,000 ACCOUNT 2274000063					
	45,000 ACCOUNT 2274000072					
	90,000 ACCOUNT 2274000081					
	375,000 ACCOUNT 2274000090					
	440,000 ACCOUNT 2274000107					
	255,000 ACCOUNT 2274000116					



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UNITS/BOOK VALUE	DESCRIPTION	ORIGINAL FACE	MARKET VALUE	COST	% OF PORT	ACCRUED INCOME
700,000	CUSIP # 198504ZY1 COLUMBIA SC WTRWKS & SWR SYS TXBL-REF-SER B DTD 12/05/2019 1.86% 02/01/2022		709,856.00	700,000.00	1	5,425.00
	25,000	ACCOUNT 2274000063				
	25,000	ACCOUNT 2274000072				
	50,000	ACCOUNT 2274000081				
	210,000	ACCOUNT 2274000090				
	245,000	ACCOUNT 2274000107				
	145,000	ACCOUNT 2274000116				
370,000	CUSIP # 20772G4V7 CONNECTICUT ST BUILD AMERICA BONDS DTD 12/23/2009 4.95% 12/01/2020		376,319.60	373,528.07	0	1,526.27
	15,000	ACCOUNT 2274000063				
	15,000	ACCOUNT 2274000072				
	25,000	ACCOUNT 2274000081				
	110,000	ACCOUNT 2274000090				
	130,000	ACCOUNT 2274000107				
	75,000	ACCOUNT 2274000116				
400,000	CUSIP # 20772KJT7 CONNECTICUT ST TXBL DTD 06/11/2020 3% 07/01/2021		408,600.00	405,984.00	0	666.66
	15,000	ACCOUNT 2274000063				
	15,000	ACCOUNT 2274000072				
	30,000	ACCOUNT 2274000081				
	120,000	ACCOUNT 2274000090				
	140,000	ACCOUNT 2274000107				
	80,000	ACCOUNT 2274000116				
910,000	CUSIP # 212204JC6 CONTRA COSTA CA CMNTY CLG DIST TXBL DTD 09/12/2019 1.652% 08/01/2022		919,436.70	910,000.00	1	6,263.85
	35,000	ACCOUNT 2274000063				
	35,000	ACCOUNT 2274000072				
	65,000	ACCOUNT 2274000081				
	270,000	ACCOUNT 2274000090				
	320,000	ACCOUNT 2274000107				
	185,000	ACCOUNT 2274000116				



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## Asset Detail As Of 06/30/2020

UNITS/BOOK VALUE	DESCRIPTION	ORIGINAL FACE	MARKET VALUE	COST	% OF PORT	ACCRUED INCOME
690,000	CUSIP # 23542JQ8 DALLAS TX TXBL WTRWKS DTD 07/07/2020 .857% 10/01/2024		693,484.50	690,000.00	1	0.00
	25,000 ACCOUNT 2274000063					
	25,000 ACCOUNT 2274000072					
	50,000 ACCOUNT 2274000081					
	205,000 ACCOUNT 2274000090					
	245,000 ACCOUNT 2274000107					
	140,000 ACCOUNT 2274000116					
1,000,000	CUSIP # 343246EL4 FLORIDA ST WTR POLL CONTROL FING CORP REV TXBL-SER A DTD 01/16/2020 2% 01/15/2023		1,026,850.00	1,001,650.00	1	9,166.67
	37,000 ACCOUNT 2274000063					
	37,000 ACCOUNT 2274000072					
	71,000 ACCOUNT 2274000081					
	300,000 ACCOUNT 2274000090					
	350,000 ACCOUNT 2274000107					
	205,000 ACCOUNT 2274000116					
1,125,000	CUSIP # 3733845M4 GEORGIA ST TXBL-REF-SER D DTD 07/07/2016 3% 07/01/2021		1,153,620.00	1,128,974.82	1	16,875.00
	45,000 ACCOUNT 2274000063					
	40,000 ACCOUNT 2274000072					
	80,000 ACCOUNT 2274000081					
	335,000 ACCOUNT 2274000090					
	395,000 ACCOUNT 2274000107					
	230,000 ACCOUNT 2274000116					
1,000,000	CUSIP # 386138ZT1 GRAND PRAIRIE TX TXBL-SER B DTD 08/15/2019 1.896% 02/15/2023		1,017,660.00	1,000,000.00	1	7,162.67
	40,000 ACCOUNT 2274000063					
	35,000 ACCOUNT 2274000072					
	70,000 ACCOUNT 2274000081					
	300,000 ACCOUNT 2274000090					
	350,000 ACCOUNT 2274000107					
	205,000 ACCOUNT 2274000116					



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## Asset Detail As Of 06/30/2020

UNITS/BOOK VALUE	DESCRIPTION	ORIGINAL FACE	MARKET VALUE	COST	% OF PORT	ACCRUED INCOME
1,300,000	CUSIP # 4386705U1 HONOLULU CITY & CNTY HI TXBL-REF-GREEN BOND-SER D DTD 10/26/2016 1.991% 10/01/2022		1,333,839.00	1,274,936.00	2	6,470.77
	50,000 ACCOUNT 2274000063					
	50,000 ACCOUNT 2274000072					
	90,000 ACCOUNT 2274000081					
	390,000 ACCOUNT 2274000090					
	455,000 ACCOUNT 2274000107					
	265,000 ACCOUNT 2274000116					
795,000	CUSIP # 4423315S9 HOUSTON TX TXBL-REF-SER B DTD 09/10/2019 1.82% 03/01/2023		807,680.25	795,000.00	1	4,823.01
	30,000 ACCOUNT 2274000063					
	30,000 ACCOUNT 2274000072					
	55,000 ACCOUNT 2274000081					
	235,000 ACCOUNT 2274000090					
	280,000 ACCOUNT 2274000107					
	165,000 ACCOUNT 2274000116					
705,000	CUSIP # 44244CXL6 HOUSTON TX UTILITY SYS REV TXBL-REF-FIRST LIEN-SER C DTD 09/17/2019 1.716% 11/15/2022		725,466.15	705,000.00	1	1,545.84
	25,000 ACCOUNT 2274000063					
	25,000 ACCOUNT 2274000072					
	50,000 ACCOUNT 2274000081					
	210,000 ACCOUNT 2274000090					
	250,000 ACCOUNT 2274000107					
	145,000 ACCOUNT 2274000116					
1,000,000	CUSIP # 47770VAX8 JOBSONHIO BEVERAGE SYS STWD LIQUOR PROFITS REV TXBL-SER B DTD 02/01/2013 3.235% 01/01/2023		1,050,540.00	1,034,783.84	1	16,175.01
	40,000 ACCOUNT 2274000063					
	35,000 ACCOUNT 2274000072					
	70,000 ACCOUNT 2274000081					
	300,000 ACCOUNT 2274000090					
	350,000 ACCOUNT 2274000107					
	205,000 ACCOUNT 2274000116					



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## Asset Detail As Of 06/30/2020

UNITS/BOOK VALUE	DESCRIPTION	ORIGINAL FACE	MARKET VALUE	COST	% OF PORT	ACCRUED INCOME
650,000	CUSIP # 47770VBB5 JOBSONHIO BEVERAGE SYS STWD LIQUOR PROFITS REV TXBL-SER A DTD 02/05/2020 1.686% 01/01/2022		656,318.00	650,000.00	1	4,444.50
	25,000 ACCOUNT 2274000063					
	25,000 ACCOUNT 2274000072					
	45,000 ACCOUNT 2274000081					
	195,000 ACCOUNT 2274000090					
	225,000 ACCOUNT 2274000107					
	135,000 ACCOUNT 2274000116					
425,000	CUSIP # 47770VBC3 JOBSONHIO BEVERAGE SYS STWD LIQUOR PROFITS REV TXBL-SER A DTD 02/05/2020 1.731% 01/01/2023		431,740.50	425,000.00	0	2,983.58
	15,000 ACCOUNT 2274000063					
	15,000 ACCOUNT 2274000072					
	30,000 ACCOUNT 2274000081					
	125,000 ACCOUNT 2274000090					
	150,000 ACCOUNT 2274000107					
	90,000 ACCOUNT 2274000116					
1,505,000	CUSIP # 575831DV1 MASSACHUSETTS ST CLG BLDG AUTH REV TXBL-REF-SER B DTD 01/23/2019 4% 05/01/2021		1,541,481.20	1,522,210.61	2	10,033.34
	55,000 ACCOUNT 2274000063					
	55,000 ACCOUNT 2274000072					
	105,000 ACCOUNT 2274000081					
	450,000 ACCOUNT 2274000090					
	530,000 ACCOUNT 2274000107					
	310,000 ACCOUNT 2274000116					
835,000	CUSIP # 575831EU2 MASSACHUSETTS ST CLG BLDG AUTH REV TXBL-REF-SER C DTD 11/19/2019 1.866% 05/01/2022		846,681.65	835,000.00	1	2,596.85
	30,000 ACCOUNT 2274000063					
	30,000 ACCOUNT 2274000072					
	60,000 ACCOUNT 2274000081					
	250,000 ACCOUNT 2274000090					
	290,000 ACCOUNT 2274000107					
	175,000 ACCOUNT 2274000116					



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UNITS/BOOK VALUE	DESCRIPTION	ORIGINAL FACE	MARKET VALUE	COST	% OF PORT	ACCRUED INCOME
775,000	CUSIP # 576051VV5 MASSACHUSETTS ST WTR RESOURCES AUTH TXBL- REF-GREEN BOND-SER F DTD 11/01/2019 1.734% 08/01/2022		788,516.00	775,000.00	1	5,599.38
	30,000	ACCOUNT 2274000063				
	30,000	ACCOUNT 2274000072				
	55,000	ACCOUNT 2274000081				
	230,000	ACCOUNT 2274000090				
	270,000	ACCOUNT 2274000107				
	160,000	ACCOUNT 2274000116				
730,000	CUSIP # 59333FYP9 MIAMI-DADE CNTY FL TXBL DTD 06/24/2020 .55% 07/01/2021		730,795.70	730,000.00	1	78.07
	30,000	ACCOUNT 2274000063				
	25,000	ACCOUNT 2274000072				
	50,000	ACCOUNT 2274000081				
	220,000	ACCOUNT 2274000090				
	255,000	ACCOUNT 2274000107				
	150,000	ACCOUNT 2274000116				
690,000	CUSIP # 613741KM8 MONTGOMERY CNTY VA ECON DEV AUTH REV TXBL REF-VIRGINIA TECH FOUNDATION SER B DTD 11/05/2019 1.941% 06/01/2022		703,158.30	690,000.00	1	1,116.09
	25,000	ACCOUNT 2274000063				
	25,000	ACCOUNT 2274000072				
	50,000	ACCOUNT 2274000081				
	205,000	ACCOUNT 2274000090				
	245,000	ACCOUNT 2274000107				
	140,000	ACCOUNT 2274000116				
680,000	CUSIP # 63968AZ81 NEBRASKA ST PUBLIC PWR DIST REV TXBL REF-SER B1 DTD 10/29/2019 2.063% 01/01/2022		685,848.00	680,408.00	1	9,430.21
	25,000	ACCOUNT 2274000063				
	25,000	ACCOUNT 2274000072				
	50,000	ACCOUNT 2274000081				
	200,000	ACCOUNT 2274000090				
	240,000	ACCOUNT 2274000107				
	140,000	ACCOUNT 2274000116				





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UNITS/BOOK VALUE	DESCRIPTION	ORIGINAL FACE	MARKET VALUE	COST	% OF PORT	ACCRUED INCOME
1,225,000	CUSIP # 64966MM48 NEW YORK NY TXBL-REF-FISCAL 2019-SUBSER F-2 DTD 03/19/2019 2.81% 08/01/2021		1,252,807.50	1,225,000.00	1	14,342.71
	45,000 ACCOUNT 2274000063					
	45,000 ACCOUNT 2274000072					
	90,000 ACCOUNT 2274000081					
	365,000 ACCOUNT 2274000090					
	430,000 ACCOUNT 2274000107					
	250,000 ACCOUNT 2274000116					
1,235,000	CUSIP # 64972HE65 NEW YORK CITY NY TRANSITIONAL FIN AUTH BLDG AID REV TXBL-REF-SER S-48 DTD 03/22/2018 2.62% 07/15/2021		1,253,907.85	1,232,159.50	1	14,920.16
	45,000 ACCOUNT 2274000063					
	45,000 ACCOUNT 2274000072					
	85,000 ACCOUNT 2274000081					
	370,000 ACCOUNT 2274000090					
	435,000 ACCOUNT 2274000107					
	255,000 ACCOUNT 2274000116					
415,000	CUSIP # 649791PM6 NEW YORK ST TXBL-REF-SER B-GROUP 1 DTD 10/30/2019 1.9% 02/15/2022		422,461.70	415,000.00	0	2,978.78
	15,000 ACCOUNT 2274000063					
	15,000 ACCOUNT 2274000072					
	30,000 ACCOUNT 2274000081					
	125,000 ACCOUNT 2274000090					
	145,000 ACCOUNT 2274000107					
	85,000 ACCOUNT 2274000116					
850,000	CUSIP # 64985TAX9 NEW YORK ST URBAN DEV CORP TXBL-REF-SER B DTD 10/30/2019 1.91% 03/15/2023		860,752.50	850,000.00	1	4,780.31
	30,000 ACCOUNT 2274000063					
	30,000 ACCOUNT 2274000072					
	60,000 ACCOUNT 2274000081					
	255,000 ACCOUNT 2274000090					
	300,000 ACCOUNT 2274000107					
	175,000 ACCOUNT 2274000116					



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UNITS/BOOK VALUE	DESCRIPTION	ORIGINAL FACE	MARKET VALUE	COST	% OF PORT	ACCRUED INCOME
750,000	CUSIP # 64990FRJ5 NEW YORK ST TXBL-DORM AUTH ST PERS INCOME TAX REV DTD 01/03/2020 1.935% 02/15/2022		757,845.00	750,000.00	1	7,175.63
	25,000 ACCOUNT 2274000063					
	30,000 ACCOUNT 2274000072					
	55,000 ACCOUNT 2274000081					
	225,000 ACCOUNT 2274000090					
	260,000 ACCOUNT 2274000107					
	155,000 ACCOUNT 2274000116					
850,000	CUSIP # 6500354T2 NEW YORK ST URBAN DEV CORP REV TXBL-REF-SER B-GROUP B DTD 03/23/2017 2.67% 03/15/2023		890,987.00	851,008.97	1	6,682.42
	30,000 ACCOUNT 2274000063					
	40,000 ACCOUNT 2274000072					
	75,000 ACCOUNT 2274000081					
	245,000 ACCOUNT 2274000090					
	290,000 ACCOUNT 2274000107					
	170,000 ACCOUNT 2274000116					
400,000	CUSIP # 65819WAN3 NORTH CAROLINA ST ESTRN MUNIPWR AGY REV TXBL- REF-AGM-CR DTD 07/31/2015 3.308% 07/01/2021		403,832.00	403,052.42	0	6,616.00
	30,000 ACCOUNT 2274000063					
	40,000 ACCOUNT 2274000072					
	70,000 ACCOUNT 2274000081					
	120,000 ACCOUNT 2274000090					
	140,000 ACCOUNT 2274000107					
1,000,000	CUSIP # 677521MK9 OHIO ST DTD 07/28/2011 5% 08/01/2021		1,051,340.00	1,056,120.00	1	20,833.33
	40,000 ACCOUNT 2274000063					
	35,000 ACCOUNT 2274000072					
	70,000 ACCOUNT 2274000081					
	300,000 ACCOUNT 2274000090					
	350,000 ACCOUNT 2274000107					
	205,000 ACCOUNT 2274000116					



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UNITS/BOOK VALUE	DESCRIPTION	ORIGINAL FACE	MARKET VALUE	COST	% OF PORT	ACCRUED INCOME
740,000	CUSIP # 678519ZG7 OKLAHOMA CITY OK TXBL DTD 03/01/2019 4% 03/01/2022		778,798.20	760,575.07	1	9,866.66
	30,000 ACCOUNT 2274000063					
	25,000 ACCOUNT 2274000072					
	55,000 ACCOUNT 2274000081					
	220,000 ACCOUNT 2274000090					
	260,000 ACCOUNT 2274000107					
	150,000 ACCOUNT 2274000116					
680,000	CUSIP # 68607DTT2 OREGON ST DEPT OF TRANSPRTN HIGHWAY USER TAX REV TXBL-REF SR LIEN-SER B DTD 11/20/2019 1.855% 11/15/2022		696,279.20	680,000.00	1	1,611.80
	25,000 ACCOUNT 2274000063					
	25,000 ACCOUNT 2274000072					
	50,000 ACCOUNT 2274000081					
	200,000 ACCOUNT 2274000090					
	240,000 ACCOUNT 2274000107					
	140,000 ACCOUNT 2274000116					
585,000	CUSIP # 68609TUR7 OREGON ST TXBL DT D06/17/2020 .502% 05/01/2022		585,321.75	585,000.00	1	114.20
	25,000 ACCOUNT 2274000063					
	20,000 ACCOUNT 2274000072					
	40,000 ACCOUNT 2274000081					
	175,000 ACCOUNT 2274000090					
	205,000 ACCOUNT 2274000107					
	120,000 ACCOUNT 2274000116					
500,000	CUSIP # 68609TUS5 OREGON ST TXBL 06/17/2020 .655% 05/01/2023		500,705.00	500,000.00	1	127.36
	20,000 ACCOUNT 2274000063					
	20,000 ACCOUNT 2274000072					
	35,000 ACCOUNT 2274000081					
	150,000 ACCOUNT 2274000090					
	175,000 ACCOUNT 2274000107					
	100,000 ACCOUNT 2274000116					



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270,000	CUSIP # 709235R80 PENNSYLVANIA ST UNIV TXBL DTD 05/12/2020 1.09% 09/01/2021		270,702.00	270,000.00	0	400.58
	10,000 ACCOUNT 2274000063					
	10,000 ACCOUNT 2274000072					
	20,000 ACCOUNT 2274000081					
	80,000 ACCOUNT 2274000090					
	95,000 ACCOUNT 2274000107					
	55,000 ACCOUNT 2274000116					
705,000	CUSIP # 7252087X4 PITTSBURGH PA TAXABLE-PENSION DTD 03/01/1998 6.6% 03/01/2022		757,783.35	768,711.98	1	15,510.00
	25,000 ACCOUNT 2274000063					
	25,000 ACCOUNT 2274000072					
	50,000 ACCOUNT 2274000081					
	210,000 ACCOUNT 2274000090					
	250,000 ACCOUNT 2274000107					
	145,000 ACCOUNT 2274000116					
1,220,000	CUSIP # 73723RSN4 PORTSMOUTH VA TXBL REF SER B GO DTD 06/27/2013 2.839% 02/01/2022		1,253,147.40	1,221,529.20	1	14,431.58
	45,000 ACCOUNT 2274000063					
	45,000 ACCOUNT 2274000072					
	85,000 ACCOUNT 2274000081					
	365,000 ACCOUNT 2274000090					
	430,000 ACCOUNT 2274000107					
	250,000 ACCOUNT 2274000116					
750,000	CUSIP # 7417017E0 PRINCE GEORGES CNTY MD TXBL DTD 06/16/2020 .603% 09/15/2022		750,240.00	750,000.00	1	188.44
	30,000 ACCOUNT 2274000063					
	30,000 ACCOUNT 2274000072					
	55,000 ACCOUNT 2274000081					
	225,000 ACCOUNT 2274000090					
	255,000 ACCOUNT 2274000107					
	155,000 ACCOUNT 2274000116					



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620,000	CUSIP # 751100MD7 RALEIGH NC COMB ENTERPRISE SYS REV TXBL DTD 11/26/2019 1.801% 03/01/2022		633,447.80	620,000.00	1	3,722.07
	25,000 ACCOUNT 2274000063					
	25,000 ACCOUNT 2274000072					
	45,000 ACCOUNT 2274000081					
	185,000 ACCOUNT 2274000090					
	215,000 ACCOUNT 2274000107					
	125,000 ACCOUNT 2274000116					
150,000	CUSIP # 751120EY8 RALEIGH NC TXBL LTD OBLIG DTD 06/18/2020 .8% 10/01/2020		150,048.00	150,000.00	0	43.33
	5,000 ACCOUNT 2274000063					
	5,000 ACCOUNT 2274000072					
	10,000 ACCOUNT 2274000081					
	45,000 ACCOUNT 2274000090					
	55,000 ACCOUNT 2274000107					
	30,000 ACCOUNT 2274000116					
150,000	CUSIP # 751120FA9 RALEIGH NC TXBL LTD OBLIG DTD 06/18/2020 1% 10/01/2022		150,568.50	150,000.00	0	54.17
	5,000 ACCOUNT 2274000063					
	5,000 ACCOUNT 2274000072					
	10,000 ACCOUNT 2274000081					
	45,000 ACCOUNT 2274000090					
	55,000 ACCOUNT 2274000107					
	30,000 ACCOUNT 2274000116					
1,240,000	CUSIP # 7742857K0 ROCKWELL TX INDEP SCH DIST TXBL DTD 12/01/2019 4% 02/15/2023		1,330,296.80	1,316,405.05	2	18,737.77
	45,000 ACCOUNT 2274000063					
	45,000 ACCOUNT 2274000072					
	90,000 ACCOUNT 2274000081					
	370,000 ACCOUNT 2274000090					
	435,000 ACCOUNT 2274000107					
	255,000 ACCOUNT 2274000116					



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750,000	CUSIP # 786134WD4 SACRAMENTO CNTY CA TXBL DTD 07/14/2020 .629% 12/01/2022		750,457.50	750,000.00	1	0.00
	15,000 ACCOUNT 2274000072					
	230,000 ACCOUNT 2274000090					
	275,000 ACCOUNT 2274000107					
	230,000 ACCOUNT 2274000116					
300,000	CUSIP # 79467BDB8 SALES TAX SECURITIZATION CORP IL TXBL-REF-SECOND LIEN-SER B DTD 01/30/2020 2.128% 01/01/2023		300,966.00	300,000.00	0	2,677.75
	10,000 ACCOUNT 2274000063					
	10,000 ACCOUNT 2274000072					
	20,000 ACCOUNT 2274000081					
	90,000 ACCOUNT 2274000090					
	110,000 ACCOUNT 2274000107					
	60,000 ACCOUNT 2274000116					
500,000	CUSIP # 7976466Q4 SAN FRANCISCO CITY & CNTY CA GEN OBLIG DTD 05/07/2020 5% 06/15/2022		546,960.00	542,765.00	1	3,750.00
	20,000 ACCOUNT 2274000063					
	20,000 ACCOUNT 2274000072					
	35,000 ACCOUNT 2274000081					
	150,000 ACCOUNT 2274000090					
	175,000 ACCOUNT 2274000107					
	100,000 ACCOUNT 2274000116					
1,000,000	CUSIP # 79766DLR8 SAN FRANCISCO CA CITY & CNTY ARPTS COMMN INTL ARPT REV TXBL-REF-SER C DTD 02/07/2019 3.046% 05/01/2022		1,023,560.00	1,004,711.25	1	5,076.67
	40,000 ACCOUNT 2274000063					
	35,000 ACCOUNT 2274000072					
	70,000 ACCOUNT 2274000081					
	300,000 ACCOUNT 2274000090					
	350,000 ACCOUNT 2274000107					
	205,000 ACCOUNT 2274000116					



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750,000	CUSIP # 812643QR8 SEATTLE WA MUNI LIGHT & PWR REV DTD 02/08/2011 5% 02/01/2022-2021		770,655.00	773,122.50	1	15,625.00
	30,000 ACCOUNT 2274000063					
	25,000 ACCOUNT 2274000072					
	50,000 ACCOUNT 2274000081					
	225,000 ACCOUNT 2274000090					
	265,000 ACCOUNT 2274000107					
	155,000 ACCOUNT 2274000116					
780,000	CUSIP # 864784GP2 SUFFOLK CNTY NY TXBL DTD 06/23/2020 .49% 06/01/2022		779,656.80	780,000.00	1	84.93
	30,000 ACCOUNT 2274000063					
	30,000 ACCOUNT 2274000072					
	55,000 ACCOUNT 2274000081					
	230,000 ACCOUNT 2274000090					
	275,000 ACCOUNT 2274000107					
	160,000 ACCOUNT 2274000116					
1,000,000	CUSIP # 88278PVC5 TEXAS ST UNIV SYS FING REV TXBL-REF-SER B DTD 03/01/2015 2.662% 03/15/2022		1,025,920.00	1,004,520.09	1	7,838.10
	40,000 ACCOUNT 2274000063					
	35,000 ACCOUNT 2274000072					
	70,000 ACCOUNT 2274000081					
	300,000 ACCOUNT 2274000090					
	350,000 ACCOUNT 2274000107					
	205,000 ACCOUNT 2274000116					
1,125,000	CUSIP # 88278PYY4 TEXAS ST UNIV SYS FING REV TXBL-REF-SER B DTD 11/01/2019 1.839% 03/15/2022		1,138,590.00	1,125,000.00	1	6,091.69
	40,000 ACCOUNT 2274000063					
	40,000 ACCOUNT 2274000072					
	80,000 ACCOUNT 2274000081					
	335,000 ACCOUNT 2274000090					
	395,000 ACCOUNT 2274000107					
	235,000 ACCOUNT 2274000116					



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825,000	CUSIP # 9143017D2 UNIV OF HOUSTON TX UNIV REVENUES TXBL-REF-CONSOL- SER B DTD 02/01/2016 2.5% 02/15/2022		840,270.75	832,618.64	1	7,791.67
	30,000 ACCOUNT 2274000063					
	30,000 ACCOUNT 2274000072					
	60,000 ACCOUNT 2274000081					
	245,000 ACCOUNT 2274000090					
	290,000 ACCOUNT 2274000107					
	170,000 ACCOUNT 2274000116					
665,000	CUSIP # 914713H39 UNIV OF NORTH CAROLINA NC AT CHAPEL HILL REVENUE TXBL- REF-GEN-SER C DTD 7/10/2012 2.435% 12/01/2021		683,580.10	683,679.85	1	1,349.39
	25,000 ACCOUNT 2274000063					
	25,000 ACCOUNT 2274000072					
	45,000 ACCOUNT 2274000081					
	200,000 ACCOUNT 2274000090					
	235,000 ACCOUNT 2274000107					
	135,000 ACCOUNT 2274000116					
865,000	CUSIP # 938429V38 WASHINGTON CNTY OR TXBL SCH DIST DTD 06/30/2020 .451% 06/15/2022		865,285.45	865,000.00	1	10.85
	30,000 ACCOUNT 2274000063					
	30,000 ACCOUNT 2274000072					
	65,000 ACCOUNT 2274000081					
	260,000 ACCOUNT 2274000090					
	300,000 ACCOUNT 2274000107					
	180,000 ACCOUNT 2274000116					
1,000,000	CUSIP # 977100CY0 WISCONSIN ST GEN FUND ANNUAL APPROP REVENUE TXBL-REF-SER A DTD 8/16/2016 1.899% 05/01/2022		1,019,710.00	1,000,959.56	1	3,165.01
	40,000 ACCOUNT 2274000063					
	35,000 ACCOUNT 2274000072					
	70,000 ACCOUNT 2274000081					
	300,000 ACCOUNT 2274000090					
	350,000 ACCOUNT 2274000107					
	205,000 ACCOUNT 2274000116					





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300,000	CUSIP # 977100GV2 WISCONSIN ST GEN FUND ANNUAL APPROP REV TXBL-SER A DTD 02/13/2020 1.749% 05/01/2023		308,082.00	300,000.00	0	874.51
	10,000 ACCOUNT 2274000063					
	10,000 ACCOUNT 2274000072					
	20,000 ACCOUNT 2274000081					
	90,000 ACCOUNT 2274000090					
	105,000 ACCOUNT 2274000107					
	65,000 ACCOUNT 2274000116					
			<b>46,537,617.20</b>	<b>45,946,566.42</b>	<b>54</b>	<b>336,107.25</b>
<b>CORPORATE BDS</b>						
570,000	CUSIP # 037833AR1 APPLE INC DTD 05/06/2014 2.85% 05/06/2021		582,426.00	581,414.60	1	2,481.88
	21,000 ACCOUNT 2274000063					
	21,000 ACCOUNT 2274000072					
	41,000 ACCOUNT 2274000081					
	170,000 ACCOUNT 2274000090					
	200,000 ACCOUNT 2274000107					
	117,000 ACCOUNT 2274000116					
1,040,000	CUSIP # 166764BN9 CHEVRON CORP DTD 03/03/2017 2.498% 03/03/2022		1,076,088.00	1,032,782.40	1	8,515.42
	40,000 ACCOUNT 2274000063					
	40,000 ACCOUNT 2274000072					
	75,000 ACCOUNT 2274000081					
	310,000 ACCOUNT 2274000090					
	365,000 ACCOUNT 2274000107					
	210,000 ACCOUNT 2274000116					



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775,000	CUSIP # 832432AG3 SMITHSONIAN INSTITUTION DTD 06/18/2020 .974% 09/01/2023		774,031.25	775,000.00	1	272.58
	29,000 ACCOUNT 2274000063					
	29,000 ACCOUNT 2274000072					
	55,000 ACCOUNT 2274000081					
	231,000 ACCOUNT 2274000090					
	272,000 ACCOUNT 2274000107					
	159,000 ACCOUNT 2274000116					
1,000,000	CUSIP # 89236TDP7 TOYOTA MOTOR CREDIT CORP DTD 01/09/2017 2.6% 01/11/2022		1,030,870.00	987,510.00	1	12,277.76
	35,000 ACCOUNT 2274000063					
	35,000 ACCOUNT 2274000072					
	70,000 ACCOUNT 2274000081					
	300,000 ACCOUNT 2274000090					
	350,000 ACCOUNT 2274000107					
	210,000 ACCOUNT 2274000116					
920,000	CUSIP # 90331HPA5 US BANK NA CINCINNATI DTD 02/04/2019 3% 02/04/2021		932,300.40	921,076.14	1	11,270.00
	310,000 ACCOUNT 2274000090					
	360,000 ACCOUNT 2274000107					
	250,000 ACCOUNT 2274000116					
840,000	CUSIP # 92826CAB8 VISA INC DTD 12/14/2015 2.2% 12/14/2020		845,535.60	831,826.80	1	872.66
	35,000 ACCOUNT 2274000063					
	30,000 ACCOUNT 2274000072					
	60,000 ACCOUNT 2274000081					
	250,000 ACCOUNT 2274000090					
	295,000 ACCOUNT 2274000107					
	170,000 ACCOUNT 2274000116					



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1,382,000	CUSIP # 931142EJ8 WALMART INC DTD 06/27/2018 3.125% 06/23/2021		1,420,516.34	1,384,541.56	2	959.72
	45,000 ACCOUNT 2274000063					
	45,000 ACCOUNT 2274000072					
	99,000 ACCOUNT 2274000081					
	417,000 ACCOUNT 2274000090					
	490,000 ACCOUNT 2274000107					
	286,000 ACCOUNT 2274000116					
			6,661,767.59	6,514,151.50	8	36,650.02
	<b>TOTAL INVESTMENTS</b>		<b>88,308,164.11</b>			
	<b>CASH</b>		<b>157.21</b>			
	ACCOUNT 2274000063					
	ACCOUNT 2274000072					
	ACCOUNT 2274000081					
	ACCOUNT 2274000090					
	ACCOUNT 2274000107					
	ACCOUNT 2274000116					
	<b>DUE FROM BROKER</b>		<b>0.00</b>			
	<b>DUE TO BROKER</b>		<b>2,240,000.00</b>			
	<b>NET ASSETS</b>		<b>86,068,321.32</b>			
	<b>ACCRUED INCOME</b>		<b>534,226.82</b>			
	<b>TOTAL MARKET VALUE</b>		<b>86,602,548.14</b>			



# ACCOUNT STATEMENT

Statement Period 04/01/2020 through 06/30/2020  
Account Number M30024  
WEST TRAVIS COUNTY PUBLIC  
UTILITY AGENCY

## Related Accounts Market Value Summary

THIS REPORT CONSOLIDATES THE ACTIVITY OF THE FOLLOWING ACCOUNTS:

ACCOUNT	NAME	BEG MARKET VALUE	END MARKET VALUE
2274000063	BRANCH BANKING AND TRUST COMPANY CUSTODIAN FOR WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY GENERAL FUND	3,205,565.92	3,226,963.46
2274000072	BRANCH BANKING AND TRUST COMPANY CUSTODIAN FOR WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY RATE STABILIZATION FUND	3,175,332.42	3,196,775.67
2274000081	BRANCH BANKING AND TRUST COMPANY CUSTODIAN FOR WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY FACILITIES FUND	6,096,625.19	6,138,486.41
2274000090	BRANCH BANKING AND TRUST COMPANY CUSTODIAN FOR WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY CAPITAL PROJECTS FUND	25,674,637.28	25,852,917.62
2274000107	BRANCH BANKING AND TRUST COMPANY CUSTODIAN FOR WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY IMPACT FEE FUND	30,201,493.53	30,410,923.90
2274000116	BRANCH BANKING AND TRUST COMPANY CUSTODIAN FOR WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY DEBT SERVICE FUND	17,653,860.25	17,776,481.08
	<b>TOTAL</b>	<b>86,007,514.59</b>	<b>86,602,548.14</b>



Mailcode: 151-90-01-30  
 P.O. Box 1489  
 Lumberton, NC 28358

July 6, 2020

West Travis County Public Utility Agency  
 13215 Bee Cave Parkway  
 Bldg B, Suite 110  
 Bee Cave, TX 78738

Dear Valued Customer:

As of June 30, 2020, the following securities were held by Truist as collateral to secure the deposits of West Travis County Public Utility Agency:

Description	Rate	Maturity Date	Current Par Value	Market Value	Safekeeping Agent	Rating	Cusip
FHLB	2.200	08/30/2023	22,205,000	23,550,623	FEDERAL RESERVE	AAA	313383AB7
FNMA POOL AY0087	2.500	12/01/2029	296,287	310,849	FEDERAL RESERVE		3138YDCZ0
FNMA POOL AE5107	3.500	10/01/2040	4,930,677	5,334,547	FEDERAL RESERVE		31419FU95
FNMA POOL AE8393	3.500	11/01/2040	2,359,539	2,551,835	FEDERAL RESERVE		31419KKF1
FNMA POOL AE0828	3.500	02/01/2041	8,679,029	9,390,368	FEDERAL RESERVE		31419A4N4
FNMA 30YR POOL AS70	3.000	04/01/2046	3,178,698	3,366,022	FEDERAL RESERVE		3138WGYB4
			41,649,230	44,504,244			

Should you have any questions, please contact us at the number listed below. Thank you for banking with Truist.

Sincerely,

Gay Leggett  
 Corporate Treasury Operations  
 Banking Officer  
 (910) 272-2245  
 (800) 292-5689  
 FMPFPledging@bbandt.com

# ITEM D



## Murfee Engineering Company

July 8, 2020

Mr. Scott Roberts, President  
and Board of Directors  
West Travis County Public Utility Agency  
13215 Bee Cave Parkway  
Building B, Suite 110  
Bee Cave, TX 78738

Re: 30" Raw Water Transmission Main No. 2 CIP Project  
Pay Application No. 8  
MEC File No. 11051-116

President Roberts and Board:

Attached is the eighth application for partial payment from **Cash Construction Company, Inc.** for the above-referenced project. We have reviewed the attached documentation for compliance with the Contract Documents and concur with the items/quantities requested. We, therefore, recommend this application for approval in the amount of **\$558,720.90**. Please call if you have any questions or need any additional information.

Sincerely,

A handwritten signature in blue ink, appearing to read 'S. Jones', is written over a light blue horizontal line.

Stephen Jones, P.E.

cc:

Jennifer Riechers – WTCPUA  
Jennifer Smith – WTCPUA  
Dennis Lozano, P.E. – MEC

[jriechers@wtcpua.org](mailto:jriechers@wtcpua.org)  
[jsmith@wtcpua.org](mailto:jsmith@wtcpua.org)  
[dlozano@murfee.com](mailto:dlozano@murfee.com)

**Construction Progress Report No. 8**

Period: June 1, 2020

to: June 30, 2020

**Construction of 30" Raw Water Transmission Main No. 2  
for West Travis County Public Utility Agency**

**MEC Project No. 11051-116**

Contract

<b>A. Contractor:</b>	<b>Cash Construction Company, Inc.</b>
B. Contract Date:	September 13, 2019
C. Authorization to Proceed:	October 28, 2019
D. Calendar Days to Complete the Project:	210
E. Time Extension (in Calendar Days):	90
F. Completion Date:	August 23, 2020
G. Contract Time Used (in Calendar Days):	156

I. Status of Project:

The contractor completed the tie-in at the intake station.

II. Change Orders:

Additional/upsized bores and tree trimming; additional construction signage; utility conduit added for fiber optic telemetry.

III. Completion Report:

A. Construction Cost		
1. Contract Bid Price		\$4,374,565.00
2. Bid Alternate #1		\$18,000.00
3. Change Orders		\$377,401.00
4. Deduct		-\$250.00
5. <b>Total Estimated Contract Price</b>		<b>4,769,716.00</b>
	<b>as of this Report</b>	
B. Actual Cost as of this Report		3,112,547.00
C. Total Paid Contractor		2,242,346.40
D. Amount Retained at:	10%	311,254.70
E. <b>Amount Due</b>		<b>558,720.90</b>
F. Estimated Cost Remaining		1,657,169.00
G. Percent Construction Complete		65.3%

IV. Frequency of Observation:

A. Field Representation	-	As Needed
B. Engineer Observation	-	As Needed

V. Remarks:

There are no problems to report at this time.



