

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

**TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC
UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold a meeting at 1:00 p.m. on Thursday, October 19, 2023 at Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas.

The following matters will be considered and may be acted upon at the meeting.

Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the Public Comment Form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.

I. CALL TO ORDER

II. ESTABLISH QUORUM

III. PUBLIC COMMENT

IV. CONSENT AGENDA

- A. Approve minutes of August 17, 2023 Regular Board Meeting and September 14, 2023 Special Board Meeting.**
- B. Approve payment of invoices and other bookkeeping matters, including:**
 - 1. Quarterly Investment Report;**
- C. Ratify payments approved by General Manager:**
 - 1. G Creek, Pay App #7, Uplands WTP Renovation, \$242,820.00;**
 - 2. M.A. Smith Contracting Co, Inc., Pay App #2 & Final, Sonoma Drive Wastewater Line Repair, \$41,100.00.**
- D. Ratify change orders approved by General Manager:**
 - 1. G Creek, Inc., Change Order #5, Uplands WTP Renovation, \$63,536.55.**
- E. Approve Contractor Pay Requests and invoices including:**
 - 1. B-5 Construction Company, Inc., Pay Application #11, \$48,756.50, County Line 1420 Pump Station Upgrades;**
 - 2. Landmark Structures, Pay Application #3, \$613,253.50, 1240 EST;**

3. **Process Water Technologies, Pay Application #3, \$39,950.00, Wastewater Sludge Dewatering Equipment;**
4. **Lone Star Sitework, LLC, Pay Application #2, \$177,455.50, Trautwein Road 12" Waterline Relocation.**
5. **RDO Equipment Co., John Deer Backhoe, \$111,806.02;**
6. **XByte Technologies, 2 New System Servers, \$45,929.00;**
7. **Generator Field Services, LLC., Generator for Lift Station #16, \$38,390.36.**

F. Approve Contractor Change Orders:

1. **Udelhoven Oilfield Services, Change Order #3, (\$183,081.64), Lake Pointe Lift Station Rehab;**
2. **Lone Star Sitework, LLC, Change Order #1, \$47,730.00, Trautwein Road 12" Waterline Relocation.**

V. NEW BUSINESS

- A. Discuss, consider and take action on annual review of General Manager contract and salary (L. Kalisek).**
(This item may be taken into Executive Session under the Consultation with Attorney exception and the Personnel exception).
- B. Discuss, consider and take action on approving an Order Declaring Property Surplus and authorizing conveyance to Lake Pointe MUD (J. Riechers).**
- C. Discuss, consider and take action on proposal from Murfee Engineering Company, Inc. for engineering fees related to the Bear Creek Pass Water Main Relocation Project (G. Murfee).**
- D. Discuss, consider and take action on request for adjustment to project budget for Uplands Water Treatment Plant Expansion project (G. Murfee).**
- E. Discuss, consider and take action on Water and Sewer Service Development Policies regarding service level determinations and TCEQ Optional Enhanced Measures (J. Riechers).**
- F. Discuss, consider and take action on Effluent Management Master Plan (J. Riechers).**
- G. Discuss, consider and take action on proposal from Malone Wheeler, Inc. for Effluent Management Plan Implementation Phase 1 (J. Riechers).**
- H. Discuss, consider and take action on Resolution authorizing participation in the TexPool Investment Pools (J. Smith).**

- I. Discuss, consider and take action on approval of Service Availability Letter and Non Standard Service Agreement for Live Oak Springs, Phase 2, 46 Water LUEs, 290 System (J. Riechers).**
- J. Discuss, consider and take action on Recommendation of Award for Ledgestone Terrace Waterline Relocation project (G. Murfee).**
- K. Discuss, consider and take action on Engineering Service Agreement with Half and Associates, Inc. (J. Riechers).**

VI. STAFF REPORTS

- A. General Manager’s Report (J. Riechers).**
- B. Controller’s Report (J. Smith).**
- C. Operation’s Report (E. Morgan).**
- D. Engineering Report (G. Murfee).**

VII. ADJOURNMENT

Dated: October 15, 2023



Jennifer Riechers
WTCPUA General Manager

The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Jennifer Riechers, General Manager at (512) 263-0100 for information.

