

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY  
NOTICE OF MEETING**

**TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC  
UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold a meeting at 1:00 p.m. on Thursday, August 17, 2023 at Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas.

The following matters will be considered and may be acted upon at the meeting.

*Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the Public Comment Form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.*

**I. CALL TO ORDER**

**II. ESTABLISH QUORUM**

**III. PUBLIC COMMENT**

**IV. CONSENT AGENDA**

- A. Approve minutes of June 15, 2023 Regular Board Meeting.**
- B. Approve payment of invoices and other bookkeeping matters, including:**
  - 1. Quarterly Investment Report;**
- C. Approve Annual Review of Investment Policy.**
- D. Approve Revised Personnel Policy Manual.**
- E. Ratify payments approved by General Manager:**
  - 1. BOK Financial, Revenue Bonds, Series 2015, \$981,031.25;**
  - 2. BOK Financial, Revenue Refunding Bonds, Series 2017, \$6,790,575.00;**
  - 3. BOK Financial, Revenue Bonds, Series 2019 \$624,400.00, and**
  - 4. BOK Financial, Revenue Bonds, Series 2022 \$1,467,975.00;**
  - 5. G Creek, Pay App #6, Uplands WTP Renovation, \$466,957.14;**
  - 6. M.A. Smith Contracting Co., Inc., Pay App #1, Sonoma Drive WW Line Repair, \$219,850.00.**

- F. Ratify change orders approved by General Manager:**
- 1. G Creek, Inc., Change Order #3, Uplands WTP Renovation, \$21,945.00;**
  - 2. G Creek, Inc., Change Order #4, Uplands WTP Renovation, \$11,533.83.**
- G. Approve Contractor Pay Requests and invoices including:**
- 1. S.J. Louis Construction of Texas, Ltd., Pay Application #11, \$263,027.45, 1080 24" Transmission Main-Segment A;**
  - 2. Landmark Structures, Pay Application #1, \$533,126.70, 1240 Elevated Storage Tank;**
  - 3. Landmark Structures, Pay Application #2, \$1,067,236.17, 1240 Elevated Storage Tank;**
  - 4. Lone Star Sitework, LLC, Pay Application #1, \$121,452.30, Trautwein Road at Hwy. 290 12" Waterline Relocation;**
  - 5. Cash Construction, Inc., Pay Application #16, \$354,249.30, 30" Raw Water Transmission Main No. 2;**
  - 6. EDC Construction, \$26,500.00, Installation of metal building at County Line PS.**
- H. Approve Contractor Change Orders:**
- 1. S.J. Louis Construction of Texas LTD, Change Order #5, \$22,222.93, 1080 Transmission Main Segment A;**
  - 2. Cash Construction, Inc., Change Order #4, -\$5,113.50, 30" Raw Water Transmission Main No. 2.**
- I. Award Contract Services Agreement to:**
- 1. Wastewater Transport Services, LLC, Sludge Transportation and Disposal.**
  - 2. Brenntag Southwest, Water and Wastewater Treatment Plant Chemicals other than Liquid Ammonium Sulfate and Orthophosphate.**  
  
**Shannon Chemical Corporation for Orthophosphate.**  
  
**Chameleon Industries, Inc for Liquid Ammonium Sulfate.**
  - 3. Cy'Services, Landscape Maintenance.**

**V. NEW BUSINESS**

- A. Discuss, consider and take action on FY2023 Budget (J. Smith).**  
*This item may be taken into Executive Session under the Consultation with Attorney exception.*

- B. Discuss, consider and take action on WTCPUA Organizational Chart (J. Riechers).**
- C. Discuss, consider and take action on Order Amending WTCPUA's Wholesale Water and Wastewater Rates (J. Riechers)**
- D. Discuss, consider and take action on approval of Service Availability Letter for:**
  - 1. Hamilton Pool Village, 155 Water LUEs, 71 System.**
- E. Discuss, consider and take action on Non Standard Service Agreement for:**
  - 1. Hamilton Pool Village, 155 Water LUEs, 71 System.**
- F. Discuss, consider and take action on annual TCDRS contribution rate (J. Smith).**
- G. Discuss, consider and take action on Request for Amendment to the Wholesale Water Service Agreement with Travis County MUD #12 to include LTISD Elementary #8 (J. Riechers).**
- H. Discuss, consider and take action on policy regarding transfer of LUE assignments (J. Riechers).**

*This item may be taken into Executive Session under the Consultation with Attorney exception.*
- I. Discuss, consider and take action on revision of WTCPUA Tariff (J. Riechers).**
- J. Discuss, consider and take action on amendment to Billing Services Agreement with Hays MUD 4 (J. Riechers).**
- K. Discuss, consider and take action on proposal from Lonquist & Co., LLC for a geologic evaluation for wastewater disposal (J. Creveling).**
- L. Discuss, consider and take action on CCN Release Agreement with Michael Wong and AR 290 West, 8921 US 290 (L. Kalisek).**

*This item may be taken into Executive Session under the Consultation with Attorney exception.*
- M. Discuss, consider and take action on Request from Murfee Engineering, Inc. for Adjustment to Project Budget for Ledgestone Terrace 6" Water Main Relocation (G. Murfee).**
- N. Discuss, consider and take action on Request from Murfee Engineering, Inc. for County Line 1420 Pump Station Upgrade (G. Murfee).**


- O. Discuss, consider and take action on Request from Murfee Engineering, Inc. for Darden Hill Road Waterline Relocation (G. Murfee).**
- P. Discuss, consider and take action on Proposal from Murfee Engineering, Inc. for RM 620 Widening Infrastructure Relocation Project (G. Murfee).**
- Q. Discuss, consider and take action on Proposal from Murfee Engineering, Inc. for 2024 Impact Fee Study (G. Murfee).**  
*This item may be taken into Executive Session under the Consultation with Attorney exception.*
- R. Discuss, consider and take action on Preliminary Engineering Analysis and Report in Support of Development of 50,000 GPD of Effluent Disposal SADDS Fields at the Falconhead West Property (B. Canady).**

**VI. STAFF REPORTS**

- A. General Manager’s Report (J. Riechers).**
- B. Controller’s Report (J. Smith).**
- C. Operation’s Report (E. Morgan).**
- D. Engineering Report (G. Murfee).**

**VII. ADJOURNMENT**

Dated: August 10, 2023

  
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 Jennifer Riechers  
 WTCPUA General Manager

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 The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Jennifer Riechers, General Manager at (512) 263-0100 for information.

## **IV. CONSENT AGENDA**

# ITEM A

**MINUTES OF SPECIAL MEETING OF THE BOARD OF  
DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC  
UTILITY AGENCY**

June 15, 2023

**Board:**

Scott Roberts President  
Jack Creveling, Vice President  
Jason Bethke, Director

**Staff and Consultants:**

Jennifer Riechers, Agency General Manager  
Eric Morgan, Agency Operations Manager  
Lauren Kalisek (Lloyd Gosselink Rochelle & Townsend, P.C.), Agency General Counsel  
David Klein (Lloyd Gosselink Rochelle & Townsend, P.C.), Agency General Counsel  
Kathryn Thiel (Lloyd Gosselink Rochelle & Townsend, P.C.), Agency General Counsel  
George Murfee (Murfee Engineering Company, Inc.), District Engineer  
Bryce Canady (Murfee Engineering Company, Inc.), District Engineer  
Dennis Lozano (Malone Wheeler) Consultant

**I. CALL TO ORDER**

The meeting was called to order by President Roberts at 1:26 p.m.

**II. ESTABLISH QUORUM**

A quorum was established with the above-referenced Directors, staff and consultants.

**III. PUBLIC COMMENT**

None.

**IV. CONSENT AGENDA**

- A. Approve minutes of April 20, 2023 Regular Board Meeting.**
- B. Approve payment of invoices and other bookkeeping matters.**
- C. Ratify payments approved by General Manager:**
  - 1. G Creek, Inc, Pay Application #4, \$328,225.00, Uplands Trident/Office Building Renovation;**
  - 2. G Creek, Inc, Pay Application #5, \$101,217.75, Uplands Trident/Office Building Renovation;**



3. **S.J. Louis Construction of Texas, Ltd., Pay Application #9, \$100,799.87, 1080 24” Transmission Main-Segment A;**
4. **EDC Construction, \$35,500, Concrete Pad for Portable Building at County Line PS.**

**D. Approve Contractor Pay Requests including:**

1. **B-5 Construction Company, Inc., Pay Application #9, \$29,509.07, County Line 1420 Pump Station Upgrades;**
2. **B-5 Construction Company, Inc., Pay Application #10, \$6,292.71, County Line 1420 Pump Station Upgrades;**
3. **S.J. Louis Construction of Texas, Ltd., Pay Application #10, \$124,234.65, 1080 24” Transmission Main-Segment A;**
4. **G Creek, Inc., Pay Application #7, \$108,896.01, Permanganate Chemical Feed Relocation.**

**E. Approve Change Orders, including:**

1. **Udelhoven Oilfield Services, Inc., Change Order #2, \$183,081.64, Lake Pointe Lift Station Rehab;**
2. **S.J. Louis Construction of Texas LTD, Change Order #5, \$23,247.85, 1080 Transmission Main Segment A.**

Item IV.E.2. was pulled from the Consent Agenda and staff was directed to bring the item back for consideration at a future date.

**MOTION:**

**A motion was made by President Roberts to approve the Consent Agenda, presented in items IV.A-E.1. of the Board Packet. The motion was seconded by Director Creveling.**

The vote was taken with the following result:

Voting Aye: Unanimous  
Voting Nay:  
Abstained:  
Absent: Directors Smith and Garza

**V. NEW BUSINESS**

- A. **Discuss, consider and take action on 1080 Transmission Main Easement Approval process (J. Riechers).**  
*This item may be taken into Executive Session under the Consultation with Attorney exception.*

President Roberts announced the meeting would convene in executive session for items V.A., V.H., and V.K. at 1:57 p.m.

This item was taken into executive session to consult with WTCPUA legal counsel pursuant to Texas Government Code § 551.071. No action was taken.

President Roberts announced the public meeting would reconvene at 2:54 p.m.

Staff was directed to move forward based on discussions during executive session.

**B. Discuss, consider and take action on approval of Service Availability Letter for:  
1. Dripping Springs Water Supply Corporation.**

J. Riechers presented this item. Ms. Riechers stated that the application for service was received and Service Availability Letter needs to be approved to begin negotiations for a contract amendment.

**MOTION: A motion was made by Director Creveling to approve this item, presented in item V.B.1. of the Board Packet. The motion was seconded by President Roberts.**

The vote was taken with the following result:

Voting Aye: Unanimous

Voting Nay:

Abstained:

Absent: Directors Smith and Garza

**C. Discuss, consider and take action on Developer Reimbursement Agreement with Canaan Los, LLC (J. Riechers).**

J. Riechers presented this item regarding an agreement for reimbursement to a developer for a line extension.

**MOTION: A motion was made by President Roberts to approve this item, presented in item V.C.1. of the Board Packet. The motion was seconded by Director Creveling.**

The vote was taken with the following result:

Voting Aye: Unanimous

Voting Nay:

Abstained:

Absent: Directors Smith and Garza

**D. Discuss, consider and take action on proposal from Malone Wheeler, Inc. for Uplands Water Treatment Plant Sludge Dewatering Improvements (J. Riechers).**

J. Riechers presented this item. Ms. Riechers stated that the engineering service will provide assistance with design of installation for the dewatering equipment.

**MOTION:**            **A motion was made by Director Bethke to approve this item, presented in item V.D. of the Board Packet. The motion was seconded by President Roberts.**

The vote was taken with the following result:

Voting Aye: Unanimous

Voting Nay:

Abstained:

Absent:            Directors Smith and Garza

**E.    Discuss, consider and take action on proposal from Malone Wheeler, Inc. for Emergency Power Feasibility Study for Uplands Raw Water Intake (J. Riechers).**

J. Riechers presented this item and noted it is in follow-up on Winter Storm Uri and the need for backup power to operations infrastructure. Staff is looking to identify emergency power sources for the raw water intake facility. Malone Wheeler has submitted a proposal to perform a study that will provide potential options for a path forward. President Roberts and Director Creveling discussed what would be required to ensure that the water treatment plant would continue functioning in the event of grid failure. Ms. Riechers stated she would ask Malone Wheeler to include the water treatment plant into the scope of the study.

**MOTION:**            **A motion was made by President Roberts to approve this item as amended to include review of the water treatment plant, presented in item V.E. of the Board Packet. The motion was seconded by Director Creveling.**

The vote was taken with the following result:

Voting Aye: Unanimous

Voting Nay:

Abstained:

Absent:            Directors Smith and Garza

**F.    Discuss, consider and take action on Effluent Management Plan report (J. Riechers).**

J. Riechers stated this item would be tabled for discussion for a future Board meeting after receiving feedback from engineering staff.

**G.    Discuss, consider and take action on ability to transfer LUE assignments (J. Riechers).**

J. Riechers presented this item. Ms. Riechers stated that a request was received for the transfer of Living Unit Equivalent from one project to another. Ms. Riechers further explained all current Non-Standard Service Agreements and LUEs are tied to specific projects. Ms. Riechers requested Board input. Directors discussed with L. Kalisek, counsel for WTCPUA, regarding the current practices and policies for capacity and designated LUEs that run with the land.

President Roberts stated the proposed transfer of LUEs policy would only be acceptable if it provided revenue to WTCPUA by attaching a fee for each LUE transferred. President Roberts stated that it should be the burden of the applicant to provide evidence in the form of engineering studies that there would not be a negative impact to the WTCPUA system and its customers. The Board discussed requiring Board approval in addition to the previously discussed requirements or swapping available LUE for future LUEs. Ms. Riechers was asked to present a proposed policy for LUE transfer at future Board meeting. No action taken.

- H. Discuss, consider and take action on alternative disposal methods for treated effluent (J. Creveling).**  
*This item may be taken into Executive Session under the Consultation with Attorney exception.*

This item was taken into executive session to consult with WTCPUA legal counsel pursuant to Texas Government Code § 551.071. No action taken.

- I. Discuss, consider and take action regarding the legislative update from the 88<sup>th</sup> Texas Legislative Session and passage of HB 4217 (L. Kalisek).**

L. Kalisek presented on the legislative update memo included in the Board packet and highlighted House Bill 4217 which authorized the WTCPUA to utilize eminent domain power.

- J. Discuss, consider and take action regarding declaring 17 acre tract on Highway 71 as surplus property and authorizing solicitation of sealed proposals (L. Kalisek).**

L. Kalisek presented this item. At the direction of the Board during a previous meeting, staff moved forward with declaring the property as surplus. Subdivision is completed and ready for the Board to officially declare as a surplus property and authorize notice for solicitation of bids and authorize negotiation of sales agreement by General Manager.

Director Creveling stated that he and Director Garza serve on a sub-committee for this property. Director Creveling requested that this item be postponed due to zoning and master planning efforts of neighboring subdivisions. Ms. Kalisek stated it may pose legal issues if the WTCPUA were to be asked to replat for a reason that is inconsistent with the interest of the Agency. Ms. Kalisek advised that the Board is not required to take action and proposed delaying this item to determine what may be requested of the WTCPUA. Item postponed for a future meeting.

- K. Discuss, consider and take action regarding the Contract for Termination of Wholesale Water Services Agreement between the WTCPUA and Travis County Municipal Utility District No. 12 (L. Kalisek).**

*This item may be taken into Executive Session under the Consultation with Attorney exception.*

This item was taken into executive session to consult with WTCPUA legal counsel pursuant to Texas Government Code § 551.071. No action was taken.

**MOTION:**            **A motion was made by Director Roberts to approve this item, presented in item V.K. of the Board Packet. The motion was seconded by Director Creveling.**

The vote was taken with the following result:

Voting Aye: Unanimous

Voting Nay:

Abstained:

Absent:            Directors Smith and Garza

**L.    Discuss, consider and take action on proposal from Murfee Engineering for additional water supply alternatives (G. Murfee).**

G. Murfee presented this item. Mr. Murfee stated that based on Board feedback, Murfee Engineering will conduct an engineering analysis to identify two surface and two groundwater sources for future water supply. Mr. Murfee will also determine how to make up the difference between peak demand and current capacity. Mr. Murfee stated that expanding the Uplands WTP would be the most cost-effective measure to meet demand.

President Roberts asked Mr. Murfee if boring had been considered for a third raw water line from the raw water intake structure. Mr. Murfee stated boring could potentially be disruptive to bird habitats and surrounding neighborhoods. President Roberts noted that a business in Austin has obtained permission to bore and seal at the same time and requested Mr. Murfee contact them. Mr. Murfee anticipates staff endorsement of one or two options and will move forward with a cost analysis.

**MOTION:**            **A motion was made by President Roberts to approve this item, presented in item V.L. of the Board Packet with the understanding that boring options would be considered. The motion was seconded by Director Creveling.**

The vote was taken with the following result:

Voting Aye: Unanimous

Voting Nay:

Abstained:

Absent:            Directors Smith and Garza

**VI.    STAFF REPORTS**

**A.    General Manager's Report (J. Riechers).**

None.

**B. Controller's Report (J. Smith).**

None.

**C. Operation's Report (E. Morgan)**

E. Morgan presented this item. Mr. Morgan provided updates on the Lake Pointe Sewer replacement project.

**D. Engineering Report (G. Murfee) including:**

**1. Wastewater Demand and Effluent Disposal Memo**

**VII. ADJOURNMENT**

**MOTION: A motion was made by President Roberts to adjourn the meeting. The motion was seconded by Director Creveling.**

The vote was taken with the following result:

Voting Aye: Unanimous

Voting Nay:

Abstained:

Absent: Directors Smith and Garza

President Roberts adjourned the meeting at 2:54 p.m.

PASSED AND APPROVED this 17<sup>th</sup> day of August, 2023.

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Walt Smith, Secretary  
Board of Directors

## **ITEM B**



West Travis County Public Utility Agency

# Check Report

By Check Number

Date Range: 06/01/2023 - 06/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP Bank-AP Bank</b>						
02758	EDC Construction	06/01/2023	EFT	0.00	35,500.00	140
<a href="#">2045</a>	Invoice	03/29/2023	Concrete Pad @ County Line PS 7 5yr plan	0.00	35,500.00	
00825	Hill Country Texas Galleria, LLC	06/01/2023	EFT	0.00	17,010.08	142
<a href="#">110B06012023</a>	Invoice	06/01/2023	Lease Expense	0.00	17,010.08	
02764	Malone Wheeler, Inc	06/08/2023	EFT	0.00	3,500.00	143
<a href="#">23215</a>	Invoice	05/17/2023	Emergency Preparedness Implementation	0.00	137.50	
<a href="#">23216</a>	Invoice	05/17/2023	Effluent Management Master Plan	0.00	1,850.00	
<a href="#">23228</a>	Invoice	05/18/2023	Southwest Parkway PS Generator - EPP W	0.00	1,512.50	
02758	EDC Construction	06/28/2023	EFT	0.00	9,000.00	144
<a href="#">2043</a>	Invoice	03/16/2023	Metal Building Install CountyLine PS#7 5yr	0.00	4,500.00	
<a href="#">2044</a>	Invoice	03/16/2023	Metal Building Install Bee Cave PS#4 5yr	0.00	4,500.00	
00825	Hill Country Texas Galleria, LLC	06/28/2023	EFT	0.00	17,011.28	146
<a href="#">110B07012023</a>	Invoice	07/01/2023	Lease Expense	0.00	17,011.28	
02874	John Franklin Spillman Sr Estate	06/29/2023	EFT	0.00	62,000.00	147
<a href="#">2022 Spillman Le</a>	Invoice	10/01/2022	2022 Spillman Lease Payment	0.00	31,000.00	
<a href="#">2023 Spillman Le</a>	Invoice	01/01/2023	2023 Spillman Lease Payment	0.00	31,000.00	
02203	Whitakers Auto Body & Paint	06/01/2023	Regular	0.00	3,307.56	5749
<a href="#">18465</a>	Invoice	05/22/2023	Front & Back Door Repairs - WTruck #220	0.00	3,307.56	
02628	A.W. Chesterton	06/07/2023	Regular	0.00	3,855.34	5750
<a href="#">IN004300718</a>	Invoice	05/15/2023	Repairs RWI Pump #3 - WO #3114	0.00	3,125.17	
<a href="#">IN004301358</a>	Invoice	05/18/2023	Repairs RWI Pump #3 - WO #3114	0.00	730.17	
00018	ACT Pipe & Supply	06/07/2023	Regular	0.00	3,471.79	5751
<a href="#">S100946748.001</a>	Invoice	05/08/2023	LM Fire Hydrant for WO #3603	0.00	3,471.79	
00130	AT&T Mobility-CC	06/07/2023	Regular	0.00	855.00	5752
<a href="#">YRB042023</a>	Invoice	05/24/2023	SCADA System Cellular Network 04/19/2	0.00	855.00	
02672	Cintas Corporation	06/07/2023	Regular	0.00	381.28	5753
<a href="#">5159113799</a>	Invoice	05/18/2023	Medical Kit Replenishment @ WTP	0.00	56.63	
<a href="#">5160606931</a>	Invoice	05/30/2023	Medical Kit Replenishment - Admin Office	0.00	124.65	
<a href="#">9221850650</a>	Invoice	05/01/2023	ZollPlus AED WTP	0.00	100.00	
<a href="#">9221853812</a>	Invoice	05/01/2023	ZollPlus AED Lakepointe WWTP	0.00	100.00	
00447	Core & Main LP	06/07/2023	Regular	0.00	267.40	5754
<a href="#">S861078</a>	Invoice	05/16/2023	LM County Line Stock Supplies	0.00	267.40	
00452	Corrpro Companies, Inc.	06/07/2023	Regular	0.00	4,350.00	5755
<a href="#">Contract 88777</a>	Invoice	05/01/2023	Annual Service for Water Storage Tanks/Cl	0.00	4,350.00	
00457	CP&Y	06/07/2023	Regular	0.00	8,818.36	5756
<a href="#">WTCP1800076.0</a>	Invoice	04/11/2023	Uplands WTP Trident/Office Building & Hi	0.00	4,244.28	
<a href="#">WTCP1800076.0</a>	Invoice	05/19/2023	Uplands WTP Trident/Office Building & Hi	0.00	4,574.08	
00603	DSHS Central Lab	06/07/2023	Regular	0.00	185.86	5757
<a href="#">CEN.CD05804202</a>	Invoice	05/01/2023	Lab Fees	0.00	185.86	
02755	Fed Ex	06/07/2023	Regular	0.00	85.90	5758
<a href="#">277261620366</a>	Invoice	10/01/2022	FedEx Freight for WO#2958	0.00	85.90	
00686	Ferguson Enterprises, Inc.	06/07/2023	Regular	0.00	721.90	5759



Check Report

Date Range: 06/01/2023 - 06/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">1235111</a>	Invoice	05/18/2023	EMD Supplies for WO #3611	0.00	721.90	
00706	G Creek Inc	06/07/2023	Regular	0.00	429,442.75	5760
<a href="#">Uplands WTP &amp; H</a>	Invoice	04/10/2023	Uplands WTP & HSPS Renovations - Pay A	0.00	328,225.00	
<a href="#">Uplands WTP &amp; H</a>	Invoice	05/10/2023	Uplands WTP & HSPS Renovations - Pay A	0.00	101,217.75	
00725	Generator Field Services LLC	06/07/2023	Regular	0.00	5,070.00	5761
<a href="#">GFS8238</a>	Invoice	05/17/2023	After hours rental tie in @ LS #18	0.00	2,300.00	
<a href="#">GFS8239</a>	Invoice	05/17/2023	Service Call @ LS #18	0.00	680.00	
<a href="#">GFS8241</a>	Invoice	05/16/2023	Repairs @ Lift Station #16	0.00	680.00	
<a href="#">GFS8242</a>	Invoice	05/16/2023	Repairs @ Lift Station #18	0.00	680.00	
<a href="#">GFS8243</a>	Invoice	05/23/2023	Repairs @ Lift Station #20	0.00	680.00	
<a href="#">GFS8244</a>	Invoice	05/30/2023	Service Call @ Lake Pointe WWTP	0.00	50.00	
00752	Grainger	06/07/2023	Regular	0.00	9,342.19	5762
<a href="#">9705467141</a>	Invoice	05/12/2023	Electric Air Compressor 5 Year Plan WO #	0.00	9,080.99	
<a href="#">9705467158</a>	Invoice	05/12/2023	EMD Supplies for WO #3612	0.00	116.67	
<a href="#">9726007785</a>	Invoice	06/01/2023	Supplies for WO #3626	0.00	144.53	
00771	Guardian Industrial Supply LLC	06/07/2023	Regular	0.00	1,946.37	5763
<a href="#">083222</a>	Invoice	05/23/2023	EMD Supplies for WO #3198	0.00	904.00	
<a href="#">083358</a>	Invoice	05/23/2023	EMD Stock Supplies	0.00	604.87	
<a href="#">083436</a>	Invoice	05/30/2023	EMD Stock Supplies	0.00	437.50	
00784	Halff Associates, Inc.	06/07/2023	Regular	0.00	1,961.39	5764
<a href="#">10096372</a>	Invoice	05/23/2023	Provence Ph1 Sec 4A & 4B	0.00	105.00	
<a href="#">10096373</a>	Invoice	05/23/2023	Provence Phase 1 Section 6	0.00	306.39	
<a href="#">10096374</a>	Invoice	05/23/2023	Provence PH1 Sec 7	0.00	752.50	
<a href="#">10096375</a>	Invoice	05/23/2023	Christian Brothers Automotive	0.00	595.00	
<a href="#">10096376</a>	Invoice	05/23/2023	Engineering Review - Rim Rock Trail	0.00	202.50	
00793	Harrington Industrial Plastics, LLC	06/07/2023	Regular	0.00	296.03	5765
<a href="#">04952835</a>	Invoice	05/19/2023	EMD Supplies for WO #3198	0.00	245.50	
<a href="#">04952955</a>	Invoice	05/30/2023	EMD Supplies for WO #3198	0.00	50.53	
00800	Hays County MUD No 4	06/07/2023	Regular	0.00	13,339.65	5766
<a href="#">2023.05</a>	Invoice	05/31/2023	Wastewater Billing Collections 2023.05	0.00	13,339.65	
00842	HydroPro Solutions, LLC	06/07/2023	Regular	0.00	7,106.10	5767
<a href="#">IN100500</a>	Invoice	05/24/2023	Meter Tech Stock Supplies	0.00	5,872.78	
<a href="#">IN100525</a>	Invoice	05/31/2023	Network Monitoring System	0.00	1,233.32	
01061	Jones Heating and Air Conditioning	06/07/2023	Regular	0.00	720.00	5768
<a href="#">14107</a>	Invoice	04/24/2023	Service Call - A/C Michael's Office	0.00	240.00	
<a href="#">14151</a>	Invoice	05/22/2023	Service Call - A/C Bohl's WWTP	0.00	480.00	
01324	Lower Colorado River Authority	06/07/2023	Regular	0.00	137,429.85	5769
<a href="#">00549492-5/23</a>	Invoice	05/31/2023	Purchase Water	0.00	134,318.41	
<a href="#">00549839-5/23</a>	Invoice	05/31/2023	Purchase Water	0.00	3,111.44	
01349	Marcelo's Sand & Loam	06/07/2023	Regular	0.00	810.93	5770
<a href="#">566654</a>	Invoice	05/10/2023	Standard Base for WO #3582	0.00	179.93	
<a href="#">567491</a>	Invoice	05/20/2023	LM Leveling Dump Fee WO #3606	0.00	63.00	
<a href="#">567492</a>	Invoice	05/20/2023	LM Standard Base WO #3606	0.00	568.00	
01434	McCoy's Building Supply	06/07/2023	Regular	0.00	857.67	5771
<a href="#">21070</a>	Invoice	05/10/2023	EMD Supplies for WO #3526	0.00	69.72	
<a href="#">21146</a>	Credit Memo	05/11/2023	Three items returned invoice #21070	0.00	-39.97	
<a href="#">21147</a>	Invoice	05/11/2023	EMD Supplies for WO #3610	0.00	14.99	
<a href="#">6900483</a>	Invoice	05/30/2023	LM Diesel Exhaust Fluid Dump Truck #601	0.00	79.95	
<a href="#">6900484</a>	Invoice	05/30/2023	Supplies for WO #3606	0.00	22.99	
<a href="#">6900485</a>	Invoice	05/30/2023	Diesel Exhaust Fluid for LM Truck 802	0.00	63.96	
<a href="#">6900494</a>	Invoice	05/30/2023	Supplies for WO #3606	0.00	211.51	
<a href="#">7407050</a>	Invoice	05/11/2023	EMD Supplies for WO #3526	0.00	2.29	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">7407175</a>	Invoice	05/12/2023	EMD Supplies for WO #3610	0.00	11.18	
<a href="#">7407386</a>	Invoice	05/16/2023	MT Stock Supplies	0.00	31.99	
<a href="#">7407545</a>	Invoice	05/18/2023	LM Stock Supplies	0.00	150.93	
<a href="#">7407828</a>	Invoice	05/23/2023	LM Consumables	0.00	108.86	
<a href="#">7407861</a>	Invoice	05/24/2023	LM Consumables	0.00	30.57	
<a href="#">7407863</a>	Invoice	05/24/2023	12' Ratchet tie-down strap for Truck #220	0.00	38.99	
<a href="#">7407995</a>	Invoice	05/26/2023	MT Supplies for Truck #2209	0.00	57.72	
<a href="#">7408004</a>	Invoice	05/26/2023	Supplies for WO #3546	0.00	1.99	
01543	Murfee Engineering Company Inc.	06/07/2023	Regular	0.00	450,340.11	5774
<a href="#">48675</a>	Invoice	05/15/2023	Beneficial Water Recycling Facility Design	0.00	3,381.25	
<a href="#">48676</a>	Invoice	05/15/2023	Bohls WWTP Exp Design, Approval & Cons	0.00	19,409.00	
<a href="#">48677</a>	Invoice	05/15/2023	1080 Transmission Main Esmts Design, Ap	0.00	40,299.13	
<a href="#">48678</a>	Invoice	05/15/2023	Sawyer Ranch 1340 Conversion Water Lin	0.00	68.75	
<a href="#">48679</a>	Invoice	05/15/2023	HPRPS Ground Storage Tank #2 Design, A	0.00	825.00	
<a href="#">48680</a>	Invoice	05/15/2023	1240 Transmission Main CIP Project	0.00	2,096.98	
<a href="#">48681</a>	Invoice	05/15/2023	Water Treatment Solids Mgmt Master Pla	0.00	100.00	
<a href="#">48682</a>	Invoice	05/15/2023	County Line 1420 PS Upgrades	0.00	4,506.46	
<a href="#">48683</a>	Invoice	05/15/2023	Lakepointe WWTP Influent Lift Station Re	0.00	935.00	
<a href="#">48684</a>	Invoice	05/15/2023	Water Distribution System Model Update	0.00	1,275.00	
<a href="#">48687</a>	Invoice	05/15/2023	Circle Drive PS & GST Ph 1	0.00	20,002.50	
<a href="#">48690</a>	Invoice	05/15/2023	Uplands WTP Expansion Site Permit Modi	0.00	4,201.25	
<a href="#">48691</a>	Invoice	05/15/2023	Uplands WTP 5 MGD Expansion - CIP	0.00	227,457.00	
<a href="#">48693</a>	Invoice	05/15/2023	1240 Elevated Storage Tank Design, Appro	0.00	14,261.48	
<a href="#">48694</a>	Invoice	05/15/2023	Lot 12, Block H Re-Plat Approvals	0.00	3,191.25	
<a href="#">48695</a>	Invoice	05/15/2023	General Eng Services FYE 9/30/2023	0.00	19,256.31	
<a href="#">48696</a>	Invoice	05/15/2023	SW Pkwy PS Expansion to 7,000gpm Firm	0.00	12,490.47	
<a href="#">48701</a>	Invoice	05/15/2023	The Backyard & Terrace Offsite Water Imr	0.00	261.25	
<a href="#">48702</a>	Invoice	05/15/2023	Double L Ranch SER	0.00	2,437.50	
<a href="#">48703</a>	Invoice	05/15/2023	TCWCID 18 Interconnect SER Application	0.00	480.00	
<a href="#">48704</a>	Invoice	05/15/2023	Wild Ridge SER	0.00	325.00	
<a href="#">48705</a>	Invoice	05/15/2023	8921 Hwy 290 W SER - Ardent	0.00	812.50	
<a href="#">48706</a>	Invoice	05/15/2023	Julep Commercial Park SER	0.00	1,695.00	
<a href="#">48707</a>	Invoice	05/15/2023	Hawkridge SER	0.00	1,455.00	
<a href="#">48708</a>	Invoice	05/15/2023	Ledgestone Terrace Apartments SER	0.00	812.50	
<a href="#">48709</a>	Invoice	05/15/2023	Live Oak Springs SER	0.00	665.00	
<a href="#">48710</a>	Invoice	05/15/2023	The Pearl SER	0.00	3,588.75	
<a href="#">48711</a>	Invoice	05/15/2023	Huthnance Ranch SER	0.00	1,950.00	
<a href="#">487113</a>	Invoice	05/15/2023	Ariza SER	0.00	650.00	
<a href="#">48717</a>	Invoice	05/15/2023	Extra Space Storage SER	0.00	325.00	
<a href="#">48720</a>	Invoice	05/15/2023	290 Parallel Water TM Easement Acquisti	0.00	61,125.78	
01560	Neltronics	06/07/2023	Regular	0.00	-1,019.25	5778
01560	Neltronics	06/07/2023	Regular	0.00	1,019.25	5778
<a href="#">23-1206</a>	Invoice	04/24/2023	Install RIA Display & Radar Level Sensor W	0.00	1,019.25	
01657	Precision Calibrate Meter Services	06/07/2023	Regular	0.00	3,600.00	5779
<a href="#">1878</a>	Invoice	05/27/2023	Meter Verification	0.00	3,600.00	
01665	PSI-Pump Solutions,Inc	06/07/2023	Regular	0.00	7,428.00	5781
<a href="#">2023-05108</a>	Invoice	05/15/2023	LS #21 Pump #2 Replacement WO #3024	0.00	7,428.00	
02508	Quadient Postage Funding	06/07/2023	Regular	0.00	100.00	5782
<a href="#">7711 2023.06</a>	Invoice	06/01/2023	Postage Fees	0.00	100.00	
01750	River City Hose & Supply	06/07/2023	Regular	0.00	277.55	5783
<a href="#">0192438-IN</a>	Invoice	05/22/2023	Supplies for WO #3626	0.00	64.18	
<a href="#">0192588-IN</a>	Invoice	05/24/2023	LM Stock Supplies for TR-09	0.00	112.82	
<a href="#">0193056-IN</a>	Invoice	06/01/2023	Supplies for WO #3626	0.00	100.55	
01915	Smith Pump Company, Inc.	06/07/2023	Regular	0.00	25,865.00	5784
<a href="#">1007278</a>	Invoice	05/11/2023	Repairs to HSP @ WTP - WO #2645	0.00	14,500.00	

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">1007329</a>	Invoice	05/18/2023	Lift Station #11 Pump #2 - WO #3004 5-ye	0.00	11,365.00	
02066	Spectrum	06/07/2023	Regular	0.00	277.54	5785
<a href="#">0020275052923</a>	Invoice	05/29/2023	Internet Lakepointe & Phone Service - LS	0.00	277.54	
02829	Sun Coast Resources, Inc.	06/07/2023	Regular	0.00	3,342.72	5786
<a href="#">96916506</a>	Invoice	05/18/2023	Fuel for Water & WW Equipment	0.00	3,342.72	
02711	Sunbelt Rentals, Inc.	06/07/2023	Regular	0.00	232.49	5787
<a href="#">139442347-0001</a>	Invoice	05/12/2023	Rental for WO #3610	0.00	232.49	
02013	Techline Pipe, LP	06/07/2023	Regular	0.00	3,719.14	5788
<a href="#">1134351-00</a>	Invoice	05/22/2023	LM Stock Supplies	0.00	3,719.14	
02837	Terracon Consultants, Inc.	06/07/2023	Regular	0.00	1,788.25	5789
<a href="#">TJ10633</a>	Invoice	03/11/2023	Uplands Water Treatment Plant Renovati	0.00	1,053.25	
<a href="#">TJ36844</a>	Invoice	05/15/2023	Uplands Water Treatment Plant Renovati	0.00	735.00	
02037	The Bridge Group	06/07/2023	Regular	0.00	12,740.00	5790
<a href="#">2320-0107</a>	Invoice	05/24/2023	Monthly Construction Inspection Fees	0.00	12,740.00	
02081	TML MultiState Intergovernmental EBP	06/07/2023	Regular	0.00	36,501.75	5795
<a href="#">PWESTTR12306</a>	Invoice	06/01/2023	Employee Benefits - June 2023	0.00	36,501.75	
02137	United Rentals, Inc.	06/07/2023	Regular	0.00	550.00	5796
<a href="#">216466898-004</a>	Invoice	05/19/2023	Rental for Office Container @ WTP WO#3	0.00	550.00	
02143	USA BlueBook	06/07/2023	Regular	0.00	689.54	5797
<a href="#">INV00009789</a>	Invoice	05/12/2023	WW Stock Supplies	0.00	134.95	
<a href="#">INV00010948</a>	Invoice	05/12/2023	Chemicals for WTP	0.00	150.00	
<a href="#">INV00015062</a>	Invoice	05/18/2023	Chemicals for WTP	0.00	351.34	
<a href="#">INV00016355</a>	Invoice	05/19/2023	Chemicals for WTP	0.00	53.25	
02144	USIC Locating Services, LLC	06/07/2023	Regular	0.00	2,737.53	5798
<a href="#">582657</a>	Invoice	04/30/2023	Locating Services 4/1/23 - 4/30/23	0.00	2,737.53	
02805	Vector Controls LLC	06/07/2023	Regular	0.00	5,362.35	5799
<a href="#">3135438</a>	Invoice	05/15/2023	Chlorine Analyzer 5 Year Plan WTP WO# 2	0.00	5,362.35	
02174	Waste Management of Texas	06/07/2023	Regular	0.00	1,432.61	5800
<a href="#">0174786-2161-2</a>	Invoice	05/24/2023	Garbage Service 06/01/23-06/30/23	0.00	1,432.61	
02177	Wastewater Transport Services, LLC	06/07/2023	Regular	0.00	71,827.26	5801
<a href="#">11122998</a>	Invoice	04/01/2023	Sludge Disposal - Bohls WWTP	0.00	20,160.88	
<a href="#">11123011</a>	Invoice	04/01/2023	Sludge Disposal - Lakepointe WWTP	0.00	41,936.55	
<a href="#">11123053</a>	Invoice	04/25/2023	Lift Station Cleaning - Bohls WWTP	0.00	1,183.36	
<a href="#">11123055</a>	Invoice	04/25/2023	Lift Station Cleaning - Lift Station #11	0.00	1,183.36	
<a href="#">11123056</a>	Invoice	04/25/2023	Lift Station Cleaning - Lakepointe WWTP	0.00	1,746.27	
<a href="#">11123057</a>	Invoice	04/25/2023	Lift Station Cleaning - LS #9	0.00	1,614.79	
<a href="#">11123073</a>	Invoice	04/26/2023	Lift Station Cleaning - LS#17 Falconhead 2	0.00	1,314.84	
<a href="#">11123074</a>	Invoice	04/26/2023	Lift Station Cleaning - LS#16 Falconhead 1	0.00	1,577.81	
<a href="#">11123200</a>	Invoice	04/27/2023	Emergency Service - Lift Station #21	0.00	1,109.40	
02763	Zane Furr	06/07/2023	Regular	0.00	7,930.00	5802
<a href="#">ZF 2023-05</a>	Invoice	05/19/2023	Monthly Grounds Maintenance - May 202	0.00	7,930.00	
00016	Ace Contractor Supply	06/13/2023	Regular	0.00	1,224.65	5824
<a href="#">176138</a>	Invoice	06/02/2023	LM Tools for Truck #2202	0.00	450.20	
<a href="#">176346</a>	Invoice	06/06/2023	LM Stock Supplies	0.00	774.45	
00102	Aqua-Tech Laboratories, Inc	06/13/2023	Regular	0.00	2,687.00	5825
<a href="#">64737</a>	Invoice	05/31/2023	April 2023 Analysis - Bohls WWTP	0.00	1,447.00	
<a href="#">64739</a>	Invoice	05/31/2023	April 2023 Analysis - Lakepointe WWTP	0.00	1,240.00	
00128	AT&T	06/13/2023	Regular	0.00	1,460.84	5826

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">20230605</a>	Invoice	06/05/2023	Telephone Expense - Consolidated Bill	0.00	1,460.84	
00132	AT&T Wireless		06/13/2023 Regular	0.00	2,251.31	5827
<a href="#">X06122023</a>	Invoice	06/04/2023	Staff Wireless Expense - 6/5/23 - 7/4/23	0.00	2,251.31	
02644	Batteries Plus, LLC		06/13/2023 Regular	0.00	60.65	5828
<a href="#">P62986799</a>	Invoice	06/05/2023	EMD Battery for WO #3654	0.00	21.15	
<a href="#">P62995833</a>	Invoice	06/05/2023	EMD Battery for WO #3655	0.00	39.50	
00245	Brenntag Southwest Inc.		06/13/2023 Regular	0.00	19,014.94	5829
<a href="#">BSW465322</a>	Invoice	05/17/2023	Polymer for Bohls WWTP	0.00	1,494.00	
<a href="#">BSW467522</a>	Invoice	05/26/2023	Chlorine for WTP	0.00	12,745.00	
<a href="#">BSW468586</a>	Invoice	06/01/2023	Chlorine for Bohls WWTP	0.00	1,591.98	
<a href="#">BSW468995</a>	Invoice	06/02/2023	Chlorine for Lakepointe WWTP	0.00	3,183.96	
02672	Cintas Corporation		06/13/2023 Regular	0.00	220.10	5830
<a href="#">5159113717</a>	Invoice	05/18/2023	Medical Kit Replenishment @ Lakepointe	0.00	40.43	
<a href="#">5160606901</a>	Invoice	05/30/2023	Medical Kit Replenishment - Bohls WWTP	0.00	79.67	
<a href="#">9221852537</a>	Invoice	05/01/2023	ZollPlus AED Bohls WWTP	0.00	100.00	
00447	Core & Main LP		06/13/2023 Regular	0.00	3,236.70	5831
<a href="#">S932833</a>	Invoice	05/26/2023	Supplies for WO #3606	0.00	1,689.00	
<a href="#">S984340</a>	Invoice	06/07/2023	LM County Line Stock Supplies	0.00	1,547.70	
00686	Ferguson Enterprises, Inc.		06/13/2023 Regular	0.00	546.41	5832
<a href="#">1857827</a>	Invoice	06/01/2023	EMD Supplies for WO #3627	0.00	172.11	
<a href="#">1858186</a>	Invoice	06/02/2023	EMD Supplies for WO #3627	0.00	374.30	
00692	Fluid Meter Service, Corp		06/13/2023 Regular	0.00	1,575.00	5833
<a href="#">509699</a>	Invoice	06/02/2023	Repairs @ LPWWTP WO #3679	0.00	1,575.00	
00725	Generator Field Services LLC		06/13/2023 Regular	0.00	1,250.00	5834
<a href="#">GFS8224</a>	Invoice	04/20/2023	Service Call LS #17	0.00	1,250.00	
00752	Grainger		06/13/2023 Regular	0.00	512.67	5835
<a href="#">9726007793</a>	Invoice	06/01/2023	Supplies for WO #3627	0.00	31.59	
<a href="#">9727363112</a>	Invoice	06/02/2023	EMD Safety Supplies	0.00	128.37	
<a href="#">9728065039</a>	Invoice	06/05/2023	Supplies for WO #3198	0.00	7.25	
<a href="#">9728483075</a>	Invoice	06/05/2023	Supplies for WO #3198	0.00	277.70	
<a href="#">9728960106</a>	Invoice	06/05/2023	Supplies for WO #3198	0.00	67.76	
00771	Guardian Industrial Supply LLC		06/13/2023 Regular	0.00	1,162.00	5836
<a href="#">083358A</a>	Invoice	05/31/2023	EMD Stock Supplies	0.00	1,162.00	
02871	H&R Auto Body, Inc.		06/13/2023 Regular	0.00	7,533.69	5837
<a href="#">0016611.00</a>	Invoice	05/23/2023	Doors Repair - WW Truck #2206	0.00	6,412.19	
<a href="#">0016664.00</a>	Invoice	05/23/2023	Front Bumper Repairs - WW Truck #2206	0.00	1,121.50	
00779	Hach Company		06/13/2023 Regular	0.00	390.00	5838
<a href="#">13614632</a>	Invoice	06/09/2023	Sensor Cap Replacement	0.00	390.00	
00785	Hamilton Electric Works, Inc.		06/13/2023 Regular	0.00	2,617.50	5839
<a href="#">594225</a>	Invoice	05/31/2023	Repairs @ LS #21	0.00	2,617.50	
01349	Marcelo's Sand & Loam		06/13/2023 Regular	0.00	6,293.39	5840
<a href="#">568233</a>	Invoice	05/31/2023	LM Leveling Dump Fee WO #3606	0.00	108.00	
<a href="#">568234</a>	Invoice	05/31/2023	Leveling Dump Fee - PS#7	0.00	90.00	
<a href="#">568235</a>	Invoice	05/31/2023	LM Standard Base WO #3606	0.00	2,628.65	
<a href="#">568236</a>	Invoice	05/31/2023	Standard Base - PS#7	0.00	3,466.74	
01434	McCoy's Building Supply		06/13/2023 Regular	0.00	316.74	5841
<a href="#">22911</a>	Invoice	06/07/2023	Supplies for WO #3690	0.00	8.48	
<a href="#">6900595</a>	Invoice	05/31/2023	Diesel Exhaust Fluid for LM Truck #2201	0.00	31.98	
<a href="#">6900608</a>	Invoice	05/31/2023	LM Stock Supplies	0.00	54.99	
<a href="#">6900642</a>	Invoice	05/31/2023	Supplies for WO #3505	0.00	21.98	

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Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">6901050</a>	Invoice	06/06/2023	LM Consumables	0.00	47.98	
<a href="#">7408387</a>	Invoice	06/02/2023	EMD Consumables	0.00	29.94	
<a href="#">7408400</a>	Invoice	06/02/2023	LM Consumables	0.00	99.75	
<a href="#">7408537</a>	Invoice	06/06/2023	Supplies for WO #3690	0.00	21.64	
02681	Momar		06/13/2023 Regular	0.00	6,231.70	5842
<a href="#">PSI500324</a>	Invoice	05/11/2023	WW Chemicals - Mountain Fresh	0.00	6,231.70	
02868	Monarch AM LLC		06/13/2023 Regular	0.00	2,170.00	5843
<a href="#">1004</a>	Invoice	06/06/2023	EIM Replacement Motor WO #3651	0.00	2,170.00	
01629	Pedernales		06/13/2023 Regular	0.00	-6,124.80	5844
01629	Pedernales		06/13/2023 Regular	0.00	6,124.80	5844
<a href="#">5199 2023.06</a>	Invoice	06/08/2023	Electric Charges - EST 2	0.00	74.54	
<a href="#">6270 2023.06</a>	Invoice	06/08/2023	Electric Charges - Pump Station 5	0.00	1,919.76	
<a href="#">6483 2023.06</a>	Invoice	06/08/2023	Electric Charges - Pump Station 7	0.00	4,093.00	
<a href="#">6972 2023.06</a>	Invoice	06/08/2023	Electric Expense - Pump Station 6	0.00	37.50	
01718	Rent Equip, LLC		06/13/2023 Regular	0.00	968.22	5845
<a href="#">864064-3</a>	Invoice	05/26/2023	LM Rental for WO #3606	0.00	968.22	
02865	Skyline Plumbing LLC		06/13/2023 Regular	0.00	5,800.00	5846
<a href="#">1328</a>	Invoice	05/09/2023	Install Pex/Uponor Piping WO #3198	0.00	5,800.00	
01915	Smith Pump Company, Inc.		06/13/2023 Regular	0.00	663.08	5847
<a href="#">1007433</a>	Invoice	05/31/2023	EMD Stock Supplies & Supplies for WO #3	0.00	663.08	
02027	Texas Community Propane, Ltd		06/13/2023 Regular	0.00	19.39	5848
<a href="#">FAL01618 5/23</a>	Invoice	05/16/2023	Gas Expense 3925 Sugarloaf Dr	0.00	19.39	
02029	Texas Excavation Safety System, Inc.		06/13/2023 Regular	0.00	608.95	5849
<a href="#">23-09041</a>	Invoice	05/31/2023	Message Fees - May 2023	0.00	608.95	
02137	United Rentals, Inc.		06/13/2023 Regular	0.00	286.45	5850
<a href="#">220388999-001</a>	Invoice	06/02/2023	Safety Vests and Glasses for LM	0.00	286.45	
02138	United Site Services of Texas, Inc.		06/13/2023 Regular	0.00	517.63	5851
<a href="#">INV-01756255</a>	Invoice	06/07/2023	County Line Pump Station	0.00	174.25	
<a href="#">INV-01756641</a>	Invoice	06/07/2023	Bee Cave EST	0.00	343.38	
02143	USA BlueBook		06/13/2023 Regular	0.00	593.03	5852
<a href="#">INV00021909</a>	Invoice	05/26/2023	Wastewater Supplies	0.00	128.95	
<a href="#">INV00024458</a>	Invoice	05/30/2023	MT Supplies	0.00	239.90	
<a href="#">INV00032204</a>	Invoice	06/05/2023	MT House Inspection Pressure and Flow T	0.00	224.18	
02177	Wastewater Transport Services, LLC		06/13/2023 Regular	0.00	27,679.24	5853
<a href="#">11123157</a>	Invoice	04/01/2023	Sludge Disposal - WTP	0.00	5,670.25	
<a href="#">11123183</a>	Invoice	05/01/2023	Emergency Service - 1515 Resaca Blvd #8	0.00	2,177.83	
<a href="#">11123271</a>	Invoice	05/06/2023	Emergency Service - Lakepointe WWTP	0.00	3,112.12	
<a href="#">11123283</a>	Invoice	05/09/2023	Lift Station Cleaning - Bohls WWTP	0.00	1,310.04	
<a href="#">11123284</a>	Invoice	05/09/2023	Lift Station Cleaning - LS #21	0.00	1,179.04	
<a href="#">11123285</a>	Invoice	05/09/2023	Lift Station Cleaning - LS #14	0.00	1,310.04	
<a href="#">11123323</a>	Invoice	05/24/2023	Lift Station Cleaning - Lift Station #11	0.00	1,179.04	
<a href="#">11123324</a>	Invoice	05/10/2023	Lift Station Cleaning - LS #2	0.00	1,179.04	
<a href="#">11123325</a>	Invoice	05/10/2023	Lift Station Cleaning - Lakepointe WWTP	0.00	1,441.04	
<a href="#">11123415</a>	Invoice	05/16/2023	Emergency Service - 6438 Spanish Oaks Cl	0.00	997.08	
<a href="#">11123548</a>	Invoice	05/23/2023	Emergency Service - 2117 Sea Eagle View	0.00	1,716.28	
<a href="#">11123626</a>	Invoice	05/25/2023	Lift Station Cleaning - Bohls WWTP	0.00	1,307.64	
<a href="#">11123627</a>	Invoice	05/25/2023	Lift Station Cleaning - Lift Station #18	0.00	1,307.64	
<a href="#">11123629</a>	Invoice	05/25/2023	Lift Station Cleaning - LS #4	0.00	1,176.88	
<a href="#">11123630</a>	Invoice	05/25/2023	Lift Station Cleaning - LS #1	0.00	1,176.88	
<a href="#">11123631</a>	Invoice	05/25/2023	Lift Station Cleaning - Lakepointe WWTP	0.00	1,438.40	
00016	Ace Contractor Supply		06/27/2023 Regular	0.00	508.75	5893

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">176759</a>	Invoice	06/12/2023	LM Stock Supplies	0.00	488.10	
<a href="#">176759-02</a>	Invoice	06/12/2023	LM Stock Supplies	0.00	20.65	
00102	Aqua-Tech Laboratories, Inc	06/27/2023	Regular	0.00	946.50	5895
<a href="#">64738</a>	Invoice	05/31/2023	April 2023 Analysis	0.00	750.00	
<a href="#">64740</a>	Invoice	05/31/2023	April 2023 Analysis WTP	0.00	196.50	
00133	AT&T- Internet	06/27/2023	Regular	0.00	920.73	5896
<a href="#">3365409701</a>	Invoice	05/11/2023	Internet & Phone Service Admin	0.00	923.69	
<a href="#">3810027701-01</a>	Credit Memo	03/11/2023	Subscriber/Router	0.00	-927.35	
<a href="#">9263259701</a>	Invoice	06/11/2023	Internet & Phone Service Admin	0.00	924.39	
02787	AW Chesterton Company	06/27/2023	Regular	0.00	3,084.12	5897
<a href="#">IN004304500</a>	Invoice	06/10/2023	EMD Supplies for WO #3685	0.00	3,084.12	
02789	B-5 Construction Co, Inc.	06/27/2023	Regular	0.00	35,801.78	5898
<a href="#">County Line 1420</a>	Invoice	06/27/2023	County Line 1420 PS Upgrades- Pay App 1	0.00	6,292.71	
<a href="#">County Line 1420</a>	Invoice	06/27/2023	County Line 1420 PS Upgrades- Pay App 9	0.00	29,509.07	
02644	Batteries Plus, LLC	06/27/2023	Regular	0.00	77.10	5899
<a href="#">P63361153</a>	Invoice	06/19/2023	EMD Battery for WO #3654	0.00	77.10	
02679	Bell IT Services, Inc	06/27/2023	Regular	0.00	726.96	5900
<a href="#">5914</a>	Invoice	06/09/2023	IT Support	0.00	150.00	
<a href="#">5918</a>	Invoice	06/21/2023	IT Support	0.00	576.96	
00245	Brenntag Southwest Inc.	06/27/2023	Regular	0.00	26,933.74	5901
<a href="#">BSW468994</a>	Invoice	06/02/2023	Aquapac for WTP	0.00	4,782.65	
<a href="#">BSW470298</a>	Invoice	06/07/2023	Aquamine/LAS for WTP	0.00	9,406.09	
<a href="#">BSW470963</a>	Invoice	06/08/2023	Chlorine for WTP	0.00	12,745.00	
00352	Champion Power Products, Inc	06/27/2023	Regular	0.00	939.86	5902
<a href="#">25822</a>	Invoice	06/08/2023	Parts for WO #3706	0.00	939.86	
02672	Cintas Corporation	06/27/2023	Regular	0.00	395.63	5903
<a href="#">5163219619</a>	Invoice	06/19/2023	Medical Kit Replenishment @ WTP	0.00	195.63	
<a href="#">9225966614</a>	Invoice	06/01/2023	ZollPlus AED Lakepointe WWTP	0.00	100.00	
<a href="#">9225966620</a>	Invoice	06/01/2023	ZollPlus AED WTP	0.00	100.00	
00447	Core & Main LP	06/27/2023	Regular	0.00	377.60	5904
<a href="#">S998843</a>	Invoice	06/08/2023	Supplies for WO #3686	0.00	377.60	
00603	DSHS Central Lab	06/27/2023	Regular	0.00	639.41	5905
<a href="#">CEN.CD05805202</a>	Invoice	06/01/2023	Lab Fees	0.00	639.41	
00636	Elliott Electric Supply, Inc	06/27/2023	Regular	0.00	3,462.62	5906
<a href="#">130-15341-01</a>	Invoice	06/13/2023	EMD Supplies for WO #3690	0.00	72.62	
<a href="#">173-16713-01</a>	Invoice	06/21/2023	EMD Supplies for WO #3718	0.00	3,390.00	
00686	Ferguson Enterprises, Inc.	06/27/2023	Regular	0.00	25.64	5907
<a href="#">1237734</a>	Invoice	06/05/2023	Supplies for WO #3198	0.00	25.64	
00706	G Creek Inc	06/27/2023	Regular	0.00	108,896.01	5908
<a href="#">Permanganate Ch</a>	Invoice	06/27/2023	Permanganate Chemical Feed Relocation-	0.00	108,896.01	
00725	Generator Field Services LLC	06/27/2023	Regular	0.00	28,949.56	5909
<a href="#">GFS8234</a>	Invoice	05/10/2023	Annual Preventative Maintenance	0.00	20,625.00	
<a href="#">GFS8240</a>	Invoice	05/26/2023	Water/WW Units - Fuel Transfer	0.00	4,162.28	
<a href="#">GFS8245</a>	Invoice	05/26/2023	Wastewater Units - Fuel Transfer	0.00	4,162.28	
02779	Geotab USA, Inc	06/27/2023	Regular	0.00	471.75	5911
<a href="#">IN341259</a>	Invoice	05/31/2023	Fleet Management Software & GPS Tracki	0.00	471.75	
00752	Grainger	06/27/2023	Regular	0.00	717.49	5912
<a href="#">9740145116</a>	Invoice	06/15/2023	Supplies for WO #3671	0.00	467.55	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">9741525571</a>	Invoice	06/15/2023	Supplies for WO #3198	0.00	64.66	
<a href="#">9743242142</a>	Invoice	06/19/2023	Supplies for WO #3198	0.00	185.28	
00784	Half Associates, Inc.	06/27/2023	Regular	0.00	1,207.50	5913
<a href="#">10096377</a>	Invoice	05/23/2023	Engineering Review - Parten Ranch Ph 8	0.00	1,207.50	
00793	Harrington Industrial Plastics, LLC	06/27/2023	Regular	0.00	37.88	5914
<a href="#">04953094</a>	Invoice	06/09/2023	EMD Stock Supplies	0.00	37.88	
00823	Hill Country Office Systems	06/27/2023	Regular	0.00	233.86	5915
<a href="#">7067</a>	Invoice	06/26/2023	Quarterly Maintenance	0.00	233.86	
00842	HydroPro Solutions, LLC	06/27/2023	Regular	0.00	6,167.79	5916
<a href="#">IN100577</a>	Invoice	06/07/2023	MT Stock Supplies	0.00	6,167.79	
01061	Jones Heating and Air Conditioning	06/27/2023	Regular	0.00	4,727.00	5917
<a href="#">14190</a>	Invoice	06/09/2023	Repair to A/C Unit @ Raw Water Intake	0.00	4,727.00	
01310	Lloyd Gosselink Rochelle & Townsend, P.C.	06/27/2023	Regular	0.00	15,048.00	5919
<a href="#">97540724</a>	Invoice	05/04/2023	General Counsel - April Services	0.00	8,250.00	
<a href="#">97540725</a>	Invoice	05/04/2023	General Operations - April Services	0.00	1,272.00	
<a href="#">97540727</a>	Invoice	05/04/2023	City of Dripping Springs - April Services	0.00	165.00	
<a href="#">97540729</a>	Invoice	05/04/2023	Anarene Tract Hill Tract SER - April Service	0.00	1,848.00	
<a href="#">97540730</a>	Invoice	05/04/2023	Driftwood Commercial SER - April Service	0.00	224.00	
<a href="#">97540731</a>	Invoice	05/04/2023	Extra Space Storage SER	0.00	1,344.00	
<a href="#">97540734</a>	Invoice	05/04/2023	8921 Hwy 290 West SER	0.00	99.00	
<a href="#">97540735</a>	Invoice	05/04/2023	Ariza 290 West (Cypressbrook) SER	0.00	656.00	
<a href="#">97540738</a>	Invoice	05/04/2023	Julep Commercial Office Park - April Servi	0.00	96.00	
<a href="#">97540739</a>	Invoice	05/04/2023	Huthnance Ranch - April Services	0.00	330.00	
<a href="#">97540740</a>	Invoice	05/04/2023	Cobra Stone - April Services	0.00	180.00	
<a href="#">97540744</a>	Invoice	05/04/2023	300 Grace Lane Office - April Services	0.00	416.00	
<a href="#">97540746</a>	Invoice	05/04/2023	TC WCID 20 - April Services	0.00	168.00	
01349	Marcelo's Sand & Loam	06/27/2023	Regular	0.00	3,404.75	5920
<a href="#">569035</a>	Invoice	05/31/2023	LM Leveling Dump Fee WO #3606	0.00	162.00	
<a href="#">569036</a>	Invoice	06/10/2023	LM Supplies for WO #3606	0.00	3,242.75	
01434	McCoy's Building Supply	06/27/2023	Regular	0.00	169.03	5921
<a href="#">6901683</a>	Invoice	06/15/2023	LM Consumables	0.00	92.45	
<a href="#">7408840</a>	Invoice	06/13/2023	Supplies for WO #3702	0.00	12.99	
<a href="#">7408989</a>	Invoice	06/14/2023	LM Supplies for WO #3701	0.00	12.99	
<a href="#">7409096</a>	Invoice	06/16/2023	Supplies for WO #3198	0.00	7.19	
<a href="#">7409098</a>	Invoice	06/16/2023	Supplies for WO #3198	0.00	9.99	
<a href="#">7409099</a>	Invoice	06/16/2023	Supplies for WO #3626	0.00	3.48	
<a href="#">7409276</a>	Invoice	06/20/2023	EMD Consumables	0.00	29.94	
02681	Momar	06/27/2023	Regular	0.00	5,947.70	5922
<a href="#">PSI504036</a>	Invoice	06/01/2023	WW Chemicals - Mountain Fresh	0.00	5,947.70	
01541	MunicipalH2O	06/27/2023	Regular	0.00	4,200.00	5923
<a href="#">12559</a>	Invoice	06/01/2023	Annual EPA Risk Management Plan 6/21/	0.00	4,200.00	
01562	Net Solutions and Security, LLC	06/27/2023	Regular	0.00	4,294.00	5924
<a href="#">46640</a>	Invoice	06/20/2023	Installing Access Control for 5 door-Admin	0.00	4,294.00	
01654	PostNet TX144	06/27/2023	Regular	0.00	18.00	5925
<a href="#">549843</a>	Invoice	06/12/2023	Postage for May's Monthly Operation Rep	0.00	18.00	
01657	Precision Calibrate Meter Services	06/27/2023	Regular	0.00	450.00	5926
<a href="#">1889</a>	Invoice	06/10/2023	Meter Verification	0.00	450.00	
02738	Quadient Leasing USA, Inc.	06/27/2023	Regular	0.00	219.00	5927
<a href="#">N9995792</a>	Invoice	06/20/2023	Quadient Lease Payment	0.00	219.00	
01832	S.J. Louis Construction of TX	06/27/2023	Regular	0.00	124,234.65	5928

