

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 10:00 a.m. on Thursday, July 19, 2018 at City of Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas. The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the citizens’ communication form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.

I. CALL TO ORDER

II. ESTABLISH QUORUM

III. PUBLIC COMMENT

IV. CONSENT AGENDA (R. Pugh)

A. Approve minutes of June 21, 2018 regular Board Meeting.

B. Approve payment of outstanding invoices and other related bookkeeping matters including:

- 1. BOK Financial, Bond Payment, \$959,581.25.**
- 2. BOK Financial, Bond Payment, \$6,594,837.08.**
- 3. BOK Financial, Bond Payment, \$3,084,162.50.**

C. Approve Contractor Pay Requests including:

- 1. Landmark Structures I L.P., Pay Request No. 4, \$11,369.60, 1340 Elevated Storage Tank.**
- 2. Payton Construction, Inc. Pay Request No. 6, \$193,119.00, Raw Water Intake Pump Station Expansion and Upgrade.**

3. **CFG Industries, LLC, Pay Request No. 6, \$108,739.85, Water Tank and Pump Station Rehabilitation Project.**
4. **PrimeSpec Construction LLC, Pay Request No. 5, \$166,229.82, Lakepointe Wastewater Treatment Plant Improvements Project.**

V. STAFF REPORTS

- A. **General Manager's Report (R. Pugh).**
- B. **Controller's Report (J. Smith) including:**
 1. **Quarterly investment performance report.**
- C. **Engineer's Report (D. Lozano/J. Coker) including:**
 1. **Capital Improvements Plan Update.**
- D. **Operations Report (T. Cantu).**

VI. OLD BUSINESS

- A. **Discuss, consider and take action regarding pending and/or anticipated litigation, including:**
 1. *Travis County Municipal Utility District No. 12 v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-16-002274 (D. Klein).*
 2. *William R. Holms v. West Travis County Public Utility Agency; in Travis County Court of Law #2; C-1-CV-17-003601 (S. Albright).*
 3. *John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-18-001654 (S. Albright).*
 4. *Amicus brief regarding Hays Street Bridge Restoration Gp. v. City of San Antonio, Case No. 17-0423 in the Texas Supreme Court.*

(These items under VI.A may be taken into Executive Session under the consultation with attorney exception).

- B. **Discuss, consider, and take action on amendment to WTCPUA Purchasing Policy (J. Smith).**

VII. NEW BUSINESS

- A. **Discuss, consider, and take action on rate change proposal for Lloyd Gosselink Rochelle & Townsend, P.C legal services (S. Albright).**

- B. Discuss, consider, and take action on Amendments to WTCPUA Rate Tariff including (J. Riechers/J. Smith/R. Pugh):**
 - 1. Pre-paid Impact Fees (Section 2.04).**
 - 2. Engineering and Legal Review Fees (Section 2.04).**
 - 3. Reservation Fees (Section 3.04).**
 - 4. Wastewater billing (Section 4.01).**
 - 5. Engineering and Legal Review Fees (Section 5.0; Appendix C).**

- C Discuss, consider and take action on Amendment to WTCPUA Personnel Policy Manual for Workers' Compensation Policy (J. Riechers/S. Albright).**

- D. Discuss, consider and take action on Order Setting Public Hearings on Amendments to the WTCPUA's Water and Wastewater Land Use Assumptions, Capital Improvement Plans, and Impact Fees (J. Smith/D. Klein).**

- E. Discuss, consider and take action on Murfee Engineering Co., Inc. Professional Services Proposals including (D. Lozano):**
 - 1. WTCPUA Manual Meter Replacement Program Procurement Support, \$5605.**

- F. Discuss, consider and take action on Dedicated Controls Supplemental SCADA improvement proposals including (T. Cantu):**
 - 1. Water Treatment Plant RWR PLC Conversion, \$15,500.**
 - 2. Water Treatment Plant RTU PLC Conversion, \$18,600.**
 - 3. Water Treatment Plant Valve Control and Flowmeter Relocation, \$2480.**
 - 4. Temperature Sensor Installation, \$2532.**

- G. Discuss, consider and take action on Assignment of Effluent Agreement and Acknowledgment of Assignment and Assumption of Lease Agreement between WTCPUA and FH Texas Management Company, LLC from Falconhead, LP (Falconhead Golf Club) (D. Klein).**

- H. Discuss, consider and take action on FY2018 Audit Engagement Letter for Maxwell, Locke and Ritter (J. Smith).**

- I. Discuss, consider and take action on office furniture for new office at 13215 Bee Cave Parkway, Building B, Suite 110 (J. Smith).**

- J. Discuss, consider and take action on August 2018 Board meeting date (R. Pugh).**

VIII. ADJOURNMENT

Dated: July 12, 2018



Robert Pugh
WTCPUA General Manager

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Robert Pugh, General Manager at (512) 263-0100 for information.