

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 10:00 a.m. on Thursday, June 21, 2018 at City of Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas. The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the citizens’ communication form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.

I. CALL TO ORDER

II. ESTABLISH QUORUM

III. PUBLIC COMMENT

IV. CONSENT AGENDA (R. Pugh)

A. Approve minutes of May 17, 2018 regular Board Meeting.

B. Approve payment of outstanding invoices and other related bookkeeping matters including:

1. Invoices from HydroPro Solutions, LLC in the amounts of \$390,374.29 and \$98,185 for the Manual Meter Replacement Project.

C. Approve Contractor Pay Requests including:

1. Landmark Structures I L.P., Pay Request No. 3, \$163,960.50, 1340 Elevated Storage Tank.

2. Payton Construction, Inc. Pay Request No. 5, \$103,292.55, Raw Water Intake Pump Station Expansion and Upgrade.

3. CFG Industries, LLC, Pay Request No. 5, \$115,505.95, Water Tank and Pump Station Rehabilitation Project.

- D. Approve Contractor Change Orders including:**
 - 1. Payton Construction, Inc., Change Order No. 1, \$74,263 (6.56%), Raw Water Intake Pump Station Expansion and Upgrade.**
 - 2. Payton Construction, Inc., Change Order No. 2, \$52,000 (4.13%), Raw Water Intake Pump Station Expansion and Upgrade.**
- E. Approve Second Amendment to Non-Standard Service Agreement (NSSA) for Live Oak Springs to extend Agreement for five years to 2023.**
- F. Approve First Amendment to Non-Standard Service Agreement (NSSA) for the Terrace Project to increase water allocation from 199 to 202 LUEs for median landscape irrigation.**
- G. Approve Non-Standard Service Agreements for:**
 - 1. Anthem at Ledgestone Apartment Homes, 67 Water LUEs, 290 System.**
 - 2. Ledgestone Senior Living Phase 2, 28 Water LUEs, 290 System.**
- H. Ratify Appointment of Don Bosse to the Impact Fee Advisory Committee and Approve Order Appointing Don Bosse to the Impact Fee Advisory Committee.**
- I. Approve Service Extension Request and Non-Standard Service Agreement for Fitzhugh 83, 73 water LUEs, 290 system.**

V. STAFF REPORTS

- A. General Manager's Report (R. Pugh).**
- B. Controller's Report (J. Smith) including:**
- C. Engineer's Report (D. Lozano/J. Coker) including:**
 - 1. Capital Improvements Plan Update.**
- D. Operations Report (T. Cantu).**

VI. OLD BUSINESS

- A. Discuss, consider and take action regarding pending and/or anticipated litigation, including:**
 - 1. Travis County Municipal Utility District No. 12 v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-16-002274 (D. Klein).*

2. *William R. Holms v. West Travis County Public Utility Agency; in Travis County Court of Law #2; C-1-CV-17-003601 (S. Albright).*
3. *John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-18-001654 (S. Albright).*

(These items under VI.A may be taken into Executive Session under the consultation with attorney exception).


VII. NEW BUSINESS

- A. Discuss, consider, and take action regarding amendment to the WTCPUA Purchasing Policy (Don Walden/Scott Roberts).**
- B. Discuss, consider, and take action regarding review and update of the WTCPUA Organizational Chart (Don Walden/Scott Roberts).**
- C. Discuss, consider, and take action regarding amendment to the WTCPUA Ethics Policy regarding acceptance of gifts (Don Walden/Scott Roberts).**
- D. Discuss, consider and take action on Murfee Engineering Co., Inc. \$74,170 increase request for design and construction phase services for Raw Water Intake Expansion and Upgrade Project (D. Lozano).**
- E. Discuss, consider and take action on Office Lease Agreement with Hill Country Texas Galleria, LLC for Galleria Oaks Building B (R. Pugh/D. Klein).**
- F. Discuss, consider and take action on Finance Committee (J. Smith).**
- G. Discuss, consider and take action on Murfee Engineering Co., Inc. Professional Services Proposals for (D. Walden):**
 - 1. One-year warranty inspection of 1280 Elevated Storage Tank, \$5167.50.**
 - 2. Hamilton Pool Road Pump Station Conversion and Upgrade, Design and Construction Administration, \$77,060.**
- H. Discuss, consider and take action on Jerry Kyle Engagement Letter for Orrick, Harrington, and Sutcliffe, LLP Bond Counsel Services including:**
 - 1. Termination and transfer of Bond Counsel Services from Andrews Kurth (D. Walden).**
- I. Discuss, consider and take action on Award of Contract to Austin Underground in the amount of \$278,000 for the Lakepointe Manhole Rehabilitation Project (D. Walden).**

- J. Discuss, consider and take action on CP&Y Park at Bee Cave effluent line engineering agreement (D. Walden).**
- K. Discuss, consider and take action regarding Bohl's Floating Solar Array investigation (D. Lozano).**
- L. Discuss, consider and take action on FY2019 Budget and Rate Planning Calendar (J. Smith):**
- M. Discuss, consider and take action on Impact Fee Study workshop, including (J. Smith/D. Lozano/N. Heddin):**
 - 1. Land use assumptions.**
 - 2. CIP update.**
 - 3. Impact fee calculation methodology, and report completion.**
 - 4. Impact Fee Fund Policy.**

VIII. ADJOURNMENT

Dated: June 14, 2018



Robert Pugh
 WTCPUA General Manager

 The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Robert Pugh, General Manager at (512) 263-0100 for information.