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">1080 24 inch Tran</a>	Invoice	06/27/2023	1080 24" Transmission Main - Segment A	0.00	124,234.65	
01915	Smith Pump Company, Inc.	06/27/2023	Regular	0.00	2,204.00	5929
<a href="#">1007485</a>	Invoice	06/12/2023	LS # 4 Replace Dialer & Phase Monitor W	0.00	2,204.00	
02773	Spectrum Enterprise	06/27/2023	Regular	0.00	833.33	5930
<a href="#">12278720106142</a>	Invoice	06/14/2023	Internet & Fiber Connection - WTP	0.00	833.33	
02027	Texas Community Propane, Ltd	06/27/2023	Regular	0.00	19.39	5931
<a href="#">FAL01618 6/23</a>	Invoice	06/16/2023	Gas Expense 3925 Sugarloaf Dr	0.00	19.39	
02855	The Posey Law Firm PC	06/27/2023	Regular	0.00	5,000.00	5932
<a href="#">5693</a>	Invoice	06/01/2023	Lobby Services - June 2023	0.00	5,000.00	
02081	TML MultiState Intergovernmental EBP	06/27/2023	Regular	0.00	37,160.22	5933
<a href="#">PWESTTR12307</a>	Invoice	07/01/2023	Employee Benefits - July 2023	0.00	37,160.22	
02133	Tyler Technologies, Inc	06/27/2023	Regular	0.00	450.00	5934
<a href="#">025-427284</a>	Invoice	06/14/2023	Governmental Accounting Training - K Pa	0.00	450.00	
02137	United Rentals, Inc.	06/27/2023	Regular	0.00	550.00	5935
<a href="#">216466898-005</a>	Invoice	06/16/2023	Rental for Office Container @ WTP WO#3	0.00	550.00	
02143	USA BlueBook	06/27/2023	Regular	0.00	2,158.66	5936
<a href="#">INV00026399</a>	Invoice	05/31/2023	Supplies for WTP	0.00	1,501.80	
<a href="#">INV00026719</a>	Invoice	05/31/2023	Supplies for WTP	0.00	656.86	
02177	Wastewater Transport Services, LLC	06/27/2023	Regular	0.00	96,085.88	5937
<a href="#">11123488</a>	Invoice	05/01/2023	Sludge Disposal - Bohls WWTP	0.00	26,412.86	
<a href="#">11123522</a>	Invoice	05/01/2023	Sludge Disposal - Lakepointe WWTP	0.00	62,468.04	
<a href="#">11123776</a>	Invoice	06/08/2023	Lift Station Cleaning - Bohls WWTP	0.00	1,302.84	
<a href="#">11123777</a>	Invoice	06/08/2023	Lift Station Cleaning - LS #14	0.00	1,302.84	
<a href="#">11123778</a>	Invoice	06/08/2023	Lift Station Cleaning - Lift Station #11	0.00	1,172.56	
<a href="#">11123779</a>	Invoice	06/08/2023	Lift Station Cleaning - Lakepointe WWTP	0.00	1,302.84	
<a href="#">11123780</a>	Invoice	06/08/2023	Lift Station Cleaning - LS #5	0.00	1,563.41	
<a href="#">11123781</a>	Invoice	06/08/2023	Emergency Service - Lift Station #1	0.00	560.49	
02768	Westbrook Metals, Inc	06/27/2023	Regular	0.00	818.31	5938
<a href="#">857847</a>	Invoice	06/16/2023	Supplies for WO #3198	0.00	818.31	
02763	Zane Furr	06/27/2023	Regular	0.00	7,930.00	5939
<a href="#">ZF 2023-06</a>	Invoice	06/21/2023	Monthly Grounds Maintenance - June 20	0.00	7,930.00	
02770	Chase Card Services	06/02/2023	Bank Draft	0.00	3,155.00	DFT0002318
<a href="#">6305 - 2023.05</a>	Invoice	05/10/2023	Credit Card Purchases	0.00	3,155.00	
00416	City of Austin	06/01/2023	Bank Draft	0.00	690.67	DFT0002345
<a href="#">224627694753</a>	Invoice	05/15/2023	Utility Expense	0.00	78.76	
<a href="#">398451384479</a>	Invoice	05/16/2023	Utility Expense	0.00	392.59	
<a href="#">540177670959</a>	Invoice	05/17/2023	Utility Expense	0.00	219.32	
00416	City of Austin	06/05/2023	Bank Draft	0.00	1,950.00	DFT0002346
<a href="#">BSZ - CLPS 2023</a>	Invoice	05/25/2023	Barton Springs Zone Permit Fee-County Li	0.00	650.00	
<a href="#">BSZ - HCWS 2023</a>	Invoice	05/25/2023	Barton Springs Zone Permit Fee-Hill Count	0.00	650.00	
<a href="#">BSZ - MHD 2023</a>	Invoice	05/25/2023	Barton Springs Zone Permit Fee-Morning	0.00	650.00	
02700	WEX Bank	06/14/2023	Bank Draft	0.00	7,257.70	DFT0002349
<a href="#">89333503</a>	Invoice	05/23/2023	Fuel Purchases	0.00	7,257.70	
00416	City of Austin	06/12/2023	Bank Draft	0.00	108.71	DFT0002385
<a href="#">04051428856</a>	Invoice	05/26/2023	Utility Expense	0.00	108.71	
00416	City of Austin	06/13/2023	Bank Draft	0.00	136,940.84	DFT0002386
<a href="#">071716892055</a>	Invoice	06/08/2023	Utility Expense	0.00	111,024.18	
<a href="#">441489772464</a>	Invoice	06/02/2023	Utility Expense	0.00	25,916.66	



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Vendor Number Payable #	Vendor Name Payable Type	Post Date	Payment Date Payable Description	Payment Type	Discount Amount Discount Amount	Payment Amount Payable Amount	Number
01583 <a href="#">6419 - 2023.06</a>	Office Depot Invoice	06/04/2023	06/28/2023 Office Supplies for Admin Office	Bank Draft	0.00	212.47	DFT0002401
02602 <a href="#">2173 - 2023.06</a>	Truist - CRodriguez Invoice	06/05/2023	06/29/2023 Credit Card Purchases	Bank Draft	0.00	325.13	DFT0002402
02766 <a href="#">5125 - 2023.06</a>	Truist - ERodriguez Invoice	06/05/2023	06/29/2023 Credit Card Purchases	Bank Draft	0.00	2,125.25	DFT0002403
00175 <a href="#">4972 - 2023.06</a>	Truist - Main Office 4972 Invoice	06/05/2023	06/29/2023 Credit Card Purchases	Bank Draft	0.00	3,660.53	DFT0002404
00178 <a href="#">1099 - 2023.06</a>	Truist - Rendon Invoice	06/05/2023	06/29/2023 Credit Cards Purchases	Bank Draft	0.00	395.07	DFT0002405
00183 <a href="#">9968 - 2023.06</a>	Truist - Smith Invoice	06/05/2023	06/29/2023 Credit Card Purchases	Bank Draft	0.00	1,266.76	DFT0002406
01629 <a href="#">0927 2023.06</a> <a href="#">0950 2023.06</a> <a href="#">5199 2023.06</a> <a href="#">6270 2023.06</a> <a href="#">6483 2023.06</a> <a href="#">6972 2023.06</a>	Pedernales Invoice Invoice Invoice Invoice Invoice Invoice	06/08/2023 06/08/2023 06/08/2023 06/08/2023 06/08/2023 06/08/2023	06/27/2023 Electric Charges - Pump Station 7 New Me Electric Charges - Pump Station 7 Electric Charges - EST 2 Electric Charges - Pump Station 5 Electric Charges - Pump Station 7 Electric Expense - Pump Station 6	Bank Draft	0.00	11,375.97	DFT0002408
00416 <a href="#">224625624268</a> <a href="#">398237321887</a> <a href="#">399547981559</a> <a href="#">540853796815</a> <a href="#">718242216831</a>	City of Austin Invoice Invoice Invoice Invoice Invoice	06/14/2023 06/15/2023 06/12/2023 06/16/2023 06/13/2023	06/27/2023 Utility Expense Utility Expense Utility Expense Utility Expense Utility Expense	Bank Draft	0.00	22,474.85	DFT0002409
02756 <a href="#">FBN4749869</a>	Enterprise FM Trust Invoice	06/03/2023	06/23/2023 Enterprise Fleet Monthly Vehicle Charges	Bank Draft	0.00	22,181.77	DFT0002410
00173 <a href="#">8564 - 2023.06</a>	Truist - Harkrider Invoice	06/05/2023	06/29/2023 Credit Card Purchases	Bank Draft	0.00	832.69	DFT0002413
00174 <a href="#">1073 - 2023.06</a>	Truist - Jeffrey Invoice	06/05/2023	06/29/2023 Credit Card Purchases	Bank Draft	0.00	1,470.96	DFT0002414
00180 <a href="#">1040 - 2023.06</a>	Truist - Sarot Invoice	06/05/2023	06/29/2023 Credit Card Purchases	Bank Draft	0.00	1,560.54	DFT0002415
00184 <a href="#">8622 - 2023.06</a>	Truist - Strickland Invoice	06/05/2023	06/29/2023 Credit Card Purchases	Bank Draft	0.00	47.76	DFT0002416
02862 <a href="#">2023.06.06</a>	Divvy Inc. Invoice	06/06/2023	06/07/2023 Divvy Card Purchases	Bank Draft	0.00	2,402.92	DFT0002462
02862 <a href="#">2023.06.12</a>	Divvy Inc. Invoice	06/12/2023	06/12/2023 Divvy Card Purchases	Bank Draft	0.00	6,882.68	DFT0002463
02862 <a href="#">2023.06.26</a>	Divvy Inc. Invoice	06/26/2023	06/26/2023 Divvy Card Purchases	Bank Draft	0.00	1,243.69	DFT0002464
02862 <a href="#">2023.06.19</a>	Divvy Inc. Invoice	06/19/2023	06/20/2023 Divvy Card Purchases	Bank Draft	0.00	8,363.51	DFT0002466
01560	Neltronics		06/07/2023	Bank Draft	0.00	1,019.25	DFT0002509

Check Report

Date Range: 06/01/2023 - 06/30/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">23-1206</a>	Invoice	04/24/2023	Install RIA Display & Radar Level Sensor W	0.00	1,019.25	

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	291	118	0.00	1,913,844.69
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-7,144.05
Bank Drafts	38	24	0.00	237,944.72
EFT's	10	6	0.00	144,021.36
	<b>339</b>	<b>150</b>	<b>0.00</b>	<b>2,288,666.72</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	291	118	0.00	1,913,844.69
Manual Checks	0	0	0.00	0.00
Voided Checks	0	2	0.00	-7,144.05
Bank Drafts	38	24	0.00	237,944.72
EFT's	10	6	0.00	144,021.36
	<b>339</b>	<b>150</b>	<b>0.00</b>	<b>2,288,666.72</b>

### Fund Summary

Fund	Name	Period	Amount
99	Pooled Cash	6/2023	2,288,666.72
			<b>2,288,666.72</b>



West Travis County Public Utility Agency

# Check Report

By Check Number

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<b>Bank Code: AP Bank-AP Bank</b>						
02758	EDC Construction	07/17/2023	EFT	0.00	3,500.00	148
<a href="#">1062</a>	Invoice	06/28/2023	CL PS#7 Metal Building/Revised Cost WO	0.00	3,500.00	
02764	Malone Wheeler, Inc	07/17/2023	EFT	0.00	2,337.50	149
<a href="#">23320</a>	Invoice	06/21/2023	Effluent Management Master Plan	0.00	550.00	
<a href="#">23332</a>	Invoice	06/21/2023	Southwest Parkway PS Generator - EPP W	0.00	1,787.50	
02758	EDC Construction	07/26/2023	EFT	0.00	3,500.00	150
<a href="#">1063</a>	Invoice	06/28/2023	BC PS#4 Metal Building/Revised Cost WO	0.00	3,500.00	
02651	Texas Underground, Inc	07/26/2023	EFT	0.00	6,146.83	152
<a href="#">0116423-IN</a>	Invoice	07/12/2023	Repairs to WW Jet	0.00	6,146.83	
00825	Hill Country Texas Galleria, LLC	07/31/2023	EFT	0.00	17,011.12	154
<a href="#">110808012023</a>	Invoice	08/01/2023	Lease Expense	0.00	17,011.12	
02764	Malone Wheeler, Inc	07/31/2023	EFT	0.00	2,887.50	156
<a href="#">23412</a>	Invoice	07/18/2023	Effluent Management Master Plan	0.00	2,062.50	
<a href="#">23415</a>	Invoice	07/18/2023	Emergency Preparedness Implementation	0.00	275.00	
<a href="#">23428</a>	Invoice	07/18/2023	Southwest Parkway PS Generator - EPP W	0.00	275.00	
<a href="#">23431</a>	Invoice	07/18/2023	Uplands WTP Sludge Dewatering	0.00	275.00	
02864	Mueller Supply Company, Inc.	07/14/2023	Regular	0.00	7,500.00	5940
<a href="#">WTCPU40x40 De</a>	Invoice	05/31/2023	40X40 Bldg County Line PS #7 Facilities Pl	0.00	7,500.00	
02866	ACFM, Inc	07/14/2023	Regular	0.00	2,284.00	5941
<a href="#">24795</a>	Invoice	06/23/2023	Supplies for WO #3581	0.00	2,284.00	
02786	American Fasteners, INC	07/14/2023	Regular	0.00	999.17	5942
<a href="#">5499190</a>	Invoice	06/26/2023	EMD Consumables	0.00	971.76	
<a href="#">5499629</a>	Invoice	06/28/2023	EMD Supplies for WO #3628	0.00	27.41	
00102	Aqua-Tech Laboratories, Inc	07/14/2023	Regular	0.00	4,221.00	5943
<a href="#">65293</a>	Invoice	06/30/2023	May 2023 Analysis - Bohls WWTP	0.00	1,684.00	
<a href="#">65294</a>	Invoice	06/30/2023	May 2023 Analysis	0.00	900.00	
<a href="#">65295</a>	Invoice	06/30/2023	May 2023 Analysis - Lakepointe WWTP	0.00	1,440.50	
<a href="#">65296</a>	Invoice	06/30/2023	May 2023 Analysis WTP	0.00	196.50	
02877	Arias & Associates, Inc.	07/14/2023	Regular	0.00	1,574.00	5944
<a href="#">20231787</a>	Invoice	06/30/2023	WW Line Repair Sonoma Drive	0.00	1,574.00	
00128	AT&T	07/14/2023	Regular	0.00	1,473.05	5945
<a href="#">20230705</a>	Invoice	07/05/2023	Telephone Expense - Consolidated Bill	0.00	1,473.05	
00130	AT&T Mobility-CC	07/14/2023	Regular	0.00	855.00	5946
<a href="#">YRB052023</a>	Invoice	06/24/2023	SCADA System Cellular Network 05/19/2	0.00	855.00	
00132	AT&T Wireless	07/14/2023	Regular	0.00	2,334.74	5947
<a href="#">X07122023</a>	Invoice	07/04/2023	Staff Wireless Expense - 7/5/23 - 8/4/23	0.00	2,334.74	
02870	Auto Xtras, Inc	07/14/2023	Regular	0.00	4,144.36	5948
<a href="#">144680</a>	Invoice	06/02/2023	Window Tint Truck #2303	0.00	1,434.76	
<a href="#">144681</a>	Invoice	06/02/2023	Window Tint Truck #2305	0.00	1,354.80	
<a href="#">144828</a>	Invoice	06/15/2023	Window Tint Truck #2304	0.00	1,354.80	
02723	Bobcat Company	07/14/2023	Regular	0.00	1,605.49	5949
<a href="#">S2191552</a>	Invoice	06/13/2023	LM Service to EQ-11	0.00	1,605.49	

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Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
02767	Bohls Bearing & Power Transmission Service	07/14/2023	Regular	0.00	908.19	5950
<a href="#">66092</a>	Invoice	06/23/2023	EMD Supplies for WO #3198	0.00	908.19	
00245	Brenntag Southwest Inc.	07/14/2023	Regular	0.00	21,511.41	5951
<a href="#">BSW473179</a>	Invoice	06/21/2023	Chlorine for WTP	0.00	12,745.00	
<a href="#">BSW47462</a>	Invoice	06/30/2023	Chlorine for Bohls WWTP	0.00	2,387.97	
<a href="#">BSW474742</a>	Invoice	06/28/2023	Aquapac for WTP	0.00	3,592.47	
<a href="#">BSW475463</a>	Invoice	06/30/2023	Chlorine for Lakepointe WWTP	0.00	2,785.97	
02672	Cintas Corporation	07/14/2023	Regular	0.00	397.81	5952
<a href="#">5163219658</a>	Invoice	06/19/2023	Medical Kit Replenishment @ Lakepointe	0.00	36.93	
<a href="#">5164473216</a>	Invoice	06/27/2023	Medical Kit Replenishment - Admin Office	0.00	49.49	
<a href="#">5164473218</a>	Invoice	06/27/2023	Medical Kit Replenishment - Bohls WWTP	0.00	7.15	
<a href="#">5166480306</a>	Invoice	07/12/2023	Medical Kit Replenishment @ WTP	0.00	142.59	
<a href="#">5166480392</a>	Invoice	07/12/2023	Medical Kit Replenishment @ Lakepointe	0.00	61.65	
<a href="#">9225963460</a>	Invoice	06/01/2023	ZollPlus AED Bohls WWTP	0.00	100.00	
00447	Core & Main LP	07/14/2023	Regular	0.00	252.02	5953
<a href="#">T100296</a>	Invoice	06/23/2023	Supplies for WO #3701	0.00	95.00	
<a href="#">T142408</a>	Invoice	07/03/2023	Supplies for WO #3752	0.00	157.02	
00457	CP&Y	07/14/2023	Regular	0.00	5,620.50	5954
<a href="#">WTCP1800076.0</a>	Invoice	06/19/2023	Uplands WTP Trident/Office Building & Hi	0.00	5,620.50	
00547	Dedicated Controls LLC	07/14/2023	Regular	0.00	38,350.00	5955
<a href="#">3071</a>	Invoice	06/23/2023	LS #3 Control Panel & Comm WO #3162 5	0.00	8,462.50	
<a href="#">3072</a>	Invoice	06/23/2023	LS #6 Control Panel & Comm WO #3165 5	0.00	10,712.50	
<a href="#">3073</a>	Invoice	06/23/2023	LS #7 Control Panel & Comm WO #3164 5	0.00	10,712.50	
<a href="#">3074</a>	Invoice	06/23/2023	LKP WWTP Control Panel & Comm WO31	0.00	8,462.50	
02736	DocuSign, Inc	07/14/2023	Regular	0.00	14,531.40	5956
<a href="#">111100148745</a>	Invoice	06/15/2023	Annual Subscription 6/15/2023 - 6/14/20	0.00	14,531.40	
00636	Elliott Electric Supply, Inc	07/14/2023	Regular	0.00	168.76	5957
<a href="#">173-17311-01</a>	Invoice	06/28/2023	Supplies for WO #3724	0.00	168.76	
00692	Fluid Meter Service, Corp	07/14/2023	Regular	0.00	14,500.00	5958
<a href="#">509891</a>	Invoice	06/02/2023	Lakepointe Eff Pump #3 Control Valve 5yr	0.00	14,500.00	
00725	Generator Field Services LLC	07/14/2023	Regular	0.00	11,124.05	5959
<a href="#">GFS8265</a>	Invoice	05/16/2023	Repairs @ Lift Station #16	0.00	2,810.57	
<a href="#">GFS8266</a>	Invoice	06/21/2023	Repairs @ LS #18	0.00	2,789.57	
<a href="#">GFS8268</a>	Invoice	06/22/2023	Repairs @ LS #18	0.00	1,418.00	
<a href="#">GFS8269</a>	Invoice	06/23/2023	Service Call @ LS #18	0.00	894.05	
<a href="#">GFS8270</a>	Invoice	06/27/2023	Service Call @ PS #5	0.00	1,090.73	
<a href="#">GFS8271</a>	Invoice	06/28/2023	Repairs @ LS #9	0.00	1,090.73	
<a href="#">GFS8273</a>	Invoice	06/28/2023	Service Call @ LS #15	0.00	1,030.40	
00752	Grainger	07/14/2023	Regular	0.00	9,194.17	5960
<a href="#">9752495110</a>	Invoice	06/26/2023	Supplies for WO #3724	0.00	312.94	
<a href="#">9752751389</a>	Invoice	06/26/2023	Supplies for WO #3724	0.00	1,050.65	
<a href="#">9753389817</a>	Invoice	06/27/2023	Supplies for WO #3724	0.00	5.43	
<a href="#">9754684158</a>	Invoice	06/28/2023	Supplies for WO #3727	0.00	202.18	
<a href="#">9755755072</a>	Invoice	06/29/2023	Supplies for WO #3724	0.00	11.87	
<a href="#">9755755080</a>	Invoice	06/29/2023	Red Pass Plus Annual Membership Fee E	0.00	129.00	
<a href="#">9756245701</a>	Invoice	06/29/2023	Supplies for WO #3671	0.00	232.92	
<a href="#">9760403221</a>	Invoice	07/05/2023	Multi-Gas Detector EMD Safety Supplies	0.00	848.24	
<a href="#">9760756289</a>	Invoice	07/05/2023	EMD Stock Supplies	0.00	723.73	
<a href="#">9760756297</a>	Invoice	07/05/2023	EMD Supplies for WO #3751	0.00	395.54	
<a href="#">9762402239</a>	Invoice	07/07/2023	EMD Safety Equipment	0.00	5,281.67	
00784	Halff Associates, Inc.	07/14/2023	Regular	0.00	920.00	5961
<a href="#">10098488</a>	Invoice	06/28/2023	Engineering Review - Ariza 290	0.00	542.50	

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Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">10098489</a>	Invoice	06/28/2023	Engineering Review - Christian Brothers A	0.00	377.50	
00785	Hamilton Electric Works, Inc.	07/14/2023	Regular	0.00	2,139.29	5962
<a href="#">594826</a>	Invoice	06/23/2023	PS #2 - Rebuild Pump Motor #2 WO #373	0.00	2,139.29	
00793	Harrington Industrial Plastics, LLC	07/14/2023	Regular	0.00	41.20	5963
<a href="#">04953302</a>	Invoice	06/28/2023	Supplies for WO #3724	0.00	41.20	
00800	Hays County MUD No 4	07/14/2023	Regular	0.00	13,364.17	5964
<a href="#">2023.06</a>	Invoice	06/30/2023	Wastewater Billing Collections 2023.06	0.00	13,364.17	
00842	HydroPro Solutions, LLC	07/14/2023	Regular	0.00	3,462.37	5965
<a href="#">IN100673</a>	Invoice	06/27/2023	MT Stock Supplies	0.00	241.53	
<a href="#">IN100703</a>	Invoice	06/30/2023	Network Monitoring System	0.00	1,233.32	
<a href="#">IN100719</a>	Invoice	06/30/2023	MT 3" Meter for HEB WO# 3752	0.00	1,987.52	
02655	Infosend, Inc	07/14/2023	Regular	0.00	5,051.24	5966
<a href="#">240739</a>	Invoice	06/01/2023	Billing Support	0.00	5,051.24	
01310	Lloyd Gosselink Rochelle & Townsend, P.C.	07/14/2023	Regular	0.00	8,652.58	5967
<a href="#">97539263</a>	Invoice	03/03/2023	Ledgestone Commercial Lots 1-4 SER - Fe	0.00	1,973.08	
<a href="#">97540010</a>	Invoice	04/24/2023	LBC Wastewater (CCNG) SER - March Serv	0.00	1,064.00	
<a href="#">97540737</a>	Invoice	05/04/2023	LBC Wastewater (CCNG) SER - April Servic	0.00	464.00	
<a href="#">97541432</a>	Invoice	06/21/2023	Backyard - May Services	0.00	48.00	
<a href="#">97541434</a>	Invoice	06/21/2023	City of Dripping Springs - May Services	0.00	240.00	
<a href="#">97541435</a>	Invoice	06/21/2023	Live Oak Springs NSSA	0.00	288.00	
<a href="#">97541436</a>	Invoice	06/21/2023	1080 Transmission Main - May Services	0.00	2,538.50	
<a href="#">97541439</a>	Invoice	06/21/2023	Extra Space Storage SER	0.00	592.00	
<a href="#">97541441</a>	Invoice	06/21/2023	HEB Austin 33 SER	0.00	1,008.00	
<a href="#">97541444</a>	Invoice	06/21/2023	Cannon Ranch (Gerald Cleveland) SER	0.00	307.00	
<a href="#">97541445</a>	Invoice	06/21/2023	Ariza 290 West (Cypressbrook) SER	0.00	66.00	
<a href="#">97541454</a>	Invoice	06/21/2023	Bannockburn Church	0.00	64.00	
01324	Lower Colorado River Authority	07/14/2023	Regular	0.00	128,313.11	5968
<a href="#">000549839-6/23</a>	Invoice	06/30/2023	Purchase Water	0.00	2,933.27	
<a href="#">00549492-6/23</a>	Invoice	06/30/2023	Purchase Water	0.00	125,379.84	
01413	Master Meter Inc.	07/14/2023	Regular	0.00	1,900.00	5969
<a href="#">261032</a>	Invoice	06/17/2023	Harmony Mobile Annual Support 1.5K-10	0.00	1,900.00	
01434	McCoy's Building Supply	07/14/2023	Regular	0.00	413.36	5970
<a href="#">24896</a>	Invoice	07/10/2023	Supplies for WO #3724	0.00	8.49	
<a href="#">6902767</a>	Invoice	07/03/2023	LM Consumable	0.00	9.19	
<a href="#">6902791</a>	Invoice	07/03/2023	LM Consumables for Truck #2202	0.00	23.99	
<a href="#">6902966</a>	Invoice	07/06/2023	Supplies for WO #3752	0.00	7.60	
<a href="#">6902969</a>	Invoice	07/06/2023	MT Tools for Truck #2304	0.00	29.99	
<a href="#">7409639</a>	Invoice	06/27/2023	MT Consumables for Truck #2209	0.00	83.41	
<a href="#">7409640</a>	Invoice	06/27/2023	MT Supplies for Truck #008	0.00	52.47	
<a href="#">7409792</a>	Invoice	06/29/2023	Supplies for WO #3629	0.00	32.98	
<a href="#">7410086</a>	Invoice	07/06/2023	Supplies for WO #3724	0.00	106.02	
<a href="#">7410274</a>	Invoice	07/10/2023	Supplies for WO #3724	0.00	9.68	
<a href="#">7410283</a>	Invoice	07/10/2023	Supplies for WO #3751	0.00	49.54	
01524	Mission Controls and Automation	07/14/2023	Regular	0.00	3,021.51	5971
<a href="#">S1281379.001</a>	Invoice	07/07/2023	EMD Stock Supply	0.00	3,021.51	
02681	Momar	07/14/2023	Regular	0.00	3,938.62	5972
<a href="#">PSI507946</a>	Invoice	06/28/2023	Passage/Degreaser for LS14	0.00	3,938.62	
01543	Murfee Engineering Company Inc.	07/14/2023	Regular	0.00	232,797.76	5973
<a href="#">48867</a>	Invoice	06/26/2023	Beneficial Water Recycling Facility Design	0.00	2,269.01	
<a href="#">48868</a>	Invoice	06/26/2023	Bohls WWTP Exp Design, Approval & Cons	0.00	10,730.75	
<a href="#">48869</a>	Invoice	06/26/2023	1080 Transmission Main Esmts Design, Ap	0.00	13,070.20	
<a href="#">48870</a>	Invoice	06/26/2023	Permanganate Injection Relocation	0.00	490.00	

Check Report

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">48871</a>	Invoice	06/26/2023	1240 Transmission Main CIP Project	0.00	4,205.00	
<a href="#">48872</a>	Invoice	06/26/2023	County Line 1420 PS Upgrades	0.00	1,485.00	
<a href="#">48873</a>	Invoice	06/26/2023	Lakepointe WWTP Influent Lift Station Re	0.00	425.00	
<a href="#">48874</a>	Invoice	06/26/2023	Water Distribution System Model Update	0.00	42.50	
<a href="#">48875</a>	Invoice	06/26/2023	Darden Hill Water Line RoundAbout/Elem	0.00	10,277.50	
<a href="#">48876</a>	Invoice	06/26/2023	Circle Drive PS & GST Ph 1	0.00	13,045.00	
<a href="#">48877</a>	Invoice	06/26/2023	Uplands WTP Expansion Site Permit Modi	0.00	10,161.25	
<a href="#">48878</a>	Invoice	06/26/2023	Uplands WTP 5 MGD Expansion - CIP	0.00	58,504.03	
<a href="#">48879</a>	Invoice	06/26/2023	1240 Elevated Storage Tank Design, Appro	0.00	6,787.69	
<a href="#">48880</a>	Invoice	06/26/2023	Lot 12, Block H Re-Plat Approvals	0.00	902.50	
<a href="#">48881</a>	Invoice	06/26/2023	290 Parallel Water TM Easement Acquisti	0.00	74,702.64	
<a href="#">48884</a>	Invoice	06/26/2023	Hamilton Pool Road FM Relocation	0.00	9,460.00	
<a href="#">48885</a>	Invoice	06/26/2023	Ledgestone Terrace Waterline Relocation	0.00	4,677.19	
<a href="#">48887</a>	Invoice	06/26/2023	TCWCID 18 Interconnect SER Application	0.00	60.00	
<a href="#">48888</a>	Invoice	06/26/2023	Julep Commercial Park SER	0.00	9,197.50	
<a href="#">48889</a>	Invoice	06/26/2023	Hawkridge SER	0.00	1,842.50	
<a href="#">48890</a>	Invoice	06/26/2023	11071 Fitzhugh	0.00	325.00	
<a href="#">48891</a>	Invoice	06/26/2023	The Pearl SER	0.00	137.50	
01582	Odessa Pumps & Equipment Inc.	07/14/2023	Regular	0.00	1,338.80	5976
<a href="#">OP0000052263</a>	Invoice	06/26/2023	PS #7 - Pump #3 - Replace Shaft WO #373	0.00	1,338.80	
01657	Precision Calibrate Meter Services	07/14/2023	Regular	0.00	2,600.00	5977
<a href="#">1904</a>	Invoice	06/29/2023	Meter Testing & Meter Removal	0.00	2,600.00	
02508	Quadient Postage Funding	07/14/2023	Regular	0.00	409.70	5978
<a href="#">7711 2023.07</a>	Invoice	07/02/2023	Postage Fees/Ink Supply Purchase	0.00	409.70	
01718	Rent Equip, LLC	07/14/2023	Regular	0.00	836.34	5979
<a href="#">864446-3</a>	Invoice	06/01/2023	LM Rental for WO #3634	0.00	836.34	
01911	Silver Electric and Solar	07/14/2023	Regular	0.00	1,050.00	5980
<a href="#">1002064</a>	Invoice	01/23/2023	Electrical Work - WO #3349	0.00	1,050.00	
02829	Sun Coast Resources, Inc.	07/14/2023	Regular	0.00	3,096.23	5981
<a href="#">96972590</a>	Invoice	06/28/2023	Fuel for Water & WW Equipment	0.00	3,096.23	
02029	Texas Excavation Safety System, Inc.	07/14/2023	Regular	0.00	651.70	5982
<a href="#">23-10836</a>	Invoice	06/30/2023	Message Fees - June 2023	0.00	651.70	
02037	The Bridge Group	07/14/2023	Regular	0.00	13,020.00	5983
<a href="#">2023-0108</a>	Invoice	06/26/2023	Monthly Construction Inspection Fees	0.00	13,020.00	
02043	The Reynolds Company	07/14/2023	Regular	0.00	1,084.28	5987
<a href="#">23605676-00</a>	Invoice	06/27/2023	IT Equipment - Direct Connect	0.00	1,084.28	
02045	The Sherwin-Williams Co	07/14/2023	Regular	0.00	70.81	5988
<a href="#">23299</a>	Invoice	05/15/2023	Paint for WO #3198	0.00	70.81	
02108	Travis County MUD No 16	07/14/2023	Regular	0.00	33,408.31	5989
<a href="#">2023.06</a>	Invoice	06/30/2023	Wastewater Billing Collections 2023.06	0.00	33,408.31	
02137	United Rentals, Inc.	07/14/2023	Regular	0.00	304.98	5990
<a href="#">220502540-001</a>	Invoice	06/09/2023	LM Rental for WO #3634	0.00	304.98	
02138	United Site Services of Texas, Inc.	07/14/2023	Regular	0.00	517.63	5991
<a href="#">INV-01833345</a>	Invoice	07/05/2023	Bee Cave EST	0.00	343.38	
<a href="#">INV-01833347</a>	Invoice	07/05/2023	County Line Pump Station	0.00	174.25	
02143	USA BlueBook	07/14/2023	Regular	0.00	3,636.02	5992
<a href="#">INV00031644</a>	Invoice	06/05/2023	Supplies for WTP	0.00	514.87	
<a href="#">INV00042795</a>	Invoice	06/13/2023	WTP Stock Supplies	0.00	143.95	
<a href="#">INV00043761</a>	Invoice	06/14/2023	Supplies for WTP	0.00	93.87	
<a href="#">INV00052526</a>	Invoice	06/22/2023	LM Stock Supplies	0.00	2,529.88	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">INV00055411</a>	Invoice	06/26/2023	Supplies for WTP	0.00	282.04	
<a href="#">INV00057503</a>	Invoice	06/28/2023	LM Consumables	0.00	27.89	
<a href="#">INV00061081</a>	Invoice	07/03/2023	LM Consumables	0.00	43.52	
02174	Waste Management of Texas	07/14/2023	Regular	0.00	1,428.67	5994
<a href="#">0176661-1261-5</a>	Invoice	06/26/2023	Garbage Service 07/01/23-07/31/23	0.00	1,428.67	
02177	Wastewater Transport Services, LLC	07/14/2023	Regular	0.00	28,581.51	5995
<a href="#">11123669</a>	Invoice	05/01/2023	Sludge Disposal - WTP	0.00	10,062.04	
<a href="#">11123958</a>	Invoice	06/20/2023	Emergency Service-LS #8 & LS #10 Lkpt Su	0.00	7,633.35	
<a href="#">11123959</a>	Invoice	06/20/2023	Lift Station Cleaning - Bohls WWTP	0.00	2,124.92	
<a href="#">11124075</a>	Invoice	06/28/2023	Lift Station Cleaning - Bohls WWTP	0.00	1,307.64	
<a href="#">11124076</a>	Invoice	06/28/2023	Lift Station Cleaning - LS #14	0.00	1,307.64	
<a href="#">11124077</a>	Invoice	06/28/2023	Lift Station Cleaning - Lift Station #11	0.00	1,176.88	
<a href="#">11124078</a>	Invoice	06/28/2023	Lift Station Cleaning - LS #10	0.00	1,176.88	
<a href="#">11124079</a>	Invoice	06/28/2023	Lift Station Cleaning - LS #9	0.00	1,176.88	
<a href="#">11124080</a>	Invoice	06/28/2023	Lift Station Cleaning - Lakepointe WWTP	0.00	1,307.64	
<a href="#">11124081</a>	Invoice	06/28/2023	Lift Station Cleaning - LS #6	0.00	1,307.64	
02768	Westbrook Metals, Inc	07/14/2023	Regular	0.00	229.28	5996
<a href="#">859969</a>	Invoice	07/12/2023	Supplies for WO #3198	0.00	229.28	
00013	Absolute Propane	07/25/2023	Regular	0.00	54.00	5998
<a href="#">316438</a>	Invoice	06/28/2023	Fuel for Forklift	0.00	54.00	
00245	Brenntag Southwest Inc.	07/25/2023	Regular	0.00	9,418.11	5999
<a href="#">BSW478418</a>	Invoice	07/14/2023	Aquamine/LAS for WTP	0.00	9,418.11	
00352	Champion Power Products, Inc	07/25/2023	Regular	0.00	2,424.86	6000
<a href="#">25882</a>	Invoice	07/18/2023	Kobold Flow Switchs for WO #3627	0.00	2,424.86	
02672	Cintas Corporation	07/25/2023	Regular	0.00	49.50	6001
<a href="#">9229956821</a>	Invoice	07/01/2023	Waterbreak Cooler Agreement - Admin O	0.00	49.50	
00706	G Creek Inc	07/25/2023	Regular	0.00	466,957.14	6002
<a href="#">Uplands WTP &amp; H</a>	Invoice	06/30/2023	Uplands WTP & HSPS Renovations - Pay A	0.00	466,957.14	
00725	Generator Field Services LLC	07/25/2023	Regular	0.00	1,596.46	6003
<a href="#">GFS8285</a>	Invoice	07/14/2023	Service Call @ LS #15	0.00	1,596.46	
02779	Geotab USA, Inc	07/25/2023	Regular	0.00	471.75	6004
<a href="#">IN344881</a>	Invoice	06/30/2023	Fleet Management Software & GPS Tracki	0.00	471.75	
00752	Grainger	07/25/2023	Regular	0.00	668.64	6005
<a href="#">9773747382</a>	Invoice	07/18/2023	Supplies for WO #3781	0.00	97.17	
<a href="#">9773768016</a>	Invoice	07/18/2023	V-Belts for WO #3782 & Stock	0.00	70.20	
<a href="#">9775197602</a>	Invoice	07/19/2023	Supplies for WO #3790	0.00	48.23	
<a href="#">9775867287</a>	Invoice	07/20/2023	Custom Locks - Truck #703	0.00	62.21	
<a href="#">9777061293</a>	Invoice	07/20/2023	EMD Supplies for WO #3751	0.00	148.60	
<a href="#">9777231086</a>	Invoice	07/20/2023	V-Belts for WO #3782 & Stock	0.00	46.56	
<a href="#">9777231102</a>	Invoice	07/21/2023	Valve 1" Pipe WO #3795	0.00	195.67	
00784	Half Associates, Inc.	07/25/2023	Regular	0.00	1,115.44	6006
<a href="#">10098487</a>	Invoice	06/28/2023	Post Construction Inspec-Parten Ranch A	0.00	1,115.44	
00829	Holt Cat	07/25/2023	Regular	0.00	2,276.67	6007
<a href="#">WIMA0172339</a>	Invoice	07/03/2023	Repairs to EQ #05	0.00	2,276.67	
02878	Home Depot Credit Services	07/25/2023	Regular	0.00	118.04	6008
<a href="#">4691 2023.06</a>	Invoice	06/13/2023	Supplies for WO #3627	0.00	118.04	
00842	HydroPro Solutions, LLC	07/25/2023	Regular	0.00	9,104.09	6009
<a href="#">IN100779</a>	Invoice	07/13/2023	Meter Tech Stock Supplies	0.00	3,625.52	
<a href="#">IN100780</a>	Invoice	07/13/2023	MT 1.5" Meter & Meter Stock Supplies	0.00	5,478.57	



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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
02655	Infosend, Inc	07/25/2023	Regular	0.00	5,050.64	6010
<a href="#">242686</a>	Invoice	07/01/2023	Billing Support	0.00	5,050.64	
01310	Lloyd Gosselink Rochelle & Townsend, P.C.	07/25/2023	Regular	0.00	8,250.00	6012
<a href="#">97541430</a>	Invoice	06/21/2023	General Counsel - May Services	0.00	8,250.00	
01339	MA Smith Contracting Co., Inc	07/25/2023	Regular	0.00	219,850.00	6013
<a href="#">Sonoma Drive W</a>	Invoice	06/30/2023	Sonoma Drive WW Line Repair	0.00	219,850.00	
01434	McCoy's Building Supply	07/25/2023	Regular	0.00	41.88	6014
<a href="#">25099</a>	Invoice	07/13/2023	EMD Consumables	0.00	14.97	
<a href="#">7410384</a>	Invoice	07/11/2023	Supplies for WO #3724	0.00	14.92	
<a href="#">7410793</a>	Invoice	07/18/2023	Supplies for WO #3781	0.00	11.99	
01523	Mission Communications, LLC	07/25/2023	Regular	0.00	1,162.20	6015
<a href="#">1078101</a>	Invoice	07/13/2023	Annual Services - Lift Stations #01, #15 &	0.00	1,162.20	
01543	Murfee Engineering Company Inc.	07/25/2023	Regular	0.00	40,106.25	6016
<a href="#">48714</a>	Invoice	05/15/2023	Bear Creek Model	0.00	325.00	
<a href="#">48715</a>	Invoice	05/15/2023	Alt Water Supply	0.00	1,950.00	
<a href="#">48716</a>	Invoice	05/15/2023	City of Dripping Springs	0.00	696.25	
<a href="#">48883</a>	Invoice	06/26/2023	SW Pkwy PS Expansion to 7,000gpm Firm	0.00	8,795.00	
<a href="#">49029</a>	Invoice	07/14/2023	Beneficial Water Recycling Facility Design	0.00	3,107.50	
<a href="#">49030</a>	Invoice	07/14/2023	Bohls WWTP Exp Design, Approval & Cons	0.00	10,781.25	
<a href="#">49031</a>	Invoice	07/14/2023	1080 Transmission Main Esmts Design, Ap	0.00	8,233.75	
<a href="#">49032</a>	Invoice	07/14/2023	Permanganate Injection Relocation	0.00	970.00	
<a href="#">49033</a>	Invoice	07/14/2023	Wastewater Solids Management Master P	0.00	100.00	
<a href="#">49034</a>	Invoice	07/14/2023	Sawyer Ranch 1340 Conversion Water Lin	0.00	412.50	
<a href="#">49035</a>	Invoice	07/14/2023	1240 Transmission Main CIP Project	0.00	1,321.25	
<a href="#">49036</a>	Invoice	07/14/2023	County Line 1420 PS Upgrades	0.00	2,648.75	
<a href="#">49037</a>	Invoice	07/14/2023	Lakepointe WWTP Influent Lift Station Re	0.00	765.00	
01654	PostNet TX144	07/25/2023	Regular	0.00	57.21	6017
<a href="#">550912</a>	Invoice	07/14/2023	Stage 1 Water Restriction Certified Mail	0.00	27.15	
<a href="#">551055</a>	Invoice	07/19/2023	TCEQ Certified Mail	0.00	11.96	
<a href="#">551057</a>	Invoice	07/19/2023	Water Restriction Certified Mail	0.00	18.10	
02876	Smith System Driver Improvement Institute, Inc	07/25/2023	Regular	0.00	12,148.02	6018
<a href="#">2304-172445</a>	Invoice	06/30/2023	DD DriverDirect One Day Training	0.00	7,500.02	
<a href="#">2304-172456</a>	Invoice	06/30/2023	DD DriverDirect One Day Training	0.00	4,648.00	
02013	Techline Pipe, LP	07/25/2023	Regular	0.00	4,925.64	6019
<a href="#">1133966-00</a>	Invoice	06/02/2023	LM Supplies for WO #3590	0.00	583.97	
<a href="#">1134296-00</a>	Invoice	06/05/2023	LM Consumables	0.00	130.68	
<a href="#">1134417-00</a>	Invoice	06/02/2023	LM Stock Supplies	0.00	561.58	
<a href="#">1134567-00</a>	Invoice	06/01/2023	LM Supplies for WO #3505	0.00	2,140.41	
<a href="#">1134690-00</a>	Invoice	06/07/2023	LM Stock Supplies	0.00	1,509.00	
02027	Texas Community Propane, Ltd	07/25/2023	Regular	0.00	19.39	6020
<a href="#">FAL01618 7/23</a>	Invoice	07/12/2023	Gas Expense 3925 Sugarloaf Dr	0.00	19.39	
02855	The Posey Law Firm PC	07/25/2023	Regular	0.00	5,000.00	6021
<a href="#">5769</a>	Invoice	07/01/2023	Lobby Services - July 2023	0.00	5,000.00	
02133	Tyler Technologies, Inc	07/25/2023	Regular	0.00	13,241.45	6022
<a href="#">025-0429719</a>	Invoice	06/30/2023	Insite Transaction Fees - Quarterly Billing	0.00	12,983.75	
<a href="#">025-0430088</a>	Invoice	06/30/2023	Subscription - Utility Billing Notification C	0.00	257.70	
02137	United Rentals, Inc.	07/25/2023	Regular	0.00	550.00	6023
<a href="#">216466898-006</a>	Invoice	07/14/2023	Rental for Office Container @ WTP WO#3	0.00	550.00	
02143	USA BlueBook	07/25/2023	Regular	0.00	1,622.89	6024
<a href="#">INV00063481</a>	Invoice	07/06/2023	Chemicals for WTP	0.00	238.65	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">INV00070587</a>	Invoice	07/12/2023	WW Stock Supplies	0.00	1,384.24	
02177	Wastewater Transport Services, LLC	07/25/2023	Regular	0.00	51,461.49	6025
<a href="#">11124115</a>	Invoice	06/01/2023	Sludge Disposal - Lakepointe WWTP	0.00	50,728.64	
<a href="#">11124237</a>	Invoice	06/07/2023	Emergency Service - Lift Station #4	0.00	732.85	
02760	Youngblood Automotive & Tire LLC	07/25/2023	Regular	0.00	1,738.40	6026
<a href="#">80053219</a>	Invoice	07/14/2023	Replaced Tires on TR #12	0.00	1,738.40	
00133	AT&T- Internet	07/28/2023	Regular	0.00	927.64	6027
<a href="#">9270540804</a>	Invoice	07/11/2023	Internet & Phone Service Admin	0.00	927.64	
00130	AT&T Mobility-CC	07/28/2023	Regular	0.00	855.00	6028
<a href="#">YRB062023</a>	Invoice	07/24/2023	SCADA System Cellular Network 06/19/2	0.00	855.00	
00209	Bill Bailey's Signs Corp.	07/28/2023	Regular	0.00	766.25	6029
<a href="#">17475</a>	Invoice	06/12/2023	Water Stage 1 Signs & H-Stakes	0.00	766.25	
00245	Brenntag Southwest Inc.	07/28/2023	Regular	0.00	16,338.08	6030
<a href="#">BSW473450</a>	Invoice	06/22/2023	Aquapac for WTP	0.00	1,197.49	
<a href="#">BSW477779</a>	Invoice	07/11/2023	Aquapac for WTP	0.00	2,395.59	
<a href="#">BSW477780</a>	Invoice	07/12/2023	Chlorine for WTP	0.00	12,745.00	
02672	Cintas Corporation	07/28/2023	Regular	0.00	100.00	6031
<a href="#">9229955992</a>	Invoice	07/01/2023	ZollPlus AED Lakepointe WWTP	0.00	100.00	
00447	Core & Main LP	07/28/2023	Regular	0.00	151.83	6032
<a href="#">T195726</a>	Invoice	07/20/2023	Supplies for WO #3752	0.00	151.83	
00547	Dedicated Controls LLC	07/28/2023	Regular	0.00	8,294.80	6033
<a href="#">3069</a>	Invoice	06/23/2023	LS #2 Monitoring WO #3794 40% of 20,27	0.00	8,294.80	
00603	DSHS Central Lab	07/28/2023	Regular	0.00	427.84	6034
<a href="#">CEN.CD05806202</a>	Invoice	07/05/2023	Lab Fees	0.00	427.84	
00784	Half Associates, Inc.	07/28/2023	Regular	0.00	5,658.53	6035
<a href="#">10100373</a>	Invoice	07/21/2023	Provence Phase 1 Section 6	0.00	1,631.03	
<a href="#">10100374</a>	Invoice	07/21/2023	Post Construction Inspection - Nutty Brow	0.00	2,342.50	
<a href="#">10100375</a>	Invoice	07/21/2023	Engineering Review - Parten Ranch Ph 8	0.00	1,457.50	
<a href="#">10100376</a>	Invoice	06/28/2023	Engineering Review - Hays County EMS St	0.00	227.50	
00823	Hill Country Office Systems	07/28/2023	Regular	0.00	2,325.00	6036
<a href="#">6961-Final</a>	Invoice	02/14/2023	Final payment for replacement copier @	0.00	2,325.00	
01328	Lubrication Engineers	07/28/2023	Regular	0.00	2,224.61	6038
<a href="#">INS06621</a>	Invoice	07/19/2023	EMD Oil for Equipment	0.00	2,224.61	
01349	Marcelo's Sand & Loam	07/28/2023	Regular	0.00	78.00	6039
<a href="#">571809</a>	Invoice	07/20/2023	Sandy Loam - PS #7 County Line	0.00	78.00	
01434	McCoy's Building Supply	07/28/2023	Regular	0.00	167.67	6040
<a href="#">6903872</a>	Invoice	07/21/2023	Padlock Combo - LM EQ-12	0.00	43.98	
<a href="#">7411102</a>	Invoice	07/24/2023	Supplies for WO #3198	0.00	123.69	
01543	Murfee Engineering Company Inc.	07/28/2023	Regular	0.00	78,261.65	6041
<a href="#">48712</a>	Invoice	05/15/2023	Endevour SER	0.00	325.00	
<a href="#">48886</a>	Invoice	06/26/2023	The Backyard & Terrace Offsite Water Imr	0.00	412.50	
<a href="#">48892</a>	Invoice	06/26/2023	Huthnance Ranch SER	0.00	1,392.50	
<a href="#">49039</a>	Invoice	07/14/2023	Circle Drive PS & GST Ph 1	0.00	8,273.75	
<a href="#">49041</a>	Invoice	07/14/2023	Uplands WTP Expansion Site Permit Modi	0.00	13,558.70	
<a href="#">49043</a>	Invoice	07/14/2023	1240 Elevated Storage Tank Design, Appro	0.00	24,584.20	
<a href="#">49044</a>	Invoice	07/14/2023	Lot 12, Block H Re-Plat Approvals	0.00	832.50	
<a href="#">49047</a>	Invoice	07/14/2023	SW Pkwy PS Expansion to 7,000gpm Firm	0.00	8,791.25	
<a href="#">49048</a>	Invoice	07/14/2023	Bear Creek Model	0.00	3,500.00	
<a href="#">49049</a>	Invoice	07/14/2023	Hamilton Pool Road FM Relocation	0.00	390.00	

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Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">49051</a>	Invoice	07/14/2023	Pearl WL Extension	0.00	6,471.25	
<a href="#">49052</a>	Invoice	07/14/2023	Julep Commercial Park SER	0.00	5,142.50	
<a href="#">49053</a>	Invoice	07/14/2023	The Pearl SER	0.00	1,168.75	
<a href="#">49054</a>	Invoice	07/14/2023	Live Oak Springs SER	0.00	3,025.00	
<a href="#">49055</a>	Invoice	07/14/2023	Ariza SER	0.00	68.75	
<a href="#">49056</a>	Invoice	07/14/2023	City of Dripping Springs	0.00	325.00	
01654	PostNet TX144		07/28/2023 Regular	0.00	36.20	6043
<a href="#">551120</a>	Invoice	07/21/2023	Water Patrol - Certified Mail	0.00	18.10	
<a href="#">551224</a>	Invoice	07/26/2023	Water Patrol - Certified Mail	0.00	18.10	
02773	Spectrum Enterprise		07/28/2023 Regular	0.00	833.33	6044
<a href="#">12278720107142</a>	Invoice	07/14/2023	Internet & Fiber Connection - WTP	0.00	833.33	
02013	Techline Pipe, LP		07/28/2023 Regular	0.00	70.48	6045
<a href="#">1136101-00</a>	Invoice	07/24/2023	LM Supplies for WO #3798	0.00	70.48	
02081	TML MultiState Intergovernmental EBP		07/28/2023 Regular	0.00	33,599.54	6046
<a href="#">PWESTTR12308</a>	Invoice	08/01/2023	Employee Benefits - August 2023	0.00	33,599.54	
02108	Travis County MUD No 16		07/28/2023 Regular	0.00	34,983.89	6047
<a href="#">2023.07</a>	Invoice	07/31/2023	Wastewater Billing Collections 2023.07	0.00	34,983.89	
02143	USA BlueBook		07/28/2023 Regular	0.00	125.71	6048
<a href="#">INV00075952</a>	Invoice	07/18/2023	LM Consumables	0.00	28.45	
<a href="#">INV00075960</a>	Invoice	07/18/2023	LM Consumables	0.00	15.27	
<a href="#">INV00078379</a>	Invoice	07/20/2023	LM Consumables	0.00	81.99	
02177	Wastewater Transport Services, LLC		07/28/2023 Regular	0.00	35,049.24	6049
<a href="#">11124083</a>	Invoice	06/01/2023	Sludge Disposal - Bohls WWTP	0.00	24,436.52	
<a href="#">11124125</a>	Invoice	06/01/2023	Sludge Disposal - WTP	0.00	10,612.72	
02763	Zane Furr		07/28/2023 Regular	0.00	7,930.00	6050
<a href="#">ZF 2023-07</a>	Invoice	07/20/2023	Monthly Grounds Maintenance - July 202	0.00	7,930.00	
00416	City of Austin		07/14/2023 Bank Draft	0.00	108.63	DFT0002445
<a href="#">040138545589</a>	Invoice	06/28/2023	Utility Expense	0.00	108.63	
02066	Spectrum		07/13/2023 Bank Draft	0.00	277.54	DFT0002446
<a href="#">0020275062923</a>	Invoice	06/29/2023	Internet Lakepointe & Phone Service - LS	0.00	277.54	
00549	Dell Financial Services		07/14/2023 Bank Draft	0.00	3,683.00	DFT0002447
<a href="#">2023.07.02-518</a>	Invoice	07/02/2023	IT Equipment	0.00	3,683.00	
02700	WEX Bank		07/14/2023 Bank Draft	0.00	7,386.96	DFT0002448
<a href="#">89987544</a>	Invoice	06/23/2023	Fuel Purchases	0.00	7,386.96	
00416	City of Austin		07/21/2023 Bank Draft	0.00	156,551.63	DFT0002465
<a href="#">071161502672</a>	Invoice	07/11/2023	Utility Expense	0.00	128,825.85	
<a href="#">441237906082</a>	Invoice	07/05/2023	Utility Expense	0.00	27,725.78	
00416	City of Austin		07/25/2023 Bank Draft	0.00	26,398.55	DFT0002467
<a href="#">398909927347</a>	Invoice	07/18/2023	Utility Expense	0.00	364.12	
<a href="#">224057287252</a>	Invoice	07/17/2023	Utility Expense	0.00	55.57	
<a href="#">399201384316</a>	Invoice	07/13/2023	Utility Expense	0.00	128.48	
<a href="#">540169135452</a>	Invoice	07/19/2023	Utility Expense	0.00	179.45	
<a href="#">718548876865</a>	Invoice	07/14/2023	Utility Expense	0.00	25,670.93	
02862	Divvy Inc.		07/03/2023 Bank Draft	0.00	520.94	DFT0002468
<a href="#">2023.07.03</a>	Invoice	07/03/2023	Divvy Card Purchases	0.00	520.94	
02756	Enterprise FM Trust		07/20/2023 Bank Draft	0.00	20,612.77	DFT0002469
<a href="#">FBN4783817</a>	Invoice	07/06/2023	Enterprise Fleet Monthly Vehicle Charges	0.00	20,612.77	
00180	Truist - Sarot		07/25/2023 Bank Draft	0.00	1,991.52	DFT0002471

Check Report

Date Range: 07/01/2023 - 07/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<a href="#">1040 - 2023.07</a>	Invoice	07/05/2023	Credit Card Purchases	0.00	1,991.52	
00175	Truist - Main Office 4972	07/25/2023	Bank Draft	0.00	1,340.90	DFT0002472
<a href="#">4972 - 2023.07</a>	Invoice	07/05/2023	Credit Card Purchases	0.00	1,340.90	
00173	Truist - Harkrider	07/25/2023	Bank Draft	0.00	471.72	DFT0002473
<a href="#">8564 - 2023.07</a>	Invoice	07/05/2023	Credit Card Purchases	0.00	471.72	
00178	Truist - Rendon	07/25/2023	Bank Draft	0.00	270.49	DFT0002474
<a href="#">1099 - 2023.07</a>	Invoice	07/05/2023	Credit Cards Purchases	0.00	270.49	
02602	Truist - CRodriguez	07/25/2023	Bank Draft	0.00	186.47	DFT0002475
<a href="#">2173 - 2023.07</a>	Invoice	07/05/2023	Credit Card Purchases	0.00	186.47	
02819	Truist - Wastewater Dept	07/25/2023	Bank Draft	0.00	59.99	DFT0002476
<a href="#">7257 - 2023.07</a>	Invoice	07/05/2023	Credit Card Purchases	0.00	59.99	
01629	Pedernales	07/25/2023	Bank Draft	0.00	14,480.29	DFT0002477
<a href="#">0927 2023.07</a>	Invoice	07/08/2023	Electric Charges - Pump Station 7 New Me	0.00	7,440.74	
<a href="#">0950 2023.07</a>	Invoice	07/08/2023	Electric Charges - Pump Station 7	0.00	37.67	
<a href="#">5199 2023.07</a>	Invoice	07/08/2023	Electric Charges - EST 2	0.00	75.71	
<a href="#">6270 2023.07</a>	Invoice	07/08/2023	Electric Charges - Pump Station 5	0.00	2,193.83	
<a href="#">6483 2023.07</a>	Invoice	07/08/2023	Electric Charges - Pump Station 7	0.00	4,694.84	
<a href="#">6972 2023.07</a>	Invoice	07/08/2023	Electric Expense - Pump Station 6	0.00	37.50	
00174	Truist - Jeffrey	07/25/2023	Bank Draft	0.00	1,429.34	DFT0002478
<a href="#">1073 - 2023.07</a>	Invoice	07/05/2023	Credit Card Purchases	0.00	1,429.34	
01583	Office Depot	07/26/2023	Bank Draft	0.00	110.97	DFT0002479
<a href="#">6419 - 2023.07</a>	Invoice	07/05/2023	Office Supplies for Admin Office	0.00	110.97	
02766	Truist - ERodriguez	07/25/2023	Bank Draft	0.00	2,533.09	DFT0002480
<a href="#">5125 - 2023.07</a>	Invoice	07/05/2023	Credit Card Purchases	0.00	2,533.09	
00183	Truist - Smith	07/25/2023	Bank Draft	0.00	1,348.65	DFT0002481
<a href="#">9968 - 2023.07</a>	Invoice	07/05/2023	Credit Card Purchases	0.00	1,348.65	
02862	Divvy Inc.	07/17/2023	Bank Draft	0.00	451.12	DFT0002504
<a href="#">2023.07.17</a>	Invoice	07/17/2023	Divvy Card Purchases	0.00	451.12	
02862	Divvy Inc.	07/10/2023	Bank Draft	0.00	1,706.44	DFT0002506
<a href="#">2023.07.10</a>	Invoice	07/10/2023	Divvy Card Purchases	0.00	1,706.44	
02862	Divvy Inc.	07/24/2023	Bank Draft	0.00	1,360.81	DFT0002507
<a href="#">2023.07.24</a>	Invoice	07/24/2023	Divvy Card Purchases	0.00	1,360.81	
02862	Divvy Inc.	07/31/2023	Bank Draft	0.00	1,132.37	DFT0002512
<a href="#">2023.07.31</a>	Invoice	07/31/2023	Divvy Card Purchases	0.00	1,132.37	

Bank Code AP Bank Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	253	101	0.00	1,728,514.04
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	33	23	0.00	244,414.19
EFT's	10	6	0.00	35,382.95
	<b>296</b>	<b>130</b>	<b>0.00</b>	<b>2,008,311.18</b>

### All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	253	101	0.00	1,728,514.04
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	33	23	0.00	244,414.19
EFT's	10	6	0.00	35,382.95
	<b>296</b>	<b>130</b>	<b>0.00</b>	<b>2,008,311.18</b>

### Fund Summary

Fund	Name	Period	Amount
99	Pooled Cash	7/2023	2,008,311.18
			<b>2,008,311.18</b>



**West Travis County Public Utility Agency  
Investment Report  
Quarter Ended June 30, 2023**

BOARD OF DIRECTORS

West Travis County Public Utility Agency

Attached is the Quarterly Investment Report for the Quarter Ended June 30, 2023.

