

**MINUTES OF MEETING OF
THE BOARD OF DIRECTORS OF THE
WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY**

December 8, 2022

Board:

Scott Roberts, President
Jack Creveling, Vice President
Walt Smith, Secretary/Treasurer
Jason Bethke, Director

Staff and Consultants:

Jennifer Riechers, Agency General Manager
Jennifer Smith, Agency Controller
Eric Morgan, Agency Operations Manager
Lauren Kalisek (Lloyd Gosselink Rochelle & Townsend, P.C.), Agency General Counsel
David Klein (Lloyd Gosselink Rochelle & Townsend, P.C.), Agency General Counsel
Kathryn Thiel (Lloyd Gosselink Rochelle & Townsend, P.C.), Agency General Counsel
George Murfee, (Murfee Engineering Company, Inc.), District Engineer

I. CALL TO ORDER

The meeting was called to order and executive session began at 1:06 p.m.

II. ESTABLISH QUORUM

III. PUBLIC COMMENT

Terry Elam, Board President for Lake Pointe MUD introduced himself to the board. Mr. Elam stated there is a receding effort along Lake Pointe Property and an outreach committee has been organized. Penny Hansel will be the point of contact for the District. Ms. Hansel will be requesting a timeline and plan to convey property.

IV. CONSENT AGENDA

- A. Approve minutes of October 20, 2022 Regular board meeting.
- B. Approve payment of invoices.
- C. Ratify payments approved by General Manager:
 - 1. EDC Construction, \$37,500, Containment Bays at County Line PS;
 - 2. Austin Armature Works, LP, Lift Station #15 Pump #1, \$25,226.50;
 - 3. Austin Armature Works, LP, Lift Station #15 Pump #1 spare \$25,226.50;
 - 4. Process Wastewater Technologies, Pay Application #2, \$588,200, Wastewater Sludge Dewatering Equipment;

5. S.J. Louis Construction of Texas, Ltd., Pay Application #4, \$418,256.31, 1080 Transmission Main-Segment A.

D. Approve Contractor Pay Requests including:

1. Preload, LLC, Pay Application #10, \$2,603, Hamilton Pool Road GST.

E. Approve Change Orders for:

1. Udelhoven Oilfield Services, Inc., Change Order #1, \$509,750.28, Lake Pointe Lift Station Rehab;
2. G Creek, Inc., Change Order #2, \$57,547.06, Uplands Water Treatment Plant Renovation Project;
3. Qro Mex Construction Co. Inc., Change Order #2, \$9,426.39, Sawyer Ranch 1340 Water Main Conversion;

MOTION: A motion was made by Director Smith to approve the Consent Agenda as presented in items IV. A-E of the Board Packet. The motion was seconded by President Roberts.

The vote was taken with the following result:

Voting Aye: Unanimous

Voting Nay:

Abstained:

Absent: Director Garza

V. NEW BUSINESS

A. Discuss, consider and take action on Service Availability Letter for:

1. Serenity Hills, 50 Water LUEs, 290 System.

MOTION: A motion was made by President Roberts to approve the item as presented in item V.A.1. of the Board Packet. The motion was seconded by Director Creveling.

The vote was taken with the following result:

Voting Aye: Unanimous

Voting Nay:

Abstained:

Absent: Director Garza

B. Discuss, consider and take action on Non-Standard Service Agreement for:

1. Serenity Hills;

MOTION: A motion was made by President Roberts to approve item as presented in item V.B.1. of the Board Packet. The motion was seconded by Director Smith.

The vote was taken with the following result:

Voting Aye: Unanimous
Voting Nay:
Abstained:
Absent: Director Garza

- C. Discuss, consider and take action on Seventh Amendment to City of Dripping Springs Wholesale Water Agreement for 250 additional LUEs for Driftwood Commercial project (J. Riechers).**

President Roberts recused himself from discussion and voting. Director Creveling took charge of the discussion of this item.

- MOTION: A motion was made by Director Smith to approve item as presented in item V.C. of the Board Packet. The motion was seconded by Director Bethke.**

The vote was taken with the following result:
Voting Aye: Directors Smith, Bethke and Creveling
Voting Nay:
Abstained: President Roberts
Absent: Director Garza

- D. Discuss, consider and take action on planning for 88th Legislative Session including potential engagement of lobby team (W. Smith).**
(This item may be taken into Executive Session under the consultation with attorney exception).

Regular session resumed at 1:23 p.m. No action was taken in Executive Session.

- MOTION: A motion was made by President Roberts to approve this item. The motion was seconded by Director Bethke.**

The vote was taken with the following result:
Voting Aye: Unanimous
Voting Nay:
Abstained:
Absent: Director Garza

- E. Discuss, consider and take action on 1080 TM project easement acquisition (G. Murfee).**
(This item may be taken into Executive Session under the consultation with attorney exception).

No action taken.

F. Discuss, consider and take action on HEB #33 12” Transmission Main CIP 1240 Water Main Project (G. Murfee).

George Murfee presented this item. H-E-B would no longer wants to put in line. No action taken.

G. Discuss, consider and take action on future WTCPUA meeting schedule (J. Riechers).

Jennifer Riechers presented this item. Ms. Riechers requested the Board postpone discussion of this item until after executive session. Next Board Meeting set for January 12, 2023.

VI. STAFF REPORTS

A. General Manager’s Report (J. Riechers).

No matters to report.

B. Controller’s Report (J. Smith).

No matters to report.

C. Operation’s Report (C. Jeffrey).

No matters to report.

D. Engineering Report (G. Murfee) including:

1. Capital Improvements Plan Update.

George Murfee presented this item. Mr. Murfee discussed the utility relocation at Darden Hill and Sawyer Ranch developments and stated that a timetable needs to be determined. This project has been folded into the County project and will be up for bid in February.

VII. ADJOURNMENT

MOTION: A motion was made by President Roberts. The motion was seconded by Director Creveling.

The vote was taken with the following result:

Voting Aye: Unanimous

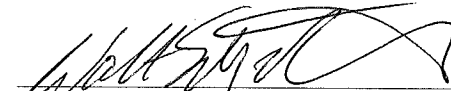
Voting Nay:

Abstained:

Absent: Director Garza

The meeting was adjourned at 1:31 p.m.

PASSED AND APPROVED this 16th day of February 2023.



Walt Smith, Secretary
Board of Directors