

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 10:00 a.m. on Thursday, November 15, 2018 at City of Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas. The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the citizens’ communication form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.

I. CALL TO ORDER

II. ESTABLISH QUORUM

III. PUBLIC COMMENT

IV. CONSENT AGENDA (R. Pugh)

A. Approve minutes of October 18, 2018 regular Board Meeting.

B. Approve payment of invoices and other related bookkeeping matters.

C. Approve Contractor Pay Requests including:

- 1. SJ Louis Construction of Texas., Ltd. Pay Request No. 4, \$90,664.97, 1340 Transmission Main Project.**
- 2. CFG Industries LLC, Pay Request No. 9, \$21,185.00, Water Tank and Pump Stations Improvements Project.**
- 3. Landmark Structures I, LP, Pay Request No. 7, \$288,111.25, 1340 Elevated Storage Tank Project.**
- 4. Payton Construction, Inc. Pay Request No. 9, \$188,071.50, Raw Water Intake Pump Station Expansion and Upgrade.**

5. **Austin Underground, Pay Request No. 1, Revision 1, \$257,288.50, Lakepointe Manhole Rehabilitation Project.**
 6. **Austin Underground, Pay Request No. 3 and Final, \$13,900, Lakepointe Manhole Rehabilitation Project.**
- D. **Approve audited Developer Reimbursement in the amount of \$55,740, David Weekley Homes, for Burba Property.**
 - E. **Approve Service Extension Request (SER) including Location Map for:**
 1. **Forbes Tract, 107 Water LUEs, 290 System.**
 - F. **Approve Non-Standard Service Agreement (NSSA) including Location Map for:**
 1. **Spillman Ridge Townhomes, 88 Water and Wastewater LUEs, 71 System.**
 - G. **Approve purchase of replacement vehicles for PUA Operations Fleet through Buy Board approved vendor Caldwell Country and declare replaced vehicles as surplus property:**
 1. **Replace PUA Unit 001, 2008 Ford 150, ½ Ton Pick-up, Extended Cab, with 2018 Ford F150 ½ Ton Pick-up, 4 x 2 Super Cab (Extended Cab), \$24,905.**
 2. **Replace PUA Unit 005, 2002 Chevrolet 1500 ½ Ton Pick-up, Extended Cab, with 2018 Ford F150 ½ Ton Pick-up, 4 x 2 Super Cab (Extended Cab), \$24,905.**

V. STAFF REPORTS

- A. **General Manager's Report (R. Pugh).**
- B. **Controller's Report (J. Smith) including:**
 1. **Quarterly investment report.**
- C. **Engineer's Report (D. Lozano/J. Coker) including:**
 1. **Capital Improvements Plan Update.**
- D. **Operations Report (T. Cantu).**

VI. OLD BUSINESS

- A. **Discuss, consider and take action regarding pending and/or anticipated litigation, including:**
 1. *William R. Holms v. West Travis County Public Utility Agency; in Travis County Court of Law #2; C-1-CV-17-003601 (S. Albright).*

2. *John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-18-001654 (S. Albright).*

(These items under VI.A may be taken into Executive Session under the consultation with attorney exception).

- B. Discuss, consider and take action on WTCPUA Ethics Policy regarding acceptance of gifts (S. Roberts).**

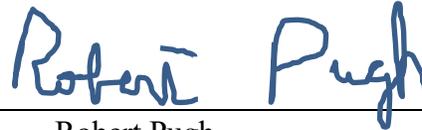
VII. NEW BUSINESS

- A. Discuss, consider and take action on proposal from Lloyd Gosselink Rochelle & Townsend, P.C. to assist WTCPUA in legislative session monitoring, communication and reporting (D. Walden/R. Pugh/S. Albright).** *(This item may be taken into Executive Session under the consultation with attorney exception).*
- B. Discuss, consider and take action on FY2019 Rate Study, including (J. Smith/N. Heddin):**
 - 1. Review retail and wholesale rate calculation methodology.**
 - 2. Call Public Hearing for consideration at January 17, 2019 Board Meeting, as applicable.***(This item may be taken into Executive Session under the consultation with attorney exception).*
- C. Discuss, consider and take action regarding Wholesale Water Supply Agreement Between the WTCPUA and the City of Dripping Springs, and related water service issues in Hays County (S. Roberts).** *(This item may be taken into Executive Session under the consultation with attorney exception).*
- D. Discuss, consider and take action regarding Water Supply Analysis and Planning in Hays County including:**
 - 1. Engineering Services Proposal estimate from Murfee Engineering Company, Inc. (S. Roberts).** *(This item may be taken into Executive Session under the consultation with attorney exception).*
- E. Discuss, consider and take action on Murfee Engineering Company additional fee requests including (D. Lozano):**
 - 1. 1340 Water Line: Additional Services, \$50,000.**
 - 2. Raw Water Line No. 2, Permitting, ACI Consulting, \$31,652.**
- F. Discuss, consider and take action on recommendation to enter into annual Generator Service Agreement between Generator Field Services LLC and WTCPUA in the amount of \$20,492 (T. Cantu).**

- G. **Discuss, consider and take action on Letter Agreement with Lake Pointe Homeowners' Association regarding Raw Waterline No. 2 (S. Albright).** *(This item may be taken into Executive Session under the consultation with attorney exception).*

VIII. ADJOURNMENT

Dated: November 9, 2018



Robert Pugh
WTCPUA General Manager

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Robert Pugh, General Manager at (512) 263-0100 for information.