This report and the Agency's investment portfolio are in compliance with the investment strategies set forth in the Agency's investment policy and the Public Funds Investment Act.

The Investment Officer must attend at least one training seminar for ten hours within twelve months of taking office and at least ten hours of training within each two year period thereafter.

Compliance Record:

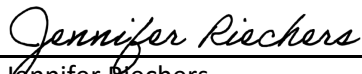
Investment Officer:

Jennifer Smith  
Jennifer Smith  
Jennifer Riechers  
Jennifer Smith  
Jennifer Riechers  
Jennifer Smith  
Jennifer Riechers

Training:

February 12, 2017 (Virtual Learning Concepts) - 10 hours  
September 10-11, 2019 (UNT Center for Public Management) - 10 hours  
September 10-11, 2019 (UNT Center for Public Management) - 10 hours  
August 11-12, 2021 (UNT Center for Public Management/GTOT) - 10 hours  
August 11-12, 2021 (UNT Center for Public Management/GTOT) - 10 hours  
March 20, 2023 (UNT Center for Public Management/GTOT) - 6 hours  
March 20, 2023 (UNT Center for Public Management/GTOT) - 6 hours

This report was presented for Board approval on August 17, 2023.



Jennifer Riechers

General Manager

Primary Investment Officer



Jennifer Smith, CPA

Controller

Investment Officer

### Investment Accounts Activity Summary

All Funds	FY22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	FY23
Beginning Balance	\$ 82,746,356.74	\$ 79,314,915.83	\$ 79,228,972.79	\$ 79,676,893.49	\$ 79,897,991.73	\$ 80,473,113.88	\$ 80,104,808.25	\$ 81,098,839.12	\$ 81,317,118.29	\$ 81,115,234.41	\$ 79,314,915.83
Interest	1,305,716.52	70,828.37	127,538.25	85,127.93	188,584.81	101,614.92	139,606.05	65,295.94	118,241.95	167,772.59	1,064,610.81
Accrued Interest Change	25,848.11	49,991.02	(8,168.72)	36,325.04	(63,572.81)	31,353.14	(17,169.84)	51,404.35	9,103.42	(42,334.72)	46,930.88
Other Income	182.99	-	-	-	-	-	-	-	-	-	-
Net Amortization	(449,574.22)	498.45	(37,994.75)	(10,204.30)	(73,477.69)	(55,471.36)	(6,076.56)	2,159.59	4,262.07	(37,630.14)	(213,934.69)
Transfer to BB&T/Other	-	-	-	-	-	-	-	-	-	-	-
Realized Gain (Loss)	64,679.68	-	-	-	-	(16,112.18)	(7,164.25)	(18,394.15)	5,569.95	(38,912.68)	(75,013.31)
Unrealized Gain (Loss)	(4,252,976.30)	(205,713.02)	394,302.34	111,643.58	524,949.45	(403,312.47)	887,010.81	119,962.05	(311,047.75)	(249,418.53)	868,376.46
Fees-Truist	(23,066.69)	(1,547.86)	(2,536.42)	(1,794.01)	(1,361.61)	(1,324.68)	(2,175.34)	(2,148.61)	(3,225.52)	(1,968.27)	(18,082.32)
Fees-Sterling	(102,251.00)	-	(25,220.00)	-	-	(25,053.00)	-	-	(24,788.00)	-	(75,061.00)
Ending Balance	\$ 79,314,915.83	\$ 79,228,972.79	\$ 79,676,893.49	\$ 79,897,991.73	\$ 80,473,113.88	\$ 80,104,808.25	\$ 81,098,839.12	\$ 81,317,118.29	\$ 81,115,234.41	\$ 80,912,742.66	\$ 80,912,742.66

Impact Fee Fund	\$ 29,980,739.25
Capital Projects Fund	25,485,905.70
Debt Service Fund	13,067,259.29
Facilities Fund	6,050,166.87
General Operating Fund	3,178,938.63
Rate Stabilization Fund	3,149,732.92
	<u>\$ 80,912,742.66</u>

Cash/Due to Brokers	\$ -
Accrued Income	385,696.00
Money Market	96,907.14
US Govt Agency Bonds/Notes	39,155,397.94
Municipal Bonds	37,878,607.85
Corporate Bonds	3,396,133.73
	<u>\$ 80,912,742.66</u>

Portfolio Performance (net)	Time Weighted Return			
	One Month	Last Quarter	Fiscal YTD	Since Inception
	-0.24%	-0.17%	2.14%	1.25%





BALANCE SHEET

4/01/23 THROUGH 6/30/23

ACCOUNT M30024

WTCPUA

	COST BEGINNING	MARKET VALUE BEGINNING	COST ENDING	MARKET VALUE ENDING	% OF TOTAL
STIF & MONEY MARKET FUNDS	117,170.03	117,170.03	96,907.14	96,907.14	0.12
U.S. GOVERNMENT & AGENCY BONDS	42,543,482.86	41,494,466.04	40,493,252.44	39,155,397.94	48.62
CORPORATE OBLIGATIONS	2,211,675.20	2,179,710.70	3,428,710.05	3,396,133.73	4.22
MUNICIPAL OBLIGATIONS	38,376,119.27	36,939,969.40	39,465,812.45	37,878,607.85	47.04
CASH	0.00	0.00	0.00	0.00	0.00
PENDING CASH	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ASSETS</b>	<b>83,248,447.36</b>	<b>80,731,316.17</b>	<b>83,484,682.08</b>	<b>80,527,046.66</b>	<b>100.00</b>
ACCRUED INCOME	367,522.95	367,522.95	385,696.00	385,696.00	
<b>ACCOUNT TOTAL</b>	<b>83,615,970.31</b>	<b>81,098,839.12</b>	<b>83,870,378.08</b>	<b>80,912,742.66</b>	



MARKET SUMMARY

4/1/23 THROUGH 6/30/23

ACCOUNT M30024

WTCPUA

	<u>AMOUNT</u>	<u>TOTAL</u>
<b>BEGINNING MARKET VALUE + ACCRUED INCOME</b>		<b>81,098,839.12</b>
<b>CASH RECEIPTS, DISBURSEMENTS &amp; EXPENSES</b>		
ADMINISTRATIVE AND OTHER EXPENSES	-32,130.40	
TOTAL CASH RECPTS, DISB & EXP		-32,130.40
<b>INVESTMENT ACTIVITY</b>		
ASSET ADJUSTMENTS	-31,208.48	
TOTAL INVESTMENT ACTIVITY		-31,208.48
<b>INVESTMENT EARNINGS</b>		
INCOME EARNED	369,483.53	
REALIZED GAIN/LOSS-ASSETS DISPOSED/SOLD	-51,736.88	
CHANGE IN UNREALIZED GAIN/LOSS	-440,504.23	
TOTAL INVESTMENT EARNINGS		-122,757.58
<b>ENDING MARKET VALUE + ACCRUED INCOME</b>		<b>80,912,742.66</b>



COST SUMMARY

4/1/23 THROUGH 6/30/23

ACCOUNT M30024

WTCPUA

	<u>AMOUNT</u>	<u>TOTAL</u>
<b>BEGINNING COST + CASH</b>		<b>83,248,447.36</b>
<b>CASH RECEIPTS, DISBURSEMENTS &amp; EXPENSES</b>		
ADMINISTRATIVE AND OTHER EXPENSES	-32,130.40	
TOTAL CASH RECPTS, DISB & EXP		-32,130.40
<b>INVESTMENT ACTIVITY</b>		
ASSET ADJUSTMENTS	-31,208.48	
TOTAL INVESTMENT ACTIVITY		-31,208.48
<b>INVESTMENT EARNINGS</b>		
INCOME COLLECTED	351,310.48	
REALIZED GAIN/LOSS-ASSETS DISPOSED/SOLD	-51,736.88	
TOTAL INVESTMENT EARNINGS		299,573.60
<b>ENDING COST + CASH</b>		<b>83,484,682.08</b>



CHANGE IN UNREALIZED GAIN/LOSS

4/1/23 THROUGH 6/30/23

WTCPUA

ACCOUNT M30024

TOTAL ENDING MARKET VALUE	80,912,742.66	
TOTAL ENDING COST VALUE	-83,870,378.08	
ENDING UNREALIZED GAIN/LOSS		<u>-2,957,635.42</u>
LESS		
TOTAL BEGINNING MARKET VALUE	81,098,839.12	
TOTAL BEGINNING COST VALUE	-83,615,970.31	
BEGINNING UNREALIZED GAIN/LOSS		<u>-2,517,131.19</u>
CHANGE IN UNREALIZED GAIN/LOSS		<u>-440,504.23</u>



SUMMARY OF ASSETS HELD

4/01/23 THROUGH 6/30/23

ACCOUNT M30024

WTCPUA

ASSET CATEGORY	MARKET VALUE	% TOTAL AT MKT	COST	UNREALIZED GAIN/LOSS	ESTIMATED ANNUAL INCOME	YIELD AT MKT	ACCRUED INCOME
STIF & MONEY MARKET FUNDS							
SHORT TERM INVT US GOVT	96,907.14	0.12	96,907.14	0.00	4,790.99	4.94	646.61
<b>TOTAL STIF &amp; MONEY MARKET FUNDS</b>	<b>96,907.14</b>	<b>0.12</b>	<b>96,907.14</b>	<b>0.00</b>	<b>4,790.99</b>	<b>4.94</b>	<b>646.61</b>
U.S. GOVERNMENT & AGENCY BONDS							
US TREASURIES	34,679,821.94	43.07	35,655,713.14	-975,891.20	738,534.25	2.13	170,865.13
GOVERNMENT AGENCIES	4,475,576.00	5.56	4,837,539.30	-361,963.30	48,637.50	1.09	16,412.75
<b>TOTAL U.S. GOVERNMENT &amp; AGENCY BONDS</b>	<b>39,155,397.94</b>	<b>48.62</b>	<b>40,493,252.44</b>	<b>-1,337,854.50</b>	<b>787,171.75</b>	<b>2.01</b>	<b>187,277.88</b>
CORPORATE OBLIGATIONS							
DOMESTIC BONDS	3,396,133.73	4.22	3,428,710.05	-32,576.32	62,647.45	1.85	13,875.15
<b>TOTAL CORPORATE OBLIGATIONS</b>	<b>3,396,133.73</b>	<b>4.22</b>	<b>3,428,710.05</b>	<b>-32,576.32</b>	<b>62,647.45</b>	<b>1.85</b>	<b>13,875.15</b>
MUNICIPAL OBLIGATIONS							
MUNICIPAL TAX EXEMPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
MUNICIPAL TAXABLE	37,878,607.85	47.04	39,465,812.45	-1,587,204.60	675,702.05	1.78	183,896.36
<b>TOTAL MUNICIPAL OBLIGATIONS</b>	<b>37,878,607.85</b>	<b>47.04</b>	<b>39,465,812.45</b>	<b>-1,587,204.60</b>	<b>675,702.05</b>	<b>1.78</b>	<b>183,896.36</b>
CASH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PENDING CASH	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>TOTAL ACCOUNT</b>	<b>80,527,046.66</b>	<b>100.00</b>	<b>83,484,682.08</b>	<b>-2,957,635.42</b>	<b>1,530,312.24</b>	<b>1.90</b>	<b>385,696.00</b>
ACCRUED INCOME	385,696.00		385,696.00				
<b>TOTAL VALUE</b>	<b>80,912,742.66</b>		<b>83,870,378.08</b>	<b>-2,957,635.42</b>	<b>1,530,312.24</b>	<b>1.90</b>	<b>385,696.00</b>

AS OF 6/30/23

ACCOUNT M30024

WTCPUA

SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
<b>STIF &amp; MONEY MARKET FUNDS</b>							
<b>SHORT TERM INVT US GOVT</b>							
6,005.190	FEDERATED HERMES TREASURY OBLIGATION MMKT INSTL #68 2274000063	60934N500	6,005.19 1.000	0.01 4.94	6,005.19 1.00	0.00	26.85 296.89
2,556.500	FEDERATED HERMES TREASURY OBLIGATION MMKT INSTL #68 2274000072	60934N500	2,556.50 1.000	0.00 4.94	2,556.50 1.00	0.00	32.61 126.39
10,111.650	FEDERATED HERMES TREASURY OBLIGATION MMKT INSTL #68 2274000081	60934N500	10,111.65 1.000	0.01 4.94	10,111.65 1.00	0.00	49.01 499.91
26,333.180	FEDERATED HERMES TREASURY OBLIGATION MMKT INSTL #68 2274000090	60934N500	26,333.18 1.000	0.03 4.94	26,333.18 1.00	0.00	206.02 1,301.89
28,622.640	FEDERATED HERMES TREASURY OBLIGATION MMKT INSTL #68 2274000107	60934N500	28,622.64 1.000	0.04 4.94	28,622.64 1.00	0.00	224.71 1,415.07
23,277.980	FEDERATED HERMES TREASURY OBLIGATION MMKT INSTL #68 2274000116	60934N500	23,277.98 1.000	0.03 4.94	23,277.98 1.00	0.00	107.41 1,150.84
<b>96,907.140</b>	<b>TOTAL SHORT TERM INVT US GOVT</b>		<b>96,907.14</b>	<b>0.12 4.94</b>	<b>96,907.14</b>	<b>0.00</b>	<b>646.61 4,790.99</b>
<b>96,907.140</b>	<b>TOTAL STIF &amp; MONEY MARKET FUNDS</b>		<b>96,907.14</b>	<b>0.12 4.94</b>	<b>96,907.14</b>	<b>0.00</b>	<b>646.61 4,790.99</b>
<b>U.S. GOVERNMENT &amp; AGENCY BONDS</b>							
<b>US TREASURIES</b>							
130,000.000	UNITED STATES TREASURY NOTES DTD 10/31/2020 0.250% 10/31/2025 2274000063	91282CAT8	117,325.00 90.250	0.15 0.28	118,212.40 0.91	-887.40	54.76 325.00

DETAIL OF ASSETS HELD

AS OF 6/30/23

ACCOUNT M30024

WTCPUA

SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
135,000.000	UNITED STATES TREASURY NOTES DTD 10/31/2020 0.250% 10/31/2025 2274000072	91282CAT8	121,837.50 90.250	0.15 0.28	122,759.02 0.91	-921.52	56.86 337.50
310,000.000	UNITED STATES TREASURY NOTES DTD 10/31/2020 0.250% 10/31/2025 2274000081	91282CAT8	279,775.00 90.250	0.35 0.28	281,891.08 0.91	-2,116.08	130.57 775.00
675,000.000	UNITED STATES TREASURY NOTES DTD 10/31/2020 0.250% 10/31/2025 2274000090	91282CAT8	609,187.50 90.250	0.76 0.28	613,795.10 0.91	-4,607.60	284.31 1,687.50
795,000.000	UNITED STATES TREASURY NOTES DTD 10/31/2020 0.250% 10/31/2025 2274000107	91282CAT8	717,487.50 90.250	0.89 0.28	722,914.23 0.91	-5,426.73	334.85 1,987.50
260,000.000	UNITED STATES TREASURY NOTES DTD 10/31/2020 0.250% 10/31/2025 2274000116	91282CAT8	234,650.00 90.250	0.29 0.28	236,044.25 0.91	-1,394.25	109.51 650.00
105,000.000	UNITED STATES TREASURY NOTES DTD 03/31/2021 0.875% 03/31/2026 2274000063	91282CBT7	94,902.15 90.383	0.12 0.83	94,177.62 0.90	724.53	197.95 787.50
105,000.000	UNITED STATES TREASURY NOTES DTD 03/31/2021 0.875% 03/31/2026 2274000072	91282CBT7	94,902.15 90.383	0.12 0.83	94,177.62 0.90	724.53	197.95 787.50
200,000.000	UNITED STATES TREASURY NOTES DTD 03/31/2021 0.875% 03/31/2026 2274000081	91282CBT7	180,766.00 90.383	0.23 0.83	179,385.94 0.90	1,380.06	377.05 1,500.00
845,000.000	UNITED STATES TREASURY NOTES DTD 03/31/2021 0.875% 03/31/2026 2274000090	91282CBT7	763,736.35 90.383	0.95 0.83	757,905.62 0.90	5,830.73	1,593.03 6,337.50
990,000.000	UNITED STATES TREASURY NOTES DTD 03/31/2021 0.875% 03/31/2026 2274000107	91282CBT7	894,791.70 90.383	1.11 0.83	887,960.43 0.90	6,831.27	1,866.39 7,425.00

DETAIL OF ASSETS HELD

AS OF 6/30/23

ACCOUNT M30024

WTCPUA

SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
410,000.000	UNITED STATES TREASURY NOTES DTD 03/31/2021 0.875% 03/31/2026 2274000116	91282CBT7	370,570.30 90.383	0.46 0.83	367,741.20 0.90	2,829.10	772.95 3,075.00
102,000.000	UNITED STATES TREASURY NOTES DTD 04/30/2021 0.750% 04/30/2026 2274000063	91282CBW0	91,847.94 90.047	0.12 0.83	92,137.54 0.90	-289.60	128.89 765.00
110,000.000	UNITED STATES TREASURY NOTES DTD 04/30/2021 0.750% 04/30/2026 2274000072	91282CBW0	99,051.70 90.047	0.12 0.83	99,307.19 0.90	-255.49	138.99 825.00
65,000.000	UNITED STATES TREASURY NOTES DTD 04/30/2021 0.750% 04/30/2026 2274000081	91282CBW0	58,530.55 90.047	0.07 0.83	59,598.86 0.92	-1,068.31	82.13 487.50
698,000.000	UNITED STATES TREASURY NOTES DTD 04/30/2021 0.750% 04/30/2026 2274000090	91282CBW0	628,528.06 90.047	0.78 0.83	631,244.42 0.90	-2,716.36	881.98 5,235.00
856,000.000	UNITED STATES TREASURY NOTES DTD 04/30/2021 0.750% 04/30/2026 2274000107	91282CBW0	770,802.32 90.047	0.96 0.83	773,880.00 0.90	-3,077.68	1,081.63 6,420.00
370,000.000	UNITED STATES TREASURY NOTES DTD 04/30/2021 0.750% 04/30/2026 2274000116	91282CBW0	333,173.90 90.047	0.41 0.83	339,032.69 0.92	-5,858.79	467.53 2,775.00
55,000.000	UNITED STATES TREASURY NOTES DTD 05/31/2021 0.750% 05/31/2026 2274000063	91282CCF6	49,403.20 89.824	0.06 0.84	50,376.05 0.92	-972.85	34.94 412.50
52,000.000	UNITED STATES TREASURY NOTES DTD 05/31/2021 0.750% 05/31/2026 2274000072	91282CCF6	46,708.48 89.824	0.06 0.84	47,628.26 0.92	-919.78	33.03 390.00
99,000.000	UNITED STATES TREASURY NOTES DTD 05/31/2021 0.750% 05/31/2026 2274000081	91282CCF6	88,925.76 89.824	0.11 0.84	90,676.87 0.92	-1,751.11	62.89 742.50



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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
419,000.000	UNITED STATES TREASURY NOTES DTD 05/31/2021 0.750% 05/31/2026 2274000090	91282CCF6	376,362.56 89.824	0.47 0.84	383,773.86 0.92	-7,411.30	266.17 3,142.50
493,000.000	UNITED STATES TREASURY NOTES DTD 05/31/2021 0.750% 05/31/2026 2274000107	91282CCF6	442,832.32 89.824	0.55 0.84	451,552.54 0.92	-8,720.22	313.18 3,697.50
215,000.000	UNITED STATES TREASURY NOTES DTD 05/31/2021 0.750% 05/31/2026 2274000116	91282CCF6	193,121.60 89.824	0.24 0.84	196,924.54 0.92	-3,802.94	136.58 1,612.50
65,000.000	UNITED STATES TREASURY NOTES DTD 01/15/2022 1.125% 01/15/2025 2274000063	91282CDS7	61,125.35 94.039	0.08 1.20	64,654.51 0.99	-3,529.16	337.34 731.25
55,000.000	UNITED STATES TREASURY NOTES DTD 01/15/2022 1.125% 01/15/2025 2274000072	91282CDS7	51,721.45 94.039	0.07 1.20	54,707.67 0.99	-2,986.22	285.45 618.75
110,000.000	UNITED STATES TREASURY NOTES DTD 01/15/2022 1.125% 01/15/2025 2274000081	91282CDS7	103,442.90 94.039	0.13 1.20	109,415.33 0.99	-5,972.43	570.89 1,237.50
430,000.000	UNITED STATES TREASURY NOTES DTD 01/15/2022 1.125% 01/15/2025 2274000090	91282CDS7	404,367.70 94.039	0.50 1.20	427,714.45 0.99	-23,346.75	2,231.66 4,837.50
505,000.000	UNITED STATES TREASURY NOTES DTD 01/15/2022 1.125% 01/15/2025 2274000107	91282CDS7	474,896.95 94.039	0.59 1.20	502,315.83 0.99	-27,418.88	2,620.91 5,681.25
305,000.000	UNITED STATES TREASURY NOTES DTD 01/15/2022 1.125% 01/15/2025 2274000116	91282CDS7	286,818.95 94.039	0.36 1.20	301,919.82 0.99	-15,100.87	1,582.92 3,431.25
97,100.000	UNITED STATES TREASURY NOTES DTD 03/15/2022 1.750% 03/15/2025 2274000063	91282CED9	91,850.77 94.594	0.12 1.85	95,634.46 0.98	-3,783.69	498.69 1,699.25

DETAIL OF ASSETS HELD

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
96,200.000	UNITED STATES TREASURY NOTES DTD 03/15/2022 1.750% 03/15/2025 2274000072	91282CED9	90,999.43 94.594	0.11 1.85	94,711.67 0.98	-3,712.24	494.07 1,683.50
184,900.000	UNITED STATES TREASURY NOTES DTD 03/15/2022 1.750% 03/15/2025 2274000081	91282CED9	174,904.31 94.594	0.22 1.85	182,288.18 0.99	-7,383.87	949.62 3,235.75
778,700.000	UNITED STATES TREASURY NOTES DTD 03/15/2022 1.750% 03/15/2025 2274000090	91282CED9	736,603.48 94.594	0.92 1.85	766,942.10 0.98	-30,338.62	3,999.30 13,627.25
916,100.000	UNITED STATES TREASURY NOTES DTD 03/15/2022 1.750% 03/15/2025 2274000107	91282CED9	866,575.63 94.594	1.08 1.85	902,260.65 0.98	-35,685.02	4,704.97 16,031.75
266,400.000	UNITED STATES TREASURY NOTES DTD 03/15/2022 1.750% 03/15/2025 2274000116	91282CED9	251,998.42 94.594	0.31 1.85	261,368.75 0.98	-9,370.33	1,368.20 4,662.00
95,000.000	UNITED STATES TREASURY NOTES DTD 03/31/2022 2.250% 03/31/2024 2274000063	91282CEG2	92,777.00 97.660	0.12 2.30	94,918.68 1.00	-2,141.68	537.30 2,137.50
95,000.000	UNITED STATES TREASURY NOTES DTD 03/31/2022 2.250% 03/31/2024 2274000072	91282CEG2	92,777.00 97.660	0.12 2.30	94,918.68 1.00	-2,141.68	537.30 2,137.50
180,000.000	UNITED STATES TREASURY NOTES DTD 03/31/2022 2.250% 03/31/2024 2274000081	91282CEG2	175,788.00 97.660	0.22 2.30	179,845.92 1.00	-4,057.92	1,018.03 4,050.00
765,000.000	UNITED STATES TREASURY NOTES DTD 03/31/2022 2.250% 03/31/2024 2274000090	91282CEG2	747,099.00 97.660	0.93 2.30	764,345.14 1.00	-17,246.14	4,326.64 17,212.50
895,000.000	UNITED STATES TREASURY NOTES DTD 03/31/2022 2.250% 03/31/2024 2274000107	91282CEG2	874,057.00 97.660	1.09 2.30	894,233.86 1.00	-20,176.86	5,061.89 20,137.50

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
390,000.000	UNITED STATES TREASURY NOTES DTD 03/31/2022 2.250% 03/31/2024 2274000116	91282CEG2	380,874.00 97.660	0.47 2.30	389,666.14 1.00	-8,792.14	2,205.74 8,775.00
87,000.000	UNITED STATES TREASURY NOTES DTD 04/15/2022 2.625% 04/15/2025 2274000063	91282CEH0	83,452.14 95.922	0.10 2.74	86,527.00 0.99	-3,074.86	480.46 2,283.75
69,000.000	UNITED STATES TREASURY NOTES DTD 04/15/2022 2.625% 04/15/2025 2274000072	91282CEH0	66,186.18 95.922	0.08 2.74	68,594.52 0.99	-2,408.34	381.06 1,811.25
180,700.000	UNITED STATES TREASURY NOTES DTD 04/15/2022 2.625% 04/15/2025 2274000081	91282CEH0	173,331.05 95.922	0.22 2.74	179,784.94 0.99	-6,453.89	997.92 4,743.38
633,000.000	UNITED STATES TREASURY NOTES DTD 04/15/2022 2.625% 04/15/2025 2274000090	91282CEH0	607,186.26 95.922	0.76 2.74	629,280.14 0.99	-22,093.88	3,495.77 16,616.25
745,000.000	UNITED STATES TREASURY NOTES DTD 04/15/2022 2.625% 04/15/2025 2274000107	91282CEH0	714,618.90 95.922	0.89 2.74	740,621.96 0.99	-26,003.06	4,114.29 19,556.25
442,000.000	UNITED STATES TREASURY NOTES DTD 04/15/2022 2.625% 04/15/2025 2274000116	91282CEH0	423,975.24 95.922	0.53 2.74	439,402.55 0.99	-15,427.31	2,440.96 11,602.50
94,800.000	UNITED STATES TREASURY NOTES DTD 05/15/2022 2.750% 05/15/2025 2274000063	91282CEQ0	91,056.35 96.051	0.11 2.86	94,780.62 1.00	-3,724.27	332.96 2,607.00
93,900.000	UNITED STATES TREASURY NOTES DTD 05/15/2022 2.750% 05/15/2025 2274000072	91282CEQ0	90,191.89 96.051	0.11 2.86	93,879.05 1.00	-3,687.16	329.80 2,582.25
180,400.000	UNITED STATES TREASURY NOTES DTD 05/15/2022 2.750% 05/15/2025 2274000081	91282CEQ0	173,276.00 96.051	0.22 2.86	180,373.55 1.00	-7,097.55	633.61 4,961.00

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
760,000.000	UNITED STATES TREASURY NOTES DTD 05/15/2022 2.750% 05/15/2025 2274000090	91282CEQ0	729,987.60 96.051	0.91 2.86	759,890.10 1.00	-29,902.50	2,669.29 20,900.00
894,000.000	UNITED STATES TREASURY NOTES DTD 05/15/2022 2.750% 05/15/2025 2274000107	91282CEQ0	858,695.94 96.051	1.07 2.86	893,867.99 1.00	-35,172.05	3,139.93 24,585.00
390,000.000	UNITED STATES TREASURY NOTES DTD 05/15/2022 2.750% 05/15/2025 2274000116	91282CEQ0	374,598.90 96.051	0.47 2.86	389,941.17 1.00	-15,342.27	1,369.77 10,725.00
25,000.000	UNITED STATES TREASURY NOTES DTD 06/30/2022 3.000% 06/30/2024 2274000063	91282CEX5	24,410.25 97.641	0.03 3.07	25,052.48 1.00	-642.23	2.04 750.00
20,000.000	UNITED STATES TREASURY NOTES DTD 06/30/2022 3.000% 06/30/2024 2274000072	91282CEX5	19,528.20 97.641	0.03 3.07	20,041.98 1.00	-513.78	1.63 600.00
70,000.000	UNITED STATES TREASURY NOTES DTD 06/30/2022 3.000% 06/30/2024 2274000081	91282CEX5	68,348.70 97.641	0.09 3.07	70,146.94 1.00	-1,798.24	5.71 2,100.00
225,000.000	UNITED STATES TREASURY NOTES DTD 06/30/2022 3.000% 06/30/2024 2274000090	91282CEX5	219,692.25 97.641	0.27 3.07	225,472.31 1.00	-5,780.06	18.34 6,750.00
275,000.000	UNITED STATES TREASURY NOTES DTD 06/30/2022 3.000% 06/30/2024 2274000107	91282CEX5	268,512.75 97.641	0.33 3.07	275,577.26 1.00	-7,064.51	22.42 8,250.00
210,000.000	UNITED STATES TREASURY NOTES DTD 06/30/2022 3.000% 06/30/2024 2274000116	91282CEX5	205,046.10 97.641	0.26 3.07	210,440.82 1.00	-5,394.72	17.12 6,300.00
45,000.000	UNITED STATES TREASURY NOTES DTD 07/15/2022 3.000% 07/15/2025 2274000063	91282CEY3	43,370.55 96.379	0.05 3.11	44,061.44 0.98	-690.89	622.79 1,350.00

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
55,000.000	UNITED STATES TREASURY NOTES DTD 07/15/2022 3.000% 07/15/2025 2274000072	91282CEY3	53,008.45 96.379	0.07 3.11	53,852.87 0.98	-844.42	761.19 1,650.00
75,000.000	UNITED STATES TREASURY NOTES DTD 07/15/2022 3.000% 07/15/2025 2274000081	91282CEY3	72,284.25 96.379	0.09 3.11	73,435.74 0.98	-1,151.49	1,037.98 2,250.00
510,000.000	UNITED STATES TREASURY NOTES DTD 07/15/2022 3.000% 07/15/2025 2274000090	91282CEY3	491,532.90 96.379	0.61 3.11	499,363.04 0.98	-7,830.14	7,058.29 15,300.00
600,000.000	UNITED STATES TREASURY NOTES DTD 07/15/2022 3.000% 07/15/2025 2274000107	91282CEY3	578,274.00 96.379	0.72 3.11	587,485.92 0.98	-9,211.92	8,303.87 18,000.00
230,000.000	UNITED STATES TREASURY NOTES DTD 07/15/2022 3.000% 07/15/2025 2274000116	91282CEY3	221,671.70 96.379	0.28 3.11	225,202.93 0.98	-3,531.23	3,183.15 6,900.00
55,000.000	UNITED STATES TREASURY NOTES DTD 12/15/2022 4.000% 12/15/2025 2274000063	91282CGA3	54,138.70 98.434	0.07 4.06	54,780.86 1.00	-642.16	96.17 2,200.00
55,000.000	UNITED STATES TREASURY NOTES DTD 12/15/2022 4.000% 12/15/2025 2274000072	91282CGA3	54,138.70 98.434	0.07 4.06	54,780.86 1.00	-642.16	96.17 2,200.00
110,000.000	UNITED STATES TREASURY NOTES DTD 12/15/2022 4.000% 12/15/2025 2274000081	91282CGA3	108,277.40 98.434	0.14 4.06	109,561.72 1.00	-1,284.32	192.35 4,400.00
490,000.000	UNITED STATES TREASURY NOTES DTD 12/15/2022 4.000% 12/15/2025 2274000090	91282CGA3	482,326.60 98.434	0.60 4.06	488,047.66 1.00	-5,721.06	856.83 19,600.00
575,000.000	UNITED STATES TREASURY NOTES DTD 12/15/2022 4.000% 12/15/2025 2274000107	91282CGA3	565,995.50 98.434	0.70 4.06	572,708.98 1.00	-6,713.48	1,005.46 23,000.00

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
285,000.000	UNITED STATES TREASURY NOTES DTD 12/15/2022 4.000% 12/15/2025 2274000116	91282CGA3	280,536.90 98.434	0.35 4.06	283,864.45 1.00	-3,327.55	498.36 11,400.00
95,000.000	UNITED STATES TREASURY NOTES DTD 02/15/2023 4.000% 02/15/2026 2274000063	91282CGL9	93,541.75 98.465	0.12 4.06	93,951.29 0.99	-409.54	1,427.62 3,800.00
95,000.000	UNITED STATES TREASURY NOTES DTD 02/15/2023 4.000% 02/15/2026 2274000072	91282CGL9	93,541.75 98.465	0.12 4.06	93,951.29 0.99	-409.54	1,427.62 3,800.00
180,000.000	UNITED STATES TREASURY NOTES DTD 02/15/2023 4.000% 02/15/2026 2274000081	91282CGL9	177,237.00 98.465	0.22 4.06	177,945.13 0.99	-708.13	2,704.97 7,200.00
765,000.000	UNITED STATES TREASURY NOTES DTD 02/15/2023 4.000% 02/15/2026 2274000090	91282CGL9	753,257.25 98.465	0.94 4.06	756,305.49 0.99	-3,048.24	11,496.13 30,600.00
900,000.000	UNITED STATES TREASURY NOTES DTD 02/15/2023 4.000% 02/15/2026 2274000107	91282CGL9	886,185.00 98.465	1.10 4.06	889,854.58 0.99	-3,669.58	13,524.86 36,000.00
395,000.000	UNITED STATES TREASURY NOTES DTD 02/15/2023 4.000% 02/15/2026 2274000116	91282CGL9	388,936.75 98.465	0.48 4.06	391,102.31 0.99	-2,165.56	5,935.91 15,800.00
80,000.000	UNITED STATES TREASURY NOTES DTD 02/28/2017 2.125% 02/29/2024 2274000063	912828W48	78,309.60 97.887	0.10 2.17	80,738.98 1.01	-2,429.38	568.21 1,700.00
95,000.000	UNITED STATES TREASURY NOTES DTD 02/28/2017 2.125% 02/29/2024 2274000072	912828W48	92,992.65 97.887	0.12 2.17	95,877.53 1.01	-2,884.88	674.75 2,018.75
180,000.000	UNITED STATES TREASURY NOTES DTD 02/28/2017 2.125% 02/29/2024 2274000081	912828W48	176,196.60 97.887	0.22 2.17	181,662.69 1.01	-5,466.09	1,278.46 3,825.00

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
750,000.000	UNITED STATES TREASURY NOTES DTD 02/28/2017 2.125% 02/29/2024 2274000090	912828W48	734,152.50 97.887	0.91 2.17	756,927.87 1.01	-22,775.37	5,326.94 15,937.50
885,000.000	UNITED STATES TREASURY NOTES DTD 02/28/2017 2.125% 02/29/2024 2274000107	912828W48	866,299.95 97.887	1.08 2.17	893,174.89 1.01	-26,874.94	6,285.78 18,806.25
200,000.000	UNITED STATES TREASURY NOTES DTD 02/28/2017 2.125% 02/29/2024 2274000116	912828W48	195,774.00 97.887	0.24 2.17	199,688.73 1.00	-3,914.73	1,420.52 4,250.00
122,800.000	UNITED STATES TREASURY NOTES DTD 05/31/2017 2.000% 05/31/2024 2274000063	912828XT2	119,039.86 96.938	0.15 2.06	124,798.61 1.02	-5,758.75	208.02 2,456.00
121,700.000	UNITED STATES TREASURY NOTES DTD 05/31/2017 2.000% 05/31/2024 2274000072	912828XT2	117,973.55 96.938	0.15 2.06	123,680.43 1.02	-5,706.88	206.16 2,434.00
233,700.000	UNITED STATES TREASURY NOTES DTD 05/31/2017 2.000% 05/31/2024 2274000081	912828XT2	226,544.11 96.938	0.28 2.06	237,502.25 1.02	-10,958.14	395.89 4,674.00
984,500.000	UNITED STATES TREASURY NOTES DTD 05/31/2017 2.000% 05/31/2024 2274000090	912828XT2	954,354.61 96.938	1.19 2.06	1,000,516.60 1.02	-46,161.99	1,667.73 19,690.00
1,158,100.000	UNITED STATES TREASURY NOTES DTD 05/31/2017 2.000% 05/31/2024 2274000107	912828XT2	1,122,638.98 96.938	1.40 2.06	1,176,941.04 1.02	-54,302.06	1,961.81 23,162.00
410,400.000	UNITED STATES TREASURY NOTES DTD 05/31/2017 2.000% 05/31/2024 2274000116	912828XT2	397,833.55 96.938	0.50 2.06	417,051.43 1.02	-19,217.88	695.21 8,208.00
116,500.000	UNITED STATES TREASURY NOTES DTD 07/31/2019 1.750% 07/31/2024 2274000063	912828Y87	112,049.70 96.180	0.14 1.82	119,128.93 1.02	-7,079.23	850.42 2,038.75

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
112,300.000	UNITED STATES TREASURY NOTES DTD 07/31/2019 1.750% 07/31/2024 2274000072	912828Y87	108,010.14 96.180	0.14 1.82	114,833.46 1.02	-6,823.32	819.76 1,965.25
249,300.000	UNITED STATES TREASURY NOTES DTD 07/31/2019 1.750% 07/31/2024 2274000081	912828Y87	239,776.74 96.180	0.30 1.82	254,921.68 1.02	-15,144.94	1,819.82 4,362.75
1,191,200.000	UNITED STATES TREASURY NOTES DTD 07/31/2019 1.750% 07/31/2024 2274000090	912828Y87	1,145,696.16 96.180	1.42 1.82	1,218,182.65 1.02	-72,486.49	8,695.43 20,846.00
1,413,000.000	UNITED STATES TREASURY NOTES DTD 07/31/2019 1.750% 07/31/2024 2274000107	912828Y87	1,359,023.40 96.180	1.69 1.82	1,445,006.35 1.02	-85,982.95	10,314.51 24,727.50
537,000.000	UNITED STATES TREASURY NOTES DTD 07/31/2019 1.750% 07/31/2024 2274000116	912828Y87	516,486.60 96.180	0.64 1.82	549,246.17 1.02	-32,759.57	3,919.95 9,397.50
71,000.000	UNITED STATES TREASURY NOTES DTD 12/31/2018 2.625% 12/31/2023 2274000063	9128285U0	70,079.13 98.703	0.09 2.66	71,859.40 1.01	-1,780.27	5.06 1,863.75
67,000.000	UNITED STATES TREASURY NOTES DTD 12/31/2018 2.625% 12/31/2023 2274000072	9128285U0	66,131.01 98.703	0.08 2.66	67,810.98 1.01	-1,679.97	4.78 1,758.75
129,000.000	UNITED STATES TREASURY NOTES DTD 12/31/2018 2.625% 12/31/2023 2274000081	9128285U0	127,326.87 98.703	0.16 2.66	130,561.44 1.01	-3,234.57	9.20 3,386.25
570,000.000	UNITED STATES TREASURY NOTES DTD 12/31/2018 2.625% 12/31/2023 2274000090	9128285U0	562,607.10 98.703	0.70 2.66	576,899.39 1.01	-14,292.29	40.66 14,962.50
660,000.000	UNITED STATES TREASURY NOTES DTD 12/31/2018 2.625% 12/31/2023 2274000107	9128285U0	651,439.80 98.703	0.81 2.66	667,988.77 1.01	-16,548.97	47.08 17,325.00



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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
436,500.000	UNITED STATES TREASURY NOTES DTD 12/31/2018 2.625% 12/31/2023 2274000116	9128285U0	430,838.60 98.703	0.54 2.66	441,821.76 1.01	-10,983.16	31.14 11,458.13
<b>36,407,200.000</b>	<b>TOTAL US TREASURIES</b>		<b>34,679,821.94</b>	<b>43.07 2.13</b>	<b>35,655,713.14</b>	<b>-975,891.20</b>	<b>170,865.13 738,534.25</b>
	<b>GOVERNMENT AGENCIES</b>						
26,000.000	FEDERAL FARM CREDIT BANK DTD 12/09/2021 0.920% 12/09/2024 NON CALLABLE 2274000063	3133ENGQ7	24,354.98 93.673	0.03 0.98	25,993.50 1.00	-1,638.52	14.62 239.20
30,000.000	FEDERAL FARM CREDIT BANK DTD 12/09/2021 0.920% 12/09/2024 NON CALLABLE 2274000072	3133ENGQ7	28,101.90 93.673	0.04 0.98	29,992.50 1.00	-1,890.60	16.87 276.00
62,000.000	FEDERAL FARM CREDIT BANK DTD 12/09/2021 0.920% 12/09/2024 NON CALLABLE 2274000081	3133ENGQ7	58,077.26 93.673	0.07 0.98	61,984.50 1.00	-3,907.24	34.86 570.40
260,000.000	FEDERAL FARM CREDIT BANK DTD 12/09/2021 0.920% 12/09/2024 NON CALLABLE 2274000090	3133ENGQ7	243,549.80 93.673	0.30 0.98	259,935.00 1.00	-16,385.20	146.18 2,392.00
305,000.000	FEDERAL FARM CREDIT BANK DTD 12/09/2021 0.920% 12/09/2024 NON CALLABLE 2274000107	3133ENGQ7	285,702.65 93.673	0.36 0.98	304,923.75 1.00	-19,221.10	171.48 2,806.00
317,000.000	FEDERAL FARM CREDIT BANK DTD 12/09/2021 0.920% 12/09/2024 NON CALLABLE 2274000116	3133ENGQ7	296,943.41 93.673	0.37 0.98	316,920.75 1.00	-19,977.34	178.22 2,916.40
60,000.000	FEDERAL NATIONAL MORTGAGE ASSN DTD 07/08/2019 1.750% 07/02/2024 NON CALLABLE 2274000063	3135G0V75	57,859.20 96.432	0.07 1.82	61,332.69 1.02	-3,473.49	522.08 1,050.00

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
60,000.000	FEDERAL NATIONAL MORTGAGE ASSN DTD 07/08/2019 1.750% 07/02/2024 NON CALLABLE 2274000072	3135G0V75	57,859.20 96.432	0.07 1.82	61,332.69 1.02	-3,473.49	522.08 1,050.00
115,000.000	FEDERAL NATIONAL MORTGAGE ASSN DTD 07/08/2019 1.750% 07/02/2024 NON CALLABLE 2274000081	3135G0V75	110,896.80 96.432	0.14 1.82	117,554.32 1.02	-6,657.52	1,000.66 2,012.50
490,000.000	FEDERAL NATIONAL MORTGAGE ASSN DTD 07/08/2019 1.750% 07/02/2024 NON CALLABLE 2274000090	3135G0V75	472,516.80 96.432	0.59 1.82	500,883.60 1.02	-28,366.80	4,263.68 8,575.00
575,000.000	FEDERAL NATIONAL MORTGAGE ASSN DTD 07/08/2019 1.750% 07/02/2024 NON CALLABLE 2274000107	3135G0V75	554,484.00 96.432	0.69 1.82	587,771.57 1.02	-33,287.57	5,003.30 10,062.50
335,000.000	FEDERAL NATIONAL MORTGAGE ASSN DTD 07/08/2019 1.750% 07/02/2024 NON CALLABLE 2274000116	3135G0V75	323,047.20 96.432	0.40 1.82	342,440.82 1.02	-19,393.62	2,914.97 5,862.50
80,000.000	FEDERAL NATIONAL MORTGAGE ASSN DTD 11/12/2020 0.500% 11/07/2025 NON CALLABLE 2274000063	3135G06G3	72,505.60 90.632	0.09 0.55	80,054.45 1.00	-7,548.85	60.00 400.00
80,000.000	FEDERAL NATIONAL MORTGAGE ASSN DTD 11/12/2020 0.500% 11/07/2025 NON CALLABLE 2274000072	3135G06G3	72,505.60 90.632	0.09 0.55	80,054.45 1.00	-7,548.85	60.00 400.00
150,000.000	FEDERAL NATIONAL MORTGAGE ASSN DTD 11/12/2020 0.500% 11/07/2025 NON CALLABLE 2274000081	3135G06G3	135,948.00 90.632	0.17 0.55	150,102.10 1.00	-14,154.10	112.50 750.00

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
640,000.000	FEDERAL NATIONAL MORTGAGE ASSN DTD 11/12/2020 0.500% 11/07/2025 NON CALLABLE 2274000090	3135G06G3	580,044.80 90.632	0.72 0.55	640,435.62 1.00	-60,390.82	480.00 3,200.00
750,000.000	FEDERAL NATIONAL MORTGAGE ASSN DTD 11/12/2020 0.500% 11/07/2025 NON CALLABLE 2274000107	3135G06G3	679,740.00 90.632	0.85 0.55	750,510.49 1.00	-70,770.49	562.50 3,750.00
465,000.000	FEDERAL NATIONAL MORTGAGE ASSN DTD 11/12/2020 0.500% 11/07/2025 NON CALLABLE 2274000116	3135G06G3	421,438.80 90.632	0.52 0.55	465,316.50 1.00	-43,877.70	348.75 2,325.00
<b>4,800,000.000</b>	<b>TOTAL GOVERNMENT AGENCIES</b>		<b>4,475,576.00</b>	<b>5.56 1.09</b>	<b>4,837,539.30</b>	<b>-361,963.30</b>	<b>16,412.75 48,637.50</b>
<b>41,207,200.000</b>	<b>TOTAL U.S. GOVERNMENT &amp; AGENCY BONDS</b>		<b>39,155,397.94</b>	<b>48.62 2.01</b>	<b>40,493,252.44</b>	<b>-1,337,854.50</b>	<b>187,277.88 787,171.75</b>
	<b>CORPORATE OBLIGATIONS</b>						
	<b>DOMESTIC BONDS</b>						
18,000.000	AMAZON.COM INC DTD 05/12/2021 1.000% 05/12/2026 CALLABLE 2274000063	023135BX3 A1	16,182.54 89.903	0.02 1.11	16,227.72 0.90	-45.18	24.50 180.00
17,000.000	AMAZON.COM INC DTD 05/12/2021 1.000% 05/12/2026 CALLABLE 2274000072	023135BX3 A1	15,283.51 89.903	0.02 1.11	15,326.18 0.90	-42.67	23.14 170.00
33,000.000	AMAZON.COM INC DTD 05/12/2021 1.000% 05/12/2026 CALLABLE 2274000081	023135BX3 A1	29,667.99 89.903	0.04 1.11	29,750.82 0.90	-82.83	44.92 330.00

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
142,000.000	AMAZON.COM INC DTD 05/12/2021 1.000% 05/12/2026 CALLABLE 2274000090	023135BX3 A1	127,662.26 89.903	0.16 1.11	128,018.68 0.90	-356.42	193.28 1,420.00
167,000.000	AMAZON.COM INC DTD 05/12/2021 1.000% 05/12/2026 CALLABLE 2274000107	023135BX3 A1	150,138.01 89.903	0.19 1.11	150,557.18 0.90	-419.17	227.31 1,670.00
73,000.000	AMAZON.COM INC DTD 05/12/2021 1.000% 05/12/2026 CALLABLE 2274000116	023135BX3 A1	65,629.19 89.903	0.08 1.11	65,812.42 0.90	-183.23	99.36 730.00
30,000.000	EXXON MOBIL CORPORATION DTD 03/03/2016 3.043% 03/01/2026 CALLABLE 2274000063	30231GAT9 AA2	28,674.60 95.582	0.04 3.18	28,988.40 0.97	-313.80	304.30 912.90
35,000.000	EXXON MOBIL CORPORATION DTD 03/03/2016 3.043% 03/01/2026 CALLABLE 2274000072	30231GAT9 AA2	33,453.70 95.582	0.04 3.18	33,819.80 0.97	-366.10	355.02 1,065.05
65,000.000	EXXON MOBIL CORPORATION DTD 03/03/2016 3.043% 03/01/2026 CALLABLE 2274000081	30231GAT9 AA2	62,128.30 95.582	0.08 3.18	62,808.20 0.97	-679.90	659.32 1,977.95
265,000.000	EXXON MOBIL CORPORATION DTD 03/03/2016 3.043% 03/01/2026 CALLABLE 2274000090	30231GAT9 AA2	253,292.30 95.582	0.32 3.18	256,064.20 0.97	-2,771.90	2,687.98 8,063.95
310,000.000	EXXON MOBIL CORPORATION DTD 03/03/2016 3.043% 03/01/2026 CALLABLE 2274000107	30231GAT9 AA2	296,304.20 95.582	0.37 3.18	299,546.80 0.97	-3,242.60	3,144.43 9,433.30

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
135,000.000	EXXON MOBIL CORPORATION DTD 03/03/2016 3.043% 03/01/2026 CALLABLE 2274000116	30231GAT9 AA2	129,035.70 95.582	0.16 3.18	130,447.80 0.97	-1,412.10	1,369.35 4,108.05
25,000.000	J PAUL GETTY TRUST DTD 01/28/2021 0.391% 01/01/2024 CALLABLE 2274000063	374288AB4 AAA	24,420.75 97.683	0.03 0.40	25,000.00 1.00	-579.25	48.88 97.75
24,000.000	J PAUL GETTY TRUST DTD 01/28/2021 0.391% 01/01/2024 CALLABLE 2274000072	374288AB4 AAA	23,443.92 97.683	0.03 0.40	24,000.00 1.00	-556.08	46.92 93.84
47,000.000	J PAUL GETTY TRUST DTD 01/28/2021 0.391% 01/01/2024 CALLABLE 2274000081	374288AB4 AAA	45,911.01 97.683	0.06 0.40	47,000.00 1.00	-1,088.99	91.89 183.77
197,000.000	J PAUL GETTY TRUST DTD 01/28/2021 0.391% 01/01/2024 CALLABLE 2274000090	374288AB4 AAA	192,435.51 97.683	0.24 0.40	197,000.00 1.00	-4,564.49	385.14 770.27
231,000.000	J PAUL GETTY TRUST DTD 01/28/2021 0.391% 01/01/2024 CALLABLE 2274000107	374288AB4 AAA	225,647.73 97.683	0.28 0.40	231,000.00 1.00	-5,352.27	451.61 903.21
101,000.000	J PAUL GETTY TRUST DTD 01/28/2021 0.391% 01/01/2024 CALLABLE 2274000116	374288AB4 AAA	98,659.83 97.683	0.12 0.40	101,000.00 1.00	-2,340.17	197.46 394.91
29,000.000	SMITHSONIAN INSTITUTION DTD 06/18/2020 0.974% 09/01/2023 NON CALLABLE 2274000063	832432AG3 AAA	28,748.57 99.133	0.04 0.98	29,000.00 1.00	-251.43	94.15 282.46

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
29,000.000	SMITHSONIAN INSTITUTION DTD 06/18/2020 0.974% 09/01/2023 NON CALLABLE 2274000072	832432AG3 AAA	28,748.57 99.133	0.04 0.98	29,000.00 1.00	-251.43	94.15 282.46
55,000.000	SMITHSONIAN INSTITUTION DTD 06/18/2020 0.974% 09/01/2023 NON CALLABLE 2274000081	832432AG3 AAA	54,523.15 99.133	0.07 0.98	55,000.00 1.00	-476.85	178.57 535.70
231,000.000	SMITHSONIAN INSTITUTION DTD 06/18/2020 0.974% 09/01/2023 NON CALLABLE 2274000090	832432AG3 AAA	228,997.23 99.133	0.29 0.98	231,000.00 1.00	-2,002.77	749.98 2,249.94
272,000.000	SMITHSONIAN INSTITUTION DTD 06/18/2020 0.974% 09/01/2023 NON CALLABLE 2274000107	832432AG3 AAA	269,641.76 99.133	0.34 0.98	272,000.00 1.00	-2,358.24	883.09 2,649.28
159,000.000	SMITHSONIAN INSTITUTION DTD 06/18/2020 0.974% 09/01/2023 NON CALLABLE 2274000116	832432AG3 AAA	157,621.47 99.133	0.20 0.98	159,000.00 1.00	-1,378.53	516.22 1,548.66
34,000.000	SOUTHERN CALIF GAS CO DTD 06/03/2016 2.600% 06/15/2026 CALLABLE 2274000063	842434CQ3 AA3	31,686.98 93.197	0.04 2.79	31,744.10 0.93	-57.12	39.29 884.00
34,000.000	SOUTHERN CALIF GAS CO DTD 06/03/2016 2.600% 06/15/2026 CALLABLE 2274000072	842434CQ3 AA3	31,686.98 93.197	0.04 2.79	31,744.10 0.93	-57.12	39.29 884.00
65,000.000	SOUTHERN CALIF GAS CO DTD 06/03/2016 2.600% 06/15/2026 CALLABLE 2274000081	842434CQ3 AA3	60,578.05 93.197	0.08 2.79	60,687.25 0.93	-109.20	75.11 1,690.00

