

**MINUTES OF SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF THE  
WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY**

September 14, 2023

**Board:**

Scott Roberts President  
Jack Creveling, Vice President  
Walt Smith, Secretary/Treasurer  
Clint Garza, Director

**Staff and Consultants:**

Jennifer Riechers, Agency General Manager  
Jennifer Smith, Agency Controller  
Tricia Altamirano, Agency Engineer  
Lauren Kalisek (Lloyd Gosselink Rochelle & Townsend, P.C.), Agency General Counsel  
Kathryn Thiel (Lloyd Gosselink Rochelle & Townsend, P.C.), Agency General Counsel  
George Murfee (Murfee Engineering Company, Inc.), District Engineer

**I. CALL TO ORDER**

The meeting was called to order by President Roberts at 1:05 p.m.

**II. ESTABLISH QUORUM**

A quorum was established with the above-referenced Directors, staff and consultants present.

**III. PUBLIC COMMENT**

There were no public comments.

**IV. NEW BUSINESS**

- A. Discuss, consider and take action on Term Sheet for City of Dripping Springs Wholesale Agreement amendment and allow General Manager and PUA Counsel to negotiate the final Wholesale Agreement contract with the City of Dripping Springs based on the approved term sheet (J. Riechers).**

*This item may be taken into Executive Session under the Consultation with Attorney exception.*

Jennifer Riechers presented this item including a proposed term sheet for a restatement of the wholesale agreement with the City of Dripping Springs. Discussion among the Board Members and the District Engineer, Tricia Altamirano, regarding this item. Ms. Riechers and Ms. Altamirano explained that going forward the agency will be a signatory on plats in Dripping Springs for retail and wholesale customers. The City of Dripping Springs will provide a definitive map. The WTCPUA will supply an additional a set number of LUEs and the City will receive additional water from the Lower Colorado River Authority. Ms. Riechers and Ms. Altamirano advised the agency would be building a one-million gallon storage tank. The Board was advised that the City of Dripping Springs will pay a \$5,000.00 deposit for engineering and legal fees related to the project.

**MOTION:** A motion was made by President Roberts to authorize the General Manager to negotiate and execute a restated wholesale agreement with the City of Dripping Springs that incorporates the terms presented and discussed by the Board. The motion was seconded by Director Smith.

The vote was taken with the following result:  
Voting Aye: Directors Roberts, Smith, Creveling and Garza  
Voting Nay:  
Abstained:  
Absent: Director Bethke

**B. Discuss, consider and take action on approval of Non Standard Service Agreements for:**

- 1. 9021 Hwy. 290 West – Cerco Development, Inc. (Ledgestone Terrace Apartments);**
- 2. 8921 Hwy. 290 West -- AR 290 West, LP. (Ardent Residential).**

*This item may be taken into Executive Session under the Consultation with Attorney exception.*

A summary of the Non-Standard Service Agreements and related documents was presented to the Board by staff. The Board discussed elements of the agreements.

**MOTION:** A motion was made by President Roberts to approve the Non-Standard Service Agreements conditioned on full execution of the agreements within 15 business days. The motion was seconded by Director Garza.

The vote was taken with the following result:  
Voting Aye: Directors Roberts, Smith, Creveling and Garza  
Voting Nay:  
Abstained:  
Absent: Director Bethke

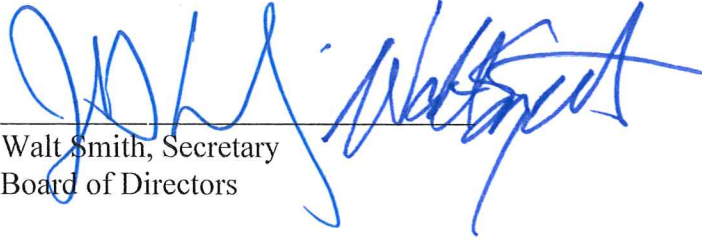
V. ADJOURNMENT

**MOTION:** A motion was made by Director Creveling to adjourn the meeting. The motion was seconded by President Roberts.

The vote was taken with the following result:  
Voting Aye: Directors Roberts, Smith, Creveling and Garza  
Voting Nay:  
Abstained:  
Absent: Director Bethke

President Roberts adjourned the meeting at 1:23 p.m.

PASSED AND APPROVED this 19th day of October, 2023.

  
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Walt Smith, Secretary  
Board of Directors