**APPLICATION FOR PAYMENT**


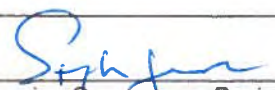
**CONTRACTOR:**  
 CASH CONSTRUCTION COMPANY, INC.  
 217 KINGSTON LACY BLVD.  
 PFLUGERVILLE, TEXAS 78660  
 (512) 538-2180  
 Fax (512) 990-5609

**OWNER:**  
 West Travis County Public Utility Agency  
 13215 Bee Cave Parkway, Building B, Suite 110  
 Bee Cave, Texas 78738

PROJECT NAME: **30" Raw Water Transmission Main No. 2**  
 CASH JOB NO: 901

PROJECT DATE AS OF:	06/30/2020
BILLED TO PAY REQUEST NO.:	8
TOTAL WORK COMPLETED TO DATE	\$3,112,547.00
RETAINAGE:	\$311,254.70
AMOUNT DUE THIS ESTIMATE:	\$2,801,292.30
PREVIOUS BILLINGS:	\$2,242,571.40
CURRENT AMOUNT DUE	\$558,720.90 ✓

<b>CONTRACT DATE:</b>	
ORIGINAL CONTRACT AMOUNT:	\$4,374,565.00
ADD BID ALTERNATE #1	\$18,000.00
CHANGE ORDER #1	\$377,401.00
DEDUCT	-\$250.00
CHANGE ORDER #4	
CHANGE ORDER #5	
<b>REVISED CONTRACT AMOUNT:</b>	<b>\$4,769,716.00</b>

	6/26/2020
Michael Stevens - Cash Construction	Date
Name: _____	
	7/8/2020
Murfee Engineering Company as Design Engineer	Date
Name: <u>STEPHEN JONES</u>	
West Travis County PUA	Date
Name: _____	

Rain Days:

11/7/19, 11/8/19, 1/16/20, 1/17/20, 1/22/20, 1/28/20, 2/10/20, 2/11/20,  
 2/12/20, 2/20/20, 2/21/20, 3/4/20, 3/5/20, 3/9/20, 3/20,20, 3/23/20,  
 3/30,20, 4/2/20, 4/3/20, 4/6/20, 05/12/20, 05/13/20, 05/16/20, 5/26/20,  
 5/28/20, 6/20/20, 6/23/20, 6/24/20, 6/26/20, 6/27/20

TO: West Travis County Public Utility Agency  
 13215 Bee Cave Parkway, Building B, Suite 110  
 Bee Cave, Texas 78738

APPLICATION FOR PAYMENT

FROM: CASH CONSTRUCTION COMPANY, INC.  
 217 KINGSTON LACY BLVD.  
 PFLUGERVILLE, TEXAS 78660

JOB NAME: 30" Raw Water Transmission Main No. 2  
 JOB# 901  
 ESTIMATE # 8  
 DATE 06/30/2020  
 ORIG. AMOUNT \$4,374,565.00  
 REV. AMOUNT \$4,769,716.00  
 RETAINAGE 10%

TOTAL WORK THIS ESTIMATE \$620,801.00  
 TOTAL COMPLETED TO DATE \$3,112,547.00  
 LESS RETAINAGE \$311,254.70  
 TOTAL DUE TO DATE \$2,801,292.30  
 PREVIOUS BILLINGS \$2,242,571.40  
 AMOUNT DUE THIS ESTIMATE \$558,720.90

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	CONTRACT AMOUNT	UNIT PRICE	PREVIOUS QUANTITY	QTY THIS ESTIMATE	AMOUNT THIS ESTIMATE	QUANTITY TO DATE	AMOUNT TO DATE	PERCENT COMPLETE
<b>EROSION/SEDIMENT CONTROLS</b>											
50	SILT FENCE	LF	16,900.00	\$42,250.00	2.50	16,900.00	0.00	\$0.00	16,900.00	\$42,250.00	100.00%
70	ROCK BERM	LF	120.00	\$3,000.00	25.00	0.00	0.00	\$0.00	0.00	\$0.00	0.00%
90	STABILIZED CONSTRUCTION ENTRANCE	EA	9.00	\$18,000.00	2,000.00	9.00	0.00	\$0.00	9.00	\$18,000.00	100.00%
110	LOC RESTORATION / HYDROMULCH SEEDING	SY	26,600.00	\$26,600.00	1.00	0.00	0.00	\$0.00	0.00	\$0.00	0.00%
130	SOIL RETENTION BLANKET (TRM)	SY	500.00	\$1,000.00	2.00	0.00	0.00	\$0.00	0.00	\$0.00	0.00%
150	TEMPORARY IRRIGATION SYSTEM	SY	10,000.00	\$3,000.00	0.30	0.00	0.00	\$0.00	0.00	\$0.00	0.00%
170	TREE PROTECTION	LF	4,500.00	\$13,500.00	3.00	4,500.00	0.00	\$0.00	4,500.00	\$13,500.00	100.00%
190	REMOVE & REPLACE EXISTING ROCK GABION	LF	20.00	\$16,000.00	800.00	0.00	10.00	\$8,000.00	10.00	\$8,000.00	50.00%
210	DRY STACK ROCK WALL FOR SLOPE STABILIZATION	LF	100.00	\$12,000.00	120.00	0.00	0.00	\$0.00	0.00	\$0.00	0.00%
230	CRUSHED STONE STABILIZED AREA FOR EROSION CONTROL	SY	500.00	\$10,000.00	20.00	500.00	0.00	\$0.00	500.00	\$10,000.00	100.00%
250	SWPPP COMPLIANCE	LS	1.00	\$2,000.00	2,000.00	1.00	0.00	\$0.00	1.00	\$2,000.00	100.00%
<b>WATER</b>											
310	30" DUCTILE IRON WATER MAIN	LF	8,982.00	\$1,985,022.00	221.00	4,991.00	609.00	\$134,589.00	5,600.00	\$1,237,600.00	62.35%
315	30" DI RESTRAINED JOINT	LF	2,200.00	\$1,144,000.00	520.00	1,100.00	300.00	\$156,000.00	1,400.00	\$728,000.00	63.64%
320	48" STEEL CASING BY BORE	LF	164.00	\$157,440.00	960.00	0.00	164.00	\$157,440.00	164.00	\$157,440.00	100.00%
330	42" STEEL ENCASMENT PIPE INSTALLED BY BORING	LF	365.00	\$313,900.00	860.00	365.00	0.00	\$0.00	365.00	\$313,900.00	100.00%
350	3 - 3" CPVC CHEMICAL LINES (CHLORINE)	LF	865.00	\$31,140.00	36.00	365.00	144.00	\$5,184.00	509.00	\$18,324.00	58.84%
370	2 - 1" CPVC CHEMICAL LINES (PERMANGANATE)	LF	1,570.00	\$14,130.00	9.00	1,070.00	144.00	\$1,296.00	1,214.00	\$10,926.00	77.32%
390	30" GATE VALVE & BOX	EA	4.00	\$140,000.00	35,000.00	3.00	1.00	\$35,000.00	4.00	\$140,000.00	100.00%
410	DRAIN VALVE ASSEMBLY	EA	5.00	\$50,000.00	10,000.00	1.00	3.00	\$30,000.00	4.00	\$40,000.00	80.00%
430	4" AIR RELEASE/VACUUM VALVE & VAULT	EA	6.00	\$78,000.00	13,000.00	1.00	4.00	\$52,000.00	5.00	\$65,000.00	83.33%
450	FLOW METER ASSEMBLY & VAULT	EA	1.00	\$45,000.00	45,000.00	0.00	0.00	\$0.00	0.00	\$0.00	0.00%
470	30" WET CONN AT PUMP HOUSE	LS	1.00	\$7,000.00	7,000.00	0.00	1.00	\$7,000.00	1.00	\$7,000.00	100.00%
490	TIE INTO EXISTING 30" RAW WATER MAIN	EA	1.00	\$10,000.00	10,000.00	0.00	1.00	\$10,000.00	1.00	\$10,000.00	100.00%
530	CONCRETE RETARD BLOCKS	EA	40.00	\$28,000.00	700.00	12.00	28.00	\$19,600.00	40.00	\$28,000.00	100.00%
550	CHEMICAL INJECTION MANHOLE	EA	2.00	\$14,000.00	7,000.00	0.00	0.00	\$0.00	0.00	\$0.00	0.00%
570	DISINFECTION AND TESTING	LF	8,982.00	\$8,982.00	1.00	0.00	0.00	\$0.00	0.00	\$0.00	0.00%
590	TRENCH SAFETY	LF	8,982.00	\$4,491.00	0.50	1,400.00	4,200.00	\$2,100.00	5,600.00	\$2,800.00	62.35%
<b>MISC</b>											
650	BONDS & INSURANCE	LS	1.00	\$40,000.00	40,000.00	1.00	0.00	\$0.00	1.00	\$40,000.00	100.00%
670	ORANGE CONSTRUCTION FENCE	LF	18,900.00	\$47,250.00	2.50	18,900.00	0.00	\$0.00	18,900.00	\$47,250.00	100.00%
690	TEMPORARY CHAIN LINK FENCE	LF	4,020.00	\$12,060.00	3.00	4,020.00	0.00	\$0.00	4,020.00	\$12,060.00	100.00%
710	REMOVE & REPLACE CONCRETE SIDEWALK	SY	20.00	\$1,600.00	80.00	0.00	0.00	\$0.00	0.00	\$0.00	0.00%
730	TEMPORARY BYPASS TRAIL AT SCHOOL SITE	SY	80.00	\$1,600.00	20.00	80.00	0.00	\$0.00	80.00	\$1,600.00	100.00%
750	REMOVE & REPLACE METAL FENCING AT SCHOOL SITE	LS	1.00	\$2,300.00	2,300.00	0.50	0.00	\$0.00	0.50	\$1,150.00	50.00%
760	REMOVE & REPLACE STONE WALL	LS	1.00	\$5,000.00	5,000.00	0.00	0.00	\$0.00	0.00	\$0.00	0.00%
810	RESTORATION OF HIKE & BIKE TRAIL (CRUSHED GRANITE)	SY	2,000.00	\$10,000.00	5.00	0.00	0.00	\$0.00	0.00	\$0.00	0.00%
830	TRAIL STAIRWAY (5' WIDE REINFORCED CONCRETE)	LS	1.00	\$20,000.00	20,000.00	0.00	0.00	\$0.00	0.00	\$0.00	0.00%
850	TREE PRUNING BY CERTIFIED ARBORIST	LS	1.00	\$5,000.00	5,000.00	1.000	0.00	\$0.00	1.00	\$5,000.00	100.00%
870	TREE REMOVAL	EA	23.00	\$25,300.00	1,100.00	23.00	0.00	\$0.00	23.00	\$25,300.00	100.00%
890	SEAL AND STRIPE HOA PARKING LOT	LS	1.00	\$12,000.00	12,000.00	0.00	0.00	\$0.00	0.00	\$0.00	0.00%
910	COORDINATION WITH POWER COMPANY	LS	1.00	\$1,000.00	1,000.00	1.00	0.00	\$0.00	1.00	\$1,000.00	100.00%
930	TRAFFIC CONTROL	LS	1.00	\$13,000.00	13,000.00	0.50	0.00	\$0.00	0.50	\$6,500.00	50.00%
<b>DEDUCT</b>											
850	TREE PRUNING BY CERTIFIED ARBORIST	LS	1.00	-\$250.00	-250.00	1.000	0.00	\$0.00	1.00	-\$250.00	100.00%
<b>CHANGE ORDER #1</b>											

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	CONTRACT AMOUNT	UNIT PRICE	PREVIOUS QUANTITY	QTY THIS ESTIMATE	AMOUNT THIS ESTIMATE	QUANTITY TO DATE	AMOUNT TO DATE	PERCENT COMPLETE
CO1	ADDITIONAL CULVERT FOR EROSION STABILIZATION	LS	1.00	\$4,800.00	4,800.00	1.00	0.00	\$0.00	1.00	\$4,800.00	100.00%
CO1	ADDITIONAL TREE TRIMMING ALONG BEE CAVES ROW	DAY	2.00	\$7,000.00	3,500.00	2.00	0.00	\$0.00	2.00	\$7,000.00	100.00%
CO1	ADDITIONAL SIGNAGE PER SIGNAGE PLAN	LS	1.00	\$2,100.00	2,100.00	1.00	0.00	\$0.00	1.00	\$2,100.00	100.00%
CO1	UPSIZE 42" BORE TO 48" BORE	LF	100.00	\$10,000.00	100.00	100.00	0.00	\$0.00	100.00	\$10,000.00	100.00%
CO1	ADDITIONAL 48" BORES	LF	60.00	\$57,600.00	960.00	60.00	0.00	\$0.00	60.00	\$57,600.00	100.00%
CO1	RESTOCKING FEE OF 25% OF CASTING COST FOR 42" CASING	LS	1.00	\$3,375.00	3,375.00	1.00	0.00	\$0.00	1.00	\$3,375.00	100.00%
CO1	ADDITIONAL MOBILIZATION & SET UP FOR 20' BORES	MO	3.00	\$19,500.00	6,500.00	3.00	0.00	\$0.00	3.00	\$19,500.00	100.00%
CO1	ROLL SET UP TO ROLL ADDITIONAL 160 LF OF 48" CASING	LS	1.00	\$6,750.00	6,750.00	1.00	0.00	\$0.00	1.00	\$6,750.00	100.00%
CO2	ADDITIONAL 1.5" CONDUIT	LF	11,182.00	\$201,276.00	18.00	360.00	144.00	\$2,592.00	504.00	\$9,072.00	4.51%
CO2	REPROCESS DITCH FOR CONDUIT	LF	5,000.00	\$65,000.00	13.00	0.00	0.00	\$0.00	0.00	\$0.00	0.00%
<b>ADD BID ALTERNATE #1</b>											
ALT #1	TIE INTO EXISTING 8" RAW WATER LINE AT STA. 92+45	LS	1.00	\$18,000.00	18,000.00	0.00	0.00	\$0.00	0.00	\$0.00	0.00%
<b>TOTAL CONTRACT</b>				<b>\$4,769,716.00</b>				<b>\$620,801.00</b>		<b>\$3,112,547.00</b>	

CONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

Project 30" Raw Water Transmission Main No. 2  
Job No. 901

On receipt by the signer of this document of a check from West Travis County Public Utility Agency in the sum of \$558,720.90 payable to Cash Construction Company, Inc. and when the check has been properly endorsed and has been paid by the bank on which it is drawn, this document becomes effective to release any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's position that the signer has on the property of West Travis County Public Utility Agency located at 30" Raw Water Transmission Main No. 2 to the following extent: Water Transmission Improvements.

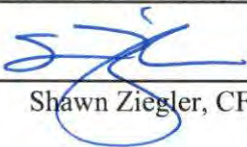
This release covers a progress payment for all labor, services, equipment, or materials furnished to the property or to West Travis County Public Utility Agency as indicated in the attached statement(s) or progress payment request(s), except for unpaid retention, pending modifications and changes, or other items furnished.

Before any recipient of this document relies on this document, the recipient should verify evidence of payment to the signer.

The signer warrants that the signer has already paid or will use the funds received from this progress payment to promptly pay in full all of the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project in regard to the attached statement(s) or progress payment request(s).

Date 6/26/2020

Cash Construction Company, Inc.

By   
Shawn Ziegler, CFO

SWORN TO AND SUBSCRIBED BEFORE ME by Shawn Ziegler, Chief Financial Officer of Cash Construction Company, Inc., on this 26<sup>th</sup> day of June, 2020.



Notary Public Signature  


# ITEM E

**UTILITY CONVEYANCE AGREEMENT BETWEEN  
WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY  
AND  
SYNCHRO REALTY, LLC  
(Hillside at Spanish Oaks)**

This Agreement is made and entered into as of the 18th day of June, 2020, by and between **WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY**, a public utility agency operating pursuant to Chapter 572, Texas Local Government Code, whose address is 13215 Bee Cave Parkway, Building B, Suite 110, Bee Cave, Texas 78738 (herein the “**Agency**”), and **SYNCHRO REALTY, LLC**, a Texas limited liability company, whose address is 13453 Highway 71 West, Bee Cave, Texas 78738 (herein the “**Seller**”).

**RECITALS**

1. The Agency furnishes water and wastewater service to the land within its service area, and particularly, the Hillside at Spanish Oaks, Seller is presently developing land within the Agency’s service area, and, in connection therewith, Seller has acquired or caused to be constructed water and wastewater facilities.

2. Seller wishes to convey and Agency wishes to take title to such facilities so that the Agency can provide water and wastewater service to the Hillside at Spanish Oaks

**AGREEMENT**

For and in consideration of the premises and of the mutual obligations, covenants, and benefits hereinafter set forth, Agency and Seller contract and agree as follows:

1. **Definitions.**

(a) Construction Contracts: Contracts pursuant to which the Facilities were installed by the contractor as follows:

*Standard Form Agreement Between Owner and Contractor, between Synchro Realty, LLC and DNT Construction, LLC, dated approximately September 1, 2017 for The Hillside at Spanish Oaks – Drainage, Water, Wastewater, Detention, and Grading Improvements.*

(b) **Facilities:** All internal water and wastewater constructed to serve the Hillside at Spanish Oaks, a development in Travis, County, Texas, and constructed pursuant to the Construction Contracts. The Facilities are more particularly described and depicted on **Exhibit “A”**, attached hereto and incorporated herein for all purposes.

2. **Sale and Purchase.** Seller hereby sells, conveys, transfers, and delivers to Agency all of the Facilities free and clear of all liens, claims, encumbrances, options, charges, assessments, reservations, or restrictions. The Facilities being conveyed hereby are more completely described in the plans and specifications described in Section 5 herein, which are incorporated herein by reference.

3. **Assignment.** Seller hereby assigns all of its rights under the Construction Contracts, if any, to Agency and all of its rights, if any, under any performance and payment bonds and guarantees and warranties executed by the contractor and all other rights of Seller pursuant to the provisions of the Construction Contracts, if any.

4. **Representations by Seller.** Seller represents to Agency that:

(a) **Title.** All the properties of Seller covered by this Agreement are hereby conveyed to the Agency, free and clear of all liens, claims, encumbrances, options, charges, assessments, reservations, and restrictions.

(b) **Rights-of-Way, Easements, etc.** Seller represents, warrants, and guarantees that the Facilities are located in public utility easements or in road rights-of-way as shown on recorded plats. Seller represents that said plats provide easements and rights-of-way that are adequate and sufficient to permit Agency to operate the Facilities, and any easements and rights-of-way held by Seller in connection therewith are hereby transferred to Agency whether or not expressly described herein.

(c) Additional Easement(s). All of the Facilities that are not located in public utility easements or road rights-of-way as shown on recorded plats are within easements granted to the Agency.

(d) Possession. Seller is in possession of the Facilities and no objection to the location or use of the Facilities or adverse claims of title to the lands, easements, rights-of-way, licenses, permits, or leases on which the Facilities are situated is presently being asserted by any person or persons.

(e) Legal Proceedings. There are no actions, suits, or proceedings pending or, to the knowledge of Seller, threatened or affecting the properties to be sold hereunder and there are no pending condemnation proceedings of which Seller is aware connected with the Facilities or other properties to be conveyed hereunder.

(f) Known Defects. Seller represents and warrants that the Facilities, including any easements or rights-of-way or other properties to be conveyed hereunder are free of known defects, either legal or technical, that would prohibit Agency's use of the Facilities or other properties to be conveyed hereunder.

(g) Authorization. This Agreement, the transactions contemplated herein, and the execution and delivery of this Agreement have been duly authorized by Seller.

(h) No Violation of Other Contracts. This Agreement, and the warranties, representations, and covenants contained herein, and the consummation of the transactions contemplated herein will not violate or constitute a breach of any contract or other agreement to which Seller is a party.



(i) “Record” or “As-Built” Drawings and Engineer’s Certificate. Seller has provided Agency with 3 complete sets of “record or as-built” drawings, autocad plans, GPS files noting the location of meter boxes, meters, water and wastewater services, valves, pump stations, lift stations and storage facilities, together with a certificate by a registered professional engineer that the Facilities were constructed as indicated on the drawings.

5. Plans and Specifications. Seller warrants and represents that the Facilities are constructed in accordance with the plans and specifications previously approved by the Agency.

6. Indemnification. SELLER HEREBY INDEMNIFIES AND HOLDS HARMLESS AGENCY, ITS REPRESENTATIVES, EMPLOYEES, AND OFFICERS FROM AND AGAINST ANY AND ALL LIENS, CLAIMS, DEBTS, CHARGES, INDEMNITIES, LOSSES, PENALTIES, ATTORNEY FEES AND ANY OTHER KIND OF EXPENSES THAT MAY BE INCURRED BY OR ASSERTED AGAINST AGENCY BY REASON OF CONSTRUCTION OF THE FACILITIES.

7. Expenses. Except as specifically set forth herein, each party shall pay its own expenses incident to carrying this Agreement into effect and consummating all transactions contemplated hereby.

8. Further Assurances. Seller agrees that from time to time and upon the request of Agency, Seller will execute and deliver such other instruments of conveyance and transfer and take such other action as may be reasonably required to more effectively convey, transfer to, and vest in Agency and to put Agency in possession of all of the Facilities conveyed, transferred, and delivered hereunder, and, in the case of contracts and rights, if any, which cannot be transferred effectively without the consent of other parties, to obtain such consents and take such other action as may be reasonably necessary to assure to Agency the rights and benefits thereof.

9. Authority to Execute. By their execution, each of the individuals executing this Agreement on behalf of a party represents and warrants to the other party that he or she has the authority to execute the document in the capacity shown on this document

10. Representations Survive Conveyance. The agreements and representations made by the parties to this Agreement shall survive the conveyance of the Facilities.

11. Miscellaneous. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Texas and can be changed or terminated only by an agreement in writing signed by the parties hereto. This Agreement embodies the entire understanding between the parties and there are no prior effective representations, warranties, or agreements between the parties.

WITNESS the execution of this Agreement in multiple counterparts, each of equal dignity, effective as of the Effective Date. The Effective Date of this Agreement shall be the date on which it has been signed by both Parties.

*{Signature pages to follow}*

**WEST TRAVIS COUNTY PUBLIC UTILITY  
AGENCY**

By: \_\_\_\_\_  
Jennifer Riechers  
General Manager

Date: \_\_\_\_\_

THE STATE OF TEXAS

§  
§  
§

COUNTY OF TRAVIS

This instrument was acknowledged before me on the \_\_\_\_ day of \_\_\_\_\_, 2020,  
by Jennifer Riechers, General Manager of the West Travis County Public Utility Agency, on  
behalf of said Agency.

(Seal)

\_\_\_\_\_  
Notary Public Signature

**SELLER**  
**SYNCHRO REALTY, LLC**

By: \_\_\_\_\_  
Daniel Porter, Manager

Date: \_\_\_\_\_

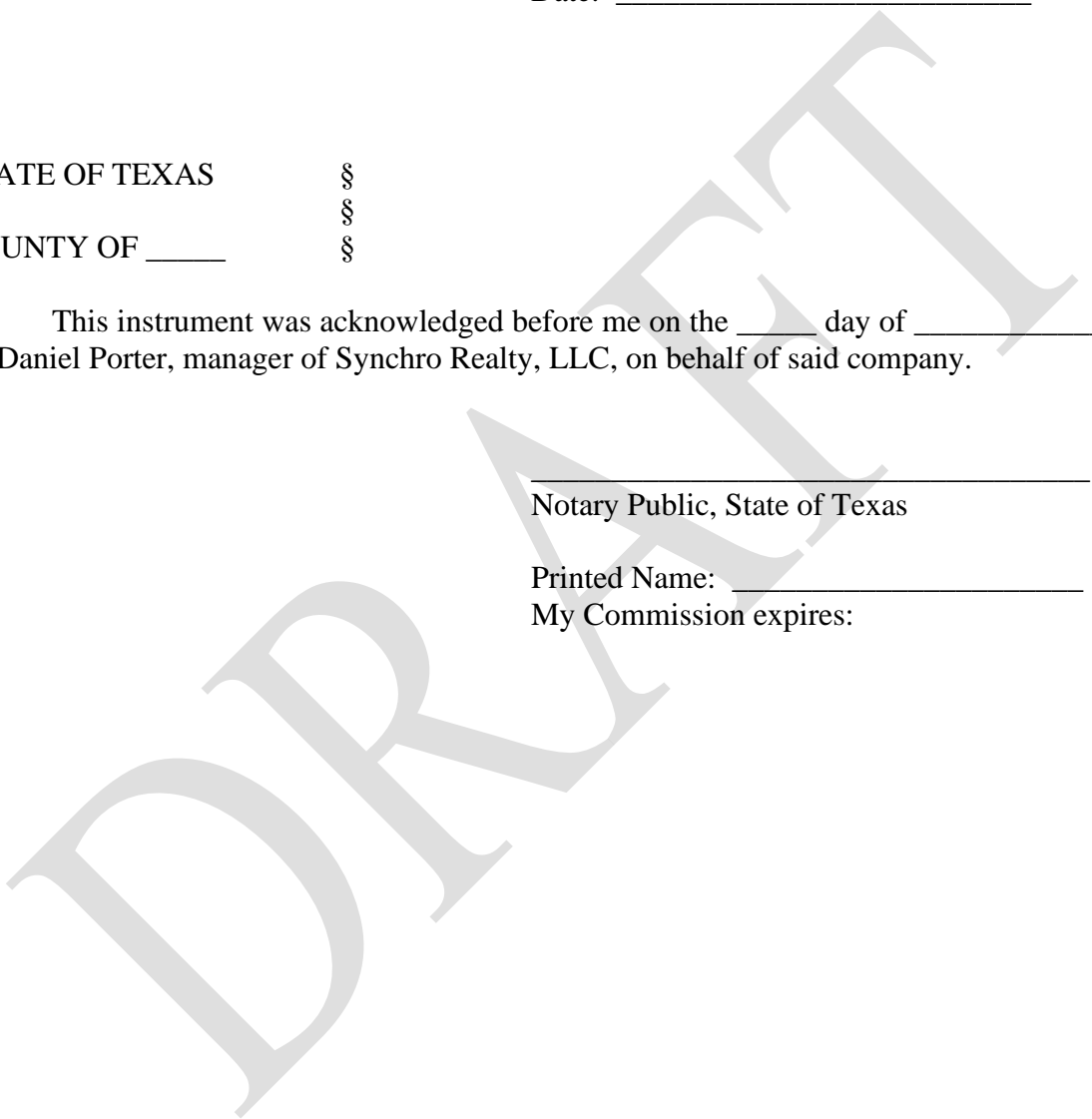
STATE OF TEXAS       §  
                                  §  
COUNTY OF \_\_\_\_\_ §

This instrument was acknowledged before me on the \_\_\_\_ day of \_\_\_\_\_, 2020  
by Daniel Porter, manager of Synchro Realty, LLC, on behalf of said company.

\_\_\_\_\_  
Notary Public, State of Texas

Printed Name: \_\_\_\_\_

My Commission expires:



**EXHIBIT A – The Facilities**

DRAFT

**AFFIDAVIT AS TO NO LIENS**

STATE OF TEXAS  
COUNTIES OF TRAVIS AND HAYS §

§  
§

BEFORE ME, the undersigned authority, on this day personally appeared Daniel Porter, who, being by me first duly sworn, upon oath says:

"I am the Manager of SYNCHRO REALTY, LLC, a Texas limited liability company, which is this day conveying to WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY all of said partnership's right, title, and interest in and to certain water and wastewater facilities and improvements constructed to serve property located within the Agency's service area.

Said facilities and improvements are free and unencumbered, the contractors and subcontractors which installed same have been paid in full therefore, and there are no liens of any nature whatsoever against said facilities."

**SELLER**  
**SYNCHRO REALTY, LLC**

By: \_\_\_\_\_  
Daniel Porter, Manager

Date: \_\_\_\_\_

STATE OF TEXAS  
COUNTY OF \_\_\_\_\_

§  
§  
§

This instrument was acknowledged before me on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by D. Daniel Porter, Manager of SYNCHRO REALTY, LLC, on behalf of said company.

\_\_\_\_\_  
Notary Public, State of Texas

Printed Name: \_\_\_\_\_

My Commission expires:

## Final Quantities

CONTRACT: HILLSIDE AT SPANISH OAKS  
 CONTRACTOR: DNT CONSTRUCTION, LLC

COLLECTOR ROADWAY WATER IMPROVEMENTS			
ITEM	DESCRIPTION	QTY.	UNIT
1	12" DR-14 C900 (HGL 1080)	4308	LF
2	8" DR-14 C900 (HGL 1080)	741	LF
3	8" DR-14 C900 (HGL 1175)	5581	LF
4	12" DR-14 C900 (HGL 1080) RES JOINT	608	LF
5	8" DR-14 C900 (HGL 1080) RES JOINT	253	LF
6	8" DR-14 C900 (HGL 1175) RES JOINT	1353	LF
7	12" GATE VALVE	3	EA
8	8" GATE VALVE	14	EA
9	6" CLASS 350 DIP	433	LF
10	6" GATE VALVE	20	EA
11	FIRE HYDRANT ASSEMBLY	20	EA
12	DOUBLE WATER SERVICE	23	EA
13	SINGLE WATER SERVICE	19	EA
14	CAST IRON FITTINGS	4	TON
15	2" C.A.R.V.V.	5	EA
16	1" C.A.R.V.V.	4	EA
17	CONNECT TO EXISTING WATER LINE	3	EA
18	4" SCH 40 IRRIGATION SLEEVES	1691	LF

SUBDIVISION WASTEWATER			
ITEM	DESCRIPTION	QTY.	UNIT
1	8" SDR 26 WASTEWATER 0' - 8' DEEP	1951	LF
2	8" SDR 26 WASTEWATER 8' - 10' DEEP	2828	LF
3	8" SDR 26 WASTEWATER 10' - 12' DEEP	1474	LF
4	8" SDR 26 WASTEWATER 12' -14' DEEP	462	LF
5	8" SDR 26 WASTEWATER 14' - 16' DEEP	263	LF
6	8" SDR 26 WASTEWATER 16' - 18' DEEP	40	LF
7	6" SDR 26 WASTEWATER 0' - 8' DEEP	164	LF
8	6" SDR 26 WASTEWATER 8' - 10' DEEP	40	LF
9	6" SDR 26 WASTEWATER 12' -14' DEEP	41	LF
10	6" SDR 26 WASTEWATER 14' - 16' DEEP	16	LF
11	DOUBLE SEWER LATERAL	22	EA
12	SINGLE SEWER LATERAL	22	EA
13	4' DAIMETER MANHOLE	46	EA
14	4' DIAMETER DROP MANHOLE	5	EA
15	5' DIAMETER DROP MANHOLE	10	EA
16	EXTRA DEPTH MANHOLE	145	VF
17	CONNECT TO EXISTING WW LINE	8	EA





**UTILITY CONVEYANCE AGREEMENT BETWEEN  
WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY  
AND  
HM HIGHPOINTE DEVELOPMENT, INC.  
(Phase I Section 3-B)**

This Agreement is made and entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2020, by and between **WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY**, a public utility agency operating pursuant to Chapter 572, Texas Local Government Code whose address is 13215 Bee Cave Parkway, Building B Suite 110, Bee Cave, Texas 78738 (herein the “Agency”), and **HM HIGHPOINTE DEVELOPMENT, INC.**, a Texas corporation whose address is 1011 North Lamar Blvd., Austin, Texas 78703 (herein the “Seller”).

**RECITALS**

1. The Agency furnishes water and wastewater service to land within its service area and, particularly, provides water service to Phase I, Section 3-B of the Highpointe Subdivision. Seller is presently developing land within the Agency’s service area, and, in connection therewith, Seller has acquired or caused to be constructed water facilities.

2. Seller wishes to convey and Agency wishes to take title to such facilities so that the Agency can provide water service to Phase I, Section 3-B of the Highpointe Subdivision.

**Agreement**

For and in consideration of the premises and of the mutual obligations, covenants, and benefits hereinafter set forth, Agency and Seller contract and agree as follows:

1. **Definitions.**

- (a) Construction Contracts: Contracts pursuant to which the Facilities were installed by the contractor as follows:

*Construction Agreement for Highpointe Phase I, Section 3B – Street Excavation, Drainage, Water, Wastewater, Erosion Control and Grading*

*Improvements Contract between Cash Construction Company, Inc. and HM Highpointe Development, Inc., dated November 8, 2019.*

- (b) Facilities: All internal water facilities constructed to serve Phase I, Section 3-B of the Highpointe Subdivision, a subdivision located in Hays County, Texas, according to the map or plat of record, recorded on \_\_\_\_\_ as Instrument Number \_\_\_\_\_ in the Official Plat Records of Hays County, Texas. The Facilities are more particularly described and depicted on **Exhibit "A"**, attached hereto and incorporated herein for all purposes.

2. Sale and Purchase. Seller hereby sells, conveys, transfers, and delivers to Agency all of the Facilities free and clear of all liens, claims, encumbrances, options, charges, assessments, reservations, or restrictions. The Facilities being conveyed hereby are more completely described in the plans and specifications described in Section 5 herein, which are incorporated herein by reference.

3. Assignment. Seller hereby assigns all of its rights under the Construction Contracts, if any, to Agency and all of its rights, if any, under any performance and payment bonds and guarantees and warranties executed by the contractor and all other rights of Seller pursuant to the provisions of the Construction Contracts, if any.

4. Representations by Seller. Seller represents to Agency that:

(a) Title. All the properties of Seller covered by this Agreement are hereby conveyed to the Agency, free and clear of all liens, claims, encumbrances, options, charges, assessments, reservations, and restrictions.

(b) Rights-of-Way, Easements, etc. Seller represents, warrants, and guarantees that the Facilities are located in public utility easements or in road rights-of-way that are either of record in the Official Public Records of Hays County, Texas, or are shown on recorded plats. Seller represents that said easements and rights-of-way are adequate and sufficient to permit Agency to operate the Facilities, and any easements and rights-of-way held

by Seller in connection therewith are hereby transferred to Agency whether or not expressly described herein.

(d) Possession. Seller is in possession of the Facilities and no objection to the location or use of the Facilities or adverse claims of title to the lands, easements, rights-of-way, license, permits or leases on which the Facilities are situated is presently being asserted by any person or persons.

(e) Legal Proceedings. There are no actions, suits, or proceedings pending or, to the knowledge of Seller, threatened or affecting the properties to be sold hereunder and there are no pending condemnation proceedings of which Seller is aware connected with the Facilities or other properties to be conveyed hereunder.

(f) Known Defects. Seller represents and warrants that the Facilities, including any easements or rights-of-way or other properties to be conveyed hereunder are free of known defects, either legal or technical, that would prohibit Agency's use of the Facilities or other properties to be conveyed hereunder.

(g) Authorization. This Agreement, the transactions contemplated herein, and the execution and delivery of this Agreement have been duly authorized by Seller.

(h) No Violation of Other Contracts. This Agreement, and the warranties, representations, and covenants contained herein, and the consummation of the transactions contemplated herein will not violate or constitute a breach of any contract or other agreement to which Seller is a party.

(i) "Record" or "As-Built" Drawings and Engineer's Certificate. Seller or its predecessors in interest have provided Agency with 3 complete sets of "record or as-built" drawings, autocad plans, GPS files noting the location of meter boxes, meters, water and services, valves, pump stations, lift stations and storage facilities, together with a certificate by a registered professional engineer that the Facilities were constructed as indicated on the drawings.

5. Plans and Specifications. Seller warrants and represents, in reliance on the certification by a registered professional engineer attached hereto as **Exhibit "B"**, that the

Facilities are constructed in accordance with the plans and specifications previously approved by the Agency.

6. Indemnification. SELLER HEREBY INDEMNIFIES AND HOLDS HARMLESS AGENCY, ITS REPRESENTATIVES, EMPLOYEES, AND OFFICERS FROM AND AGAINST ANY AND ALL LIENS, CLAIMS, DEBTS, CHARGES, INDEMNITIES, LOSSES, PENALTIES, ATTORNEY FEES AND ANY OTHER KIND OF EXPENSES THAT MAY BE INCURRED BY OR ASSERTED AGAINST AGENCY BY REASON OF CONSTRUCTION OF THE FACILITIES.

7. Expenses. Except as specifically set forth herein, each party shall pay its own expenses incident to carrying this Agreement into effect and consummating all transactions contemplated hereby.

8. Further Assurances. Seller agrees that from time to time and upon the request of Agency, Seller will execute and deliver such other instruments of conveyance and transfer and take such other action as may be reasonably required to more effectively convey, transfer to, and vest in Agency and to put Agency in possession of all of the Facilities conveyed, transferred, and delivered hereunder, and, in the case of contracts and rights, if any, which cannot be transferred effectively without the consent of other parties, to obtain such consents and take such other action as may be reasonably necessary to assure to Agency the rights and benefits thereof.

9. Authority to Execute. By their execution, each of the individuals executing this Agreement on behalf of a party represents and warrants to the other party that he or she has the authority to execute the document in the capacity shown on this document

10. Representations Survive Conveyance. The agreements and representations made by the parties to this Agreement shall survive the conveyance of the Facilities.

11. Miscellaneous. This Agreement shall be governed by, and construed in accordance with, the laws of the State of Texas and can be changed or terminated only by an agreement in writing signed by the parties hereto. This Agreement embodies the entire

understanding between the parties and there are no prior effective representations, warranties, or agreements between the parties.

WITNESS the execution of this Agreement in multiple counterparts, each of equal dignity, effective as of the Effective Date. The Effective Date of this Agreement shall be the date on which it has been signed by both Parties.

*{Signature pages to follow}*

DRAFT

**WEST TRAVIS COUNTY PUBLIC UTILITY  
AGENCY**

By: \_\_\_\_\_  
Jennifer Riechers  
General Manager

Date: \_\_\_\_\_

THE STATE OF TEXAS

COUNTY OF TRAVIS

§  
§  
§

This instrument was acknowledged before me on the \_\_\_\_ day of \_\_\_\_\_, 2020,  
by Jennifer Riechers, General Manager of the West Travis County Public Utility Agency, on  
behalf of said Agency.

(Seal)

\_\_\_\_\_  
Notary Public Signature

**HM HIGHPOINTE DEVELOPMENT, INC.**, a Texas corporation

By: \_\_\_\_\_  
Jay Hanna, President

THE STATE OF TEXAS       §  
  §  
COUNTY OF TRAVIS       §

This instrument was acknowledged before me on the \_\_\_\_ day of \_\_\_\_\_, 2020, by Jay Hanna, President of HM Highpointe Development, Inc., a Texas corporation, on behalf of said corporation.

\_\_\_\_\_  
Notary Public Signature

(Seal)

**EXHIBIT A – The Facilities**

**Highpointe Phase 1, Section 3B**

**WATER ITEMS**

8" WATER CONNECTION	2	EA
8" DR-14	3,042	LF
5 1/4" FIRE HYDRANT ASSEMBLY	7	EA
6" GATE VALVE	7	EA
8" GATE VALVE	4	EA
SINGLE SERVICE ASSEMBLY	17	EA
DOUBLE SERVICE ASSEMBLY	21	EA
2" IRRIGATION SERVICE & METER ASSEMBLY	1	EA
1" LIFT STATION SERVICE	1	EA
2" AUTOMATIC AIR RELEASE VALVE	1	EA



**Carlson, Brigrance & Doering, Inc.**  
**I.D. #F3791**



**AFFIDAVIT AS TO NO LIENS**

STATE OF TEXAS                             §  
    §  
 COUNTY OF TRAVIS                             §

BEFORE ME, the undersigned authority, on this day personally appeared Jay Hanna, who, being by me first duly sworn, upon oath says:

"I am the President of HM Highpointe Development, Inc., a Texas corporation, which is this day conveying to West Travis County Public Utility Agency all of said HM Highpointe's right, title, and interest in and to certain water facilities and improvements constructed to serve property located within the Agency's service area.

Said facilities and improvements are free and unencumbered, the contractors and subcontractors which installed same have been paid in full therefore, and there are no liens of any nature whatsoever against said facilities."

By: \_\_\_\_\_  
 Jay Hanna, President

THE STATE OF TEXAS                             §  
    §  
 COUNTY OF TRAVIS                             §

This instrument was acknowledged before me on the \_\_\_\_ day of \_\_\_\_\_, 2020, by Jay Hanna, President of HM Highpointe Development, Inc., a Texas corporation, on behalf of said corporation.

\_\_\_\_\_  
 Notary Public Signature

(Seal)

# **ITEM F**



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**West Travis County Public Utility Agency**  
**Memorandum**

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TO: Board of Directors

FROM: Jennifer Smith, Controller

SUBJECT: Developer Reimbursement – Spanish Oaks Section XI 30%

DATE: July 15, 2020

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By letter dated June 8, 2020 (attached), CCNG Development Company, L.P. made a request for payment of \$272,544.91 which represents the remaining 30% reimbursement plus accrued interest of the total reimbursable costs for Spanish Oaks Section XI. **Payment in full of the amount requested is recommended.**

The original submission of reimbursable costs was made directly to the WTCPUA and we obtained an Independent Accountants' Report on Agreed-Upon Procedures for the reimbursable costs of the facilities installations for Spanish Oaks Section XI (attached). This report was dated March 16, 2017 and was approved by the Board of Directors. The 70% reimbursement based upon the values set forth in this report was paid on March 16, 2017 in the amount of \$654,064.00. The remaining 30% requested is within the amount allowed by the Agreed-Upon Procedures report. The connections reported were reviewed and verified against our utility billing software to substantiate the 80% completion of connections.

**CCNG DEVELOPMENT COMPANY, L.P.**

**13453 HIGHWAY 71 WEST  
BEE CAVE, TEXAS 78738**

June 8, 2020

***Via Regular Mail and  
Certified Mail Return Receipt Requested***

Jennifer Reichers  
General Manager  
**West Travis County Public Utility Agency**  
12117 Bee Cave Road, Bldg. 3, Suite 120  
Bee Cave, Texas 78738

Re: Utility Facilities Acquisition Agreement between the West Travis County Public Utility Agency and CCNG Development Company, L.P. dated November 19, 1999, as amended (the "UFAA"), and assigned June 15, 2017, Payment Request of \$272,544.91 in Reimbursable Costs for Spanish Oaks Section 11.

Ms. Reichers:

As you know, CCNG Development Company, L.P. ("CCNG") and the West Travis County Public Utility Agency ("WTCPUA") are parties to the referenced UFAA, originally between CCNG and the Lower Colorado River Authority ("LCRA") and fully assigned to the WTCPUA, on June 15, 2017. Pursuant to the UFAA, CCNG agreed to build at its own expense the required Internal Facilities to be located within the CCNG Tract, and then subsequently convey those Internal Facilities to the WTCPUA upon completion of the construction. The WTCPUA agreed to acquire and reimburse CCNG for the actual costs incurred by CCNG for the construction of the Internal Facilities in two (2) separate closings as follows: i) seventy percent (70%) of CCNG's costs would be reimbursed upon the conveyance of the facilities to the WTCPUA, and ii) the remaining thirty percent (30%) would be paid to CCNG when certain criteria are satisfied pursuant to Article 10.02 of the UFAA. The rights to collect these Reimbursable Costs are now owned by Synchro Realty, L.L.C. ("Synchro") and CCNG (collectively hereinafter referred to as the "CCNG Parties"). CCNG is acting as the authorized agent for Synchro in pursuing collection of these Reimbursable Costs owed.

This letter gives formal, written notice that a Default has occurred under the UFAA. Further, this represents the CCNG Parties request for the thirty percent (30%) portion of the Reimbursable Costs for the Internal Facilities constructed by the CCNG Parties relative to Spanish Oaks Section 11, as outlined in Section 10.02 of the UFAA. The total amount currently owed to the CCNG Parties for the thirty percent (30%) portion of the Reimbursable Costs corresponding to Spanish Oaks Section 11 of the CCNG Tract is \$272,544.91. The CCNG Parties hereby request payment in full for these Reimbursable Costs, as required pursuant to the UFAA.

Pursuant to the UFAA, the CCNG Parties constructed the Internal Facilities for the Spanish Oaks Section XI, and the WTCPUA accepted the conveyance of these Internal Facilities and paid the seventy percent (70%) portion of the Reimbursable Costs.

The closing date, the amount representing 100% of the Reimbursable Costs, 70% of the Reimbursable Costs already paid, and the amount representing the thirty (30%) portion of the Reimbursable Costs to be paid, plus interest, are set forth below.

Spanish Oaks Section	100% - Total Reimbursement	Date 70% Paid	70% Reimbursement Paid	30% Reimbursement to be Paid	Accrued Interest Due on 30% Reimbursement	Total Due	
Section XI (Synchro)	\$926,608.91	3/16/2017	\$654,064.00	\$262,677.43	\$9,867.48	\$272,544.91	Exhibit B

The Spanish Oaks Section 11 reimbursements were administered directly by WTCPUA and CCNG. The total amount is derived from calculating thirty percent (30%) of the Eligible Costs and two (2) years of interest. A copy of the audit report backup is attached hereto as Exhibit B.

Pursuant to Section 10.02 (b) of the UFAA, the conditions required to cause the thirty percent (30%) portion of the Reimbursable Costs to be due have occurred. Section 10.02 (b) of the UFAA reads as follows:

“LCRA will reimburse CCNG for the remaining thirty percent (30%) of CCNG's Reimbursable Costs related to the same phase of the Internal Facilities within thirty (30) days, following an annual review of final tax appraisal values when both the following have occurred:

- (i) the CCNG Tract has an appraised value of land and improvements thereon equal to at least ten times the amount of capital expenditures made by LCRA for the design, engineering, permitting, construction and/or acquisition of those portions on a pro rata basis of the Regional Facilities and the Internal Facilities necessary to serve the CCNG Tract (this appraised value to capital expenditures ratio is intended to correlate to the ten-to-one assessed value to debt ratio contemplated by the Texas Administrative Code, title 30, section 293.47(a)(1)); and,
- (ii) eighty percent (80%) of all living unit equivalents ("LUEs") projected to be served by any previously constructed phases of the Treated Water Distribution System and the Wastewater Collection Facilities, purchased from CCNG by the LCRA, have connected to the System and are receiving retail water and wastewater service from the LCRA."

Both of these criteria have been satisfied as follows:

**Appraised Value**

- The total appraised value within Municipal Utility Districts No. 6 and No. 8 alone is \$841.9 million, as evidenced by the TCAD certified tax statements for 2019, which are included in Exhibit A attached hereto.
- According to the LCRA audit report, the total dollars spent on the Internal Facilities is \$15.2 million.
- Despite multiple prior requests, we have not received from the LCRA or the WTCPUA the proposed allocation related to the total dollars spent on the Regional Facilities. Unless the WTCPUA can demonstrate that CCNG's pro rata share of the Regional Facilities exceeds \$68.9

million (based upon the 2019 certified values), the data outlined herein satisfies the conditions necessary for the remaining thirty percent (30%) to be due and payable under the UFAA.

**Connectivity**

The connectivity percentages by lot of the Golf Villas and the East Village, which are receiving retail water and wastewater service from the LCRA/WTCPUA are summarized below:

<b>Section</b>	<b>Total Lots</b>	<b>Connectivity Threshold</b>	<b>Connection Needed</b>	<b>Connected Lots</b>
Section XI	29	80.0%	23	23

The CCNG Parties are hereby providing written notice to the WTCPUA that a "Default" has occurred under the UFAA for: i) failing to notify CCNG Parties that the criteria from "an annual review of final tax appraisal values" has triggered the obligation to pay the CCNG Parties the thirty percent (30%) portion of the Reimbursable Costs and ii) failing to pay the CCNG Parties the remaining thirty percent (30%) portion of the Reimbursable Costs plus interest within thirty (30) days following the date the criteria for triggering the obligation to pay the CCNG Parties had occurred as required pursuant to Article X of the UFAA.

In addition, this letter represents the CCNG Parties request for the WTCPUA to pay the CCNG Parties the thirty percent (30%) portion of the Reimbursable Costs equal to \$272,554.91, as required pursuant to Article X of the UFAA.

\$272,554.91 JK

We look forward to receiving your payment for the amounts due for the thirty percent (30%) portion of the Reimbursable Costs as outlined herein.