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
274,000.000	SOUTHERN CALIF GAS CO DTD 06/03/2016 2.600% 06/15/2026 CALLABLE 2274000090	842434CQ3 AA3	255,359.78 93.197	0.32 2.79	255,820.10 0.93	-460.32	316.62 7,124.00
322,000.000	SOUTHERN CALIF GAS CO DTD 06/03/2016 2.600% 06/15/2026 CALLABLE 2274000107	842434CQ3 AA3	300,094.34 93.197	0.37 2.79	300,635.30 0.93	-540.96	372.09 8,372.00
140,000.000	SOUTHERN CALIF GAS CO DTD 06/03/2016 2.600% 06/15/2026 CALLABLE 2274000116	842434CQ3 AA3	130,475.80 93.197	0.16 2.79	130,711.00 0.93	-235.20	161.78 3,640.00
<b>3,559,000.000</b>	<b>TOTAL DOMESTIC BONDS</b>		<b>3,396,133.73</b>	<b>4.22 1.85</b>	<b>3,428,710.05</b>	<b>-32,576.32</b>	<b>13,875.15 62,647.45</b>
<b>3,559,000.000</b>	<b>TOTAL CORPORATE OBLIGATIONS</b>		<b>3,396,133.73</b>	<b>4.22 1.85</b>	<b>3,428,710.05</b>	<b>-32,576.32</b>	<b>13,875.15 62,647.45</b>
	<b>MUNICIPAL OBLIGATIONS</b>						
	<b>MUNICIPAL TAXABLE</b>						
10,000.000	ALABAMA STATE FEDERAL AID HIGHWAY TRANSPORTATION REVENUE DTD 10/14/2021 0.449% 09/01/2023 NON CALLABLE 2274000063	010268CK4 AA2	9,920.40 99.204	0.01 0.45	10,000.00 1.00	-79.60	14.97 44.90
10,000.000	ALABAMA STATE FEDERAL AID HIGHWAY TRANSPORTATION REVENUE DTD 10/14/2021 0.449% 09/01/2023 NON CALLABLE 2274000072	010268CK4 AA2	9,920.40 99.204	0.01 0.45	10,000.00 1.00	-79.60	14.97 44.90
15,000.000	ALABAMA STATE FEDERAL AID HIGHWAY TRANSPORTATION REVENUE DTD 10/14/2021 0.449% 09/01/2023 NON CALLABLE 2274000081	010268CK4 AA2	14,880.60 99.204	0.02 0.45	15,000.00 1.00	-119.40	22.45 67.35

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
70,000.000	ALABAMA STATE FEDERAL AID HIGHWAY TRANSPORTATION REVENUE DTD 10/14/2021 0.449% 09/01/2023 NON CALLABLE 2274000090	010268CK4 AA2	69,442.80 99.204	0.09 0.45	70,000.00 1.00	-557.20	104.77 314.30
85,000.000	ALABAMA STATE FEDERAL AID HIGHWAY TRANSPORTATION REVENUE DTD 10/14/2021 0.449% 09/01/2023 NON CALLABLE 2274000107	010268CK4 AA2	84,323.40 99.204	0.11 0.45	85,000.00 1.00	-676.60	127.22 381.65
35,000.000	ALABAMA STATE FEDERAL AID HIGHWAY TRANSPORTATION REVENUE DTD 10/14/2021 0.449% 09/01/2023 NON CALLABLE 2274000116	010268CK4 AA2	34,721.40 99.204	0.04 0.45	35,000.00 1.00	-278.60	52.38 157.15
20,000.000	AUSTIN TEXAS GENERAL OBLIGATION DTD 10/13/2022 5.000% 09/01/2025 NON CALLABLE 2274000063	052397B88 N/A	19,920.40 99.602	0.03 5.02	20,505.81 1.03	-585.41	333.33 1,000.00
20,000.000	AUSTIN TEXAS GENERAL OBLIGATION DTD 10/13/2022 5.000% 09/01/2025 NON CALLABLE 2274000072	052397B88 N/A	19,920.40 99.602	0.03 5.02	20,505.81 1.03	-585.41	333.33 1,000.00
40,000.000	AUSTIN TEXAS GENERAL OBLIGATION DTD 10/13/2022 5.000% 09/01/2025 NON CALLABLE 2274000081	052397B88 N/A	39,840.80 99.602	0.05 5.02	41,011.62 1.03	-1,170.82	666.67 2,000.00
160,000.000	AUSTIN TEXAS GENERAL OBLIGATION DTD 10/13/2022 5.000% 09/01/2025 NON CALLABLE 2274000090	052397B88 N/A	159,363.20 99.602	0.20 5.02	164,046.49 1.03	-4,683.29	2,666.67 8,000.00



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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
190,000.000	AUSTIN TEXAS GENERAL OBLIGATION DTD 10/13/2022 5.000% 09/01/2025 NON CALLABLE 2274000107	052397B88 N/A	189,243.80 99.602	0.24 5.02	194,805.21 1.03	-5,561.41	3,166.67 9,500.00
85,000.000	AUSTIN TEXAS GENERAL OBLIGATION DTD 10/13/2022 5.000% 09/01/2025 NON CALLABLE 2274000116	052397B88 N/A	84,661.70 99.602	0.11 5.02	87,149.70 1.03	-2,488.00	1,416.67 4,250.00
30,000.000	BEVERLY HILLS CALIFORNIA UNI SCH DIS GENERAL OBLIGATION DTD 04/13/2022 2.650% 08/01/2025 NON CALLABLE 2274000063	088023PK6 AA1	28,486.50 94.955	0.04 2.79	30,000.00 1.00	-1,513.50	331.25 795.00
30,000.000	BEVERLY HILLS CALIFORNIA UNI SCH DIS GENERAL OBLIGATION DTD 04/13/2022 2.650% 08/01/2025 NON CALLABLE 2274000072	088023PK6 AA1	28,486.50 94.955	0.04 2.79	30,000.00 1.00	-1,513.50	331.25 795.00
55,000.000	BEVERLY HILLS CALIFORNIA UNI SCH DIS GENERAL OBLIGATION DTD 04/13/2022 2.650% 08/01/2025 NON CALLABLE 2274000081	088023PK6 AA1	52,225.25 94.955	0.07 2.79	55,000.00 1.00	-2,774.75	607.29 1,457.50
235,000.000	BEVERLY HILLS CALIFORNIA UNI SCH DIS GENERAL OBLIGATION DTD 04/13/2022 2.650% 08/01/2025 NON CALLABLE 2274000090	088023PK6 AA1	223,144.25 94.955	0.28 2.79	235,000.00 1.00	-11,855.75	2,594.79 6,227.50
280,000.000	BEVERLY HILLS CALIFORNIA UNI SCH DIS GENERAL OBLIGATION DTD 04/13/2022 2.650% 08/01/2025 NON CALLABLE 2274000107	088023PK6 AA1	265,874.00 94.955	0.33 2.79	280,000.00 1.00	-14,126.00	3,091.67 7,420.00

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
120,000.000	BEVERLY HILLS CALIFORNIA UNI SCH DIS GENERAL OBLIGATION DTD 04/13/2022 2.650% 08/01/2025 NON CALLABLE 2274000116	088023PK6 AA1	113,946.00 94.955	0.14 2.79	120,000.00 1.00	-6,054.00	1,325.00 3,180.00
25,000.000	BIRMINGHAM ALABAMA WTRWKS BRD WTR WATER REVENUE DTD 07/28/2021 0.848% 01/01/2025 NON CALLABLE 2274000063	091096NV5 AA2	23,363.25 93.453	0.03 0.91	25,000.00 1.00	-1,636.75	106.00 212.00
25,000.000	BIRMINGHAM ALABAMA WTRWKS BRD WTR WATER REVENUE DTD 07/28/2021 0.848% 01/01/2025 NON CALLABLE 2274000072	091096NV5 AA2	23,363.25 93.453	0.03 0.91	25,000.00 1.00	-1,636.75	106.00 212.00
50,000.000	BIRMINGHAM ALABAMA WTRWKS BRD WTR WATER REVENUE DTD 07/28/2021 0.848% 01/01/2025 NON CALLABLE 2274000081	091096NV5 AA2	46,726.50 93.453	0.06 0.91	50,000.00 1.00	-3,273.50	212.00 424.00
205,000.000	BIRMINGHAM ALABAMA WTRWKS BRD WTR WATER REVENUE DTD 07/28/2021 0.848% 01/01/2025 NON CALLABLE 2274000090	091096NV5 AA2	191,578.65 93.453	0.24 0.91	205,000.00 1.00	-13,421.35	869.20 1,738.40
245,000.000	BIRMINGHAM ALABAMA WTRWKS BRD WTR WATER REVENUE DTD 07/28/2021 0.848% 01/01/2025 NON CALLABLE 2274000107	091096NV5 AA2	228,959.85 93.453	0.29 0.91	245,000.00 1.00	-16,040.15	1,038.80 2,077.60
105,000.000	BIRMINGHAM ALABAMA WTRWKS BRD WTR WATER REVENUE DTD 07/28/2021 0.848% 01/01/2025 NON CALLABLE 2274000116	091096NV5 AA2	98,125.65 93.453	0.12 0.91	105,000.00 1.00	-6,874.35	445.20 890.40

DETAIL OF ASSETS HELD

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
45,000.000	CALIFORNIA STATE UNIV REVENUE HIGHER EDUCATION DTD 07/29/2021 1.142% 11/01/2026 NON CALLABLE 2274000063	13077DQE5 AA2	39,970.35 88.823	0.05 1.29	40,635.42 0.90	-665.07	85.65 513.90
45,000.000	CALIFORNIA STATE UNIV REVENUE HIGHER EDUCATION DTD 07/29/2021 1.142% 11/01/2026 NON CALLABLE 2274000072	13077DQE5 AA2	39,970.35 88.823	0.05 1.29	40,615.71 0.90	-645.36	85.65 513.90
85,000.000	CALIFORNIA STATE UNIV REVENUE HIGHER EDUCATION DTD 07/29/2021 1.142% 11/01/2026 NON CALLABLE 2274000081	13077DQE5 AA2	75,499.55 88.823	0.09 1.29	76,707.63 0.90	-1,208.08	161.78 970.70
350,000.000	CALIFORNIA STATE UNIV REVENUE HIGHER EDUCATION DTD 07/29/2021 1.142% 11/01/2026 NON CALLABLE 2274000090	13077DQE5 AA2	310,880.50 88.823	0.39 1.29	315,897.81 0.90	-5,017.31	666.17 3,997.00
405,000.000	CALIFORNIA STATE UNIV REVENUE HIGHER EDUCATION DTD 07/29/2021 1.142% 11/01/2026 NON CALLABLE 2274000107	13077DQE5 AA2	359,733.15 88.823	0.45 1.29	365,561.14 0.90	-5,827.99	770.85 4,625.10
180,000.000	CALIFORNIA STATE UNIV REVENUE HIGHER EDUCATION DTD 07/29/2021 1.142% 11/01/2026 NON CALLABLE 2274000116	13077DQE5 AA2	159,881.40 88.823	0.20 1.29	162,462.86 0.90	-2,581.46	342.60 2,055.60
35,000.000	CHICAGO ILLINOIS O'HARE INTERNATIONA AIRPORT REVENUE DTD 10/07/2020 1.168% 01/01/2024 NON CALLABLE 2274000063	167593S60 N/A	34,219.50 97.770	0.04 1.20	35,180.42 1.01	-960.92	204.40 408.80

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
35,000.000	CHICAGO ILLINOIS O'HARE INTERNATIONAL AIRPORT REVENUE DTD 10/07/2020 1.168% 01/01/2024 NON CALLABLE 2274000072	167593S60 N/A	34,219.50 97.770	0.04 1.20	35,180.42 1.01	-960.92	204.40 408.80
65,000.000	CHICAGO ILLINOIS O'HARE INTERNATIONAL AIRPORT REVENUE DTD 10/07/2020 1.168% 01/01/2024 NON CALLABLE 2274000081	167593S60 N/A	63,550.50 97.770	0.08 1.20	65,335.07 1.01	-1,784.57	379.60 759.20
265,000.000	CHICAGO ILLINOIS O'HARE INTERNATIONAL AIRPORT REVENUE DTD 10/07/2020 1.168% 01/01/2024 NON CALLABLE 2274000090	167593S60 N/A	259,090.50 97.770	0.32 1.20	266,366.30 1.01	-7,275.80	1,547.60 3,095.20
310,000.000	CHICAGO ILLINOIS O'HARE INTERNATIONAL AIRPORT REVENUE DTD 10/07/2020 1.168% 01/01/2024 NON CALLABLE 2274000107	167593S60 N/A	303,087.00 97.770	0.38 1.20	311,598.32 1.01	-8,511.32	1,810.40 3,620.80
140,000.000	CHICAGO ILLINOIS O'HARE INTERNATIONAL AIRPORT REVENUE DTD 10/07/2020 1.168% 01/01/2024 NON CALLABLE 2274000116	167593S60 N/A	136,878.00 97.770	0.17 1.20	140,721.82 1.01	-3,843.82	817.60 1,635.20
17,000.000	CHICAGO ILLINOIS TRANSIT AUTH SALEST TRANSPORTATION REVENUE DTD 09/03/2020 1.838% 12/01/2023 NON CALLABLE 2274000063	16772PCJ3 N/A	16,725.28 98.384	0.02 1.87	17,000.00 1.00	-274.72	26.04 312.46
17,000.000	CHICAGO ILLINOIS TRANSIT AUTH SALEST TRANSPORTATION REVENUE DTD 09/03/2020 1.838% 12/01/2023 NON CALLABLE 2274000072	16772PCJ3 N/A	16,725.28 98.384	0.02 1.87	17,000.00 1.00	-274.72	26.04 312.46

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
33,000.000	CHICAGO ILLINOIS TRANSIT AUTH SALEST TRANSPORTATION REVENUE DTD 09/03/2020 1.838% 12/01/2023 NON CALLABLE 2274000081	16772PCJ3 N/A	32,466.72 98.384	0.04 1.87	33,000.00 1.00	-533.28	50.55 606.54
139,000.000	CHICAGO ILLINOIS TRANSIT AUTH SALEST TRANSPORTATION REVENUE DTD 09/03/2020 1.838% 12/01/2023 NON CALLABLE 2274000090	16772PCJ3 N/A	136,753.76 98.384	0.17 1.87	139,000.00 1.00	-2,246.24	212.90 2,554.82
163,000.000	CHICAGO ILLINOIS TRANSIT AUTH SALEST TRANSPORTATION REVENUE DTD 09/03/2020 1.838% 12/01/2023 NON CALLABLE 2274000107	16772PCJ3 N/A	160,365.92 98.384	0.20 1.87	163,000.00 1.00	-2,634.08	249.66 2,995.94
71,000.000	CHICAGO ILLINOIS TRANSIT AUTH SALEST TRANSPORTATION REVENUE DTD 09/03/2020 1.838% 12/01/2023 NON CALLABLE 2274000116	16772PCJ3 N/A	69,852.64 98.384	0.09 1.87	71,000.00 1.00	-1,147.36	108.75 1,304.98
10,000.000	COLUMBIA SOUTH CAROLINA WTRWKS & SWR WATER REVENUE DTD 12/05/2019 2.267% 02/01/2026 NON CALLABLE 2274000063	198504A44 AA1	9,349.90 93.499	0.01 2.43	9,455.28 0.95	-105.38	94.46 226.70
10,000.000	COLUMBIA SOUTH CAROLINA WTRWKS & SWR WATER REVENUE DTD 12/05/2019 2.267% 02/01/2026 NON CALLABLE 2274000072	198504A44 AA1	9,349.90 93.499	0.01 2.43	9,455.28 0.95	-105.38	94.46 226.70
25,000.000	COLUMBIA SOUTH CAROLINA WTRWKS & SWR WATER REVENUE DTD 12/05/2019 2.267% 02/01/2026 NON CALLABLE 2274000081	198504A44 AA1	23,374.75 93.499	0.03 2.43	23,638.20 0.95	-263.45	236.15 566.75

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
95,000.000	COLUMBIA SOUTH CAROLINA WTRWKS & SWR WATER REVENUE DTD 12/05/2019 2.267% 02/01/2026 NON CALLABLE 2274000090	198504A44 AA1	88,824.05 93.499	0.11 2.43	89,825.15 0.95	-1,001.10	897.35 2,153.65
115,000.000	COLUMBIA SOUTH CAROLINA WTRWKS & SWR WATER REVENUE DTD 12/05/2019 2.267% 02/01/2026 NON CALLABLE 2274000107	198504A44 AA1	107,523.85 93.499	0.13 2.43	108,735.71 0.95	-1,211.86	1,086.27 2,607.05
50,000.000	COLUMBIA SOUTH CAROLINA WTRWKS & SWR WATER REVENUE DTD 12/05/2019 2.267% 02/01/2026 NON CALLABLE 2274000116	198504A44 AA1	46,749.50 93.499	0.06 2.43	47,276.40 0.95	-526.90	472.29 1,133.50
20,000.000	COLUMBUS OHIO GENERAL OBLIGATION DTD 05/17/2022 2.960% 04/01/2025 NON CALLABLE 2274000063	199492Y86 AAA	19,306.00 96.530	0.02 3.07	20,000.00 1.00	-694.00	148.00 592.00
20,000.000	COLUMBUS OHIO GENERAL OBLIGATION DTD 05/17/2022 2.960% 04/01/2025 NON CALLABLE 2274000072	199492Y86 AAA	19,306.00 96.530	0.02 3.07	20,000.00 1.00	-694.00	148.00 592.00
35,000.000	COLUMBUS OHIO GENERAL OBLIGATION DTD 05/17/2022 2.960% 04/01/2025 NON CALLABLE 2274000081	199492Y86 AAA	33,785.50 96.530	0.04 3.07	35,000.00 1.00	-1,214.50	259.00 1,036.00
160,000.000	COLUMBUS OHIO GENERAL OBLIGATION DTD 05/17/2022 2.960% 04/01/2025 NON CALLABLE 2274000090	199492Y86 AAA	154,448.00 96.530	0.19 3.07	160,000.00 1.00	-5,552.00	1,184.00 4,736.00

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
185,000.000	COLUMBUS OHIO GENERAL OBLIGATION DTD 05/17/2022 2.960% 04/01/2025 NON CALLABLE 2274000107	199492Y86 AAA	178,580.50 96.530	0.22 3.07	185,000.00 1.00	-6,419.50	1,369.00 5,476.00
80,000.000	COLUMBUS OHIO GENERAL OBLIGATION DTD 05/17/2022 2.960% 04/01/2025 NON CALLABLE 2274000116	199492Y86 AAA	77,224.00 96.530	0.10 3.07	80,000.00 1.00	-2,776.00	592.00 2,368.00
40,000.000	CONNECTICUT STATE GENERAL OBLIGATION DTD 06/22/2022 3.292% 06/15/2025 NON CALLABLE 2274000063	20772KQH5 AA3	38,560.80 96.402	0.05 3.42	40,000.00 1.00	-1,439.20	58.52 1,316.80
40,000.000	CONNECTICUT STATE GENERAL OBLIGATION DTD 06/22/2022 3.292% 06/15/2025 NON CALLABLE 2274000072	20772KQH5 AA3	38,560.80 96.402	0.05 3.42	40,000.00 1.00	-1,439.20	58.52 1,316.80
75,000.000	CONNECTICUT STATE GENERAL OBLIGATION DTD 06/22/2022 3.292% 06/15/2025 NON CALLABLE 2274000081	20772KQH5 AA3	72,301.50 96.402	0.09 3.42	75,000.00 1.00	-2,698.50	109.73 2,469.00
315,000.000	CONNECTICUT STATE GENERAL OBLIGATION DTD 06/22/2022 3.292% 06/15/2025 NON CALLABLE 2274000090	20772KQH5 AA3	303,666.30 96.402	0.38 3.42	315,000.00 1.00	-11,333.70	460.88 10,369.80
370,000.000	CONNECTICUT STATE GENERAL OBLIGATION DTD 06/22/2022 3.292% 06/15/2025 NON CALLABLE 2274000107	20772KQH5 AA3	356,687.40 96.402	0.44 3.42	370,000.00 1.00	-13,312.60	541.35 12,180.40

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
160,000.000	CONNECTICUT STATE GENERAL OBLIGATION DTD 06/22/2022 3.292% 06/15/2025 NON CALLABLE 2274000116	20772KQH5 AA3	154,243.20 96.402	0.19 3.42	160,000.00 1.00	-5,756.80	234.10 5,267.20
15,000.000	CONTRA COSTA CALIFORNIA CMNTY CLG GENERAL OBLIGATION DTD 10/06/2022 4.115% 08/01/2024 NON CALLABLE 2274000063	212204MA6 AA1	14,763.75 98.425	0.02 4.18	15,000.00 1.00	-236.25	257.19 617.25
10,000.000	CONTRA COSTA CALIFORNIA CMNTY CLG GENERAL OBLIGATION DTD 10/06/2022 4.115% 08/01/2024 NON CALLABLE 2274000072	212204MA6 AA1	9,842.50 98.425	0.01 4.18	10,000.00 1.00	-157.50	171.46 411.50
25,000.000	CONTRA COSTA CALIFORNIA CMNTY CLG GENERAL OBLIGATION DTD 10/06/2022 4.115% 08/01/2024 NON CALLABLE 2274000081	212204MA6 AA1	24,606.25 98.425	0.03 4.18	25,000.00 1.00	-393.75	428.65 1,028.75
100,000.000	CONTRA COSTA CALIFORNIA CMNTY CLG GENERAL OBLIGATION DTD 10/06/2022 4.115% 08/01/2024 NON CALLABLE 2274000090	212204MA6 AA1	98,425.00 98.425	0.12 4.18	100,000.00 1.00	-1,575.00	1,714.58 4,115.00
115,000.000	CONTRA COSTA CALIFORNIA CMNTY CLG GENERAL OBLIGATION DTD 10/06/2022 4.115% 08/01/2024 NON CALLABLE 2274000107	212204MA6 AA1	113,188.75 98.425	0.14 4.18	115,000.00 1.00	-1,811.25	1,971.77 4,732.25
50,000.000	CONTRA COSTA CALIFORNIA CMNTY CLG GENERAL OBLIGATION DTD 10/06/2022 4.115% 08/01/2024 NON CALLABLE 2274000116	212204MA6 AA1	49,212.50 98.425	0.06 4.18	50,000.00 1.00	-787.50	857.29 2,057.50



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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
20,000.000	DALLAS-FORT WORTH TEXAS INTERNATI AIRPORT REVENUE DTD 08/22/2019 2.156% 11/01/2025 NON CALLABLE 2274000063	2350364L1 A1	18,652.40 93.262	0.02 2.31	19,088.43 0.95	-436.03	71.87 431.20
20,000.000	DALLAS-FORT WORTH TEXAS INTERNATI AIRPORT REVENUE DTD 08/22/2019 2.156% 11/01/2025 NON CALLABLE 2274000072	2350364L1 A1	18,652.40 93.262	0.02 2.31	19,088.43 0.95	-436.03	71.87 431.20
35,000.000	DALLAS-FORT WORTH TEXAS INTERNATI AIRPORT REVENUE DTD 08/22/2019 2.156% 11/01/2025 NON CALLABLE 2274000081	2350364L1 A1	32,641.70 93.262	0.04 2.31	33,404.75 0.95	-763.05	125.77 754.60
150,000.000	DALLAS-FORT WORTH TEXAS INTERNATI AIRPORT REVENUE DTD 08/22/2019 2.156% 11/01/2025 NON CALLABLE 2274000090	2350364L1 A1	139,893.00 93.262	0.17 2.31	143,163.24 0.95	-3,270.24	539.00 3,234.00
175,000.000	DALLAS-FORT WORTH TEXAS INTERNATI AIRPORT REVENUE DTD 08/22/2019 2.156% 11/01/2025 NON CALLABLE 2274000107	2350364L1 A1	163,208.50 93.262	0.20 2.31	167,023.78 0.95	-3,815.28	628.83 3,773.00
75,000.000	DALLAS-FORT WORTH TEXAS INTERNATI AIRPORT REVENUE DTD 08/22/2019 2.156% 11/01/2025 NON CALLABLE 2274000116	2350364L1 A1	69,946.50 93.262	0.09 2.31	71,581.62 0.95	-1,635.12	269.50 1,617.00
15,000.000	DALLAS TEXAS GENERAL OBLIGATION DTD 11/12/2020 0.800% 02/15/2024 NON CALLABLE 2274000063	235219SM5 N/A	14,549.10 96.994	0.02 0.83	15,001.63 1.00	-452.53	45.33 120.00

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
15,000.000	DALLAS TEXAS GENERAL OBLIGATION DTD 11/12/2020 0.800% 02/15/2024 NON CALLABLE 2274000072	235219SM5 N/A	14,549.10 96.994	0.02 0.83	15,001.63 1.00	-452.53	45.33 120.00
30,000.000	DALLAS TEXAS GENERAL OBLIGATION DTD 11/12/2020 0.800% 02/15/2024 NON CALLABLE 2274000081	235219SM5 N/A	29,098.20 96.994	0.04 0.83	30,003.28 1.00	-905.08	90.67 240.00
130,000.000	DALLAS TEXAS GENERAL OBLIGATION DTD 11/12/2020 0.800% 02/15/2024 NON CALLABLE 2274000090	235219SM5 N/A	126,092.20 96.994	0.16 0.83	130,014.22 1.00	-3,922.02	392.89 1,040.00
155,000.000	DALLAS TEXAS GENERAL OBLIGATION DTD 11/12/2020 0.800% 02/15/2024 NON CALLABLE 2274000107	235219SM5 N/A	150,340.70 96.994	0.19 0.83	155,016.95 1.00	-4,676.25	468.44 1,240.00
50,000.000	DALLAS TEXAS AREA RAPID TRAN SALES TRANSPORTATION REVENUE DTD 12/01/2021 4.000% 12/01/2024 NON CALLABLE 2274000063	235241VY9 AA2	49,001.00 98.002	0.06 4.08	52,381.85 1.05	-3,380.85	166.67 2,000.00
50,000.000	DALLAS TEXAS AREA RAPID TRAN SALES TRANSPORTATION REVENUE DTD 12/01/2021 4.000% 12/01/2024 NON CALLABLE 2274000072	235241VY9 AA2	49,001.00 98.002	0.06 4.08	52,381.85 1.05	-3,380.85	166.67 2,000.00
95,000.000	DALLAS TEXAS AREA RAPID TRAN SALES TRANSPORTATION REVENUE DTD 12/01/2021 4.000% 12/01/2024 NON CALLABLE 2274000081	235241VY9 AA2	93,101.90 98.002	0.12 4.08	99,525.37 1.05	-6,423.47	316.67 3,800.00

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
395,000.000	DALLAS TEXAS AREA RAPID TRAN SALES TRANSPORTATION REVENUE DTD 12/01/2021 4.000% 12/01/2024 NON CALLABLE 2274000090	235241VY9 AA2	387,107.90 98.002	0.48 4.08	413,815.39 1.05	-26,707.49	1,316.67 15,800.00
460,000.000	DALLAS TEXAS AREA RAPID TRAN SALES TRANSPORTATION REVENUE DTD 12/01/2021 4.000% 12/01/2024 NON CALLABLE 2274000107	235241VY9 AA2	450,809.20 98.002	0.56 4.08	481,912.30 1.05	-31,103.10	1,533.33 18,400.00
200,000.000	DALLAS TEXAS AREA RAPID TRAN SALES TRANSPORTATION REVENUE DTD 12/01/2021 4.000% 12/01/2024 NON CALLABLE 2274000116	235241VY9 AA2	196,004.00 98.002	0.24 4.08	209,526.78 1.05	-13,522.78	666.67 8,000.00
25,000.000	DALLAS TEXAS WTRWKS & SWR SYS REV WATER REVENUE DTD 07/07/2020 0.857% 10/01/2024 NON CALLABLE 2274000063	23542JQN8 N/A	23,652.00 94.608	0.03 0.91	25,000.00 1.00	-1,348.00	53.56 214.25
25,000.000	DALLAS TEXAS WTRWKS & SWR SYS REV WATER REVENUE DTD 07/07/2020 0.857% 10/01/2024 NON CALLABLE 2274000072	23542JQN8 N/A	23,652.00 94.608	0.03 0.91	25,000.00 1.00	-1,348.00	53.56 214.25
50,000.000	DALLAS TEXAS WTRWKS & SWR SYS REV WATER REVENUE DTD 07/07/2020 0.857% 10/01/2024 NON CALLABLE 2274000081	23542JQN8 N/A	47,304.00 94.608	0.06 0.91	50,000.00 1.00	-2,696.00	107.13 428.50
205,000.000	DALLAS TEXAS WTRWKS & SWR SYS REV WATER REVENUE DTD 07/07/2020 0.857% 10/01/2024 NON CALLABLE 2274000090	23542JQN8 N/A	193,946.40 94.608	0.24 0.91	205,000.00 1.00	-11,053.60	439.21 1,756.85

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
245,000.000	DALLAS TEXAS WTRWKS & SWR SYS REV WATER REVENUE DTD 07/07/2020 0.857% 10/01/2024 NON CALLABLE 2274000107	23542JQN8 N/A	231,789.60 94.608	0.29 0.91	245,000.00 1.00	-13,210.40	524.91 2,099.65
140,000.000	DALLAS TEXAS WTRWKS & SWR SYS REV WATER REVENUE DTD 07/07/2020 0.857% 10/01/2024 NON CALLABLE 2274000116	23542JQN8 N/A	132,451.20 94.608	0.17 0.91	140,000.00 1.00	-7,548.80	299.95 1,199.80
25,000.000	DISTRICT OF COLUMBIA INCOME TAX REVENUE BONDS DTD 12/04/2019 2.308% 03/01/2026 NON CALLABLE 2274000063	25477GQQ1 AA1	23,327.50 93.310	0.03 2.47	23,277.50 0.93	50.00	192.33 577.00
25,000.000	DISTRICT OF COLUMBIA INCOME TAX REVENUE BONDS DTD 12/04/2019 2.308% 03/01/2026 NON CALLABLE 2274000072	25477GQQ1 AA1	23,327.50 93.310	0.03 2.47	23,277.50 0.93	50.00	192.33 577.00
55,000.000	DISTRICT OF COLUMBIA INCOME TAX REVENUE BONDS DTD 12/04/2019 2.308% 03/01/2026 NON CALLABLE 2274000081	25477GQQ1 AA1	51,320.50 93.310	0.06 2.47	51,210.50 0.93	110.00	423.13 1,269.40
235,000.000	DISTRICT OF COLUMBIA INCOME TAX REVENUE BONDS DTD 12/04/2019 2.308% 03/01/2026 NON CALLABLE 2274000090	25477GQQ1 AA1	219,278.50 93.310	0.27 2.47	218,808.50 0.93	470.00	1,807.93 5,423.80
280,000.000	DISTRICT OF COLUMBIA INCOME TAX REVENUE BONDS DTD 12/04/2019 2.308% 03/01/2026 NON CALLABLE 2274000107	25477GQQ1 AA1	261,268.00 93.310	0.33 2.47	260,708.00 0.93	560.00	2,154.13 6,462.40

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
130,000.000	DISTRICT OF COLUMBIA INCOME TAX REVENUE BONDS DTD 12/04/2019 2.308% 03/01/2026 NON CALLABLE 2274000116	25477GQQ1 AA1	121,303.00 93.310	0.15 2.47	121,043.00 0.93	260.00	1,000.13 3,000.40
10,000.000	FORSYTH CNTY GEORGIA SCH DIST GENERAL OBLIGATION DTD 12/09/2021 1.212% 02/01/2025 NON CALLABLE 2274000063	346604LL3 AAA	9,384.30 93.843	0.01 1.29	10,000.00 1.00	-615.70	50.50 121.20
10,000.000	FORSYTH CNTY GEORGIA SCH DIST GENERAL OBLIGATION DTD 12/09/2021 1.212% 02/01/2025 NON CALLABLE 2274000072	346604LL3 AAA	9,384.30 93.843	0.01 1.29	10,000.00 1.00	-615.70	50.50 121.20
20,000.000	FORSYTH CNTY GEORGIA SCH DIST GENERAL OBLIGATION DTD 12/09/2021 1.212% 02/01/2025 NON CALLABLE 2274000081	346604LL3 AAA	18,768.60 93.843	0.02 1.29	20,000.00 1.00	-1,231.40	101.00 242.40
90,000.000	FORSYTH CNTY GEORGIA SCH DIST GENERAL OBLIGATION DTD 12/09/2021 1.212% 02/01/2025 NON CALLABLE 2274000090	346604LL3 AAA	84,458.70 93.843	0.11 1.29	90,000.00 1.00	-5,541.30	454.50 1,090.80
105,000.000	FORSYTH CNTY GEORGIA SCH DIST GENERAL OBLIGATION DTD 12/09/2021 1.212% 02/01/2025 NON CALLABLE 2274000107	346604LL3 AAA	98,535.15 93.843	0.12 1.29	105,000.00 1.00	-6,464.85	530.25 1,272.60
45,000.000	FORSYTH CNTY GEORGIA SCH DIST GENERAL OBLIGATION DTD 12/09/2021 1.212% 02/01/2025 NON CALLABLE 2274000116	346604LL3 AAA	42,229.35 93.843	0.05 1.29	45,000.00 1.00	-2,770.65	227.25 545.40

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
20,000.000	GARLAND TEXAS ELEC UTILITY SYS UTILITIES REVENUE DTD 09/01/2021 1.068% 03/01/2025 NON CALLABLE 2274000063	366133RW8 A1	18,602.00 93.010	0.02 1.15	20,000.00 1.00	-1,398.00	71.20 213.60
20,000.000	GARLAND TEXAS ELEC UTILITY SYS UTILITIES REVENUE DTD 09/01/2021 1.068% 03/01/2025 NON CALLABLE 2274000072	366133RW8 A1	18,602.00 93.010	0.02 1.15	20,000.00 1.00	-1,398.00	71.20 213.60
40,000.000	GARLAND TEXAS ELEC UTILITY SYS UTILITIES REVENUE DTD 09/01/2021 1.068% 03/01/2025 NON CALLABLE 2274000081	366133RW8 A1	37,204.00 93.010	0.05 1.15	40,000.00 1.00	-2,796.00	142.40 427.20
175,000.000	GARLAND TEXAS ELEC UTILITY SYS UTILITIES REVENUE DTD 09/01/2021 1.068% 03/01/2025 NON CALLABLE 2274000090	366133RW8 A1	162,767.50 93.010	0.20 1.15	175,000.00 1.00	-12,232.50	623.00 1,869.00
205,000.000	GARLAND TEXAS ELEC UTILITY SYS UTILITIES REVENUE DTD 09/01/2021 1.068% 03/01/2025 NON CALLABLE 2274000107	366133RW8 A1	190,670.50 93.010	0.24 1.15	205,000.00 1.00	-14,329.50	729.80 2,189.40
90,000.000	GARLAND TEXAS ELEC UTILITY SYS UTILITIES REVENUE DTD 09/01/2021 1.068% 03/01/2025 NON CALLABLE 2274000116	366133RW8 A1	83,709.00 93.010	0.10 1.15	90,000.00 1.00	-6,291.00	320.40 961.20
20,000.000	GLENDALE ARIZONA COPS REVENUE BONDS DTD 07/13/2021 0.897% 07/01/2024 NON CALLABLE 2274000063	37828AAA7 N/A	19,053.00 95.265	0.02 0.94	20,000.00 1.00	-947.00	89.70 179.40

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
20,000.000	GLENDALE ARIZONA COPS REVENUE BONDS DTD 07/13/2021 0.897% 07/01/2024 NON CALLABLE 2274000072	37828AAA7 N/A	19,053.00 95.265	0.02 0.94	20,000.00 1.00	-947.00	89.70 179.40
35,000.000	GLENDALE ARIZONA COPS REVENUE BONDS DTD 07/13/2021 0.897% 07/01/2024 NON CALLABLE 2274000081	37828AAA7 N/A	33,342.75 95.265	0.04 0.94	35,000.00 1.00	-1,657.25	156.98 313.95
160,000.000	GLENDALE ARIZONA COPS REVENUE BONDS DTD 07/13/2021 0.897% 07/01/2024 NON CALLABLE 2274000090	37828AAA7 N/A	152,424.00 95.265	0.19 0.94	160,000.00 1.00	-7,576.00	717.60 1,435.20
185,000.000	GLENDALE ARIZONA COPS REVENUE BONDS DTD 07/13/2021 0.897% 07/01/2024 NON CALLABLE 2274000107	37828AAA7 N/A	176,240.25 95.265	0.22 0.94	185,000.00 1.00	-8,759.75	829.73 1,659.45
80,000.000	GLENDALE ARIZONA COPS REVENUE BONDS DTD 07/13/2021 0.897% 07/01/2024 NON CALLABLE 2274000116	37828AAA7 N/A	76,212.00 95.265	0.10 0.94	80,000.00 1.00	-3,788.00	358.80 717.60
10,000.000	GRAND RAPIDS MICHIGAN SANTN SWR SYSR WATER REVENUE DTD 07/21/2021 0.644% 01/01/2024 NON CALLABLE 2274000063	386289NB4 AA2	9,755.90 97.559	0.01 0.66	10,000.00 1.00	-244.10	32.20 64.40
10,000.000	GRAND RAPIDS MICHIGAN SANTN SWR SYSR WATER REVENUE DTD 07/21/2021 0.644% 01/01/2024 NON CALLABLE 2274000072	386289NB4 AA2	9,755.90 97.559	0.01 0.66	10,000.00 1.00	-244.10	32.20 64.40

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
20,000.000	GRAND RAPIDS MICHIGAN SANTN SWR SYSR WATER REVENUE DTD 07/21/2021 0.644% 01/01/2024 NON CALLABLE 2274000081	386289NB4 AA2	19,511.80 97.559	0.03 0.66	20,000.00 1.00	-488.20	64.40 128.80
80,000.000	GRAND RAPIDS MICHIGAN SANTN SWR SYSR WATER REVENUE DTD 07/21/2021 0.644% 01/01/2024 NON CALLABLE 2274000090	386289NB4 AA2	78,047.20 97.559	0.10 0.66	80,000.00 1.00	-1,952.80	257.60 515.20
90,000.000	GRAND RAPIDS MICHIGAN SANTN SWR SYSR WATER REVENUE DTD 07/21/2021 0.644% 01/01/2024 NON CALLABLE 2274000107	386289NB4 AA2	87,803.10 97.559	0.11 0.66	90,000.00 1.00	-2,196.90	289.80 579.60
40,000.000	GRAND RAPIDS MICHIGAN SANTN SWR SYSR WATER REVENUE DTD 07/21/2021 0.644% 01/01/2024 NON CALLABLE 2274000116	386289NB4 AA2	39,023.60 97.559	0.05 0.66	40,000.00 1.00	-976.40	128.80 257.60
15,000.000	GRAND RAPIDS MICHIGAN SANTN SWR SYSR WATER REVENUE DTD 07/21/2021 0.941% 01/01/2025 NON CALLABLE 2274000063	386289NC2 AA2	14,041.65 93.611	0.02 1.01	15,000.00 1.00	-958.35	70.58 141.15
15,000.000	GRAND RAPIDS MICHIGAN SANTN SWR SYSR WATER REVENUE DTD 07/21/2021 0.941% 01/01/2025 NON CALLABLE 2274000072	386289NC2 AA2	14,041.65 93.611	0.02 1.01	15,000.00 1.00	-958.35	70.58 141.15
25,000.000	GRAND RAPIDS MICHIGAN SANTN SWR SYSR WATER REVENUE DTD 07/21/2021 0.941% 01/01/2025 NON CALLABLE 2274000081	386289NC2 AA2	23,402.75 93.611	0.03 1.01	25,000.00 1.00	-1,597.25	117.63 235.25



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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
110,000.000	GRAND RAPIDS MICHIGAN SANTN SWR SYSR WATER REVENUE DTD 07/21/2021 0.941% 01/01/2025 NON CALLABLE 2274000090	386289NC2 AA2	102,972.10 93.611	0.13 1.01	110,000.00 1.00	-7,027.90	517.55 1,035.10
130,000.000	GRAND RAPIDS MICHIGAN SANTN SWR SYSR WATER REVENUE DTD 07/21/2021 0.941% 01/01/2025 NON CALLABLE 2274000107	386289NC2 AA2	121,694.30 93.611	0.15 1.01	130,000.00 1.00	-8,305.70	611.65 1,223.30
55,000.000	GRAND RAPIDS MICHIGAN SANTN SWR SYSR WATER REVENUE DTD 07/21/2021 0.941% 01/01/2025 NON CALLABLE 2274000116	386289NC2 AA2	51,486.05 93.611	0.06 1.01	55,000.00 1.00	-3,513.95	258.78 517.55
30,000.000	GRAPEVINE TEXAS GENERAL OBLIGATION DTD 09/02/2021 2.000% 02/15/2024 NON CALLABLE 2274000063	388625JH9 AA1	29,358.00 97.860	0.04 2.04	30,457.36 1.02	-1,099.36	226.67 600.00
30,000.000	GRAPEVINE TEXAS GENERAL OBLIGATION DTD 09/02/2021 2.000% 02/15/2024 NON CALLABLE 2274000072	388625JH9 AA1	29,358.00 97.860	0.04 2.04	30,457.36 1.02	-1,099.36	226.67 600.00
55,000.000	GRAPEVINE TEXAS GENERAL OBLIGATION DTD 09/02/2021 2.000% 02/15/2024 NON CALLABLE 2274000081	388625JH9 AA1	53,823.00 97.860	0.07 2.04	55,838.38 1.02	-2,015.38	415.56 1,100.00
235,000.000	GRAPEVINE TEXAS GENERAL OBLIGATION DTD 09/02/2021 2.000% 02/15/2024 NON CALLABLE 2274000090	388625JH9 AA1	229,971.00 97.860	0.29 2.04	238,582.15 1.02	-8,611.15	1,775.56 4,700.00

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
280,000.000	GRAPEVINE TEXAS GENERAL OBLIGATION DTD 09/02/2021 2.000% 02/15/2024 NON CALLABLE 2274000107	388625JH9 AA1	274,008.00 97.860	0.34 2.04	284,268.66 1.02	-10,260.66	2,115.56 5,600.00
120,000.000	GRAPEVINE TEXAS GENERAL OBLIGATION DTD 09/02/2021 2.000% 02/15/2024 NON CALLABLE 2274000116	388625JH9 AA1	117,432.00 97.860	0.15 2.04	121,829.31 1.02	-4,397.31	906.67 2,400.00
10,000.000	HAWAII STATE GENERAL OBLIGATION DTD 10/29/2020 0.571% 10/01/2023 NON CALLABLE 2274000063	419792ZJ8 AA2	9,883.70 98.837	0.01 0.58	10,000.00 1.00	-116.30	14.28 57.10
10,000.000	HAWAII STATE GENERAL OBLIGATION DTD 10/29/2020 0.571% 10/01/2023 NON CALLABLE 2274000072	419792ZJ8 AA2	9,883.70 98.837	0.01 0.58	10,000.00 1.00	-116.30	14.28 57.10
25,000.000	HAWAII STATE GENERAL OBLIGATION DTD 10/29/2020 0.571% 10/01/2023 NON CALLABLE 2274000081	419792ZJ8 AA2	24,709.25 98.837	0.03 0.58	25,000.00 1.00	-290.75	35.69 142.75
100,000.000	HAWAII STATE GENERAL OBLIGATION DTD 10/29/2020 0.571% 10/01/2023 NON CALLABLE 2274000090	419792ZJ8 AA2	98,837.00 98.837	0.12 0.58	100,000.00 1.00	-1,163.00	142.75 571.00
115,000.000	HAWAII STATE GENERAL OBLIGATION DTD 10/29/2020 0.571% 10/01/2023 NON CALLABLE 2274000107	419792ZJ8 AA2	113,662.55 98.837	0.14 0.58	115,000.00 1.00	-1,337.45	164.16 656.65

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
35,000.000	HOUSTON TEXAS UTILITY SYS REVENUE WATER REVENUE DTD 07/01/2020 0.976% 11/15/2025 NON CALLABLE 2274000063	44244CB71 AA2	31,731.70 90.662	0.04 1.08	32,332.45 0.92	-600.75	43.65 341.60
35,000.000	HOUSTON TEXAS UTILITY SYS REVENUE WATER REVENUE DTD 07/01/2020 0.976% 11/15/2025 NON CALLABLE 2274000072	44244CB71 AA2	31,731.70 90.662	0.04 1.08	32,332.45 0.92	-600.75	43.65 341.60
65,000.000	HOUSTON TEXAS UTILITY SYS REVENUE WATER REVENUE DTD 07/01/2020 0.976% 11/15/2025 NON CALLABLE 2274000081	44244CB71 AA2	58,930.30 90.662	0.07 1.08	60,045.98 0.92	-1,115.68	81.06 634.40
265,000.000	HOUSTON TEXAS UTILITY SYS REVENUE WATER REVENUE DTD 07/01/2020 0.976% 11/15/2025 NON CALLABLE 2274000090	44244CB71 AA2	240,254.30 90.662	0.30 1.08	244,802.83 0.92	-4,548.53	330.48 2,586.40
315,000.000	HOUSTON TEXAS UTILITY SYS REVENUE WATER REVENUE DTD 07/01/2020 0.976% 11/15/2025 NON CALLABLE 2274000107	44244CB71 AA2	285,585.30 90.662	0.36 1.08	290,992.05 0.92	-5,406.75	392.84 3,074.40
135,000.000	HOUSTON TEXAS UTILITY SYS REVENUE WATER REVENUE DTD 07/01/2020 0.976% 11/15/2025 NON CALLABLE 2274000116	44244CB71 AA2	122,393.70 90.662	0.15 1.08	124,710.88 0.92	-2,317.18	168.36 1,317.60
10,000.000	ILLINOIS STATE GENERAL OBLIGATION DTD 05/10/2023 5.213% 05/01/2026 NON CALLABLE 2274000063	452153GR4 A3	9,931.00 99.310	0.01 5.25	10,000.00 1.00	-69.00	73.85 521.30

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
10,000.000	ILLINOIS STATE GENERAL OBLIGATION DTD 05/10/2023 5.213% 05/01/2026 NON CALLABLE 2274000072	452153GR4 A3	9,931.00 99.310	0.01 5.25	10,000.00 1.00	-69.00	73.85 521.30
15,000.000	ILLINOIS STATE GENERAL OBLIGATION DTD 05/10/2023 5.213% 05/01/2026 NON CALLABLE 2274000081	452153GR4 A3	14,896.50 99.310	0.02 5.25	15,000.00 1.00	-103.50	110.78 781.95
50,000.000	ILLINOIS STATE GENERAL OBLIGATION DTD 05/10/2023 5.213% 05/01/2026 NON CALLABLE 2274000090	452153GR4 A3	49,655.00 99.310	0.06 5.25	50,000.00 1.00	-345.00	369.25 2,606.50
55,000.000	ILLINOIS STATE GENERAL OBLIGATION DTD 05/10/2023 5.213% 05/01/2026 NON CALLABLE 2274000107	452153GR4 A3	54,620.50 99.310	0.07 5.25	55,000.00 1.00	-379.50	406.18 2,867.15
25,000.000	ILLINOIS STATE GENERAL OBLIGATION DTD 05/10/2023 5.213% 05/01/2026 NON CALLABLE 2274000116	452153GR4 A3	24,827.50 99.310	0.03 5.25	25,000.00 1.00	-172.50	184.63 1,303.25
35,000.000	ILLINOIS STATE SALES TAX REVENUE REVENUE BONDS DTD 05/17/2012 3.481% 06/15/2026 NON CALLABLE 2274000063	452227FR7 N/A	33,153.40 94.724	0.04 3.68	33,945.23 0.97	-791.83	54.15 1,218.35
35,000.000	ILLINOIS STATE SALES TAX REVENUE REVENUE BONDS DTD 05/17/2012 3.481% 06/15/2026 NON CALLABLE 2274000072	452227FR7 N/A	33,153.40 94.724	0.04 3.68	33,945.23 0.97	-791.83	54.15 1,218.35

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
65,000.000	ILLINOIS STATE SALES TAX REVENUE REVENUE BONDS DTD 05/17/2012 3.481% 06/15/2026 NON CALLABLE 2274000081	452227FR7 N/A	61,570.60 94.724	0.08 3.68	63,041.14 0.97	-1,470.54	100.56 2,262.65
260,000.000	ILLINOIS STATE SALES TAX REVENUE REVENUE BONDS DTD 05/17/2012 3.481% 06/15/2026 NON CALLABLE 2274000090	452227FR7 N/A	246,282.40 94.724	0.31 3.68	252,164.57 0.97	-5,882.17	402.25 9,050.60
310,000.000	ILLINOIS STATE SALES TAX REVENUE REVENUE BONDS DTD 05/17/2012 3.481% 06/15/2026 NON CALLABLE 2274000107	452227FR7 N/A	293,644.40 94.724	0.37 3.68	300,657.76 0.97	-7,013.36	479.60 10,791.10
135,000.000	ILLINOIS STATE SALES TAX REVENUE REVENUE BONDS DTD 05/17/2012 3.481% 06/15/2026 NON CALLABLE 2274000116	452227FR7 N/A	127,877.40 94.724	0.16 3.68	130,931.60 0.97	-3,054.20	208.86 4,699.35
20,000.000	JACKSONVILLE FLORIDA SPL REVENUE REVENUE BONDS DTD 09/16/2020 1.090% 10/01/2026 NON CALLABLE 2274000063	469487RR5 N/A	17,675.60 88.378	0.02 1.23	17,923.60 0.90	-248.00	54.50 218.00
20,000.000	JACKSONVILLE FLORIDA SPL REVENUE REVENUE BONDS DTD 09/16/2020 1.090% 10/01/2026 NON CALLABLE 2274000072	469487RR5 N/A	17,675.60 88.378	0.02 1.23	17,923.60 0.90	-248.00	54.50 218.00
40,000.000	JACKSONVILLE FLORIDA SPL REVENUE REVENUE BONDS DTD 09/16/2020 1.090% 10/01/2026 NON CALLABLE 2274000081	469487RR5 N/A	35,351.20 88.378	0.04 1.23	35,847.20 0.90	-496.00	109.00 436.00

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
155,000.000	JACKSONVILLE FLORIDA SPL REVENUE REVENUE BONDS DTD 09/16/2020 1.090% 10/01/2026 NON CALLABLE 2274000090	469487RR5 N/A	136,985.90 88.378	0.17 1.23	138,907.90 0.90	-1,922.00	422.38 1,689.50
185,000.000	JACKSONVILLE FLORIDA SPL REVENUE REVENUE BONDS DTD 09/16/2020 1.090% 10/01/2026 NON CALLABLE 2274000107	469487RR5 N/A	163,499.30 88.378	0.20 1.23	165,793.30 0.90	-2,294.00	504.13 2,016.50
80,000.000	JACKSONVILLE FLORIDA SPL REVENUE REVENUE BONDS DTD 09/16/2020 1.090% 10/01/2026 NON CALLABLE 2274000116	469487RR5 N/A	70,702.40 88.378	0.09 1.23	71,694.40 0.90	-992.00	218.00 872.00
30,000.000	JACKSONVILLE FLORIDA TRANSIT REVENUE TRANSPORTATION REVENUE DTD 10/29/2020 0.900% 10/01/2024 NON CALLABLE 2274000063	469495ED3 N/A	28,366.20 94.554	0.04 0.95	30,000.00 1.00	-1,633.80	67.50 270.00
30,000.000	JACKSONVILLE FLORIDA TRANSIT REVENUE TRANSPORTATION REVENUE DTD 10/29/2020 0.900% 10/01/2024 NON CALLABLE 2274000072	469495ED3 N/A	28,366.20 94.554	0.04 0.95	30,000.00 1.00	-1,633.80	67.50 270.00
60,000.000	JACKSONVILLE FLORIDA TRANSIT REVENUE TRANSPORTATION REVENUE DTD 10/29/2020 0.900% 10/01/2024 NON CALLABLE 2274000081	469495ED3 N/A	56,732.40 94.554	0.07 0.95	60,000.00 1.00	-3,267.60	135.00 540.00
255,000.000	JACKSONVILLE FLORIDA TRANSIT REVENUE TRANSPORTATION REVENUE DTD 10/29/2020 0.900% 10/01/2024 NON CALLABLE 2274000090	469495ED3 N/A	241,112.70 94.554	0.30 0.95	255,000.00 1.00	-13,887.30	573.75 2,295.00

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
295,000.000	JACKSONVILLE FLORIDA TRANSIT REVENUE TRANSPORTATION REVENUE DTD 10/29/2020 0.900% 10/01/2024 NON CALLABLE 2274000107	469495ED3 N/A	278,934.30 94.554	0.35 0.95	295,000.00 1.00	-16,065.70	663.75 2,655.00
130,000.000	JACKSONVILLE FLORIDA TRANSIT REVENUE TRANSPORTATION REVENUE DTD 10/29/2020 0.900% 10/01/2024 NON CALLABLE 2274000116	469495ED3 N/A	122,920.20 94.554	0.15 0.95	130,000.00 1.00	-7,079.80	292.50 1,170.00
35,000.000	KING CNTY WASHINGTON GENERAL OBLIGATION DTD 12/01/2021 1.010% 12/01/2024 NON CALLABLE 2274000063	49474FF54 AAA	32,953.20 94.152	0.04 1.07	35,000.00 1.00	-2,046.80	29.46 353.50
35,000.000	KING CNTY WASHINGTON GENERAL OBLIGATION DTD 12/01/2021 1.010% 12/01/2024 NON CALLABLE 2274000072	49474FF54 AAA	32,953.20 94.152	0.04 1.07	35,000.00 1.00	-2,046.80	29.46 353.50
65,000.000	KING CNTY WASHINGTON GENERAL OBLIGATION DTD 12/01/2021 1.010% 12/01/2024 NON CALLABLE 2274000081	49474FF54 AAA	61,198.80 94.152	0.08 1.07	65,000.00 1.00	-3,801.20	54.71 656.50
265,000.000	KING CNTY WASHINGTON GENERAL OBLIGATION DTD 12/01/2021 1.010% 12/01/2024 NON CALLABLE 2274000090	49474FF54 AAA	249,502.80 94.152	0.31 1.07	265,000.00 1.00	-15,497.20	223.04 2,676.50
315,000.000	KING CNTY WASHINGTON GENERAL OBLIGATION DTD 12/01/2021 1.010% 12/01/2024 NON CALLABLE 2274000107	49474FF54 AAA	296,578.80 94.152	0.37 1.07	315,000.00 1.00	-18,421.20	265.13 3,181.50

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
135,000.000	KING CNTY WASHINGTON GENERAL OBLIGATION DTD 12/01/2021 1.010% 12/01/2024 NON CALLABLE 2274000116	49474FF54 AAA	127,105.20 94.152	0.16 1.07	135,000.00 1.00	-7,894.80	113.63 1,363.50
30,000.000	LOS ANGELES CALIFORNIA CMNTY CLG GENERAL OBLIGATION DTD 11/10/2020 1.174% 08/01/2026 NON CALLABLE 2274000063	54438CYL0 AAA	26,637.60 88.792	0.03 1.32	27,337.80 0.91	-700.20	146.75 352.20
20,000.000	LOS ANGELES CALIFORNIA CMNTY CLG GENERAL OBLIGATION DTD 11/10/2020 1.174% 08/01/2026 NON CALLABLE 2274000072	54438CYL0 AAA	17,758.40 88.792	0.02 1.32	18,231.80 0.91	-473.40	97.83 234.80
45,000.000	LOS ANGELES CALIFORNIA CMNTY CLG GENERAL OBLIGATION DTD 11/10/2020 1.174% 08/01/2026 NON CALLABLE 2274000081	54438CYL0 AAA	39,956.40 88.792	0.05 1.32	41,016.60 0.91	-1,060.20	220.13 528.30
270,000.000	LOS ANGELES CALIFORNIA CMNTY CLG GENERAL OBLIGATION DTD 11/10/2020 1.174% 08/01/2026 NON CALLABLE 2274000090	54438CYL0 AAA	239,738.40 88.792	0.30 1.32	246,040.20 0.91	-6,301.80	1,320.75 3,169.80
320,000.000	LOS ANGELES CALIFORNIA CMNTY CLG GENERAL OBLIGATION DTD 11/10/2020 1.174% 08/01/2026 NON CALLABLE 2274000107	54438CYL0 AAA	284,134.40 88.792	0.35 1.32	291,603.20 0.91	-7,468.80	1,565.33 3,756.80
140,000.000	LOS ANGELES CALIFORNIA CMNTY CLG GENERAL OBLIGATION DTD 11/10/2020 1.174% 08/01/2026 NON CALLABLE 2274000116	54438CYL0 AAA	124,308.80 88.792	0.16 1.32	127,576.40 0.91	-3,267.60	684.83 1,643.60



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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
15,000.000	MASSACHUSETTS STATE SPL OBLIG REVENUE BONDS DTD 08/30/2022 3.670% 07/15/2025 NON CALLABLE 2274000063	576004GZ2 AA1	14,495.25 96.635	0.02 3.80	15,000.00 1.00	-504.75	253.84 550.50
15,000.000	MASSACHUSETTS STATE SPL OBLIG REVENUE BONDS DTD 08/30/2022 3.670% 07/15/2025 NON CALLABLE 2274000072	576004GZ2 AA1	14,495.25 96.635	0.02 3.80	15,000.00 1.00	-504.75	253.84 550.50
30,000.000	MASSACHUSETTS STATE SPL OBLIG REVENUE BONDS DTD 08/30/2022 3.670% 07/15/2025 NON CALLABLE 2274000081	576004GZ2 AA1	28,990.50 96.635	0.04 3.80	30,000.00 1.00	-1,009.50	507.68 1,101.00
120,000.000	MASSACHUSETTS STATE SPL OBLIG REVENUE BONDS DTD 08/30/2022 3.670% 07/15/2025 NON CALLABLE 2274000090	576004GZ2 AA1	115,962.00 96.635	0.15 3.80	120,000.00 1.00	-4,038.00	2,030.73 4,404.00
145,000.000	MASSACHUSETTS STATE SPL OBLIG REVENUE BONDS DTD 08/30/2022 3.670% 07/15/2025 NON CALLABLE 2274000107	576004GZ2 AA1	140,120.75 96.635	0.18 3.80	145,000.00 1.00	-4,879.25	2,453.80 5,321.50
60,000.000	MASSACHUSETTS STATE SPL OBLIG REVENUE BONDS DTD 08/30/2022 3.670% 07/15/2025 NON CALLABLE 2274000116	576004GZ2 AA1	57,981.00 96.635	0.07 3.80	60,000.00 1.00	-2,019.00	1,015.37 2,202.00
25,000.000	MASSACHUSETTS STATE SPL OBLG REVE REVENUE BONDS DTD 08/30/2022 3.670% 01/15/2026 NON CALLABLE 2274000063	576004HA6 AA1	24,061.50 96.246	0.03 3.81	24,587.25 0.98	-525.75	423.07 917.50

