

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold its regular meeting at 10:00 a.m. on Monday, December 18, 2017 at City of Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas. The following matters will be considered and may be acted upon at the meeting.

The Consent Agenda allows the Board of Directors to approve all routine, non-controversial items with a single motion, without the need for discussion by the full Board. Any item may be removed from the Consent Agenda and considered individually upon request of a Board member.

Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the citizens’ communication form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.

I. CALL TO ORDER

II. ESTABLISH QUORUM

III. PUBLIC COMMENT

IV. CONSENT AGENDA (R. Pugh)

- A. Approve minutes of November 16, 2017 regular Board Meeting and November 20, 2017 special Board Meeting.**
- B. Approve payment of outstanding invoices and other related bookkeeping matters.**
- C. Approve Contractor Pay Requests including:
 - 1. Lake Pointe WWTP Improvements Project, PrimeSpec Construction LLC, \$27,817.90.**
 - 2. SH71 1280 EST Project Pay Application No. 17 & Final from Phoenix Fabricators & Erectors for \$68,686.68****
- D. Approve Service Extension Requests (SERs) including location maps for:
 - 1. Fitzhugh 83, 73 Water LUEs, 290 System.**
 - 2. Ledgestone Phase 2, 28 Water LUEs, 290 System.****

- E. **Approve Murfee Engineering Co., Inc. CIP proposals including estimated impact to bond debt, Impact Fees, expenses, and rates for:**
 - 1. **Miscellaneous 1280 Pressure Plane Improvements Project, Home Depot Pump Station Conversion and Rehabilitation Design, Approval and Construction Administration, \$78,860.**
 - 2. **West Bee Cave Pump Station Ground Storage Tank No. 2 Design, Approval and Construction Administration, \$162,350.**
 - 3. **1080 Transmission Main Easement Identification and Acquisition, and Design, Approval and Construction Administration, \$540,140.**
- F. **Approve CP and Y design, permitting and construction phase services proposal to extend PUA effluent infrastructure under FM 620 to Park at Bee Cave, \$43,970.**
- G. **Approve Amendment to Murfee Engineering Co., Inc. Design Proposal for Raw Water Intake Pump Station Expansion and Rehabilitation, \$8,315.**
- H. **Approve Revision to Non-Standard Service Agreement for Gateway to Falconhead, including location map, 69 water and wastewater LUEs, 71 System.**

V. STAFF REPORTS

- A. **General Manager’s Report (R. Pugh).**
- B. **Controller’s Report (J. Smith).**
- C. **Engineer’s Report (D. Lozano)**
 - 1. **Capital Improvements Plan Update.**
- D. **Operations Report (T. Cantu) including,**
 - 1. **PRV Maintenance, Repair and Replacement Update.**
 - 2. **FM 1826 Water Main Pressure History.**

VI. OLD BUSINESS

- A. **Discuss, consider and take action regarding pending and/or anticipated litigation, including:**
 - 1. *Travis County Municipal Utility District No. 12 v. West Travis County Public Utility Agency; in the 201st Judicial District Court, Travis County, Texas; Cause No. D-1-GN-16-002274 (D. Klein).*
 - 2. *William R. Holms v. West Travis County Public Utility Agency; in Travis County Court of Law #2; C-1-CV-17-003601 (S. Albright).*

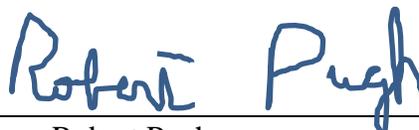
(These items under VI.A may be taken into Executive Session under the consultation with attorney exception).

VII. NEW BUSINESS

- A. Discuss, consider and take action on easement for John Carrell Property for 1340 Transmission Main Project (D. Lozano/D. Klein/R. Pugh).**
(This item may be taken into Executive Session under the real estate exception).
- B. Discuss, consider and take action on acquiring CCN from City of Austin to facilitate Service Extension Request (SER) for Preserve at Oak Hill (R. Pugh/D. Klein).**
- C. Discuss WTCPUA Pre-Treatment Program Tariff requirements for grease traps including:**
 - 1. Edible Arrangements (R. Ramirez/R.Pugh).**
- D. Discuss, consider, and take action on Assignment by Lower Colorado River Authority to West Travis County Public Utility Agency of Certain Agreements and Easements related to the Spanish Oaks Development.**
(This item may be taken into Executive Session under the consultation with attorney exception).
- E. Discuss, consider, and take action regarding Series 2013 Bonds refinancing and related matters (J. Smith/R. Pugh).**

VIII. ADJOURNMENT

Dated: December 14, 2017



Robert Pugh
WTCPUA General Manager

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Robert Pugh, General Manager at (512) 263-0100 for information.