Respectfully,

**Synchro Realty, L.L.C.**



Daniel B. Porter  
Manager

**CCNG Development Company, L.P.**

CCNG Realty, Inc.  
General Partner



Daniel B. Porter  
Chairman and CEO

c: Ray Welch (CCNG)  
Jack Creveling (CCNG)

# TRAVIS CENTRAL APPRAISAL DISTRICT

## BOARD OFFICERS

Tom Buckle  
Chairperson  
Bruce Grube  
Vice Chairperson  
James Valadez  
Secretary/Treasurer



Marya Crigler  
Chief Appraiser

## BOARD MEMBERS

Theresa Bastian  
Bruce Elfant  
Anthony Nguyen  
Eleanor Powell  
Ryan Steglich  
Felipe Ulloa  
Blanca Zamora-Garcia

August 16, 2019

WEST TRAVIS CO MUD NO 6  
DAVID RUEHLMAN, PRESIDENT  
C/O GREGG KRUMME  
100 CONGRESS AVE STE 1300  
AUSTIN, TX 78701-2744

Enclosed is the 2019 Certification information for your taxing unit. The value remaining under protest is reported pursuant to Section 26.01(c) of the Texas Property Tax Code (the owner's opinion of value or the preceding year's value, whichever is lower) and is a conservative estimate. The truth in taxation information page has been revised to include additional fields needed to complete the Comptroller's most recent tax rate worksheets.

Please feel free to contact me if you have any questions or need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Marya Crigler", is written over a circular stamp that partially overlaps the signature.

Marya Crigler  
Chief Appraiser  
mcrigler@tcadcentral.org  
(512) 834-9317 ext. 337

# TRAVIS CENTRAL APPRAISAL DISTRICT

## BOARD OFFICERS

Tom Buckle  
Chairperson  
Bruce Grube  
Vice Chairperson  
James Valadez  
Secretary/Treasurer



Marya Crigler  
Chief Appraiser

## BOARD MEMBERS

Theresa Bastian  
Bruce Elfant  
Anthony Nguyen  
Eleanor Powell  
Ryan Steglich  
Felipe Ulloa  
Blanca Zamora-Garcia

## CERTIFICATION OF 2019 APPRAISED VALUES

August 16, 2019

WEST TRAVIS CO MUD NO 6

Jurisdiction No. 6H

Entity ID: 1092

I, Marya Crigler, Chief Appraiser of the Travis Central Appraisal District, hereby certify that the 2019 appraised value for this jurisdiction is:

### APPROVED APPRAISAL ROLL

Number of Accounts	Market Values
482	607,822,483
18	675,404
<u>500</u>	<u>608,497,887</u>

REAL PROPERTY  
PERSONAL PROPERTY  
TOTAL

### PROPERTY UNDER PROTEST

Number of Accounts	Market Values
73	23,398,705
2	112,474
<u>75</u>	<u>23,511,179</u>

### EXEMPTIONS

Number of Accounts	Exemption Amount		Number of Accounts	Exemption Amount
	1,498,982	AG		
	3,459,544	HOMESTEAD CAP ABATEMENT		703,635
3	31,500	CHODO / CLT/ LIH DISABLED PERSON DISABLED VETERAN		
22	400,479	DV/FR 100% HS ECONOMIC DEV ENERGY EXEMPT		
1	459	EXEMPT 366 FREEPORT GOODS IN TRANSIT HISTORIC HOMESTEAD HOMESTEAD OV65		
17	329,047	POLLUTION CONTROL SOLAR VEHICLE		
	602,777,876	NET AFTER EXEMPTIONS		22,807,544

SECTION 26.01 (c) VALUE UNDER PROTEST : 21,260,916

### NET TAXABLE VALUE

624,038,792

MARYA CRIGLER  
CHIEF APPRAISER

Page 2 of 3





# 2019 CERTIFICATION INFORMATION

August 16, 2019

WEST TRAVIS CO MUD NO 6

Juris: 6H

Entity 1092

A. 2018 total taxable value	584,103,384
B. 2018 tax ceiling	
C. 2018 adopted tax rate	0.3500
D. 2018 taxable value lost because of court appeals	
D1. Original 2018 ARB Values	1,285,000
D2. 2018 values resulting from final court decisions	1,285,000
E. The amount of taxable value lost due to deannexation	
F. The amount of taxable value lost because a property first qualified for exemption in 2019	
F1. Absolute exemptions	
F2. Partial exemptions and amount exempt due to an increased exemption	
G. The amount of 2018 taxable value lost due to new productivity valuation in 2019	
G1. 2018 market value	
G2. 2019 productivity value	
H. The amount of 2018 Tax Increment Finance (TIF/TIRZ)	
H1. 2018 TIF/TIRZ captured value	
H2. 2018 TIF/TIRZ levy	
I. The amount of 2019 taxable value certified today	
I1. 2019 certified taxable	602,777,876
I2. The amount of 2019 taxable value exempted for pollution control	
I3. 2019 TIF/TIRZ captured value	
J. The amount of 2019 taxable value under protest or not on certified roll	
J1. 2019 taxable value under protest	21,260,916
J2. 2019 taxable value not on certified roll	
K. 2019 tax ceiling	
L. The amount of taxable value added to the roll since Jan 1, 2018 by annexation	
M. The 2019 taxable value of new improvements added to the appraisal roll since Jan 1, 2018	30,360,488
N. 2019 average appraised value of properties with a homestead exemption	1,700,095
O. 2019 average taxable value of properties with a homestead exemption	1,684,444
P. 2018 average appraised value of properties with a homestead exemption	1,680,632
Q. 2018 average taxable value of properties with a homestead exemption	1,660,235
R. 2019 tax base reduction due to frozen taxes	
S. 2019 Over-65 collectible levy	
T. 2019 taxable value of Chapter 313 limitation (ECO exemption)	
U. 2018 taxable value of Chapter 313 limitation (ECO exemption)	

2018 Total appraised value of all property	589,955,776
2018 Total appraised value of all new property	52,076,269
2018 Total taxable value of all property	584,103,384
2018 Total taxable value of all new property	51,872,307
2019 Total appraised value of all property	630,510,084
2019 Total appraised value of all new property	30,360,488
2019 Total taxable value of all property	624,038,792
2019 Total taxable value of all new property	30,360,488

# TRAVIS CENTRAL APPRAISAL DISTRICT

## BOARD OFFICERS

Tom Buckle  
Chairperson  
Bruce Grube  
Vice Chairperson  
James Valadez  
Secretary/Treasurer



Marya Crigler  
Chief Appraiser

## BOARD MEMBERS

Theresa Bastian  
Bruce Elfant  
Anthony Nguyen  
Eleanor Powell  
Ryan Steglich  
Felipe Ulloa  
Blanca Zamora-Garcia

August 16, 2019

WEST TRAVIS CO MUD NO 8  
RALPH REED, PRESIDENT  
C/O SUE BROOKS LITTLEFIELD  
100 CONGRESS AVE STE 1300  
AUSTIN, TX 78701

Enclosed is the 2019 Certification information for your taxing unit. The value remaining under protest is reported pursuant to Section 26.01(c) of the Texas Property Tax Code (the owner's opinion of value or the preceding year's value, whichever is lower) and is a conservative estimate. The truth in taxation information page has been revised to include additional fields needed to complete the Comptroller's most recent tax rate worksheets.

Please feel free to contact me if you have any questions or need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Marya Crigler", is written over a circular stamp that partially overlaps the signature.

Marya Crigler  
Chief Appraiser  
mcrigler@tcadcentral.org  
(512) 834-9317 ext. 337

# TRAVIS CENTRAL APPRAISAL DISTRICT

## BOARD OFFICERS

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Secretary/Treasurer



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Chief Appraiser

## BOARD MEMBERS

Theresa Bastian  
Bruce Elfant  
Anthony Nguyen  
Eleanor Powell  
Ryan Steglich  
Felipe Ulloa  
Blanca Zamora-Garcia

## CERTIFICATION OF 2019 APPRAISED VALUES

August 16, 2019

WEST TRAVIS CO MUD NO 8

Jurisdiction No. 6J

Entity ID: 1094

I, Marya Crigler, Chief Appraiser of the Travis Central Appraisal District, hereby certify that the 2019 appraised value for this jurisdiction is:

### APPROVED APPRAISAL ROLL

Number of Accounts	Market Values
102	200,966,177
<u>80</u>	<u>15,629,273</u>
182	216,595,450

REAL PROPERTY  
PERSONAL PROPERTY  
TOTAL

### PROPERTY UNDER PROTEST

Number of Accounts	Market Values
5	73,903
<u>5</u>	<u>1,384,034</u>
10	1,457,937

### EXEMPTIONS

Number of Accounts	Exemption Amount		Number of Accounts	Exemption Amount
	0	AG HOMESTEAD CAP ABATEMENT CHODO / CLT/ LIH DISABLED PERSON DISABLED VETERAN DV/FR 100% HS ECONOMIC DEV ENERGY		0
3	135,470	EXEMPT		
4	855	EXEMPT 366 FREEPORT GOODS IN TRANSIT HISTORIC HOMESTEAD HOMESTEAD OV65 POLLUTION CONTROL SOLAR VEHICLE		
	216,459,125	NET AFTER EXEMPTIONS		1,457,937

SECTION 26.01 (c) VALUE UNDER PROTEST : 1,445,463

### NET TAXABLE VALUE

217,904,588

MARYA CRIGLER  
CHIEF APPRAISER

P O Box 149012

8314 Cross Park Drive

Austin, Texas 78714-9012

WWW.TRAVISCAD.ORG

(512) 834-9317

TDD (512) 836-3328



# 2019 CERTIFICATION INFORMATION

WEST TRAVIS CO MUD NO 8

Juris: 6J

August 16, 2019  
Entity 1094

A. 2018 total taxable value	202,222,990
B. 2018 tax ceiling	
C. 2018 adopted tax rate	0.5210
D. 2018 taxable value lost because of court appeals	
D1. Original 2018 ARB Values	117,000,000
D2. 2018 values resulting from final court decisions	112,000,000
E. The amount of taxable value lost due to deannexation	
F. The amount of taxable value lost because a property first qualified for exemption in 2019	
F1. Absolute exemptions	
F2. Partial exemptions and amount exempt due to an increased exemption	
G. The amount of 2018 taxable value lost due to new productivity valuation in 2019	
G1. 2018 market value	
G2. 2019 productivity value	
H. The amount of 2018 Tax Increment Finance (TIF/TIRZ)	
H1. 2018 TIF/TIRZ captured value	
H2. 2018 TIF/TIRZ levy	
I. The amount of 2019 taxable value certified today	
I1. 2019 certified taxable	216,459,125
I2. The amount of 2019 taxable value exempted for pollution control	
I3. 2019 TIF/TIRZ captured value	
J. The amount of 2019 taxable value under protest or not on certified roll	
J1. 2019 taxable value under protest	1,445,463
J2. 2019 taxable value not on certified roll	
K. 2019 tax ceiling	
L. The amount of taxable value added to the roll since Jan 1, 2018 by annexation	
M. The 2019 taxable value of new improvements added to the appraisal roll since Jan 1, 2018	4,959,782
N. 2019 average appraised value of properties with a homestead exemption	
O. 2019 average taxable value of properties with a homestead exemption	
P. 2018 average appraised value of properties with a homestead exemption	
Q. 2018 average taxable value of properties with a homestead exemption	
R. 2019 tax base reduction due to frozen taxes	
S. 2019 Over-65 collectible levy	
T. 2019 taxable value of Chapter 313 limitation (ECO exemption)	
U. 2018 taxable value of Chapter 313 limitation (ECO exemption)	

2018 Total appraised value of all property	202,359,208
2018 Total appraised value of all new property	741,053
2018 Total taxable value of all property	202,222,990
2018 Total taxable value of all new property	741,053
2019 Total appraised value of all property	218,053,387
2019 Total appraised value of all new property	4,970,412
2019 Total taxable value of all property	217,904,588
2019 Total taxable value of all new property	4,959,782

## Spanish Oaks Section XI

	Total Reimbursement Due from LCRA	LCRA Reimbursement at 70%	LCRA Reimbursement at 30%
Eligible Hard Costs	719,933.06	503,953.14	215,979.92
Interest on Hard Costs Thru 4/30/20	47,167.34	33,017.14	8,074.30
Eligible Soft Costs	155,658.37	108,960.86	46,697.51
Interest on Soft Costs	<u>10,475.19</u>	<u>7,332.63</u>	<u>1,793.18</u>
TOTAL	<u><u>933,233.96</u></u>	<u><u>653,263.77</u></u>	<u><u>272,544.91</u></u>

**WEST TRAVIS COUNTY  
PUBLIC UTILITY AGENCY**

**Agreed Upon Procedures Report  
of Reimbursable Costs for  
Spanish Oaks Section XI**

MAXWELL  
& LOCKE  
RITTER



MAXWELL LOCKE & RITTER LLP

*Accountants and Consultants*

*An Affiliate of CPAmerica International*

tel (512) 370 3200 fax (512) 370 3250

www.mlrpc.com

Austin: 301 Congress Avenue, Suite 1100  
Austin, TX 78701

Round Rock: 411 West Main Street, Suite 300  
Round Rock, TX 78664

## **INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES**

To the Board of Directors of  
West Travis County Public Utility Agency

Dear Board Members:

We have performed the procedures enumerated below, which were agreed to by you, solely to assist you with respect to reimbursable costs relating to Spanish Oaks Section XI, as set forth in the accompanying Schedule A. The West Travis County Public Utility Agency's ("PUA") management is responsible for the PUA's accounting records. This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. The sufficiency of these procedures is solely the responsibility of the Board of Directors and management of the PUA, the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

The procedures we performed are summarized as follows:

1. Information for the amount of hard and soft costs related to Spanish Oaks Section XI to be reimbursed to the developer was obtained from the inspection of reimbursable costs and related supporting documentation. Developer interest was calculated based on the terms of the Utility Facilities Acquisition Agreement based on an interest rate of 3.3648% and an anticipated funding date of March 16, 2017.
2. Information for allocation of the reimbursable costs was obtained based on the terms of the Utility Facilities Acquisition Agreement.

In connection with the procedures referred to above, no matters came to our attention that caused us to believe that amounts included in the accompanying Schedule A should be adjusted.

Affiliated Company

ML&R WEALTH MANAGEMENT LLC

*^ Registered Investment Advisor*

*This firm is not a CPA firm*

We were not engaged to, and did not, conduct an audit, the objective of which would be the expression of an opinion on the accounting records. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you. This report relates only to the accompanying Schedule A and does not extend to any financial statements of the PUA taken as a whole.

This report is intended solely for the information and use of the specified users listed above and is not intended to be and should not be used by anyone other than those specified parties.

*Maxwell Locke + Ritter LLP*

Austin, Texas  
March 16, 2017



**SCHEDULE A**

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY**

**CALCULATION OF REIMBURSABLE COSTS TO BE PAID TO  
SYNCHRO REALTY, L.L.C. IN ACCORDANCE WITH THE UTILITY FACILITIES  
ACQUISITION AGREEMENT BETWEEN THE LOWER COLORADO RIVER  
AUTHORITY AND CCNG DEVELOPMENT COMPANY, L.P., AS ASSIGNED**

<u>COST ITEM</u>	<u>COSTS PAID BY DEVELOPER</u>	<u>ELIGIBLE COSTS</u>	<u>PUA SHARE OF COSTS</u>	<u>REIMBURSEMENT AT 70%</u>	<u>REIMBURSEMENT AT 30%</u>
<b>HARD COSTS:</b>					
Spanish Oaks Section XI					
Water, Wastewater & Drainage	\$ 1,223,417	\$ 978,291	\$ 719,933	\$ 503,953	\$ 215,980
Developer Interest	-	-	48,311	33,818	14,493
<b>TOTAL HARD COSTS</b>	<b>1,223,417</b>	<b>978,291</b>	<b>768,244</b>	<b>537,771</b>	<b>230,473</b>
<b>SOFT COSTS:</b>					
Spanish Oaks Section XI					
Water, Wastewater & Drainage	206,170	155,658	155,658	108,961	46,697
Developer Interest	-	-	10,475	7,332	3,143
<b>TOTAL SOFT COSTS</b>	<b>206,170</b>	<b>155,658</b>	<b>166,133</b>	<b>116,293</b>	<b>49,840</b>
<b>TOTAL COSTS</b>	<b>\$ 1,429,587</b>	<b>\$ 1,133,949</b>	<b>\$ 934,377</b>	<b>\$ 654,064</b>	<b>\$ 280,313</b>

# **ITEM G**



**BOK FINANCIAL**<sup>®</sup>

Services provided by BOKF, NA

5956 Sherry Lane, Suite 1201, Dallas, TX 75225

**Corporate Trust Account Invoice Summary**

**Name of Issue:**

West Travis County Public Utility Agency Revenue and Refunding Bonds, Series 2013 \$163,870,000

West Travis Co PUA  
General Manager-Operator  
13215 Bee Cave Parkway, Suite B-110  
Bee Cave TX 78738

**Ref. Number : WEST813RR**

For questions contact: Tony Hongnoi 972-892-9968

**DUE DATE 8/15/2020**

Principal Outstanding	\$6,180,000.00
<b>Debt Service</b>	
Principal Due	\$3,035,000.00
Interest Due	\$131,737.50
<b>Total Debt Service Due :</b>	<b>\$3,166,737.50</b>
<b>Semi Annual Paying Agent Fee :</b>	<b>\$200.00</b>
<b>TOTAL AMOUNT DUE:</b>	<b>\$3,166,937.50</b>

**Wire payments must be received 1 business day prior to Due Date**  
**Check & ACH Payments must be received 5 business days prior to the Due Date**

*IF REMITTING CHECK PAYMENT, PLEASE RETURN THE BOTTOM SECTION AND RETAIN TOP PORTION FOR YOUR RECORDS.*

**DUE DATE 8/15/2020**

Name of Issue:

West Travis County Public Utility Agency  
Revenue and Refunding Bonds, Series 2013  
\$163,870,000

<b>Reference Number:</b>	<b>WEST813RR</b>
<b>Net Amount Due:</b>	<b>\$3,166,937.50</b>
Current Debt Service:	\$3,166,737.50
Paying Agent Fee:	\$200.00
<b>Amount Enclosed:</b>	

Please use BOK Financial's Standing Debt Service Payment Instructions for the payment. If you need a copy, please reach out to either Tony Hongnoi (thongnoi@bokf.com/972-892-9968) or Nicholas Deskin (ndeskin@bokf.com/214-987-8833).



**Corporate Trust Account Invoice Summary**

**Name of Issue:**

West Travis County Public Utility Agency Revenue Bonds,  
 Series 2015 \$37,035,000

West Travis Co PUA  
 General Manager-Operator  
 13215 Bee Cave Parkway, Suite B-110  
 Bee Cave TX 78738

**Ref. Number : WEST415RB**

For questions contact: Tony Hongnoi 972-892-9968

**DUE DATE 8/15/2020**

Principal Outstanding	\$36,270,000.00
<b>Debt Service</b>	
Principal Due	\$405,000.00
Interest Due	\$708,631.25
<b>Total Debt Service Due :</b>	<b>\$1,113,631.25</b>
<b>Semi Annual Paying Agent Fee :</b>	<b>\$200.00</b>
<b>TOTAL AMOUNT DUE:</b>	<b>\$1,113,831.25</b>

**Wire payments must be received 1 business day prior to Due Date**  
**Check & ACH Payments must be received 5 business days prior to the Due Date**

*IF REMITTING CHECK PAYMENT, PLEASE RETURN THE BOTTOM SECTION AND RETAIN TOP PORTION FOR YOUR RECORDS.*

Name of Issue:

West Travis County Public Utility Agency  
 Revenue Bonds, Series 2015 \$37,035,000

**DUE DATE 8/15/2020**

<b>Reference Number:</b>	<b>WEST415RB</b>
<b>Net Amount Due:</b>	<b>\$1,113,831.25</b>
Current Debt Service:	\$1,113,631.25
Paying Agent Fee:	\$200.00
<b>Amount Enclosed:</b>	

Please use BOK Financial's Standing Debt Service Payment Instructions for the payment. If you need a copy, please reach out to either Tony Hongnoi (thongnoi@bokf.com/972-892-9968) or Nicholas Deskin (ndeskin@bokf.com/214-987-8833).



**Corporate Trust Account Invoice Summary**

**Name of Issue:**

West Travis County Public Utility Agency Revenue  
 Refunding Bonds, Series 2017 \$151,730,000

West Travis Co PUA  
 General Manager-Operator  
 13215 Bee Cave Parkway, Suite B-110  
 Bee Cave TX 78738

**Ref. Number : WEST1217RR**

For questions contact: Tony Hongnoi 972-892-9968

**DUE DATE 8/15/2020**

Principal Outstanding	\$149,015,000.00
<b>Debt Service</b>	
Principal Due	\$195,000.00
Interest Due	\$3,198,925.00
<b>Total Debt Service Due :</b>	<b>\$3,393,925.00</b>
<b>Semi Annual Paying Agent Fee :</b>	<b>\$200.00</b>
<b>TOTAL AMOUNT DUE:</b>	<b>\$3,394,125.00</b>

**Wire payments must be received 1 business day prior to Due Date**  
**Check & ACH Payments must be received 5 business days prior to the Due Date**

*IF REMITTING CHECK PAYMENT, PLEASE RETURN THE BOTTOM SECTION AND RETAIN TOP PORTION FOR YOUR RECORDS.*

Name of Issue:  
 West Travis County Public Utility Agency  
 Revenue Refunding Bonds, Series 2017  
 \$151,730,000

<i>DUE DATE 8/15/2020</i>	
<b>Reference Number:</b>	<b>WEST1217RR</b>
<b>Net Amount Due:</b>	<b>\$3,394,125.00</b>
Current Debt Service:	\$3,393,925.00
Paying Agent Fee:	\$200.00
<b>Amount Enclosed:</b>	

Please use BOK Financial's Standing Debt Service Payment Instructions for the payment. If you need a copy, please reach out to either Tony Hongnoi (thongnoi@bokf.com/972-892-9968) or Nicholas Deskin (ndeskin@bokf.com/214-987-8833).



**Corporate Trust Account Invoice Summary**

**Name of Issue:**

West Travis County Public Utility Agency Revenue Bonds,  
 Series 2019

West Travis Co PUA  
 General Manager-Operator  
 13215 Bee Cave Parkway, Suite B-110  
 Bee Cave TX 78738

**Ref. Number : WEST419RB**

For questions contact: Tony Hongnoi 972-892-9968

**DUE DATE 8/15/2020**

Principal Outstanding	\$15,595,000.00
<b>Debt Service</b>	
Principal Due	\$290,000.00
Interest Due	\$322,625.00
<b>Total Debt Service Due :</b>	<b>\$612,625.00</b>
<b>Semi Annual Paying Agent Fee :</b>	<b>\$200.00</b>
<b>TOTAL AMOUNT DUE:</b>	<b>\$612,825.00</b>

**Wire payments must be received 1 business day prior to Due Date**  
**Check & ACH Payments must be received 5 business days prior to the Due Date**

*IF REMITTING CHECK PAYMENT, PLEASE RETURN THE BOTTOM SECTION AND RETAIN TOP PORTION FOR YOUR RECORDS.*

Name of Issue:

West Travis County Public Utility Agency  
 Revenue Bonds, Series 2019

**DUE DATE 8/15/2020**

<b>Reference Number:</b>	<b>WEST419RB</b>
<b>Net Amount Due:</b>	<b>\$612,825.00</b>
Current Debt Service:	\$612,625.00
Paying Agent Fee:	\$200.00
<b>Amount Enclosed:</b>	

Please use BOK Financial's Standing Debt Service Payment Instructions for the payment. If you need a copy, please reach out to either Tony Hongnoi (thongnoi@bokf.com/972-892-9968) or Nicholas Deskin (ndeskin@bokf.com/214-987-8833).



## **V. OLD BUSINESS**



## **ITEM B**


# 71-20-009

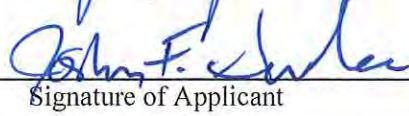
West Travis County Public Utility Agency  
Water and Wastewater Utility  
Service Extension Request (SER) Form

Please Return To:  
13215 Bee Cave Parkway, Building B, Suite #110  
Austin, TX 78738

Water       Wastewater       Residential Service       Commercial Service

Project Name: Provence Phase 2				SER #
Site Address: Hamilton Pool Road and Provence Blvd				Zip: 78738
Legal Description	Lot	Block	Subdivision	Sec #
OR	Acres	469	of the	Survey #
Tax Parcel # 109973				

Jim Meredith  
 Name of Developer (Type or Print)  4/23/20  
Signature of Developer Date

Joshua F. Henke  
 Name of Applicant (Type or Print)  4-24-2020  
Signature of Applicant Date  
 (If Different than Developer)

Joshua F. Henke  
 Name of Engineer (Type or Print)  4-24-2020  
Signature of Engineer Date

Unless otherwise indicated, all correspondence shall be to the following (Commercial Service Only):

Project Name	Provence Phase 2	File Number:
Engineer:	Joshua F. Henke, P.E.	
Firm:	Moody Engineering, Inc.	
Address:	9225 Bee Caves Rd, Austin, TX 78733	
Phone #:	512-502-8333	Fax #: Email josh@moodyengineering.com

Developer Billing Information

Project Name	Provence Phase 2	File Number:
Name of Owner/Developer:	Jim Meredith	
Firm:	Masonwood HP, Ltd.	
Address:	16314 Hamilton Pool Rd, Austin, TX 78738	
Phone #:	512-658-9700	Fax #: Email jim@mwdtx.com

Have you submitted both Water and Wastewater SER's? Yes  No

If not, please explain why applicable service is not necessary:

Travis County MVD #22

Property Description (acres):	<u>469</u>

**Proposed Development Intended Use:** **No. of units or square footage (ft<sup>2</sup>)**

A	Single Family Residence, Modular Home, Mobile Home	<u>907</u> (number of units)
B	Duplex	_____ (number of units)
C	Triplex, Fourplex	_____ (number of units)
D	Condominium (Less than or equal to 24 units per acre)	_____ (number of units)
E	Condominium (Greater than 24 Units per acre)	_____ (number of units)
F	Apartment	_____ (number of units)
G	Hotel or Motel Room	_____ (number of units)
H	Office	_____ (number of ft <sup>2</sup> )
I	Office Warehouse	_____ (number of ft <sup>2</sup> )
J	Retail Shopping Center	<u>166,000</u> (number of ft <sup>2</sup> )
K	Restaurant, Cafeteria	<u>20,000</u> (number of <del>seats</del> ) <u>sq<sup>2</sup></u>
L	Hospital	_____ (number of rooms/beds)
M	Assisted Living Center	_____ (number of rooms/beds)
N	Church (Worship only)	_____ (number of seats)
O	Movie Theatre	_____ (number of seats)
P	High School / Middle School	_____ (number of students)
Q	Elementary School	<u>390</u> (number of students)
R	Other (Specify)	_____ (number of _____)

**Information for the Proposed Service Extension (Commercial Service):**

Water Utility Requirements: Peak Hour 2,487 gpm; Peak Day 1,465 gpm  
 Highest (Unsprinkled) Fire Flow Requirement: 1,500 gpm for 2 hrs at 20 psi  
 Fire Flow rate (with sprinkler reductions if applicable): \_\_\_\_\_ gpm; for \_\_\_\_\_ hours at \_\_\_\_\_ psi minimum residual pressure  
 Wastewater Utility Capacity Requirements (Peak Wet Weather Flows with Inflow and Infiltration): 889 gpm  
 \*Water Living Unit Equivalents (LUE's): 1,137  
 \*Wastewater Living Unit Equivalents (LUE's): 1,137  
 Lowest elevation on the land to be served by the SER: 1128 above mean sea level

**Provide Location map, Plat and/or Site Plan as applicable.**

\*Calculated according to the conversion table on the following page.

**LUE Conversions by Use:**

**Residential**

One (1) Single-Family Residence, Modular Home, or Mobile Home	1 LUE
One (1) Duplex	2 LUE's
One (1) Triplex, Fourplex, Condominium Unit (6 – 24 Units/Acre)	0.7 LUE's/Unit
One (1) Apartment Unit (24(+) Units/Acre)	0.5 LUE's/Unit
One (1) Hotel or Motel Room	0.5 LUE's/Room

**Commercial**

Office	1 LUE/3,000 ft <sup>2</sup> of floor
Office Warehouse	1 LUE/4,000 ft <sup>2</sup> of floor
Retail, Shopping Center	1 LUE/1,660 ft <sup>2</sup> of floor
Restaurant, Cafeteria	1 LUE/200 ft <sup>2</sup> of floor
Hospital	1 LUE/bed
Rest Home	1 LUE's/2 beds
Church (worship services only)	1 LUE/70 seats
School (includes gym & cafeteria)	1 LUE/13 students

**\*SER Deposit (Commercial Service):**

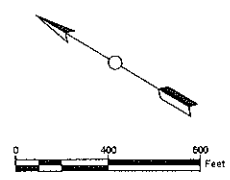
\$5,000.00 (Minimum or As Required)

\*Should depletion of Initial Deposit occur, Supplementary Deposit may be requested from the Applicant to cover Engineering and Legal fees

**SER Application Fees:**

Non-Refundable Application Fee \$50 +

<b>LUEs</b>	<b>Base Fee</b>
1-10	\$ 850
11-50	\$ 2,000
51-250	\$ 4,800
251-1,000	\$ 9,500
>1,000	\$19,000



LEGEND

PHASE BOUNDARIES

PHASE 2  
200 LUEs  
COMMERCIAL  
30.02 ACRES

PHASE 2  
907 LUEs  
415.30 ACRES

PHASE 1  
700 LUEs  
438.75 ACRES

OU1 PARCEL  
12.557 AC

PHASE 2  
30 LUEs  
ELEMENTARY SCHOOL  
23.70 ACRES



**MOODY ENGINEERING, INC.**

9225 BEE CAVES ROAD  
BLDG A, SUITE 200  
AUSTIN, TEXAS 78733  
(512) 502-8333  
TBPE FIRM REG. NO. F-18320

**PROVENCE PHASE 2  
WTCPUA SER APPLICATION**

TRAVIS COUNTY, TEXAS

APRIL 2020

PROJECT#2018-227

# ITEM C

71-20-0095

West Travis County Public Utility Agency  
Water and Wastewater Utility  
Service Extension Request (SER) Form

FEB 28 2020

FEB 28 2020

Please Return To:  
13215 Bee Cave Parkway, Building B, Suite #110  
Austin, TX 78738

Water       Wastewater       Residential Service       Commercial Service

Project Name: <i>Hamilton Center</i>				SER #
Site Address: <i>16614 Hamilton Pool RD</i>				Zip: <i>78738</i>
Legal Description	Lot	Block	Subdivision	Sec #
OR	Acres <i>4.586</i>	of the		Survey #
Tax Parcel #				

*Austin Realty, inc* *2/28/20*  
 Name of Developer (Type or Print) Signature of Developer Date

*Abdul Saleh* *2/28/20*  
 Name of Applicant (Type or Print) Signature of Applicant Date  
 (If Different than Developer)

*Mirza Tahir Baig PE* *2/28/20*  
 Name of Engineer (Type or Print) Signature of Engineer Date

Unless otherwise indicated, all correspondence shall be to the following (Commercial Service Only):

Project Name		File Number:
Engineer:		
Firm:		
Address:		
Phone #:	Fax #:	Email

Developer Billing Information

Project Name		File Number:
Name of Owner/Developer:		
Firm:		
Address:		
Phone #:	Fax #:	Email

Have you submitted both Water and Wastewater SER's? Yes  No

If not, please explain why applicable service is not necessary:

Using a septic system

Property Description (acres):	<u>4.506 , Retail, Gas station</u>

**Proposed Development Intended Use:**

**No. of units or square footage (ft<sup>2</sup>)**

A	Single Family Residence, Modular Home, Mobile Home	_____ (number of units)
B	Duplex	_____ (number of units)
C	Triplex, Fourplex	_____ (number of units)
D	Condominium (Less than or equal to 24 units per acre)	_____ (number of units)
E	Condominium (Greater than 24 Units per acre)	_____ (number of units)
F	Apartment	_____ (number of units)
G	Hotel or Motel Room	_____ (number of units)
H	Office	_____ (number of ft <sup>2</sup> )
I	Office Warehouse	_____ (number of ft <sup>2</sup> )
J	Retail Shopping Center	<u>20,000</u> (number of ft <sup>2</sup> )
K	Restaurant, Cafeteria	_____ (number of seats)
L	Hospital	_____ (number of rooms/beds)
M	Assisted Living Center	_____ (number of rooms/beds)
N	Church (Worship only)	_____ (number of seats)
O	Movie Theatre	_____ (number of seats)
P	High School / Middle School	_____ (number of students)
Q	Elementary School	_____ (number of students)
R	Other (Specify)	_____ (number of _____)

**Information for the Proposed Service Extension (Commercial Service):**

Water Utility Requirements: Peak Hour \_\_\_\_\_ gpm; Peak Day \_\_\_\_\_ gpm

Highest (Unsprinkled) Fire Flow Requirement: \_\_\_\_\_ gpm for \_\_\_\_\_ at 20 psi

Fire Flow rate (with sprinkler reductions if applicable): \_\_\_\_\_ gpm; for \_\_\_\_\_ hours at \_\_\_\_\_ psi minimum residual pressure

Wastewater Utility Capacity Requirements (Peak Wet Weather Flows with Inflow and Infiltration): \_\_\_\_\_ gpm

\*Water Living Unit Equivalents (LUE's): 8

\*Wastewater Living Unit Equivalents (LUE's): \_\_\_\_\_

Lowest elevation on the land to be served by the SER: \_\_\_\_\_ above mean sea level

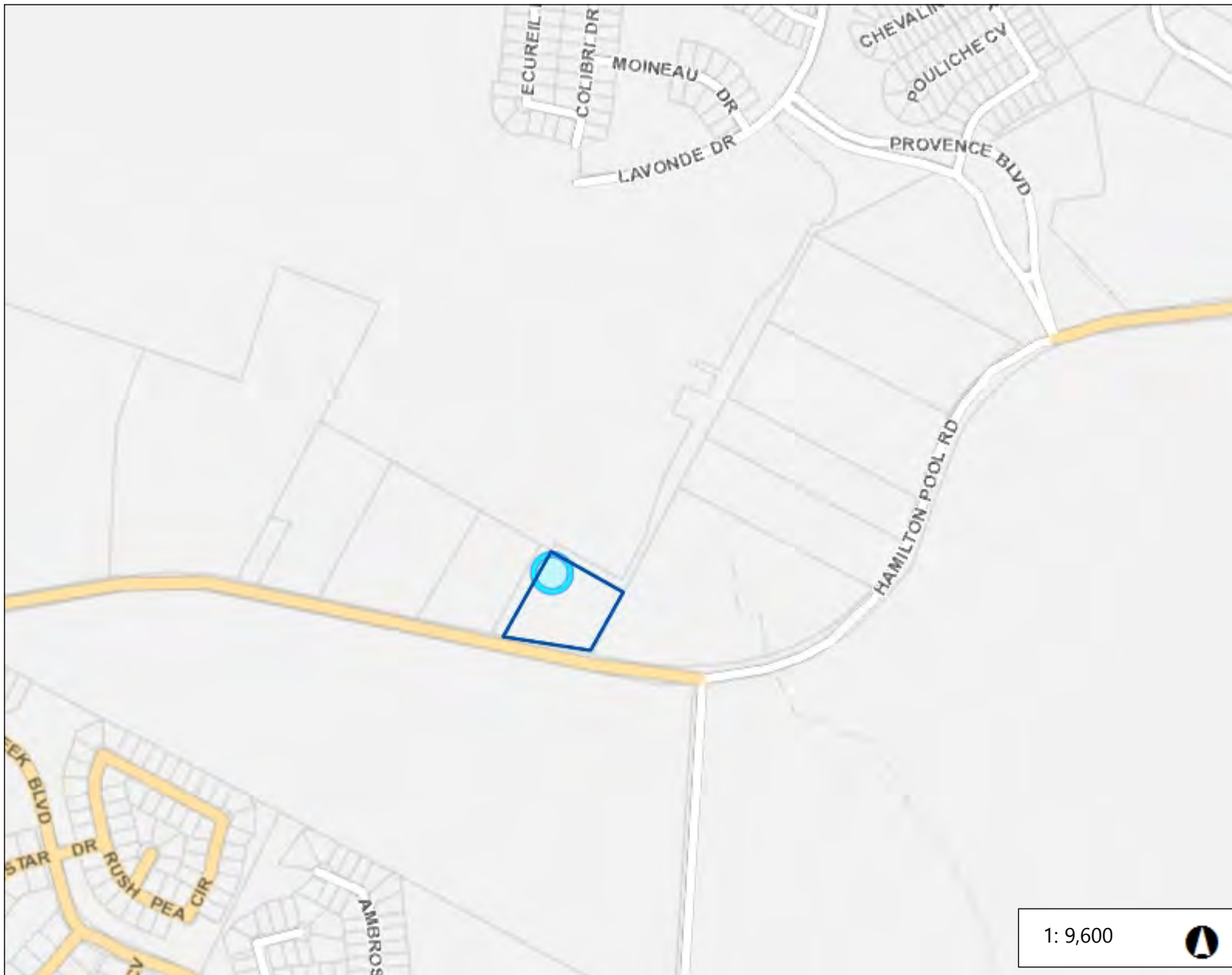
**Provide Location map, Plat and/or Site Plan as applicable.**

\* Calculated according to the conversion table on the following page.





# Property Profile



1: 9,600



## Legend

### Jurisdiction

- FULL PURPOSE
- LIMITED PURPOSE
- EXTRATERRITORIAL JURISDICTION
- 2 MILE ETJ AGRICULTURAL AGR
- OTHER CITY LIMITS
- OTHER CITIES ETJ

### Jurisdiction

- FULL PURPOSE
- LIMITED PURPOSE
- EXTRATERRITORIAL JURISDICTION
- 2 MILE ETJ AGRICULTURAL AGR
- OTHER CITY LIMITS
- OTHER CITIES ETJ

## Notes

0.3 0 0.15 0.3 Miles

NAD\_1983\_StatePlane\_Texas\_Central\_FIPS\_4203\_Feet

Date Printed:

This product is for informational purposes and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey. This product has been produced by the City of Austin for the sole purpose of geographic reference. No warranty is made by the City of Austin regarding specific accuracy or completeness.

# ITEM D

**RESOLUTION TO INDEMNIFY BOARD OF DIRECTORS**

THE STATE OF TEXAS           §  
  §  
COUNTIES OF TRAVIS       §  
AND HAY                           §

WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY:

WHEREAS, the Board of Directors of the West Travis County Public Utility Agency (“the Agency”) desires to adopt a resolution to indemnify and defend the officers and employees of the Agency, including members of the Board of Directors, in cases where claims or actions are brought against individual officers and employees in connection with the performance of their official duties for the Agency.

NOW THEREFORE, be it resolved by the Board of Directors of the West Travis County Public Utility Agency that:

Section 1. The Agency shall defend and indemnify any qualified officer or employee of the Agency, if any such officer or employee was, is, or is threatened to be made a named defendant or respondent in a proceeding, whether civil, criminal, administrative, arbitrative, or investigative, including all appeals, because of that person’s actions within the scope of duties as an officer or employee of the Agency. Indemnification shall be against all expenses, including, without limitation, attorneys’ fees, court costs, expert witness fees, judgments, decrees, civil fines, but not criminal fines if found guilty, and reasonable expenses actually incurred by such director in connection with the proceeding. Such indemnification will not be provided for any act arising out of the intentional or knowing violation of any penal statute or ordinance or arising out of any conduct determined by final judgment to be an act of fraud or to have been taken with the intent to deceive or defraud, or for any personal or private business of such officer or employee, or for the gross negligence or official misconduct, or willful or intentionally wrongful act, or omission of such officer or employee. This indemnification is extended to current and past officers and employees for performance of their scope of duties for the Agency.

Section 2. The indemnification provided in this resolution shall also extend to good-faith expenditures incurred in anticipation of, or preparation for, threatened or proposed litigation. The Board of Directors may, in proper cases, extend the indemnification to cover the good-faith settlement of any such action, suit, or proceeding, whether formally instituted or not.

Section 3. Indemnification provided in this resolution is extended to cover any appointed director upon being qualified as a director and taking the Oath of Office, and any employee upon commencing employment.

PASSED, APPROVED, AND ADOPTED this 15th day of July, 2020.

(SEAL)

\_\_\_\_\_  
Scott Roberts, President  
Board of Directors

ATTEST:

---

Name: \_\_\_\_\_  
Secretary, Board of Directors

## **VI. NEW BUSINESS**

## **ITEM B**

**West Travis County Public Utility Agency  
Water and Wastewater Utility  
Service Extension Request (SER) Form**

**RECEIVED**  
JUL 01 2020

**Please Return To:  
13215 Bee Cave Parkway, Building B, Suite #110  
Austin, TX 78738**

**Water**       **Wastewater**       **Residential Service**       **Commercial Service**

Project Name: Hamilton Pool Rd.				SER #
Site Address: 17507 Hamilton Pool Road, Austin, TX				Zip: 78738
Legal Description	Lot 1-4	Block	Subdivision Mason	Sec #
OR	Acres	of the		Survey #
Tax Parcel # 777164				

→ **NEIL FRANCOIS**

*Neil Francois*  
Signature of Developer

**6-23-2020**  
Date

Name of Developer (Type or Print)      Signature of Developer      Date

**Ian Roberts, P.E.**      *Ian Roberts*      **4/29/2020**  
Name of Applicant (Type or Print)      Signature of Applicant      Date  
(If Different than Developer)

**Ian Roberts, P.E.**      *Ian Roberts*      **4/29/2020**  
Name of Engineer (Type or Print)      Signature of Engineer      Date

Unless otherwise indicated, all correspondence shall be to the following (Commercial Service Only):

Project Name Hamilton Pool Rd.	File Number:
Engineer: Ian Roberts, P.E.	
Firm: Kimley-Horn	
Address: 2600 Via Fortuna, Terrace I, Suite 300, Austin TX 78746	
Phone #: 512-646-2241	Fax #:      Email ian.roberts@kimley-horn.com

**Developer Billing Information**

Project Name <b>HAMILTON POOL RD.</b>	File Number:
Name of Owner/Developer: <b>NEIL FRANCOIS</b>	
Firm:	
Address: <b>6036 BEE CAVES RD. STE 330 AUSTIN, TX 78746</b>	
Phone #: <b>512-617-6363</b>	Fax #:      Email

Have you submitted both Water and Wastewater SER's? Yes  No

If not, please explain why applicable service is not necessary:

OSSF TO BE USED FOR WASTEWATER

Property Description (acres):
<u>LOTS 1-4 BLOCK B MASON SUBDIVISION, VOL 86 PG 82 B</u>
<u>URTC, 5.21 AC</u>

**Proposed Development Intended Use:**

**No. of Units for Usage Conversion**

A	Single Family Residence, Modular Home, Mobile Home	_____ (number of units)
B	Duplex	_____ (number of units)
C	Triplex, Fourplex	_____ (number of units)
D	Condominium (Less than or equal to 24 units per acre)	_____ (number of units)
E	Condominium (Greater than 24 Units per acre)	_____ (number of units)
F	Apartment	_____ (number of units)
G	Hotel or Motel Room	_____ (number of units)
H	Office	_____ (number of ft <sup>2</sup> )
I	Office Warehouse	<u>54,150</u> (number of ft <sup>2</sup> )
J	Retail Shopping Center	_____ (number of ft <sup>2</sup> )
K	Restaurant, Cafeteria	_____ (number of seats)
L	Hospital	_____ (number of rooms/beds)
M	Assisted Living Center	_____ (number of rooms/beds)
N	Church (Worship only)	_____ (number of seats)
O	Movie Theatre	_____ (number of seats)
P	High School / Middle School	_____ (number of students)
Q	Elementary School	_____ (number of students)
R	Other (Specify)	_____ (number of _____)

**Information for the Proposed Service Extension (Commercial Service):**

Water Utility Requirements: Peak Hour 296 gpm; Peak Day 17.4 gpm

Highest (Unsprinkled) Fire Flow Requirement: 2000 gpm for 2 hours at 20 psi

Fire Flow rate (with sprinkler reductions if applicable): \_\_\_\_\_ gpm; for \_\_\_\_\_ hours at \_\_\_\_\_ psi minimum residual pressure

Wastewater Utility Capacity Requirements (Peak Wet Weather Flows with Inflow and Infiltration): N/A gpm

\*Water Living Unit Equivalents (LUE's): 14

\*Wastewater Living Unit Equivalents (LUE's): 14

\*Landscape Irrigation Living Unit Equivalents (LUE's): 14

Lowest elevation on the land to be served by the SER: 1089 above mean sea level

**Provide Location map, Plat, Site Plan, and/or Landscape Irrigation Plan, as applicable.**

\*Calculated according to the conversion table on the following page.