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
25,000.000	MASSACHUSETTS STATE SPL OBLG REVE REVENUE BONDS DTD 08/30/2022 3.670% 01/15/2026 NON CALLABLE 2274000072	576004HA6 AA1	24,061.50 96.246	0.03 3.81	24,587.25 0.98	-525.75	423.07 917.50
50,000.000	MASSACHUSETTS STATE SPL OBLG REVE REVENUE BONDS DTD 08/30/2022 3.670% 01/15/2026 NON CALLABLE 2274000081	576004HA6 AA1	48,123.00 96.246	0.06 3.81	49,174.50 0.98	-1,051.50	846.14 1,835.00
205,000.000	MASSACHUSETTS STATE SPL OBLG REVE REVENUE BONDS DTD 08/30/2022 3.670% 01/15/2026 NON CALLABLE 2274000090	576004HA6 AA1	197,304.30 96.246	0.25 3.81	201,615.45 0.98	-4,311.15	3,469.17 7,523.50
235,000.000	MASSACHUSETTS STATE SPL OBLG REVE REVENUE BONDS DTD 08/30/2022 3.670% 01/15/2026 NON CALLABLE 2274000107	576004HA6 AA1	226,178.10 96.246	0.28 3.81	231,120.15 0.98	-4,942.05	3,976.85 8,624.50
105,000.000	MASSACHUSETTS STATE SPL OBLG REVE REVENUE BONDS DTD 08/30/2022 3.670% 01/15/2026 NON CALLABLE 2274000116	576004HA6 AA1	101,058.30 96.246	0.13 3.81	103,266.45 0.98	-2,208.15	1,776.89 3,853.50
25,000.000	MET GOVT NASHVILLE TENNESSEE WATER REVENUE DTD 10/14/2021 1.031% 07/01/2025 NON CALLABLE 2274000063	592098X69 AA2	23,024.25 92.097	0.03 1.12	25,000.00 1.00	-1,975.75	128.88 257.75
25,000.000	MET GOVT NASHVILLE TENNESSEE WATER REVENUE DTD 10/14/2021 1.031% 07/01/2025 NON CALLABLE 2274000072	592098X69 AA2	23,024.25 92.097	0.03 1.12	25,000.00 1.00	-1,975.75	128.88 257.75

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
45,000.000	MET GOVT NASHVILLE TENNESSEE WATER REVENUE DTD 10/14/2021 1.031% 07/01/2025 NON CALLABLE 2274000081	592098X69 AA2	41,443.65 92.097	0.05 1.12	45,000.00 1.00	-3,556.35	231.98 463.95
190,000.000	MET GOVT NASHVILLE TENNESSEE WATER REVENUE DTD 10/14/2021 1.031% 07/01/2025 NON CALLABLE 2274000090	592098X69 AA2	174,984.30 92.097	0.22 1.12	190,000.00 1.00	-15,015.70	979.45 1,958.90
220,000.000	MET GOVT NASHVILLE TENNESSEE WATER REVENUE DTD 10/14/2021 1.031% 07/01/2025 NON CALLABLE 2274000107	592098X69 AA2	202,613.40 92.097	0.25 1.12	220,000.00 1.00	-17,386.60	1,134.10 2,268.20
95,000.000	MET GOVT NASHVILLE TENNESSEE WATER REVENUE DTD 10/14/2021 1.031% 07/01/2025 NON CALLABLE 2274000116	592098X69 AA2	87,492.15 92.097	0.11 1.12	95,000.00 1.00	-7,507.85	489.73 979.45
40,000.000	MET GOVT NASHVILLE & DAVID TENNESSEE GENERAL OBLIGATION DTD 02/18/2021 0.610% 07/01/2025 NON CALLABLE 2274000063	592112UB0 AA2	36,489.60 91.224	0.05 0.67	40,000.00 1.00	-3,510.40	122.00 244.00
40,000.000	MET GOVT NASHVILLE & DAVID TENNESSEE GENERAL OBLIGATION DTD 02/18/2021 0.610% 07/01/2025 NON CALLABLE 2274000072	592112UB0 AA2	36,489.60 91.224	0.05 0.67	40,000.00 1.00	-3,510.40	122.00 244.00
75,000.000	MET GOVT NASHVILLE & DAVID TENNESSEE GENERAL OBLIGATION DTD 02/18/2021 0.610% 07/01/2025 NON CALLABLE 2274000081	592112UB0 AA2	68,418.00 91.224	0.09 0.67	75,000.00 1.00	-6,582.00	228.75 457.50

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
315,000.000	MET GOVT NASHVILLE & DAVID TENNESSEE GENERAL OBLIGATION DTD 02/18/2021 0.610% 07/01/2025 NON CALLABLE 2274000090	592112UB0 AA2	287,355.60 91.224	0.36 0.67	315,000.00 1.00	-27,644.40	960.75 1,921.50
370,000.000	MET GOVT NASHVILLE & DAVID TENNESSEE GENERAL OBLIGATION DTD 02/18/2021 0.610% 07/01/2025 NON CALLABLE 2274000107	592112UB0 AA2	337,528.80 91.224	0.42 0.67	370,000.00 1.00	-32,471.20	1,128.50 2,257.00
160,000.000	MET GOVT NASHVILLE & DAVID TENNESSEE GENERAL OBLIGATION DTD 02/18/2021 0.610% 07/01/2025 NON CALLABLE 2274000116	592112UB0 AA2	145,958.40 91.224	0.18 0.67	160,000.00 1.00	-14,041.60	488.00 976.00
35,000.000	MIAMI-DADE CNTY FLORIDA SPL OBLIG REVENUE BONDS DTD 01/07/2021 1.004% 10/01/2024 NON CALLABLE 2274000063	59333NS79 N/A	32,936.05 94.103	0.04 1.07	35,145.94 1.00	-2,209.89	87.85 351.40
35,000.000	MIAMI-DADE CNTY FLORIDA SPL OBLIG REVENUE BONDS DTD 01/07/2021 1.004% 10/01/2024 NON CALLABLE 2274000072	59333NS79 N/A	32,936.05 94.103	0.04 1.07	35,145.94 1.00	-2,209.89	87.85 351.40
65,000.000	MIAMI-DADE CNTY FLORIDA SPL OBLIG REVENUE BONDS DTD 01/07/2021 1.004% 10/01/2024 NON CALLABLE 2274000081	59333NS79 N/A	61,166.95 94.103	0.08 1.07	65,270.94 1.00	-4,103.99	163.15 652.60
270,000.000	MIAMI-DADE CNTY FLORIDA SPL OBLIG REVENUE BONDS DTD 01/07/2021 1.004% 10/01/2024 NON CALLABLE 2274000090	59333NS79 N/A	254,078.10 94.103	0.32 1.07	271,125.84 1.00	-17,047.74	677.70 2,710.80

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310,000.000	MIAMI-DADE CNTY FLORIDA SPL OBLIG REVENUE BONDS DTD 01/07/2021 1.004% 10/01/2024 NON CALLABLE 2274000107	59333NS79 N/A	291,719.30 94.103	0.36 1.07	311,292.63 1.00	-19,573.33	778.10 3,112.40
135,000.000	MIAMI-DADE CNTY FLORIDA SPL OBLIG REVENUE BONDS DTD 01/07/2021 1.004% 10/01/2024 NON CALLABLE 2274000116	59333NS79 N/A	127,039.05 94.103	0.16 1.07	135,563.12 1.00	-8,524.07	338.85 1,355.40
35,000.000	MICHIGAN STATE STRATEGIC REVENUE BONDS DTD 03/15/2022 2.346% 10/15/2025 NON CALLABLE 2274000063	594698SX1 AA2	32,658.15 93.309	0.04 2.52	35,000.00 1.00	-2,341.85	173.34 821.10
35,000.000	MICHIGAN STATE STRATEGIC REVENUE BONDS DTD 03/15/2022 2.346% 10/15/2025 NON CALLABLE 2274000072	594698SX1 AA2	32,658.15 93.309	0.04 2.52	35,000.00 1.00	-2,341.85	173.34 821.10
65,000.000	MICHIGAN STATE STRATEGIC REVENUE BONDS DTD 03/15/2022 2.346% 10/15/2025 NON CALLABLE 2274000081	594698SX1 AA2	60,650.85 93.309	0.08 2.52	65,000.00 1.00	-4,349.15	321.92 1,524.90
265,000.000	MICHIGAN STATE STRATEGIC REVENUE BONDS DTD 03/15/2022 2.346% 10/15/2025 NON CALLABLE 2274000090	594698SX1 AA2	247,268.85 93.309	0.31 2.52	265,000.00 1.00	-17,731.15	1,312.46 6,216.90
315,000.000	MICHIGAN STATE STRATEGIC REVENUE BONDS DTD 03/15/2022 2.346% 10/15/2025 NON CALLABLE 2274000107	594698SX1 AA2	293,923.35 93.309	0.37 2.52	315,000.00 1.00	-21,076.65	1,560.09 7,389.90

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
135,000.000	MICHIGAN STATE STRATEGIC REVENUE BONDS DTD 03/15/2022 2.346% 10/15/2025 NON CALLABLE 2274000116	594698SX1 AA2	125,967.15 93.309	0.16 2.52	135,000.00 1.00	-9,032.85	668.61 3,167.10
35,000.000	MULTNOMAH CNTY OREGON GENERAL OBLIGATION DTD 01/26/2021 0.800% 06/15/2026 NON CALLABLE 2274000063	625506QP8 AAA	31,150.70 89.002	0.04 0.90	31,985.37 0.91	-834.67	12.44 280.00
35,000.000	MULTNOMAH CNTY OREGON GENERAL OBLIGATION DTD 01/26/2021 0.800% 06/15/2026 NON CALLABLE 2274000072	625506QP8 AAA	31,150.70 89.002	0.04 0.90	31,985.37 0.91	-834.67	12.44 280.00
65,000.000	MULTNOMAH CNTY OREGON GENERAL OBLIGATION DTD 01/26/2021 0.800% 06/15/2026 NON CALLABLE 2274000081	625506QP8 AAA	57,851.30 89.002	0.07 0.90	59,401.40 0.91	-1,550.10	23.11 520.00
280,000.000	MULTNOMAH CNTY OREGON GENERAL OBLIGATION DTD 01/26/2021 0.800% 06/15/2026 NON CALLABLE 2274000090	625506QP8 AAA	249,205.60 89.002	0.31 0.90	255,882.95 0.91	-6,677.35	99.56 2,240.00
330,000.000	MULTNOMAH CNTY OREGON GENERAL OBLIGATION DTD 01/26/2021 0.800% 06/15/2026 NON CALLABLE 2274000107	625506QP8 AAA	293,706.60 89.002	0.37 0.90	301,576.33 0.91	-7,869.73	117.33 2,640.00
145,000.000	MULTNOMAH CNTY OREGON GENERAL OBLIGATION DTD 01/26/2021 0.800% 06/15/2026 NON CALLABLE 2274000116	625506QP8 AAA	129,052.90 89.002	0.16 0.90	132,510.81 0.91	-3,457.91	51.56 1,160.00

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
25,000.000	NASSAU CNTY NEW YORK REVENUE BONDS DTD 02/17/2021 0.829% 11/15/2026 NON CALLABLE 2274000063	631663RG8 N/A	21,960.50 87.842	0.03 0.94	21,870.14 0.87	90.36	26.48 207.25
20,000.000	NASSAU CNTY NEW YORK REVENUE BONDS DTD 02/17/2021 0.829% 11/15/2026 NON CALLABLE 2274000072	631663RG8 N/A	17,568.40 87.842	0.02 0.94	17,496.11 0.87	72.29	21.19 165.80
40,000.000	NASSAU CNTY NEW YORK REVENUE BONDS DTD 02/17/2021 0.829% 11/15/2026 NON CALLABLE 2274000081	631663RG8 N/A	35,136.80 87.842	0.04 0.94	34,992.22 0.87	144.58	42.37 331.60
165,000.000	NASSAU CNTY NEW YORK REVENUE BONDS DTD 02/17/2021 0.829% 11/15/2026 NON CALLABLE 2274000090	631663RG8 N/A	144,939.30 87.842	0.18 0.94	144,342.89 0.87	596.41	174.78 1,367.85
195,000.000	NASSAU CNTY NEW YORK REVENUE BONDS DTD 02/17/2021 0.829% 11/15/2026 NON CALLABLE 2274000107	631663RG8 N/A	171,291.90 87.842	0.21 0.94	170,587.06 0.87	704.84	206.56 1,616.55
85,000.000	NASSAU CNTY NEW YORK REVENUE BONDS DTD 02/17/2021 0.829% 11/15/2026 NON CALLABLE 2274000116	631663RG8 N/A	74,665.70 87.842	0.09 0.94	74,358.46 0.87	307.24	90.04 704.65
5,000.000	NEW JERSEY STATE TURNPIKE AUTH TRANSPORTATION REVENUE DTD 02/04/2021 0.897% 01/01/2025 NON CALLABLE 2274000063	646140DN0 A1	4,672.05 93.441	0.01 0.96	5,000.00 1.00	-327.95	22.43 44.85

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
5,000.000	NEW JERSEY STATE TURNPIKE AUTH TRANSPORTATION REVENUE DTD 02/04/2021 0.897% 01/01/2025 NON CALLABLE 2274000072	646140DN0 A1	4,672.05 93.441	0.01 0.96	5,000.00 1.00	-327.95	22.43 44.85
15,000.000	NEW JERSEY STATE TURNPIKE AUTH TRANSPORTATION REVENUE DTD 02/04/2021 0.897% 01/01/2025 NON CALLABLE 2274000081	646140DN0 A1	14,016.15 93.441	0.02 0.96	15,000.00 1.00	-983.85	67.28 134.55
55,000.000	NEW JERSEY STATE TURNPIKE AUTH TRANSPORTATION REVENUE DTD 02/04/2021 0.897% 01/01/2025 NON CALLABLE 2274000090	646140DN0 A1	51,392.55 93.441	0.06 0.96	55,000.00 1.00	-3,607.45	246.68 493.35
65,000.000	NEW JERSEY STATE TURNPIKE AUTH TRANSPORTATION REVENUE DTD 02/04/2021 0.897% 01/01/2025 NON CALLABLE 2274000107	646140DN0 A1	60,736.65 93.441	0.08 0.96	65,000.00 1.00	-4,263.35	291.53 583.05
30,000.000	NEW JERSEY STATE TURNPIKE AUTH TRANSPORTATION REVENUE DTD 02/04/2021 0.897% 01/01/2025 NON CALLABLE 2274000116	646140DN0 A1	28,032.30 93.441	0.04 0.96	30,000.00 1.00	-1,967.70	134.55 269.10
35,000.000	NEW YORK NEW YORK GENERAL OBLIGATION DTD 08/26/2021 0.580% 08/01/2024 NON CALLABLE 2274000063	64966QWU0 AA2	33,178.60 94.796	0.04 0.61	35,000.00 1.00	-1,821.40	84.58 203.00
35,000.000	NEW YORK NEW YORK GENERAL OBLIGATION DTD 08/26/2021 0.580% 08/01/2024 NON CALLABLE 2274000072	64966QWU0 AA2	33,178.60 94.796	0.04 0.61	35,000.00 1.00	-1,821.40	84.58 203.00



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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
60,000.000	NEW YORK NEW YORK GENERAL OBLIGATION DTD 08/26/2021 0.580% 08/01/2024 NON CALLABLE 2274000081	64966QWU0 AA2	56,877.60 94.796	0.07 0.61	60,000.00 1.00	-3,122.40	145.00 348.00
260,000.000	NEW YORK NEW YORK GENERAL OBLIGATION DTD 08/26/2021 0.580% 08/01/2024 NON CALLABLE 2274000090	64966QWU0 AA2	246,469.60 94.796	0.31 0.61	260,000.00 1.00	-13,530.40	628.33 1,508.00
305,000.000	NEW YORK NEW YORK GENERAL OBLIGATION DTD 08/26/2021 0.580% 08/01/2024 NON CALLABLE 2274000107	64966QWU0 AA2	289,127.80 94.796	0.36 0.61	305,000.00 1.00	-15,872.20	737.08 1,769.00
135,000.000	NEW YORK NEW YORK GENERAL OBLIGATION DTD 08/26/2021 0.580% 08/01/2024 NON CALLABLE 2274000116	64966QWU0 AA2	127,974.60 94.796	0.16 0.61	135,000.00 1.00	-7,025.40	326.25 783.00
15,000.000	NEW YORK CITY NEW YORK TRANSITIONAL REVENUE BONDS DTD 09/24/2020 1.250% 05/01/2026 NON CALLABLE 2274000063	64971XSW9 AA1	13,508.25 90.055	0.02 1.39	13,528.50 0.90	-20.25	31.25 187.50
20,000.000	NEW YORK CITY NEW YORK TRANSITIONAL REVENUE BONDS DTD 09/24/2020 1.250% 05/01/2026 NON CALLABLE 2274000072	64971XSW9 AA1	18,011.00 90.055	0.02 1.39	18,038.00 0.90	-27.00	41.67 250.00
35,000.000	NEW YORK CITY NEW YORK TRANSITIONAL REVENUE BONDS DTD 09/24/2020 1.250% 05/01/2026 NON CALLABLE 2274000081	64971XSW9 AA1	31,519.25 90.055	0.04 1.39	31,566.50 0.90	-47.25	72.92 437.50

DETAIL OF ASSETS HELD

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
155,000.000	NEW YORK CITY NEW YORK TRANSITIONAL REVENUE BONDS DTD 09/24/2020 1.250% 05/01/2026 NON CALLABLE 2274000090	64971XSW9 AA1	139,585.25 90.055	0.17 1.39	139,794.50 0.90	-209.25	322.92 1,937.50
180,000.000	NEW YORK CITY NEW YORK TRANSITIONAL REVENUE BONDS DTD 09/24/2020 1.250% 05/01/2026 NON CALLABLE 2274000107	64971XSW9 AA1	162,099.00 90.055	0.20 1.39	162,342.00 0.90	-243.00	375.00 2,250.00
80,000.000	NEW YORK CITY NEW YORK TRANSITIONAL REVENUE BONDS DTD 09/24/2020 1.250% 05/01/2026 NON CALLABLE 2274000116	64971XSW9 AA1	72,044.00 90.055	0.09 1.39	72,152.00 0.90	-108.00	166.67 1,000.00
20,000.000	NEW YORK NEW YORK HIGHER EDUCATION DTD 07/22/2021 0.640% 07/15/2024 NON CALLABLE ST AID WITHHLDG 2274000063	64972H5D0 AA2	18,970.60 94.853	0.02 0.68	20,000.00 1.00	-1,029.40	59.02 128.00
20,000.000	NEW YORK NEW YORK HIGHER EDUCATION DTD 07/22/2021 0.640% 07/15/2024 NON CALLABLE ST AID WITHHLDG 2274000072	64972H5D0 AA2	18,970.60 94.853	0.02 0.68	20,000.00 1.00	-1,029.40	59.02 128.00
35,000.000	NEW YORK NEW YORK HIGHER EDUCATION DTD 07/22/2021 0.640% 07/15/2024 NON CALLABLE ST AID WITHHLDG 2274000081	64972H5D0 AA2	33,198.55 94.853	0.04 0.68	35,000.00 1.00	-1,801.45	103.29 224.00
160,000.000	NEW YORK NEW YORK HIGHER EDUCATION DTD 07/22/2021 0.640% 07/15/2024 NON CALLABLE ST AID WITHHLDG 2274000090	64972H5D0 AA2	151,764.80 94.853	0.19 0.68	160,000.00 1.00	-8,235.20	472.18 1,024.00

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
185,000.000	NEW YORK NEW YORK HIGHER EDUCATION DTD 07/22/2021 0.640% 07/15/2024 NON CALLABLE ST AID WITHHLDG 2274000107	64972H5D0 AA2	175,478.05 94.853	0.22 0.68	185,000.00 1.00	-9,521.95	545.96 1,184.00
80,000.000	NEW YORK NEW YORK HIGHER EDUCATION DTD 07/22/2021 0.640% 07/15/2024 NON CALLABLE ST AID WITHHLDG 2274000116	64972H5D0 AA2	75,882.40 94.853	0.10 0.68	80,000.00 1.00	-4,117.60	236.09 512.00
25,000.000	NEW YORK STATE DORM AUTH REVENUE BONDS TAXABLE DTD 06/23/2021 0.887% 03/15/2025 NON CALLABLE 2274000063	64990FD43 N/A	23,191.50 92.766	0.03 0.96	25,000.00 1.00	-1,808.50	65.29 221.75
20,000.000	NEW YORK STATE DORM AUTH REVENUE BONDS TAXABLE DTD 06/23/2021 0.887% 03/15/2025 NON CALLABLE 2274000072	64990FD43 N/A	18,553.20 92.766	0.02 0.96	20,000.00 1.00	-1,446.80	52.23 177.40
40,000.000	NEW YORK STATE DORM AUTH REVENUE BONDS TAXABLE DTD 06/23/2021 0.887% 03/15/2025 NON CALLABLE 2274000081	64990FD43 N/A	37,106.40 92.766	0.05 0.96	40,000.00 1.00	-2,893.60	104.47 354.80
175,000.000	NEW YORK STATE DORM AUTH REVENUE BONDS TAXABLE DTD 06/23/2021 0.887% 03/15/2025 NON CALLABLE 2274000090	64990FD43 N/A	162,340.50 92.766	0.20 0.96	175,000.00 1.00	-12,659.50	457.05 1,552.25
205,000.000	NEW YORK STATE DORM AUTH REVENUE BONDS TAXABLE DTD 06/23/2021 0.887% 03/15/2025 NON CALLABLE 2274000107	64990FD43 N/A	190,170.30 92.766	0.24 0.96	205,000.00 1.00	-14,829.70	535.40 1,818.35

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
90,000.000	NEW YORK STATE DORM AUTH REVENUE BONDS TAXABLE DTD 06/23/2021 0.887% 03/15/2025 NON CALLABLE 2274000116	64990FD43 N/A	83,489.40 92.766	0.10 0.96	90,000.00 1.00	-6,510.60	235.05 798.30
35,000.000	NEW YORK STATE URBAN DEV REVENUE BONDS DTD 01/16/2019 3.250% 03/15/2025 NON CALLABLE 2274000063	6500358N1 AA1	33,766.95 96.477	0.04 3.37	36,044.11 1.03	-2,277.16	334.93 1,137.50
30,000.000	NEW YORK STATE URBAN DEV REVENUE BONDS DTD 01/16/2019 3.250% 03/15/2025 NON CALLABLE 2274000072	6500358N1 AA1	28,943.10 96.477	0.04 3.37	30,895.01 1.03	-1,951.91	287.08 975.00
60,000.000	NEW YORK STATE URBAN DEV REVENUE BONDS DTD 01/16/2019 3.250% 03/15/2025 NON CALLABLE 2274000081	6500358N1 AA1	57,886.20 96.477	0.07 3.37	61,789.89 1.03	-3,903.69	574.17 1,950.00
270,000.000	NEW YORK STATE URBAN DEV REVENUE BONDS DTD 01/16/2019 3.250% 03/15/2025 NON CALLABLE 2274000090	6500358N1 AA1	260,487.90 96.477	0.32 3.37	278,054.53 1.03	-17,566.63	2,583.75 8,775.00
315,000.000	NEW YORK STATE URBAN DEV REVENUE BONDS DTD 01/16/2019 3.250% 03/15/2025 NON CALLABLE 2274000107	6500358N1 AA1	303,902.55 96.477	0.38 3.37	324,396.32 1.03	-20,493.77	3,014.37 10,237.50
140,000.000	NEW YORK STATE URBAN DEV REVENUE BONDS DTD 01/16/2019 3.250% 03/15/2025 NON CALLABLE 2274000116	6500358N1 AA1	135,067.80 96.477	0.17 3.37	144,176.42 1.03	-9,108.62	1,339.72 4,550.00

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
25,000.000	NORTH CAROLINA STATE ESTRN MUNI POWER REVENUE DTD 07/31/2015 4.058% 07/01/2025 NON CALLABLE 2274000063	65819WAK9 N/A	24,270.75 97.083	0.03 4.18	25,429.40 1.02	-1,158.65	507.25 1,014.50
25,000.000	NORTH CAROLINA STATE ESTRN MUNI POWER REVENUE DTD 07/31/2015 4.058% 07/01/2025 NON CALLABLE 2274000072	65819WAK9 N/A	24,270.75 97.083	0.03 4.18	25,429.40 1.02	-1,158.65	507.25 1,014.50
50,000.000	NORTH CAROLINA STATE ESTRN MUNI POWER REVENUE DTD 07/31/2015 4.058% 07/01/2025 NON CALLABLE 2274000081	65819WAK9 N/A	48,541.50 97.083	0.06 4.18	50,858.68 1.02	-2,317.18	1,014.50 2,029.00
200,000.000	NORTH CAROLINA STATE ESTRN MUNI POWER REVENUE DTD 07/31/2015 4.058% 07/01/2025 NON CALLABLE 2274000090	65819WAK9 N/A	194,166.00 97.083	0.24 4.18	203,435.20 1.02	-9,269.20	4,058.00 8,116.00
235,000.000	NORTH CAROLINA STATE ESTRN MUNI POWER REVENUE DTD 07/31/2015 4.058% 07/01/2025 NON CALLABLE 2274000107	65819WAK9 N/A	228,145.05 97.083	0.28 4.18	239,036.36 1.02	-10,891.31	4,768.15 9,536.30
105,000.000	NORTH CAROLINA STATE ESTRN MUNI POWER REVENUE DTD 07/31/2015 4.058% 07/01/2025 NON CALLABLE 2274000116	65819WAK9 N/A	101,937.15 97.083	0.13 4.18	106,803.23 1.02	-4,866.08	2,130.45 4,260.90
10,000.000	N TEXAS TOLLWAY AUTH REVENUE TRANSPORTATION REVENUE DTD 10/28/2020 1.020% 01/01/2025 NON CALLABLE 2274000063	66285WB54 A1	9,361.40 93.614	0.01 1.09	10,000.00 1.00	-638.60	51.00 102.00

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
10,000.000	N TEXAS TOLLWAY AUTH REVENUE TRANSPORTATION REVENUE DTD 10/28/2020 1.020% 01/01/2025 NON CALLABLE 2274000072	66285WB54 A1	9,361.40 93.614	0.01 1.09	10,000.00 1.00	-638.60	51.00 102.00
20,000.000	N TEXAS TOLLWAY AUTH REVENUE TRANSPORTATION REVENUE DTD 10/28/2020 1.020% 01/01/2025 NON CALLABLE 2274000081	66285WB54 A1	18,722.80 93.614	0.02 1.09	20,000.00 1.00	-1,277.20	102.00 204.00
90,000.000	N TEXAS TOLLWAY AUTH REVENUE TRANSPORTATION REVENUE DTD 10/28/2020 1.020% 01/01/2025 NON CALLABLE 2274000090	66285WB54 A1	84,252.60 93.614	0.11 1.09	90,000.00 1.00	-5,747.40	459.00 918.00
105,000.000	N TEXAS TOLLWAY AUTH REVENUE TRANSPORTATION REVENUE DTD 10/28/2020 1.020% 01/01/2025 NON CALLABLE 2274000107	66285WB54 A1	98,294.70 93.614	0.12 1.09	105,000.00 1.00	-6,705.30	535.50 1,071.00
45,000.000	N TEXAS TOLLWAY AUTH REVENUE TRANSPORTATION REVENUE DTD 10/28/2020 1.020% 01/01/2025 NON CALLABLE 2274000116	66285WB54 A1	42,126.30 93.614	0.05 1.09	45,000.00 1.00	-2,873.70	229.50 459.00
30,000.000	NORWALK CONNECTICUT GENERAL OBLIGATION DTD 07/29/2021 0.555% 08/01/2024 NON CALLABLE 2274000063	668844VL4 AAA	28,453.80 94.846	0.04 0.59	30,000.00 1.00	-1,546.20	69.38 166.50
30,000.000	NORWALK CONNECTICUT GENERAL OBLIGATION DTD 07/29/2021 0.555% 08/01/2024 NON CALLABLE 2274000072	668844VL4 AAA	28,453.80 94.846	0.04 0.59	30,000.00 1.00	-1,546.20	69.38 166.50

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
60,000.000	NORWALK CONNECTICUT GENERAL OBLIGATION DTD 07/29/2021 0.555% 08/01/2024 NON CALLABLE 2274000081	668844VL4 AAA	56,907.60 94.846	0.07 0.59	60,000.00 1.00	-3,092.40	138.75 333.00
255,000.000	NORWALK CONNECTICUT GENERAL OBLIGATION DTD 07/29/2021 0.555% 08/01/2024 NON CALLABLE 2274000090	668844VL4 AAA	241,857.30 94.846	0.30 0.59	255,000.00 1.00	-13,142.70	589.69 1,415.25
295,000.000	NORWALK CONNECTICUT GENERAL OBLIGATION DTD 07/29/2021 0.555% 08/01/2024 NON CALLABLE 2274000107	668844VL4 AAA	279,795.70 94.846	0.35 0.59	295,000.00 1.00	-15,204.30	682.19 1,637.25
130,000.000	NORWALK CONNECTICUT GENERAL OBLIGATION DTD 07/29/2021 0.555% 08/01/2024 NON CALLABLE 2274000116	668844VL4 AAA	123,299.80 94.846	0.15 0.59	130,000.00 1.00	-6,700.20	300.63 721.50
35,000.000	OKLAHOMA STATE TURNPIKE AUTH TRANSPORTATION REVENUE DTD 10/29/2020 0.904% 01/01/2025 NON CALLABLE 2274000063	679111ZS6 AA3	32,745.65 93.559	0.04 0.97	35,000.00 1.00	-2,254.35	158.20 316.40
35,000.000	OKLAHOMA STATE TURNPIKE AUTH TRANSPORTATION REVENUE DTD 10/29/2020 0.904% 01/01/2025 NON CALLABLE 2274000072	679111ZS6 AA3	32,745.65 93.559	0.04 0.97	35,000.00 1.00	-2,254.35	158.20 316.40
70,000.000	OKLAHOMA STATE TURNPIKE AUTH TRANSPORTATION REVENUE DTD 10/29/2020 0.904% 01/01/2025 NON CALLABLE 2274000081	679111ZS6 AA3	65,491.30 93.559	0.08 0.97	70,000.00 1.00	-4,508.70	316.40 632.80

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
285,000.000	OKLAHOMA STATE TURNPIKE AUTH TRANSPORTATION REVENUE DTD 10/29/2020 0.904% 01/01/2025 NON CALLABLE 2274000090	679111ZS6 AA3	266,643.15 93.559	0.33 0.97	285,000.00 1.00	-18,356.85	1,288.20 2,576.40
335,000.000	OKLAHOMA STATE TURNPIKE AUTH TRANSPORTATION REVENUE DTD 10/29/2020 0.904% 01/01/2025 NON CALLABLE 2274000107	679111ZS6 AA3	313,422.65 93.559	0.39 0.97	335,000.00 1.00	-21,577.35	1,514.20 3,028.40
85,000.000	OKLAHOMA STATE TURNPIKE AUTH TRANSPORTATION REVENUE DTD 10/29/2020 0.904% 01/01/2025 NON CALLABLE 2274000116	679111ZS6 AA3	79,525.15 93.559	0.10 0.97	85,000.00 1.00	-5,474.85	384.20 768.40
15,000.000	OREGON STATE GENERAL OBLIGATION DTD 05/17/2022 3.062% 05/01/2025 NON CALLABLE 2274000063	68609T7E2 AA1	14,433.15 96.221	0.02 3.18	15,000.00 1.00	-566.85	76.55 459.30
15,000.000	OREGON STATE GENERAL OBLIGATION DTD 05/17/2022 3.062% 05/01/2025 NON CALLABLE 2274000072	68609T7E2 AA1	14,433.15 96.221	0.02 3.18	15,000.00 1.00	-566.85	76.55 459.30
30,000.000	OREGON STATE GENERAL OBLIGATION DTD 05/17/2022 3.062% 05/01/2025 NON CALLABLE 2274000081	68609T7E2 AA1	28,866.30 96.221	0.04 3.18	30,000.00 1.00	-1,133.70	153.10 918.60
120,000.000	OREGON STATE GENERAL OBLIGATION DTD 05/17/2022 3.062% 05/01/2025 NON CALLABLE 2274000090	68609T7E2 AA1	115,465.20 96.221	0.14 3.18	120,000.00 1.00	-4,534.80	612.40 3,674.40



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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
145,000.000	OREGON STATE GENERAL OBLIGATION DTD 05/17/2022 3.062% 05/01/2025 NON CALLABLE 2274000107	68609T7E2 AA1	139,520.45 96.221	0.17 3.18	145,000.00 1.00	-5,479.55	739.98 4,439.90
65,000.000	OREGON STATE GENERAL OBLIGATION DTD 05/17/2022 3.062% 05/01/2025 NON CALLABLE 2274000116	68609T7E2 AA1	62,543.65 96.221	0.08 3.18	65,000.00 1.00	-2,456.35	331.72 1,990.30
30,000.000	PENNSYLVANIA STATE ECON DEV FINGA HIGHER EDUCATION DTD 04/28/2021 0.739% 06/15/2024 NON CALLABLE 2274000063	70869PMP9 AA3	28,629.90 95.433	0.04 0.78	29,860.80 1.00	-1,230.90	9.85 221.70
35,000.000	PENNSYLVANIA STATE ECON DEV FINGA HIGHER EDUCATION DTD 04/28/2021 0.739% 06/15/2024 NON CALLABLE 2274000072	70869PMP9 AA3	33,401.55 95.433	0.04 0.78	34,837.60 1.00	-1,436.05	11.50 258.65
65,000.000	PENNSYLVANIA STATE ECON DEV FINGA HIGHER EDUCATION DTD 04/28/2021 0.739% 06/15/2024 NON CALLABLE 2274000081	70869PMP9 AA3	62,031.45 95.433	0.08 0.78	64,698.40 1.00	-2,666.95	21.35 480.35
265,000.000	PENNSYLVANIA STATE ECON DEV FINGA HIGHER EDUCATION DTD 04/28/2021 0.739% 06/15/2024 NON CALLABLE 2274000090	70869PMP9 AA3	252,897.45 95.433	0.32 0.78	263,770.40 1.00	-10,872.95	87.04 1,958.35
315,000.000	PENNSYLVANIA STATE ECON DEV FINGA HIGHER EDUCATION DTD 04/28/2021 0.739% 06/15/2024 NON CALLABLE 2274000107	70869PMP9 AA3	300,613.95 95.433	0.37 0.78	313,538.40 1.00	-12,924.45	103.46 2,327.85

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
135,000.000	PENNSYLVANIA STATE ECON DEV FINGA HIGHER EDUCATION DTD 04/28/2021 0.739% 06/15/2024 NON CALLABLE 2274000116	70869PMP9 AA3	128,834.55 95.433	0.16 0.78	134,373.60 1.00	-5,539.05	44.34 997.65
30,000.000	REEDY CREEK FLORIDA IMPT DIST GENERAL OBLIGATION DTD 02/27/2020 1.669% 06/01/2024 NON CALLABLE 2274000063	758449RV6 AA3	28,876.50 96.255	0.04 1.73	30,283.17 1.01	-1,406.67	41.72 500.70
30,000.000	REEDY CREEK FLORIDA IMPT DIST GENERAL OBLIGATION DTD 02/27/2020 1.669% 06/01/2024 NON CALLABLE 2274000072	758449RV6 AA3	28,876.50 96.255	0.04 1.73	30,283.17 1.01	-1,406.67	41.72 500.70
55,000.000	REEDY CREEK FLORIDA IMPT DIST GENERAL OBLIGATION DTD 02/27/2020 1.669% 06/01/2024 NON CALLABLE 2274000081	758449RV6 AA3	52,940.25 96.255	0.07 1.73	55,519.09 1.01	-2,578.84	76.50 917.95
255,000.000	REEDY CREEK FLORIDA IMPT DIST GENERAL OBLIGATION DTD 02/27/2020 1.669% 06/01/2024 NON CALLABLE 2274000090	758449RV6 AA3	245,450.25 96.255	0.31 1.73	257,406.69 1.01	-11,956.44	354.66 4,255.95
300,000.000	REEDY CREEK FLORIDA IMPT DIST GENERAL OBLIGATION DTD 02/27/2020 1.669% 06/01/2024 NON CALLABLE 2274000107	758449RV6 AA3	288,765.00 96.255	0.36 1.73	302,832.00 1.01	-14,067.00	417.25 5,007.00
125,000.000	REEDY CREEK FLORIDA IMPT DIST GENERAL OBLIGATION DTD 02/27/2020 1.669% 06/01/2024 NON CALLABLE 2274000116	758449RV6 AA3	120,318.75 96.255	0.15 1.73	126,180.00 1.01	-5,861.25	173.85 2,086.25

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
10,000.000	SALES TAX SECURITIZATION ILLINOIS REVENUE BONDS DTD 02/02/2023 4.558% 01/01/2026 NON CALLABLE 2274000063	79467BFV2 N/A	9,797.50 97.975	0.01 4.65	10,000.00 1.00	-202.50	188.65 455.80
10,000.000	SALES TAX SECURITIZATION ILLINOIS REVENUE BONDS DTD 02/02/2023 4.558% 01/01/2026 NON CALLABLE 2274000072	79467BFV2 N/A	9,797.50 97.975	0.01 4.65	10,000.00 1.00	-202.50	188.65 455.80
20,000.000	SALES TAX SECURITIZATION ILLINOIS REVENUE BONDS DTD 02/02/2023 4.558% 01/01/2026 NON CALLABLE 2274000081	79467BFV2 N/A	19,595.00 97.975	0.03 4.65	20,000.00 1.00	-405.00	377.30 911.60
75,000.000	SALES TAX SECURITIZATION ILLINOIS REVENUE BONDS DTD 02/02/2023 4.558% 01/01/2026 NON CALLABLE 2274000090	79467BFV2 N/A	73,481.25 97.975	0.09 4.65	75,000.00 1.00	-1,518.75	1,414.88 3,418.50
90,000.000	SALES TAX SECURITIZATION ILLINOIS REVENUE BONDS DTD 02/02/2023 4.558% 01/01/2026 NON CALLABLE 2274000107	79467BFV2 N/A	88,177.50 97.975	0.11 4.65	90,000.00 1.00	-1,822.50	1,697.86 4,102.20
40,000.000	SALES TAX SECURITIZATION ILLINOIS REVENUE BONDS DTD 02/02/2023 4.558% 01/01/2026 NON CALLABLE 2274000116	79467BFV2 N/A	39,190.00 97.975	0.05 4.65	40,000.00 1.00	-810.00	754.60 1,823.20
10,000.000	SAN ANTONIO TEXAS ELEC & GAS REVENUE UTILITIES REVENUE DTD 04/13/2022 2.712% 02/01/2024 NON CALLABLE 2274000063	79625GFA6 AA2	9,840.60 98.406	0.01 2.76	10,000.00 1.00	-159.40	113.00 271.20

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
10,000.000	SAN ANTONIO TEXAS ELEC & GAS REVENUE UTILITIES REVENUE DTD 04/13/2022 2.712% 02/01/2024 NON CALLABLE 2274000072	79625GFA6 AA2	9,840.60 98.406	0.01 2.76	10,000.00 1.00	-159.40	113.00 271.20
20,000.000	SAN ANTONIO TEXAS ELEC & GAS REVENUE UTILITIES REVENUE DTD 04/13/2022 2.712% 02/01/2024 NON CALLABLE 2274000081	79625GFA6 AA2	19,681.20 98.406	0.03 2.76	20,000.00 1.00	-318.80	226.00 542.40
80,000.000	SAN ANTONIO TEXAS ELEC & GAS REVENUE UTILITIES REVENUE DTD 04/13/2022 2.712% 02/01/2024 NON CALLABLE 2274000090	79625GFA6 AA2	78,724.80 98.406	0.10 2.76	80,000.00 1.00	-1,275.20	904.00 2,169.60
95,000.000	SAN ANTONIO TEXAS ELEC & GAS REVENUE UTILITIES REVENUE DTD 04/13/2022 2.712% 02/01/2024 NON CALLABLE 2274000107	79625GFA6 AA2	93,485.70 98.406	0.12 2.76	95,000.00 1.00	-1,514.30	1,073.50 2,576.40
40,000.000	SAN ANTONIO TEXAS ELEC & GAS REVENUE UTILITIES REVENUE DTD 04/13/2022 2.712% 02/01/2024 NON CALLABLE 2274000116	79625GFA6 AA2	39,362.40 98.406	0.05 2.76	40,000.00 1.00	-637.60	452.00 1,084.80
10,000.000	SAN ANTONIO TEXAS ELEC & GAS REVENUE UTILITIES REVENUE DTD 04/13/2022 3.041% 02/01/2025 NON CALLABLE 2274000063	79625GFB4 AA2	9,650.10 96.501	0.01 3.15	10,000.00 1.00	-349.90	126.71 304.10
10,000.000	SAN ANTONIO TEXAS ELEC & GAS REVENUE UTILITIES REVENUE DTD 04/13/2022 3.041% 02/01/2025 NON CALLABLE 2274000072	79625GFB4 AA2	9,650.10 96.501	0.01 3.15	10,000.00 1.00	-349.90	126.71 304.10

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
25,000.000	SAN ANTONIO TEXAS ELEC & GAS REVENUE UTILITIES REVENUE DTD 04/13/2022 3.041% 02/01/2025 NON CALLABLE 2274000081	79625GFB4 AA2	24,125.25 96.501	0.03 3.15	25,000.00 1.00	-874.75	316.77 760.25
95,000.000	SAN ANTONIO TEXAS ELEC & GAS REVENUE UTILITIES REVENUE DTD 04/13/2022 3.041% 02/01/2025 NON CALLABLE 2274000090	79625GFB4 AA2	91,675.95 96.501	0.11 3.15	95,000.00 1.00	-3,324.05	1,203.73 2,888.95
110,000.000	SAN ANTONIO TEXAS ELEC & GAS REVENUE UTILITIES REVENUE DTD 04/13/2022 3.041% 02/01/2025 NON CALLABLE 2274000107	79625GFB4 AA2	106,151.10 96.501	0.13 3.15	110,000.00 1.00	-3,848.90	1,393.79 3,345.10
50,000.000	SAN ANTONIO TEXAS ELEC & GAS REVENUE UTILITIES REVENUE DTD 04/13/2022 3.041% 02/01/2025 NON CALLABLE 2274000116	79625GFB4 AA2	48,250.50 96.501	0.06 3.15	50,000.00 1.00	-1,749.50	633.54 1,520.50
30,000.000	SAN DIEGO CALIFORNIA CMNTY CLG DIST GENERAL OBLIGATION DTD 12/28/2021 1.445% 08/01/2026 NON CALLABLE 2274000063	797272RN3 AAA	27,223.80 90.746	0.03 1.59	27,144.30 0.90	79.50	180.62 433.50
30,000.000	SAN DIEGO CALIFORNIA CMNTY CLG DIST GENERAL OBLIGATION DTD 12/28/2021 1.445% 08/01/2026 NON CALLABLE 2274000072	797272RN3 AAA	27,223.80 90.746	0.03 1.59	27,144.30 0.90	79.50	180.62 433.50
60,000.000	SAN DIEGO CALIFORNIA CMNTY CLG DIST GENERAL OBLIGATION DTD 12/28/2021 1.445% 08/01/2026 NON CALLABLE 2274000081	797272RN3 AAA	54,447.60 90.746	0.07 1.59	54,288.60 0.90	159.00	361.25 867.00

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
250,000.000	SAN DIEGO CALIFORNIA CMNTY CLG DIST GENERAL OBLIGATION DTD 12/28/2021 1.445% 08/01/2026 NON CALLABLE 2274000090	797272RN3 AAA	226,865.00 90.746	0.28 1.59	226,202.50 0.90	662.50	1,505.21 3,612.50
295,000.000	SAN DIEGO CALIFORNIA CMNTY CLG DIST GENERAL OBLIGATION DTD 12/28/2021 1.445% 08/01/2026 NON CALLABLE 2274000107	797272RN3 AAA	267,700.70 90.746	0.33 1.59	266,918.95 0.90	781.75	1,776.15 4,262.75
130,000.000	SAN DIEGO CALIFORNIA CMNTY CLG DIST GENERAL OBLIGATION DTD 12/28/2021 1.445% 08/01/2026 NON CALLABLE 2274000116	797272RN3 AAA	117,969.80 90.746	0.15 1.59	117,625.30 0.90	344.50	782.71 1,878.50
30,000.000	SANTA CLARA VLY CALIFORNIA WTR DIST UTILITIES REVENUE DTD 10/14/2020 0.575% 06/01/2024 NON CALLABLE 2274000063	80168FNW2 AA1	28,705.20 95.684	0.04 0.60	30,000.00 1.00	-1,294.80	14.38 172.50
30,000.000	SANTA CLARA VLY CALIFORNIA WTR DIST UTILITIES REVENUE DTD 10/14/2020 0.575% 06/01/2024 NON CALLABLE 2274000072	80168FNW2 AA1	28,705.20 95.684	0.04 0.60	30,000.00 1.00	-1,294.80	14.38 172.50
60,000.000	SANTA CLARA VLY CALIFORNIA WTR DIST UTILITIES REVENUE DTD 10/14/2020 0.575% 06/01/2024 NON CALLABLE 2274000081	80168FNW2 AA1	57,410.40 95.684	0.07 0.60	60,000.00 1.00	-2,589.60	28.75 345.00
245,000.000	SANTA CLARA VLY CALIFORNIA WTR DIST UTILITIES REVENUE DTD 10/14/2020 0.575% 06/01/2024 NON CALLABLE 2274000090	80168FNW2 AA1	234,425.80 95.684	0.29 0.60	245,000.00 1.00	-10,574.20	117.40 1,408.75

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
285,000.000	SANTA CLARA VLY CALIFORNIA WTR DIST UTILITIES REVENUE DTD 10/14/2020 0.575% 06/01/2024 NON CALLABLE 2274000107	80168FNW2 AA1	272,699.40 95.684	0.34 0.60	285,000.00 1.00	-12,300.60	136.56 1,638.75
125,000.000	SANTA CLARA VLY CALIFORNIA WTR DIST UTILITIES REVENUE DTD 10/14/2020 0.575% 06/01/2024 NON CALLABLE 2274000116	80168FNW2 AA1	119,605.00 95.684	0.15 0.60	125,000.00 1.00	-5,395.00	59.90 718.75
20,000.000	SCHERTZ-CIBOLO-UNIVERSAL CITY TEXAS GENERAL OBLIGATION DTD 07/15/2020 0.554% 02/01/2024 NON CALLABLE PSF-GTD 2274000063	806640E53 AAA	19,457.20 97.286	0.03 0.57	20,000.00 1.00	-542.80	46.17 110.80
20,000.000	SCHERTZ-CIBOLO-UNIVERSAL CITY TEXAS GENERAL OBLIGATION DTD 07/15/2020 0.554% 02/01/2024 NON CALLABLE PSF-GTD 2274000072	806640E53 AAA	19,457.20 97.286	0.03 0.57	20,000.00 1.00	-542.80	46.17 110.80
40,000.000	SCHERTZ-CIBOLO-UNIVERSAL CITY TEXAS GENERAL OBLIGATION DTD 07/15/2020 0.554% 02/01/2024 NON CALLABLE PSF-GTD 2274000081	806640E53 AAA	38,914.40 97.286	0.05 0.57	40,000.00 1.00	-1,085.60	92.33 221.60
170,000.000	SCHERTZ-CIBOLO-UNIVERSAL CITY TEXAS GENERAL OBLIGATION DTD 07/15/2020 0.554% 02/01/2024 NON CALLABLE PSF-GTD 2274000090	806640E53 AAA	165,386.20 97.286	0.21 0.57	170,000.00 1.00	-4,613.80	392.42 941.80

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
200,000.000	SCHERTZ-CIBOLO-UNIVERSAL CITY TEXAS GENERAL OBLIGATION DTD 07/15/2020 0.554% 02/01/2024 NON CALLABLE PSF-GTD 2274000107	806640E53 AAA	194,572.00 97.286	0.24 0.57	200,000.00 1.00	-5,428.00	461.67 1,108.00
20,000.000	SPRING TEXAS INDEP SCH DIST GENERAL OBLIGATION DTD 12/14/2021 0.980% 08/15/2024 NON CALLABLE PSF-GTD 2274000063	8500008H6 AAA	19,059.20 95.296	0.02 1.03	20,000.00 1.00	-940.80	74.04 196.00
20,000.000	SPRING TEXAS INDEP SCH DIST GENERAL OBLIGATION DTD 12/14/2021 0.980% 08/15/2024 NON CALLABLE PSF-GTD 2274000072	8500008H6 AAA	19,059.20 95.296	0.02 1.03	20,000.00 1.00	-940.80	74.04 196.00
35,000.000	SPRING TEXAS INDEP SCH DIST GENERAL OBLIGATION DTD 12/14/2021 0.980% 08/15/2024 NON CALLABLE PSF-GTD 2274000081	8500008H6 AAA	33,353.60 95.296	0.04 1.03	35,000.00 1.00	-1,646.40	129.58 343.00
160,000.000	SPRING TEXAS INDEP SCH DIST GENERAL OBLIGATION DTD 12/14/2021 0.980% 08/15/2024 NON CALLABLE PSF-GTD 2274000090	8500008H6 AAA	152,473.60 95.296	0.19 1.03	160,000.00 1.00	-7,526.40	592.36 1,568.00
185,000.000	SPRING TEXAS INDEP SCH DIST GENERAL OBLIGATION DTD 12/14/2021 0.980% 08/15/2024 NON CALLABLE PSF-GTD 2274000107	8500008H6 AAA	176,297.60 95.296	0.22 1.03	185,000.00 1.00	-8,702.40	684.91 1,813.00



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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
80,000.000	SPRING TEXAS INDEP SCH DIST GENERAL OBLIGATION DTD 12/14/2021 0.980% 08/15/2024 NON CALLABLE PSF-GTD 2274000116	8500008H6 AAA	76,236.80 95.296	0.10 1.03	80,000.00 1.00	-3,763.20	296.18 784.00
35,000.000	UNIV OF NORTH CAROLINA HIGHER EDUCATION DTD 03/01/2016 2.529% 12/01/2026 NON CALLABLE 2274000063	914713N73 AAA	32,550.00 93.000	0.04 2.72	33,389.42 0.95	-839.42	73.76 885.15
35,000.000	UNIV OF NORTH CAROLINA HIGHER EDUCATION DTD 03/01/2016 2.529% 12/01/2026 NON CALLABLE 2274000072	914713N73 AAA	32,550.00 93.000	0.04 2.72	33,389.42 0.95	-839.42	73.76 885.15
65,000.000	UNIV OF NORTH CAROLINA HIGHER EDUCATION DTD 03/01/2016 2.529% 12/01/2026 NON CALLABLE 2274000081	914713N73 AAA	60,450.00 93.000	0.08 2.72	62,008.92 0.95	-1,558.92	136.99 1,643.85
275,000.000	UNIV OF NORTH CAROLINA HIGHER EDUCATION DTD 03/01/2016 2.529% 12/01/2026 NON CALLABLE 2274000090	914713N73 AAA	255,750.00 93.000	0.32 2.72	262,345.44 0.95	-6,595.44	579.56 6,954.75
325,000.000	UNIV OF NORTH CAROLINA HIGHER EDUCATION DTD 03/01/2016 2.529% 12/01/2026 NON CALLABLE 2274000107	914713N73 AAA	302,250.00 93.000	0.38 2.72	310,044.61 0.95	-7,794.61	684.94 8,219.25
145,000.000	UNIV OF NORTH CAROLINA HIGHER EDUCATION DTD 03/01/2016 2.529% 12/01/2026 NON CALLABLE 2274000116	914713N73 AAA	134,850.00 93.000	0.17 2.72	138,327.60 0.95	-3,477.60	305.59 3,667.05

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
20,000.000	UNIV OF NORTH CAROLINA CHARLOTTE HIGHER EDUCATION DTD 12/09/2021 0.973% 04/01/2024 NON CALLABLE AGM 2274000063	914716V28 AA3	19,349.00 96.745	0.03 1.01	20,000.00 1.00	-651.00	48.65 194.60
20,000.000	UNIV OF NORTH CAROLINA CHARLOTTE HIGHER EDUCATION DTD 12/09/2021 0.973% 04/01/2024 NON CALLABLE AGM 2274000072	914716V28 AA3	19,349.00 96.745	0.03 1.01	20,000.00 1.00	-651.00	48.65 194.60
35,000.000	UNIV OF NORTH CAROLINA CHARLOTTE HIGHER EDUCATION DTD 12/09/2021 0.973% 04/01/2024 NON CALLABLE AGM 2274000081	914716V28 AA3	33,860.75 96.745	0.04 1.01	35,000.00 1.00	-1,139.25	85.14 340.55
160,000.000	UNIV OF NORTH CAROLINA CHARLOTTE HIGHER EDUCATION DTD 12/09/2021 0.973% 04/01/2024 NON CALLABLE AGM 2274000090	914716V28 AA3	154,792.00 96.745	0.19 1.01	160,000.00 1.00	-5,208.00	389.20 1,556.80
185,000.000	UNIV OF NORTH CAROLINA CHARLOTTE HIGHER EDUCATION DTD 12/09/2021 0.973% 04/01/2024 NON CALLABLE AGM 2274000107	914716V28 AA3	178,978.25 96.745	0.22 1.01	185,000.00 1.00	-6,021.75	450.01 1,800.05
80,000.000	UNIV OF NORTH CAROLINA CHARLOTTE HIGHER EDUCATION DTD 12/09/2021 0.973% 04/01/2024 NON CALLABLE AGM 2274000116	914716V28 AA3	77,396.00 96.745	0.10 1.01	80,000.00 1.00	-2,604.00	194.60 778.40

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
15,000.000	UNIV OKLAHOMA REVENUES HIGHER EDUCATION TAXABLE DTD 12/17/2020 1.021% 07/01/2024 NON CALLABLE 2274000063	91476PWG9 N/A	14,312.85 95.419	0.02 1.07	15,037.41 1.00	-724.56	76.58 153.15
15,000.000	UNIV OKLAHOMA REVENUES HIGHER EDUCATION TAXABLE DTD 12/17/2020 1.021% 07/01/2024 NON CALLABLE 2274000072	91476PWG9 N/A	14,312.85 95.419	0.02 1.07	15,037.41 1.00	-724.56	76.58 153.15
30,000.000	UNIV OKLAHOMA REVENUES HIGHER EDUCATION TAXABLE DTD 12/17/2020 1.021% 07/01/2024 NON CALLABLE 2274000081	91476PWG9 N/A	28,625.70 95.419	0.04 1.07	30,074.78 1.00	-1,449.08	153.15 306.30
120,000.000	UNIV OKLAHOMA REVENUES HIGHER EDUCATION TAXABLE DTD 12/17/2020 1.021% 07/01/2024 NON CALLABLE 2274000090	91476PWG9 N/A	114,502.80 95.419	0.14 1.07	120,299.12 1.00	-5,796.32	612.60 1,225.20
140,000.000	UNIV OKLAHOMA REVENUES HIGHER EDUCATION TAXABLE DTD 12/17/2020 1.021% 07/01/2024 NON CALLABLE 2274000107	91476PWG9 N/A	133,586.60 95.419	0.17 1.07	140,349.19 1.00	-6,762.59	714.70 1,429.40
125,000.000	UNIV OKLAHOMA REVENUES HIGHER EDUCATION TAXABLE DTD 12/17/2020 1.021% 07/01/2024 NON CALLABLE 2274000116	91476PWG9 N/A	119,273.75 95.419	0.15 1.07	125,311.77 1.00	-6,038.02	638.13 1,276.25
30,000.000	VIRGINIA STATE PUBLIC SCH AUTH EDUCATION REVENUE DTD 11/10/2020 0.550% 08/01/2023 NON CALLABLE 2274000063	92818HRX1 AA1	29,890.20 99.634	0.04 0.55	30,000.00 1.00	-109.80	68.75 165.00

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SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
30,000.000	VIRGINIA STATE PUBLIC SCH AUTH EDUCATION REVENUE DTD 11/10/2020 0.550% 08/01/2023 NON CALLABLE 2274000072	92818HRX1 AA1	29,890.20 99.634	0.04 0.55	30,000.00 1.00	-109.80	68.75 165.00
60,000.000	VIRGINIA STATE PUBLIC SCH AUTH EDUCATION REVENUE DTD 11/10/2020 0.550% 08/01/2023 NON CALLABLE 2274000081	92818HRX1 AA1	59,780.40 99.634	0.08 0.55	60,000.00 1.00	-219.60	137.50 330.00
245,000.000	VIRGINIA STATE PUBLIC SCH AUTH EDUCATION REVENUE DTD 11/10/2020 0.550% 08/01/2023 NON CALLABLE 2274000090	92818HRX1 AA1	244,103.30 99.634	0.30 0.55	245,000.00 1.00	-896.70	561.46 1,347.50
285,000.000	VIRGINIA STATE PUBLIC SCH AUTH EDUCATION REVENUE DTD 11/10/2020 0.550% 08/01/2023 NON CALLABLE 2274000107	92818HRX1 AA1	283,956.90 99.634	0.35 0.55	285,000.00 1.00	-1,043.10	653.13 1,567.50
45,000.000	WASHINGTON STATE GENERAL OBLIGATION DTD 08/18/2021 0.470% 08/01/2024 NON CALLABLE 2274000063	93974ETF3 AAA	42,677.10 94.838	0.05 0.50	45,000.00 1.00	-2,322.90	88.12 211.50
45,000.000	WASHINGTON STATE GENERAL OBLIGATION DTD 08/18/2021 0.470% 08/01/2024 NON CALLABLE 2274000072	93974ETF3 AAA	42,677.10 94.838	0.05 0.50	45,000.00 1.00	-2,322.90	88.12 211.50
85,000.000	WASHINGTON STATE GENERAL OBLIGATION DTD 08/18/2021 0.470% 08/01/2024 NON CALLABLE 2274000081	93974ETF3 AAA	80,612.30 94.838	0.10 0.50	85,000.00 1.00	-4,387.70	166.46 399.50

