

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY  
NOTICE OF MEETING**

**TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 10:00 a.m. on Thursday, May 17, 2018 at City of Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas. The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

*Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the citizens’ communication form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.*

**I. CALL TO ORDER**

**II. ESTABLISH QUORUM**

**III. PUBLIC COMMENT**

**IV. CONSENT AGENDA (R. Pugh)**

- A. Approve minutes of April 19, 2018 regular Board Meeting.**
- B. Approve payment of outstanding invoices and other related bookkeeping matters.**
- C. Approve Service Extension Request (SER) including location map for Mantra Medical Offices, 11 water LUEs, 290 system.**
- D. Approve Second Amendment to Non-Standard Service Agreement (NSSA) for the 128 acre Grumbles Project to reduce water allocation from 81 LUEs to 76 LUEs.**
- E. Authorize General Manager to execute Consent to Assignment of 128 Acre Grumbles Project to new ownership:**

1. Assignment of 63 water LUEs to Saturn Five Signal Hills (95 acres).
2. Assignment of 13 water LUEs to San Camley, LLC (33 acres).

- F. Approve Murfee Engineering Co., Inc. Construction Inspection Services proposal in the amount of \$60,180 for Provence/MUD 22 Elevated Storage Tank Project.
- G. Authorize General Manager to execute a Sublease Listing Agreement with Peloton Commercial Real Estate, LP to market and obtain sublease for current administrative office space at Triton Center Suites 120 and 130.
- H. Approve Developer Reimbursement in the amount of \$108,734 to Taylor Morrison for Phase IV or Sawyer Ranch Road Pipeline.

**V. STAFF REPORTS**

- A. General Manager's Report (R. Pugh).
- B. Controller's Report (J. Smith):
- C. Engineer's Report (D. Lozano/J. Coker) including:
  1. Capital Improvements Plan Update.
  2. Impact Fee Study Update.
- D. Operations Report (T. Cantu):

**VI. OLD BUSINESS**

- A. Discuss, consider and take action regarding pending and/or anticipated litigation, including:
  1. *Travis County Municipal Utility District No. 12 v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-16-002274 (D. Klein).*
  2. *William R. Holms v. West Travis County Public Utility Agency; in Travis County Court of Law #2; C-1-CV-17-003601 (S. Albright).*
  3. *John Hatchett, Sandra Hatchett and JPH Capital, LLP v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-18-001654 (S. Albright).*

*(These items under VI.A may be taken into Executive Session under the consultation with attorney exception).*

- B. Discuss, consider and take action on resignation of Michael Slack from Impact Fee Advisory Committee, and nominations for replacement (R. Pugh/D. Klein).**

## **VII. NEW BUSINESS**

- A. Discuss, consider and take action regarding plat review and USFWS MOU requirements in plats by Hays County, City of Dripping Springs, Travis County, and City of Bee Cave including (S. Roberts):**
  - 1. Letters to Hays County, City of Dripping Springs, Travis County, and City of Bee Cave requesting addition of plat notes for future developments that state developments shall comply with provisions of the "Memorandum of Understanding" between the LCRA and the United States Fish and Wildlife Service (USFWS), dated May 24, 2000 (MOU).**
  - 2. Provide copy of City of Dripping Springs letter to Dripping Springs Water Supply Corporation.**  
*(This item may be taken into Executive Session under the consultation with attorney exception).*
  
- B. Discuss, consider and take action on Wholesale Agreement with Deer Creek Ranch Water Company, LLC including (B. Goodwin):**
  - 1. Letter to Travis County Commissioners Court requesting addition of plat notes for Longhorn Skyway Office Building Project that states the development shall comply with the water quality requirements outlined in the Wholesale Agreement.**  
*(This item may be taken into Executive Session under the consultation with attorney exception).*
  
- C. Discuss, consider and take action on Water Utility Facilities Acquisition Agreement Between Lower Colorado River Authority, 290 East Bush, Inc. and Hays County MUD 4, including (R. Pugh/S. Albright):**
  - 1. Service Extension Request (SER) for Anthem at Ledge Stone Apartment Homes, 67 water LUEs, 290 system.**
  - 2. Service Extension Request (SER) for Ledgestone Senior Living Phase Two, 28 water LUEs, 290 system.**  
*(This item may be taken into Executive Session under the consultation with attorney exception).*
  
- D. Discuss, consider and take action on CP and Y, Inc. Engineering Services Proposal for system wide effluent infrastructure modeling (R. Pugh).**
  
- E. Discuss, consider and take action on Billing Services Agreement with Springhollow Municipal Utility District for Parten Ranch Development (R. Pugh/S. Albright).**

- F. Discuss, consider and take action on Lease Agreement with Springhollow Municipal Utility District for Parten Ranch Development (Don Walden).  
(This item may be taken into Executive Session under the consultation with attorney exception).**
  
- G. Discuss, consider and take action on date for Special Board meeting for Impact Fee Study workshop, including (R. Pugh):**
  - 1. Land use assumptions.**
  - 2. CIP update.**
  - 3. Impact fee calculation methodology, and report completion.**
  
- H. Discuss, consider and take action regarding PUA operational matters, including (S. Roberts/E. Brzoska)**
  - 1. Reduction of electricity usage at PUA facilities.**
  - 2. Adjustment to distribution of PUA watering schedule.**
  - 3. Survey of maintenance and repairs of PUA lift station facilities.**
  - 4. References to PUA customers.**

**VIII. ADJOURNMENT**

Dated: May 10, 2018

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Robert Pugh  
WTCPUA General Manager

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 The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Robert Pugh, General Manager at (512) 263-0100 for information.