## LUE Conversions by Use:

### Residential

One (1) Single-Family Residence, Modular Home, or Mobile Home	1 LUE
One (1) Duplex	2 LUE's
One (1) Triplex, Fourplex, Condominium Unit (6 – 24 Units/Acre)	0.7 LUE's/Unit
One (1) Apartment Unit (24(+) Units/Acre)	0.5 LUE's/Unit
One (1) Hotel or Motel Room	0.5 LUE's/Room

### Commercial

Office	1 LUE/3,000 ft <sup>2</sup> of floor
Office Warehouse	1 LUE/4,000 ft <sup>2</sup> of floor
Retail, Shopping Center	1 LUE/1,660 ft <sup>2</sup> of floor
Restaurant, Cafeteria	1 LUE/200 ft <sup>2</sup> of floor
Hospital	1 LUE/bed
Rest Home	1 LUE's/2 beds
Church (worship services only)	1 LUE/70 seats
School (includes gym & cafeteria)	1 LUE/13 students

### \*SER Deposit (Commercial Service):

\$5,000.00 (Minimum or As Required)

\*Should depletion of Initial Deposit occur, Supplementary Deposit may be requested from the Applicant to cover Engineering and Legal fees

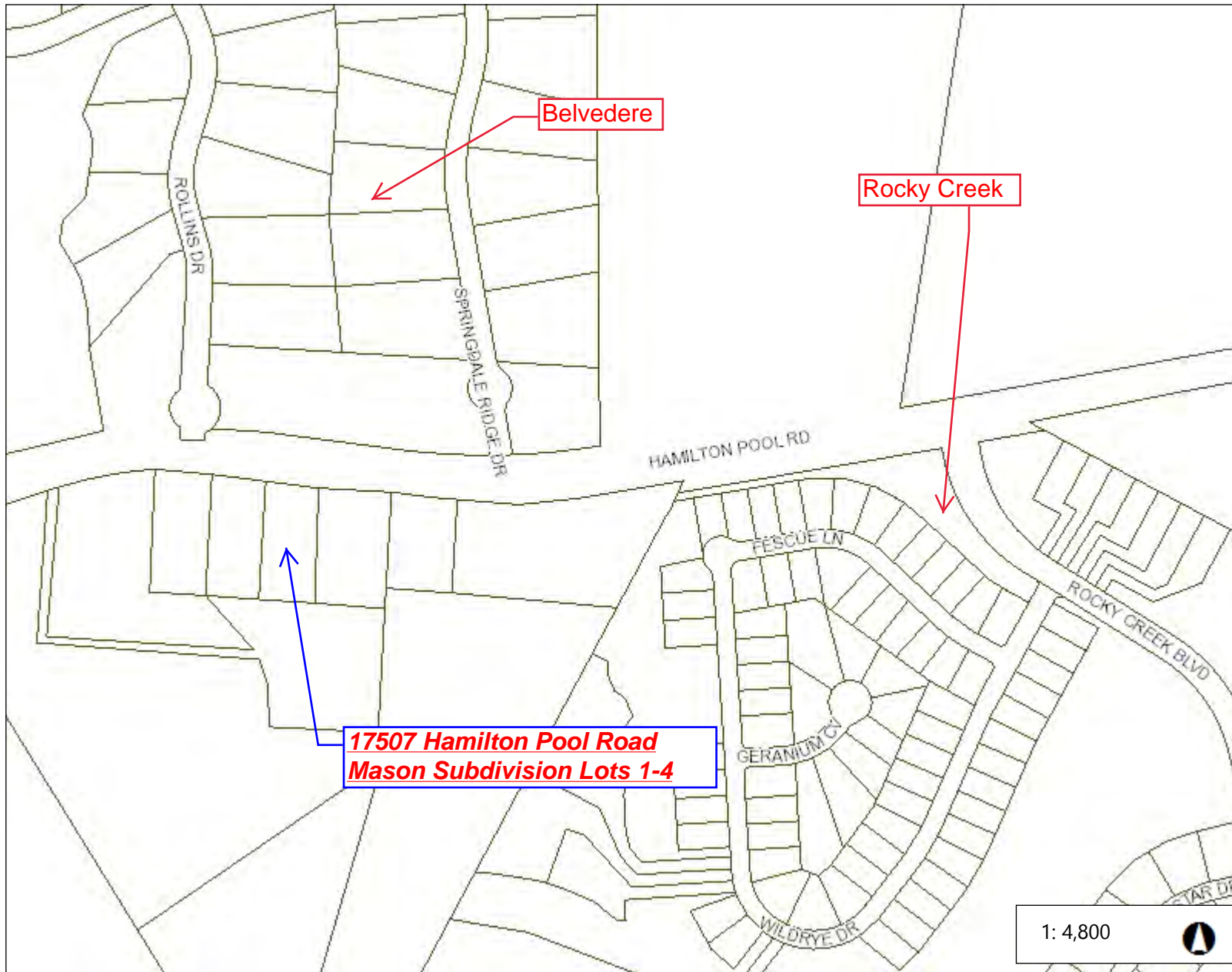
### SER Application Fees:

Non-Refundable Application Fee \$50 +

LUEs	Base Fee
1-10	\$ 850
11-50	\$ 2,000
51-250	\$ 4,800
251-1,000	\$ 9,500
>1,000	\$19,000



# Property Profile



## Legend

### Street Labels

### Jurisdiction

- FULL PURPOSE
- LIMITED PURPOSE
- EXTRATERRITORIAL JURISDICTION
- 2 MILE ETJ AGRICULTURAL AGR
- OTHER CITY LIMITS
- OTHER CITIES ETJ
- Lot Line

1: 4,800



0.2 0 0.08 0.2 Miles

NAD\_1983\_StatePlane\_Texas\_Central\_FIPS\_4203\_Feet

Date Printed:

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## Notes

# ITEM C

## CONVEYANCE AND CLARIFICATION AGREEMENT

This Conveyance and Clarification Agreement (“*Agreement*”) is made and entered into as of the date last executed below (“*Effective Date*”) by and between CASSANDRA INTERESTS, LTD. (“*Cassandra*”), a Texas limited partnership, whose address is 4101 Bennedict Lane, Austin, Texas 78746 and the WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY (“*PUA*”), a Texas public utility agency, whose address is 13215 Bee Cave Parkway, Building B, Suite 110, Bee Cave, Texas 78738 (Cassandra and the PUA are each, a “*Party*” and are collectively, the “*Parties*”).

### RECITALS

WHEREAS, Cassandra is the owner of a certain 126.55 acre tract of land in Travis County Texas, described in that certain Special Warranty Deed dated April 16, 2010, by and between Michael E. Black and Cassandra, recorded in Document No. 2010054722 of the Official Public Records of Travis County, Texas (the “*Land*”);

WHEREAS, the Land is subject to easements and other instruments, recorded in the Official Public Records of Travis County, Texas, or may be unrecorded; and

WHEREAS, the PUA desires to obtain an easement for a lift station from Cassandra on the Land, as well as Cassandra’s consent to the assignment of another easement from the Lower Colorado River Authority to the PUA;

WHEREAS, Casandra desires to obtain a written assurance from the PUA that the Land is within the “CCNG Tract,” as such term is defined in a certain Utility Facilities Acquisition Agreement between the LCRA and CCNG Development Company, LP., dated November 19, 1999, as assigned (the “UFAA”) and that Cassandra is entitled to water and wastewater service and reimbursements, as provided in the UFAA; and

WHEREAS, the Parties desire to enter into this agreement to grant real property interests and clarify the rights and obligations on the Land, as between the Parties, as provided herein.

**NOW, THEREFORE**, for the good and valuable consideration contained herein, the receipt and sufficiency of which is hereby acknowledged, the Parties hereby agree as follows:

## AGREEMENT

1. **Conveyances of Easements and Clarification of Rights concerning the Land.** At a time mutually agreeable to the Parties, but no later than seven (7) days after the Effective Date of this Agreement, the Parties agree to contemporaneously execute all the following:
  - a. The Lift Station Easement, attached hereto as Exhibit A;
  - b. The Consent to Assignment of Easement, attached hereto as Exhibit B; and
  - c. The letter from the PUA to Cassandra regarding the right to water and wastewater service and reimbursements, attached hereto as Exhibit C.
2. **Recording.** The PUA will pay for all costs of recording the instruments in Exhibit A and B, once the same are fully executed by the Parties.
3. **Applicable Law.** This Agreement shall be governed by, and construed in accordance with, the Constitution and laws of the State of Texas.
4. **Entire Agreement.** This Agreement reflects the entire agreement between the Parties, and supersedes all prior and contemporaneous agreements and understandings, both written and oral, between the Parties with respect to the subject matter hereof.
5. **Notice.** All notices by the PUA to Cassandra shall be in writing, addressed to:

Cassandra Interests, Ltd.  
Attn: Harris Kaffie  
4101 Bennedict Lane  
Austin, Texas 78746  
E-mail: hkaffie@gmail.com

All notices by Cassandra to the PUA shall be in writing, addressed to:

West Travis County Public Utility Agency  
Attn: General Manager  
13215 Bee Cave Parkway, Building B, Suite 110  
Bee Cave, Texas 78738  
E-mail: jriechers@wtcpua.org

When this Contract requires the Parties to provide notice to each other, the notice shall be in writing. Notices must be addressed, hand-delivered, faxed, or emailed only to the person designated for receipt of notice. A mailed notice shall be considered delivered three (3) business days after postmarked if sent by U.S. Postal Service Certified or Registered Mail, Return Receipt Requested, postage prepaid. Hand-delivered notices are considered delivered only when the addressee receives those notices. Notices delivered by fax or e-mail are considered delivered three (3) business days after transmittal or when received by the addressee

whichever is earlier. The Parties may make routine communications by first class mail, email, fax, or other commercially accepted means.

6. **Successors and Assigns.** This Agreement shall bind the Parties and their legal successors, but shall not otherwise be assignable by any Party without prior written consent of the other Party, which consent shall not be unreasonably withheld. All of the respective obligations of each of the Parties shall bind that Party and shall apply to and bind any successors or assigns of that Party.
7. **Venue.** Actions taken by either Party in connection with this Agreement shall be deemed to have occurred in Travis County, Texas.
8. **Recitals.** The above recitals are true and correct and are incorporated into this Agreement for all purposes.
9. **Multiple Originals.** This Agreement may be executed in any number of counterparts, each of which shall be, for all purposes, deemed to be an original, and all such counterparts shall together constitute and be one and the same instrument.
10. **Authority.** The Parties represent that the individuals named below are duly authorized to execute this Agreement on behalf of their respective Party.
11. **Enforceability.** The Parties agree that this Agreement constitutes the legal, valid and binding obligation of each Party hereto, enforceable in accordance with its terms, and that each Party is entering into this Agreement in reliance upon the enforceability of this Agreement.

**IN WITNESS WHEREOF**, the Parties have executed this Agreement in multiple copies, each of which shall constitute an original, effective on the Effective Date, on the dates set forth below:

**CASSANDRA:**

**CASSANDRA INTERESTS, LTD.**, a Texas  
limited partnership

By: Cassandra Interests Management LLC,  
(a Texas limited liability company)  
*Its General Partner*

By: \_\_\_\_\_  
Harris A. Kaffie, President

**PUA:**

**WEST TRAVIS COUNTY PUBLIC  
UTILITY AGENCY**, a Texas public utility  
agency

By: \_\_\_\_\_  
Scott Roberts, President

**ATTEST:**

\_\_\_\_\_  
Walt Smith, Secretary

**Exhibit A**

Lift Station Easement



**NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.**

**PERMANENT LIFT STATION EASEMENT**

THE STATE OF TEXAS                   §  
   §  
 COUNTY OF TRAVIS                   §

**GRANT OF PERMANENT EASEMENT:**

CASSANDRA INTERESTS, LTD. (the “GRANTOR”), a Texas limited partnership, whose address is 4101 Benedict Lane, Austin, Texas 78746, for \$10.00 and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, does hereby grant, sell and convey unto the WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY (“GRANTEE”), a political subdivision of the State of Texas, whose address is 13215 Bee Cave Parkway, Building B, Suite 110, Bee Cave, Texas 78738, a permanent and exclusive lift station easement and right-of-way (the “Easement”) upon, in, over, under, along, and across, together with the right of ingress and egress, the property of GRANTOR, which is more particularly described as follows:

A 0.137 ACRE TRACT OF LAND IN THE MATTHEW WILLIAMS SURVEY NO. 900, TRAVIS COUNTY, TEXAS AND BEING A PART OF THAT 126.55 ACRE TRACT OF LAND CONVEYED TO CASSANDRA INTERESTS, LTD. BY DEED RECORDED AS DOCUMENT NO. 2010054722 OF THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS; SAID 0.137 ACRE TRACT OF LAND IS MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AND THE ACCOMPANYING SKETCH IN THE ATTACHED EXHIBIT A (the “Easement Property”).

**PURPOSE OF EASEMENT:**

The Easement Property may be used by GRANTEE for the purposes of constructing, installing, operating, repairing, maintaining, replacing, inspecting, upgrading, and activities related thereto, a lift station and related facilities and equipment (the “Facilities”) upon, over, under and across the Easement Property, together with the right of ingress and egress over, along

and across the Easement Property and further including the right to cut and trim trees and shrubbery that may encroach on the Easement Property.

**DURATION OF EASEMENT:**

This Easement shall be permanent and irrevocable.

**EXCLUSIVITY OF EASEMENT:**

GRANTEE's easement rights within the Easement Property shall be exclusive.

**DOMINANT USE OF EASEMENT PROPERTY:**

GRANTOR agrees that GRANTEE shall have the dominant right to use of the Easement Property for the purposes stated above and GRANTOR shall make no use of the Easement Property that unreasonably interferes with GRANTEE's use, including but not limited to the construction of stone walls, extensive landscaping or similar improvements that would impede GRANTEE's access to the Facilities. GRANTOR further agrees to provide GRANTEE with immediate access to the Easement Property when required for GRANTEE to construct, install, operate, repair, maintain, replace, inspect, or upgrade the Facilities.

GRANTEE agrees that upon completion of any maintenance, operation, inspection, replacement, removal, repair or reconstruction of the Facilities by GRANTEE, all surplus excavation, debris, trash, or litter resulting from such activity shall promptly be cleaned up and disposed of off GRANTOR's property and the Easement Property. GRANTEE at all times after completing any work in connection with the construction, maintenance, repair, removal, operation, inspection, replacement or reconstruction of the Facilities will restore the surface of the Easement Property, as nearly as reasonably practicable, to the condition in which it was found immediately before such work was undertaken; however, GRANTOR understands and agrees that trees cleared from the Easement Property will not be replaced. Further, GRANTEE shall have no obligation to repair, replace or restore any improvements that interfere with the rights granted to GRANTEE herein or the proper operation or maintenance of the Facilities.

GRANTEE shall conduct all of its activities on the Easement Property in full compliance with all applicable federal, state, and local laws and ordinance

**ENTIRE AGREEMENT:**

This instrument contains the entire agreement between the Parties relating to the rights herein granted and the obligations herein assumed. Any oral representations or modifications concerning this instrument will be of no force and effect.

**BINDING EFFECT:**

This agreement will run with the land, and will bind and inure to the benefit of the Parties hereto, and their respective successors and assigns. GRANTOR does hereby covenant and agree to WARRANT AND FOREVER DEFEND title to the Easement herein granted unto GRANTEE, its successors and assigns, against every person whomsoever lawfully claiming or to claim the same or any part thereof, by, through or under GRANTOR, but not otherwise, subject to the matters set forth herein and subject to all validly existing encumbrances of record pertaining to the Easement Property.

In witness whereof, this instrument is executed this \_\_\_\_ day of \_\_\_\_\_, 2020.

**GRANTOR:**

**CASSANDRA INTERESTS, LTD.**  
(a Texas limited partnership)

By: Cassandra Interests Management, LLC  
(a Texas limited liability company)  
*Its General Partner*

By: \_\_\_\_\_  
Harris A. Kaffie, President

THE STATE OF TEXAS           §  
  §  
COUNTY OF TRAVIS           §

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, by Harris A. Kaffie, President of Cassandra Interests Management, LLC, General Partner of Cassandra Interests, Ltd., on behalf of said limited liability company and limited partnership.

(SEAL)

\_\_\_\_\_  
Notary Public Signature

ACCEPTED:

**GRANTEE:**

**WEST TRAVIS COUNTY PUBLIC UTILITY  
AGENCY**, a Texas public utility agency

By: \_\_\_\_\_  
Scott Roberts, President

STATE OF TEXAS           §  
  §  
COUNTY OF TRAVIS       §

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_,  
2020 by Scott Roberts, President of the West Travis County Public Utility Agency on behalf of  
said Agency.

\_\_\_\_\_  
Notary Public, State of Texas  
Printed Name: \_\_\_\_\_  
My Commission expires:

**EXHIBIT A**

**Easement Property**

STATE OF TEXAS           §  
  §  
COUNTY OF TRAVIS       §

FIELDNOTE DESCRIPTION of a 0.137 acre tract of land in the Matthew Williams Survey No. 900, Travis County, Texas and being a part of that 135.7205 acre tract of land conveyed to CCNG Development Company, L. P. by deed recorded as Document No 2000013832 of the Official Public Records of Travis county, Texas; said 0.137 acre tract of land is more particularly described as follows:

BEGINNING at a ½" iron rod set for the southwest corner of the herein described tract and being an angle point in the southeasterly line of that 1.8892 acre, 20.00 feet wide wastewater easement, grated to the Lower Colorado River Authority and recorded as Document No. 2001005608 of the Official Public Records of Travis County, Texas from which the point of intersection of said southeasterly easement line with the southwesterly line of the aforesaid 135.7205 acre tract bears S79°03'09"W, 132.50 feet and S57°28'47"W, 55.24 feet and N87°08'20"W, 15.14 feet;

THENCE, N46°49'05"E, with the southeasterly line of said existing wastewater easement, across said 135.7205 acre tract, a distance of 117.21 feet to a ½" iron rod set for an angle point in said southeasterly wastewater easement line and being the northwest corner of the herein described tract from which an angle point in the said existing easement line bears N03°49'08"E, 180.53 feet;

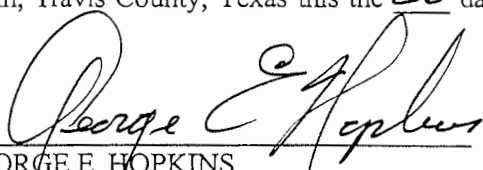
THENCE, leaving the southeasterly line of said existing wastewater easement across the aforesaid 135.7205 acre tract, the following three (3) courses:

- 1) S86°58'12"E, a distance of 30.00 feet to a ½" iron rod set for the northeast corner of the herein described tract;
- 2) S03°01'48"W, a distance of 84.61 feet to a ½" iron rod set for the southeast corner of the herein described tract;
- 3) N86°58'12"W, a distance of 111.11 feet to the POINT OF BEGINNING, CONTAINING within these metes and bounds 0.137 acres of land area.

I, George E. Hopkins, a Registered Professional Land Surveyor, do hereby certify that the above description is true and correct to the best of my knowledge and that the easement described herein was determined by a survey made on the ground under my direction and supervision. All ½" iron rods set with "Capital Survey Company, Inc." plastic cap.

WITNESS MY HAND AND SEAL at Austin, Travis County, Texas this the 26 day of FEBRUARY, 2001.



  
GEORGE E. HOPKINS  
Registered Professional Land Surveyor  
No. 4685 State of Texas

**SURVEY OF A 0.137 ACRE,  
LIFT STATION EASEMENT OUT OF THE  
MATTHEW WILLIAMS SURVEY No. 900,  
ABST. No. 823  
TRAVIS COUNTY, TEXAS**

135.7205 ACRES  
CCNG DEVELOPMENT  
COMPANY, L.P.  
Doc. No. 200013832  
O.P.R.T.C.

20' WIDE  
WATER, WASTEWATER  
AND EFFLUENT  
EASEMENT  
LOWER COLORADO  
RIVER AUTHORITY  
1.8892 ACRE  
Doc. No. 2001005608  
O.P.R.T.C.

MATTHEW WILLIAMS  
SURVEY No. 900  
ABSTRACT No. 823

20' WIDE  
WASTEWATER EASEMENT  
LOWER COLORADO  
RIVER AUTHORITY  
(PARCEL "B" / 0.1581 ACRE)  
Doc. No. 2000178157  
O.P.R.T.C.

ORRAN WADE  
SURVEY No. 540  
ABSTRACT No. 811

SCALE: 1" = 100'

230.92 ACRES  
DANIEL B. PORTER  
V.13212 P.92  
T.C.D.R.

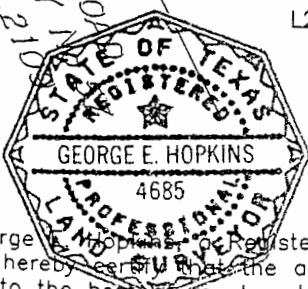
D. BOHLS  
SURVEY No. 905  
ABSTRACT No. 129

LINE No.	BEARING	DISTANCE
L1	S57°28'47"W	55.24'
L2	N87°08'20"W	15.14'

**LEGEND**

- O.P.R.T.C. OFFICIAL PUBLIC RECORDS, TRAVIS COUNTY
- T.C.D.R. TRAVIS COUNTY DEED RECORD
- T.C.P.R. TRAVIS COUNTY PLAT RECORD
- ⊗ 1/2" IRON ROD SET WITH PLASTIC CAP  
STAMPED "CAPITAL SURVEYING CO. INC."
- ⊗ BOAT SPIKE FOUND
- ▲ CALCULATED POINT

BEARING BASIS - TEXAS LAMBERT GRID  
CENTRAL ZONE - NAD27



That I, George E. Hopkins, a Registered Professional Land Surveyor do hereby certify that the above map or plat is true and correct to the best of my knowledge and that the easement shown hereon was determined by a survey made on the ground under my direction and supervision.

WITNESS MY HAND AND SEAL at Austin, Travis County, Texas this the 26th day of February, 2001, A.D.

*George E. Hopkins*  
GEORGE E. HOPKINS  
Registered Professional Land Surveyor  
No. 4685 - State of Texas

<b>CSCI</b>		CAPITAL SURVEYING COMPANY INCORPORATED	
1101 Capital of Texas Highway South Austin, Texas 78746		Building D, Suite 110 (512) 327-4006	
DRAWN BY: WAL	SCALE: 1" = 100'	F.B.	
JOB NO.: 99546.10	DATE: FEBRUARY 20, 2001	SHEET NO.:	
DRAWING NO.: 99546E23	CRD #: CCNG_GH		

AFTER RECORDING RETURN TO:

Lloyd Gosselink Rochelle & Townsend, P.C.  
Attn: David J. Klein  
816 Congress Avenue, Suite 1900  
Austin, Texas 78701



**Exhibit B**

Consent to Assignment of Easement



AFTER RECORDING RETURN TO:

Lloyd Gosselink Rochelle & Townsend, P.C.  
Attn: David Klein  
816 Congress Avenue, Suite 1900  
Austin, Texas 78701

**Exhibit C**

Letter from the PUA to Cassandra

July \_\_\_\_, 2020

Cassandra Interests, Ltd.  
c/o Cassandra Interests Management LLC,  
Attn: Harris A. Kaffie, President  
4101 Benedict Lane  
Austin, Texas 78746

Re: Reimbursement rights pertaining to Cassandra Interests, Ltd.'s 126.55 acre tract of land in Travis County pursuant to the Utility Facilities Acquisition Agreement between the Lower Colorado River Authority and CCNG Development Company, L.P., dated November 19, 1999, as assigned

Dear Mr. Kaffie:

I am writing to memorialize the understanding of the West Travis County Public Utility Agency ("**WTCPUA**") regarding the rights to water and wastewater service and to reimbursement from the WTCPUA for water and wastewater facilities that may be constructed and installed on a certain 126.55 acre tract of land in Travis County, Texas, more particularly described in Exhibit "A" of the Special Warranty Deed from Michael E. Black to Cassandra Interests, Ltd., recorded as Document No. 2010054722 in the real property records of Travis County (the "**Land**"). The Land is more particularly described in Attachment 1 to this letter.

On November 19, 1999, the Lower Colorado River Authority ("**LCRA**") and CCNG Development Company, L.P. ("**CCNG**") entered into a certain "Utility Facilities Acquisition Agreement" ("**UFAA**"), which in part provides the terms and conditions whereby the LCRA would provide water and wastewater service and reimburse CCNG for "Internal Facilities" (as such term is defined by the UFAA) that are constructed and installed by CCNG inside the "CCNG Tract" or "Boothe Tract" (as such terms are defined by the UFAA). On January 17, 2012, the LCRA assigned the UFAA to the WTCPUA, and CCNG provided its consent to such assignment on December 11, 2017.

This letter memorializes the WTCPUA's understanding and belief as of the date of this letter that the Land is within the CCNG Tract. Accordingly, as of the date of this letter, the rights to water and wastewater service that apply to the CCNG Tract under the UFAA would apply to this 126.55 acre tract, subject to the other terms, conditions, and prerequisites of the UFAA, and the rights to reimbursements that may arise under the UFAA for Internal Facilities constructed on the CCNG Tract, subject to the other terms, conditions, and prerequisites of the UFAA, would also include Internal Facilities constructed on this 126.55 acre tract. However, the

PUA makes no representations and provides no assurances as to who is entitled to any reimbursements, if any, for Internal Facilities constructed on this 126.55 acre tract at this time.

Sincerely,

Scott Roberts, President  
West Travis County Public Utility Agency

cc (w/attachment):

Jennifer Riechers, General Manager, PUA

David Klein, General Counsel, PUA

Dennis Lozano, P.E., Engineer, PUA

**ATTACHMENT 1**

126.55 ACRE TRACT



20M

**NOTICE OF CONFIDENTIALITY RIGHTS: IF YOU ARE A NATURAL PERSON, YOU MAY REMOVE OR STRIKE ANY OR ALL OF THE FOLLOWING INFORMATION FROM ANY INSTRUMENT THAT TRANSFERS AN INTEREST IN REAL PROPERTY BEFORE IT IS FILED FOR RECORD IN THE PUBLIC RECORDS: YOUR SOCIAL SECURITY NUMBER OR YOUR DRIVER'S LICENSE NUMBER.**

**SPECIAL WARRANTY DEED**

THE STATE OF TEXAS     §  
  §  
COUNTY OF TRAVIS     §

**MICHAEL E. BLACK** ("Grantor"), for the consideration hereinafter stated paid and secured to be paid by **CASSANDRA INTERESTS, LTD.**, a Texas limited partnership ("Grantee"), whose mailing address is 4101 Bennedict Lane, Austin, Texas 78746, the receipt and sufficiency of which consideration are hereby acknowledged and confessed, has GRANTED, SOLD AND CONVEYED, and by these presents does GRANT, SELL AND CONVEY, unto Grantee, subject to all of the reservations, exceptions and other matters set forth or referred to herein, the following described property:

- (i) That certain real property in Travis County, Texas, more particularly described on the attached Exhibit "A", together with Grantor's right, title and interest in and to any oil, gas, and other minerals in or under the surface thereof, and any executory leasing rights with respect thereto (the "Land");
- (ii) Grantor's right, title and interest in and to all utility lines, utility facilities, utility improvements, street and drainage improvements, and other improvements of any kind or nature located in, on, or under the Land (all of the foregoing being referred to herein collectively as the "Improvements"); and
- (iii) Grantor's right, title and interest in and to all appurtenances benefiting or pertaining to the Land or the Improvements, including, without limitation, all access easements and other appurtenances and rights described in Exhibit "B" attached hereto, and all of Grantor's right, title, and interest in and to all streets, alleys, rights-of-way, or easements adjacent to or benefiting the Land, and all strips or pieces of land abutting, bounding, or adjacent to the Land (all of the foregoing being referred to herein collectively as the "Appurtenances").

The Land, Improvements and Appurtenances are collectively referred to herein as the "Property".

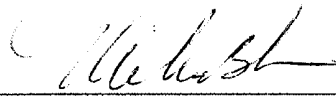
**TO HAVE AND TO HOLD** the Property, together with all and singular the rights and appurtenances thereto in anywise belonging unto Grantee, and Grantee's



successors or assigns, forever; and, subject to all of the matters set forth or referred to herein, Grantor does hereby bind itself and its successors to WARRANT AND FOREVER DEFEND all and singular the Property unto Grantee, Grantee's successors and assigns, against every person whomsoever lawfully claiming or to claim the same, or any part thereof, by, through or under Grantor, but not otherwise; provided, however that this conveyance is made by Grantor and accepted by Grantee subject to: (a) all of the title exceptions revealed in or by the recorded documents and other matters listed on Exhibit "C" attached hereto and incorporated herein by reference; (b) all regulations, restrictions, laws, statutes, ordinances, obligations or other matters which affect the Property and which are imposed by or exist by reason of any regulatory, governmental, or quasi-governmental districts, entities, agencies, authorities or other bodies of any kind or nature; and (c) all prescriptive rights, discrepancies, conflicts, shortages in area, encroachments or overlapping of improvements, and all rights of adjoining landowners in or to any walls, fences or other improvements situated on or across any common boundary. By acceptance of this deed, Grantee assumes and agrees to pay and indemnifies and agrees to hold Grantor harmless from and against all ad valorem taxes relating to the Property, for the current and all subsequent years. Any additional ad valorem taxes relating to the year of Closing and/or prior years which arise or which could arise due to any change in usage or ownership of the Property (including without limitation any "rollback" or other additional taxes payable under the terms of Section 23.46 or Section 23.55 of the Texas Tax Code, as amended, or any similar laws) shall be borne and paid in full by the Grantee.

EXECUTED AND DELIVERED effective as of the 16 day of April, 2010.

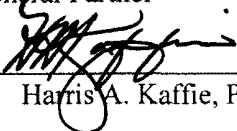
**GRANTOR:**

  
\_\_\_\_\_  
MICHAEL E. BLACK

**RECEIVED AND ACCEPTED**  
**BY GRANTEE:**

CASSANDRA INTERESTS, LTD.  
a Texas limited partnership

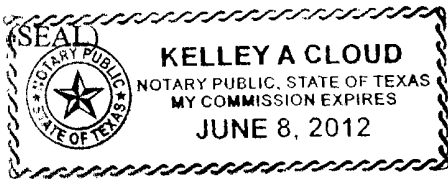
By: Cassandra Interests Management, LLC,  
a Texas limited liability company,  
its General Partner

By:   
Harris A. Kaffie, President

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was acknowledged before me this 15<sup>th</sup> day of April, 2010 by Michael E. Black, an individual.

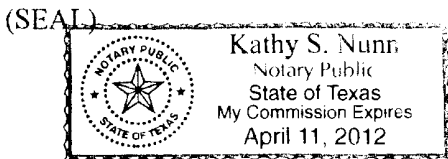


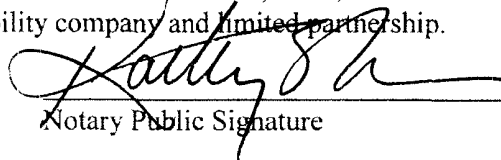
  
Notary Public Signature

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

This instrument was acknowledged before me this 16 day of April, 2010 by Harris A. Kaffie, President of Cassandra Interests Management, LLC, a Texas limited liability company, General Partner of Cassandra Interests, Ltd., a Texas limited partnership, on behalf of said limited liability company and ~~limited partnership~~.



  
Notary Public Signature

**EXHIBIT "A"**

**[ATTACH PROPERTY DESCRIPTION]**

# EXHIBIT "A"

126.55 Acres  
Matthew Williams Survey No. 900, A-823  
And Others in  
Travis County, Texas

Loomis Job No. 100201.T  
FN1072(gls)

Page 1 of 10

## FIELD NOTES DESCRIPTION

METES AND BOUNDS DESCRIPTION OF 126.55 ACRES OF LAND, MORE OR LESS, BEING A PORTION OF THE FOLLOWING SURVEYS, ALL IN TRAVIS COUNTY, TEXAS: A PORTION OF THE MATTHEW WILLIAMS SURVEY NO. 900, ABSTRACT NO. 823; A PORTION OF THE D. BOHLS SURVEY NO. 905, ABSTRACT NO. 129; A PORTION OF THE I. & G. N. R.R. CO. SURVEY NO. 57, ABSTRACT NO. 2109; A PORTION OF THE FREDRICH C. PECHT SURVEY NO. 68, ABSTRACT NO. 635; A PORTION OF THE JARRETT MEDLIN SURVEY NO. 520, ABSTRACT NO. 539; AND A PORTION OF THE ORRAN WADE SURVEY NO. 540, ABSTRACT NO. 811, SAID 126.55 ACRES OF LAND, MORE OR LESS, BEING ALL OF THAT 126.55 ACRE TRACT DESCRIBED IN A WARRANTY DEED FROM DANIEL B. PORTER TO 126 BEE CAVE INVESTMENTS, LP IN DOCUMENT NO. 2003202592, OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS, SAID 126.55 ACRE TRACT, MORE OR LESS, BEING ALL OR A PORTION OF THE FOLLOWING TRACTS OF LAND, ALL IN TRAVIS COUNTY, TEXAS: A PORTION OF THAT 230.92 ACRE TRACT, A PORTION OF THE SAID MATTHEW WILLIAMS SURVEY NO. 900, AND OTHERS, AS DESCRIBED IN A WARRANTY DEED FROM THE NELLIE HAMPE PARTNERSHIP I, LTD. TO DANIEL B. PORTER IN VOLUME 13212, PAGE 2535, REAL PROPERTY RECORDS OF TRAVIS COUNTY, TEXAS; ALL OF THAT 2.000 ACRE TRACT, A PORTION OF THE SAID MATTHEW WILLIAMS SURVEY NO. 900, AS DESCRIBED IN A SPECIAL WARRANTY DEED FROM CCNG DEVELOPMENT COMPANY, L.P. TO DANIEL B. PORTER IN DOCUMENT NUMBER 2000013836, OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS; ALL OF THAT 10.548 ACRE TRACT, A PORTION OF THE SAID MATTHEW WILLIAMS SURVEY NO. 900 AND A PORTION OF THE SAID D. BOHLS SURVEY NO. 905, AS DESCRIBED IN A SPECIAL WARRANTY DEED FROM CCNG PROPERTIES, L.P. TO DANIEL B. PORTER IN DOCUMENT NUMBER 2001047244, OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS, SAID 10.548 ACRE TRACT NOW BEING ALL OF LOT 27, BLOCK "A", 11505 TX 71, PHASE ONE, A SUBDIVISION OF A PORTION OF THE SAID D. BOHLS SURVEY NO. 905, AND OTHERS, IN TRAVIS COUNTY, TEXAS, OF RECORD IN DOCUMENT NO. 200100286, OFFICIAL PUBLIC (PLAT) RECORDS OF TRAVIS COUNTY, TEXAS; ALL OF THAT 20.975 ACRE TRACT, A PORTION OF THE SAID ORRAN WADE SURVEY NO. 540, AND OTHERS, AS DESCRIBED IN A SPECIAL WARRANTY DEED FROM CCNG DEVELOPMENT COMPANY, L.P. TO DANIEL B. PORTER IN DOCUMENT NUMBER 2001047246, OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS; AND A PORTION OF THAT 10.44 ACRE TRACT, A PORTION OF THE SAID MATTHEW WILLIAMS SURVEY NO. 900, AS DESCRIBED IN A SPECIAL WARRANTY DEED FROM CCNG DEVELOPMENT COMPANY, L.P. TO DANIEL B. PORTER IN DOCUMENT NUMBER 2001082946, OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS, AS PREPARED FOR DANIEL B. PORTER BY METCALFE & SANDERS, INC., LAND SURVEYORS, AND REVISED FOR 126 BEE CAVE INVESTMENTS, LP BY LOOMIS PARTNERS, SAID 126.55 ACRES OF LAND, MORE OR LESS, BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

Beginning at a 1/2" steel pin in rock found at the most easterly corner of that 230.92 acre tract, a portion of the Matthew Williams Survey No. 900, and others, in Travis County, Texas, as described in a Warranty Deed from the Nellie Hampe Partnership I, Ltd. to Daniel B. Porter in Volume 13212, Page 2535, Real Property Records of Travis County, Texas, and the south corner of that 7.5 acre tract, a portion of the said Matthew Williams Survey No. 900, in Travis County, Texas, as described in a General Warranty Deed from Nellie Moehring to Terry E. Boothe in Volume 12227, Page 343, Real Property Records of Travis County, Texas, said 1/2" steel pin in rock found being also the most southerly west corner of that 47.81 acre tract, a portion of the said Matthew Williams Survey No. 900, and others, in Travis County, Texas, designated as Tract 1 and described in a Special Warranty Deed from NAJD II Corp. to Limestone Springs Properties L.P. in Volume 12661, Page 42, Real Property Records of Travis County, Texas, and the most westerly north corner of that 10.548 acre tract, a portion of the said Matthew Williams Survey No. 900, and others, in Travis County, Texas, as described in a Special Warranty Deed from CCNG Properties, L.P. to Daniel B. Porter in Document Number 2001047244, Official Public Records of Travis County, Texas, said 1/2" steel pin in rock found being also the most westerly north corner of Lot 27, Block "A", 11505 TX 71, Phase One, a subdivision of a portion of the D. Bohls Survey No. 905, Abstract No. 129, and others, in

Travis County, Texas, of record in Document No. 200100286, Official Public (Plat) Records of Travis County, Texas, for the POINT OF BEGINNING of the herein described tract;

THENCE with a northeast, north, northwest, west and north line of the said Porter 10.548 acre tract and a northeast, north, northwest, west and north line of said Lot 27, Block "A", 11505 TX 71, Phase One, being also with a southwest, south, southeast, east and south line of the said Limestone Springs Properties L.P. Tract 1 of 47.81 acres, courses numbered 1 through 8 inclusive as follows:

- (1) S 39°55'30" E 26.54 feet to a calculated point;
- (2) S 44°47'20" E 389.72 feet to a calculated point;
- (3) S 60°02'20" E 202.67 feet to a calculated point;
- (4) S 74°38'20" E 185.51 feet to a calculated point;
- (5) N 54°23'40" E 137.36 feet to a calculated point;
- (6) N 35°14'40" E 158.10 feet to a calculated point;
- (7) N 15°44'40" E 179.73 feet to a calculated point at the most easterly northwest corner of the said Porter 10.548 acre tract and the most easterly northwest corner of said Lot 27, Block "A", 11505 TX 71, Phase One, said calculated point being also an interior corner of the said Limestone Springs Properties L.P. Tract 1 of 47.81 acres, for the most easterly northwest corner of the herein described tract;
- (8) S 79°33'20" E 139.10 feet to a calculated point at the most easterly northeast corner of the said Porter 10.548 acre tract and the most easterly northeast corner of said Lot 27, Block "A", 11505 TX 71, Phase One, said calculated point being also the northwest corner of Lot 1, Block "A" of said 11505 TX 71, Phase One, for the most easterly northeast corner of the herein described tract;

THENCE with an east, southeast, south, southwest, south, southeast, east, northeast, southeast, southwest and east line of the said Porter 10.548 acre tract and an east, southeast, south, southwest, south, southeast, east, northeast, southeast, southwest and east line of said Lot 27, Block "A", 11505 TX 71, Phase One, being also with the west line of said Lot 1, Block "A", 11505 TX 71, Phase One, the west line of Lot 2, Block "A" of said 11505 TX 71, Phase One, the northwest line of Lots 3 and 4, Block "A" of said 11505 TX 71, Phase One, the north line of Lots 11 and 12, Block "A" of said 11505 TX 71, Phase One, the north and northeast line of Lots 17, Block "A" of said 11505 TX 71, Phase One, the northeast line of Lot 18, Block "A" of said 11505 TX 71, Phase One, the northeast, north, northwest and west line of Lot 19, Block "A" of said 11505 TX 71, Phase One, the west line of Lots 20 and 21, Block "A" of said 11505 TX 71, Phase One, the west and southwest line of Lot 22, Block "A" of said 11505 TX 71, Phase One, the curving northwest line of La Barzola Bend, said La Barzola Bend being a portion of Lot 1, Block "H" (Private Street, Electric, Access, Drainage, Water and Wastewater Easement) of said 11505 TX 71, Phase One, the northeast and west line of Lot 23, Block "A" of said 11505 TX 71, Phase One and the west line of Lot 24, Block "A" of said 11505 TX 71, Phase One, courses numbered 9 through 21 inclusive as follows:

- (9) S 28°16'40" W 118.63 feet to a calculated point at the most westerly corner of said Lot 1 and the most northerly corner of said Lot 2, Block "A", 11505 TX 71, Phase One;
- (10) S 33°44'50" W 291.48 feet to a calculated point at the most westerly corner of said Lot 2 and the most northerly corner of said Lot 3, Block "A", 11505 TX 71, Phase One;
- (11) S 47°55'30" W 263.03 feet to a calculated point at the most westerly corner of said Lot 4 and the most northerly or northeast corner of said Lot 11, Block "A", 11505 TX 71, Phase One;
- (12) S 85°49'40" W 441.43 feet to a calculated point;
- (13) N 64°24'30" W 436.02 feet to a calculated point;
- (14) S 65°52'10" W 55.24 feet to a calculated point;
- (15) S 26°40'00" W 84.22 feet to a calculated point;
- (16) S 8°49'10" W 283.28 feet to a calculated point at the most westerly corner of said Lot 21 and the most northerly corner of said Lot 22, Block "A", 11505 TX 71, Phase One;
- (17) S 23°53'10" W 125.57 feet to a calculated point at an interior corner of the said Porter 10.548 acre tract and an interior corner of said Lot 27, Block "A", 11505 TX 71, Phase One, said calculated point being also the most westerly corner of said Lot 22, Block "A", 11505 TX 71, Phase One, for an interior corner of the herein described tract;
- (18) S 56°06'30" E 208.67 feet to a calculated point in the curving northwest line of La Barzola Bend (Lot 1, Block "H", 11505 TX 71, Phase One) at an east corner of the said Porter 10.548 acre tract and

an east corner of said Lot 27, Block "A", 11505 TX 71, Phase One, said calculated point being also the most southerly corner of said Lot 22, Block "A", 11505 TX 71, Phase One, for an east corner of the herein described tract;