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ACCOUNT M30024

WTCPUA

SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
365,000.000	WASHINGTON STATE GENERAL OBLIGATION DTD 08/18/2021 0.470% 08/01/2024 NON CALLABLE 2274000090	93974ETF3 AAA	346,158.70 94.838	0.43 0.50	365,000.00 1.00	-18,841.30	714.79 1,715.50
430,000.000	WASHINGTON STATE GENERAL OBLIGATION DTD 08/18/2021 0.470% 08/01/2024 NON CALLABLE 2274000107	93974ETF3 AAA	407,803.40 94.838	0.51 0.50	430,000.00 1.00	-22,196.60	842.08 2,021.00
185,000.000	WASHINGTON STATE GENERAL OBLIGATION DTD 08/18/2021 0.470% 08/01/2024 NON CALLABLE 2274000116	93974ETF3 AAA	175,450.30 94.838	0.22 0.50	185,000.00 1.00	-9,549.70	362.29 869.50
30,000.000	WISCONSIN STATE GEN REVENUE BONDS DTD 08/16/2016 2.333% 05/01/2025 NON CALLABLE 2274000063	977100DB9 AA2	28,491.30 94.971	0.04 2.46	29,138.96 0.97	-647.66	116.65 699.90
30,000.000	WISCONSIN STATE GEN REVENUE BONDS DTD 08/16/2016 2.333% 05/01/2025 NON CALLABLE 2274000072	977100DB9 AA2	28,491.30 94.971	0.04 2.46	29,138.96 0.97	-647.66	116.65 699.90
55,000.000	WISCONSIN STATE GEN REVENUE BONDS DTD 08/16/2016 2.333% 05/01/2025 NON CALLABLE 2274000081	977100DB9 AA2	52,234.05 94.971	0.07 2.46	53,421.43 0.97	-1,187.38	213.86 1,283.15
235,000.000	WISCONSIN STATE GEN REVENUE BONDS DTD 08/16/2016 2.333% 05/01/2025 NON CALLABLE 2274000090	977100DB9 AA2	223,181.85 94.971	0.28 2.46	228,255.18 0.97	-5,073.33	913.76 5,482.55

AS OF 6/30/23

ACCOUNT M30024

WTCPUA

SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
280,000.000	WISCONSIN STATE GEN REVENUE BONDS DTD 08/16/2016 2.333% 05/01/2025 NON CALLABLE 2274000107	977100DB9 AA2	265,918.80 94.971	0.33 2.46	271,963.63 0.97	-6,044.83	1,088.73 6,532.40
120,000.000	WISCONSIN STATE GEN REVENUE BONDS DTD 08/16/2016 2.333% 05/01/2025 NON CALLABLE 2274000116	977100DB9 AA2	113,965.20 94.971	0.14 2.46	116,555.84 0.97	-2,590.64	466.60 2,799.60
10,000.000	WYANDOTTE CNTY/KANSAS CITY KANSAS UTILITIES REVENUE DTD 09/15/2020 0.909% 09/01/2023 NON CALLABLE 2274000063	982674NC3 A2	9,924.20 99.242	0.01 0.92	10,000.00 1.00	-75.80	30.30 90.90
5,000.000	WYANDOTTE CNTY/KANSAS CITY KANSAS UTILITIES REVENUE DTD 09/15/2020 0.909% 09/01/2023 NON CALLABLE 2274000072	982674NC3 A2	4,962.10 99.242	0.01 0.92	5,000.00 1.00	-37.90	15.15 45.45
15,000.000	WYANDOTTE CNTY/KANSAS CITY KANSAS UTILITIES REVENUE DTD 09/15/2020 0.909% 09/01/2023 NON CALLABLE 2274000081	982674NC3 A2	14,886.30 99.242	0.02 0.92	15,000.00 1.00	-113.70	45.45 136.35
65,000.000	WYANDOTTE CNTY/KANSAS CITY KANSAS UTILITIES REVENUE DTD 09/15/2020 0.909% 09/01/2023 NON CALLABLE 2274000090	982674NC3 A2	64,507.30 99.242	0.08 0.92	65,000.00 1.00	-492.70	196.95 590.85
75,000.000	WYANDOTTE CNTY/KANSAS CITY KANSAS UTILITIES REVENUE DTD 09/15/2020 0.909% 09/01/2023 NON CALLABLE 2274000107	982674NC3 A2	74,431.50 99.242	0.09 0.92	75,000.00 1.00	-568.50	227.25 681.75

AS OF 6/30/23

ACCOUNT M30024

WTCPUA

SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
30,000.000	WYANDOTTE CNTY/KANSAS CITY KANSAS UTILITIES REVENUE DTD 09/15/2020 0.909% 09/01/2023 NON CALLABLE 2274000116	982674NC3 A2	29,772.60 99.242	0.04 0.92	30,000.00 1.00	-227.40	90.90 272.70
20,000.000	WYANDOTTE CNTY KANSAS UTILITIES REVENUE DTD 09/15/2020 1.129% 09/01/2024 NON CALLABLE 2274000063	982674ND1 A2	18,968.20 94.841	0.02 1.19	20,000.00 1.00	-1,031.80	75.27 225.80
20,000.000	WYANDOTTE CNTY KANSAS UTILITIES REVENUE DTD 09/15/2020 1.129% 09/01/2024 NON CALLABLE 2274000072	982674ND1 A2	18,968.20 94.841	0.02 1.19	20,000.00 1.00	-1,031.80	75.27 225.80
35,000.000	WYANDOTTE CNTY KANSAS UTILITIES REVENUE DTD 09/15/2020 1.129% 09/01/2024 NON CALLABLE 2274000081	982674ND1 A2	33,194.35 94.841	0.04 1.19	35,000.00 1.00	-1,805.65	131.72 395.15
160,000.000	WYANDOTTE CNTY KANSAS UTILITIES REVENUE DTD 09/15/2020 1.129% 09/01/2024 NON CALLABLE 2274000090	982674ND1 A2	151,745.60 94.841	0.19 1.19	160,000.00 1.00	-8,254.40	602.13 1,806.40
185,000.000	WYANDOTTE CNTY KANSAS UTILITIES REVENUE DTD 09/15/2020 1.129% 09/01/2024 NON CALLABLE 2274000107	982674ND1 A2	175,455.85 94.841	0.22 1.19	185,000.00 1.00	-9,544.15	696.22 2,088.65
80,000.000	WYANDOTTE CNTY KANSAS UTILITIES REVENUE DTD 09/15/2020 1.129% 09/01/2024 NON CALLABLE 2274000116	982674ND1 A2	75,872.80 94.841	0.10 1.19	80,000.00 1.00	-4,127.20	301.07 903.20
<b>40,085,000.000</b>	<b>TOTAL MUNICIPAL TAXABLE</b>		<b>37,878,607.85</b>	<b>47.04 1.78</b>	<b>39,465,812.45</b>	<b>-1,587,204.60</b>	<b>183,896.36 675,702.05</b>

DETAIL OF ASSETS HELD

AS OF 6/30/23

ACCOUNT M30024

WTCPUA

SHARES PAR VALUE	ASSET DESCRIPTION	CUSIP NUMBER MOODYS	MARKET VALUE MARKET PRICE	% MKT YLD MKT	COST UNIT COST	UNREALIZED GAIN/LOSS	ACCRUED INCOME EST ANN INCOME
40,085,000.000	TOTAL MUNICIPAL OBLIGATIONS		37,878,607.85	47.04 1.78	39,465,812.45	-1,587,204.60	183,896.36 675,702.05
84,948,107.140	TOTAL ACCOUNT		80,527,046.66	100.00 1.90	83,484,682.08	-2,957,635.42	385,696.00 1,530,312.24
	CURRENT PERIOD ACCRUED INCOME 2274000063		14,793.85		14,793.85		
	CURRENT PERIOD ACCRUED INCOME 2274000072		14,708.28		14,708.28		
	CURRENT PERIOD ACCRUED INCOME 2274000081		28,413.15		28,413.15		
	CURRENT PERIOD ACCRUED INCOME 2274000090		122,447.40		122,447.40		
	CURRENT PERIOD ACCRUED INCOME 2274000107		144,022.46		144,022.46		
	CURRENT PERIOD ACCRUED INCOME 2274000116		61,310.86		61,310.86		
<b>TOTAL VALUE</b>			<b>80,912,742.66</b>		<b>83,870,378.08</b>		





SCHEDULE OF PENDING TRADES

4/01/23 THROUGH 6/30/23

ACCOUNT M30024

WTCPUA

<u>TRADE DATE</u> <u>SETTLE DATE</u>	<u>SHARES /</u> <u>PAR VALUE</u>	<u>DESCRIPTION</u>	<u>TRANSACTION</u> <u>AMOUNT</u>
---	-------------------------------------	--------------------	-------------------------------------

\*\*\*\*\* NO ACTIVITY FOR THIS PERIOD \*\*\*\*\*

TRUIST BANK  
COLL MGMT 4251 FAYETTEVILLE RD  
MC 151-91-01-10  
FMPFPLEDGING@TRUIST.COM  
LUMBERTON, NC 28358

07/03/2023  
Sales Representative: E. Michael Sessoms

**Deposit Balance Collateral Verification Statement**

**Account No:** 218000842

**WEST TRAVIS PUBLIC UTILITY AGENCY  
6500 RIVER PLACE BLVD STE 104  
AUSTIN, TX 78730-1119**

Security Description Security Description	Rate	Maturity Date Issue Date	Original Face Current Face	Market Price Market Value	Haircut Required	CUSIP
<b>Pledge collateral As of 06/30/23</b>						
FHLMC SUPER 30Y FIXED 1.500 20501001	1.500000	10/01/2050 10/01/2020	56,000,000.00 45,736,076.96	76.908331 35,174,853.45	100.0000	3132DWAD5
FHLMC SUPER 30Y FIXED 1.500 20501001	1.500000	10/01/2050 10/01/2020	22,500,000.00 18,376,102.35	76.908331 14,132,753.62	100.0000	3132DWAD5
FHLMC SUPER 30Y FIXED 1.500 20501001	1.500000	10/01/2050 10/01/2020	4,850,000.00 3,961,070.95	76.908331 3,046,393.56	100.0000	3132DWAD5
FHLMC SUPER 30Y FIXED 1.500 20501001	1.500000	10/01/2050 10/01/2020	3,400,000.00 2,776,833.24	76.908331 2,148,661.55	100.0000	3132DWAD5
FHLMC SUPER 30Y FIXED 1.500 20501001	1.500000	10/01/2050 10/01/2020	8,000,000.00 6,533,725.28	76.908331 5,024,979.06	100.0000	3132DWAD5
FHLMC SUPER 30Y FIXED 1.500 20510101	1.500000	01/01/2051 12/01/2020	7,850,000.00 6,550,046.83	76.945777 5,039,984.43	100.0000	3132DWAV5
FNMA UMBS LNG 30 YEAR 1.500 20501001	1.500000	10/01/2050 10/01/2020	25,555,000.00 21,000,650.51	76.908331 16,151,249.81	100.0000	31418DUF7
<b>Totals</b>		<b>Original Face/Par</b>	<b>128,155,000.00</b>			
		<b>Current Face</b>	<b>104,934,506.12</b>	<b>80,718,875.48</b>	<b>Market Value</b>	
<b>Deposit Information</b>	<b>Current Balance</b>	<b>06/29/2023</b>	<b>80,846,559.65</b>		<b>Variance</b>	<b>100.15%</b>
	<b>FDIC Insurance</b>		<b>249,995.00</b>			
	<b>Net Deposit</b>		<b>80,596,564.65</b>			

# ITEM C

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY  
FINANCIAL INVESTMENT POLICY**

Adopted March 1, 2012  
Revised September 21, 2017  
Revised September 19, 2019  
Revised September 16, 2021

**ARTICLE I**

**DEFINITIONS**

- 1.01. Agency. “Agency” means West Travis County Public Agency.
- 1.02. Agency Official. “Agency Official” means Agency Director, Officer, Employee or Investment Officer.
- 1.03. Board. “Board” means the Board of Directors of the Agency.
- 1.04. Business Entity. “Business Entity” means a sole proprietorship, partnership, firm corporation, holding company, joint stock company, receivership, trust or any other entity recognized by law through which business is conducted.
- 1.05. Director. “Director” means a person elected or appointed to serve on the Board of Directors of the Agency.
- 1.06. Employee. “Employee” means a person or Business Entity working for or on behalf of the Agency, including any consultant providing services as an independent contractor.
- 1.07. Investment Officer. “Investment Officer” means a person or persons appointed by the Board to handle Agency investments.
- 1.08. Officer. “Officer” means an elected or appointed officer of the Agency, including an Investment Officer.
- 1.09. Pledged Revenue. “Pledged Revenue” means money pledged to the payment of or as security for: (1) bonds or other indebtedness issued by the Agency; (2) obligations under a lease, installment sale, or other agreement of the Agency; or (3) certificate of participation in a debt obligation described by Section 1.09(1) or Section 1.09(2).
- 1.10. Professional Services Procurement Act. “Professional Services Procurement Act” means Subchapter A, Chapter 2254, Texas Government Code, as amended from time to time.

- 1.11. Public Funds Investment Act. “Public Funds Investment Act” means Chapter 2256, Texas Government Code, as amended from time to time.
- 1.12. Public Funds Collateral Act. “Public Funds Collateral Act” means Chapter 2257, Texas Government Code, as amended from time to time.

## ARTICLE II

### INVESTMENT POLICY

- 2.01. Scope. This Policy applies to all transactions involving the investment assets of the Agency.
- 2.02. Policy. Agency funds will be invested in compliance with applicable legal requirements, the guidelines stated in this Policy, each Agency Investment Strategy set forth on the attached Exhibit B, and the restrictions contained in the Agency’s bond resolutions. Effective cash management is recognized as a foundation of this Policy. Notwithstanding the foregoing, investment of Agency funds is limited to the types of investments set forth on the attached Exhibit A.
- 2.03. Allowable Maturities. Unless otherwise stated in Exhibit A, the maximum allowable stated maturity of any individual investment may not exceed five years. Settlement of all transactions, other than investments in investment pool funds and mutual funds, must be consummated on a delivery versus payment basis.
- 2.04. Investment Objectives. The Agency’s investment portfolio will be planned and managed to take advantage of investment interest as a source of income from all operating and capital funds. In addition, the portfolio will be managed in accordance with the covenants of the Agency’s bond resolutions, including covenants with respect to the arbitrage regulations under the U.S. Internal Revenue Code. Consideration will be given to the following objectives:
  - A. Safety of capital: The primary objective of the Agency is to ensure the preservation and safety of principal.
  - B. Liquidity: The Agency will maintain sufficient liquidity to ensure the availability of funds necessary to pay obligations as they become due.
  - C. Return on investment: The Agency will seek to optimize return on investments within the constraints of safety and liquidity.
  - D. Standard of Care: The Agency will seek to ensure that all persons involved in the investment process act responsibly in the preservation of Agency capital. Agency investments will be made with the exercise of judgment and care, under

circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

The Agency shall also follow the investment objectives found in the Investment Strategy set forth on the attached Exhibit B.

- 2.05. Investment Officer(s); Quarterly Report. Purchases and sales of Agency investments may only be initiated by the Investment Officers appointed by resolution of the Board. Any Agency's Investment Officer will be required to attend training, in compliance with the Public Funds Investment Act, from an independent source approved by the Board that includes education in investment controls, security rights, strategy rights, market rights, and compliance with the Public Funds Investment Act. The Board may authorize the Investment Officers to invest and reinvest funds of the Agency in accordance with this Policy. The Investment Officers must submit a written report to the Board on at least a quarterly basis, which complies with the requirements of the Public Funds Investment Act.
- 2.06. Acknowledgement Required. Any business that desires to sell investments to the Agency must be given a copy of this Policy, and a principal of the Business Entity must execute a written instrument stating that he or she:
  - A. Has received and thoroughly reviewed this Policy; and
  - B. Acknowledges that his or her organization has implemented reasonable procedures and controls in an effort to preclude "imprudent investment activities" from arising between his or her organization and the Agency.
- 2.07. Collateralization. Funds held at a bank or trust company that are not invested must be at a minimum collateralized by collateral securities set forth in the Public Funds Collateral Act, to the extent not covered by the Federal Deposit Insurance Corporation (FDIC), the Federal Savings and Loan Insurance Corporation (FSLIC), or their successors.
- 2.08. Bond Proceeds and Pledged Revenue. The Agency's Investment Officers may invest bond proceeds or pledged revenue only to the extent permitted by the Public Funds Investment Act, in accordance with:
  - A. Statutory provisions governing the debt issuance or the agreement, as applicable; and
  - B. The Agency's Investment Policy.
- 2.09. Review. This Policy and investment performance and security will be reviewed and evaluated at least annually by the Board, or more frequently upon the request of any

Director. Following its annual review, the Board will adopt a written resolution confirming its review of the Policy and the investment strategies contained in this Policy.

### ARTICLE III

#### FINANCIAL MANAGEMENT

- 3.01. Accounting Records. The Agency's financial records will be prepared on a timely basis and maintained in an orderly manner, in conformity with generally accepted accounting principles. These records will be available for public inspection during regular business hours at the Agency's office.
- 3.02. Budget. The Agency will adopt and manage an annual budget for use in planning and controlling Agency costs in accordance with its Budget Policy. This budget will take into consideration all Agency revenues, including utility rates fees, and surcharges, if any, and all projected Agency obligations and expenditures. The Agency manager will provide a comparison of budgeted to actual expenditures and revenues for review on a monthly basis. The approved budget will be reviewed by the Board at least quarterly and all necessary revisions to the budget will be approved by majority vote of the Board.
- 3.03. Other. The Agency's authorized brokers and Agency depositories are set forth on the attached Exhibit C.
- 3.04. Agency Rules and Policies. In addition to this Investment Policy, the Agency will adopt Rules and Policies to provide guidance on the financial management of Agency funds.



**EXHIBIT A**  
**AUTHORIZED INVESTMENTS**

1. The following obligations of governmental entities and obligations guaranteed by governmental entities are allowed:
  - a. Obligations of the United States or its agencies and instrumentalities;
  - b. Direct obligations of the State of Texas or its agencies and instrumentalities;
  - c. Collateralized mortgage obligations directly issued by the federal government, the underlying security for which is guaranteed by the United States with certain exceptions set forth in the Public Fund Investment Act.;
  - d. Other obligations backed by the full faith and credit of the United States; and
  - e. Obligations of states, agencies, counties, cities and other political subdivisions having not less than an “A” rating from a nationally recognized investment rating firm.
2. Certificates of deposit issued by a bank or savings and loan association doing business in Texas guaranteed by the Federal Deposit Insurance Corporation or the obligations set forth above in 1.
3. Repurchase agreements with a defined termination date, secured by obligations set forth in 1 and placed through a primary government securities dealer or a financial institution doing business in Texas.
4. Bankers’ acceptance with a stated maturity of 270 days or less that will be liquidated in full at maturity, is eligible for collateral for borrowing from a Federal Reserve Bank, and is accepted by a bank organized and existing under the laws of the United States or any state, if the short-term obligations of the bank, or of a bank holding company of which the bank is the largest subsidiary, are rated not less than A-1 or P-1 or an equivalent rating by at least one nationally recognized credit rating agency.
5. Commercial paper with a stated maturity of 365 days or less from the date of its issuance, and is rated not less than A-1 or P-1 or an equivalent rating by at least two nationally recognized credit rating agencies, or one nationally recognized credit rating agency and is fully secured by an irrevocable letter of credit issued by a bank organized and existing under the laws of the United States or any state.
6. Corporate bonds which are senior secured debt obligations issued by a domestic business entity and rated not lower than AA- or the equivalent by at least one nationally recognized credit rating agency and have a stated final maturity that is not later than the third anniversary of the date the corporate bonds were purchased.

7. Money market mutual funds that are no-load and: (a) are regulated by the Securities and Exchange Commission (SEC); (b) have provided the Agency with a prospectus and other information required by the Securities Exchange Act of 1934 and the Investment Company Act of 1940; (c) have an average weighted maturity of 90 days or fewer; and (d) have an investment objective of maintaining a stable net asset value of \$1 per share.
8. Other types of mutual funds which are no-load and: (a) are registered with the SEC; (b) have an average weighted maturity of less than 2 years; (c) are invested exclusively in obligations approved by this Act; (d) have a AAA rating; and (e) meet certain requirements of investment pools, as set forth in the Public Funds Investment Act.
9. Public funds investment pools which meet the criteria as set forth in the Public Funds Investment Act, and must be continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service, and have an investment objective of maintaining a stable net asset value of \$1 per share.

**EXHIBIT B**  
**INVESTMENT STRATEGIES**

Investment Strategies in order of priority:

**A. Investment requirements by fund.**

1. General Operating Fund. The Agency will maintain funds in the general checking account at its depository, or any qualified money market fund to cover approximately three months operating requirements. The remaining funds may be deposited into acceptable investments to meet the operating requirements of the Agency, as determined by the annual operating budget adopted by the Board
2. Facilities Fund. The Agency will provide funds in the general checking account at its depository, or any qualified money market fund to meet fund operating requirements. The remaining funds may be deposited into acceptable investments that meet the requirements of this Investment Policy.
3. Rate Stabilization Fund. The Agency will provide funds in the general checking account at its depository, or any qualified money market fund to meet fund operating requirements. The remaining funds may be deposited into acceptable investments that meet the requirements of this Investment Policy.
4. Impact Fee Fund. The Agency will provide funds in the general checking account at its depository, or any qualified money market fund to cover required transfers to the Debt Service Fund or direct payments for capital improvement projects (CIP). The remaining funds may be deposited into acceptable investments that meet the requirements of this Investment Policy.
5. Debt Service Fund. The Agency will provide sufficient funds in the general checking account at its depository, or any qualified money market fund to cover required debt service payments. Reserve funds required by bond covenants may be deposited into acceptable investments that meet the requirements of this Investment Policy with a maximum maturity limitation of 6 months. The remaining funds may be deposited into acceptable investments that meet the requirements of this Investment Policy.
6. Capital Projects Fund. The Agency will provide sufficient funds in the general checking account at its depository, or any qualified money market fund to cover required capital project expense payments. The remaining funds may be deposited into acceptable investments that meet the requirements of this Investment Policy.

**B. Suitability.** The Agency's Investment Officers must understand the Agency's financial requirements. Appropriate investments will be made to meet the needs of the Agency.

- C. **Preservation of Capital.** A safe investment will allow the Agency to recover every dollar invested.
- D. **Liquidity.** The Agency’s Investment Officers must invest in securities that are easily and rapidly converted into cash without a substantial loss of value.
- E. **Investment Marketability Requirements.** All investments must be “marketable” in case the need arises to liquidate an investment before maturity.
- F. **Maximum Maturities.** To the extent possible, the Agency will match its investments with anticipated cash flow requirements. As required by the Public Funds Investment Act and the Agency’s Financial Investment Policy, certain investments will have maturity limitations.
- G. **Diversification.** There will be no defined level of investment diversification as long as all funds of the Agency are invested in accordance with these strategies.
- H. **Yield.** Agency funds must be invested to obtain the maximum yield for each time frame taking into consideration the priority of preservation and safety of the principal and the liquidity of the investment. Agency funds may be pooled between funds when possible to maximize yields as long as proper accounting records of all transactions are maintained at the fund level.
- I. **Annual Review of Investment Strategies.** The Board will review these strategies at least annually. Any changes deemed necessary by the Board at the time of each review will be reflected in an amendment to these strategies.

**EXHIBIT C**  
**LIST OF AUTHORIZED BROKERS**

ABC Bank	Herring Bank
Allegiance Bank	Hometown Bank, N.A.
Amegy Bank of Texas, N.A.	Houston Community Bank N.A.
Branch Banking & Trust Company	Icon Bank
Bank of America N.A.	Independent Bank
Bank of New York- Mellon	International Bank of Commerce
Bank of Texas N.A.	Inter National Bank
BBVA Compass Bank	JP Morgan Chase
Business Bank of Texas	Legacy Texas Bank
Cadence Bank	Lone Star Bank
Capital Bank of Texas	Lone Star Investment Pool
Capital Markets Group	Metro Bank, N.A.
Capital One	Moody National Bank
Central Bank	New First National Bank
Chasewood Bank	North Star Bank of Texas
Citibank N.A.	Omni Bank N.A.
Comerica Bank	Pioneer Bank
Comerica Securities	Plains Capital Bank
Commercial State Bank	Plains State Bank
Community Bank of Texas	Post Oak Bank
Community Trust Bank	Preferred Bank
Coastal Securities	Prosperity Bank
First Bank of Texas	R Bank
First Citizens Bank	Regions Bank
First Financial Bank, N.A.	Southwest Securities
First National Bank of Texas	Sovereign Bank
First State Bank of Central Texas	Spirit of Texas Bank
First Texas Bank	State Bank of Texas
Frost National Bank	State Street Bank & Trust Co.
Green Bank	Sterling Capital Management LLC

Stifel Nicolaus  
Tex Star Investment Pool  
Texan Bank  
Texas Capital Bank N.A.  
Texas Class  
Texas Citizens Bank  
Texas Exchange Bank  
Texas First Bank  
The Independent Bankers Bank  
Texas Savings Bank  
Texpool/Texpool Prime  
The Bank of River Oaks  
The Right Bank for Texas  
Third Coast Bank

Truist Bank  
Truist Financial Corporation  
Trustmark National Bank  
United Bank of el Paso Del Norte  
United Texas Bank  
Unity National Bank  
U. S. Bank  
Wells Fargo Bank, N.A.  
Wells Fargo Brokerage Services, LLC  
Wells Fargo Trust  
Westbound Bank  
West Star Bank  
Whitney Bank  
Woodforest National Bank

# ITEM D

# **PERSONNEL POLICY MANUAL**

West Travis County Public Utility Agency

Revised July 16, 2023



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## **Forward**

The policies in this manual are designed to help employees understand how the West Travis County Public Utility Agency (“PUA”) works, and to provide important information required by law. Employees are expected to read and understand the policies in this manual. Although a manual cannot possibly cover all situations that might arise, it should give employees a general idea of the PUA’s expectations. If there are any questions about the policies, employees are expected to ask the General Manager. Any violation of the policies mentioned may result in disciplinary action, up to and including termination of employment.

## **Employment At Will**

Employment at the PUA is on an **at-will basis**. At will means that PUA employees are not under a contract and are free to leave their employment at any time, for any reason or no reason, with or without notice. Likewise, the PUA is free to terminate employment at any time, for any reason or no reason, with or without notice. Employees have no property interest in their employment with the PUA.

This manual and the provisions contained in it are intended only as guidelines, and do not create a contract of employment. No agreement or promise regarding employment is binding on the PUA unless it is in writing and signed by PUA’s Board President or General Manager. The provisions in this manual control over any conflicting statements made by supervisors, and the PUA has the right to change the provisions of this manual at any time, without prior notice.

## **Probationary Period**

All new employees shall be subject to a 90-day probation period. This is a time for new employees and WTCPUA to get to know each other, and for the employee to have time to be trained and learn the job. A 90-day performance evaluation will be performed by the department supervisor to evaluate if performance is satisfactory to continue employment with the PUA. After demonstration of satisfactory performance and ability to meet job requirements, employees may be retained and will continue employment on an at-will basis, subject to the provisions contained in the WTCPUA Personnel Policy Manual. If satisfactory progress and ability to meet job requirements is not demonstrated, then the employee may be terminated, or the probation period extended. New employees may be terminated during the probation period and successful completion of the probation period is not a guarantee of continued employment, nor does it change the at-will status of employment in any way.

## **Equal Employment Opportunity**

The PUA is committed to non-discriminatory treatment of employees and applicants, without regard to race, color, age, religion, gender, genetic information, ancestry, national origin, disability, or any other classifications protected by law. To the extent reasonably possible, the PUA will accommodate applicants and employees with disabilities. The PUA requests sufficient notice, when possible, to give time to arrange the accommodation.

## **Workplace Harassment Policy**

The PUA is committed to providing employees with a pleasant environment that encourages

efficiency, productivity, and creativity. The law prohibits harassment of employees on the basis of race, color, religion, gender, national origin, disability, age, veteran status, genetic information, or any other classification protected by law. Harassment must be severe and pervasive to be illegal under the law; however, the PUA prohibits all forms of harassment even if the conduct would not qualify as unlawful.

The PUA will not tolerate any kind of harassment of its employees, including sexual harassment, whether committed by a fellow employee, a member of management, a vendor, or even a customer. Harassment of any sort, whether verbal, physical, visual, or otherwise, is strictly prohibited. Harassment is prohibited both during work hours and at any work-sponsored social function or other event. Harassment includes not only written or verbal comments, but any action over email, text message, or social media posting. All employees, including supervisors and managers, will be subject to disciplinary action, up to and including termination, for any act of harassment they commit.

Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature when:

Submission to such conduct is made either explicitly or implicitly as a term or condition of employment (i.e. conditioning a raise or promotion on engaging in sexual activity);

Submission to or rejection of such conduct is used as the basis for employment or the continuation of employment (i.e. requiring a potential new hire to go out with a supervisor prior to extending an offer); or

Such conduct has the purpose or effect of unreasonably interfering with an individual's work performance or creates an intimidating, hostile, or offensive work environment (i.e. repeated, sexually explicit comments directed at another employee).

Examples of prohibited conduct that violates the PUA's policy against sexual harassment include, but are not limited to:

- unwelcome sexual flirtation, touching, advances or propositioning;
- unwelcome discussion of sexual activities or gossip about another's sexual conduct;
- verbal comments of a sexual nature, including jokes or stories;
- graphic suggestive comments about an individual's dress or body;
- sexually degrading words describing an individual;
- sharing of sexually explicit objects or images whether on personal devices or PUA property;
- sexual remarks about physical attributes or sexual desirability or lack of desirability;
- gender stereotypes about women or men.

Examples of other kinds of prohibited conduct that violates the PUA's policy against harassment include, but are not limited to: slurs, epithets, innuendos, comments, and jokes based on a protected characteristic or that may be perceived by others as offensive, sending, showing, sharing, or distributing in any form, inappropriate jokes, pictures, comics, stories, etc., via e-mail, and/or on social media, verbal or written harassment, threatening, intimidating or hostile acts; visual forms of harassment, or undesirable work assignments due to a person's race, color, religion, sex or gender, national origin, disability, age, genetic information, gender identity, sexual orientation.

## **Complaints of Discrimination or Harassment**

Any employee who believes he or she has been discriminated against or that the actions or words of a supervisor, fellow employee, or an outside contact the employee must interact with in order to perform his or her job duties constitute unwelcome harassment has a responsibility to report or complain as soon as possible to the General Manager. An employee with knowledge that another employee is being discriminated against or harassed, should also report that to the General Manager; supervisors and managers must make such report. If an employee has a discrimination or harassment complaint about the General Manager, he or she must bring the situation to the attention of the Board President. Complaints will be investigated promptly and as confidentially as possible while completing a thorough investigation. The employee will be advised of the findings and conclusions. Based on the findings of the investigation, the PUA will take prompt action to remedy any circumstances of discrimination or harassment.

An employee who complains under this policy will not be retaliated against for such a complaint. An employee who feels he or she has been retaliated against for making a report or for participating in an investigation should report it to the General Manager immediately, or, if the complaint of retaliation is against the General Manager, then to the Board President. Anyone found to have retaliated against an employee for making a complaint of unlawful harassment or discrimination, or for participating in an investigation will be subject to disciplinary action up to and including termination.

Failure of a supervisor to report allegations of harassment or discrimination may lead to disciplinary action, up to and including termination if it is determined that the supervisor had knowledge but did not report the information immediately to the appropriate management.

## **Responsibility and Authority (Chain of Command)**

The PUA Board of Directors has authority to appoint, supervise, discipline, and terminate the PUA's General Manager. All other PUA employees report directly to their immediate supervisor and ultimately to the General Manager. Only the General Manager has the authority to appoint and remove personnel. The General Manager is responsible for the conduct and administration of PUA affairs, including daily operations and personnel management.

The General Manager has an open-door policy, which means that employees may come directly to the General Manager with concerns, questions, and complaints. Issues directly related to job performance should be discussed with employee's direct supervisor first. Except in certain rare circumstances listed below, the General Manager's decision is final, and may not be brought to the Board of Directors. Likewise, if a Board member has a concern about a particular staff member or a general staff-related issue, the Board member shall address the concern with the General Manager and not directly with the employee. The General Manager shall be held directly accountable for how he or she manages personnel.

If a staff member has a concern with the General Manager's behavior in matters concerning ethics, criminal activity, discrimination, harassment, retaliation, or safety, the employee should first attempt, if possible, to resolve the issue with the General Manager. If the employee is unable to or does not feel it will be possible to resolve the concern directly with the General Manager, then the employee may bring the issue to the Board President, preferably through a written memorandum. The Board President will assess the situation, and, if necessary, will conduct (or

cause to be conducted) an investigation into the matter. At the board meeting following initiation of the investigation, the Board President shall inform the Board of Directors in executive session of such complaint(s) and of the resolution, if any.

### **Employee Categories**

**A full-time employee** is a person who is employed in a regular PUA position, is normally scheduled to work 40 hours a week, and is eligible for employee benefits.

**A part-time employee** is a person who is employed in a regular PUA position but is normally scheduled to work less than 40 hours a week and is generally ineligible for benefits.

**A temporary or contract employee** is a person employed for a specific length of time or for the duration of a specific project and is not eligible for benefits.

**An exempt employee** is a salaried employee whose executive, administrative or professional duties make the employee exempt from the minimum wage and overtime requirements of the Fair Labor Standards Act (FLSA).

**A non-exempt employee** is an hourly or salaried employee whose duties do not meet the exemption requirements of the FLSA, and who is entitled to overtime for hours worked over 40 in a given seven-day work period.

### **Nepotism Prohibited**

The hiring of employees shall not violate the laws against nepotism as contained in the Texas Government Code, Chapter 573, or other applicable laws. The state nepotism statute is applicable to all persons authorized by law to make hiring decisions for the PUA (the PUA General Manager). Relatives who come within the second degree of affinity (marriage) or third degree of consanguinity (blood) of the General Manager cannot be hired by the PUA. Moreover, because the PUA's Board of Directors has authority to appoint the General Manager, the General Manager may not come within the prescribed degree of affinity or consanguinity of any member of the Board of Directors. If an individual is already employed with the PUA prior to the appointment or election of a covered relation, then continued employment with the PUA will depend upon how long the individual was employed prior to the election or appointment, and whether it is possible for the person with hiring authority to recuse him/herself from decisions affecting the employee's employment, as detailed in Chapter 573.062 of the Texas Government Code.

### **Chain of Command Relationships**

In addition to employment relationships that would violate the state nepotism laws, the PUA prohibits any employee from directly or indirectly supervising a family member or a member of the same household. If two employees in the same chain of command become related or begin to live together, then one will be transferred out of the direct reporting chain. If there is no available position to which to move one of the employees, then one must resign or be terminated. The two employees may have input into the decision of who will be transferred or separated, but the final decision rests with PUA management.

For purposes of this policy, “family member” is defined as the employee’s spouse (including common-law spouse), child, grandchild, parent, sibling, grandparent, aunt, uncle, niece, or nephew, as well as the “step” or “in-law” versions of each. “Member of the same household” is defined as any person with whom the employee is living.

The PUA further prohibits any employee from directly or indirectly supervising a person with whom the employee is in a romantic, sexual, and/or dating relationship (“romantic relationship”), even if not living together. If two employees in the same chain of command become romantically involved, the PUA will take action similar to when employees are related, unless the decision is made to take direct action toward the supervisor involved in the relationship.

If any member of management staff (exempt supervisor and above) is having or begins a romantic relationship with any employee of the PUA, the manager must report the relationship immediately and in writing to the General Manager. This reporting requirement applies even if the employee with whom the manager is having a relationship is not in the same chain of command or is another member of management.

### **Hours of Operation**

For full-time employees, the standard workweek consists of 40 hours per week, Monday through Friday. The PUA’s regular office hours are from 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 5:00 p.m., although employees may work different or additional hours when instructed or as their job requires.

Any request for variation in the regular schedule must be made in writing and approved in writing by the General Manager.

### **Lunch Period and Rest Breaks**

Employees are allowed one hour for lunch. Employees may take up to two 15-minute rest breaks each day, one each in the morning and in the afternoon. On breaks, employees may leave the work area, but should not leave the immediate vicinity of the building or work location. Morning and afternoon rest breaks may not be accumulated or combined into one longer rest break, nor may they be added to a meal period, nor may either rest break be forgone to arrive later than the scheduled starting time or leave earlier than the scheduled quitting time. Due to the small number of employees in the office, the time of the lunch period and breaks shall remain flexible.

### **Break Time for Nursing Women**

The PUA supports the practice of expressing breast milk, and reasonably accommodates its employees who have a need to do so during working hours. Employees who are nursing women are allowed reasonable break time and a comfortable, private place to express milk. If regularly scheduled breaks and mealtimes are not sufficient, nursing women may take additional time to express milk. These breaks are not considered compensable working time and should be deducted from the total time worked. Employees may choose to use accrued paid leave for this purpose. Nursing mothers should notify the General Manager or designee of their need for this accommodation so that arrangements can be made.

## **Electronic Communications, Computer, Social Networking & Internet Policy**

To facilitate business communications and work-related research, the PUA provides staff access to various types of electronic communications equipment, systems and networks, which may include the following: Internet access, telephones and voice mail, wireless devices, computers and related equipment, e-mail, texting, instant messaging, and other communication means (“e-communications”).

All materials, information and software created, transmitted, downloaded or stored on the PUA’s e-communications systems and networks are the property of the PUA, and employees have no reasonable expectation of privacy in such information. The PUA has the ability and reserves the right, at its discretion, to monitor, access, retrieve, intercept, read and delete any communication or information that is created on, received through or sent from the system, regardless of any individual employee passwords.

Employees may access the Internet and use equipment for appropriate, non-business purposes only during breaks and only in accordance with the provisions of this policy. Any personal use of the PUA’s communications systems or equipment must not interfere with the job duties of the employee or coworkers. Any expense incurred as a result of personal use of the PUA’s equipment must be reimbursed within 30 days. Inappropriate use includes but is not limited to the following: transmitting, accessing, displaying, posting, recording, downloading, or distributing obscene, harassing, sexually explicit, racially offensive, or any other material that would violate the PUA’s policies, and receiving or transmitting any confidential or proprietary information. Transmissions covered by this policy include, but are not limited to, email, text messages, instant messages, and online applications and postings.

Employees using the PUA’s communication systems and equipment should not use those to send (upload) or receive (download) internal or external copyrighted materials, trade secrets or similar materials without prior authorization from management.

The Agency may issue cell phones to certain employees. Agency cell phones must be used only for business purposes, and employees using them must maintain a separate phone for personal use. Employees should note that business use of personal phones and other mobile devices, including texts, voicemails and call records, could subject their personal information to public information requests and PUA-related subpoena.

Records created or received on a personal electronic device, including text messages and photographs that relate to PUA business are considered PUA records and are subject to the PUA’s record retention legal obligations. Employees should strive to use PUA email rather than texts when communicating remotely, whenever possible, so that the email can be retained in the PUA’s server. If an employee does have a work-related text, photograph or other communication on a personal device that has not gone through the PUA’s email system, it must be transferred to the PUA’s files as soon as possible, and no later than 10 days. If metadata cannot be preserved in the transfer, the employee must continue to save the metadata on the personal device. It is a violation of this policy, and a Class A Misdemeanor, to delete, destroy, or otherwise make unavailable PUA business records.

All PUA cell phones are subject to management review of all information stored on the device. Only work-related apps should be downloaded on the device. Data usage may be reviewed and monitored by supervisors or General Manager.



Employee is responsible for maintaining the PUA phone in a safe and secure manner. Any damage to the phone must be reported to the employee's supervisor immediately. Phones will be repaired/replaced for the first two occurrences for accidental damage or loss only. After the third occurrence of damage or loss, it will be the responsibility of the employee to repair/replace the phone. Employees will be responsible for the cost of cell phone replacement for any occurrence of abuse or deliberate destruction. PUA will obtain cost reimbursement through payroll deduction.

Upon termination of employment, PUA-issued phones must be returned in the same condition as received.

Employees who post material on social networking and other sites, blogs, or other public forums must take extreme caution not to appear to be representing the PUA in any manner, whether during or after their working hours. Although employees have the right to use online media to speak out as private citizens about matters of public concern, public speech must not unreasonably disrupt the operations or mission of the PUA. Using hate speech against or otherwise harassing, bullying, defaming or demeaning coworkers through online posting violates this policy.

Email messages should be sent/forwarded only for valid business reasons. No employee shall send email under another employee's name without authorization. The PUA's confidential information must be protected from improper dissemination to unauthorized employees or to third parties.

Employees shall not access, copy, alter, or destroy anyone else's computer files, or portions thereof, without explicit permission (unless authorized or required to do so by law or regulation). Simply being able to access a file does not imply permission to do so.

### **Time Sheets**

It is the responsibility of each employee to fill out his or her time sheet correctly. Time sheets are due weekly, completed after each work week and should be submitted to the department supervisor or his/her designee. Time sheets must accurately reflect actual time worked and should not simply reflect work schedules. If time is flexed during the workweek, or if paid or unpaid time off is taken, each day's time should reflect accurately all time worked and all time taken off. If an employee is not present on the date time sheets are due, the time sheet must be completed prior to any time off.

### **Paydays**

Paychecks are issued every other Thursday. If a payday falls on a holiday, checks will be issued on the last working day before the scheduled payday. Employees will be required to receive their paycheck through direct deposit to their bank account.

### **Overtime Policy**

The Fair Labor Standards Act (FLSA) requires that non-exempt employees be compensated at a rate of one and one-half their regular rate of pay for each hour actually worked over 40 hours in a designated seven-day work period. The PUA does not use a compensatory time system of overtime. For purposes of calculating overtime, the PUA's designated seven-day work period is Monday at 12:01 a.m. through Sunday at midnight. Paid time off is not "time worked" for

calculating overtime. Although not required by law, the PUA has chosen to treat holidays, excluding the floating holiday, as “time worked” for calculating overtime, as a benefit to employees.

Employees may not work overtime without prior approval by the General Manager or designee unless it is for an emergency call, which must be documented and signed off on by Department Supervisor. Non-exempt employees who work overtime without prior approval will be subject to disciplinary action. This includes the employee checking voice mail and e-mail during non-working hours or during time off from work, work taken home, and weekend work, all of which must be pre-approved.

Employees are encouraged, and may be required, to make up or “flex” extra time worked, when possible, **within the same seven-day work period**, so as to avoid earning overtime. For example, if an employee works 10 hours on a Monday, he or she may be required to work only six hours the following day, so that the total hours that week do not exceed 40.

### **On-Call Policy**

Non-exempt employees who are scheduled to be on call shall receive a stipend, provided that the employee responds to any calls received while on call. Any hours worked over 40 will be paid at a rate of time and one-half their hourly rate for each hour of overtime worked.

### **On-site Pay**

On-site pay is equivalent to a benefit that covers a portion of travel costs. This benefit will be calculated weekly and paid per pay period. The On-site benefit is calculated based upon the average miles driven for current employees at the IRS Standard Mileage Rate which is adjusted annually. This amount will only be paid to employees who drive personal vehicles to work at least 4 days/week. Staff members who drive PUA vehicles or staff who work remotely or staff who do not drive a personal vehicle (carpooling) will not be eligible for this benefit. If an employee does not work at least 4 days/week onsite, they will not receive the On-Site Pay for that week.

### **Shift Differential Pay**

Shift Differential Pay is additional compensation to employees who work the night shift (7 pm-7 am). To be eligible for Shift Differential pay, an employee must be scheduled to work the full night shift whether by regular weekly schedule or occasional filling in for another employee. The Shift Differential pay will not apply to working late or coming in early for a minimum amount of time. Shift Differential Pay is applied to all hours worked during a pay period.

### **Calculating “Time Worked” During Travel**

For non-exempt employees, time spent traveling for PUA business is compensated as follows:

For a single day of travel, including regular workday, weekend or holiday, all actual travel time, less mealtime, shall be counted as compensable time worked on the timesheet, and/or for purposes of computing overtime.

For multi-day travel (with overnight stay):

- All actual travel time during regular work hours or outside of regular work hours or corresponding hours on non-working days (weekends or holidays), less mealtime, will count as time worked, whether the employee is a driver or passenger.

If a driver is offered a different, faster mode of transportation, but chooses to drive, then such additional driving time before and after work hours is not counted as time worked.

Normal travel time between home and work is not considered time worked, except in the case of emergency call back after the employee has returned home from a scheduled shift.

### **Expenses**

Employees are reimbursed for all ordinary and necessary business and travel expenses.

Employees will be paid a per diem allowance corresponding to travel dates as approved by the General Manager.

An employee required to use his or her personal automobile on PUA business will be reimbursed for mileage at the annual IRS authorized rate. Employees using personal vehicles for PUA business must have proof of valid insurance coverage at the time of travel or mileage will not be reimbursed.

All reimbursement expenses should be accurately recorded on PUA's Expense Report form. Itemized receipts for commercial air travel, automobile rental, parking, room rental, and meals, etc. are to be included with the expense report. All expenses must have prior approval by the General Manager and are subject to scrutiny. Any expenses that are covered by a per diem allowance shall not be recorded on an Expense Report.

If the employee elects to use a personal automobile for travel where air travel is offered, the reimbursement will not exceed the lesser alternative: either the mileage (round trip at the prevailing rate per mile) or the round trip coach airfare to the destination (a commercial airline quote is required). The General Manager has the authority to accept or reject each request based on merit as presented.

An employee required to purchase specific equipment and/or clothing to conduct PUA business shall be reimbursed all, or a portion of, the costs upon presentation of receipt(s) to the General Manager. Purchases of equipment and/or clothing must have prior approval by the General Manager.

### **Use of PUA Vehicles and Equipment**

The PUA provides vehicles to certain employees for their business use while employed by the PUA. PUA vehicles are always the property of the PUA and must be returned to the PUA upon termination of employment. PUA-provided vehicles are for business use only and personal use is prohibited. Any personal stickers or decorations are prohibited on PUA vehicles.

An employee who is provided a PUA vehicle is required to maintain the vehicle in a reasonably clean and presentable state which includes regular engine oil and filter change, lubrications, wash the exterior and vacuum the interior. It is the responsibility of the employee to see that the state inspection is current, and a copy of the proof of insurance document is current and in the vehicle. In addition, it is the responsibility of the employee to see that needed repairs to the vehicle are made or are scheduled to be made. The expense of maintaining the vehicle shall be borne by the

PUA. All vehicle repair work, including emergency repair work, must be authorized in advance by the department supervisor or his/her designee. Receipts for repairs shall be submitted to the department supervisor or his/her designee. Only employees with good driving records and a current, valid driver's license will be authorized to drive PUA vehicles. The PUA reserves the right to determine which employees are eligible for the use of PUA vehicles and that eligibility may be withdrawn at any time for any reason with or without notice.

Motor Vehicle Department reports may be obtained each year on each employee who uses a PUA vehicle or uses a personal vehicle on PUA business. Reports showing moving violations, reckless driving, or driving under the influence may result in an immediate loss of driving privileges for that employee and possible termination of employment.

Employees shall be solely responsible for any moving or parking violations or violations for expired state inspection sticker and/or no proof of insurance received while using a PUA vehicle. Employees with repeated violations may face revocation of PUA driving privileges and disciplinary action, up to and including termination of employment.

Should an employee's driving record cause the insurance carrier to increase the rates or drop insurance coverage, or if the employee's license is suspended or revoked, the employee may face disciplinary action, up to and including termination of employment.

Certain employees may be allowed to take vehicles home as part of their job duties. Prior approval is required by the General Manager or designee, and no personal use of the vehicle other than the direct commute is permitted. The value of the commute, with certain exceptions, will be counted as income according to current IRS guidelines.

If an employee is involved in an accident while on PUA business, the employee must immediately notify the General Manager or designee. A police report must be completed before leaving the accident site or a written report must be submitted to the General Manager or his or her designee within 24 hours. Any fines issued to the employee in connection with the accident while on PUA business are the employee's sole responsibility. The employee will be subject to alcohol and drug testing after any accident involving personal injury or significant property damage. Repeated accident occurrences may also result in alcohol and drug testing as referenced in the Drug and Alcohol Free Workplace.

### **Absenteeism**

Good attendance of employees is essential for the success of PUA. Unnecessary absences and tardiness are disruptive and place an unfair burden on fellow employees as well as the PUA. Unsatisfactory attendance and/or repeated tardiness will result in disciplinary action up to and including discharge, unless otherwise prohibited by law.

### **Call-In Procedure**

If an employee is going to be late or absent from work for any reason, the employee must call in and inform their direct supervisor as soon as the employee knows of the need for an absence, and in no circumstances later than 30 minutes before the employee is scheduled to begin work. It is the employee's responsibility to contact their supervisor directly. Failure to call in for two consecutive days will be considered a voluntary termination on the part of the employee.

## **Performance Evaluation**

The General Manager and department supervisors will conduct annual performance evaluations of all staff members, giving the employee a copy of each evaluation with the original going in the employee's personnel file. The purpose of these evaluations is to provide a time for the General Manager and department supervisor and the employee to discuss the employee's performance along with career goals and opportunities. These evaluations may or may not be used for salary adjustments. All employee salary adjustments must be approved by the General Manager.

## **Personnel Records**

For each employee, the PUA maintains a separate, confidential file, which includes the employment application and/or resume, indicates educational experience, and contains experience records and other pertinent information. These records are used for complying with government regulations, providing information for payroll deductions, determining individual eligibility for insurance and other personnel related matters.

It is the employee's responsibility to notify the PUA General Manager or designee in writing when changes are necessary. Such information includes changes in marital status, numbers of dependents, address, telephone number, and education.

The information contained in an employee's personnel record is kept confidential from the public to the extent allowed by rules of the Texas Public Information Act. Documents containing medical information about an employee or family member will be kept separate from the personnel file in a secure confidential medical file. Employee individual records are available to the employee for review upon request.

## **Time Off**

### **Paid Sick/Personal Time**

Regular, full-time employees accrue approximately 3.7 hours of paid sick/personal time per pay period. On an annual basis, this equates to 96 hours, or twelve days. Sick/personal leave accrual may carry forward from year to year. Sick/Personal leave, not used during the year in which it accrues, is available for use in succeeding years up to a maximum allowable accumulation of 720 hours for regular full-time employees. Sick leave does not accrue beyond the maximum 720 hours at any given time. Unused sick leave has no cash value and is canceled upon termination of employment without compensation to the employee.

Personal time off should be scheduled as far in advance as possible for planned events such as doctor's appointments, household repair appointments, parent-teacher meetings, and religious events and services. Personal time is not to be used for vacations, entertainment, long weekends, or other non-essential diversions. Medically necessary travel must be documented and approved by the department supervisor and/or Human Resources in advance.

When possible and with advance permission, the employee may make up the time missed during the same work week in which the time was missed. Employees must have the permission of the department supervisor or designee to make up time.

### **Required Sick Leave**

For the safety and protection of our workforce and customers, employees may not come to work

while they are contagious. Employees are required to stay at home if they have symptoms of the flu or other airborne contagious illnesses. If an employee comes to work showing symptoms of contagion, then the employee shall be sent home and required to use accrued sick leave if available. If no sick leave is available, then the PUA will determine whether other leave or unpaid leave is available according to PUA policies. If a healthcare provider immediately certifies that the employee was sent home in error, then the employee will be reimbursed for any leave time or pay lost.

### **Paid Funeral Leave for an Immediate Family Member**

When a death occurs in an employee's immediate family, regular full-time employees may take up to two days off per year with pay to attend the funeral or make funeral arrangements. If additional time is needed, the employee may use accrued personal or vacation time. The PUA may require verification of the need for the leave. Immediate family members are defined as an employee's spouse, parent, sibling, child, grandchild, grandparent, or the step/in-law version of these relationships. Leave under this policy does not accrue and may not be cashed out if not used.

### **Paid Vacation Time**

Paid vacation days are time off work that the PUA voluntarily provides employees as a benefit. The number of paid vacation days accrued by employees is based on years of service to the organization. Employees must request vacation in advance and must receive approval before being allowed to take vacation. Vacations are taken at a time mutually convenient to the employee and the PUA.

#### **Eligibility**

All full-time regular employees will be eligible for vacation benefits only after they have satisfactorily completed their 90-day probation period. Vacation day accruals will be calculated retroactive to the employee's hire date.

Part-time and temporary employees are not eligible for vacation time. Part-time and temporary employees who transfer to full time regular status must satisfactorily complete the 90-day probation period as a regular, full-time employee before they will be eligible for vacation benefits.

#### **Accrual Rate**

Eligible employees with less than five years of service shall accrue vacation time at the rate of approximately 3.1 hours per pay period, which is equivalent to 80 hours, or 10 days per year. Eligible employees with five to nine years of service shall accrue vacation time at the rate of approximately 4.6 hours per pay period, which is equivalent to 120 hours, or 15 days per year. Employees with ten years or more of service shall accrue vacation time at the rate of approximately 6.2 hours per pay period, which is equivalent to 160 hours or 20 days per year.

#### **Maximum Accruals**

Employees are encouraged to use their vacation time annually. If an employee does not use all accrued vacation time, he or she may carry over the equivalent of one year of accrual.

All vacation time must be used within two years of accrual. Employees who reach the maximum accumulation rate will not accrue additional time until they use sufficient vacation time to bring their accumulated rate below the maximum level.

### **Vacation Payout Policy**

Employees are allowed to cash out up to one half of their earned, unused, and unscheduled vacation leave balance. Only one payout per calendar year is allowed. Vacation leave will be paid out with the next regularly scheduled payroll (following the form submission) and is subject to federal tax withholding, Social Security and Medicare tax, TCDRS and any other deductions required by law. The hours paid out will not affect regular vs. overtime hour calculations. Vacation hours paid out will be removed from the employee's vacation leave balance and may not be restored. Payout requests are voluntary and irrevocable.

### **Payout Upon Termination**

Upon termination of employment with the PUA, employees will be paid for accrued, unused vacation time.

### **Paid Holidays**

The following list of holidays are observed by the PUA:

- New Year's Day
- Martin Luther King Day
- President's Day
- Good Friday
- Memorial Day
- Juneteenth
- Independence Day
- Labor Day
- Indigenous People's Day
- Veteran's Day
- Thanksgiving Day and the Friday following Thanksgiving
- Christmas Eve and Christmas Day

In addition, each employee may take one additional floating paid holiday on a date agreed upon in advance with the department supervisor and/or General Manager. Holidays falling on Saturday or Sunday will be observed on the Friday before or Monday after, as announced. Employees who are required to work on a holiday will be paid for time worked in addition to the holiday. Holiday dates, including floating holiday, will not be paid out upon termination of employment.

### **Emergency Leave**

In the case of a disaster or other emergency, as declared by the General Manager, the General Manager has the discretion, in consultation with the Board President, to adjust staff's schedules, allow telecommuting, or direct staff to observe medical quarantines and not report to work based on the health and safety of the staff. Examples of instances that may warrant emergency leave include, but are not limited to, natural disasters such as floods and tornadoes, public health emergencies or any other situation where the General Manager believes it would be adverse to

public health and/or safety for staff to work under their regular schedules.

If a qualifying emergency is declared, the General Manager may, at his or her sole discretion, grant paid administrative leave for time not worked (Emergency Leave) or may determine that affected employees will need to use accrued paid time off. Emergency leave hours will not be counted as hours worked for overtime pay.

### **Hazard Pay**

In the event of a weather emergency that is anticipated and can be planned for, Department Supervisors will designate employees necessary to report to work during Emergency Leave. Only employees asked to come in and who report to work will be eligible for Hazard Pay. The actual hours worked will be paid at two times the employee's hourly rate, double time, for any time worked during the emergency event.

### **Unpaid Leave of Absence**

Because of the small number of employees at the PUA and the disruption to functionality that extended absences may cause, it is the general policy not to provide employees with additional time off beyond their paid leave benefits. In compelling circumstances, however, the General Manager may, in his or her sole discretion, grant unpaid time off in limited increments. The PUA will comply with the Americans with Disabilities Act (ADA) when additional, limited time off is necessary to accommodate an employee's disability, if such leave is for a specified time period, the leave can be granted without undue hardship to the PUA, and the employee is otherwise qualified for the position.

## **Benefits**

As part of its commitment to its employees and their well-being, the PUA strives to provide its employees with competitive group benefits. This section of the manual highlights some of the benefits currently offered to full-time employees of PUA. Employees should refer to their summary plan descriptions and more current memoranda for details.

Decisions to provide benefits, and at what level to offer them, is decided by the General Manager and depends upon a variety of budgetary considerations. The PUA reserves the right to modify or terminate any benefit plan at any time and for any reason. Participation in a benefit plan neither creates a contract of employment between the employee and the PUA, nor gives the employee a right to future benefits beyond those contractually required under the plan.

### **Medical Insurance Plans**

The PUA currently provides 100 percent premium payment for regular, full-time employees under its group medical insurance plan, which includes health, dental and vision insurance. For purposes of group health insurance benefits, "full-time" is defined as normally scheduled to work 30 or more hours per week.

Employees are eligible for coverage upon completion of a 30-day period immediately following the first day of employment, provided the employee has filed the appropriate paperwork. Employees who wish to insure their eligible dependent family members may do so at their own cost by paying the group rate. Each employee will be given a booklet provided by the insurance



carrier stating all terms and conditions.

### **Retirement Plans**

The PUA is a member of the Texas County and District Retirement System (TCDRS). All non-temporary employees must contribute to the retirement system. See the TCERS handbook for more information regarding the retirement benefits. The employee's contribution rate and the PUA's contribution rate is determined annually by the Board of Directors.

