

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY  
NOTICE OF MEETING**

**TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 10:00 a.m. on Thursday, August 16, 2018 at City of Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas. The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

*Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the citizens’ communication form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.*

**I. CALL TO ORDER**

**II. ESTABLISH QUORUM**

**III. PUBLIC COMMENT**

**IV. CONSENT AGENDA (R. Pugh)**

- A. Approve minutes of July 11, 2018 Special Board Meeting and June 21, 2018 and July 19, 2018 regular Board Meetings.**
- B. Approve payment of outstanding invoices and other related bookkeeping matters.**
- C. Approve Contractor Pay Requests including:  
1. SJ Louis Construction of Texas., Ltd. Pay Request No. 1, \$46,314.90, 1340 Transmission Main Project.  
2. Payton Construction, Inc. Pay Request No. 7, \$4,940, Raw Water Intake Pump Station Expansion and Upgrade.**
- D. Approve Contractor Change Orders including:**

**1. CFG Industries, LLC, Change Order No. 3, \$127,000, repairs and interior painting of Home Depot Pump Station Ground Storage Tank Nos. 2 and 3.**

**E. Approve Consent to Assignment of Reimbursement Agreement from CCNG, Inc. to Southside Bank for The Hillside at Spanish Oaks.**

**V. STAFF REPORTS**

**A. General Manager's Report (R. Pugh).**

**B. Controller's Report (J. Smith):**

**C. Engineer's Report (D. Lozano/J. Coker) including:**  
**1. Capital Improvements Plan Update.**

**D. Operations Report (T. Cantu).**

**VI. OLD BUSINESS**

**A. Discuss, consider and take action regarding pending and/or anticipated litigation, including:**

1. *Travis County Municipal Utility District No. 12 v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-16-002274 (D. Klein).*
2. *William R. Holms v. West Travis County Public Utility Agency; in Travis County Court of Law #2; C-1-CV-17-003601 (S. Albright).*
3. *John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-18-001654 (S. Albright).*

*(These items under VI.A may be taken into Executive Session under the consultation with attorney exception).*

**VII. NEW BUSINESS**

**A. Discuss, consider and take action on request from Cypress Ranch Water Control and Improvement District No. 1 for approval to submit a Service Extension Request (SER) for an emergency interconnect to WTCPUA system (R. Pugh).**

**B. Discuss, consider and take action on FY19 Draft Budget (J. Smith).**

**C. Discuss, consider and take action on updates to WTCPUA Non-Standard Service Agreement template (S. Albright).**

- D. **Discuss, consider and take action on customer late bill payment fees (D. Walden).**
- E. **Discuss, consider and take action on RW Trine, LLC Sale to Port A Sandbox, LLC: Request for WTCPUA Consent to Assignment and Assumption of Agreement re Water Service and Capacity Commitment (S. Albright).**
- F. **Discuss, consider and take action on annual review of General Manager.**  
*(This item may be taken into Executive Session under the personnel exception).*

**VIII. ADJOURNMENT**

Dated: August 9, 2018

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Robert Pugh  
WTCPUA General Manager

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The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Robert Pugh, General Manager at (512) 263-0100 for information.