(19) with a curve to the left an arc distance of 25.02 feet, said curve having a radius of 430.00 feet, a central angle of  $3^{\circ}20'03''$  and a chord of which bears  $S 36^{\circ}08'40'' W 25.02$  feet to a calculated point at a south corner of the said Porter 10.548 acre tract and a south corner of said Lot 27, Block "A", 11505 TX 71, Phase One, said calculated point being also the most easterly corner of said Lot 23, Block "A", 11505 TX 71, Phase One, for a south corner of the herein described tract;

(20)  $N 56^{\circ}06'30'' W 203.28$  feet to a calculated point at an interior corner of the said Porter 10.548 acre tract and an interior corner of said Lot 27, Block "A", 11505 TX 71, Phase One, said calculated point being also the most northerly corner of said Lot 23, Block "A", 11505 TX 71, Phase One, for an interior corner of the herein described tract;

(21)  $S 23^{\circ}53'10'' W 235.62$  feet to a calculated point at the most southerly corner of the said Porter 10.548 acre tract and the most southerly corner of said Lot 27, Block "A", 11505 TX 71, Phase One, said calculated point being also the southwest corner of said Lot 24, Block "A", 11505 TX 71, Phase One and the northwest corner of Lot 25, Block "A" of said 11505 TX 71, Phase One, for the most southerly corner of the herein described tract;

THENCE with a west line of the said Porter 10.548 acre tract and a west line of said Lot 27, Block "A", 11505 TX 71, Phase One, courses numbered 22 through 23 inclusive as follows:

(22)  $N 18^{\circ}05'50'' W 47.80$  feet to a calculated point;

(23)  $N 13^{\circ}05'50'' E 282.40$  feet to a calculated point in the southwest line of that 0.2000 of one acre tract, a portion of the said D. Bohls Survey No. 905, in Travis County, Texas, as described in a Special Warranty Deed from CCNG Properties, L.P. to Ronald J. Freeman in Document Number 2000052980, Official Public Records of Travis County, Texas, at a northwest corner of the said Porter 10.548 acre tract and a northwest corner of said Lot 27, Block "A", 11505 TX 71, Phase One, for a northwest corner of the herein described tract;

THENCE with a northeast, west and southwest line of the said Porter 10.548 acre tract and a northeast, west and southwest line of said Lot 27, Block "A", 11505 TX 71, Phase One, being also with the southwest and east line of the said Ronald J. Freeman 0.2000 of one acre tract, the east line of that 0.2000 of one acre tract, a portion of the said D. Bohls Survey No. 905, in Travis County, Texas, as described in a Special Warranty Deed from Lawson Boothe to Stephen Karp in Document Number 2002239384, Official Public Records of Travis County, Texas, the east line of that 0.2000 of one acre tract, a portion of the said D. Bohls Survey No. 905, in Travis County, Texas, as described in a Special Warranty Deed from Mark Peters to Chris McKay in Document Number 2002239385, Official Public Records of Travis County, Texas, the east line of that 0.2000 of one acre tract, a portion of the said D. Bohls Survey No. 905, in Travis County, Texas, as described in a Special Warranty Deed from CCNG Properties, L.P. to Eric Woomer in Document Number 2000052984, Official Public Records of Travis County, Texas, and the east and northeast line of that 0.2000 of one acre tract, a portion of the said D. Bohls Survey No. 905, in Travis County, Texas, as described in a Special Warranty Deed from CCNG Properties, L.P. to David Ruehlman in Document Number 2000052981, Official Public Records of Travis County, Texas, courses numbered 24 through 26 inclusive as follows:

(24)  $S 57^{\circ}41'30'' E 66.58$  feet to a calculated point at an interior corner of the said Porter 10.548 acre tract and an interior corner of said Lot 27, Block "A", 11505 TX 71, Phase One, said calculated point being also the southeast corner of the said Ronald J. Freeman 0.2000 of one acre tract, for an interior corner of the herein described tract;

(25)  $N 8^{\circ}49'00'' E 300.00$  feet to a calculated point at an interior corner of the said Porter 10.548 acre tract and an interior corner of said Lot 27, Block "A", 11505 TX 71, Phase One, said calculated point being also the northeast corner of the said David Ruehlman 0.2000 of one acre tract, for an interior corner of the herein described tract;

(26)  $N 57^{\circ}41'30'' W 95.02$  feet to a calculated point at a southwest corner of the said Porter 10.548 acre tract and a southwest corner of said Lot 27, Block "A", 11505 TX 71, Phase One, for a southwest corner of the herein described tract;

(27) THENCE with a west line of the said Porter 10.548 acre tract and a west line of said Lot 27, Block "A", 11505 TX 71, Phase One, N 12°02'20" E 313.72 feet to a calculated point in a southeast line of that 144.45 acre, save and except 10.500 acres of land, 0.1548 of one acre of land (Parcel "A" WTC Mud #7), 0.1548 of one acre of land (Parcel "B" WTC Mud #7), 0.1547 of one acre of land (Parcel "C" WTC Mud #7), 0.1547 of one acre of land (Parcel "D" WTC Mud #7) and 0.1549 of one acre of land (Parcel "E" WTC Mud #7), a portion of the I. & G. N. R.R. Co. Survey No. 57, Abstract No. 2109, and others, in Travis County, Texas, as described in a Corrected Special Warranty Deed from Daniel B. Porter to CCNG Properties, L.P. in Document Number 2001125785, Official Public Records of Travis County, Texas (CCNG Properties, L.P. 133.18 acre tract) at a northwest corner of the said Porter 10.548 acre tract and a northwest corner of said Lot 27, Block "A", 11505 TX 71, Phase One, for a northwest corner of the herein described tract;

(28) THENCE with a northwest line of the said Porter 10.548 acre tract and a northwest line of said Lot 27, Block "A", 11505 TX 71, Phase One, being also with a southeast line of the said CCNG Properties, L.P. 133.18 acre tract, N 59°47'20" E 67.45 feet to a 1/2" steel pin with plastic cap previously set for the most easterly corner of the said CCNG Properties, L.P. 133.18 acre tract, for an interior corner of the herein described tract;

THENCE with a northeast, north and west line of the said CCNG Properties, L.P. 133.18 acre tract, courses numbered 29 through 37 inclusive as follows:

- (29) N 30°12'40" W 85.08 feet to a 1/2" steel pin with plastic cap previously set;
- (30) N 49°20'40" W 136.63 feet to a 1/2" steel pin with plastic cap previously set;
- (31) N 36°33'00" W 195.96 feet to a 1/2" steel pin with plastic cap previously set in rock;
- (32) N 46°33'50" W 225.56 feet to a 1/2" steel pin with plastic cap previously set in rock;
- (33) N 34° 28'00" W 148.83 feet to a 1/2" steel pin with plastic cap previously set;
- (34) N 52°11'50" W 90.70 feet to a 1/2" steel pin with plastic cap previously set in rock;
- (35) N 76°47'00" W 159.22 feet to a 1/2" steel pin with plastic cap previously set;
- (36) S 58°38'20" W 62.11 feet to a 1/2" steel pin with plastic cap previously set in rock at the

most easterly northwest corner of the said CCNG Properties, L.P. 133.18 acre tract, for an interior corner of the herein described tract;

(37) S 21°59'20" E 86.88 feet to a 1/2" steel pin with plastic cap previously set at a northeast corner of that 183.74 acre, save and except 0.1458 of one acre of land and 4.4490 acres of land, a portion of the said I. & G. N. R.R. Co. Survey No. 57, and others, in Travis County, Texas, as described in a Special Warranty Deed from CCNG Properties, L.P. to Spanish Oaks Golf Club, L.P. in Document Number 2001215837, Official Public Records of Travis County, Texas (Spanish Oaks Golf Club, L.P. 179.15 acre tract), for a southeast corner of the herein described tract;

THENCE with a north, east and north line of the said Spanish Oaks Golf Club, L.P. 179.15 acre tract, courses numbered 38 through 59 inclusive as follows:

- (38) S 82°53'40" W 237.22 feet to a 1/2" steel pin with plastic cap previously set;
- (39) N 89°27'50" W 192.72 feet to a 1/2" steel pin with plastic cap previously set in rock;
- (40) S 80°02'30" W 286.47 feet to a 1/2" steel pin with plastic cap previously set;
- (41) N 77°36'30" W 110.59 feet to a 1/2" steel pin with plastic cap previously set;
- (42) S 88°50'10" W 135.67 feet to a 1/2" steel pin with plastic cap previously set;
- (43) S 66°45'10" W 115.95 feet to a 1/2" steel pin with plastic cap previously set;
- (44) S 41°55'20" W 82.46 feet to a 1/2" steel pin with plastic cap previously set;
- (45) S 65°48'40" W 237.59 feet to a 1/2" steel pin with plastic cap previously set;
- (46) S 40°00'50" W 104.94 feet to a 1/2" steel pin with plastic cap previously set;
- (47) S 23°48'10" W 47.13 feet to a 1/2" steel pin with plastic cap previously set for an interior

corner of the said Spanish Oaks Golf Club, L.P. 179.15 acre tract, for a southeast corner of the herein described tract;

(48) N 65°10'20" W 99.27 feet to a 1/2" steel pin with plastic cap previously set for an interior corner of the said Spanish Oaks Golf Club, L.P. 179.15 acre tract, for a southwest corner of the herein described tract;

(49) N 6°17'10" E 58.04 feet to a 1/2" steel pin with plastic cap previously set;  
(50) N 9°52'50" W 188.04 feet to a 1/2" steel pin with plastic cap previously set;  
(51) N 0°34'20" W 151.61 feet to a 1/2" steel pin with plastic cap previously set;  
(52) N 32°38'50" W 222.66 feet to a 1/2" steel pin with plastic cap previously set;  
(53) N 5°02'20" W 66.52 feet to a 1/2" steel pin with plastic cap previously set;  
(54) N 12°14'00" W 132.54 feet to a 1/2" steel pin with plastic cap previously set;  
(55) N 25°38'20" W 75.19 feet to a 1/2" steel pin with plastic cap previously set;  
(56) N 7°35'30" W 253.14 feet to a 1/2" steel pin with plastic cap previously set;  
(57) N 17°07'00" W 70.47 feet to a 1/2" steel pin with plastic cap previously set;  
(58) N 26°43'10" W 88.42 feet to a 1/2" steel pin with plastic cap previously set;  
(59) N 60°19'30" W 55.75 feet to a 1/2" steel pin with plastic cap previously set, for a west corner of the herein described tract;

THENCE crossing the said Porter 230.92 acre tract, courses numbered 60 through 65 inclusive as follows:

(60) N 55°46'00" E 149.78 feet to a 1/2" steel pin with plastic cap previously set, for an interior corner of the herein described tract;  
(61) N 21°52'20" W 115.44 feet to a 1/2" steel pin with plastic cap previously set;  
(62) N 29°52'40" W 210.32 feet to a 1/2" steel pin with plastic cap previously set, for an interior corner of the herein described tract;  
(63) S 63°50'10" W 149.12 feet to a 1/2" steel pin with plastic cap previously set;  
(64) S 32°32'00" W 135.99 feet to a 1/2" steel pin with plastic cap previously set;  
(65) S 0°04'00" E 123.06 feet to a 1/2" steel pin with plastic cap previously set in a north line of the said Spanish Oaks Golf Club, L.P. 179.15 acre tract, for a southeast corner of the herein described tract;

THENCE with a north line of the said Spanish Oaks Golf Club, L.P. 179.15 acre tract, courses numbered 66 through 67 inclusive as follows:

(66) S 65°09'10" W 129.48 feet to a 1/2" steel pin with plastic cap previously set;  
(67) N 86°17'20" W 80.86 feet to a 1/2" steel pin with plastic cap previously set in a west line of the said Porter 230.92 acre tract for an interior corner of the said Spanish Oaks Golf Club, L.P. 179.15 acre tract, for the most westerly southwest corner of the herein described tract;

THENCE with a west line of the said Porter 230.92 acre tract and an east line of the said Spanish Oaks Golf Club, L.P. 179.15 acre tract, courses numbered 68 through 70 inclusive as follows:

(68) N 2°43'10" E 301.02 feet to a 2" metal fence post found;  
(69) N 0°57'00" W 19.54 feet to a 1/2" steel pin found;  
(70) N 16°14'10" E 55.86 feet to a 1/2" steel pin with plastic cap previously set in rock for a northeast corner of the said Spanish Oaks Golf Club, L.P. 179.15 acre tract, said 1/2" steel pin with plastic cap previously set in rock being also in an east line of that 300.800 acre tract, a portion of the Jarrett Medlin Survey No. 520, Abstract No. 539, and others, in Travis County, Texas, designated as Tract One and described in a Warranty Deed With Vendor's Lien With Correction from Limestone Cooper Properties L.P., et al to CCNG Properties, L.P. in Document Number 2001021869, Official Public Records of Travis County, Texas;

(71) THENCE with a west line of the said Porter 230.92 acre tract and an east line of the said CCNG Properties, L.P. Tract One of 300.800 acres, N 16°14'10" E 84.61 feet to a 1/2" steel pin with plastic cap previously set for the southwest corner of that 0.2000 of one acre tract, a portion of the said Orran Wade Survey No. 540 and a portion of the Jarrett Medlin Survey No. 520, Abstract No. 539, in Travis County, Texas, as described in a Special Warranty Deed With Vendor's Lien from Daniel B. Porter to Thomas Philip Reilly in Document Number 2003009502, Official Public Records of Travis County, Texas, for a northwest corner of the herein described tract;



THENCE with the south and east line of the said Thomas Philip Reilly 0.2000 of one acre tract and the east line of that 0.2000 of one acre tract, a portion of the said Orran Wade Survey No. 540 and a portion of the said Jarrett Medlin Survey No. 520, in Travis County, Texas, as described in a Special Warranty Deed With Vendor's Lien from Daniel B. Porter to Jodi Wellborn Zipp in Document Number 2002239382, Official Public Records of Travis County, Texas, being also with the east line of that 0.2000 of one acre tract, a portion of the said Orran Wade Survey No. 540 and a portion of the said Jarrett Medlin Survey No. 520, in Travis County, Texas, as described in a Special Warranty Deed With Vendor's Lien from Daniel B. Porter to Sara Woomer in Document Number 2002239380, Official Public Records of Travis County, Texas, the east line of that 0.2000 of one acre tract, a portion of the said Orran Wade Survey No. 540 and a portion of the said Jarrett Medlin Survey No. 520, in Travis County, Texas, as described in a Special Warranty Deed With Vendor's Lien from Daniel B. Porter to John L. Briggs in Document Number 2002239378, Official Public Records of Travis County, Texas, and the east line of that 0.2000 of one acre tract, a portion of the said Orran Wade Survey No. 540 and a portion of the said Jarrett Medlin Survey No. 520, in Travis County, Texas, as described in a Special Warranty Deed With Vendor's Lien from Daniel B. Porter to Bryan McMurrey in Document Number 2002239376, Official Public Records of Travis County, Texas, courses numbered 72 through 73 inclusive as follows:

(72) S 73°45'50" E 108.12 feet to a 1/2" steel pin with plastic cap previously set for the southeast corner of the said Thomas Philip Reilly 0.2000 of one acre tract, for an interior corner of the herein described tract;

(73) N 16°14'10" E 415.83 feet to a 1/2" iron pipe found at an interior corner of the said Porter 230.92 acre tract and a southeast corner of the said CCNG Properties, L.P. Tract One of 300.800 acres, said 1/2" iron pipe found being also the northeast corner of the said Bryan McMurrey 0.2000 of one acre tract;

(74) THENCE with a west line of the said Porter 230.92 acre tract and an east line of the said CCNG Properties, L.P. Tract One of 300.800 acres, N 2°19'40" W 60.32 feet to a 1/2" steel pin in rock found in the approximate center line of Little Barton Creek at a northwest corner of the said Porter 230.92 acre tract and the most westerly southwest corner of that 20.975 acre tract, a portion of the said Orran Wade Survey No. 540, and others, in Travis County, Texas, as described in a Special Warranty Deed from CCNG Development Company, L.P. to Daniel B. Porter in Document Number 2001047246, Official Public Records of Travis County, Texas, said 1/2" steel pin in rock found being also a southeast corner of that 122.35 acre, save and except 0.3701 of one acre tract, a portion of the said Orran Wade Survey No. 540, and others, in Travis County, Texas, as described in a Correction Special Warranty Deed from CCNG Development Company, L.P. and CCNG Properties, L.P. to Spanish Oaks Commercial Partnership, L.P. in Document Number 2002082879, Official Public Records of Travis County, Texas (Spanish Oaks Commercial Partnership, L.P. 121.98 acre tract);

THENCE with the most westerly west line of the said Porter 20.975 acre tract and an east line of the said Spanish Oaks Commercial Partnership, L.P. 121.98 acre tract, courses numbered 75 through 76 inclusive as follows:

(75) N 2°19'40" W 30.82 feet to a 1/2" steel pin set in rock found;

(76) N 9°01'20" W 73.48 feet to a 1/2" steel pin found at the most westerly northwest corner of the said Porter 20.975 acre tract and an interior corner of the said Spanish Oaks Commercial Partnership, L.P. 121.98 acre tract, for a northwest corner of the herein described tract;

THENCE with a north, west, north, west, south, west and north line of the said Porter 20.975 acre tract and a south, east, south, east, north, east and south line of the said Spanish Oaks Commercial Partnership, L.P. 121.98 acre tract, courses numbered 77 through 89 inclusive as follows:

(77) S 77°22'10" E 354.86 feet to a 1/2" steel pin with plastic cap found at an interior corner of the said Porter 20.975 acre tract and a southeast corner of the said Spanish Oaks Commercial Partnership, L.P. 121.98 acre tract, for an interior corner of the herein described tract;

(78) N 14°25'30" W 242.13 feet to a 1/2" steel pin with plastic cap found;

(79) N 35°33'00" W 61.34 feet to a 1/2" steel pin with plastic cap found at a northwest corner of the said Porter 20.975 acre tract and an interior corner of the said Spanish Oaks Commercial Partnership, L.P. 121.98 acre tract, for a northwest corner of the herein described tract;

(80) S 56°20'00" E 292.74 feet to a 1/2" steel pin with plastic cap found;

(81) S 60°38'20" E 229.39 feet to a 1/2" steel pin with plastic cap found;

(82) S 62°54'10" E 254.02 feet to a 1/2" steel pin with plastic cap found;

(83) S 75°32'30" E 320.48 feet to a 1/2" steel pin with plastic cap found;

(84) N 64°33'00" E 182.21 feet to a 1/2" steel pin with plastic cap found;

(85) N 11°38'30" E 229.76 feet to a 1/2" steel pin with plastic cap found;

(86) N 1°45'20" E 112.71 feet to a 1/2" steel pin with plastic cap found at an interior corner of the said Porter 20.975 acre tract and a northeast corner of the said Spanish Oaks Commercial Partnership, L.P. 121.98 acre tract, for an interior corner of the herein described tract;

(87) N 85°20'50" W 60.78 feet to a PK nail found set in the concrete ring of an electric manhole at the most northerly southwest corner of the said Porter 20.975 acre tract and an interior corner of the said Spanish Oaks Commercial Partnership, L.P. 121.98 acre tract, for the most northerly southwest corner of the herein described tract;

(88) N 21°00'00" W 13.05 feet to a 1/2" steel pin with plastic cap found at a northwest corner of the said Porter 20.975 acre tract and an interior corner of the said Spanish Oaks Commercial Partnership, L.P. 121.98 acre tract, for a northwest corner of the herein described tract;

(89) with a curve to the left an arc distance of 25.05 feet, said curve having a radius of 113.58 feet, a central angle of 12°38'12" and a chord of which bears N 62°41'00" E 25.00 feet to a 1/2" steel pin with plastic cap found at a corner of the said Porter 20.975 acre tract and the southwest corner of that 4.029 acre tract, a portion of the said Matthew Williams Survey No. 900 and a portion of the said Orran Wade Survey No. 540, in Travis County, Texas, designated as Tract 1 and described in a deed from The Estate of Nellie Marie Boothe Moehring, Deceased to Terry Boothe in Document Number 2000032029, Official Public Records of Travis County, Texas,

THENCE with a north, northeast, east and northeast line of the said Porter 20.975 acre tract and a south, southwest, west and southwest line of the said Boothe Tract 1 of 4.029 acres, courses numbered 90 through 93 inclusive as follows:

(90) S 85°20'50" E 286.26 feet to a 1/2" steel pin previously set in rock found;

(91) S 50°14'20" E 195.91 feet to a 1/2" steel pin previously set in rock found;

(92) S 34°03'30" W 105.98 feet to a 1/2" steel pin found;

(93) S 52°15'40" E 15.92 feet to a 1" steel pin found in the approximate center line of Little Barton Creek in the top of a concrete structure at a northeast corner of the said Porter 20.975 acre tract and the most southerly corner of the said Boothe Tract 1 of 4.029 acres, said 1" steel pin found being also a corner of that 2.000 acre tract, a portion of the said Matthew Williams Survey No. 900, in Travis County, Texas, as described in a Special Warranty Deed from CCNG Development Company, L.P. to Daniel B. Porter in Document Number 2000013836, Official Public Records of Travis County, Texas, for an interior corner of the herein described tract;

(94) THENCE with the northwest line of the said Porter 2.000 acre tract and the southeast line of the said Boothe Tract 1 of 4.029 acres, and being also with the approximate center line of Little Barton Creek, N 45°07'00" E 208.25 feet to a 5/8" steel pin set in rock found at the most easterly corner of the said Boothe Tract 1 of 4.029 acres and a south corner of the said Spanish Oaks Commercial Partnership, L.P. 121.98 acre tract;

(95) THENCE with the northwest line of the said Porter 2.000 acre tract and a southeast line of the said Spanish Oaks Commercial Partnership, L.P. 121.98 acre tract, and being also with the approximate center line of Little Barton Creek, N 50°01'40" E 135.83 feet to a 5/8" steel pin found at the north corner of the said Porter 2.000 acre tract and a west corner of the said Porter 230.92 acre tract;

THENCE with a northwest, north, northeast and east line of the said Porter 230.92 acre tract and a southeast, south, southwest and west line of the said Spanish Oaks Commercial Partnership, L.P. 121.98

acre tract, and being also with the approximate center line of Little Barton Creek, courses numbered 96 through 103 inclusive as follows:

- (96) N 80°44'50" E 25.82 feet to a 5/8" steel pin found;
- (97) N 41°57'50" E 43.22 feet to a calculated point;
- (98) N 49°15'10" E 49.09 feet to a calculated point;
- (99) N 68°10'10" E 56.13 feet to a calculated point;
- (100) S 86°54'50" E 131.21 feet to a 5/8" steel pin found;
- (101) S 78°01'00" E 132.47 feet to a 1/2" steel pin previously set in rock found;
- (102) S 56°50'30" E 110.16 feet to a 1/2" steel pin previously set in rock found;
- (103) S 26°20'00" E 60.04 feet to a 1/2" steel pin with plastic cap set in rock found at the most

easterly south corner of the said Spanish Oaks Commercial Partnership, L.P. 121.98 acre tract and at an angle point in the most northerly west line of that 10.44 acre tract, a portion of the said Matthew Williams Survey No. 900, in Travis County, Texas, as described in a Special Warranty Deed from CCNG Development Company, L.P. to Daniel B. Porter in Document Number 2001082946, Official Public Records of Travis County, Texas, for an interior corner of the herein described tract;

(104) THENCE with the most northerly west line of the said Porter 10.44 acre tract and the most easterly east line of the said Spanish Oaks Commercial Partnership, L.P. 121.98 acre tract, N 32°44'20" E 195.24 feet to a 1/2" steel pin with plastic cap found at the most northerly corner of the said Porter 10.44 acre tract and a west corner of Lot 2, Block A, Los Robles Addition, a subdivision of a portion of the said Matthew Williams Survey No. 900, in Travis County, Texas, of record in Document No. 200100338, Official Public (Plat) Records of Travis County, Texas, for the most easterly north corner of the herein described tract;

THENCE with a northeast, east and southeast line of the said Porter 10.44 acre tract and a southwest, west and northwest line of said Lot 2, Block A, Los Robles Addition, courses numbered 105 through 110 inclusive as follows:

- (105) S 44°51'00" E 102.39 feet to a 1/2" steel pin with plastic cap previously set;
- (106) S 26°20'00" E 103.00 feet to a 1/2" steel pin with plastic cap previously set;
- (107) S 6°50'20" W 304.80 feet to a 1/2" steel pin with plastic cap previously set;
- (108) S 14°17'40" W 438.56 feet to a 1/2" steel pin with plastic cap previously set;
- (109) S 35°54'00" W 124.49 feet to a 1/2" steel pin with plastic cap previously set;
- (110) S 65°15'20" W 121.27 feet to a 1/2" steel pin with plastic cap previously set;

THENCE with a northwest and west line of said Lot 2, Block A, Los Robles Addition, courses numbered 111 through 114 inclusive as follows:

- (111) S 65°15'20" W 28.45 feet to a calculated point;
- (112) S 12°54'30" W 347.10 feet to a calculated point;
- (113) S 2°13'50" W 107.04 feet to a calculated point;
- (114) S 20°43'20" E 343.52 feet to a 1/2" steel pin with plastic cap previously set in a north line of

that 1.8432 acre tract, a portion of the said Matthew Williams Survey No. 900, in Travis County, Texas, as described in a Special Warranty Deed from CCNG Development Company, L.P. to Terry Boothe in Document Number 2001040747, Official Public Records of Travis County, Texas, for a southeast corner of the said Porter 10.44 acre tract and a southwest corner of said Lot 2, Block A, Los Robles Addition, for a southeast corner of the herein described tract;

THENCE with a south and east line of the said Porter 10.44 acre tract and a north and west line of the said Boothe 1.8432 acre tract, courses numbered 115 through 118 inclusive as follows:

- (115) S 73°36'40" W 44.38 feet to a 1/2" steel pin with plastic cap found;
- (116) S 64°54'10" W 136.60 feet to a 1/2" steel pin with plastic cap found;
- (117) S 10°12'30" W 103.90 feet to a 1/2" steel pin with plastic cap found;
- (118) S 9°02'40" E 33.75 feet to a 1/2" steel pin with plastic cap found in the northwest line of

that 0.8510 of one acre tract, a portion of the said Matthew Williams Survey No. 900, in Travis County, Texas, designated as Tract 3 and described in said deed from The Estate of Nellie Marie Boothe Moehring,

Deceased to Terry Boothe in Document Number 2000032029, Official Public Records of Travis County, Texas, for a corner of the said Porter 10.44 acre tract and the most westerly south corner of the said Boothe 1.8432 acre tract;

(119) THENCE with a southeast line of the said Porter 10.44 acre tract and the northwest line of the said Boothe Tract 3 of 0.8510 of one acre, S 44°42'40" W 25.23 feet to a calculated point at the most southerly corner of the said Porter 10.44 acre tract and the most westerly corner of the said Boothe Tract 3 of 0.8510 of one acre, said calculated point being also in a northeast line of the said Porter 230.92 acre tract and in the approximate center line of Little Barton Creek, for an interior corner of the herein described tract;

(120) THENCE with a northeast line of the said Porter 230.92 acre tract and a southwest line of the said Boothe Tract 3 of 0.8510 of one acre, and with the approximate center line of Little Barton Creek, S 51°10'40" E 30.33 feet to a 5/8" steel pin found;

(121) THENCE with a north line of the said Porter 230.92 acre tract and a south line of the said Boothe Tract 3 of 0.8510 of one acre, N 70°14'40" E 68.80 feet to a 1/2" steel pin found in the approximate center line of Little Barton Creek;

THENCE with a north and northeast line of the said Porter 230.92 acre tract and a south and southwest line of the said Boothe Tract 3 of 0.8510 of one acre, and with the approximate center line of Little Barton Creek, courses numbered 122 through 127 inclusive as follows:

- (122) S 83°02'30" E 91.26 feet to a 1/2" steel pin found;
- (123) S 49°14'50" E 130.01 feet to a 1/2" steel pin found;
- (124) S 69°01'20" E 119.41 feet to a 1/2" steel pin previously set in rock found;
- (125) S 56°05'20" E 175.64 feet to a 1/2" steel pin previously set in rock found;
- (126) S 40°29'50" E 153.43 feet to a 1/2" steel pin previously set in rock found;
- (127) S 49°31'40" E 115.51 feet to a 1/2" steel pin found in a southwest line of the said Boothe 7.5 acre tract at the east corner of the said Boothe Tract 3 of 0.8510 of one acre;

(128) THENCE with a northeast line of the said Porter 230.92 acre tract and a southwest line of the said Boothe 7.5 acre tract, and with the approximate center line of Little Barton Creek, S 44°33'00" E 142.20 feet to the POINT OF BEGINNING of the herein described tract, containing 126.55 acres of land, more or less.

Note: The plastic caps on the steel pins denoted as being previously set or found are inscribed with "M & S 1838".

Bearing basis is Grid North, NAD 27, Texas Plane Coordinate System, Central Zone, as per GPS control provided by Capital Surveying Company, Inc.

Metes and Bounds Description Prepared July 11, 2003  
From Previous Surveys and Record Information  
By Metcalfe & Sanders, Inc., Land Surveyors, and  
Revised February 19, 2010 By Loomis Partners, Inc.

Plan #: 3307 (Loomis Partners)

126.55 Acres  
Matthew Williams Survey No. 900, A-823  
And Others in  
Travis County, Texas

Loomis Job No. 100201.T  
FN1072(gls)

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**Metcalfe & Sanders, Inc.**

Ref: Plan 7839F  
Plan 7839G  
Plan 7839J  
Plan 7839L  
Plan 7839Q  
Plan 7839R  
Plan 7839S.2  
Plan 7839U

Job No. 1002001.T (Loomis)

**EXHIBIT "B"**

**APPURTENANCES**

1. Access Easement Agreement by and between Columbia Greystar Bee Caves Limited Partnership, 126 Bee Cave Investments, L.P. and Daniel B. Porter, recorded under Document No. 2006079316 of the Official Public Records of Travis County, Texas.
2. Declarant's rights under that certain Declaration of Recreational Use Restrictive Covenant by 126 Bee Cave Investments, L.P., recorded under Document No. 2007074032 of the Official Public Records of Travis County, Texas.
3. Access Easement Agreement by and between Nellie Hampe Partnership I, Ltd., and Daniel B. Porter, recorded under in Volume 13212, Page 2546 of the Real Property Records of Travis County, Texas, as amended under Document No. 2003286384 of the Official Public Records of Travis County, Texas.
4. Access Easement Agreement by and between Spanish Oaks, L.P., Daniel B. Porter and 126 Bee Cave Investments, L.P., recorded under Document No. 2005181416 of the Official Public Records of Travis County, Texas.
5. Access Easement Agreement by and between Spanish Oaks, L.P., Daniel B. Porter and 126 Bee Cave Investments, L.P., recorded under Document No. 2005181417 of the Official Public Records of Travis County, Texas.
6. Access Easement Agreement by and between Spanish Oaks, L.P. and 126 Bee Cave Investments, L.P., recorded under Document No. 2008150598 of the Official Public Records of Travis County, Texas.

## EXHIBIT "C"

### PERMITTED EXCEPTIONS

1. Restrictive covenants recorded in Volume 6374, Page 1231 and Volume 6889, Page 1641 of the Deed Records, Document No(s). 200100286, 2002017775, 2002019140 and 2003022521 of the Official Public Records, all of Travis County, Texas.
2. Document No. 2005181419 of the Official Public Records of Travis County, Texas.
3. Document No. 2007074032 of the Official Public Records of Travis County, Texas.
4. Water and wastewater easement granted to Lower Colorado River Authority, by instrument dated November 8, 2000, recorded under Document No. 2001005609 of the Official Public Records of Travis County, Texas.
5. Electric utility easement granted to the City of Austin, by instrument dated February 21, 2001, recorded under Document No. 2001027338 of the Official Public Records of Travis County, Texas.
6. Subject to the terms, conditions and stipulations contained in that certain utility Facilities Acquisition Agreement by and between CCNG Development Company, L.P., and the Lower Colorado River Authority, as evidenced by the Memorandum of Agreement filed December 13, 1999, recorded under Document No. 1999153839 of the Official Public Records of Travis County, Texas.
7. Subject to the terms, conditions and stipulations contained in that certain Agreement dated May 11, 2000 by and between CCNG Development Company, L.P., as Participant or Assignee, and the Balcones Canyonlands Coordinating Committee as Permit Holder or Assignor, as evidenced in that certain Recitals filed May 15, 2000, recorded under Document No. 2000073358 of the Official Public Records of Travis County, Texas.
8. Wastewater easement granted to the Lower Colorado River Authority, by instrument dated November 3, 2000, recorded under Document No. 2000178156 of the Official Public Records of Travis County, Texas.
9. Terms, conditions and stipulations contained in that certain Easement Agreement dated October 9, 2002, created by Daniel B. Porter by instrument recorded under Document No. 2002192635 of the Official Public Records of Travis County, Texas, as amended by that certain Amendment to Declaration and Dedication of Blanket Access Easement of even date herewith.
10. Subject to the terms, conditions and stipulations contained in that certain agreement dated March 22, 2001, by and between 11505 Development Company,

as Participant or Assignee, and the Balcones Canyonlands Coordinating Committee as Permit Holder or Assignor, as evidenced in that certain Recitals filed March 28, 2001, recorded in Document No. 2001046699 of the Official Public Records of Travis County, Texas

11. Water line easement granted to the Lower Colorado River Authority, by instrument dated June 14, 2001, recorded under Document No. 2001096536 of the Official Public Records of Travis County, Texas.
12. An undivided one-half non-participating royalty interest in all oil, gas and other minerals, together with all rights relating thereto, express or implied, reserved in instrument recorded in Volume 4738, Page 2077 of the Real Property Records of Travis County, Texas.
13. Electric utility easement 10 feet in width reserved along all public and/or private road rights-of-way, granted to the City of Austin on March 19, 2002, recorded under Document No. 2002051804 of the Official Public Records of Travis County, Texas.
14. Drainage, water and wastewater easement 10 feet in width reserved along all private streets, as shown and described on the Plat(s) recorded under Document No. 200100286 of the Official Public Records of Travis County, Texas.
15. Water quality and drainage easement of varied width across a portion of the property, as shown by the Plat(s) recorded under Document No. 200100286 of the Official Public Records of Travis County, Texas.
16. Property dedicated as greenbelt, drainage and wastewater easement as shown on the Plat recorded under Document No. 200100286 of the Official Public Records of Travis County, Texas.
17. Blanket electric transmission and/or distribution line easement granted to the City of Austin, by instrument dated October 15, 1940, recorded in Volume 659, Page 560 of the Deed Records of Travis County, Texas.
18. Blanket electric transmission and/or distribution line easement granted to the City of Austin, by instrument dated October 15, 1940, recorded in Volume 659, Page 555 of the Deed Records of Travis County, Texas.
19. Electric and telephone line easement granted to the City of Austin, by instrument dated April 8, 1984, recorded in Volume 8546, Page 360 of the Deed Records of Travis County, Texas.
20. Right-of-way and wastewater easement granted to Lower Colorado River Authority, by instrument dated November 3, 2000, recorded under Document No. 2000178157 of the Official Public Records of Travis County, Texas



21. The terms, conditions and stipulations set out in that certain Deed Recordation Affidavit regarding the Edwards Aquifer Protection Plan dated November 27, 2000, recorded under Document No. 2000188555 of the Official Public Records of Travis County, Texas.
22. Right-of-way, water and wastewater easement granted to the Lower Colorado River Authority, by instrument dated November 3, 2000, recorded under Document No. 2001005608 of the Official Public Records of Travis County, Texas.
23. Electric utility easement granted to the City of Austin, by instrument dated February 21, 2001, recorded under Document No. 2001027339 of the Official Public Records of Travis County, Texas.
24. Electric utility easement granted to the City of Austin, by instrument dated March 12, 2003, recorded under Document No. 2003056576 of the Official Public Records of Travis County, Texas.
25. Electric utility easement granted to the City of Austin, by instrument dated May 8, 2003, recorded under Document No. 2003107558 of the Official Public Records of Travis County, Texas.
26. Electric utility easement granted to the City of Austin, by instrument dated January 27, 2003, recorded under Document No. 2003027082 of the Official Public Records of Travis County, Texas.
27. Easements for utilities and access as retained by Nellie Hampe Partnership I, Ltd., in that certain Special Warranty Deed dated January 28, 2000, recorded Document No. 2000013832 of the Official Public Records of Travis County, Texas.
28. Berm and drainage easement granted to HCS Holding Company, by instrument dated January 7, 2005, recorded under Document No. 2005014586 of the Official Public Records of Travis County, Texas.
29. The terms, conditions and stipulations set out in that certain Access Easement Agreement by and between Daniel B. Porter and CCNG Properties, L.P. dated August 27, 2003, recorded under Document No. 2003207707 of the Official Public Records of Travis County, Texas.
30. Terms, conditions and stipulations contained in that certain Parking Easement Agreement dated September 27, 2005, by and between 126 Bee Cave Investments, L.P., as Grantor and Spanish Oaks, L.P., as Grantee, recorded under Document No. 2005181415 of the Official Public Records of Travis County, Texas.
31. Terms, conditions and stipulations contained in that certain Pump Station Easement (Easement Agreement) dated September 27, 2005, by and between 126

Bee Cave Investments, L.P., as Grantor and Spanish Oaks, L.P., as Grantee, recorded under Document No. 2005181419 of the Official Public Records of Travis County, Texas.

32. Terms, conditions and stipulations contained in that certain Access Easement Agreement dated June 25, 1998, by and between Nellie Hampe Partnership I, Ltd., as Grantor and Daniel B. Porter as Grantee, recorded in Volume 13212, Page 2546 of the Real Property Records of Travis County, Texas, as amended under Document No. 2003286384 of the Official Public Records of Travis County, Texas.
33. Terms, conditions and stipulations contained in that certain Access Easement Agreement dated September 27, 2005, by and between Spanish Oaks, L.P., as Grantor and Daniel B. Porter and 126 Bee Cave Investments, L.P., as Grantee, recorded under Document No. 2005181416 of the Official Public Records of Travis County, Texas.
34. Terms, conditions and stipulations contained in that certain Access Easement Agreement dated September 27, 2005, by and between Spanish Oaks, L.P., as Grantor and Daniel B. Porter and 126 Bee Cave Investments, L.P., as Grantee, recorded under Document No. 2005181417 of the Official Public Records of Travis County, Texas.
35. Terms, conditions and provisions pursuant to that certain Access Easement Agreement dated April 24, 2006, by and between Columbia Greystar Bee Cave Limited Partnership as Grantor and 126 Bee Cave Investments, L.P., and Daniel B. Porter as Grantees recorded under Document No. 2006079316 of the Official Public Records of Travis County, Texas.
36. Terms, conditions and provisions pursuant to that certain Access Easement Agreement dated August 28, 2008, by and between Spanish Oaks, L.P., as Grantor and 126 Bee Cave Investments, L.P., as Grantee recorded under Document No. 2008150598 of the Official Public Records of Travis County, Texas.
37. Drainage easement granted to Columbia Greystar Bee Cave Limited Partnership by instrument dated April 24, 2006, recorded under Document No. 2006079318 of the Official Public Records of Travis County, Texas.
38. Conservation easement granted to Columbia Greystar Bee Cave Limited Partnership by instrument dated April 24, 2006, recorded under Document No. 2006079324 of the Official Public Records of Travis County, Texas.
39. Terms, conditions and provisions pursuant to that certain Access and Utility Easement Agreement dated August 28, 2008, by and between 126 Bee Cave Investments, L.P., as Grantor and Spanish Oaks, L.P., as Grantee recorded under Document No. 2008150597 of the Official Public Records of Travis County, Texas. Assigned to the Lower Colorado River Authority by instrument recorded

under Document No. 2009121085 of the Official Public Records of Travis County, Texas.

40. Conservation easement granted to the City of Bee Cave, Texas, by instrument dated May 28, 2009, recorded under Document No. 2009089223, corrected and re-filed under Document No. 2009105812 of the Official Public Records of Travis County, Texas.
41. Memorandum of Option Contract dated of even date herewith between Grantee and Daniel B. Porter recorded in the Official Public Records of Travis County, Texas.

**FILED AND RECORDED**

OFFICIAL PUBLIC RECORDS

*Dana DeBeauvoir*

2010 Apr 20 03:17 PM 2010054722

CLARKMM \$92.00

DANA DEBEAUVOIR COUNTY CLERK

TRAVIS COUNTY TEXAS

## **ITEM D**

# American Water Works Association - Medium - 2019

## Water/Wastewater Participants

Job L100 - Top Executive

Summary of All Reported Data by Ownership/Management Type

Scope	# of Utilities	# of Employees	Avg. # of Ees Sup	Exempt E/N/U	50th Percentile	Co Wtd Avg Pay	Employee Wtd Avg Pay	Average Salary Range			Avg Weekly Overtime
								Min	Mid	Max	
All	119	121	80	92%	\$143,293	\$151,713	\$149,887	\$111,088	\$134,276	\$166,369	18
Board Operated	67	66	73	96%	\$149,000	\$156,447	\$156,323	\$121,511	\$145,371	\$168,132	20
City/County	42	44	80	86%	\$120,000	\$131,079	\$129,568	\$100,044	\$121,977	\$142,845	14
Private	5	6	48	100%	\$146,000	\$149,100	\$145,000	*	*	*	*
Other	4	4	*	*	*	*	*	*	*	*	*

Summary of All Reported Data by Population Size

Scope	# of Utilities	# of Employees	Avg. # of Ees Sup	Exempt E/N/U	50th Percentile	Co Wtd Avg Pay	Employee Wtd Avg Pay	Average Salary Range			Avg Weekly Overtime
								Min	Mid	Max	
50 - 100,000	32	28	155	88%	\$152,861	\$169,599	\$169,599	\$123,423	\$150,726	\$169,664	25
25 - 50,000	29	28	91	90%	\$149,507	\$167,605	\$167,605	\$123,144	\$150,802	\$177,572	16
10 - 25,000	58	65	39	97%	\$127,150	\$135,119	\$133,763	\$96,067	\$113,986	\$134,719	16

Summary of All Reported Data by Total Employment

Scope	# of Utilities	# of Employees	Avg. # of Ees Sup	Exempt E/N/U	50th Percentile	Co Wtd Avg Pay	Employee Wtd Avg Pay	Average Salary Range			Avg Weekly Overtime
								Min	Mid	Max	
Over 1,000	0	0	*	*	*	*	*	*	*	*	*
500 - 1,000	2	2	140	100%	\$205,504	\$212,667	\$212,667	\$152,297	\$186,736	\$227,843	*
200 - 500	8	7	131	100%	\$186,805	\$175,101	\$172,498	\$118,876	\$156,511	\$191,318	*
100 - 200	18	19	69	85%	\$146,082	\$141,018	\$141,018	\$112,900	\$136,449	\$157,417	15
50 - 100	39	36	33	100%	\$133,236	\$139,270	\$139,270	\$110,369	\$129,011	\$143,746	*
25 - 50	26	24	23	89%	\$117,452	\$123,393	\$123,530	\$91,110	\$107,797	\$128,769	13

## **VII. STAFF REPORTS**

# ITEM A



# General Manager's Report

July 15, 2020

PUA Administrative staff returned to the office on June 22<sup>nd</sup>. Daily temperatures are taken and recorded. Disinfection takes place throughout the day. Staff are separated within the building and masks are required in common areas.