The PUA also offers a Government 457(b) Deferred Compensation Plan as a voluntary pre-tax supplemental retirement program as described below:

The PUA allows all employees to divert a portion of their wages to a tax-deferred retirement savings plan ("457(b) Plan"). The 457(b) Plan is entirely employee-funded and voluntary. Employee contributions are made before income tax is withheld, and savings may grow without taxation until withdrawal. Employees will be provided with information and forms to allow them to make a contribution election. Generally, employee contributions are not allowed to be withdrawn unless PUA employment is terminated, or the employee meets requirements for an exception as described in the plan documents.

### **Life Insurance**

The PUA provides all full-time employees with a basic life and accidental death and dismemberment insurance plan. The employee will be provided with the opportunity to purchase additional employee or dependent life insurance at their own expense.

### **Disability**

The PUA provides all full-time employees with a basic long-term and short-term disability coverage plan.

Long term disability benefits are paid if an employee is from work for more than 90 days due to employee or family member illness or qualified disability. If qualified, the employee will receive 66.23% of their monthly income for up to \$6,000 per month until age 65.

Short term disability benefits are paid if an employee is from work for more than 7 days due to employee or family member illness or qualified absence. Benefits will begin on the 8<sup>th</sup> day of time from work. If qualified, the employee will receive 66.23% of their monthly income up to \$1,000/wk for up to 13 weeks.

### **Longevity Pay**

#### **Purpose**

The purpose of this policy is to provide for the administration of longevity pay for the purpose of rewarding and retaining existing employees for years of service to the Agency.

#### **Eligibility**

An employee is eligible for longevity pay if the employee:

- a) is a full-time employee for at least a continuous two years of service measured on December 1 of each year;
- b) is not on leave without pay or receiving any workers compensation or disability benefit at the time of payment; and

c) is an active employee at the time of payment.

**Payment**

Upon completion of at least two years of service measured on December 1 of each year, longevity pay will be included in the first paycheck issued in December according to the table below:

Longevity Pay Table

On December 1 of each year, if the employee has completed:

Years of Service		Annual Payment
At least	But less than	Longevity Pay included in first paycheck in December is:
2	4	\$ 500.00
4	6	\$ 800.00
6	8	\$ 1,100.00
8	10	\$ 1,400.00
10	12	\$ 1,700.00
12	14	\$ 2,000.00
14	16	\$ 2,300.00
16	18	\$ 2,600.00
18	20	\$ 2,900.00
20	22	\$ 3,200.00
22	24	\$ 3,500.00
24	26	\$ 3,800.00
26	28	\$ 4,100.00
28	30	\$ 4,400.00
30	32	\$ 4,700.00
32	34	\$ 5,000.00
34	36	\$ 5,300.00
36	38	\$ 5,600.00
38	40	\$ 5,900.00
40	42	\$ 6,200.00
42	No limit	\$ 6,500.00

Separate lump sum payment for longevity pay is not authorized; payment is included only in the regular paychecks of employees.

Longevity pay will not be prorated.

Longevity pay is not paid out upon termination.

**Longevity Pay as Part of Employee Pay**

Longevity pay is considered a part of total compensation although the base salary rate, hourly rate or overtime rate of an employee is not affected by such payment.

The inclusion of longevity pay as a part of total compensation affects federal withholding, Old Age and Survivors Insurance (OASI), the amount of some group insurance coverage and other benefit calculations, and retirement contributions.

## **Optional Voluntary Benefits**

The PUA offers employees additional benefits at their cost, including Aflac, Texas Legal and corporate gym memberships. Any unpaid payroll deductions for voluntary benefits will be withheld from final paycheck upon termination of employment with the PUA.

## **Professional Expenses**

The PUA will reimburse professional employees for the cost of maintaining their professional license(s), membership dues for professional affiliations, and the cost of continuing education courses and related travel required to maintain a professional license. Travel expenses for continuing education will be reimbursed based on the guidelines set forth in the 'Expenses' section above.

## **Uniforms**

The PUA shall provide operational employees with shirts, pants, hats and safety shoes or boots. Employees are required to always wear Agency designated uniforms while working and representing the PUA. Employees are required to return all issued uniforms upon termination of employment. The value of any uniforms not returned will be withheld from final paycheck upon termination of employment with the PUA.

## **Discretionary Incentive Employee Bonuses**

The Board may approve an incentive bonus pool in the annual budget process for recognition of achievement or exceptional performance of PUA employees. The amount and timing of any bonus shall be recommended by a Bonus Committee and presented to the Finance Committee for review at the regularly scheduled Finance Committee meeting along with all other agency expenditures.

## **Workers' Compensation Benefits**

### **Workers' Compensation Insurance**

All PUA employees are covered by workers' compensation insurance while on duty for the PUA. Workers' compensation insurance pays for medical bills resulting from a covered injury or illness an employee incurs while carrying out the duties of his or her job. Workers' compensation also pays for temporary income benefits for time lost in accordance with the policies below as a result of eligible work-related injuries or illnesses.

### **Reporting a Work-Related Injury or Illness**

An employee who has a work-related injury or illness must notify their supervisor immediately or as soon as possible, no matter how small or insignificant the injury or illness may seem. The supervisor must report all work-related injuries and illnesses to Human Resources as soon as possible, but not later than 24 hours from the time the supervisor becomes aware of the injury or illness. **If the injury is not reported in a timely manner it could result in the denial of workers' compensation benefits.**

## **Medical Expenses**

Workers' compensation insurance covers employees' reasonable and necessary medical treatment, hospital services, and prescription medications from the time of the covered injury or illness until the treating physician releases the employee. Medical treatment for employees will be provided by health care professionals who are contracted with the Political Subdivision Workers' Compensation Alliance. If the employee chooses to receive care from a doctor that is not contracted with the Political Subdivision Workers' Compensation Alliance, the employee may be responsible for all medical costs.

## **Temporary Income Benefits**

Employees receive no workers' compensation income benefits during the first seven days following a work-related injury or illness if out of work for less than two weeks but may use their accrued sick leave during this time upon request to Human Resources. However, if the employee is out of work for two weeks or more due to a work related injury or illness, the employee will receive income benefits for the first seven days as a delayed payment, which will offset any paid sick leave taken so the employee does not receive more than 100% of their pre-injury/illness weekly wage.

The amount of income benefits an employee receives is 70% of the difference between the employee's average weekly wage and the wages the employee is able to earn after the work-related injury or illness, up to the statutory maximum.

Employees may supplement the remaining percentage of pay using accrued sick leave, personal leave, or vacation leave by making a written request to Human Resources. While unable to work due to a work-related injury, the employee will **not** accrue paid time off.

## **Employee Responsibilities**

An employee who sustains a work-related injury or illness must:

- Report the injury or illness to the employee's supervisor immediately or as soon as possible.
- Go to an available medical facility for examination and treatment.
- Complete necessary forms for submission to the Division of Workers' Compensation.
- Perform no secondary employment that violates the treating physician's or physical therapist's restrictions or limitations.
- Engage in no physical fitness training or sports activities the treating physician has not authorized in writing, in advance.
- While on restricted or light duty, schedule medical appointments at the beginning or end of the work shift to reduce the impact on PUA operations as much as possible.

Provide Human Resources with regular updates on the employee's recovery.

### **Supervisor Responsibilities**

The supervisor of a PUA employee who sustains a work-related injury or illness must:

- Call 911 Emergency Services if the injury or illness requires emergency transport for treatment and assist employee in arranging medical treatment if unable.
- Report the injury or illness to Human Resources immediately, but not later than 24 hours from the time the supervisor first became aware of the injury or illness.
- Maintain contact with the employee as Human Resources advises.

### **Return to Work**

The PUA will make every effort to bring the injured employee back to work as soon as reasonably possible. The PUA has a return-to-work policy in place and will attempt to meet any light-duty restrictions imposed by the health care provider. If there is no light duty work available within the employee's department, the employee will not be able to work until released by physician. An employee may continue to work in light duty status up to 90 days from the first day the employee returns to work with physical restrictions, under a bona-fide offer of employment. Human Resources will make offers in writing as a bona fide offer of employment under workers' compensation law, of modified or "light" duty in increments of 30 days or less, except when the physician has provided a definite longer period of time.

After 90 days of modified or light duty, if the employee is unable to return to full duty because of a disability as defined by the Americans with Disabilities Act, the PUA will work with the employee and the employee's treating physician to determine if the PUA can make a temporary or permanent reasonable accommodation that will allow the employee to perform all the essential functions of the position. If the PUA determines no reasonable accommodation is available in the current position, the PUA and the employee may review vacancies within the PUA to determine if the employee qualifies and is eligible for transfer, or if the PUA will return the employee to workers' compensation leave or terminate the employee.

### **Medical Information**

All employees' medical information is held in a separate confidential file.

### **Military Leave**

The PUA complies with all state and national laws relating to employees in reserve or active military service and does not discriminate against employees who serve in the military. The PUA supports its employees and their service in state and national military units and provides them with a number of military leave benefits. This policy covers employees who serve in the uniformed services in a voluntary or involuntary basis, including active duty, active duty for training, initial active duty for training, inactive duty training, and full-time National Guard duty.

## **Notice to the PUA of Leave**

Employees must provide as much advance written or verbal notice to the PUA as possible for all military duty (unless giving notice is impossible, unreasonable, or precluded by military necessity). Absent unusual circumstances, such notice must be given to the PUA no later than 24 hours after the employee receives the military orders.

## **Paid Leave for Training and Duty**

**Paid Leave For Up to 15 Days.** Employees are entitled under Texas law to 15 working days per fiscal year of paid military leave. This leave may be used when an employee is engaged in National Guard or U.S. armed forces reserves training or duty ordered or approved by proper military authority. The paid leave days may be consecutive or scattered throughout the year.

**Other Paid Leave.** Employees who are not eligible for paid military leave or who have exhausted all available paid military leave may, at their option, use any other available paid leave time (i.e., vacation leave) to cover their absence from work.

**Unpaid Leave.** After an employee has exhausted all available paid military leave (including any other paid leave time that the employee chooses to use to cover a military absence), the employee will be placed on leave without pay for up to five years, or more as required by law.

**Benefits.** The PUA will continue to provide employees on paid military leave with most employment benefits.

**Group Health.** While an employee is on paid military leave (or any military leave of less than 31 days), the PUA will continue to pay its portion of the monthly premium for group health benefits. When military leave is unpaid, the employee may elect to continue group health coverage for up to 24 months following separation of employment or until his/her reemployment rights expire, whichever event occurs first, for him/herself and eligible dependents. Employees must pay 100 percent of the applicable premium to cover the cost of elective continuation coverage under the PUA's group health plan.

Upon an employee's return to employment following military service, the PUA will provide health insurance coverage immediately, even if a waiting period is normally required for new or returning employees. In addition, a returning employee will not be subjected to exclusions from coverage unless the exclusions apply to injuries or conditions that were incurred as a result of military service.

**Other Benefits.** While on paid military leave, employees continue to accrue vacation, sick leave and other benefits provided to other employees on paid leave. While on unpaid military leave, employees are generally ineligible for most PUA-provided benefits. Benefit accruals, such as vacation and sick leave, do not accrue while an employee is on unpaid leave, including unpaid military leave. While on unpaid military leave, benefit accruals will be suspended and will resume upon the employee's return to active employment. Once an employee returns to work following an unpaid leave, he/she will be treated as though he/she were continuously employed for purposes of determining benefits based on length of service, such as vacation accrual.

## **Returning from Leave**

**Re-employment Rights.** In most cases, employees who complete their military service will be re-employed in their previous position or a similar position with the PUA. Federal law requires that employees returning from military leave be rehired in the position they would have had if they had been continuously employed. Since most jobs and promotions in the PUA are not awarded based on seniority, it is impossible to know what job an employee might have had if he/she had been continuously employed. This means most employees returning from military leave will typically be restored to the job they had at the time they left on leave.

**Deadline to Notify the PUA of Intent to Return to Work.** The deadline for an employee to return to work and/or notify the PUA that he/she intends to return to work following military leave depends upon how long the employee's military service lasted:

- For service of **less than 31 days**, employees have eight hours following their return home from service to report for their next scheduled work period.
- For service **between 31 days and 180 days**, employees have 14 days following their release from service to notify Human Resources of their return to work date.
- For service of **more than 180 days**, employees have 90 days following their release from service to notify Human Resources of their return to work date. .

These deadlines may be extended for two years or more when an employee suffers service-related injuries that prevent him/her from applying for reemployment or when circumstances beyond the employee's control make reporting within the time limits impossible or unreasonable.

**Required Documentation.** To qualify to return to work, an employee returning from leave must provide documentation of the length and character of his/her military service. Also, evidence of discharge or release under honorable conditions must be submitted to the PUA if the military leave lasted more than 31 calendar days.

**Rights to Continued Employment.** Employees who serve in the military for more than six months will not be discharged by the PUA without cause for one year following the date of their reemployment. Employees who serve for between one and six months will not be discharged without cause for six months following the date of their reemployment. Employees who serve for 30 days or less are given no protection under federal law from discharge without cause.

**Changed Circumstances.** Although the PUA will make every effort to reemploy employees returning from military service, such reemployment may not be possible and is not required by law where the PUA's circumstances have changed to such an extent that it would be impossible or unreasonable to reemploy.

## **Civic Duty**

Employees of the PUA will be granted paid civic leave, up to a maximum of two weeks per year, to serve on a jury or when subpoenaed as a witness in a matter in which the employee is not a party. Any regular, full-time employee who receives a notice to appear for jury duty or is subpoenaed as a witness should notify the General Manager or designee immediately and provide proof of service. The employee will receive pay for the time spent serving on a jury or testifying

as a non-party witness during the employee's normal working hours up to the limit. If additional time is needed, the employee may use accrued paid leave, and then unpaid leave, all of which is protected. When an employee has completed jury service, the employee shall return to work for the remainder of scheduled working hours.

### **Conflicts of Interests and Ethics**

Whenever an employee, or any relative or spouse of the employee, or any of the spouse's relatives who share the same home as the employee has an interest, direct or indirect, in a proposed or actual business transaction in which the PUA is a party, the employee must inform the General Manager who will determine whether there is in fact a conflict between the PUA and the employee's (or spouse or relative's) interests and, if so, whether such a conflict will harm the PUA's interests.

Direct interest means the interest an employee, spouse, or relative may have in a firm, corporation, or entity of which the employee is an officer or director or in which the employee owns an equity interest. Equity of less than five percent in publicly held companies need not be considered.

The PUA prohibits gratuities of any kind given by anyone doing business with or soliciting business from the PUA to any employee.

The only exceptions allowed are gifts addressed to the WTCPUA as a whole and made available to all employees and officials. A gift also does not include a promotional item of nominal value of the sort typically given at vendor booths at conferences. An employee may accept an occasional meal from a vendor or consultant. No gift to an employee which exceeds a value of \$50 is allowed.

The PUA prohibits any conduct by any employee which is illegal or unethical.

Violations of this policy may result in termination of employment, and reimbursement to the PUA for any losses suffered as a result of the employee's interests being given preference to those of the PUA.

### **Outside Employment and Conflicts of Interest**

Employees' first work priority is to the West Travis County PUA. If an employee chooses to work outside this employment, he or she may do so as long as it does not interfere with his or her work schedule or performance for the PUA. All outside employment of full-time employees must be approved by the General Manager before engaging in such outside employment. Outside employment that affects attendance, work performance, productivity, or conduct, either directly or indirectly, or that creates a conflict of interest of any kind, is strictly prohibited.

Schedules will not be adjusted and special considerations will not be made for employees who have outside employment.

### **Prohibited Outside Activities:**

- Performing services for or acting as an agent, officer, employee, director, consultant, partner, or shareholder for any entity which could reasonably be considered a conflict of interest between the employee and the employee's duties, including outside activities expected to be performed during the employee's regular working hours with the PUA.



- Receiving personal income or material gain from outside individuals or companies for producing materials or rendering services either during or after working hours, on PUA premises, using PUA property, or at any time while performing services on the PUA's behalf.
- Promoting a personal business at any time during working hours, while using PUA property, while on PUA premises, or at any time while representing the PUA.
- Using the PUA's name as part of any outside promotional campaign or other business endeavor without express knowledge and approval of the General Manager.
- Using PUA equipment or vehicles to perform a job outside of the PUA is prohibited. If such activity is brought to the attention of the department supervisor or General Manager, disciplinary action will be enforced up to and including termination.

Employees wishing to accept outside employment must submit to the General Manager or designee for approval a completed "Outside Employment" form.

### **Non-Disclosure of Information**

Employees must remember that the PUA's business is confidential in nature. Subject to the applicable provisions of the Texas Public Information Act, employees of the PUA must not disclose confidential information concerning the property, operations, policies, or affairs of the PUA, or its customers. Additionally, employees must not use such confidential information to advance their personal interests, financial or otherwise, nor may they accept employment or engage in any business activity which might reasonably be expected to require disclosure of such confidential information of the PUA. Any employee who violates the PUA's confidentiality rules will be subject to discipline, up to and including immediate discharge, as well as appropriate legal remedies.

### **Dress Code**

In the interest of presenting a professional image to PUA customers, the PUA asks that all employees observe good grooming and personal hygiene habits. The PUA dress code for office personnel is business casual. Employees should dress in an appropriate manner for a business office.

Operational employees shall wear PUA uniforms as provided by the PUA as described in Benefits.

Employees should not display advertising, drug images, offensive or political messages or images on their clothing or tattoos.

If the employee questions the appropriateness of the attire, it probably isn't appropriate. Questions should be addressed *before* wearing the clothing in question to work.

### **Safety**

The PUA may implement a comprehensive Safety Program for the purpose of protecting employees from injury and preventing property damage. Employees shall be required to comply

with the program and be provided Personal Protective Equipment (PPE) as determined and approved by the General Manager or designee.

## **Workplace Violence**

The PUA will tolerate no intimidation, bullying, or threats of violence by or among employees. Even jokes about violence or threats of violence are strictly prohibited. Any employee who is a victim of threats or other intimidating or violent behavior, either from a coworker or others, shall immediately report the conduct to the General Manager. Also, any employee who is aware that others are being intimidated or receiving threats of violence must report the conduct immediately. In emergency situations, employees should call the police by dialing “911.”

## **Weapons**

It is the PUA’s intent to provide a safe workplace to all of its employees, and to exercise reasonable care in the control and supervision of its employees. The PUA prohibits the possessing or carrying of concealed or other weapons while on PUA business, onto the PUA’s premises (except when secured in the employee’s personal vehicle), or in its vehicles. **This policy applies regardless of whether the employee is legally licensed to carry a concealed or open-carry firearm under state law, or if the weapon is otherwise legally possessed by the employee.**

For purposes of this Policy, “Weapons” are defined as any device or object capable of causing serious bodily injury or death to another person, including, but not limited to, handguns, shotguns, rifles, explosive devices, and knives with blades more than three inches in length. “Weapons” do not include mace, pepper spray or other similar devices intended to temporarily disable a person, or pocketknives with blades three inches in length or shorter. “Possessing” or “Carrying” means to exercise care, custody, control, or management over, whether directly or indirectly, to have in one’s physical possession, or to have in an automobile driven by the employee.

The PUA reserves the right to conduct searches to enforce this policy, including searches of any PUA property, such as desks, storage areas, lockers, and vehicles. Employees are reminded that they do not have a right to privacy in PUA-owned areas, or in possessions stored there.

## **Drug and Alcohol Free Workplace**

The PUA believes that all employees have a right to work in a drug and alcohol-free environment. Persons under the influence of drugs and alcohol on the job may pose serious safety, health, and security risks to PUA customers and employees.

### **Definitions**

- **Prescription Drug:** any drug prescribed for individual consumption by a licensed healthcare provider.
- **Controlled Substance:** any substance: (i) listed in the federal Controlled Substances Act, as currently enacted or as amended; and (ii) defined in the Texas Controlled Substances Act, as currently enacted or as amended.

- **Prohibited Drug:** (i) prescription drugs or over-the-counter drugs that are not being used as intended, or which were obtained under false pretenses; (ii) prescription drugs that were not prescribed to the affected employee by a licensed physician; (iii) controlled substances; (iv) alcohol; and (v) inhalants.
- **The PUA Premises:** all property, facilities, land, buildings, structures, installations, automobiles, whether owned, leased or used. PUA Premises also include other work locations, including any place in which employees provide services, and travel to and from premises and other work locations while in the course and scope of employment.
- **Under the Influence:** not having the normal use of mental or physical faculties by reason of the introduction into the body of a Prohibited Drug. Being Under the Influence may include misbehavior, aberrant behavior, reduced ability to perform work in a safe and productive manner, or impairment of physical or mental ability, such as incoherence, slurred speech or difficulty maintaining balance.

### **Prohibited Conduct**

- Reporting to work Under the Influence of any Prohibited Drug.
- Using, possessing, selling, purchasing, distributing, being Under the Influence of, or having in one's system any Prohibited Drug on PUA Premises or while performing services as a PUA employee. If the medically approved and appropriate use of a prescription drug or over-the-counter drug adversely affects the employee's work performance or the safety of the employee or others, the PUA reserves the right to limit, suspend, or modify the employee's work activity, or otherwise reasonably accommodate such adverse effect or risk.
- Testing positive for a Prohibited Drug or refusing to cooperate with a required drug test.
- Becoming intoxicated by the use of alcoholic beverages while representing the PUA.

### **Testing of Applicants and Employees**

- The PUA may conduct pre-employment testing of candidates for hire to safety-sensitive positions. The testing will occur during the final stages of the employment process. Any candidate who tests positive for Prohibited Drugs or who refuses to be tested, attempts to delay the test, or who attempts to alter or tamper with a sample or any other part of the testing process, will not be eligible for hire. Such individual will also be ineligible to reapply for employment with the PUA for at least six months.
- Employees will be tested for Prohibited Drugs after a workplace injury or accident when there is personal injury to an employee or other person or significant property damage, when reasonable suspicion exists, randomly (for safety-sensitive positions), or as a condition of returning to work after any required treatment or rehabilitation. All testing must be authorized by the General Manager.
- For purposes of this policy, reasonable suspicion is a belief based on articulable observations (*e.g.*, observation of alcohol or drug use, apparent physical state of

impairment, incoherent mental state, changes in personal behavior that are otherwise unexplainable, deteriorating work performance that is not attributable to other factors, a work-related accident or injury, evidence of possession of substances or objects which appear to be illegal or unauthorized drugs, or drug paraphernalia) sufficient to lead a supervisor to suspect that the employee is under the influence of Prohibited Drugs. Supervisors must document the specific, observable facts in support of reasonable suspicion testing.

- Tests will be paid for by the PUA. To the extent possible, testing will be done during the employee's normal work time. Under no circumstances should an employee suspected of being Under the Influence transport him or herself to the testing facility.
- Any employee who refuses to be tested, attempts to delay the test, or who attempts to alter or tamper with a sample or any other part of the testing process, will be subject to termination of employment.
- A positive test result is a violation of the PUA's Drug and Alcohol-Free Workplace Policy and, after confirmation, will result in termination of employment.

### **Consequences of Violations**

The PUA will consider any violation of this policy to constitute severe misconduct and will take appropriate disciplinary action against an employee who violates this Policy, up to and including termination from employment.

### **Heightened Requirements for CDL-Required and Safety Sensitive Positions**

Every employee whose job requires a Commercial Driver's License ("CDL") per Federal Transit Administration ("FTA") regulations is covered by each requirement and prohibition in this policy. In addition, any such covered employee and applicant is also subject to testing under the FTA regulations, and other requirements contained in the PUA's Supplement to Drug Free Workplace Policy on Alcohol, Drugs and Controlled Substances for Employees with Commercial Driver's Licenses, which will be made available to covered employees.

### **Tobacco Use**

The PUA provides a smoke-free and tobacco-free work environment, which includes but is not limited to prohibited use of cigarettes, cigars, pipes, "vaping" devices and chewing tobacco. Tobacco use, vaping or equivalent is prohibited inside any PUA office or building and PUA vehicles.

### **Disciplinary Actions**

#### **Progressive Discipline Policy**

##### **Purpose**

The PUA's progressive discipline policy and procedures are designed to provide a structured corrective action process to improve and prevent a recurrence of undesirable employee behavior and performance issues.

Outlined below are the steps of PUA's progressive discipline policy and procedures. PUA reserves the right to combine or skip steps depending on the facts of each situation and the nature of the offense. Some of the factors that will be considered are whether the offense is repeated despite coaching, counseling or training; the employee's work record; and the impact the conduct and performance issues have on the organization.

Nothing in this policy provides any contractual rights regarding employee discipline or counseling, nor should anything in this policy be read or construed as modifying or altering the employment-at-will relationship between PUA and its employees.

## **Procedure**

### **Step 1: Counseling and verbal warning**

Step 1 creates an opportunity for the immediate supervisor to bring attention to the existing performance, conduct or attendance issue. The supervisor should discuss with the employee the nature of the problem or the violation of company policies and procedures. The supervisor is expected to clearly describe expectations and steps the employee must take to improve his or her performance or resolve the problem.

Within five business days, the supervisor will prepare written documentation of the verbal counseling. The employee will be asked to sign this document to demonstrate his or her understanding of the issues and the corrective action. The written documentation should be sent to Human Resources within five business days to be filed in the employee's personnel file.

### **Step 2: Written warning**

The Step 2 written warning involves more formal documentation of the performance, conduct or attendance issues and consequences.

During Step 2, the immediate supervisor and the Operations Manager will meet with the employee to review any additional incidents or information about the performance, conduct or attendance issues as well as any prior relevant corrective action plans. Management will outline the consequences for the employee of his or her continued failure to meet performance or conduct expectations.

The written warning may also include a statement indicating that the employee may be subject to additional discipline, up to and including termination, if immediate and sustained corrective action is not taken. The supervisor and employee shall sign the written plan and supervisor will send to Human Resources to place the plan in the employee's personnel file.

### **Step 3: Recommendation for termination of employment**

The last and most serious step in the progressive discipline process is a recommendation to terminate employment. Generally, PUA will try to exercise the progressive nature of this policy by first providing warnings and issuing a final written warning before proceeding to a recommendation to terminate employment. However, PUA reserves the right to combine and skip steps depending on the circumstances of each situation and the nature of the offense. Furthermore, employees may be terminated without prior notice or disciplinary action.

Management's recommendation to terminate employment must be approved by human resources (HR) and the General Manager.

### **Appeals Process**

Employees will have the opportunity to present information to dispute information management has used to issue disciplinary action. The purpose of this process is to provide insight into extenuating circumstances that may have contributed to the employee's performance or conduct issues while allowing for an equitable solution.

If the employee does not present this information during any of the step meetings, he or she will have five business days after each of those meetings to present such information. The General Manager's decision will be final.

### **Performance and Conduct Issues Not Subject to Progressive Discipline**

Behavior that is illegal is not subject to progressive discipline and may result in immediate termination. Such behavior may be reported to local law enforcement authorities. Similarly, theft, substance abuse, intoxication, fighting and other acts of violence at work are also not subject to progressive discipline and may be grounds for immediate termination.

### **Documentation**

The employee will be provided copies of all progressive discipline documentation. The employee will be asked to sign copies of this documentation attesting to his or her receipt and understanding of the corrective action outlined in these documents.

Copies of these documents will be placed in the employee's official personnel file.

### **Resignation and Termination**

A two-week written notice is requested of all employees who voluntarily terminate. The General Manager has the authority to waive the notice period. Employees may not use accrued sick/personal leave during the notice period. All expense account balances must be repaid, and all keys and other PUA property must be returned before the last working day.

For voluntary separations, final paychecks will be issued on the next regular pay day following the last day of employment. For involuntary separations, final paychecks will be issued no later than the sixth calendar day after discharge. Any additional voluntary benefits that are paid through payroll deductions will be withheld from the final paycheck. Any paid time off arrears will be deducted from the final paycheck. Any prorated benefits provided by the PUA must be repaid in full. Any PUA equipment that is not returned in acceptable condition will have an associated amount taken from the final paycheck, with the employee's written authorization. Employees who refuse to authorize valid deductions are subject to legal action by the PUA for amounts owing.

All leave accrual is automatically canceled effective the last day of active employment. Insurance benefits will terminate effective the last day of the month of termination. Payout of accrued vacation leave will be paid out on the final check.

## **EMPLOYEE ACKNOWLEDGEMENT**

I have received a copy of the West Travis County Public Utility Agency's (PUA) Personnel Policy Manual. I agree to read this manual carefully within the next few days, and to abide by its policies and procedures. If I don't understand any part of the manual, I will ask a member of management for assistance.

I understand that employment at the PUA is on an at-will basis. This means that, as an employee, I am not employed under a contract, and I am free to leave my employment at any time, for any reason or no reason, without contractual obligation. Likewise, the PUA is free to terminate my employment at any time, for any reason, or for no reason, without contractual obligation.

I further understand that this manual and its contents are intended only as guidelines and should not be understood to create a contract of employment. I acknowledge that no agreement or promise regarding my employment is binding on the PUA unless it is in writing and signed by the PUA's General Manager. I understand that the contents of this manual controls over any conflicting statements made by supervisors, and that, other than the at will policy, the PUA has the right to change the contents of this manual at any time, without prior notice.

I understand that this current manual replaces and supersedes any older versions. If there are changes to the manual, I will receive notification informing me of such changes, and I understand that I am responsible for reading the revisions.

I agree that this manual is the sole property of the PUA, cannot be copied or reproduced without permission from the PUA's General Manager,

Employee Printed Name: \_\_\_\_\_

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# ITEM E





**Corporate Trust Account Invoice Summary**

**Name of Issue:**

West Travis County Public Utility Agency Revenue Bonds,  
Series 2015 \$37,035,000

West Travis Co PUA  
General Manager-Operator  
13215 Bee Cave Parkway, Suite B-110  
Bee Cave TX 78738

**Ref. Number : WEST415RB**

For questions contact: Tony Hongnoi 972-892-9968

**DUE DATE 8/15/2023**

<b>Debt Service</b>	Principal Outstanding	\$15,050,000.00
	Principal Due	\$695,000.00
	Interest Due	\$285,831.25
	<b>Total Debt Service Due :</b>	\$980,831.25
	<b>Semi Annual Paying Agent Fee :</b>	<b>\$200.00</b>
	<b>TOTAL AMOUNT DUE:</b>	<b>\$981,031.25</b>

**Wire payments must be received 1 business day prior to Due Date**  
**Check & ACH Payments must be received 5 business days prior to the Due Date**

*IF REMITTING CHECK PAYMENT, PLEASE RETURN THE BOTTOM SECTION AND RETAIN TOP PORTION FOR YOUR RECORDS.*

**DUE DATE 8/15/2023**

Name of Issue:

West Travis County Public Utility Agency  
Revenue Bonds, Series 2015 \$37,035,000

<b>Reference Number:</b>	<b>WEST415RB</b>
<b>Net Amount Due:</b>	<b>\$981,031.25</b>
Current Debt Service:	\$980,831.25
Paying Agent Fee:	\$200.00
<b>Amount Enclosed:</b>	

**Remit Check To:**

(Must be received 5 business days prior to Due Date)  
BOKF, NA  
Department 41113  
PO Box 650020  
Dallas, TX 75265

**Wire/ACH Instructions:**

(Wires must be received 1 business day prior to Due Date)  
(ACHs must be received 5 business day prior to Due Date)  
BOKF, NA  
ABA 103900036  
A/C Name: Wealth Management  
A/C #: 600024642  
REF: Texas Agency CT - WEST415RB



### Corporate Trust Account Invoice Summary

**Name of Issue:**

West Travis County Public Utility Agency Revenue  
Refunding Bonds, Series 2017 \$151,730,000

West Travis Co PUA  
General Manager-Operator  
13215 Bee Cave Parkway, Suite B-110  
Bee Cave TX 78738

**Ref. Number : WEST1217RR**

For questions contact: Tony Hongnoi 972-892-9968

## DUE DATE 8/15/2023

	Principal Outstanding	\$145,115,000.00
<b>Debt Service</b>	Principal Due	\$3,685,000.00
	Interest Due	\$3,105,375.00
	<b>Total Debt Service Due :</b>	<b>\$6,790,375.00</b>
	<b>Semi Annual Paying Agent Fee :</b>	<b>\$200.00</b>
	<b>TOTAL AMOUNT DUE:</b>	<b>\$6,790,575.00</b>

**Wire payments must be received 1 business day prior to Due Date  
Check & ACH Payments must be received 5 business days prior to the Due Date**

IF REMITTING CHECK PAYMENT, PLEASE RETURN THE BOTTOM SECTION AND RETAIN TOP PORTION FOR YOUR RECORDS.

Name of Issue:  
West Travis County Public Utility Agency  
Revenue Refunding Bonds, Series 2017  
\$151,730,000

**Remit Check To:**  
(Must be received 5 business days prior to Due Date)  
BOKF, NA  
Department 41113  
PO Box 650020  
Dallas, TX 75265

<i>DUE DATE 8/15/2023</i>	
<b>Reference Number:</b>	<b>WEST1217RR</b>
<b>Net Amount Due:</b>	<b>\$6,790,575.00</b>
Current Debt Service:	\$6,790,375.00
Paying Agent Fee:	\$200.00
<b>Amount Enclosed:</b>	

**Wire/ACH Instructions:**  
(Wires must be received 1 business day prior to Due Date)  
(ACHs must be received 5 business days prior to Due Date)  
BOKF, NA  
ABA 103900036  
A/C Name: Wealth Management  
A/C #: 600024642  
REF: Texas Agency CT - WEST1217RR



**Corporate Trust Account Invoice Summary**

**Name of Issue:**

West Travis County Public Utility Agency Revenue Bonds,  
Series 2019

West Travis Co PUA  
General Manager-Operator  
13215 Bee Cave Parkway, Suite B-110  
Bee Cave TX 78738

**Ref. Number : WEST419RB**

For questions contact: Tony Hongnoi 972-892-9968

**DUE DATE 8/15/2023**

<b>Debt Service</b>	Principal Outstanding	\$14,700,000.00
	Principal Due	\$315,000.00
	Interest Due	\$309,200.00
	<b>Total Debt Service Due :</b>	<b>\$624,200.00</b>
	<b>Semi Annual Paying Agent Fee :</b>	<b>\$200.00</b>
	<b>TOTAL AMOUNT DUE:</b>	<b>\$624,400.00</b>

**Wire payments must be received 1 business day prior to Due Date  
Check & ACH Payments must be received 5 business days prior to the Due Date**

*IF REMITTING CHECK PAYMENT, PLEASE RETURN THE BOTTOM SECTION AND RETAIN TOP PORTION FOR YOUR RECORDS.*

**DUE DATE 8/15/2023**

Name of Issue:

West Travis County Public Utility Agency  
Revenue Bonds, Series 2019

<b>Reference Number:</b>	<b>WEST419RB</b>
<b>Net Amount Due:</b>	<b>\$624,400.00</b>
Current Debt Service:	\$624,200.00
Paying Agent Fee:	\$200.00
<b>Amount Enclosed:</b>	

**Remit Check To:**

(Must be received 5 business days prior to Due Date)  
BOKF, NA  
Department 41113  
PO Box 650020  
Dallas, TX 75265

**Wire/ACH Instructions:**

(Wires must be received 1 business day prior to Due Date)  
(ACHs must be received 5 business day prior to Due Date)  
BOKF, NA  
ABA 103900036  
A/C Name: Wealth Management  
A/C #: 600024642  
REF: Texas Agency CT - WEST419RB



### Corporate Trust Account Invoice Summary

**Name of Issue:**

West Travis County Public Utility Agency Revenue Bonds,  
Series 2022

West Travis Co PUA  
General Manager-Operator  
13215 Bee Cave Parkway, Suite B-110  
Bee Cave TX 78738

**Ref. Number : WEST522RB**

For questions contact: Rayne Smith - 210-904-8597

## DUE DATE 8/15/2023

	Principal Outstanding	\$39,750,000.00
<b>Debt Service</b>		
	Principal Due	\$595,000.00
	Interest Due	\$872,775.00
	<b>Total Debt Service Due :</b>	<b>\$1,467,775.00</b>
	<b>Semi Annual Paying Agent Fee :</b>	<b>\$200.00</b>
	<b>TOTAL AMOUNT DUE:</b>	<b>\$1,467,975.00</b>

**Wire payments must be received 1 business day prior to Due Date  
Check & ACH Payments must be received 5 business days prior to the Due Date**

IF REMITTING CHECK PAYMENT, PLEASE RETURN THE BOTTOM SECTION AND RETAIN TOP PORTION FOR YOUR RECORDS.

Name of Issue:

West Travis County Public Utility Agency  
Revenue Bonds, Series 2022

**Remit Check To:**

(Must be received 5 business days prior to Due Date)  
BOKF, NA  
Department 41113  
PO Box 650020  
Dallas, TX 75265

**DUE DATE 8/15/2023**

<b>Reference Number:</b>	<b>WEST522RB</b>
<b>Net Amount Due:</b>	<b>\$1,467,975.00</b>
Current Debt Service:	\$1,467,775.00
Paying Agent Fee:	\$200.00
<b>Amount Enclosed:</b>	

**Wire/ACH Instructions:**

(Wires must be received 1 business day prior to Due Date)  
(ACHs must be received 5 business days prior to Due Date)  
BOKF, NA  
ABA 103900036  
A/C Name: Wealth Management  
A/C #: 600024642  
REF: Texas Agency CT - WEST522RB

SECTION 00 62 76  
APPLICATION FOR PAYMENT FORM

Contractor's Application for Payment No. 6

Contract Time: _____ Days	Project No.:	WTCP1800076
Elapsed Time: _____ Days	Period:	5/10/23 To: 6/30/23
Project Name: <u>Uplands WTP &amp; HS Pump Station</u>	Architect:	CP&Y, Inc.
Owner: <u>West Travis County PUA</u>	Contractor:	Travis Industries, LLC

1.	Original Contract Amount.....	\$ 3,090,371.00	-
2.	Owners Change Orders Thru No. <u>4</u> .....	\$ -115,629.11	..
3.	Total Current Contract Amount .....	\$ 2,974,741.89	-
4.	Total Completed To Date .....	\$ 2,362,505.89	-
5.	Total Materials Stored To Date .....	\$	-
6.	Total Completed And Stored To Date .....	\$ 2,362,505.89	-
7.	Retainage (5% Of Line 6) .....	\$ 118,125.29	-
8.	Total Completed, Less Retainage .....	\$ 2,244,380.60	-
9.	Less Amount Of Previous Estimates .....	\$ 1,777,423.40	..
10.	<b>Amount Due This Application</b> .....	<b>\$ 466,957.14</b>	<b>-</b>
11.	Balance To Finish, Plus Retainage (Line 3 - Line 6)	\$ 612,236.00	
12.	Percent Completed To Date (Line 6 : Line 3)	\$ 79%	

**Contractor's Certification**

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:	Date: 6/30/23
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Payment of: \$ 466,957.14  
(Line 10 or other - attach explanation of the other amount) Inspector's Approval of Quantities

Recommended by: Jane W. Vickus (Architect) July 13, 2023 (Date)

Payment of: \$ \_\_\_\_\_  
(Line 10 or other - attach explanation of the other amount)

is approved by: Jennifer Riechers (Owner) 7/13/23 (Date)

**Contractor:**

G. Creek Inc.  
PO Box 163764  
Austin, Tx. 78716

**Owner:**

Western Travis County PUA  
13215 Bee Cave Parkway, Bldg. B, Suite 110  
Bee Cave, TX 78738

**Job Name:**

Uplands WTP Trident/Office Bldg & HSPS Renovations  
Project Number WTCP 1800076

**Project Numbers:**

G. Creek project # 22-655

**Application #:** 6

Application Date Period From: 05/10/23  
Application Date Period To: 06/30/23

Total Completed this Pay Application	\$491,533.83
Total Installed to Date:	\$2,362,505.89
Total Retainage Withheld:	\$118,125.29
Total Due to Date:	\$2,244,380.60
Previously Paid:	\$1,777,423.46
Due this Estimate:	\$466,957.14

A	B	C	D	E	F	G		H	I
						Materials Presently Stored, Not in D or E	Total Completed and Stored		
Item	Description of Work	Scheduled Value	Work Completed From Previous Application	This Period		To Date			
1	1.01 Mobilization	\$ 135,000.00	\$135,000.00	\$0.00		\$135,000.00	100%	\$0.00	\$6,750.00
2	1.02 Bonding and Insurance	\$ 52,745.00	\$52,745.00	\$0.00		\$52,745.00	100%	\$0.00	\$2,637.25
3	1.03 WTP Bldg and Facilities Improvements (\$1,483,500)								
4	General Conditions	\$ 79,500.00	\$60,000.00	\$10,000.00		\$70,000.00	88%	\$9,500.00	\$3,500.00
5	Equipment Rentals - skytracks, skidsteers, lifts, etc	\$ 11,000.00	\$7,500.00	\$2,000.00		\$9,500.00	86%	\$1,500.00	\$475.00
6	General Labor	\$ 8,500.00	\$5,500.00	\$2,000.00		\$7,500.00	88%	\$1,000.00	\$375.00
7	Final Clean	\$ 1,500.00				\$0.00	0%	\$1,500.00	\$0.00
8	Demolition - Interior	\$ 25,000.00	\$22,500.00	\$2,500.00		\$25,000.00	100%	\$0.00	\$1,250.00
9	Demolition - Exterior	\$ 15,000.00	\$7,500.00	\$7,500.00		\$15,000.00	100%	\$0.00	\$750.00
10	Demo-remove spray insulation in operation room and protect equipment	\$ 10,000.00	\$10,000.00	\$0.00		\$10,000.00	100%	\$0.00	\$500.00
11	Masonry - power wash and clean/seal	\$ 6,000.00	\$6,000.00	\$0.00		\$6,000.00	100%	\$0.00	\$300.00
12	Masonry - CMU patching	\$ 4,000.00				\$0.00	0%	\$4,000.00	\$0.00
13	Millwork - LOC Cabinets	\$ 30,000.00	\$20,000.00	\$10,000.00	\$0.00	\$30,000.00	100%	\$0.00	\$1,500.00
14	Architectural Millwork	\$ 15,000.00				\$0.00	0%	\$15,000.00	\$0.00
15	Countertops	\$ 5,000.00				\$0.00	0%	\$5,000.00	\$0.00
16	Roofing and metal siding	\$ 145,000.00		\$100,000.00		\$100,000.00	69%	\$45,000.00	\$5,000.00
17	Gutters and Downspouts	\$ 15,000.00		\$5,000.00		\$5,000.00	33%	\$10,000.00	\$250.00
18	Fire Caulking and Joint Sealants	\$ 3,500.00				\$0.00	0%	\$3,500.00	\$0.00
19	Batt Insulation	\$ 3,000.00		\$3,000.00		\$3,000.00	100%	\$0.00	\$150.00
20	Hollow Metal doors/frames/hardware	\$ 7,500.00		\$5,000.00		\$5,000.00	67%	\$2,500.00	\$250.00
21	FRP doors and frames	\$ 95,000.00		\$71,000.00		\$71,000.00	75%	\$24,000.00	\$3,550.00
22	Installation of all doors, frames, and hardware	\$ 12,000.00				\$0.00	0%	\$12,000.00	\$0.00
23	Framing and Gyp Board Interior walls	\$ 25,000.00	\$20,000.00	\$0.00		\$20,000.00	80%	\$5,000.00	\$1,000.00
24	Acoustical Ceilings	\$ 17,500.00	\$14,000.00	\$0.00		\$14,000.00	80%	\$3,500.00	\$700.00
25	LVT and wall base	\$ 25,500.00				\$0.00	0%	\$25,500.00	\$0.00
26	Ceramic Tile	\$ 8,500.00				\$0.00	0%	\$8,500.00	\$0.00
27	Tape, Float and Paint	\$ 44,000.00		\$20,000.00		\$20,000.00	45%	\$24,000.00	\$1,000.00
28	Pump Room Wainscott painting	\$ 13,500.00				\$0.00	0%	\$13,500.00	\$0.00
29	Toilet Partitions and Accessories	\$ 12,000.00				\$0.00	0%	\$12,000.00	\$0.00
28	Appliances	\$ 5,000.00				\$0.00	0%	\$5,000.00	\$0.00
29	Installation of Appliances	\$ 1,000.00				\$0.00	0%	\$1,000.00	\$0.00
30	Lockers	\$ 9,000.00				\$0.00	0%	\$9,000.00	\$0.00
31	Plumbing	\$ 65,000.00	\$43,000.00	\$0.00		\$43,000.00	66%	\$22,000.00	\$2,150.00
32	Existing trench drain grating replace	\$ 3,500.00				\$0.00	0%	\$3,500.00	\$0.00
33	HVAC - Materials	\$ 25,000.00	\$25,000.00	\$0.00		\$25,000.00	100%	\$0.00	\$1,250.00
34	HVAC - Labor and Install	\$ 25,000.00	\$10,000.00	\$0.00		\$10,000.00	40%	\$15,000.00	\$500.00
34	SCADA	\$ 35,000.00	\$20,000.00	\$8,000.00		\$28,000.00	80%	\$7,000.00	\$1,400.00
35	Electrical Fixtures labor and material	\$ 145,000.00	\$145,000.00	\$0.00		\$145,000.00	100%	\$0.00	\$7,250.00
36	Electrical - ceiling rough labor and material	\$ 110,000.00	\$90,000.00	\$10,000.00		\$100,000.00	91%	\$10,000.00	\$5,000.00
37	Electrical - Plugs labor and material	\$ 45,000.00	\$30,000.00	\$0.00		\$30,000.00	67%	\$15,000.00	\$1,500.00
38	Electrical -Gear labor and material	\$ 125,000.00	\$125,000.00	\$0.00		\$125,000.00	100%	\$0.00	\$6,250.00
39	Electrical- Trim Out labor and material	\$ 50,000.00		\$25,000.00		\$25,000.00	50%	\$25,000.00	\$1,250.00
40	Electrical- Stainless Cabinets labor and material	\$ 150,000.00	\$70,000.00	\$50,000.00		\$120,000.00	80%	\$30,000.00	\$6,000.00
41	Chemical Bldg Misc Work	\$ 7,500.00				\$0.00	0%	\$7,500.00	\$0.00
42	Maintence Bldg Bathroom work (includes plumbing)	\$ 45,000.00				\$0.00	0%	\$45,000.00	\$0.00

43	<b>1.04 High Service Pump Station Bldg and Facilities Improvments (\$993,536)</b>								
44	General Conditions	\$ 79,836.00	\$65,000.00	\$10,000.00		\$75,000.00	94%	\$4,836.00	\$3,750.00
45	Equipment Rentals - skytracks, skidsteers, lifts, etc	\$ 12,000.00	\$10,000.00	\$1,000.00		\$11,000.00	92%	\$1,000.00	\$550.00
46	General Labor	\$ 8,000.00	\$2,500.00	\$5,000.00		\$7,500.00	94%	\$500.00	\$375.00
47	Final Clean	\$ 2,000.00				\$0.00	0%	\$2,000.00	\$0.00
48	Demolition/misc/utility work/erosion controls	\$ 25,000.00	\$25,000.00	\$0.00		\$25,000.00	100%	\$0.00	\$1,250.00
49	Asphalt Patching	\$ 5,000.00				\$0.00	0%	\$5,000.00	\$0.00
49	Pier Drilling	\$ 14,000.00	\$14,000.00	\$0.00		\$14,000.00	100%	\$0.00	\$700.00
50	Concrete Foundation	\$ 112,500.00	\$112,500.00	\$0.00		\$112,500.00	100%	\$0.00	\$5,625.00
51	Concrete sidewalks and ramps	\$ 5,000.00	\$5,000.00	\$0.00		\$5,000.00	100%	\$0.00	\$250.00
52	Masonry - CMU and Split Face	\$ 175,000.00	\$175,000.00	\$0.00		\$175,000.00	100%	\$0.00	\$8,750.00
53	Structural Steel and Erection	\$ 70,000.00	\$70,000.00	\$0.00		\$70,000.00	100%	\$0.00	\$3,500.00
54	Bollards	\$ 3,500.00	\$1,500.00	\$2,000.00		\$3,500.00	100%	\$0.00	\$175.00
55	Metal Roofing	\$ 25,000.00		\$25,000.00		\$25,000.00	100%	\$0.00	\$1,250.00
56	Gutters and Downspouts	\$ 8,000.00		\$6,000.00		\$6,000.00	75%	\$2,000.00	\$300.00
57	Water Proofing, Fire Caulking, and Joint Sealants	\$ 2,500.00		\$1,500.00		\$1,500.00	60%	\$1,000.00	\$75.00
58	2" rigid insulation in block cavity wall	\$ 3,500.00	\$3,500.00	\$0.00		\$3,500.00	100%	\$0.00	\$175.00
59	Foam insulation in block	\$ 20,000.00	\$20,000.00	\$0.00		\$20,000.00	100%	\$0.00	\$1,000.00
60	Hollow Metal doors/frames/hardware	\$ 5,000.00	\$3,000.00	\$0.00		\$3,000.00	60%	\$2,000.00	\$150.00
61	Installation of all doors, frames, and hardware	\$ 1,200.00	\$1,200.00	\$0.00		\$1,200.00	100%	\$0.00	\$60.00
62	Overhead Door	\$ 16,000.00	\$8,000.00	\$8,000.00		\$16,000.00	100%	\$0.00	\$800.00
63	Windows	\$ 1,000.00				\$0.00	0%	\$1,000.00	\$0.00
64	LVT and Base	\$ 4,000.00				\$0.00	0%	\$4,000.00	\$0.00
65	Seal floors and paint walls at bathroom	\$ 15,000.00				\$0.00	0%	\$15,000.00	\$0.00
66	Lockers	\$ 5,000.00				\$0.00	0%	\$5,000.00	\$0.00
67	Crane	\$ 55,000.00	\$50,000.00	\$5,000.00		\$55,000.00	100%	\$0.00	\$2,750.00
68	Jarke Pipe Racks	\$ 6,000.00				\$0.00	0%	\$6,000.00	\$0.00
69	HVAC and Louvers material	\$ 20,000.00	\$20,000.00	\$0.00		\$20,000.00	100%	\$0.00	\$1,000.00
70	HVAC and Louvers labor	\$ 9,500.00		\$9,500.00		\$9,500.00	100%	\$0.00	\$475.00
70	Plumbing	\$ 55,000.00	\$38,000.00	\$10,000.00		\$48,000.00	87%	\$7,000.00	\$2,400.00
71	Electrical- Fixtures labor and material	\$ 95,000.00	\$95,000.00	\$0.00		\$95,000.00	100%	\$0.00	\$4,750.00
72	Electrical - Ceiling Rough labor and material	\$ 45,000.00	\$32,000.00	\$13,000.00		\$45,000.00	100%	\$0.00	\$2,250.00
73	Electrical - Plugs labor and material	\$ 15,000.00	\$8,000.00	\$6,000.00		\$14,000.00	93%	\$1,000.00	\$700.00
74	Electrical - Gear labor and material	\$ 65,000.00	\$50,000.00	\$10,000.00		\$60,000.00	92%	\$5,000.00	\$3,000.00
75	Electrical - Trim out labor and material	\$ 10,000.00		\$5,000.00		\$5,000.00	50%	\$5,000.00	\$250.00
76	1.05 Allowance - WTP Bldg piping/conduit exploration and determination (Trident Tank Rod	\$ 30,000.00	\$20,000.00	\$0.00		\$20,000.00	67%	\$10,000.00	\$1,000.00
77	1.06 Allowance - General Contingency Allowance	\$ 45,000.00				\$0.00	0%	\$45,000.00	\$0.00
78	1.07 Allowance- Furniture Allowance	\$ 35,000.00				\$0.00	0%	\$35,000.00	\$0.00
79	2.01A - Exterior stair, door 201, and assoc framing and flatwork	\$ 109,455.00	\$66,000.00	\$32,000.00		\$98,000.00	90%	\$11,455.00	\$4,900.00
80	2.02A - 5 Canopy Parking Shade Structures	\$ 206,135.00	\$206,135.00	\$0.00		\$206,135.00	100%	\$0.00	\$10,306.75
81	2.03A - Clean stainless enclosures -NOT TAKEN								
82	Change order 1 - deduct Canopy shade structures and exterior stair	\$ (206,655.00)	(\$206,655.00)	\$0.00		(\$206,655.00)	100%	\$0.00	(\$10,332.75)
83	Change Order 2 -underslab discovery and reroute of piping, etc.	\$ 57,547.06	\$57,547.06	\$0.00		\$57,547.06	100%	\$0.00	\$2,877.35
84	Change Order 3 - Paint tank room ceiling	\$ 21,945.00	\$0.00	\$0.00		\$0.00	0%	\$21,945.00	\$0.00
85	Change Order 4 - re-route water lines	\$ 11,533.83	\$0.00	\$11,533.83		\$11,533.83	100%	\$0.00	\$576.69
	<b>Grand Totals without tax</b>	\$ 2,974,741.89	\$ 1,870,972.06	\$ 491,533.83	\$ -	\$ 2,362,505.89		\$ 612,236.00	\$ 118,125.29
		<b>Sales Tax on total</b>	\$ -						
		<b>Total contract amount</b>	\$ 3,090,371.00						

  
 Matt Haralson  
 G. Creek Construction

7/5/23  
 Date

Darrell Vickers  
 CP&Y  
 Date

**WEST TRAVIS COUNTY PUA  
CONSTRUCTION APPLICATION FOR PAYMENT  
UNIT PRICE FORM**

PROJECT NAME: SONOMA DRIVE WW LINE REPAIR

SPONSOR DEPT: Public Works Department

ENGINEERS PROJECT # \_\_\_\_\_

CONTRACTOR: M.A. Smith Contracting Co, Inc  
ADDRESS: 15308 Ginger St Austin, TX 78728

Vendor SMI8307578

Code: \_\_\_\_\_ CIP ID No.: \_\_\_\_\_ CT No.: \_\_\_\_\_ Estimate No.: 1

ORIGINAL CONTRACT PRICE: **\$260,950.00** Page: 1 of 2

CHANGE ORDER TOTAL: \$ -

ADJUSTED CONTRACT PRICE: **\$260,950.00**

ESTIMATE PERIOD FROM: 6/17/2023 TO: 6/30/2023

TOTAL DUE FOR WORK DONE \$ 219,850.00

ALLOWED FOR MATERIALS ON HAND \$0.00

SUB-TOTAL \$219,850.00

LESS 0% RETAINED \$0.00

SUB-TOTAL \$219,850.00

LESS CUMULATIVE DEDUCTIONS \$0.00

AMOUNT DUE TO DATE \$219,850.00

LESS PREVIOUS PAYMENTS \$ -

AMOUNT DUE THIS ESTIMATE \$219,850.00

**SIGNATURES**

PREPARED BY: Hardin Camp II VP DATE: 7/11/2023  
Hardin Camp II VP

**CERTIFICATION: By signing this form in the space provided below, the Contractor certifies that all information is true and correct. The Contractor further certifies that if the City has paid the Contractor for subcontractors/suppliers expenses, the Contractor has paid those subcontractors/suppliers the full amounts owed.**

CONTRACTOR: Hardin Camp II VP DATE: 7/11/2023  
Smith Contracting Co. Inc.