Operations staff returned to a normal schedule on July 6<sup>th</sup>. On July 8<sup>th</sup>, we received notification that two employees (related) were directly exposed to COVID 19. They have both been tested and the results were negative but they are quarantined for 14 days as a precaution.

Our first billing with the new software was completed on June 25<sup>th</sup>. All customers have now received bills from the new software system. We received approximately 800 calls in the three weeks that we have been back in the office. 1,100 customers have signed up on the new online payment portal.

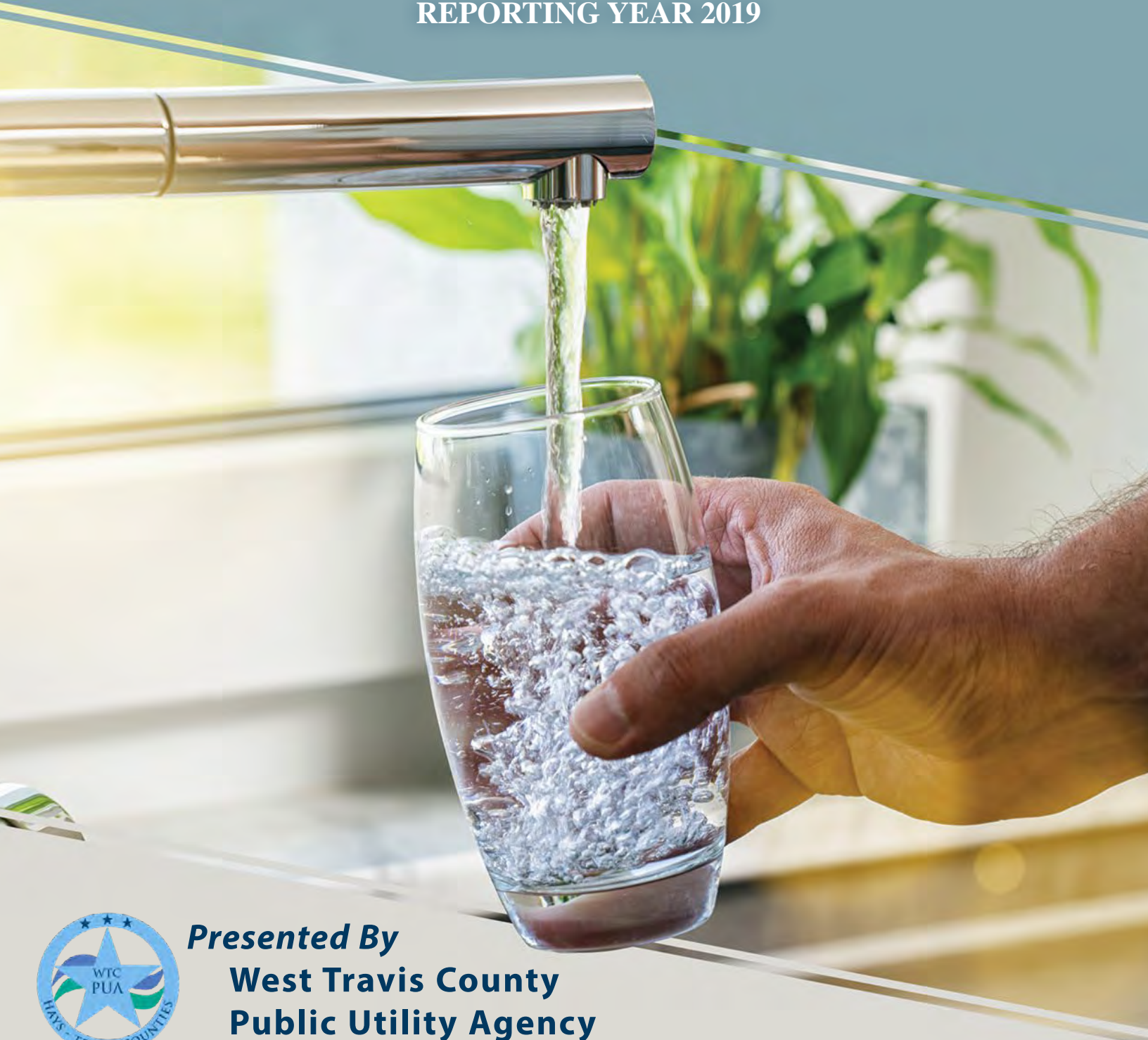
We have completed a preliminary meeting with staff supervisors regarding the FY 2021 budget. We are seeking input from individual departments and will have a follow up meeting on July 14<sup>th</sup>.

The annual Water Quality Report was posted on our website and notice was provided to customers by July 1, 2020 as required by TCEQ. Copy of the report is provided for your reference.



# ANNUAL WATER QUALITY REPORT

REPORTING YEAR 2019



***Presented By***  
**West Travis County  
Public Utility Agency**

## Our Mission Continues

We are once again pleased to present our annual water quality report covering all testing performed between January 1 and December 31, 2019. Over the years, we have dedicated ourselves to producing drinking water that meets all state and federal standards. We continually strive to adopt new methods for delivering the best-quality drinking water to you. As new challenges to drinking water safety emerge, we remain vigilant in meeting the goals of source water protection, water conservation, and community education, while continuing to serve the needs of all our water users.

Please remember that we are always available should you ever have any questions or concerns about your water.

## Water Loss Audit

In the water loss audit submitted to the Texas Water Development Board during the year covered by this report, our system lost an estimated 148.2 million gallons of water. If you have any questions about the water loss audit, please call (512) 263-0125.

## Where Does My Water Come From?

Our drinking water source is Lake Austin. Lake Austin is a water reservoir on the Colorado River. It is maintained as a constant-level lake by releases of water from Lake Travis upstream.

## Important Health Information

You may be more vulnerable than the general population to certain microbial contaminants, such as *Cryptosporidium*, in drinking water. Infants, some elderly, or immunocompromised persons such as those undergoing chemotherapy for cancer; those who have undergone organ transplants; those who are undergoing treatment with steroids; and people with HIV/AIDS or other immune system disorders can be particularly at risk from infections. You should seek advice about drinking water from your physician or health-care provider. Additional guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* are available from the Safe Drinking Water Hotline at (800) 426-4791.



## Community Participation

Public input concerning the water system may be made at regularly scheduled board meetings generally held on the third Thursday of each month, beginning at 1:00 p.m. at Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, TX 78738.

## Lead in Home Plumbing

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. This water supply is responsible for providing high-quality drinking water, but we cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline at (800) 426-4791 or at [www.epa.gov/safewater/lead](http://www.epa.gov/safewater/lead).

## Source Water Assessment

The Texas Commission on Environmental Quality (TCEQ) is the state regulatory agency and it completed an assessment of your source water. Results indicate that some of your sources are susceptible to certain contaminants. The sampling requirements for our water system are based on this susceptibility and previous sample data. Any detections of these contaminants may be found in this Consumer Confidence Report.

Further details about sources and source water assessments are available at Drinking Water Watch, <https://dww2.tceq.texas.gov/DWW/>.

If you would like a copy of our assessment, please feel free to contact our office during regular business hours at (512) 263-0125.

## QUESTIONS?

For more information about this report, or for any questions related to your drinking water, please call Customer Service at (512) 263-0125.

## Substances That Could Be in Water

To ensure that tap water is safe to drink, the U.S. EPA prescribes regulations limiting the amount of certain contaminants in water provided by public water systems. U.S. Food and Drug Administration regulations establish limits for contaminants in bottled water, which must provide the same protection for public health. Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of these contaminants does not necessarily indicate that the water poses a health risk.

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it can acquire naturally occurring minerals, in some cases, radioactive material; and substances resulting from the presence of animals or from human activity. Substances that may be present in source water include:

Microbial Contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, or wildlife;

Inorganic Contaminants, such as salts and metals, which can be naturally occurring or may result from urban storm-water runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming;

Pesticides and Herbicides, which may come from a variety of sources such as agriculture, urban storm-water runoff, and residential uses;

Organic Chemical Contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and which may also come from gas stations, urban storm-water runoff, and septic systems;

Radioactive Contaminants, which can be naturally occurring or may be the result of oil and gas production and mining activities.

Contaminants may be found in drinking water that may cause taste, color, or odor problems. These types of problems are not necessarily causes for health concerns. For more information on taste, odor, or color of drinking water, please contact our business office. For more information about contaminants and potential health effects, call the U.S. EPA's Safe Drinking Water Hotline at (800) 426-4791.

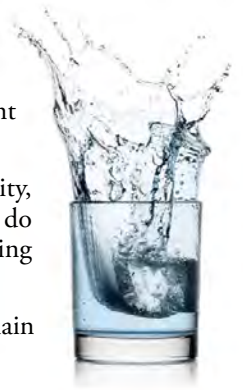
## Water Main Flushing

Distribution mains (pipes) convey water to homes, businesses, and hydrants in your neighborhood. The water entering distribution mains is of very high quality; however, water quality can deteriorate in areas of the distribution mains over time. Water main flushing is the process of cleaning the interior of water distribution mains by sending a rapid flow of water through the mains.

Flushing maintains water quality in several ways. For example, flushing removes sediments like iron and manganese. Although iron and manganese do not pose health concerns, they can affect the taste, clarity, and color of the water. Additionally, sediments can shield microorganisms from the disinfecting power of chlorine, contributing to the growth of microorganisms within distribution mains. Flushing helps remove stale water and ensures the presence of fresh water with sufficient dissolved oxygen, disinfectant levels, and an acceptable taste and smell.

During flushing operations in your neighborhood, some short-term deterioration of water quality, though uncommon, is possible. You should avoid tap water for household uses at that time. If you do use the tap, allow your cold water to run for a few minutes at full velocity before use, and avoid using hot water to prevent sediment accumulation in your hot water tank.

Please contact us if you have any questions or if you would like more information on our water main flushing schedule.



## Safeguard Your Drinking Water

Protection of drinking water is everyone's responsibility. You can help protect your community's drinking water source in several ways:

- Eliminate excess use of lawn and garden fertilizers and pesticides—they contain hazardous chemicals that can reach your drinking water source.
- Pick up after your pets.
- If you have your own septic system, properly maintain your system to reduce leaching to water sources or consider connecting to a public water system.
- Dispose of chemicals properly; take used motor oil to a recycling center.
- Volunteer in your community. Find a watershed or wellhead protection organization in your community and volunteer to help. If there are no active groups, consider starting one. Use U.S. EPA's Adopt Your Watershed to locate groups in your community.
- Organize a storm drain stenciling project with others in your neighborhood. Stencil a message next to the street drain reminding people "Dump No Waste – Drains to River" or "Protect Your Water." Produce and distribute a flyer for households to remind residents that storm drains dump directly into your local water body.



## Water Conservation Tips

You can play a role in conserving water and saving yourself money in the process by becoming conscious of the amount of water your household is using and by looking for ways to use less whenever you can. It is not hard to conserve water. Here are a few tips:

- Automatic dishwashers use 15 gallons for every cycle, regardless of how many dishes are loaded. So, get a run for your money and load it to capacity.
- Turn off the tap when brushing your teeth.
- Check every faucet in your home for leaks. Just a slow drip can waste 15 to 20 gallons a day. Fix it and you can save almost 6,000 gallons per year.
- Check your toilets for leaks by putting a few drops of food coloring in the tank. Watch for a few minutes to see if the color shows up in the bowl. It is not uncommon to lose up to 100 gallons a day from an invisible toilet leak. Fix it and you can save more than 30,000 gallons a year.
- Use your water meter to detect hidden leaks. Simply turn off all taps and water-using appliances. Then check the meter after 15 minutes. If it moved, you have a leak.

## FOG (fats, oils, and grease)

You may not be aware of it, but every time you pour fat, oil, or grease (FOG) down your sink (e.g., bacon grease), you are contributing to a costly problem in the sewer collection system. FOG coats the inner walls of the plumbing in your house as well as the walls of underground piping throughout the community. Over time, these greasy materials build up and form blockages in pipes, which can lead to wastewater backing up into parks, yards, streets, and storm drains. These backups allow FOG to contaminate local waters, including drinking water. Exposure to untreated wastewater is a public health hazard. FOG discharged into septic systems and drain fields can also cause malfunctions, resulting in more frequent tank pump-outs and other expenses.

Communities spend billions of dollars every year to unplug or replace grease-blocked pipes, repair pump stations, and clean up costly and illegal wastewater spills. Here are some tips that you and your family can follow to help maintain a well-run system now and in the future:

NEVER:

- Pour fats, oil, or grease down the house or storm drains.
- Dispose of food scraps by flushing them.
- Use the toilet as a waste basket.

ALWAYS:

- Scrape and collect fat, oil, and grease into a waste container such as an empty coffee can, and dispose of it with your garbage.
- Place food scraps in waste containers or garbage bags for disposal with solid wastes.
- Place a wastebasket in each bathroom for solid wastes like disposable diapers, creams and lotions, and personal hygiene products, including nonbiodegradable wipes.

## Test Results

Our water is monitored for many different kinds of substances on a very strict sampling schedule. And, the water we deliver must meet specific health standards. Here, we only show those substances that were detected in our water (a complete list of all our analytical results is available upon request). Remember that detecting a substance does not mean the water is unsafe to drink; our goal is to keep all detects below their respective maximum allowed levels. We are pleased to report that your drinking water meets or exceeds all federal and state requirements.

The State recommends monitoring for certain substances less than once per year because the concentrations of these substances do not change frequently. In these cases, the most recent sample data are included, along with the year in which the sample was taken.

The percentage of Total Organic Carbon (TOC) removal was measured each month, and the system met all TOC removal requirements set.

### REGULATED SUBSTANCES

SUBSTANCE (UNIT OF MEASURE)	YEAR SAMPLED	MCL [MRDL]	MCLG [MRDLG]	AMOUNT DETECTED	RANGE LOW-HIGH	VIOLATION	TYPICAL SOURCE
<b>Barium</b> (ppm)	2019	2	2	0.0617	0.0617–0.0617	No	Discharge of drilling wastes; Discharge from metal refineries; Erosion of natural deposits
<b>Beta/Photon Emitters<sup>1</sup></b> (pCi/L)	2017	50	0	4.6	4.6–4.6	No	Decay of natural and man-made deposits
<b>Chlorine Residual</b> (ppm)	2019	[4]	[4]	3.23	0.90–5.3	No	Water additive used to control microbes
<b>Cyanide</b> (ppb)	2019	200	200	40	40–40	No	Discharge from steel/metal factories; Discharge from plastic and fertilizer factories
<b>Fluoride</b> (ppm)	2019	4	4	0.2	0.16–0.2	No	Erosion of natural deposits; Water additive, which promotes strong teeth; Discharge from fertilizer and aluminum factories
<b>Haloacetic Acids [HAAs]</b> (ppb)	2019	60	NA	22	16.2–22	No	By-product of drinking water disinfection
<b>Nitrate</b> (ppm)	2019	10	10	1	0.61–1	No	Runoff from fertilizer use; Leaching from septic tanks, sewage; Erosion of natural deposits
<b>TTHMs [Total Trihalomethanes]</b> (ppb)	2019	80	NA	52	38.5–52	No	By-product of drinking water disinfection
<b>Total Coliform Bacteria</b> (positive samples)	2019	TT	NA	1	NA	No	Naturally present in the environment

### Turbidity

	LEVEL DETECTED	LIMIT (TREATMENT TECHNIQUE)	VIOLATION	LIKELY SOURCE OF CONTAMINATION
<b>Highest Single Measurement</b>	0.82 NTU	1 NTU	No	Soil runoff
<b>Lowest Monthly % Meeting Limit</b>	99%	0.3 NTU	No	Soil runoff

Information Statement: Turbidity is a measurement of the cloudiness of the water caused by suspended particles. We monitor it because it is a good indicator of water quality and the effectiveness of our filtration system and disinfectants.

### Tap Water Samples Collected for Copper and Lead Analyses from Sample Sites throughout the Community

SUBSTANCE (UNIT OF MEASURE)	YEAR SAMPLED	AL	MCLG	AMOUNT DETECTED (90TH %ILE)	SITES ABOVE AL	VIOLATION	TYPICAL SOURCE
<b>Copper</b> (ppm)	2019	1.3	1.3	0.721	0	No	Corrosion of household plumbing systems; Erosion of natural deposits
<b>Lead</b> (ppb)	2019	15	0	1.59	0	No	Lead services lines; Corrosion of household plumbing systems, including fittings and fixtures; Erosion of natural deposits

<sup>1</sup>The MCL for beta particles is 4 mrem/year. U.S. EPA considers 50 pCi/L to be the level of concern for beta particles.

## Definitions

**90th %ile:** The levels reported for lead and copper represent the 90th percentile of the total number of sites tested. The 90th percentile is equal to or greater than 90% of our lead and copper detections.

**AL (Action Level):** The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

**MCL (Maximum Contaminant Level):** The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

**MCLG (Maximum Contaminant Level Goal):** The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

**MRDL (Maximum Residual Disinfectant Level):** The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

**MRDLG (Maximum Residual Disinfectant Level Goal):** The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.

**NA:** Not applicable.

**ND (Not detected):** Indicates that the substance was not found by laboratory analysis.

**pCi/L (picocuries per liter):** A measure of radioactivity.

**ppb (parts per billion):** One part substance per billion parts water (or micrograms per liter).

**ppm (parts per million):** One part substance per million parts water (or milligrams per liter).

**TT (Treatment Technique):** A required process intended to reduce the level of a contaminant in drinking water.

## Table Talk

Get the most out of the Testing Results data table with this simple suggestion. In less than a minute, you will know all there is to know about your water:

For each substance listed, compare the value in the Amount Detected column against the value in the MCL (or AL, SCL) column. If the Amount Detected value is smaller, your water meets the health and safety standards set for the substance.

### Other Table Information Worth Noting

Verify that there were no violations of the state and/or federal standards in the Violation column. If there was a violation, you will see a detailed description of the event in this report.

If there is an ND or a less-than symbol (<), that means that the substance was not detected (i.e., below the detectable limits of the testing equipment).

The Range column displays the lowest and highest sample readings. If there is an NA showing, that means that only a single sample was taken to test for the substance (assuming there is a reported value in the Amount Detected column).

If there is sufficient evidence to indicate from where the substance originates, it will be listed under Typical Source.



## **ITEM B**



West Travis County Public Utility Agency

# Budget Variance Report

As Of: 06/30/2020

**Fund: 10 - General Fund**

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b><u>REVENUE SUMMARY</u></b>										
Water Revenue	1,756,838.97	1,727,116.00	29,722.97	12,245,721.77	12,080,200.00	165,521.77	64	19,131,000.00	(6,885,278.23)	36
Wastewater Revenue	367,028.18	377,472.80	(10,444.62)	3,153,413.94	3,248,506.20	(95,092.26)	71	4,441,000.00	(1,287,586.06)	29
SER Project Revenue	82,750.27	121,245.30	(38,495.03)	1,195,200.81	1,180,299.70	14,901.11	76	1,571,000.00	(375,799.19)	24
Other Income	7,899.43	333.20	7,566.23	9,558.44	2,998.80	6,559.64	239	4,000.00	5,558.44	-139
Investment Income, Net	7,442.12	6,247.50	1,194.62	105,881.06	56,227.50	49,653.56	141	75,000.00	30,881.06	-41
<b>TOTAL REVENUE</b>	<b>2,221,958.97</b>	<b>2,232,414.80</b>	<b>(10,455.83)</b>	<b>16,709,776.02</b>	<b>16,568,232.20</b>	<b>141,543.82</b>	<b>66</b>	<b>25,222,000.00</b>	<b>(8,512,223.98)</b>	<b>34</b>
<b><u>EXPENSE SUMMARY</u></b>										
Water Expenses	290,578.68	310,740.70	20,162.02	2,311,656.65	2,382,468.30	70,811.65	65	3,566,990.00	(1,255,333.35)	35
Wastewater Expenses	121,060.34	117,154.80	(3,905.54)	1,098,417.80	1,148,353.20	49,935.40	73	1,503,690.00	(405,272.20)	27
SER Project Expenses	19,066.90	14,994.00	(4,072.90)	108,452.99	134,946.00	26,493.01	60	180,000.00	(71,547.01)	40
Shared Expenses	392,504.91	402,420.54	9,915.63	3,611,251.83	3,903,564.86	292,313.03	71	5,059,320.00	(1,448,068.17)	29
Capital Outlay	0.00	4,165.00	4,165.00	0.00	37,485.00	37,485.00	0	50,000.00	(50,000.00)	100
Other Financing Sources (Uses)	836,562.50	836,562.49	(0.01)	7,529,062.49	7,529,062.45	(0.04)	65	11,538,750.00	(4,009,687.51)	35
<b>TOTAL EXPENSE</b>	<b>1,659,773.33</b>	<b>1,686,037.53</b>	<b>26,264.20</b>	<b>14,658,841.76</b>	<b>15,135,879.81</b>	<b>477,038.05</b>	<b>67</b>	<b>21,898,750.00</b>	<b>7,239,908.24</b>	<b>33</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>562,185.64</b>	<b>546,377.27</b>	<b>15,808.37</b>	<b>2,050,934.26</b>	<b>1,432,352.39</b>	<b>618,581.87</b>		<b>3,323,250.00</b>	<b>(15,752,132.22)</b>	





# Comparison to Prior Year Activity and Total Budget General Fund

For the Period Ending 06/30/2020

	2019-2020 June Activity	2018-2019 June Activity	2019-2020 YTD Activity	2018-2019 YTD Activity	Total Budget	% Used
<b>Revenue</b>						
<b>MajorGroup: 60 - Water Revenue</b>						
6001 - Retail Revenue	1,272,989	1,220,238	8,138,959	7,794,274	12,927,000	63%
6002 - Wholesale Revenue	478,785	382,017	3,560,015	2,427,490	5,483,000	65%
6009 - Other Revenue	5,065	84,367	546,748	507,320	721,000	76%
<b>MajorGroup 60 - Water Revenue Total:</b>	<b>1,756,839</b>	<b>1,686,621</b>	<b>12,245,722</b>	<b>10,729,085</b>	<b>19,131,000</b>	<b>64%</b>
<b>MajorGroup: 61 - Wastewater Revenue</b>						
6101 - Retail Revenue-Wastewater	290,795	322,794	2,410,765	2,647,661	3,362,000	72%
6102 - Wholesale Revenue-Wastewater	74,634	64,260	605,004	524,993	799,000	76%
6104 - Pre-Treatment Surcharges	-	15,427	81,265	147,854	176,000	46%
6109 - Other Revenue-Wastewater	1,600	12,660	56,380	88,144	104,000	54%
<b>MajorGroup 61 - Wastewater Revenue Total:</b>	<b>367,028</b>	<b>415,142</b>	<b>3,153,414</b>	<b>3,408,653</b>	<b>4,441,000</b>	<b>71%</b>
<b>MajorGroup: 62 - SER Project Revenue</b>						
6201 - Reservation Fee Revenue-Water	7,720	-	742,393	1,044,122	1,100,000	67%
6202 - Reservation Fee Revenue-Wastewater	-	-	197,621	314,772	330,000	60%
6203 - SER Application & Engineering Review Fees	900	1,800	46,250	46,350	41,000	113%
6204 - SER Construction Inspection Fee	74,130	5,247	208,937	105,032	100,000	209%
<b>MajorGroup 62 - SER Project Revenue Total:</b>	<b>82,750</b>	<b>7,047</b>	<b>1,195,201</b>	<b>1,510,276</b>	<b>1,571,000</b>	<b>76%</b>
<b>MajorGroup: 68 - Other Income</b>						
6801 - Other Income	7,899	230	9,558	8,404	4,000	239%
<b>MajorGroup 68 - Other Income Total:</b>	<b>7,899</b>	<b>230</b>	<b>9,558</b>	<b>8,404</b>	<b>4,000</b>	<b>239%</b>
<b>MajorGroup: 69 - Investment Income, Net</b>						
6901 - Investment Income, Net	7,442	8,749	105,881	74,217	75,000	141%
<b>MajorGroup 69 - Investment Income, Net Total:</b>	<b>7,442</b>	<b>8,749</b>	<b>105,881</b>	<b>74,217</b>	<b>75,000</b>	<b>141%</b>
<b>Revenue Total:</b>	<b>2,221,959</b>	<b>2,117,789</b>	<b>16,709,776</b>	<b>15,730,634</b>	<b>25,222,000</b>	<b>66%</b>
<b>Expense</b>						
<b>MajorGroup: 70 - Water Expenses</b>						
7001 - Maintenance	9,280	46,470	211,220	463,043	400,000	53%
7002 - Repairs	23,225	-	85,460	-	300,000	28%
7005 - Grounds Maintenance	2,940	2,550	28,230	31,840	36,000	78%
7006 - Raw Water	95,909	89,542	740,979	683,939	1,020,000	73%
7007 - Chemicals	48,386	35,359	205,134	158,250	250,000	82%
7008 - Sludge Disposal	5,175	18,400	105,106	183,463	275,000	38%
7009 - Utilities	100,848	94,679	830,117	677,271	1,033,000	80%
7010 - Permits	-	-	19,590	19,777	25,000	78%
7011 - Laboratory Fees	1,064	1,882	9,177	17,661	30,000	31%
7012 - Contracted Services	-	11,022	49,956	64,003	90,000	56%
7013 - SCADA Maintenance	2,765	-	13,474	-	75,000	18%
7014 - Uniforms & Safety Equipment	-	-	122	-	2,990	4%
7015 - Office Supplies	122	-	2,299	-	5,000	46%
7019 - Other Expense	865	1,436	10,793	71,470	25,000	43%
<b>MajorGroup 70 - Water Expenses Total:</b>	<b>290,579</b>	<b>301,340</b>	<b>2,311,657</b>	<b>2,370,717</b>	<b>3,566,990</b>	<b>65%</b>
<b>MajorGroup: 71 - Wastewater Expenses</b>						
7101 - Maintenance	6,414	6,577	122,252	151,759	200,000	61%
7102 - Repairs	24,730	-	67,481	-	50,000	135%
7105 - Grounds Maintenance	2,880	3,250	27,030	41,003	40,000	68%
7107 - Chemicals	5,206	2,389	39,489	36,901	62,000	64%
7108 - Sludge Disposal	57,218	48,730	493,487	485,300	675,000	73%
7109 - Utilities	20,504	23,655	202,215	200,469	295,000	69%
7110 - Permits	-	-	1,250	1,250	2,000	63%
7111 - Laboratory Fees	2,024	2,077	23,253	20,526	30,000	78%
7112 - Contracted Services	-	-	13,893	5,974	6,000	232%
7113 - SCADA Maintenance	1,603	-	2,653	-	10,000	27%
7114 - Uniforms & Safety Equipment	-	-	109	-	1,690	6%
7115 - Office Supplies	-	-	398	-	3,000	13%
7117 - Pre-Treatment Lab Testing	-	-	10,942	14,926	21,000	52%



# Comparison to Prior Year Activity and Total Budget General Fund

For the Period Ending 06/30/2020

	2019-2020 June Activity	2018-2019 June Activity	2019-2020 YTD Activity	2018-2019 YTD Activity	Total Budget	% Used
7118 - Lease-Effluent Pond	-	-	93,000	93,000	93,000	100%
7119 - Other Expense	482	114	965	1,107	15,000	6%
<b>MajorGroup 71 - Wastewater Expenses Total:</b>	<b>121,060</b>	<b>86,792</b>	<b>1,098,418</b>	<b>1,052,214</b>	<b>1,503,690</b>	<b>73%</b>
<b>MajorGroup: 72 - SER Project Expenses</b>						
7201 - SER Project Expenses	19,067	42,903	108,453	217,896	180,000	60%
<b>MajorGroup 72 - SER Project Expenses Total:</b>	<b>19,067</b>	<b>42,903</b>	<b>108,453</b>	<b>217,896</b>	<b>180,000</b>	<b>60%</b>
<b>MajorGroup: 73 - Shared Expenses</b>						
7301 - Billing System & Support	5,577	7,700	226,008	75,016	317,000	71%
7302 - Insurance	-	-	122,319	115,244	119,000	103%
7303 - Occupancy	16,025	15,144	141,214	205,028	190,000	74%
7304 - Payroll Expense	244,621	176,095	2,253,206	2,256,586	3,213,000	70%
7305 - Professional Services	91,766	86,230	610,513	572,867	840,000	73%
7306 - Vehicle Expense	13,855	8,629	84,493	63,355	102,000	83%
7309 - Other Expense	20,661	20,403	173,499	134,289	278,320	62%
<b>MajorGroup 73 - Shared Expenses Total:</b>	<b>392,505</b>	<b>314,201</b>	<b>3,611,252</b>	<b>3,422,384</b>	<b>5,059,320</b>	<b>71%</b>
<b>MajorGroup: 80 - Capital Outlay</b>						
8001 - General	-	-	-	-	50,000	0%
<b>MajorGroup 80 - Capital Outlay Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>0%</b>
<b>MajorGroup: 90 - Other Financing Sources (Uses)</b>						
9009 - Transfers Out	836,563	971,354	7,529,062	8,742,187	11,538,750	65%
<b>MajorGroup 90 - Other Financing Sources (Uses) Total:</b>	<b>836,563</b>	<b>971,354</b>	<b>7,529,062</b>	<b>8,742,187</b>	<b>11,538,750</b>	<b>65%</b>
<b>Expense Total:</b>	<b>1,659,773</b>	<b>1,716,590</b>	<b>14,658,842</b>	<b>15,805,400</b>	<b>21,898,750</b>	<b>67%</b>
<b>Total Surplus (Deficit):</b>	<b>562,186</b>	<b>401,200</b>	<b>2,050,934</b>	<b>(74,766)</b>	<b>3,323,250</b>	



West Travis County Public Utility Agency

# Balance Sheet-All Funds

## Account Summary

As Of 06/30/2020

	10 - General Fund	20 - Rate Stabilization Fund	30 - Facilities Fund	40 - Debt Service Fund	50 - Capital Projects Fund	60 - Impact Fee Fund	Total
<b>Asset</b>							
10 - Cash & Cash Equivalents	12,625,591	584,276	2,186,343	3,339,273	784,212	19,339,680	38,859,375
11 - Investments	3,226,963	3,196,776	6,138,486	17,776,481	25,852,918	30,410,924	86,602,548
12 - Receivables	2,699,028	-	-	-	-	41,123	2,740,151
15 - Due from Other Funds	12,007,907	-	1,882,023	-	4,679,194	284,054	18,853,178
17 - Deposits	16,087	-	-	-	-	-	16,087
<b>Total Asset:</b>	<b>30,575,575</b>	<b>3,781,051</b>	<b>10,206,852</b>	<b>21,115,754</b>	<b>31,316,324</b>	<b>50,075,781</b>	<b>147,071,338</b>
<b>Liability</b>							
30 - Accounts Payable	435,626	-	26,514	-	39,849	-	501,989
31 - Refundable Deposits	999,226	-	-	-	-	-	999,226
32 - Other Accrued Liabilities	107,776	-	-	-	-	-	107,776
35 - Due to Other Funds	6,845,271	-	2,208,201	-	9,718,011	81,694	18,853,178
<b>Total Liability:</b>	<b>8,387,900</b>	<b>-</b>	<b>2,234,715</b>	<b>-</b>	<b>9,757,860</b>	<b>81,694</b>	<b>20,462,169</b>
<b>Equity</b>							
50 - Fund Balances	20,136,742	3,102,676	6,971,487	17,711,576	25,801,941	44,052,161	117,776,584
<b>Total Total Beginning Equity:</b>	<b>20,136,742</b>	<b>3,102,676</b>	<b>6,971,487</b>	<b>17,711,576</b>	<b>25,801,941</b>	<b>44,052,161</b>	<b>117,776,584</b>
Total Revenue	16,709,776	678,375	1,543,639	7,766,820	791,879	7,573,869	35,064,357
Total Expense	14,658,842	-	542,990	4,362,642	5,035,355	1,631,943	26,231,772
<b>Revenues Over/Under Expenses</b>	<b>2,050,934</b>	<b>678,375</b>	<b>1,000,649</b>	<b>3,404,178</b>	<b>(4,243,477)</b>	<b>5,941,926</b>	<b>8,832,585</b>
<b>Total Equity and Current Surplus (Deficit):</b>	<b>22,187,676</b>	<b>3,781,051</b>	<b>7,972,137</b>	<b>21,115,754</b>	<b>21,558,465</b>	<b>49,994,087</b>	<b>126,609,169</b>
<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b>30,575,575</b>	<b>3,781,051</b>	<b>10,206,852</b>	<b>21,115,754</b>	<b>31,316,324</b>	<b>50,075,781</b>	<b>147,071,338</b>



West Travis County Public Utility Agency

# Income Statement-All Funds

## Account Summary

For the Period Ending 06/30/2020

	10 General Fund	20 Rate Stabilization Fund	30 Facilities Fund	40 Debt Service Fund	50 Capital Projects Fund	60 Impact Fee Fund	Total
<b>Revenue</b>							
60 - Water Revenue	12,245,722	-	-	-	-	6,526,339	18,772,060
61 - Wastewater Revenue	3,153,414	-	-	-	-	104,363	3,257,776
62 - SER Project Revenue	1,195,201	-	-	-	-	-	1,195,201
68 - Other Income	9,558	-	-	-	-	-	9,558
69 - Investment Income, Net	105,881	95,042	187,827	544,960	791,879	943,167	2,668,755
90 - Other Financing Sources (Uses)	-	583,333	1,355,812	7,221,860	-	-	9,161,005
<b>Revenue Total:</b>	<b>16,709,776</b>	<b>678,375</b>	<b>1,543,639</b>	<b>7,766,820</b>	<b>791,879</b>	<b>7,573,868</b>	<b>35,064,357</b>
<b>Expense</b>							
70 - Water Expenses	2,311,657	-	-	-	-	-	2,311,657
71 - Wastewater Expenses	1,098,418	-	-	-	-	-	1,098,418
72 - SER Project Expenses	108,453	-	-	-	-	-	108,453
73 - Shared Expenses	3,611,252	-	-	-	-	-	3,611,252
80 - Capital Outlay	-	-	542,990	-	5,035,355	-	5,578,345
88 - Debt Service	-	-	-	4,362,642	-	-	4,362,642
90 - Other Financing Sources (Uses)	7,529,062	-	-	-	-	1,631,943	9,161,005
<b>Expense Total:</b>	<b>14,658,842</b>	<b>-</b>	<b>542,990</b>	<b>4,362,642</b>	<b>5,035,355</b>	<b>1,631,943</b>	<b>26,231,772</b>
<b>Current Surplus (Deficit):</b>	<b>2,050,934</b>	<b>678,375</b>	<b>1,000,649</b>	<b>3,404,178</b>	<b>(4,243,477)</b>	<b>5,941,925</b>	<b>8,832,585</b>



West Travis County Public Utility Agency

# Capital Project Expenditures

Date Range: 10/01/2019 - 06/30/2020

Account	Name	Beginning Balance	Total Activity	Ending Balance
<b>Fund: 30 - Facilities Fund</b>				
<b>SubGroup: 80021 - Projects</b>				
<a href="#">30-10-8004</a>	Uplands WTP Off/Trident Bldg	0.00	1,255.00	1,255.00
<a href="#">30-10-8006</a>	Tank & PS Repainting	0.00	12,115.00	12,115.00
<a href="#">30-10-8010</a>	Misc 1280 Press Plane Imp-Other	0.00	18,311.31	18,311.31
<a href="#">30-10-8012</a>	Leak Detection Prev Maint	0.00	27,360.00	27,360.00
<a href="#">30-20-8011</a>	WW Solids Mgmt Master Plan	0.00	60,998.68	60,998.68
<a href="#">30-99-8008</a>	I&I Study & Master Plan	0.00	178,274.41	178,274.41
<a href="#">30-99-8009</a>	SCADA	0.00	14,103.00	14,103.00
<a href="#">30-99-8014</a>	Uncategorized	0.00	0.00	0.00
<b>Total SubGroup: 80021 - Projects:</b>		<b>0.00</b>	<b>312,417.40</b>	<b>312,417.40</b>
<b>SubGroup: 80022 - Major Maintenance &amp; Repairs</b>				
<a href="#">30-10-8030</a>	Water System Large M&R	0.00	123,460.72	123,460.72
<a href="#">30-20-8031</a>	Wastewater System Large M&R	0.00	3,090.00	3,090.00
<b>Total SubGroup: 80022 - Major Maintenance &amp; Repairs:</b>		<b>0.00</b>	<b>126,550.72</b>	<b>126,550.72</b>
<b>SubGroup: 80023 - Vehicles &amp; Mobile Equipment</b>				
<a href="#">30-99-8040</a>	Vehicles & Mobile Equipment	0.00	55,722.08	55,722.08
<b>Total SubGroup: 80023 - Vehicles &amp; Mobile Equipment:</b>		<b>0.00</b>	<b>55,722.08</b>	<b>55,722.08</b>
<b>SubGroup: 80024 - Meters</b>				
<a href="#">30-10-8050</a>	Meter Purchases	0.00	48,299.64	48,299.64
<b>Total SubGroup: 80024 - Meters:</b>		<b>0.00</b>	<b>48,299.64</b>	<b>48,299.64</b>
<b>Total Fund: 30 - Facilities Fund:</b>		<b>0.00</b>	<b>542,989.84</b>	<b>542,989.84</b>
<b>Fund: 50 - Capital Projects Fund</b>				
<b>SubGroup: 80031 - CIP System-Wide</b>				
<a href="#">50-10-8103</a>	RWI/PS Expansion Ph 1	0.00	0.00	0.00
<a href="#">50-10-8107</a>	Raw Water Transmission Main #2	0.00	2,294,179.97	2,294,179.97
<a href="#">50-10-8109</a>	System Hydraulic Modeling	0.00	166.25	166.25
<b>Total SubGroup: 80031 - CIP System-Wide:</b>		<b>0.00</b>	<b>2,294,346.22</b>	<b>2,294,346.22</b>
<b>SubGroup: 80032 - CIP 71 System</b>				
<a href="#">50-10-8201</a>	HPR Conv & Upgrade to 1500	0.00	40,763.32	40,763.32
<a href="#">50-10-8203</a>	WBCPS GST 2 Upgrade Ph 2	0.00	1,148,033.57	1,148,033.57
<a href="#">50-10-8205</a>	1080 Bee Cave TM	0.00	19,717.50	19,717.50
<b>Total SubGroup: 80032 - CIP 71 System:</b>		<b>0.00</b>	<b>1,208,514.39</b>	<b>1,208,514.39</b>
<b>SubGroup: 80033 - CIP 290 System</b>				
<a href="#">50-10-8301</a>	SW Pkwy PS Upgrade Phase 1	0.00	154,706.15	154,706.15

Account	Name	Beginning Balance	Total Activity	Ending Balance
<a href="#">50-10-8305</a>	1240 Conversion/WL	0.00	47,625.00	47,625.00
<a href="#">50-10-8307</a>	1340 EST	0.00	3,705.81	3,705.81
<a href="#">50-10-8309</a>	1340 PS Upgrade	0.00	133,239.29	133,239.29
<a href="#">50-10-8311</a>	1340 TM	0.00	-35,277.76	-35,277.76
<b>Total SubGroup: 80033 - CIP 290 System:</b>		<b>0.00</b>	<b>303,998.49</b>	<b>303,998.49</b>
<b>SubGroup: 80034 - CIP Wastewater</b>				
<a href="#">50-20-8402</a>	TLAP Major Amendment Application	0.00	1,634.50	1,634.50
<a href="#">50-20-8403</a>	Bohls WWTP Expansion	0.00	31,722.50	31,722.50
<a href="#">50-20-8407</a>	Beneficial Recycling Facility	0.00	27,178.75	27,178.75
<b>Total SubGroup: 80034 - CIP Wastewater:</b>		<b>0.00</b>	<b>60,535.75</b>	<b>60,535.75</b>
<b>SubGroup: 80035 - Developer Reimbursements</b>				
<a href="#">50-99-8501</a>	Developer Reimbursements	0.00	1,167,960.50	1,167,960.50
<b>Total SubGroup: 80035 - Developer Reimbursements:</b>		<b>0.00</b>	<b>1,167,960.50</b>	<b>1,167,960.50</b>
<b>SubGroup: 80036 - Other</b>				
<a href="#">50-99-8599</a>	Other	0.00	0.00	0.00
<b>Total SubGroup: 80036 - Other:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Fund: 50 - Capital Projects Fund:</b>		<b>0.00</b>	<b>5,035,355.35</b>	<b>5,035,355.35</b>
<b>Grand Totals:</b>		<b>0.00</b>	<b>5,578,345.19</b>	<b>5,578,345.19</b>

# ITEM C



Partners for a Better Quality of Life

July 7, 2020

Ms. Jennifer Riechers, General Manager  
West Travis County Public Utility Agency  
13215 Bee Cave Pkwy, B-110  
Bee Cave, TX 78738

Re: WTCPUA Project Status Summary – July 2020

Dear Jennifer:

Please find the following status report for CP&Y's active projects with West Travis County PUA.

1. SCADA System Improvements Project – This project kickoff was conducted on Tuesday January 7, 2020. This project is approximately 70% complete and we have completed the RF Model for the system and determined signal strength, antenna heights and frequency band requirements. This project was put on hold due to the Covid-19 shelter-in-place order that prevented us from being able to run the design software that is necessary to finish the design. Once our engineers are back in place we will finish the design modeling and complete the 100% draft report and will submit to the PUA.
2. Sanitary Sewer Smoke Testing and Report – This project kicked off with field work and smoke testing of the sanitary sewer collection system on January 22, 2020. This project was put on hold in mid-April due to concerns from the residents that smoke testing could put them in harm's way if smoke entered their houses and they had to evacuate. As of April 16 approximately 70% of the field smoke testing was complete. We have scheduled for the field smoke testing to resume the week of July 6, 2020. Provided all goes well and no objections/complaints are received from the public then we expect to be completed within approximately a month.
3. Uplands WTP – The supplemental fee proposal for the additional design work at the Trident building was approved at the June Board meeting. We received the notice-to-proceed from the PUA and will begin the additional design work promptly.

Thank you and should you have any questions please call me at 512-680-1539 or at [swetzel@cpyi.com](mailto:swetzel@cpyi.com) with written communications.

Sincerely,

Scott C. Wetzel, PE  
Vice President  
CP&Y, Inc.

Cc: File WTCP2000029/WTCP2000096



# MURFEE ENGINEERING COMPANY, INC.

Texas Registered Firm No. F-353  
1101 Capital of Texas Hwy., South, Bldg, D  
Austin, Texas 78746  
(512) 327-9204

## M E M O R A N D U M

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**DATE:** June 10<sup>th</sup>, 2020

**TO:** BOARD OF DIRECTORS – WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY

**FROM:** Dennis Lozano, P.E.



**RE:** Engineer's Report – June 2020

**CC:** Jennifer Riechers – WTCPUA General Manger

**MEC File No.:** 11051.131

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### Current Issues

#### Galleria Oaks Pressure Concerns

The booster pump installation was completed and the start-up was successful. We will begin planning for the 1175 Pressure Plane improvements that will be the permanent solution for this area.

#### Wastewater Flow

An updated figure tracking wastewater flows is attached.

#### Raw and Treated Water Flows

Figures are attached. Trends are in line with expectations.

### CIP

A written summary of all CIP projects that are currently underway is provided below with a tabular summary following.

## Water-Systemwide

### ***Aquifer Storage and Recovery Preliminary Investigation***

The preliminary investigation report has been provided to staff and we will work with the General Manager to develop a recommendation for additional study or action. The preliminary study achieved its goals and has fully characterized the nature of the two potential applications where the WTCPUA may benefit from ASR implementation. As mentioned above, possibilities are still developing with regard to the City of Bee Cave and potential partnership and/or uses that may involve ASR, including with the Dripping Springs Water Supply Corporation.

### ***Raw Water Line No. 2***

The project is underway. Current work on site involves trenching, boring, and pipe installation. The tie-in at the Uplands WTP was successfully completed in coordination with operations staff with no service outage.

### ***Water Solids Management Master Plan***

Analysis and report preparation is underway. We expect to present the results and recommendations in July.

### ***Beneficial Water Recycling Project***

A draft pilot protocol has been completed and is under review. The design process is moving ahead and preliminary mechanical drawings have been completed and are under review along with cross-referencing between unit processes and equipment.

## Water – SH71 System

### ***1080 Transmission Main***

Conversations with landowners are ongoing regarding Rights of Entry (RoE). A significant portion of the survey has been completed for that portion of the alignment where RoE is in place. More in-depth subsurface utility information gathering is underway and additional field work and survey is pending resolution of some RoE and easement questions.

### ***Hamilton Pool Road Pump Station Expansion***

This project includes the replacement of an existing pump and the installation of an additional pump increasing the firm capacity of this pump station. The project is in the submittal phase and installation has been pushed out at the request of the WTCPUA operations staff.

### ***Hamilton Pool Road Pump Station GST No. 2***

Design is underway in the form of Travis County site plan preparation. The new tank will have significantly more volume capacity than the existing one, however, it will be a pre-stressed concrete tank and possibly with different dimensions compared to the existing tank. It is expected that the tank will be located on the MUD 22 EST site.

### ***West Bee Cave Pump Station Ground Storage Tank No. 2***

The project is substantially complete and the tank is in service. The additional capacity will help buffer summer demands.

#### ***West Bee Cave Pump Station Capacity Expansion***

Preliminary research is complete and design and pump selection are underway.

#### **Water – US290 System**

##### ***1240 Conversion Waterline***

A preliminary alignment has been established and landowner contacts were sent in April. The project is in the design survey phase.

##### ***1340 Pump Station***

Preliminary design is underway and a memorandum has been presented to WTCPUA operations staff for review which outlines the proposed design concept. The current plan will make the most use of existing improvements while providing maintenance and operations improvements and expanded capacity designed to fit with the expansion of the 1340 Pressure Plane service area. Three major considerations were needed to be made during the first phases of design; pump style (vertical vs split case vs end suction), pump capacities, and upgrading the existing 1308 pump station or building a brand new pump station. It has been determined that upgrading the existing 1308 pump station would be the best option. As such, the new pumps will be of the vertical turbine type, similar to the existing ones. Also, new walls and a roof will be part of the design as the existing “open” style pump station doesn’t provide the protection to the pumps and components from the natural elements.

##### ***Southwest Parkway Pump Station Expansion***

The transaction to reconstitute the SWPPS site for Ch. 245 protection has been completed. A Recommendation of Award is presented under separate cover with an alternate item to include GST 2 contingent on securing site approval from the City of Austin.

#### **Wastewater**

##### ***Bohls WWTP Expansion Design***

The approvals process with the City of Bee Cave and Lake Travis Fire Rescue is ongoing. We are currently working toward Planning and Zoning Commission and City Council approvals. Individual unit processes have been analyzed with only aeration equipment remaining and we have begun detailed mechanical drawings for the individual components of the treatment works.

##### ***Wastewater Solids Management Master Plan***

The executive summary is attached to supplement the presentation. MEC recommends implementation of Phase I of the Master Plan with the Bohls WWTP expansion and that the Board direct MEC to present the report to the Lake Pointe MUD for feedback on Phase II.

## CIP PROJECTS SUMMARY TABLE

Project	Phase	Original Budget	Total Change Orders	Revised Budget*	Percent Complete (Phase)	Estimated Completion Date	
						Phase	Project
<b>Water – System wide</b>							
Aquifer Storage & Recovery	Preliminary	\$20,000	N/A	N/A	99%	Q1 2020	TBD
Raw Water Line No. 2	Construction	\$4,374,565	N/A	N/A	18%	Q2 2020	Q2 2020
Water Solids Management Plan	Analysis	\$57,000	N/A	N/A	10%	Q2 2020	TBD
Beneficial Water Recycling Project	Wastewater Permitting	\$475,000	N/A	N/A	100%	Q4 2019	Q1 2022
	Pilot Protocol				85%	Q3 2020	Q1 2022
<b>Water – SH71 System</b>							
1080 Transmission Main	Design & Easement Acquisition	\$356,750	N/A	N/A	33%	Q3 2020	Q4 2021
HPR PS Expansion	Construction	\$225,000	N/A	N/A	10%	Q3 2020	Q3 2020
HPR PS GST 2	Design	\$187,688	N/A	N/A	40%	Q1 2020	Q4 2020
West Bee Cave PS GST 2	Construction	\$1,274,452	N/A	N/A	95%	Q1 2020	Q1 2020
West Bee Cave PS Expansion	Proposal	\$82,200	N/A	N/A	N/A	Q2 2020	Q1 2021
<b>Water – US290 System</b>							
1240 Transmission Main	Design & Permitting	\$236,740	N/A	N/A	15%	Q3 2020	Q3 2021
1420 PS Expansion	Proposal	\$92,090	N/A	N/A	N/A	Q2 2020	Q1 2021
SWPPS Expansion	Permitting & Design	\$161,000	N/A	\$161,000	85%	Q2 2020	Q4 2020
<b>Wastewater</b>							
Bohls WWTP Expansion	Permitting & Design	\$481,000	N/A	\$481,000	75%	Q2 2020	Q2 2021
Wastewater Solids	Preliminary	\$140,735	N/A	\$140,735	75%	Q4 2019	Q2 2020

Management Master Plan	Engineering						
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- - Does not include legal or other consulting fees unless they are sub-consultants to MEC



**Southwest Parkway Pump Station GST Condition**



**Bee Cave Pump Station GST 2 Site**



**RWL 2 Tie In at Uplands WTP**





**RWL 2 Uplands WTP Tie In**



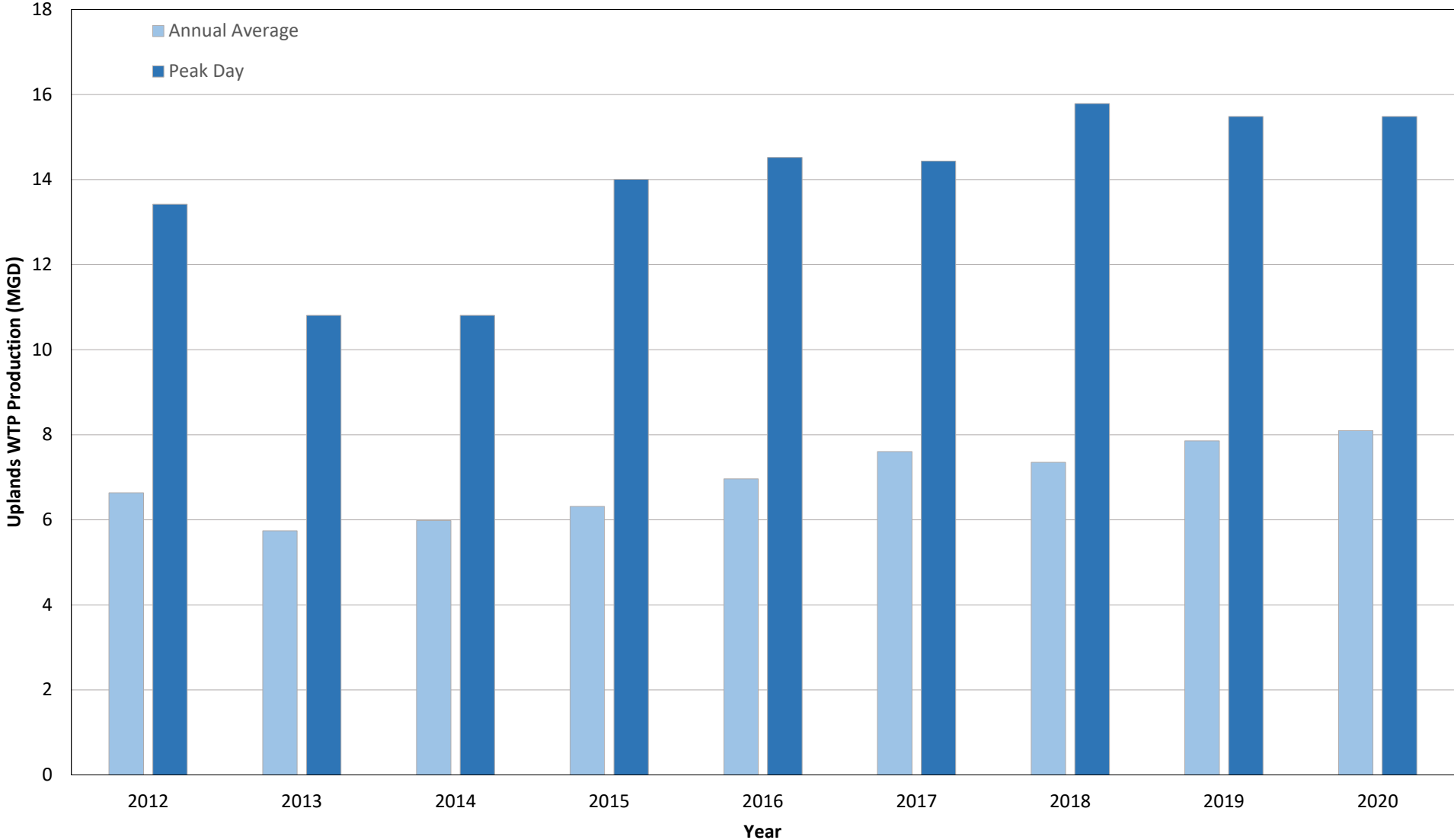
**RWL 2 Uplands WTP Tie In**



**RWL 2 Pump Station Tie-In**

Murfee Engineering Company, Inc.  
Texas Registered Firm No. F-353  
1101 Capital of Texas Hwy., S.  
Bldg. D, Ste. 110  
Austin, Texas 78746

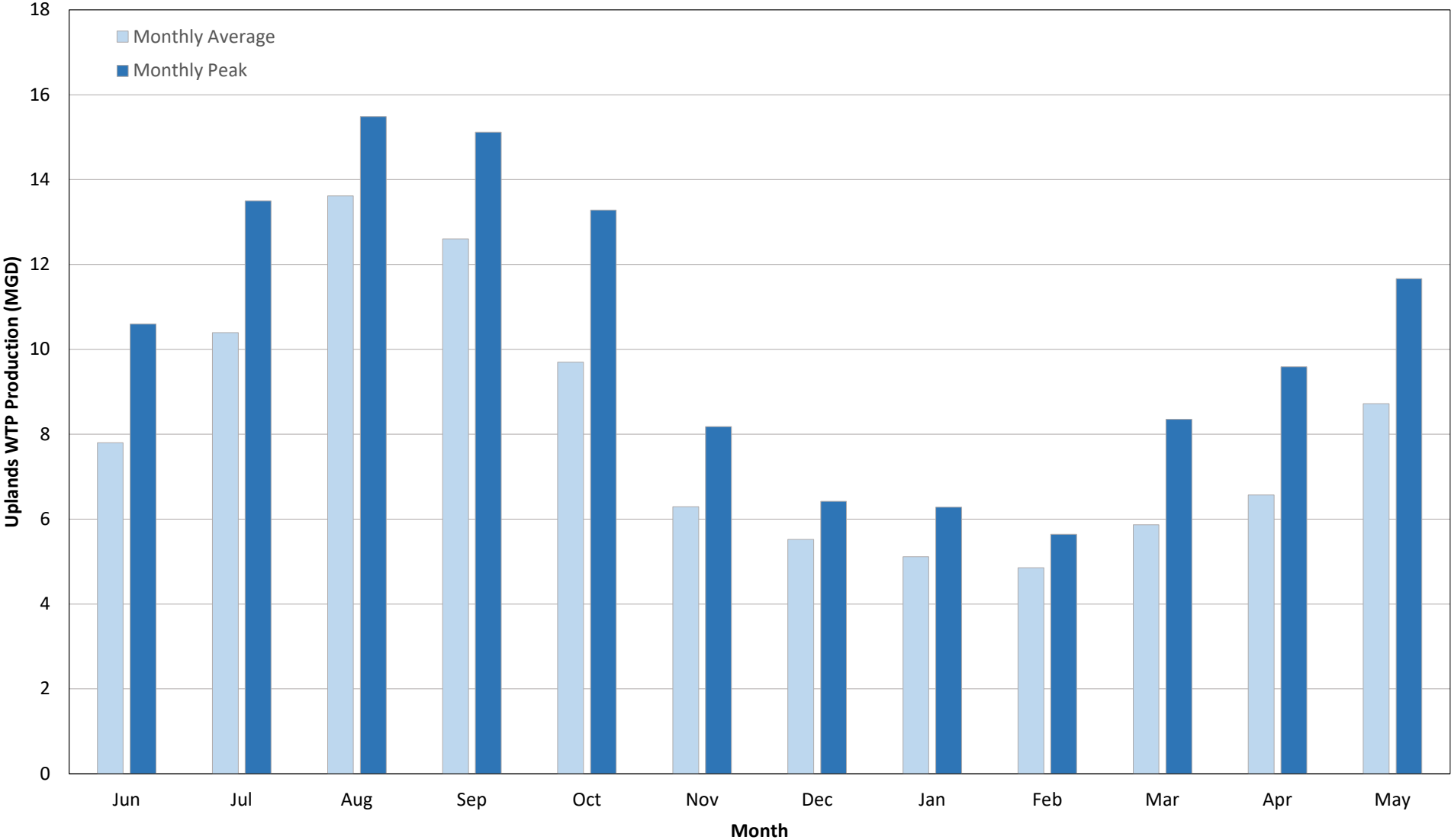
### WTCPUA Uplands Water Treatment Plant Production 12-Month Production



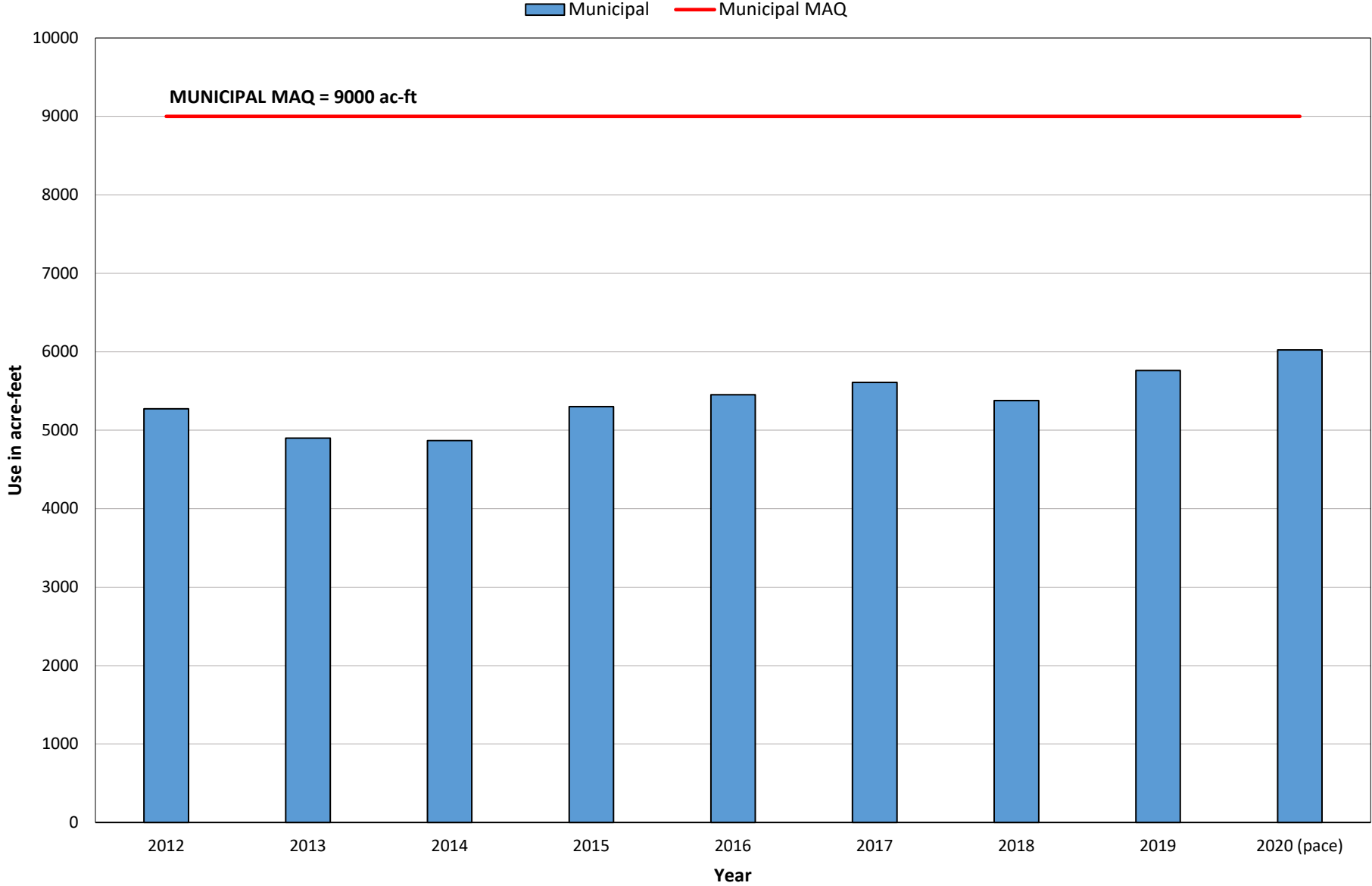
\* - 12-Month period March '12 - Feb '13

Murfee Engineering Company, Inc.  
Texas Registered Firm No. F-353  
1101 Capital of Texas Hwy., S.  
Bldg. D, Ste. 110  
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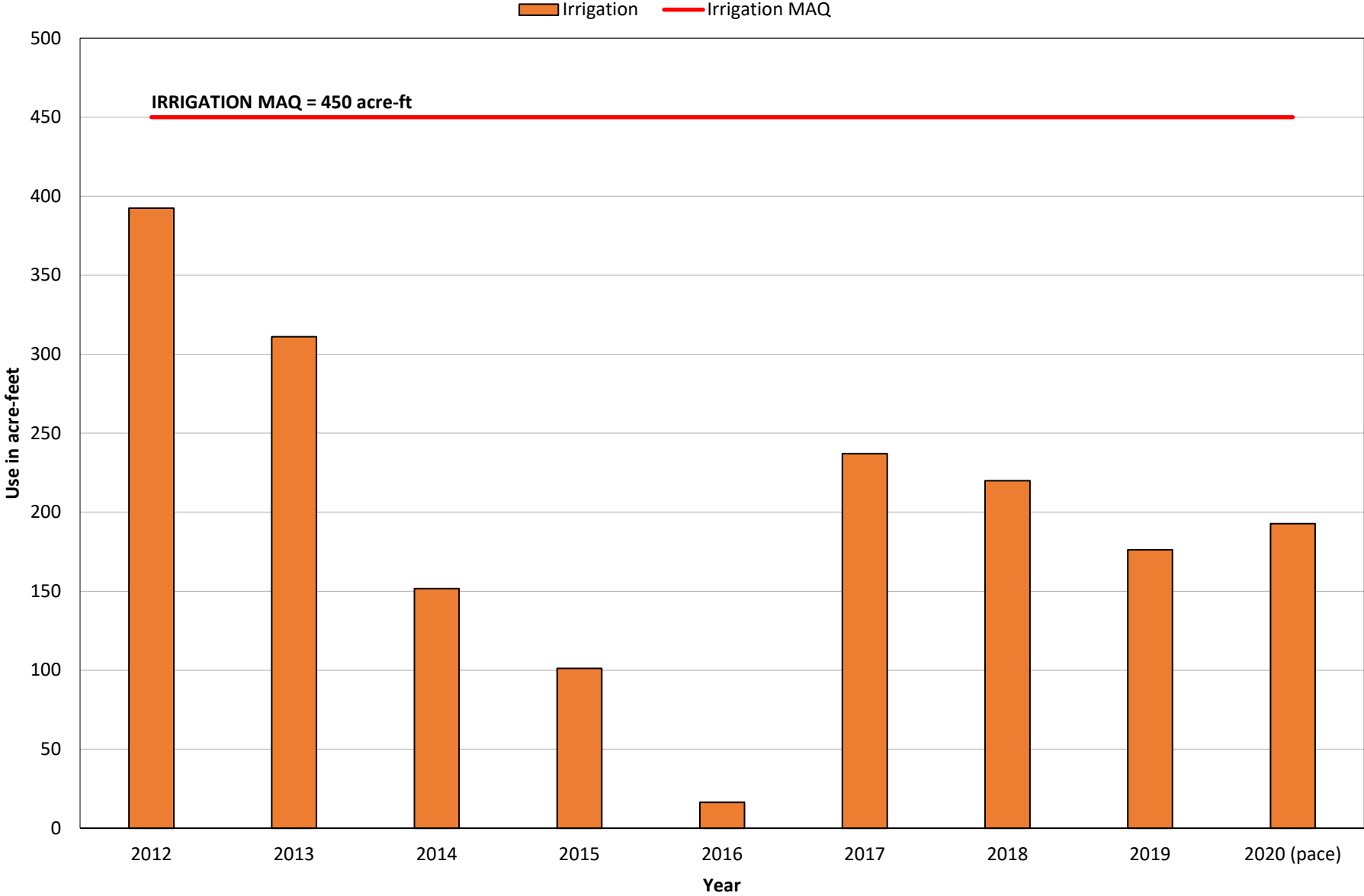
### WTCPUA Uplands Water Treatment Plant 12-Month Production



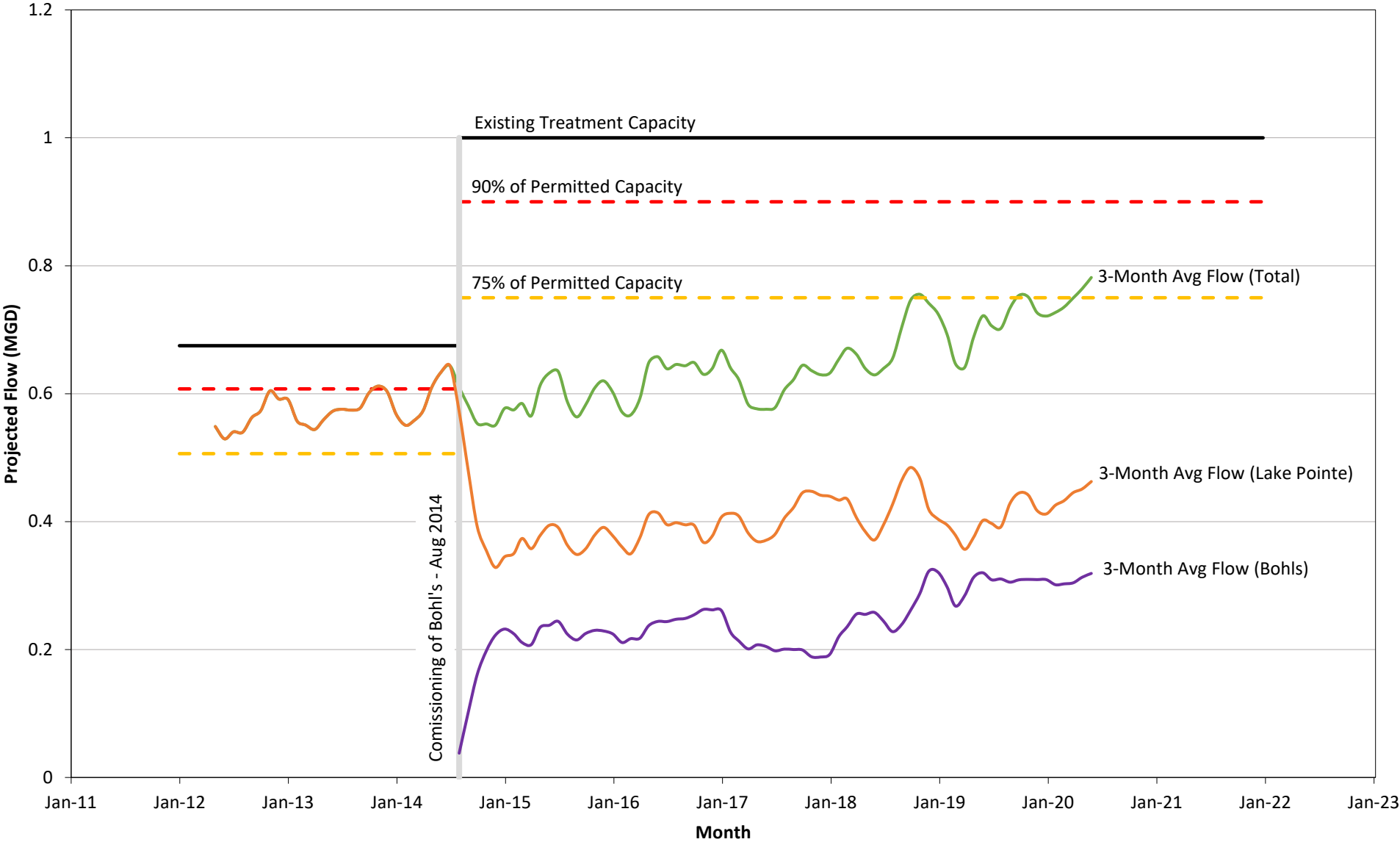
### WTCPUA Annual Cumulative Municipal Raw Water Use



### WTCPUA Annual Cumulative Irrigation Raw Water Use



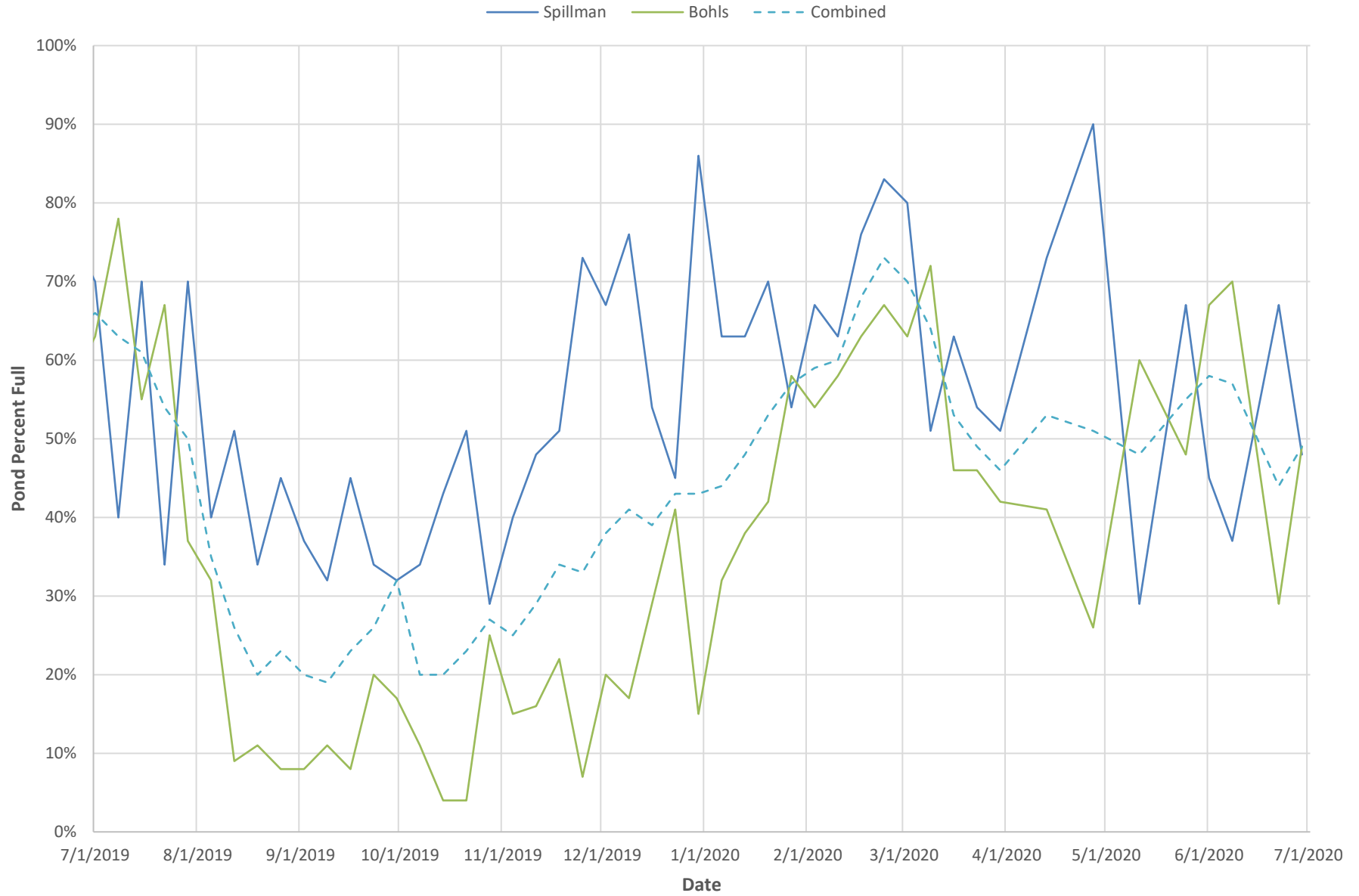
### WTCPUA Total Wastewater Flow Projections





Murfee Engineering Co., Inc.  
Texas Registered Firm No. F-353  
1101 Capital of Texas Hwy., S., Bldg. D  
Austin, Texas 78746

### WTCPUA Yearly Pond Levels (7/1/2020)



# **ITEM D**



**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY**  
Regional Water Treatment Plant

# Operations Report

July 8, 2020

All TCEQ compliance parameters were within State limits during the month of June 2020. Please see the below process control summaries for the Water Treatment Plant and both Wastewater Treatment Plants.

**Water and Waste Water Process Summary: June, 2020**

<b>Water Treatment Plant</b>	<b>Actual</b>
AVG Raw Water	11.386 MGD
AVG Treated Water	10.979 MGD
PEAK Treated Water	14.095 MGD
AVG CFE Turbidity	0.10 NTU
AVG Chlorine	3.06 mg/L

<b>Lake Point WWTP</b>	<b>Actual</b>	<b>Permit Limit</b>
AVG Flow	0.516 MGD	0.675 MGD
MAX Flow	0.707 MGD	
AVG CBOD	1.13 mg/l	5 mg/l
AVG Fec.Coli	1.00 mg/l	20 mg/L
AVG NH3	0.05 mg/l	2 mg/L
AVG Turbidity	1.05 mg/l	3 mg/L

<b>Bohls WWTP</b>	<b>Actual</b>	<b>Permit Limit</b>
AVG Flow	0.299 MGD	0.325 MGD
MAX Flow	0.359 MGD	
AVG CBOD	2.25 mg/l	5 mg/L
AVG Fec.Coli	1.65 mg/l	20 mg/L
AVG NH3	0.05 mg/l	2 mg/L
AVG Turbidity	1.28 mg/l	3 mg/L

## WTCPUA Effluent Irrigation Effluent Ponds Weekly Operating Report

**Week of:** July 6 2020

<b>Average Wastewater Flows:</b>	Lake Pointe	0.578	MGD
	Bohls	0.296	MGD
	<b>TOTAL</b>	<b>0.874</b>	<b>MGD</b>

<b>Pond Level Readings:</b>	Spillman	9.50	ft	<b>Read Date:</b> 7/6/2020
	Bohls	30.50	ft	

<b>Current Pond Capacities</b>	Spillman	32%	Full
	Bohls	55%	Full

<b>Combined Capacity:</b>	<b>46%</b>	<b>Full</b>
<b>Last Weeks Combined</b>	<b>49%</b>	<b>Full</b>

**Milestone Combined Capacity Levels:**

Minimum Level	5%
Mandatory Irrigation	Above Trigger Level
Trigger Level	73%
Maximum Management Level	85%
Permit Level	100%

<b>Current Operating Conditions:</b>	<b>Normal Irrigation Conditions</b> <b>CCNG on Bohls Service</b>
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**Target Maintenance Flows:**

Spanish Oaks:	0.349	MGD
Falconhead:	0.419	MGD
Falconhead HOA:	0.105	MGD

	0.873		
<b>Previous Week Usage:</b>	<b>Effluent</b>		<b>Raw Water</b>
Spanish Oaks:	0.316	MGD	0.000 MGD
Falcon Head:	0.452	MGD	
Falcon Head HOA:	0.118	MGD	
	<b>TOTAL</b>	<b>0.886</b>	<b>MGD</b>

<b>Year to Date Usage:</b>	<b>Effluent</b>		<b>Raw</b>
Spanish Oaks:	194.0	Mgal	Spanish Oaks ac-ft
Falcon Head:	380.1	Mgal	Total ac-ft
Falcon Head HOA:	57.6	Mgal	MAQ 450 ac-ft

**By:** Bubba Harkrider **Date:** 7/6/2020

# ELECTROMECHANICAL REPORT

JULY 2020

## Water Treatment Plant

- Troubleshoot Lagoon Pump #1 failure, corrected and returned to service.
- Unit #2 Air Compressor – Troubleshoot condensate auto-drain. Found to be leaking by, device ordered. \*Complete
- Generator back-up power infrastructure for server. In process
- Unit #1 Waste Valve; troubleshoot wandering position. Replaced electronic card in actuator and returned to service.
- Replaced faulty switch on Admin. PLC cabinet.

## Raw Water Intake

- Pump #5 was taken offline for an inspection of the pump and motor. Motor has been installed on Pump #4. While motor #4 is under inspection. \*Replacement pump and motor ordered.
- Pump #3 having vibration issues, currently working with specialist to determine root cause and repair. \*Currently the Pump and motor are undergoing repairs and are expected to be back in service the first or second week of August.
- Rehab and conversion of meter building into Bayox building has been completed.
- Reset Pump Control valves on pumps #1 & #2, after power outages. I am currently working with the service provider to further troubleshoot the problem.
- Replaced seal packing on Pump #4.
- Material received to install fiber cable inside of Raw Water Intake Building #1.
- Cleared debris from building ventilation on building #1.

## Pump Station #1

- Pump #1 Pump Control Valve replacement is in process. \*During the replacement of the Pump Control Valve we discovered the downstream isolation gate coating is detaching for the cast metal. We are waiting on material and timing to replace the valve as the site will be off-line during the isolation valve replacement.

## Pump Station #7

- Replaced packing glands and packing on Pump #3.
- Adjusted packing on Pump #4.

### **Lift Station #9**

- Replaced Pump #1 starter (During the operator check the pump was not turning off; contacts of starter were affixed together due to a failing power monitor).
- Pump #2 Starter was replaced as a precautionary measure.
- Power monitor replaced after failure.

### **Lift Station #10**

- Replacement pump ordered (Pump #2). \* The pump has been installed.

### **Lift Station #14**

- Pump #2 - Check Valve is failing; replacement has been ordered. \*Completed.
- Rebuilt isolation valve for pumps 1&2.
- Replaced Pump #2 isolation valve.

### **Lift Station #15**

- Generator fuel system treated for bacterial growth. \* Completed; fuel was treated, filtered, and returned to tank, fuel filters were replaced, and generator was load tested to insure adequate fuel supply.

### **Lift Station #18**

- Pump #2 repaired (complete rebuild w/ rewind) removal and installation done in-house rebuild completed by AAW.

### **Lakepoint WWTP**

- Effluent Pump #3 – Troubleshoot Pump Control Valve failure; In process. \*Completed; solenoid valve in pilot system replaced.
- Plant #2 replaced EQ Basin Pump.
- Electrical Survey PM performed on all motor driven equipment.
- Removed large amount of debris from Plant #2 EQ Basin level transducer (buoyant debris was causing false readings and pump control).
- Replaced Pump Control Valve stem seals on Effluent Pumps 1&2.
- Checked oil on Effluent Pumps 1-4; replaced oil on pump #2.
- Greased Effluent Pumps 1-4.
- Adjusted packing seals on Effluent Pumps 1-4; replaced packing on Pump #4.

### **Bohls WWTP**

- Repaired A/C unit in Operation Building.
- Electrical Survey PM performed on all motor driven equipment.
- Replaced Low Level Reset float in Influent wet well.

### **Truck #703**

- Replaced remote and receiver for crane.

### **12020 Musket Rim**

- Troubleshoot grinder pump; found loose level indicator tube causing pump to only run in a high-level scenario and a loose wire on the line side of the panel causing a brown-out condition; returned to service.

# ITEM E



# West Travis County Public Utility Agency Billing Summary Report



*\*This report contains estimates of monthly billing data based upon information at the time of report preparation. This report is not based upon audited information. Additionally, monthly billing adjustments may not be reflected on this report. This is prepared for trending purposes only. For final billed revenues net of adjustments, please see the monthly financial statements.*



**Summary of Retail Billed Revenues  
Water Utility**

Bee Cave District	June	July	August	September	October	November	December	January	February	March	April	May	12 Month Total
	5/11-6/11	6/12-7/10	7/11-8/10	8/11-9/10	9/11-10/10	10/11-11/08	11/9-12/10	12/11-1/10	1/11-2/11	2/12-3/11	3/12-4/9	4/10-5/8	
Commercial Water	\$ 28,710	\$ 24,923	\$ 29,050	\$ 41,859	\$ 38,641	\$ 29,051	\$ 28,606	\$ 25,724	\$ 26,736	\$ 24,833	\$ 20,829	\$ 17,551	\$ 336,511
Commercial Base Water	24,237	24,130	24,268	24,396	24,140	20,521	20,524	20,553	20,554	20,546	20,528	20,528	\$ 264,925
Fire Hydrant Water	2,441	4,529	15,241	19,187	11,975	6,132	5,159	5,306	4,838	11,012	4,307	2,922	\$ 93,048
Multi Use Water	55,032	50,742	55,480	58,602	55,775	41,782	44,148	42,740	44,577	41,409	38,322	37,171	\$ 565,779
Residential Base Water	131,166	131,504	131,807	132,249	132,407	100,668	100,892	100,968	101,075	101,070	101,188	101,212	\$ 1,366,205
Residential Water	245,217	315,492	538,237	721,187	544,841	251,758	172,931	146,906	130,424	115,894	139,430	232,910	\$ 3,555,229
Irrigation Water	53,427	83,625	111,797	196,420	228,833	110,923	44,220	29,233	28,129	23,096	29,423	43,010	\$ 982,136
<b>TOTALS</b>	<b>\$ 540,231</b>	<b>\$ 634,945</b>	<b>\$ 905,881</b>	<b>\$ 1,193,900</b>	<b>\$ 1,036,613</b>	<b>\$ 560,835</b>	<b>\$ 416,480</b>	<b>\$ 371,429</b>	<b>\$ 356,332</b>	<b>\$ 337,859</b>	<b>\$ 354,026</b>	<b>\$ 455,304</b>	<b>\$ 7,163,833</b>

Bee Cave South	June	July	August	September	October	November	December	January	February	March	April	May	12 Month Total
	5/31-6/28	6/29-7/30	7/31-8/30	9/1-9/30	10/1-10/30	10/31-11/27	11/28-12/27	12/28-1/28	1/29-2/25	2/26-3/26	3/27-4/24	4/25-5/22	
Commercial Water	\$ 26,381	\$ 33,249	\$ 35,902	\$ 30,535	\$ 20,466	\$ 17,578	\$ 16,759	\$ 20,636	\$ 15,065	\$ 16,330	\$ 11,528	\$ 13,283	\$ 257,710
Commercial Base Water	7,580	8,005	8,756	8,877	7,038	7,035	7,038	7,038	6,853	6,705	6,853	6,883	\$ 88,660
Fire Hydrant Water	4,609	14,363	54,611	18,146	23,769	7,136	3,756	3,282	3,009	3,900	2,601	10,221	\$ 149,403
Residential Base Water	80,137	80,502	80,355	80,448	58,388	58,403	58,508	58,664	58,949	59,437	59,675	59,842	\$ 793,309
Residential Water	100,624	172,595	260,470	201,337	125,789	75,406	72,293	65,493	59,995	66,551	79,054	111,599	\$ 1,391,205
<b>TOTALS</b>	<b>\$ 219,331</b>	<b>\$ 308,714</b>	<b>\$ 440,094</b>	<b>\$ 339,344</b>	<b>\$ 235,450</b>	<b>\$ 165,559</b>	<b>\$ 158,353</b>	<b>\$ 155,113</b>	<b>\$ 143,871</b>	<b>\$ 152,922</b>	<b>\$ 159,712</b>	<b>\$ 201,827</b>	<b>\$ 2,680,287</b>

Homestead / Meadow Fox	June	July	August	September	October	November	December	January	February	March	April	May	12 Month Total
	5/18-6/18	6/19-7/18	7/19-8/20	8/21-9/20	9/21-10/21	10/22-11/18	11/19-12/16	12/17-1/13	1/14-2/11	2/12-3/11	3/12-4/9	4/10-5/8	
Residential Base Water	\$ 6,950	\$ 6,749	\$ 6,977	\$ 6,977	\$ 7,032	\$ 5,162	\$ 5,162	\$ 5,162	\$ 5,162	\$ 5,161	\$ 5,162	\$ 5,162	\$ 70,815
Residential Water	8,838	12,527	19,432	16,691	11,765	5,659	5,245	5,014	4,242	4,481	5,069	8,672	\$ 107,635
<b>TOTALS</b>	<b>\$ 15,788</b>	<b>\$ 19,276</b>	<b>\$ 26,409</b>	<b>\$ 23,669</b>	<b>\$ 18,797</b>	<b>\$ 10,821</b>	<b>\$ 10,406</b>	<b>\$ 10,176</b>	<b>\$ 9,403</b>	<b>\$ 9,642</b>	<b>\$ 10,231</b>	<b>\$ 13,833</b>	<b>\$ 178,451</b>

290 / HPR	June	July	August	September	October	November	December	January	February	March	April	May	12 Month Total
	5/21-6/19	6/20-7/19	7/20-8/20	8/21-9/20	9/21-10/21	10/22-11/22	11/23-12/20	12/21-1/22	1/23-2/21	2/22-3/24	3/25-4/22	4/23-5/20	
Commercial Water	\$ 3,636	\$ 4,178	\$ 6,566	\$ 6,809	\$ 11,537	\$ 5,022	\$ 6,589	\$ 4,109	\$ 3,916	\$ 3,922	\$ 2,420	\$ 2,816	\$ 61,517
Commercial Base Water	3,554	3,527	3,544	3,527	3,527	2,967	2,956	2,956	2,964	3,008	3,030	3,030	\$ 38,589
Fire Hydrant Water	71,283	45,101	53,069	32,475	22,945	10,332	6,528	11,026	5,519	6,010	3,331	15,825	\$ 283,443
Residential Base Water	129,965	131,347	132,852	134,192	135,353	104,734	105,163	106,062	107,161	108,002	108,291	109,054	\$ 1,412,176
Residential Water	233,345	303,869	569,426	531,579	364,754	163,797	115,651	117,397	100,499	134,921	147,788	268,080	\$ 3,051,108
Irrigation Water	39,358	40,130	45,315	69,382	51,246	13,168	7,158	4,963	3,850	7,143	8,694	20,404	\$ 310,810
<b>TOTALS</b>	<b>\$ 481,140</b>	<b>\$ 528,151</b>	<b>\$ 810,771</b>	<b>\$ 777,964</b>	<b>\$ 589,362</b>	<b>\$ 300,020</b>	<b>\$ 244,044</b>	<b>\$ 246,513</b>	<b>\$ 223,910</b>	<b>\$ 263,005</b>	<b>\$ 273,554</b>	<b>\$ 419,209</b>	<b>\$ 5,157,643</b>

GRAND TOTALS	June	July	August	September	October	November	December	January	February	March	April	May	12 Month Total
Commercial Water	\$ 58,727	\$ 62,349	\$ 71,518	\$ 79,204	\$ 70,644	\$ 51,651	\$ 51,953	\$ 50,468	\$ 45,716	\$ 45,084	\$ 34,777	\$ 33,649	\$ 655,738
Commercial Base Water	35,371	35,662	36,568	36,800	34,705	30,522	30,518	30,547	30,371	30,259	30,411	30,441	\$ 392,174
Fire Hydrant Water	78,332	63,994	122,921	69,808	58,689	23,600	15,442	19,614	13,366	20,921	10,239	28,967	\$ 525,894
Multi Use Water	55,032	50,742	55,480	58,602	55,775	41,782	44,148	42,740	44,577	41,409	38,322	37,171	\$ 565,779
Residential Base Water	348,219	350,101	351,990	353,867	333,180	268,967	269,724	270,855	272,347	273,670	274,315	275,269	\$ 3,642,505
Residential Water	588,024	804,483	1,387,564	1,470,795	1,047,150	496,622	366,119	334,811	295,160	321,847	371,342	621,261	\$ 8,105,178
Irrigation Water	92,785	123,755	157,112	265,802	280,079	124,091	51,379	34,196	31,979	30,238	38,116	63,414	\$ 1,293,148
<b>TOTALS</b>	<b>\$ 1,256,490</b>	<b>\$ 1,491,086</b>	<b>\$ 2,183,155</b>	<b>\$ 2,334,877</b>	<b>\$ 1,880,221</b>	<b>\$ 1,037,235</b>	<b>\$ 829,282</b>	<b>\$ 783,230</b>	<b>\$ 733,515</b>	<b>\$ 763,428</b>	<b>\$ 797,522</b>	<b>\$ 1,090,173</b>	<b>\$ 15,180,416</b>



**Summary of Retail Billed Revenues  
Wastewater Utility**

Bee Cave District	June	July	August	September	October	November	December	January	February	March	April	May	12 Month Total
Commercial Sewer	\$ 60,156	\$ 58,735	\$ 63,251	\$ 68,976	\$ 65,901	\$ 53,829	\$ 54,805	\$ 51,501	\$ 53,590	\$ 52,153	\$ 47,500	\$ 42,302	\$ 672,699
Multi Use Sewer	69,956	65,166	70,192	73,625	71,142	59,909	62,898	61,122	63,440	59,441	55,519	54,094	\$ 766,504
Grinder Surcharge	975	974	975	975	975	975	975	976	975	975	975	974	\$ 11,699
Residential Sewer	199,054	200,443	207,495	211,656	211,275	175,740	172,028	168,880	167,296	165,331	185,877	190,652	\$ 2,255,725
<b>TOTALS</b>	<b>\$ 330,141</b>	<b>\$ 325,318</b>	<b>\$ 341,913</b>	<b>\$ 355,233</b>	<b>\$ 349,293</b>	<b>\$ 290,452</b>	<b>\$ 290,706</b>	<b>\$ 282,479</b>	<b>\$ 285,301</b>	<b>\$ 277,900</b>	<b>\$ 289,870</b>	<b>\$ 288,021</b>	<b>\$ 3,706,628</b>



**Summary of Retail Billed Revenues**  
**Other Fees (466-Reg, Pen & Capital)**  
 (477-Reg, Pen & Drainage)

	June	July	August	September	October	November	December	January	February	March	April	May
Bee Cave	\$ 9,589	\$ 10,720	\$ 10,468	\$ 11,978	\$ 14,010	\$ 20,070	\$ 19,396	\$ 6,710	\$ 3,854	\$ 4,190	\$ 4,827	\$ 3,710
Bee Cave South	3,783	2,823	3,925	4,358	4,055	2,236	2,871	1,239	989	2,598	2,715	1,103
Homestead / Meadow Fox	4,561	4,473	4,386	4,491	4,641	4,508	4,445	4,503	4,372	4,356	4,564	4,461
290 / HPR	7,548	6,615	7,872	9,322	11,329	6,396	5,727	7,681	7,030	9,499	9,573	6,186
<b>TOTALS</b>	<b>\$ 25,480</b>	<b>\$ 24,631</b>	<b>\$ 26,651</b>	<b>\$ 30,149</b>	<b>\$ 34,035</b>	<b>\$ 33,210</b>	<b>\$ 32,438</b>	<b>\$ 20,132</b>	<b>\$ 16,244</b>	<b>\$ 20,643</b>	<b>\$ 21,680</b>	<b>\$ 15,460</b>



**Summary of Retail Billed Revenues  
NON PUA Revenue**

Hays MUD 4	June	July	August	September	October	November	December	January	February	March	April	May
Sewer	\$ 7,326	\$ 7,556	\$ 7,732	\$ 7,799	\$ 7,641	\$ 7,185	\$ 7,149	\$ 7,160	\$ 6,910	\$ 7,587	\$ 7,652	\$ 7,850
<b>TOTALS</b>	<b>\$ 7,326</b>	<b>\$ 7,556</b>	<b>\$ 7,732</b>	<b>\$ 7,799</b>	<b>\$ 7,641</b>	<b>\$ 7,185</b>	<b>\$ 7,149</b>	<b>\$ 7,160</b>	<b>\$ 6,910</b>	<b>\$ 7,587</b>	<b>\$ 7,652</b>	<b>\$ 7,850</b>

TC MUD 16	June	July	August	September	October	November	December	January	February	March	April	May
Sewer	\$ 25,924	\$ 26,585	\$ 27,777	\$ 27,896	\$ 28,087	\$ 26,178	\$ 24,978	\$ 25,249	\$ 24,425	\$ 27,340	\$ 26,178	\$ 28,552
<b>TOTALS</b>	<b>\$ 25,924</b>	<b>\$ 26,585</b>	<b>\$ 27,777</b>	<b>\$ 27,896</b>	<b>\$ 28,087</b>	<b>\$ 26,178</b>	<b>\$ 24,978</b>	<b>\$ 25,249</b>	<b>\$ 24,425</b>	<b>\$ 27,340</b>	<b>\$ 26,178</b>	<b>\$ 28,552</b>



Wholesale, Raw Water and Effluent Billed Revenues

**Wholesale Water**

Revenue	June 6/15-7/15	July 7/16-8/15	August 8/16-9/16	September 9/17-10/15	October 10/16-11/15	November 11/16-12/15	December 12/15-1/15	January 1/16-2/14	February 2/15-3/16	March 3/17-4/15	April 4/16-5/15	May 4/16-5/16
Barton Creek West	\$ 34,243	\$ 42,903	\$ 47,356	\$ 37,846	\$ 26,386	\$ 22,487	\$ 20,961	\$ 19,514	\$ 21,309	\$ 22,182	\$ 28,528	\$ 30,859
Headwaters	\$ 20,373	\$ 23,537	\$ 25,316	\$ 23,491	\$ 23,852	\$ 22,681	\$ 21,391	\$ 21,382	\$ 21,609	\$ 22,269	\$ 23,906	\$ 24,253
City of Dripping Springs (Blue Blazes)	\$ 432	\$ 432	\$ 439	\$ 432	\$ 1,764	\$ 1,764	\$ 1,764	\$ 1,764	\$ 1,764	\$ 1,764	\$ 1,765	\$ 1,764
Crystal Mountain HOA	\$ 5,589	\$ 7,001	\$ 7,430	\$ 6,398	\$ 5,164	\$ 4,657	\$ 4,237	\$ 4,073	\$ 4,075	\$ 4,158	\$ 5,501	\$ 5,653
Deer Creek Ranch	\$ 17,254	\$ 19,255	\$ 21,149	\$ 18,597	\$ 17,656	\$ 15,834	\$ 15,595	\$ 15,933	\$ 16,200	\$ 17,413	\$ 18,857	\$ 19,879
Dripping Springs WSC	\$ 41,480	\$ 58,701	\$ 67,728	\$ 59,411	\$ 48,598	\$ 40,829	\$ 35,015	\$ 32,705	\$ 30,198	\$ 29,700	\$ 40,591	\$ 48,111
Eanes ISD	\$ 1,390	\$ 1,524	\$ 2,155	\$ 1,935	\$ 1,473	\$ 1,421	\$ 1,239	\$ 1,383	\$ 1,234	\$ 988	\$ 1,120	\$ 1,228
Graham Mortgage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Hays WCID 1	\$ 41,409	\$ 51,505	\$ 54,069	\$ 46,407	\$ 37,668	\$ 30,774	\$ 29,302	\$ 35,078	\$ 29,559	\$ 31,553	\$ 37,374	\$ 40,223
Hays WCID 2	\$ 43,756	\$ 53,424	\$ 56,244	\$ 50,684	\$ 45,873	\$ 36,937	\$ 35,478	\$ 35,889	\$ 36,033	\$ 38,793	\$ 45,824	\$ 48,624
Hudson	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lazy Nine 1A	\$ 39,236	\$ 54,788	\$ 57,989	\$ 51,008	\$ 54,065	\$ 46,259	\$ 47,376	\$ 45,133	\$ 45,148	\$ 48,592	\$ 54,420	\$ 57,418
Sweetwater					\$ 867	\$ 860	\$ 861	\$ 860	\$ 1,024	\$ 1,325	\$ 1,410	\$ 1,165
Masonwood	\$ 15,132	\$ 18,596	\$ 21,004	\$ 18,401	\$ 18,268	\$ 16,044	\$ 14,664	\$ 14,836	\$ 15,011	\$ 15,709	\$ 18,797	\$ 19,107
Reunion Ranch	\$ 22,674	\$ 28,998	\$ 32,063	\$ 28,542	\$ 26,039	\$ 17,148	\$ 16,400	\$ 16,420	\$ 16,359	\$ 18,745	\$ 24,543	\$ 25,657
Senna Hills	\$ 18,895	\$ 23,654	\$ 25,407	\$ 22,512	\$ 18,238	\$ 15,095	\$ 14,000	\$ 13,634	\$ 13,522	\$ 15,222	\$ 18,112	\$ 19,551
Travis County MUD 12	\$ 56,796	\$ 67,940	\$ 72,004	\$ 70,011	\$ 77,785	\$ 70,840	\$ 69,253	\$ 71,543	\$ 71,486	\$ 75,116	\$ 85,353	\$ 86,005
Rim Rock Rutherford (City of Dripping Springs) Driftwood Ranch			\$ 4,886	\$ 4,121	\$ 3,041	\$ 3,414	\$ 4,373	\$ 3,989	\$ 4,000	\$ 4,621	\$ 5,773	\$ 1,264
Driftwood Creek (The Salt Lick)				\$ 42	\$ 2,138	\$ 688	\$ 1,196	\$ 1,157	\$ 1,111	\$ 838	\$ 778	\$ 836
<b>TOTALS</b>	<b>\$ 358,658</b>	<b>\$ 452,258</b>	<b>\$ 495,236</b>	<b>\$ 439,837</b>	<b>\$ 408,877</b>	<b>\$ 347,732</b>	<b>\$ 333,107</b>	<b>\$ 335,294</b>	<b>\$ 329,642</b>	<b>\$ 348,988</b>	<b>\$ 412,651</b>	<b>\$ 431,597</b>

**Wholesale Wastewater**

Revenue	June	July	August	September	October	November	December	January	February	March	April	May
Masonwood Wastewater	\$ 31,761	\$ 31,883	\$ 33,144	\$ 31,883	\$ 41,227	\$ 41,369	\$ 40,908	\$ 39,605	\$ 40,694	\$ 41,097	\$ 41,920	\$ 43,264
WCID 17 Wastewater	31,723	32,075	33,163	31,370	30,049	30,013	30,110	29,896	30,085	30,901	30,870	31,370
<b>TOTALS</b>	<b>\$ 63,483</b>	<b>\$ 63,958</b>	<b>\$ 66,306</b>	<b>\$ 63,253</b>	<b>\$ 71,276</b>	<b>\$ 71,383</b>	<b>\$ 71,018</b>	<b>\$ 69,501</b>	<b>\$ 70,779</b>	<b>\$ 71,998</b>	<b>\$ 72,790</b>	<b>\$ 74,634</b>

**Effluent/Raw Water/Raw Water Delivery**

Revenue	June	July	August	September	October	November	December	January	February	March	April	May
Brinker Texas (Chilis) Effluent	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
CCNG Effluent / Raw	19,617	40,985	39,491	31,960	16,807	16,811	20,689	14,349	8,987	7,617	18,082	14,358
Connell Falconhead Apts	3,136	3,868	4,061	4,661	5,244	1,493	2,195	639	1,286	957	322	2,505
FalconHead HOA (Spillman) Effluent	5,190	5,510	7,220	6,074	5,345	3,453	2,221	2,195	1,656	2,451	2,513	4,498
Fire Phoenix (Falconhead Golf) Effluent	23,676	45,851	40,085	25,542	16,224	15,972	12,229	11,460	40,834	41,879	23,547	19,129
First Star Bank Effluent	358	160	456	382	314	20	24	20	16	20	16	83
Lake Travis ISD Effluent / Raw	255	284	284	740	715	659	711	500	445	504	508	596
WTCMUD3 Raw Water Delivery Charge	1,187	2,255	1,997	1,364	554	551	9	556	-	-	-	3
Embrey Partners (Estates at Bee Ca)	1,130	580	2,256	1,229	2,116	603	4	8	8	8	8	1,719
Ash Creek Homes (Wildwood)	2,055	2,306	2,548	1,710	1,032	1,223	699	191	429	1,247	2,045	1,798
M Robinson Jewelers	247	173	838	580	873	449	397	171	917	758	1,596	1,445
PFP Falconhead Retail, LLC.	629	863	1,829	1,504	639	234	171	127	234	254	441	524
<b>TOTALS</b>	<b>\$ 57,478</b>	<b>\$ 102,835</b>	<b>\$ 101,065</b>	<b>\$ 75,745</b>	<b>\$ 49,863</b>	<b>\$ 41,468</b>	<b>\$ 39,349</b>	<b>\$ 30,215</b>	<b>\$ 54,811</b>	<b>\$ 55,696</b>	<b>\$ 49,076</b>	<b>\$ 46,658</b>

<b>GRAND TOTAL</b>	<b>\$ 479,620</b>	<b>\$ 619,051</b>	<b>\$ 662,607</b>	<b>\$ 578,835</b>	<b>\$ 530,016</b>	<b>\$ 460,582</b>	<b>\$ 443,474</b>	<b>\$ 435,009</b>	<b>\$ 455,232</b>	<b>\$ 476,681</b>	<b>\$ 534,517</b>	<b>\$ 552,888</b>
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**Summary of Total Billed Revenues - PUA Revenues Only**

Water Utility	June	July	August	September	October	November	December	January	February	March	April	May	12 Month Total
Retail Water	\$ 1,256,490	\$ 1,491,086	\$ 2,183,155	\$ 2,334,877	\$ 1,880,221	\$ 1,037,235	\$ 829,282	\$ 783,230	\$ 733,515	\$ 763,428	\$ 797,522	\$ 1,090,173	\$ 15,180,214
Wholesale Water	358,658	452,258	495,236	439,837	408,877	347,732	333,107	335,294	329,642	348,988	412,651	431,597	\$ 4,693,877
<b>TOTAL</b>	<b>\$ 1,615,148</b>	<b>\$ 1,943,345</b>	<b>\$ 2,678,391</b>	<b>\$ 2,774,714</b>	<b>\$ 2,289,098</b>	<b>\$ 1,384,967</b>	<b>\$ 1,162,390</b>	<b>\$ 1,118,524</b>	<b>\$ 1,063,157</b>	<b>\$ 1,112,416</b>	<b>\$ 1,210,173</b>	<b>\$ 1,521,769</b>	<b>\$ 19,874,091</b>

Wastewater Utility	June	July	August	September	October	November	December	January	February	March	April	May	12 Month Total
Retail Wastewater	\$ 330,141	\$ 325,318	\$ 341,913	\$ 355,233	\$ 349,293	\$ 290,452	\$ 290,706	\$ 282,479	\$ 285,301	\$ 277,900	\$ 289,870	\$ 288,021	\$ 3,706,628
Wholesale Wastewater	63,483	63,958	66,306	63,253	71,276	71,383	71,018	69,501	70,779	71,998	72,790	74,634	\$ 830,378
<b>TOTAL</b>	<b>\$ 393,624</b>	<b>\$ 389,276</b>	<b>\$ 408,220</b>	<b>\$ 418,486</b>	<b>\$ 420,570</b>	<b>\$ 361,835</b>	<b>\$ 361,723</b>	<b>\$ 351,980</b>	<b>\$ 356,080</b>	<b>\$ 349,898</b>	<b>\$ 362,660</b>	<b>\$ 362,655</b>	<b>\$ 4,537,006</b>

Other	June	July	August	September	October	November	December	January	February	March	April	May	12 Month Total
Other Fees - Retail	\$ 25,480	\$ 24,631	\$ 26,651	\$ 30,149	\$ 34,035	\$ 33,210	\$ 32,438	\$ 20,132	\$ 16,244	\$ 20,643	\$ 21,680	\$ 15,460	\$ 300,754
Raw Water/Effluent	57,478	102,835	101,065	75,745	49,863	41,468	39,349	30,215	54,811	55,696	49,076	46,658	\$ 704,257
<b>TOTAL</b>	<b>\$ 82,958</b>	<b>\$ 127,466</b>	<b>\$ 127,716</b>	<b>\$ 105,894</b>	<b>\$ 83,898</b>	<b>\$ 74,678</b>	<b>\$ 71,787</b>	<b>\$ 50,347</b>	<b>\$ 71,055</b>	<b>\$ 76,339</b>	<b>\$ 70,756</b>	<b>\$ 62,118</b>	<b>\$ 1,005,011</b>

<b>GRAND TOTAL</b>	<b>\$ 2,091,731</b>	<b>\$ 2,460,086</b>	<b>\$ 3,214,326</b>	<b>\$ 3,299,094</b>	<b>\$ 2,793,565</b>	<b>\$ 1,821,480</b>	<b>\$ 1,595,900</b>	<b>\$ 1,520,851</b>	<b>\$ 1,490,292</b>	<b>\$ 1,538,652</b>	<b>\$ 1,643,589</b>	<b>\$ 1,946,542</b>	<b>\$ 25,416,108</b>
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**Summary of Total Billed Consumption (1,000 Gallons)**  
**Water Utility**

Retail Water	May	June	July	August	September	October	November	December	January	February	March	April	May	12 Month Total
Bee Cave	42,078	48,212	56,756	81,504	103,424	89,965	56,217	42,744	37,524	35,721	33,229	35,680	48,224	669,200
Bee Cave South	17,213	19,171	28,600	39,919	32,272	25,282	16,233	15,429	15,967	13,386	15,616	16,098	22,474	260,447
Homestead / Meadow Fox	1,007	1,442	1,767	2,599	2,351	1,847	1,071	986	976	858	897	1,015	1,519	17,328
HPR / 290	31,141	41,113	48,342	74,380	71,441	54,443	30,348	22,386	22,717	19,844	24,665	27,359	45,300	482,338
<b>Total Retail</b>	<b>91,439</b>	<b>109,938</b>	<b>135,465</b>	<b>198,402</b>	<b>209,488</b>	<b>171,537</b>	<b>103,869</b>	<b>81,545</b>	<b>77,184</b>	<b>69,809</b>	<b>74,407</b>	<b>80,152</b>	<b>117,517</b>	<b>1,429,313</b>

Wholesale Water	May	June	July	August	September	October	November	December	January	February	March	April	May	12 Month Total
Barton Creek West	7,915	10,267	13,861	15,708	11,762	8,184	6,224	5,458	4,730	5,632	6,071	9,260	10,431	107,588
City of Dripping Springs (Blue Blazes)	-	-	-	4	-	-	-	-	-	-	-	1	-	5
Headwaters	2,139	2,977	4,706	5,678	4,681	3,334	2,669	1,936	1,931	2	2,435	3,365	3,562	37,276
Crystal Mountain HOA	985	1,399	1,987	2,166	1,736	1,328	1,072	860	777	778	820	1,498	1,575	15,996
Deer Creek Ranch	4,570	5,575	6,795	7,950	6,394	4,962	3,771	3,615	3,836	4,010	4,803	5,747	6,415	63,873
Dripping Springs WSC	19,431	15,532	25,906	31,344	26,334	20,150	14,936	11,034	9,484	7,801	7,467	14,776	19,823	204,587
Eanes ISD	362	389	468	839	710	444	407	278	380	274	100	193	270	4,752
Graham Mortgage	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Hays WCID 1	10,976	13,067	18,971	20,470	15,989	12,613	8,136	7,180	10,931	7,347	8,642	12,422	14,272	150,040
Hays WCID 2	10,531	13,580	18,642	20,118	17,207	13,382	7,966	7,082	7,331	7,418	9,091	13,352	15,049	150,218
Hudson	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Lazy Nine 1A	9,836	14,150	23,140	24,990	20,955	13,542	9,229	9,846	8,607	8,615	10,518	13,738	15,394	172,724
Sweetwater	-	-	-	-	-	8	4	5	4	95	261	308	173	858
Masonwood	5,227	5,975	8,100	9,577	7,980	5,509	4,074	3,184	3,295	3,408	3,858	5,850	6,050	66,860
Reunion Ranch	6,774	9,090	12,454	14,084	12,211	9,696	4,307	3,854	3,866	3,829	5,275	8,789	9,464	96,919
Senna Hills	5,344	6,765	9,703	10,785	8,998	6,042	4,053	3,360	3,128	3,057	4,133	5,962	6,873	72,859
Travis County MUD 12	11,424	13,847	20,289	22,638	21,486	13,338	8,769	7,725	9,231	9,194	11,582	18,317	18,746	175,162
Rim Rock Rutherford (City of Dripping Springs)	-	-	-	1,999	1,581	1,556	1,786	1,929	1,692	1,699	2,082	2,793	10	17,127
Driftwood Creek (The Salt Lick)	-	-	-	-	-	1,294	399	391	367	339	170	133	169	3,262
<b>Total Wholesale</b>	<b>95,514</b>	<b>112,613</b>	<b>165,022</b>	<b>186,351</b>	<b>156,443</b>	<b>112,532</b>	<b>75,617</b>	<b>65,417</b>	<b>67,531</b>	<b>61,460</b>	<b>75,056</b>	<b>113,578</b>	<b>128,097</b>	<b>1,319,717</b>

Effluent Water	May	June	July	August	September	October	November	December	January	February	March	April	May	12 Month Total
Brinker Texas, LP	-	-	-	-	-	-	-	-	-	-	-	-	-	-
CCNG Golf, LLC.	5,155	9,124	19,063	18,368	14,865	7,817	7,819	9,623	6,674	4,180	3,543	8,410	6,678	116,164
Connell Falconhead Apartments	543	763	941	988	1,134	1,321	376	553	161	324	241	81	631	7,514
FH Texas Management Co. LLC.	15,999	11,012	21,326	18,644	2,825	7,546	7,429	5,688	5,330	18,311	18,780	10,559	8,578	136,028
First State Bank	31	87	39	111	93	79	5	6	5	4	5	4	21	459
Lake Travis ISD	58	62	69	69	180	180	166	179	126	112	127	128	150	1,548
Spillman Ranch Communities Inc.	2,457	2,414	2,563	3,358	11,880	2,486	1,606	1,033	1,021	770	1,140	1,169	2,092	31,532
Ash Creek Homes (Wildwood)	305	500	561	620	416	260	308	176	48	108	314	515	453	4,279
Embrey Partners (Estates at Bee Caves)	212	275	141	549	299	533	152	1	2	2	2	2	433	2,391
M Robinson Jewelers	31	60	42	204	141	220	113	100	43	231	191	402	364	2,111
PPF Falconhead Retail, LLC.	99	153	210	445	366	161	59	43	32	59	64	111	132	1,835
<b>Total Wholesale</b>	<b>24,890</b>	<b>24,450</b>	<b>44,955</b>	<b>43,356</b>	<b>32,199</b>	<b>20,603</b>	<b>18,033</b>	<b>17,402</b>	<b>13,442</b>	<b>24,101</b>	<b>24,407</b>	<b>21,381</b>	<b>19,532</b>	<b>303,861</b>

System Summary	May	June	July	August	September	October	November	December	January	February	March	April	May	12 Month Total
Total Retail	91,439	109,938	135,465	198,402	209,488	171,537	103,869	81,545	77,184	69,809	74,407	80,152	117,517	1,429,313
Total Wholesale	95,514	112,613	165,022	186,351	156,443	112,532	75,617	65,417	67,531	61,460	75,056	113,578	128,097	1,319,717
Effluent Water	24,890	24,450	44,955	43,356	32,199	20,603	18,033	17,402	13,442	24,101	24,407	21,381	19,532	303,861
<b>TOTAL WATER</b>	<b>211,843</b>	<b>247,001</b>	<b>345,442</b>	<b>428,109</b>	<b>398,130</b>	<b>304,672</b>	<b>197,519</b>	<b>164,364</b>	<b>158,157</b>	<b>155,370</b>	<b>173,870</b>	<b>215,111</b>	<b>265,146</b>	<b>3,052,891</b>

Retail Percent of Total	43%	45%	39%	46%	53%	56%	53%	50%	49%	45%	43%	37%	44%	47%
Wholesale Percent of Total	45%	46%	48%	44%	39%	37%	38%	40%	43%	40%	43%	53%	48%	43%

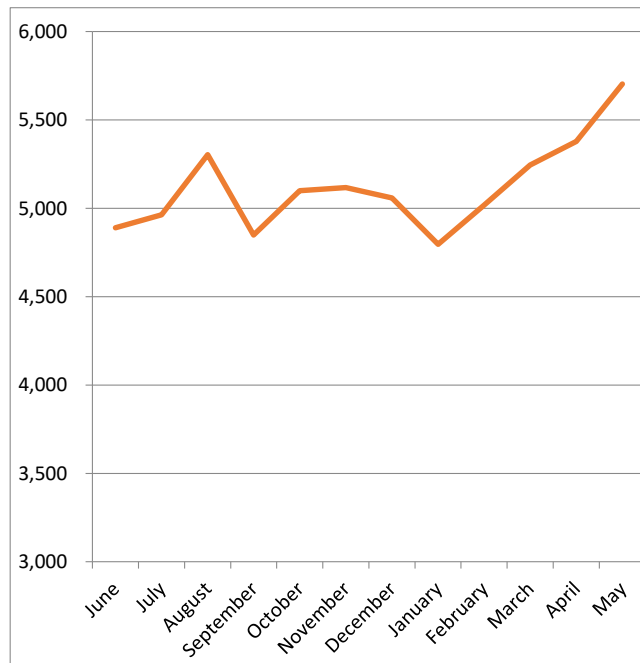




**Summary of Total Billed Consumption (1,000 Gallons)  
Wholesale Wastewater**

Wholesale Wastewater	June	July	August	September	October	November	December	January	February	March	April	May	12 Month Total
Masonwood Wastewater	2,567	2,583	2,748	2,583	2,725	2,749	2,671	2,451	2,635	2,703	2,842	3,069	32,326
WCID 17 Wastewater	2,323	2,380	2,556	2,266	2,375	2,368	2,387	2,345	2,382	2,542	2,536	2,634	29,094
<b>TOTALS</b>	<b>4,890</b>	<b>4,963</b>	<b>5,304</b>	<b>4,849</b>	<b>5,100</b>	<b>5,117</b>	<b>5,058</b>	<b>4,796</b>	<b>5,017</b>	<b>5,245</b>	<b>5,378</b>	<b>5,703</b>	<b>61,420</b>

System Summary	June	July	August	September	October	November	December	January	February	March	April	May	12 Month Total
Total Wholesale	4,890	4,963	5,304	4,849	5,100	5,117	5,058	4,796	5,017	5,245	5,378	5,703	61,420
<b>TOTAL WASTEWATER</b>	<b>4,890</b>	<b>4,963</b>	<b>5,304</b>	<b>4,849</b>	<b>5,100</b>	<b>5,117</b>	<b>5,058</b>	<b>4,796</b>	<b>5,017</b>	<b>5,245</b>	<b>5,378</b>	<b>5,703</b>	<b>61,420</b>

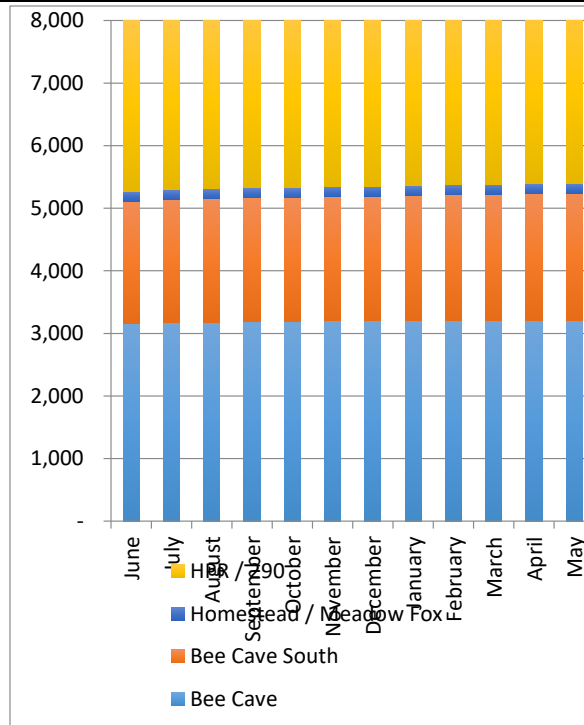




## Summary of Total Retail Customer Count Water

Meters	June	July	August	September	October	November	December	January	February	March	April	May
Bee Cave	3,157	3,173	3,181	3,189	3,189	3,201	3,201	3,209	3,206	3,209	3,211	3,212
Bee Cave South	1,958	1,967	1,969	1,977	1,978	1,986	1,991	1,994	2,008	2,013	2,022	2,029
Homestead / Meadow Fox	159	159	158	159	160	160	160	160	160	160	160	160
HPR / 290	2,780	2,820	2,828	2,869	2,882	2,901	2,918	2,932	2,964	2,972	2,990	3,016
<b>TOTALS</b>	<b>8,054</b>	<b>8,119</b>	<b>8,136</b>	<b>8,194</b>	<b>8,209</b>	<b>8,248</b>	<b>8,270</b>	<b>8,295</b>	<b>8,338</b>	<b>8,354</b>	<b>8,383</b>	<b>8,417</b>

Customer Growth	34	65	17	58	15	39	22	25	43	16	29	34
Monthly Growth Rate	0.42%	0.81%	0.21%	0.71%	0.18%	0.48%	0.27%	0.30%	0.52%	0.19%	0.35%	0.41%
<b>12 Month Growth</b>	<b>344</b>	<b>371</b>	<b>353</b>	<b>391</b>	<b>373</b>	<b>383</b>	<b>385</b>	<b>401</b>	<b>420</b>	<b>396</b>	<b>384</b>	<b>397</b>
<b>12 Month Growth Rate</b>	<b>4.44%</b>	<b>4.77%</b>	<b>4.52%</b>	<b>4.99%</b>	<b>4.74%</b>	<b>4.86%</b>	<b>4.88%</b>	<b>5.06%</b>	<b>5.28%</b>	<b>4.95%</b>	<b>4.79%</b>	<b>4.93%</b>

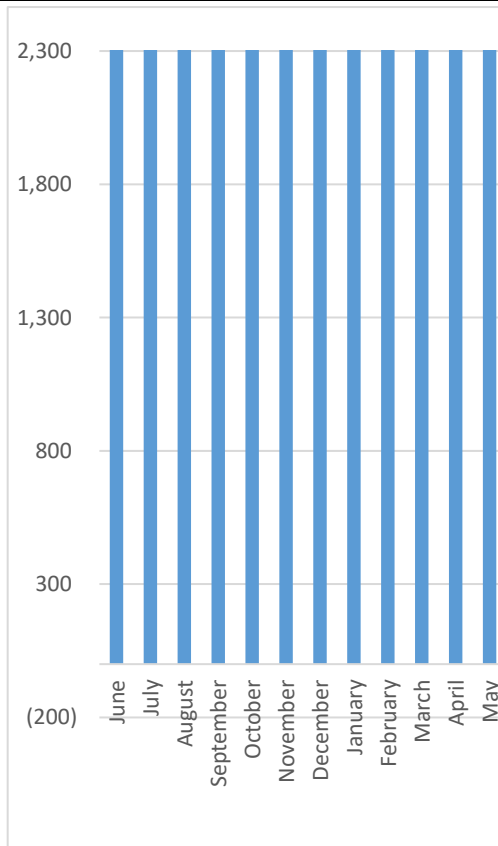




## Summary of Total Retail Customer Count Wastewater

Meters	June	July	August	September	October	November	December	January	February	March	April	May
<b>Wastewater Customers</b>	<b>2,337</b>	<b>2,348</b>	<b>2,360</b>	<b>2,373</b>	<b>2,375</b>	<b>2,392</b>	<b>2,366</b>	<b>2,395</b>	<b>2,401</b>	<b>2,397</b>	<b>2,400</b>	<b>2,393</b>

Customer Growth	6	11	12	13	2	17	(26)	29	6	(4)	3	(7)
Monthly Growth Rate	0.26%	0.47%	0.51%	0.55%	0.08%	0.72%	-1.09%	1.23%	0.25%	-0.17%	0.13%	-0.29%
<b>12 Month Growth</b>	<b>49</b>	<b>53</b>	<b>65</b>	<b>56</b>	<b>56</b>	<b>70</b>	<b>45</b>	<b>67</b>	<b>79</b>	<b>69</b>	<b>66</b>	<b>62</b>
<b>12 Month Growth Rate</b>	<b>2.14%</b>	<b>2.31%</b>	<b>2.81%</b>	<b>2.41%</b>	<b>2.41%</b>	<b>3.02%</b>	<b>1.93%</b>	<b>2.89%</b>	<b>3.39%</b>	<b>2.96%</b>	<b>2.83%</b>	<b>2.65%</b>

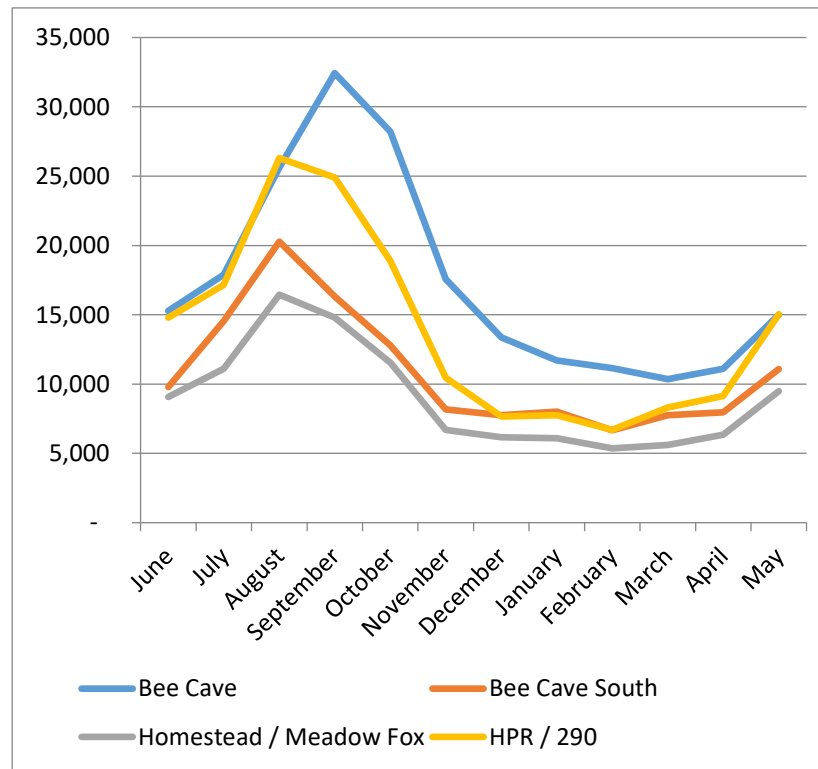




## Retail Customer Average Use Analysis Average Water Usage per Connection, per Month (Gallons)

	June	July	August	September	October	November	December	January	February	March	April	May
Bee Cave	15,271	17,887	25,622	32,431	28,211	17,562	13,353	11,693	11,142	10,355	11,112	15,014
Bee Cave South	9,791	14,540	20,274	16,324	12,782	8,174	7,749	8,008	6,666	7,758	7,961	11,076
Homestead / Meadow Fox	9,069	11,113	16,449	14,786	11,544	6,694	6,163	6,100	5,363	5,606	6,344	9,494
HPR / 290	14,789	17,143	26,301	24,901	18,891	10,461	7,672	7,748	6,695	8,299	9,150	15,020
<b>System Wide Average</b>	<b>13,650</b>	<b>16,685</b>	<b>24,386</b>	<b>25,566</b>	<b>20,896</b>	<b>12,593</b>	<b>9,860</b>	<b>9,305</b>	<b>8,372</b>	<b>8,907</b>	<b>9,561</b>	<b>13,962</b>

<b>12-Month Average</b>	<b>12,665</b>	<b>12,226</b>	<b>12,277</b>	<b>12,864</b>	<b>13,765</b>	<b>14,125</b>	<b>14,248</b>	<b>14,355</b>	<b>14,410</b>	<b>14,448</b>	<b>14,229</b>	<b>14,435</b>
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**Retail Customer Average Use Analysis  
Summary of Customer Contacts/Payment Processing**

Customer Contacts	April	May	June	July	August	September	October	November	December	January	February	March	April	May
Date of	4/1-4/30	5/1-5/31	6/1-6/30	7/1-7/31	8/1-8/31	9/1-9/30	10/1-10/31	11/1-11/30	12/1-12/31	1/1-1/31	2/1-2/29	3/1-3/31	4/1-4/30	5/1-5/31
Calls	817	930	756	766	860	740	770	750	527	539	524	172	594	289
Emails	115	135	142	197	182	169	214	215	198	142	137	336	289	57
In Office	175	209	163	200	171	199	172	138	149	193	168	84	-	-
<b>TOTALS</b>	<b>1,107</b>	<b>1,274</b>	<b>1,061</b>	<b>1,163</b>	<b>1,213</b>	<b>1,108</b>	<b>1,156</b>	<b>1,103</b>	<b>874</b>	<b>874</b>	<b>829</b>	<b>592</b>	<b>883</b>	<b>346</b>

Payments	April	May	June	July	August	September	October	November	December	January	February	March	April	May
Date of Payments	4/1-4/30	5/1-5/31	5/31-6/30	7/1-7/31	8/1-8/31	9/1-9/30	10/1-10/31	11/1-11/30	12/1-12/31	1/1-1/31	2/1-2/29	3/1-3/31	4/1-4/30	5/4-5/31
Mail	2,037	2,485	1,949	2,109	1,981	2,233	2,145	2,009	2,116	2,204	2,078	2,278	2,289	2,329
Walk In/Dropbox Payments	237	216	242	203	237	264	192	196	162	175	190	118	39	82
Online Payments Credit Cards	398	319	382	411	429	372	458	389	410	389	417	510	361	411
Online Payments Echeck	493	472	474	513	508	517	499	494	502	429	309	584	360	508
Ureceivables	1,993	1,963	1,768	2,166	1,861	1,836	1,983	1,800	1,972	1,790	1,781	2,003	1,845	1,803
<b>TOTALS</b>	<b>5,158</b>	<b>5,455</b>	<b>4,815</b>	<b>5,402</b>	<b>5,016</b>	<b>5,222</b>	<b>5,277</b>	<b>4,888</b>	<b>5,162</b>	<b>4,987</b>	<b>4,775</b>	<b>5,493</b>	<b>4,894</b>	<b>5,133</b>



## Retail Customer Delinquency Summary

ACCOUNTS	31-60	61-90	91+
Bee Cave	63	35	44
Bee Cave South	29	15	18
Homestead / Meadow Fox	4	1	3
290 HPR	36	12	14
<b>TOTAL</b>	<b>132</b>	<b>63</b>	<b>79</b>

DOLLARS	31-60	61-90	91+
Bee Cave	20,774	26,340	40,725
Bee Cave South	7,532	9,096	8,135
Homestead / Meadow Fox	590	219	1,285
HPR / 290	10,629	4,687	6,608
<b>TOTAL</b>	<b>39,525</b>	<b>40,342</b>	<b>56,753</b>

Delinquent Letters	Date Sent	Total Del
Bee Cave		
Bee Cave South		
Homestead / Meadow Fox		
290 HPR		
<b>TOTAL</b>		<b>-</b>

Disconnects	Date	How Many
Bee Cave		
Bee Cave South		
Homestead / Meadow Fox		
HPR / 290		

Still Off
-
-
-
-