CONST. INSPECTOR: \_\_\_\_\_ DATE: \_\_\_\_\_

INSP. SUPERVISOR: \_\_\_\_\_ DATE: \_\_\_\_\_

PROJECT MANAGER: \_\_\_\_\_ DATE: \_\_\_\_\_

DIRECTOR-SPONSOR DEPT: \_\_\_\_\_ DATE: \_\_\_\_\_

(Final Payment Only)



**UNIT PRICE FORM**

PROJECT: SONOMA DRIVE WW LINE REPAIR  
 CIP ID No.: 0  
 CT No.: 0

EST. NO.: 1  
 PAGE: 2 of 8

BID ITEM NO.	DESCRIPTION OF WORK	UNIT	CONTRACT	C.O.	ADJUSTED	UNIT	ADJUSTED	UNITS	AMOUNT	PREVIOUS	PREVIOUS	UNITS	AMOUNT	% COMPLETE
			QUANTITY	INCREASE/ DECREASE	CONTRACT QUANTITY		PRICE		CONTRACT AMOUNT		THIS PERIOD		THIS PERIOD	
<b>GENERAL ITEMS</b>														
1	MOBILIZATION		1.00	-	1.00	\$ 10,000.00	10,000.00	1.00	\$ 10,000.00	-	\$ -	1.00	\$ 10,000.00	100.00%
2	12" SDR-26 WW LINE- REMOVE AND REPLACE		406.00	-	406.00	\$ 250.00	101,500.00	406.00	\$ 101,500.00	-	\$ -	406.00	\$ 101,500.00	100.00%
3	TRENCH REPAIR PER DETAIL 1100S-2		267.00	-	267.00	\$ 130.00	34,710.00	267.00	\$ 34,710.00	-	\$ -	267.00	\$ 34,710.00	100.00%
4	3" MILL AND OVERLAY		844	-	844.00	\$ 60.00	50,640.00	844.00	\$ 50,640.00	-	\$ -	844.00	\$ 50,640.00	100.00%
5	REHAB EXISTING MANHOLES		3	-	3.00	\$ 13,700.00	41,100.00		\$ -	-	\$ -	-	\$ -	0.00%
6	BYPASS PUMPING		1	-	1.00	\$ 15,000.00	15,000.00	1.00	\$ 15,000.00	-	\$ -	1.00	\$ 15,000.00	100.00%
7	TESTING AND MANDRELL		1	-	1.00	\$ 3,500.00	3,500.00	1.00	\$ 3,500.00	-	\$ -	1.00	\$ 3,500.00	100.00%
8	TRAFFIC CONTROL-FULL CLOSURE		5.00	-	5.00	\$900.00	4,500.00	5.00	\$ 4,500.00	-	\$ -	5.00	\$ 4,500.00	100.00%
									\$ -	-	\$ -	-	\$ -	#DIV/0!
									\$ -	-	\$ -	-	\$ -	#DIV/0!
<b>TOTALS</b>							<b>\$ 260,950.00</b>		<b>\$ 219,850.00</b>		<b>\$ -</b>		<b>\$ 219,850.00</b>	

# ITEM F

**CHANGE PROPOSAL**

G. Creek Inc.  
PO Box 163764  
Austin, TX 78716

- OWNER
- ARCHITECT
- CONTRACTOR
- FIELD
- OTHER



PROJECT: Uplands WTP Trident bldg and HSPS Additon

CHANGE PROPOSAL: **4**  
DATE: **06/05/23**  
CONTRACTOR'S PROJECT NO.: **22-655**  
CONTRACT DATE:

General Description: Plumbing In Trident bldg changes

Line Items	Description	Amount
1	Re-route water lines over high voltage panel. There is an exist joint right above the panels and It would be catastrophic if there was a water leak there.	\$ 5,674.00
2		
3		\$ -
4	Run hot water lines from hot water heater in tank room to lab. The existing Insta-hot was not working and had not worked in awhile. Most cost effective way to get hot water to the lab	\$ 2,962.00
5		\$ -
6		
7	Misc patching - included above	
8		
9	Additional General Conditions: supervision/portacan/fuel/phone/etc	\$ 1,350.00
10		
11		
12		
13		
14		
		\$ -
	Sub total	\$ 9,986.00
	GL Insurance	\$ 499.30
	GC Fee 10%	\$ 1,048.53
	<b>Total</b>	<b>\$ 11,533.83</b>

The Contract Time will be (increased) (decreased) (unchanged) by \_\_\_\_\_ Days **8**

Original Contract Amount:	\$ 3,090,371.00
Net Change by previously authorized Change Orders:	\$ (127,162.94)
Contract Sum prior to this Change Order:	\$ 2,963,208.06
Contract <u>increased</u> by this Change Order:	\$ 11,533.83
<b>New Contract Sum:</b>	<b>\$ 2,974,741.89</b>

[Signature]  
Contractor  
6/12/23  
Date

[Signature]  
Owner  
7/5/23  
Date

[Signature]  
Architect  
June 19, 2023  
Date

**CHANGE PROPOSAL**

G. Creek Inc.  
 PO Box 163764  
 Austin, TX 78716

- OWNER
- ARCHITECT
- CONTRACTOR
- FIELD
- OTHER



PROJECT: Uplands WTP Trident bldg and HSPS Additon

CHANGE PROPOSAL: 3  
 DATE: 05/10/23  
 CONTRACTOR'S PROJECT NO.: 22-655  
 CONTRACT DATE:

General Description: Paint tank room ceiling and misc

Line Items	Description	Amount
1	Due to visible rust, Paint tank room roof at Trident bldg. Cover tanks and scaffold.	\$ 11,300.00
2	Use Optlbond primer per attached spec	
3		\$ -
4	Due to visible rust, paint roof and beams room adjacent through non working OH door	\$ 4,300.00
5		\$ -
6	Due to water leaking in bldg, Dig out bad mortar on exterior split face and repair as needed.	\$ 1,200.00
7	Spray antifungal/bacteria on exposed walls with mold, repair drywall, fill penetrations	
8		
9	Additional General Conditions: supervision/portacan/fuel/phone/etc	\$ 2,200.00
10		
11		
12		
13		
14		
		\$ -
	Sub total	\$ 19,000.00
	GL Insurance	\$ 950.00
	GC Fee 10%	\$ 1,995.00
	<b>Total</b>	<b>\$ 21,945.00</b>

The Contract Time will be increased (decreased) (unchanged) by 10 Days

Original Contract Amount:	\$ 3,090,371.00
Net Change by previously authorized Change Orders:	\$ (149,107.94)
Contract Sum prior to this Change Order:	\$ 2,941,263.06
Contract <u>increased</u> by this Change Order:	\$ 21,945.00
New Contract Sum:	\$ 2,963,208.06

[Signature]  
 Contractor  
 Date 6/12/23

Jennifer Riechers  
 Owner  
 Date 7/5/23

[Signature]  
 Architect  
 Date June 12, 2023

# **ITEM G**



Murfee Engineering Company

July 31<sup>st</sup>, 2023

Mr. Scott Roberts, President and  
Board of Directors  
West Travis County Public Utility Agency  
13215 Bee Cave Parkway, Building B, Suite 110  
Bee Cave, Texas 78738

**Re: 1080 24" Transmission Main – Segment A  
Contractor's Application for Payment No. 11**

Mr. Roberts and Board:

Enclosed is Application for Payment No. 11 from S.J. Louis Construction of Texas LTD. for the period ending July 31<sup>st</sup>, 2023. We have reviewed this application for payment, conducted site observations, concur with the items and quantities, and recommend approval and payment in the amount of two hundred sixty-three thousand, twenty-seven and 45/100 dollars (\$263,027.45). This application for payment is broken down as follows:

Original Contract Price:	\$3,514,023.10
Net Change by Change Orders:	\$333,686.70
Current Contract Price:	\$3,847,709.80
Total Completed and Stored to Date:	\$3,835,441.56
Retainage (5%):	\$191,772.08
<b>Amount Due this Application:</b>	<b>\$263,027.45</b>
Balance to Finish, Plus Retainage:	\$204,040.32

If you have any questions, please do not hesitate to contact me.

Sincerely,

Jason Baze, P.E.

cc: Jennifer Riechers – WTCPUA  
MEC File No. 11051.122

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE				D WORK COMPLETED		G TOTAL COMPLETE	% COMPLETE	H BALANCE TO FINISH (C - G)	I RETAINAGE
		UNIT	QTY	UNIT PRICE	VALUE	PRIOR APPLICATION	THIS PERIOD				
35	9.01 Slab on Grade	LS	1.0	\$7,300.00	\$7,300.00	\$0.00	\$0.00	\$0.00	0.00%	\$7,300.00	\$0.00
36	9.02 Doors	LS	1.0	\$10,400.00	\$10,400.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,400.00	\$0.00
37	10.01 Underground Duct / Raceways	LS	1.0	\$30,100.00	\$30,100.00	\$0.00	\$0.00	\$0.00	0.00%	\$30,100.00	\$0.00
38	10.02 Panels / Lighting / Raceways / Wiring	LS	1.0	\$35,300.00	\$35,300.00	\$0.00	\$0.00	\$0.00	0.00%	\$35,300.00	\$0.00
39	10.03 Instrumentation / Controls / SCADA	LS	1.0	\$40,300.00	\$40,300.00	\$0.00	\$0.00	\$0.00	0.00%	\$40,300.00	\$0.00
40	10.04 Cathodic Protection	LS	1.0	\$16,300.00	\$16,300.00	\$0.00	\$0.00	\$0.00	0.00%	\$16,300.00	\$0.00
41	11.01 16in Waterline	LF	95.0	\$500.00	\$47,500.00	\$0.00	\$0.00	\$0.00	0.00%	\$47,500.00	\$0.00
42	11.02 Fire Hydrant and Assembly	EA	1.0	\$11,000.00	\$11,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$11,000.00	\$0.00
43	11.03 16in Tie-In	LS	1.0	\$11,500.00	\$11,500.00	\$0.00	\$0.00	\$0.00	0.00%	\$11,500.00	\$0.00
44	11.04 Trench Safety System	LF	79.0	\$10.00	\$790.00	\$0.00	\$0.00	\$0.00	0.00%	\$790.00	\$0.00
45	11.05 Overflow Splash Pad	EA	1.0	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	0.00%	\$7,500.00	\$0.00
46	11.06 12in Reinforced Concrete Pipe	LF	45.0	\$330.00	\$14,850.00	\$0.00	\$0.00	\$0.00	0.00%	\$14,850.00	\$0.00
47	11.07 Concrete Trickle Channel	CY	59.0	\$300.00	\$17,700.00	\$0.00	\$0.00	\$0.00	0.00%	\$17,700.00	\$0.00
48	11.08 V-5718 Grate	EA	1.0	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,000.00	\$0.00
49	12.01 Sidewalk	LS	1.0	\$5,700.00	\$5,700.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,700.00	\$0.00
50	12.02 Bollards	EA	2.0	\$1,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,000.00	\$0.00
51	12.03 Site Security Fence & Gate	LF	360.0	\$50.00	\$18,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$18,000.00	\$0.00
52	12.04 Asphalt Access Drive	SY	714.0	\$40.00	\$28,560.00	\$0.00	\$0.00	\$0.00	0.00%	\$28,560.00	\$0.00
53	12.05 Grading	CY	18.0	\$250.00	\$4,500.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,500.00	\$0.00
54	12.06 LOC Restoration	SY	11014.0	\$1.00	\$11,014.00	\$0.00	\$0.00	\$0.00	0.00%	\$11,014.00	\$0.00
55	13.01 16in STATIC WESTFALL MIXER	LS	1.0	\$33,000.00	\$33,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$33,000.00	\$0.00
56	13.02 HYDRODYNAMIC MIXER - Piping Material	LS	1.0	\$55,000.00	\$55,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$55,000.00	\$0.00
57	13.03 HYDRODYNAMIC MIXER - Valves	LS	1.0	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$12,000.00	\$0.00
<b>TOTALS:</b>					<b>\$3,980,000.00</b>	<b>\$0.00</b>	<b>\$561,186.00</b>	<b>\$561,186.00</b>	<b>14.10%</b>	<b>\$3,418,814.00</b>	<b>\$28,059.30</b>

Grand Totals

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE				D WORK COMPLETED		G TOTAL COMPLETE	% COMPLETE	H BALANCE TO FINISH (C - G)	I RETAINAGE
		UNIT	QTY	UNIT PRICE	VALUE	PRIOR APPLICATION	THIS PERIOD				
<b>GRAND TOTALS:</b>					<b>\$3,980,000.00</b>	<b>\$0.00</b>	<b>\$561,186.00</b>	<b>\$561,186.00</b>	<b>14.10%</b>	<b>\$3,418,814.00</b>	<b>\$28,059.30</b>

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY  
PROJECT CONSTRUCTION**

**CONSTRUCTION ESTIMATE CERTIFICATION FORM**

**PAYMENT ESTIMATE No:**

**11**

**Project:** 1080 24" TRANSMISSION MAIN - SEGMENT A  
ENGINEER PROJECT  
11051.122

**Date:** 27-Jul-23

**For Period:** 5/1/2023 to 7/31/2023

**Contractor:** S.J. LOUIS CONSTRUCTION OF TEXAS LTD.  
520 S. 6TH AVE.  
MANSFIELD, TX 76063

**Design Engineer:** *Murfee Engineering Company*

Original Water Contract Amount:	\$	3,514,023.10
Change Order(s) Approved:	\$	333,686.70
Revised Total Contract Amount:	\$	3,847,709.80
Change Order Percentage		9.50%

Total Water Work Completed to Date on Original Bids:	\$	3,501,754.86
Change Orders Completed:	\$	333,686.70
Materials Stored on Site:	\$	-
Total Value of Work To Date:	\$	3,835,441.56
Less 5% Retained:	\$	191,772.08
Less Previous Payment(s):	\$	3,380,642.03
Amount Due This Period:	\$	263,027.45

Certification is hereby made that this estimate is true and correct and eligible for payment

*Jason Page*

8-3-2023

*[Signature]* 7/27/2023  
Contractor Date

Consultant: Recommended for Payment Date

Area Inspector Date

Owner: WTCPUA Date



WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY  
SAN, ANTONIO, TX

1080 24" TRANSMISSION MAIN - SEGMENT A  
WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY  
ENGINEER PROJECT 11051.122

CONTRACTOR: S.J. LOUIS CONSTRUCTION OF TEXAS LTD.  
ADDRESS: 520 S. 6TH AVE.  
MANSFIELD, TX 76063

PAY ESTIMATE NO.

11

LINE NO.	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	CONTRACT AMOUNT	PREV. QTY	CURRENT QTY	TOTAL QTY	TOTAL AMOUNT
<b>BASE BID</b>									
E-1	Silt Fence Including J-Hooks Installation and Maintenance	Linear Foot	14,016.00	\$ 2.40	\$ 33,638.40	10,512.00	1401.60	11,913.60	\$ 28,592.64
E-2	Inlet Protection Installation and Maintenance	Each	2.00	\$ 800.00	\$ 1,600.00	1.50	0.50	2.00	\$ 1,600.00
E-3	Stabilized Construction Entrance Installation and Maintenance	Each	10.00	\$ 1,600.00	\$ 16,000.00	7.50	2.50	10.00	\$ 16,000.00
E-4	LOC Restoration / Hydromulch Seeding	Square Yard	61,452.27	\$ 0.46	\$ 28,268.04	0.00	52234.43	52,234.43	\$ 24,027.84
E-5	Restoration of Irrigation System / Trees replacement complete in place, per Allowance	Allowance	1.00	\$ 92,000.00	\$ 92,000.00	0.99255421	0.00744565	0.99999986	\$ 91,999.99
E-6	Soil Retention Blanket Installation and Maintenance	Square Yard	6,413.48	\$ 3.10	\$ 19,881.79	0.00	5451.46	5,451.46	\$ 16,899.53
E-7	Tree Protection Installation and Maintenance	Linear Foot	3,885.00	\$ 2.00	\$ 7,770.00	2,913.00	972.00	3,885.00	\$ 7,770.00
E-8	Rock Berm	Linear Foot	245.00	\$ 21.00	\$ 5,145.00	183.00	62.00	245.00	\$ 5,145.00
E-9	SWPPP Compliance	Lump Sum	1.00	\$ 8,400.00	\$ 8,400.00	0.75	0.25	1.00	\$ 8,400.00
W-1	12-Inch Ductile Iron Water Main	Linear Foot	60.00	\$ 126.15	\$ 7,569.00	60.00	0.00	60.00	\$ 7,569.00
W-2	Connection Existing 12-inch Water Main	Each	1.00	\$ 11,050.00	\$ 11,050.00	1.00	0.00	1.00	\$ 11,050.00
W-3	24-Inch Ductile Iron Water Main (Unrestrained)	Linear Foot	6,168.00	\$ 259.96	\$ 1,603,433.28	6,168.00	0.00	6,168.00	\$ 1,603,433.28
W-4	24-Inch Ductile Iron Water Main (Restrained)	Linear Foot	2,237.00	\$ 366.76	\$ 820,442.12	2,237.00	0.00	2,237.00	\$ 820,442.12
W-5	24-Inch Ductile Iron Water Main (Bee Cave Parkway-Restrained)	Linear Foot	228.00	\$ 366.76	\$ 83,621.28	228.00	0.00	228.00	\$ 83,621.28
W-6	24-Inch Ductile Iron Water Main (Bee Cave Parkway-Unrestrained)	Linear Foot	190.00	\$ 259.96	\$ 49,392.40	190.00	0.00	190.00	\$ 49,392.40
W-7	36-Inch Encasement Pipe (Bore)	Linear Foot	404.00	\$ 670.00	\$ 270,680.00	404.00	0.00	404.00	\$ 270,680.00
W-8	36-Inch Encasement Pipe (open cut)	Linear Foot	32.00	\$ 328.00	\$ 10,496.00	32.00	0.00	32.00	\$ 10,496.00
W-9	24-Inch Gate Valve and Box	Each	5.00	\$ 26,250.00	\$ 131,250.00	5.00	0.00	5.00	\$ 131,250.00
W-10	12-Inch Gate Valve and Box	Each	3.00	\$ 4,211.00	\$ 12,633.00	3.00	0.00	3.00	\$ 12,633.00
W-11	Fire Hydrant Assembly	Each	4.00	\$ 11,095.00	\$ 44,380.00	4.00	0.00	4.00	\$ 44,380.00
W-12	2-Inch Air Release Valve and Vault	Each	3.00	\$ 8,650.00	\$ 25,950.00	3.00	0.00	3.00	\$ 25,950.00
W-13	3-Inch Air Release/Vacuum Valve and Vault	Each	3.00	\$ 9,351.00	\$ 28,053.00	3.00	0.00	3.00	\$ 28,053.00
W-14	Connection to Existing 24-inch DIP	Each	1.00	\$ 40,190.00	\$ 40,190.00	1.00	0.00	1.00	\$ 40,190.00
W-15	Trench Safety	Linear Foot	8,479.00	\$ 0.01	\$ 84.79	8,479.00	0.00	8,479.00	\$ 84.79
W-16	Pavement Repair Bee Cave Parkway	Lump Sum	1.00	\$ 62,720.00	\$ 62,720.00	1.00	0.00	1.00	\$ 62,720.00
W-17	Driveway Repair	Linear Foot	139.00	\$ 100.00	\$ 13,900.00	139.00	0.00	139.00	\$ 13,900.00
W-18	Remove and Replace Concrete Sidewalk	Square Yard	20.00	\$ 100.00	\$ 2,000.00	20.00	0.00	20.00	\$ 2,000.00
W-19	Restoration of Hike and Bike Trail (Crushed Granite)	Square Yard	311.00	\$ 20.00	\$ 6,220.00	311.00	0.00	311.00	\$ 6,220.00
W-20	8-Inch Water Stub	Each	1.00	\$ 5,000.00	\$ 5,000.00	1.00	0.00	1.00	\$ 5,000.00
M-1	Bonds and Insurance	Lump Sum	1.00	\$ 27,000.00	\$ 27,000.00	1.00	0.00	1.00	\$ 27,000.00
M-2	Orange Construction Fence	Linear Foot	1,642.00	\$ 2.50	\$ 4,105.00	1,231.00	411.00	1,642.00	\$ 4,105.00
M-3	Tree Removal	Each	31.00	\$ 150.00	\$ 4,650.00	23.00	8.00	31.00	\$ 4,650.00
M-4	Traffic Control	Lump Sum	1.00	\$ 36,500.00	\$ 36,500.00	1.00	0.00	1.00	\$ 36,500.00
<b>TOTAL BASE BID</b>					<b>\$ 3,514,023.10</b>	<b>BASE BID SUBTOTAL</b>		<b>\$ 3,501,754.86</b>	

**CHANGE ORDERS**

1	Additional Pipe and Fittings	Lump Sum	1	\$ 17,346.19	\$ 17,346.19	1.00	0.00	1.00	\$ 17,346.19
2	Additional 24" Bore	Lump Sum	1	\$ 88,357.50	\$ 88,357.50	1.00	0.00	1.00	\$ 88,357.50
3	Relocate 4" & 6" Forcemain & Additional Paving @ Bee CaveRd	Lump Sum	1	\$ 77,035.30	\$ 77,035.30	1.00	0.00	1.00	\$ 77,035.30
4	Storm Drain Adjustments, 3" Forcemain Relocation, 12" Waterline Addition and Modification	Lump Sum	1	\$ 128,724.78	\$ 128,724.78	1.00	0.00	1.00	\$ 128,724.78
5	Quantity Changes, Material Deductions, Facility Repairs	Lump Sum	1	\$ 22,222.93	\$ 22,222.93	0.00	1.00	1.00	\$ 22,222.93
<b>CHANGE ORDER SUBTOTAL</b>									<b>\$ 333,686.70</b>

ORIGINAL WATER CONTRACT AMOUNT	\$	3,514,023.10	BASE BID SUBTOTAL	\$	3,501,754.86
CHANGE ORDER(S) APPROVED AMOUNT	\$	333,686.70	CHANGE ORDER SUBTOTAL	\$	333,686.70
REVISED CONTRACT AMOUNT	\$	3,847,709.80	TOTAL WORK COMPLETE	\$	3,835,441.56
			(+) MATERIAL LUMP SUM STORED	\$	-
			SUBTOTAL	\$	3,835,441.56
			(-) 5% RETAINAGE	\$	191,772.08
			SUBTOTAL LESS RETAINAGE	\$	3,643,669.48
			(-) PREVIOUS PAYMENTS	\$	3,380,642.03
			AMOUNT DUE THIS ESTIMATE	\$	263,027.45

**MATERIALS INVENTORY RECAP SHEET**

PROJECT: 1080 24" TRANSMISSION MAIN - SEGMENT A

CONTRACTOR: S.J. LOUIS CONSTRUCTION OF TEXAS LTD.

PAY ESTIMATE NO. 11

Item #	Vendor	MATERIAL DESCRIPTION	UNIT	UNITS RECVD THIS MONTH	UNITS AT THE START OF MO	UNITS INSTALLED THIS MONTH	TOTAL UNITS ON HAND	RECEIVED UNIT PRICE	\$ VALUE OF MATERIAL RCV'D THIS PERIOD	\$ VALUE OF MATERIAL IN STORAGE AT BEGINNING OF PERIOD	\$ VALUE OF MATERIAL INSTALLED THIS PERIOD	\$ VALUE OF MATERIAL NOW STORED
							0.00		\$ -	\$ -	\$ -	\$ -
							0.00		\$ -	\$ -	\$ -	\$ -
							0.00		\$ -	\$ -	\$ -	\$ -
							0.00		\$ -	\$ -	\$ -	\$ -
							0.00		\$ -	\$ -	\$ -	\$ -
							0.00		\$ -	\$ -	\$ -	\$ -
							0.00		\$ -	\$ -	\$ -	\$ -
<b>TOTALS</b>									<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



Murfee Engineering Company

July 10<sup>th</sup>, 2023

Mr. Scott Roberts, President and  
Board of Directors  
West Travis County Public Utility Agency  
13215 Bee Cave Parkway, Building B, Suite 110  
Bee Cave, Texas 78738

**Re: WTCPUA 1240 Elevated Storage Tank  
Contractor's Application for Payment No. 1**

Mr. Roberts and Board:

Enclosed is Application for Payment No. 1 from Landmark Structures for the period ending June 25<sup>th</sup>, 2023. We have reviewed this application for payment, concur with the items and quantities, and recommend approval and payment in the amount of five hundred thirty-three thousand one hundred twenty six dollars and seventy cents. (\$533,126.70). This application for payment is broken down as follows:

Original Contract Price:	\$3,980,000.00
Net change with Change Orders	\$0.00
Total Completed and stored to Date:	\$561,186.00
Retainage (5%):	\$28,059.30
<b>Amount Due this Application:</b>	<b>\$533,126.70</b>
Balance to Finish, Plus Retainage:	\$3,446,873.30

If you have any questions, please do not hesitate to contact me.

Sincerely,

Bryce Canady, P.E.  
Project Manager - MEC

cc: Jennifer Reichers – WTCPUA  
MEC File No. 11051-169

**TO OWNER/CLIENT:**

West Travis County Public  
Utility Agency 13215 Bee Cave Pkw,Bldg B,Ste 110  
Bee Cave, Texas 78738

**PROJECT:**

1781 - 1781 West Travis Co TX - 1.0MG CET  
304 Old Stone Rd.  
Austin, Texas 78737

**APPLICATION NO: 1**

**INVOICE NO: 1**

**PERIOD: 06/01/23 - 06/30/23**

**OWNER'S CONTRACT NO:**

**CONTRACT DATE:**

**FROM CONTRACTOR:**

Landmark Structures  
1665 Harmon Rd  
Fort Worth, Texas 76177

**VIA ARCHITECT/ENGINEER:**

Roberto Ferreira (Murfee Engineering Company)

**CONTRACT FOR:** 1240 Elevated Storage Tank

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum	\$3,980,000.00
2. Net change by change orders	\$0.00
3. Contract Sum to date (Line 1 ± 2)	\$3,980,000.00
4. Total completed and stored to date (Column G on detail sheet)	\$561,186.00
5. Retainage:	
a. 5.00% of completed work	\$28,059.30
b. 0.00% of stored material	\$0.00
Total retainage (Line 5a + 5b or total in column I of detail sheet)	\$28,059.30
6. Total earned less retainage (Line 4 less Line 5 Total)	\$533,126.70
7. Less previous certificates for payment (Line 6 from prior certificate)	\$0.00
8. Current payment due:	\$533,126.70
9. Balance to finish, including retainage (Line 3 less Line 6)	\$3,446,873.30

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$0.00	\$0.00
Total approved this month:	\$0.00	\$0.00
Totals:	\$0.00	\$0.00
Net change by change orders:	\$0.00	

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Landmark Structures

By:  Date: 7/7/2023


**ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$533,126.70

*(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)*

ARCHITECT/ENGINEER:

By:  Date: 7/10/2023

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.  
 Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 1

APPLICATION DATE:

PERIOD: 06/01/23 - 06/30/23

Contract Lines

A	B	C				D	E	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE				WORK COMPLETED		TOTAL COMPLETE	% COMPLETE	BALANCE TO FINISH (C - G)	RETAINAGE
		UNIT	QTY	UNIT PRICE	VALUE	PRIOR APPLICATION	THIS PERIOD				
1	1.01 Bonds	LS	1.0	\$19,700.00	\$19,700.00	\$0.00	\$19,700.00	\$19,700.00	100.00%	\$0.00	\$985.00
2	1.02 Engineering - Elevated Tank - Design Basis / Foundation	LS	1.0	\$89,600.00	\$89,600.00	\$0.00	\$89,600.00	\$89,600.00	100.00%	\$0.00	\$4,480.00
3	1.03 Engineering - Elevated Tank - Pedestal	LS	1.0	\$79,600.00	\$79,600.00	\$0.00	\$0.00	\$0.00	0.00%	\$79,600.00	\$0.00
4	1.04 Engineering - Elevated Tank - Steel Tank	LS	1.0	\$69,700.00	\$69,700.00	\$0.00	\$0.00	\$0.00	0.00%	\$69,700.00	\$0.00
5	1.05 Storm Water Pollution Plan	LS	1.0	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00	100.00%	\$0.00	\$150.00
6	2.01 Silt Fence	LF	1504.0	\$10.00	\$15,040.00	\$0.00	\$15,040.00	\$15,040.00	100.00%	\$0.00	\$752.00
7	2.02 Stabilized Construction Entrance	EA	1.0	\$5,446.00	\$5,446.00	\$0.00	\$5,446.00	\$5,446.00	100.00%	\$0.00	\$272.30
8	2.03 Concrete Washout Station	EA	1.0	\$4,400.00	\$4,400.00	\$0.00	\$4,400.00	\$4,400.00	100.00%	\$0.00	\$220.00
9	2.04 Tree Removal / Clear & Grub	LS	1.0	\$24,800.00	\$24,800.00	\$0.00	\$24,800.00	\$24,800.00	100.00%	\$0.00	\$1,240.00
10	2.05 Mass Grading to Balance Site for Tank	LS	1.0	\$49,800.00	\$49,800.00	\$0.00	\$49,800.00	\$49,800.00	100.00%	\$0.00	\$2,490.00
11	2.06 Access Road	LS	1.0	\$74,900.00	\$74,900.00	\$0.00	\$74,900.00	\$74,900.00	100.00%	\$0.00	\$3,745.00
12	3.01 Foundation - Excavation	LS	1.0	\$44,800.00	\$44,800.00	\$0.00	\$44,800.00	\$44,800.00	100.00%	\$0.00	\$2,240.00
13	3.02 Foundation - Ring Foundation	LS	1.0	\$194,800.00	\$194,800.00	\$0.00	\$194,800.00	\$194,800.00	100.00%	\$0.00	\$9,740.00
14	3.03 Foundation - Backfill Exterior	LS	1.0	\$34,900.00	\$34,900.00	\$0.00	\$34,900.00	\$34,900.00	100.00%	\$0.00	\$1,745.00
15	4.01 Concrete Pedestal - Lifts 1 / Crane / Scaffold	LS	1.0	\$179,600.00	\$179,600.00	\$0.00	\$0.00	\$0.00	0.00%	\$179,600.00	\$0.00
16	4.02 Concrete Pedestal - Lifts 2-3	PC	2.0	\$134,800.00	\$269,600.00	\$0.00	\$0.00	\$0.00	0.00%	\$269,600.00	\$0.00
17	4.03 Concrete Pedestal - Lifts 3-11	PC	8.0	\$97,800.00	\$782,400.00	\$0.00	\$0.00	\$0.00	0.00%	\$782,400.00	\$0.00
18	4.04 Concrete Pedestal - Tank Floor	LS	1.0	\$154,600.00	\$154,600.00	\$0.00	\$0.00	\$0.00	0.00%	\$154,600.00	\$0.00
19	4.05 Backfill Interior	LS	1.0	\$17,500.00	\$17,500.00	\$0.00	\$0.00	\$0.00	0.00%	\$17,500.00	\$0.00
20	5.01 Steel Tank - Materials / Fabrication	LS	1.0	\$449,500.00	\$449,500.00	\$0.00	\$0.00	\$0.00	0.00%	\$449,500.00	\$0.00
21	5.02 Steel Tank - Erect - Ring Beam	LS	1.0	\$48,700.00	\$48,700.00	\$0.00	\$0.00	\$0.00	0.00%	\$48,700.00	\$0.00
22	5.03 Steel Tank - Erect - Cone	LS	1.0	\$139,600.00	\$139,600.00	\$0.00	\$0.00	\$0.00	0.00%	\$139,600.00	\$0.00
23	5.04 Steel Tank - Erect - Vertical Shell	LS	1.0	\$108,700.00	\$108,700.00	\$0.00	\$0.00	\$0.00	0.00%	\$108,700.00	\$0.00
24	5.05 Steel Tank - Erect - Access Tube / Platform	LS	1.0	\$57,400.00	\$57,400.00	\$0.00	\$0.00	\$0.00	0.00%	\$57,400.00	\$0.00
25	5.06 Steel Tank - Erect - Hoist	LS	1.0	\$34,300.00	\$34,300.00	\$0.00	\$0.00	\$0.00	0.00%	\$34,300.00	\$0.00
26	5.07 Steel Tank - Erect - Floor	LS	1.0	\$15,400.00	\$15,400.00	\$0.00	\$0.00	\$0.00	0.00%	\$15,400.00	\$0.00
27	5.08 Steel Tank - Erect - Roof	LS	1.0	\$19,700.00	\$19,700.00	\$0.00	\$0.00	\$0.00	0.00%	\$19,700.00	\$0.00
28	6.01 Steel Tank - Field Coating - Ground Phase	LS	1.0	\$177,600.00	\$177,600.00	\$0.00	\$0.00	\$0.00	0.00%	\$177,600.00	\$0.00
29	6.02 Steel Tank - Field Coating - Air Phase	LS	1.0	\$120,200.00	\$120,200.00	\$0.00	\$0.00	\$0.00	0.00%	\$120,200.00	\$0.00
30	7.01 Mechanical - Base - Piping	LS	1.0	\$39,600.00	\$39,600.00	\$0.00	\$0.00	\$0.00	0.00%	\$39,600.00	\$0.00
31	7.02 Mechanical - Pedestal - Riser Piping	LS	1.0	\$83,800.00	\$83,800.00	\$0.00	\$0.00	\$0.00	0.00%	\$83,800.00	\$0.00
32	7.03 Mechanical - Chamber - Valves / Piping	LS	1.0	\$95,100.00	\$95,100.00	\$0.00	\$0.00	\$0.00	0.00%	\$95,100.00	\$0.00
33	8.01 Concrete Pedestal - Ladders / Landings	LS	1.0	\$48,800.00	\$48,800.00	\$0.00	\$0.00	\$0.00	0.00%	\$48,800.00	\$0.00
34	8.02 Steel Tank - Hatches / Vents	LS	1.0	\$5,100.00	\$5,100.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,100.00	\$0.00

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE				D WORK COMPLETED		G TOTAL COMPLETE		H BALANCE TO FINISH (C - G)	I RETAINAGE
		UNIT	QTY	UNIT PRICE	VALUE	PRIOR APPLICATION	THIS PERIOD	TOTAL COMPLETE	% COMPLETE		
35	9.01 Slab on Grade	LS	1.0	\$7,300.00	\$7,300.00	\$0.00	\$0.00	\$0.00	0.00%	\$7,300.00	\$0.00
36	9.02 Doors	LS	1.0	\$10,400.00	\$10,400.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,400.00	\$0.00
37	10.01 Underground Duct / Raceways	LS	1.0	\$30,100.00	\$30,100.00	\$0.00	\$0.00	\$0.00	0.00%	\$30,100.00	\$0.00
38	10.02 Panels / Lighting / Raceways / Wiring	LS	1.0	\$35,300.00	\$35,300.00	\$0.00	\$0.00	\$0.00	0.00%	\$35,300.00	\$0.00
39	10.03 Instrumentation / Controls / SCADA	LS	1.0	\$40,300.00	\$40,300.00	\$0.00	\$0.00	\$0.00	0.00%	\$40,300.00	\$0.00
40	10.04 Cathodic Protection	LS	1.0	\$16,300.00	\$16,300.00	\$0.00	\$0.00	\$0.00	0.00%	\$16,300.00	\$0.00
41	11.01 16in Waterline	LF	95.0	\$500.00	\$47,500.00	\$0.00	\$0.00	\$0.00	0.00%	\$47,500.00	\$0.00
42	11.02 Fire Hydrant and Assembly	EA	1.0	\$11,000.00	\$11,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$11,000.00	\$0.00
43	11.03 16in Tie-In	LS	1.0	\$11,500.00	\$11,500.00	\$0.00	\$0.00	\$0.00	0.00%	\$11,500.00	\$0.00
44	11.04 Trench Safety System	LF	79.0	\$10.00	\$790.00	\$0.00	\$0.00	\$0.00	0.00%	\$790.00	\$0.00
45	11.05 Overflow Splash Pad	EA	1.0	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	0.00%	\$7,500.00	\$0.00
46	11.06 12in Reinforced Concrete Pipe	LF	45.0	\$330.00	\$14,850.00	\$0.00	\$0.00	\$0.00	0.00%	\$14,850.00	\$0.00
47	11.07 Concrete Trickle Channel	CY	59.0	\$300.00	\$17,700.00	\$0.00	\$0.00	\$0.00	0.00%	\$17,700.00	\$0.00
48	11.08 V-5718 Grate	EA	1.0	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,000.00	\$0.00
49	12.01 Sidewalk	LS	1.0	\$5,700.00	\$5,700.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,700.00	\$0.00
50	12.02 Bollards	EA	2.0	\$1,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,000.00	\$0.00
51	12.03 Site Security Fence & Gate	LF	360.0	\$50.00	\$18,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$18,000.00	\$0.00
52	12.04 Asphalt Access Drive	SY	714.0	\$40.00	\$28,560.00	\$0.00	\$0.00	\$0.00	0.00%	\$28,560.00	\$0.00
53	12.05 Grading	CY	18.0	\$250.00	\$4,500.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,500.00	\$0.00
54	12.06 LOC Restoration	SY	11014.0	\$1.00	\$11,014.00	\$0.00	\$0.00	\$0.00	0.00%	\$11,014.00	\$0.00
55	13.01 16in STATIC WESTFALL MIXER	LS	1.0	\$33,000.00	\$33,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$33,000.00	\$0.00
56	13.02 HYDRODYNAMIC MIXER - Piping Material	LS	1.0	\$55,000.00	\$55,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$55,000.00	\$0.00
57	13.03 HYDRODYNAMIC MIXER - Valves	LS	1.0	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$12,000.00	\$0.00
<b>TOTALS:</b>					<b>\$3,980,000.00</b>	<b>\$0.00</b>	<b>\$561,186.00</b>	<b>\$561,186.00</b>	<b>14.10%</b>	<b>\$3,418,814.00</b>	<b>\$28,059.30</b>

Grand Totals

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE				D WORK COMPLETED		G TOTAL COMPLETE		H BALANCE TO FINISH (C - G)	I RETAINAGE
		UNIT	QTY	UNIT PRICE	VALUE	PRIOR APPLICATION	THIS PERIOD	TOTAL COMPLETE	% COMPLETE		
<b>GRAND TOTALS:</b>					<b>\$3,980,000.00</b>	<b>\$0.00</b>	<b>\$561,186.00</b>	<b>\$561,186.00</b>	<b>14.10%</b>	<b>\$3,418,814.00</b>	<b>\$28,059.30</b>



## Murfee Engineering Company

August 10, 2023

Mr. Scott Roberts, President and  
Board of Directors  
West Travis County Public Utility Agency  
13215 Bee Cave Parkway, Building B, Suite 110  
Bee Cave, Texas 78738

**Re: WTCPUA 1240 Elevated Storage Tank  
Contractor's Application for Payment No. 2**

Mr. Roberts and Board:

Enclosed is Application for Payment No. 1 from Landmark Structures for the period ending July 31<sup>st</sup>, 2023. We have reviewed this application for payment, concur with the items and quantities, and recommend approval and payment in the amount of one million sixty-seven thousand two hundred thirty six dollars and seventeen cents. (\$1,067,236.17). This application for payment is broken down as follows:

Original Contract Price:	\$3,980,000.00
Net change with Change Orders	\$0.00
Total Completed and stored to Date:	\$1,684,592.50
Retainage (5%):	\$84,229.63
<b>Amount Due this Application:</b>	<b>\$1,067,236.17</b>
Balance to Finish, Plus Retainage:	\$2,379,637.13

If you have any questions, please do not hesitate to contact me.

Sincerely,

Bryce Canady  
Project Manager - MEC

cc: Jennifer Reichers – WTCPUA  
MEC File No. 11051-169

**TO OWNER/CLIENT:**

West Travis County Public  
Utility Agency 13215 Bee Cave Pkw,Bldg B,Ste 110  
Bee Cave, Texas 78738

**PROJECT:**

1781 - 1781 West Travis Co TX - 1.0MG CET  
304 Old Stone Rd.  
Austin, Texas 78737

**APPLICATION NO: 2**

**INVOICE NO: 2**

**PERIOD: 07/01/23 - 07/31/23**

**OWNER'S CONTRACT NO:**

**CONTRACT DATE:**

**FROM CONTRACTOR:**

Landmark Structures  
1665 Harmon Rd  
Fort Worth, Texas 76177

**VIA ARCHITECT/ENGINEER:**

Roberto Ferreira (Murfee Engineering Company)

**CONTRACT FOR: 1240 Elevated Storage Tank**

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum	\$3,980,000.00
2. Net change by change orders	\$0.00
3. Contract Sum to date (Line 1 ± 2)	\$3,980,000.00
4. Total completed and stored to date (Column G on detail sheet)	\$1,684,592.50
5. Retainage:	
a. 5.00% of completed work	\$84,229.63
b. 0.00% of stored material	\$0.00
Total retainage (Line 5a + 5b or total in column I of detail sheet)	\$84,229.63
6. Total earned less retainage (Line 4 less Line 5 Total)	\$1,600,362.87
7. Less previous certificates for payment (Line 6 from prior certificate)	\$533,126.70
8. Current payment due:	\$1,067,236.17
9. Balance to finish, including retainage (Line 3 less Line 6)	\$2,379,637.13

The undersigned certifies that to the best of the Contractor's knowledge, information and belief, the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work which previous Certificates for payment were issued and payments received from the Owner/Client, and that current payments shown herein is now due.

CONTRACTOR: Landmark Structures

By:  Date: 8/8/2023

**ARCHITECT'S/ENGINEER'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on the on-site observations and the data comprising this application, the Architect/Engineer certifies to the Owner/Client that to the best of the Architect's/Engineer's knowledge, information and belief that Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED: \$1,067,236.17

*(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to confirm the amount certified.)*

ARCHITECT/ENGINEER:

By:  Date: 8/10/2023

This certificate is not negotiable. The amount certified is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to the rights of the Owner/Client or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner/Client:	\$0.00	\$0.00
Total approved this month:	\$0.00	\$0.00
Totals:	\$0.00	\$0.00
Net change by change orders:	\$0.00	



Document SUMMARY SHEET, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.  
 Use Column I on Contracts where variable retainage for line items apply.

APPLICATION NUMBER: 2

APPLICATION DATE: 8/25/2023

PERIOD: 07/01/23 - 07/31/23

Contract Lines

A	B	C				D	E	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE				WORK COMPLETED		TOTAL COMPLETE	% COMPLETE	BALANCE TO FINISH (C - G)	RETAINAGE
		UNIT	QTY	UNIT PRICE	VALUE	PRIOR APPLICATION	THIS PERIOD				
1	1.01 Bonds	LS	1.0	\$19,700.00	\$19,700.00	\$19,700.00	\$0.00	\$19,700.00	100.00%	\$0.00	\$985.00
2	1.02 Engineering - Elevated Tank - Design Basis / Foundation	LS	1.0	\$89,600.00	\$89,600.00	\$89,600.00	\$0.00	\$89,600.00	100.00%	\$0.00	\$4,480.00
3	1.03 Engineering - Elevated Tank - Pedestal	LS	1.0	\$79,600.00	\$79,600.00	\$0.00	\$79,600.00	\$79,600.00	100.00%	\$0.00	\$3,980.00
4	1.04 Engineering - Elevated Tank - Steel Tank	LS	1.0	\$69,700.00	\$69,700.00	\$0.00	\$0.00	\$0.00	0.00%	\$69,700.00	\$0.00
5	1.05 Storm Water Pollution Plan	LS	1.0	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	100.00%	\$0.00	\$150.00
6	2.01 Silt Fence	LF	1504.0	\$10.00	\$15,040.00	\$15,040.00	\$0.00	\$15,040.00	100.00%	\$0.00	\$752.00
7	2.02 Stabilized Construction Entrance	EA	1.0	\$5,446.00	\$5,446.00	\$5,446.00	\$0.00	\$5,446.00	100.00%	\$0.00	\$272.30
8	2.03 Concrete Washout Station	EA	1.0	\$4,400.00	\$4,400.00	\$4,400.00	\$0.00	\$4,400.00	100.00%	\$0.00	\$220.00
9	2.04 Tree Removal / Clear & Grub	LS	1.0	\$24,800.00	\$24,800.00	\$24,800.00	\$0.00	\$24,800.00	100.00%	\$0.00	\$1,240.00
10	2.05 Mass Grading to Balance Site for Tank	LS	1.0	\$49,800.00	\$49,800.00	\$49,800.00	\$0.00	\$49,800.00	100.00%	\$0.00	\$2,490.00
11	2.06 Access Road	LS	1.0	\$74,900.00	\$74,900.00	\$74,900.00	\$0.00	\$74,900.00	100.00%	\$0.00	\$3,745.00
12	3.01 Foundation - Excavation	LS	1.0	\$44,800.00	\$44,800.00	\$44,800.00	\$0.00	\$44,800.00	100.00%	\$0.00	\$2,240.00
13	3.02 Foundation - Ring Foundation	LS	1.0	\$194,800.00	\$194,800.00	\$194,800.00	\$0.00	\$194,800.00	100.00%	\$0.00	\$9,740.00
14	3.03 Foundation - Backfill Exterior	LS	1.0	\$34,900.00	\$34,900.00	\$34,900.00	\$0.00	\$34,900.00	100.00%	\$0.00	\$1,745.00
15	4.01 Concrete Pedestal - Lifts 1 / Crane / Scaffold	LS	1.0	\$179,600.00	\$179,600.00	\$0.00	\$179,600.00	\$179,600.00	100.00%	\$0.00	\$8,980.00
16	4.02 Concrete Pedestal - Lifts 2-3	PC	2.0	\$134,800.00	\$269,600.00	\$0.00	\$134,800.00	\$134,800.00	50.00%	\$134,800.00	\$6,740.00
17	4.03 Concrete Pedestal - Lifts 3-11	PC	8.0	\$97,800.00	\$782,400.00	\$0.00	\$489,000.00	\$489,000.00	62.50%	\$293,400.00	\$24,450.00
18	4.04 Concrete Pedestal - Tank Floor	LS	1.0	\$154,600.00	\$154,600.00	\$0.00	\$0.00	\$0.00	0.00%	\$154,600.00	\$0.00
19	4.05 Backfill Interior	LS	1.0	\$17,500.00	\$17,500.00	\$0.00	\$4,375.00	\$4,375.00	25.00%	\$13,125.00	\$218.75
20	5.01 Steel Tank - Materials / Fabrication	LS	1.0	\$449,500.00	\$449,500.00	\$0.00	\$196,431.50	\$196,431.50	43.70%	\$253,068.50	\$9,821.58
21	5.02 Steel Tank - Erect - Ring Beam	LS	1.0	\$48,700.00	\$48,700.00	\$0.00	\$0.00	\$0.00	0.00%	\$48,700.00	\$0.00
22	5.03 Steel Tank - Erect - Cone	LS	1.0	\$139,600.00	\$139,600.00	\$0.00	\$0.00	\$0.00	0.00%	\$139,600.00	\$0.00
23	5.04 Steel Tank - Erect - Vertical Shell	LS	1.0	\$108,700.00	\$108,700.00	\$0.00	\$0.00	\$0.00	0.00%	\$108,700.00	\$0.00
24	5.05 Steel Tank - Erect - Access Tube / Platform	LS	1.0	\$57,400.00	\$57,400.00	\$0.00	\$0.00	\$0.00	0.00%	\$57,400.00	\$0.00
25	5.06 Steel Tank - Erect - Hoist	LS	1.0	\$34,300.00	\$34,300.00	\$0.00	\$0.00	\$0.00	0.00%	\$34,300.00	\$0.00
26	5.07 Steel Tank - Erect - Floor	LS	1.0	\$15,400.00	\$15,400.00	\$0.00	\$0.00	\$0.00	0.00%	\$15,400.00	\$0.00
27	5.08 Steel Tank - Erect - Roof	LS	1.0	\$19,700.00	\$19,700.00	\$0.00	\$0.00	\$0.00	0.00%	\$19,700.00	\$0.00
28	6.01 Steel Tank - Field Coating - Ground Phase	LS	1.0	\$177,600.00	\$177,600.00	\$0.00	\$0.00	\$0.00	0.00%	\$177,600.00	\$0.00
29	6.02 Steel Tank - Field Coating - Air Phase	LS	1.0	\$120,200.00	\$120,200.00	\$0.00	\$0.00	\$0.00	0.00%	\$120,200.00	\$0.00
30	7.01 Mechanical - Base - Piping	LS	1.0	\$39,600.00	\$39,600.00	\$0.00	\$39,600.00	\$39,600.00	100.00%	\$0.00	\$1,980.00
31	7.02 Mechanical - Pedestal - Riser Piping	LS	1.0	\$83,800.00	\$83,800.00	\$0.00	\$0.00	\$0.00	0.00%	\$83,800.00	\$0.00
32	7.03 Mechanical - Chamber - Valves / Piping	LS	1.0	\$95,100.00	\$95,100.00	\$0.00	\$0.00	\$0.00	0.00%	\$95,100.00	\$0.00
33	8.01 Concrete Pedestal - Ladders / Landings	LS	1.0	\$48,800.00	\$48,800.00	\$0.00	\$0.00	\$0.00	0.00%	\$48,800.00	\$0.00
34	8.02 Steel Tank - Hatches / Vents	LS	1.0	\$5,100.00	\$5,100.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,100.00	\$0.00

A	B	C				D	E	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE				WORK COMPLETED		TOTAL COMPLETE	% COMPLETE	BALANCE TO FINISH (C - G)	RETAINAGE
		UNIT	QTY	UNIT PRICE	VALUE	PRIOR APPLICATION	THIS PERIOD				
35	9.01 Slab on Grade	LS	1.0	\$7,300.00	\$7,300.00	\$0.00	\$0.00	\$0.00	0.00%	\$7,300.00	\$0.00
36	9.02 Doors	LS	1.0	\$10,400.00	\$10,400.00	\$0.00	\$0.00	\$0.00	0.00%	\$10,400.00	\$0.00
37	10.01 Underground Duct / Raceways	LS	1.0	\$30,100.00	\$30,100.00	\$0.00	\$0.00	\$0.00	0.00%	\$30,100.00	\$0.00
38	10.02 Panels / Lighting / Raceways / Wiring	LS	1.0	\$35,300.00	\$35,300.00	\$0.00	\$0.00	\$0.00	0.00%	\$35,300.00	\$0.00
39	10.03 Instrumentation / Controls / SCADA	LS	1.0	\$40,300.00	\$40,300.00	\$0.00	\$0.00	\$0.00	0.00%	\$40,300.00	\$0.00
40	10.04 Cathodic Protection	LS	1.0	\$16,300.00	\$16,300.00	\$0.00	\$0.00	\$0.00	0.00%	\$16,300.00	\$0.00
41	11.01 16in Waterline	LF	95.0	\$500.00	\$47,500.00	\$0.00	\$0.00	\$0.00	0.00%	\$47,500.00	\$0.00
42	11.02 Fire Hydrant and Assembly	EA	1.0	\$11,000.00	\$11,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$11,000.00	\$0.00
43	11.03 16in Tie-In	LS	1.0	\$11,500.00	\$11,500.00	\$0.00	\$0.00	\$0.00	0.00%	\$11,500.00	\$0.00
44	11.04 Trench Safety System	LF	79.0	\$10.00	\$790.00	\$0.00	\$0.00	\$0.00	0.00%	\$790.00	\$0.00
45	11.05 Overflow Splash Pad	EA	1.0	\$7,500.00	\$7,500.00	\$0.00	\$0.00	\$0.00	0.00%	\$7,500.00	\$0.00
46	11.06 12in Reinforced Concrete Pipe	LF	45.0	\$330.00	\$14,850.00	\$0.00	\$0.00	\$0.00	0.00%	\$14,850.00	\$0.00
47	11.07 Concrete Trickle Channel	CY	59.0	\$300.00	\$17,700.00	\$0.00	\$0.00	\$0.00	0.00%	\$17,700.00	\$0.00
48	11.08 V-5718 Grate	EA	1.0	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,000.00	\$0.00
49	12.01 Sidewalk	LS	1.0	\$5,700.00	\$5,700.00	\$0.00	\$0.00	\$0.00	0.00%	\$5,700.00	\$0.00
50	12.02 Bollards	EA	2.0	\$1,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$2,000.00	\$0.00
51	12.03 Site Security Fence & Gate	LF	360.0	\$50.00	\$18,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$18,000.00	\$0.00
52	12.04 Asphalt Access Drive	SY	714.0	\$40.00	\$28,560.00	\$0.00	\$0.00	\$0.00	0.00%	\$28,560.00	\$0.00
53	12.05 Grading	CY	18.0	\$250.00	\$4,500.00	\$0.00	\$0.00	\$0.00	0.00%	\$4,500.00	\$0.00
54	12.06 LOC Restoration	SY	11014.0	\$1.00	\$11,014.00	\$0.00	\$0.00	\$0.00	0.00%	\$11,014.00	\$0.00
55	13.01 16in STATIC WESTFALL MIXER	LS	1.0	\$33,000.00	\$33,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$33,000.00	\$0.00
56	13.02 HYDRODYNAMIC MIXER - Piping Material	LS	1.0	\$55,000.00	\$55,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$55,000.00	\$0.00
57	13.03 HYDRODYNAMIC MIXER - Valves	LS	1.0	\$12,000.00	\$12,000.00	\$0.00	\$0.00	\$0.00	0.00%	\$12,000.00	\$0.00
<b>TOTALS:</b>		<b>\$3,980,000.00</b>				<b>\$561,186.00</b>	<b>\$1,123,406.50</b>	<b>\$1,684,592.50</b>	<b>42.33%</b>	<b>\$2,295,407.50</b>	<b>\$84,229.63</b>

Grand Totals

A	B	C				D	E	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE				WORK COMPLETED		TOTAL COMPLETE	% COMPLETE	BALANCE TO FINISH (C - G)	RETAINAGE
		UNIT	QTY	UNIT PRICE	VALUE	PRIOR APPLICATION	THIS PERIOD				
<b>GRAND TOTALS:</b>		<b>\$3,980,000.00</b>				<b>\$561,186.00</b>	<b>\$1,123,406.50</b>	<b>\$1,684,592.50</b>	<b>42.33%</b>	<b>\$2,295,407.50</b>	<b>\$84,229.63</b>

**Stored Materials Summary**

**Contractor's Application for Payment**

Owner:	West Travis County Public Utility Agency	Owner's Project No.:	
Engineer:	Murfee Engineering Company	Engineer's Project No.:	
Contractor:	Landmark Structures	Contractor's Project No.:	1781
Project:	1240 Elevated Storage Tank		
Contract:			

Application No.: 2 Application Period: From 07/01/23 to 07/31/23 Application Date: 07/25/23

A	B	C	D	E	F	Materials Stored			Incorporated in Work			M
Item No. (Lump Sum Tab) or Bid Item No. (Unit Price Tab)	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Description of Materials or Equipment Stored	Storage Location	Application No. When Materials Placed in Storage	Previous Amount	Amount Stored	Amount Stored to	Amount Previously Incorporated in the Work (\$)	Amount Incorporated in the Work this Period (\$)	Total Amount Incorporated in the Work (J+K) (\$)	Materials Remaining in Storage (I-L) (\$)
						Stored (\$)	this Period (\$)	Date (G+H) (\$)				
5.01	SSAB		Steel Plate	Landmark Fabrication	2	-	196,431.50	196,431.50	-	-	-	196,431.50
<b>Totals</b>						\$ -	\$ 196,431.50	\$ 196,431.50	\$ -	\$ -	\$ -	\$ 196,431.50



Murfee Engineering Company

July 27<sup>th</sup>, 2023

Mr. Scott Roberts, President and Board of Directors  
West Travis County Public Utility Agency  
13215 Bee Cave Parkway, Building B, Suite 110  
Bee Cave, Texas 78738

**Re: Trautwein Road at Hwy 290 12-inch Waterline Relocation Contractor’s Application for Payment No. 1**

Mr. Roberts and Board:

Enclosed is Application for Payment No. 1 from Lone Star Sitework, LLC. for the period ending July 10<sup>th</sup>, 2023. We have reviewed this application for payment, conducted site observations, concur with the items and quantities, and recommend approval and payment in the amount of one hundred twenty-one thousand, four hundred fifty-two and 30/100 dollars (\$121,452.30). This application for payment is broken down as follows:

Original Contract Price:	\$251,177.80
Net Change by Change Orders:	\$0.00
Current Contract Price:	\$251,177.80
Total Completed and Stored to Date:	\$134,947.70
Retainage (10%):	\$13,494.70
<b>Amount Due this Application:</b>	<b>\$121,452.30</b>
Balance to Finish, Plus Retainage:	\$129,725.50

If you have any questions, please do not hesitate to contact me.

Sincerely,

Jason Baze, P.E.

cc: Jennifer Riechers – WTCPUA  
MEC File No. 11051.166



**Contractor's Application for Payment No.** 1

	Application Period: 05/02/2023 - 07/10/2023	Application Date: 7/10/2023
To (Owner): West Travis County Public Utility Agency	From (Contractor): Lone Star Sitework, LLC	Via (Engineer): Murfee Engineering Company, Inc.
Project: TRAUTWEIN ROAD AT HWY 290 12-INCH WATERLINE RELOCATION	Contract: TRAUTWEIN ROAD AT HWY 290 12-INCH WATERLINE RELOCATION	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.:

**Application For Payment  
Change Order Summary**

Approved Change Orders	Number	Additions	Deductions			
				<b>1. ORIGINAL CONTRACT PRICE.....</b>	\$	<b>\$251,177.80</b>
				<b>2. Net change by Change Orders.....</b>	\$	
				<b>3. Current Contract Price (Line 1 ± 2).....</b>	\$	<b>\$251,177.80</b>
				<b>4. TOTAL COMPLETED AND STORED TO DATE</b>		
				(Column F total on Progress Estimates).....	\$	<b>\$134,947.00</b>
				<b>5. RETAINAGE:</b>		
				a. 10% X \$134,947.00 Work Completed.....	\$	<b>\$13,494.70</b>
				b. X _____ Stored Material.....	\$	
				c. Total Retainage (Line 5.a + Line 5.b).....	\$	<b>\$13,494.70</b>
				<b>6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....</b>	\$	<b>\$121,452.30</b>
				<b>7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....</b>	\$	
				<b>8. AMOUNT DUE THIS APPLICATION.....</b>	\$	<b>\$121,452.30</b>
				<b>9. BALANCE TO FINISH, PLUS RETAINAGE</b>		
				(Column G total on Progress Estimates + Line 5.c above).....	\$	<b>\$129,725.50</b>
TOTALS						
NET CHANGE BY CHANGE ORDERS						

<b>Contractor's Certification</b>	
The undersigned Contractor certifies, to the best of its knowledge, the following:	
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;	
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and	
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.	
<b>Contractor Signature</b>	
By: <i>Megan Harrison</i>	Date: 07/25/2023

Payment of: \$ \_\_\_\_\_  
(Line 8 or other - attach explanation of the other amount)

is recommended by: Jason Page - **8-10-2023**  
(Date)

Payment of: \$ \_\_\_\_\_  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Approved by: \_\_\_\_\_ (Date)  
Funding or Financing Entity (if applicable)

**Progress Estimate - Lump Sum Work**

**Contractor's Application**

For (Contract): <b>TRAUTWEIN ROAD AT HWY 290 12-INCH WATERLINE RELOCATION</b>					Application Number: <b>1</b>							
Application Period: <b>05/02/2023 - 07/10/2023</b>					Application Date: <b>7/10/2023</b>							
A					Work Completed				E	F		G
Specification Section No.	Description	UOM	QUANTITY	UNIT PRICE	B Scheduled Value (\$)	C From Previous Application (C+D)	D Quantity This Period This Period		Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
E1	SILT FENCE	LF	225	\$ 6.00	\$1,350.00		225.00	\$1,350.00		\$1,350.00	100.0%	
E2	LOC RESTORATION/HYDROMULCH SEEDING	SY	3,478	\$ 8.50	\$29,563.00		3478.00	\$29,563.00		\$29,563.00	100.0%	
E3	TREE PROTECTION INSTALLATION & MAINTENANCE	LF	553	\$ 10.00	\$5,530.00		553.00	\$5,530.00		\$5,530.00	100.0%	
W1a	12 INCH DUCTILE IRON WATER MAIN (4FT- 6 FT CUT)	LF	394	\$ 150.00	\$59,100.00		360.00	\$54,000.00		\$54,000.00	91.4%	\$5,100.00
W1b	12 INCH DUCTILE IRON WATER MAIN (6FT-15 FT CUT)	LF	50	\$ 190.00	\$9,500.00							\$9,500.00
W1c	12 INCH DUCTILE IRON WATER MAIN (WITHIN CASING PIPE)	LF	88	\$ 180.00	\$15,840.00							\$15,840.00
W2	12 INCH CONNECTION EXISTING WATER MAIN	EA	2	\$ 4,149.00	\$8,298.00		2.00	\$8,298.00		\$8,298.00	100.0%	
W3	24 INCH ENCASEMENT PIPE (BORE)	LF	60	\$ 836.00	\$50,160.00							\$50,160.00
W4	24 INCH ENCASEMENT PIPE (OPEN CUT)	LF	28	\$ 380.00	\$10,640.00							\$10,640.00
W5	12 INCH GATE VALVE & BOX	EA	5	\$ 5,200.00	\$26,000.00		5.00	\$26,000.00		\$26,000.00	100.0%	
W6	WATER SERVICES	EA	2	\$ 3,110.00	\$6,220.00							\$6,220.00
W7	12 INCH TEES	EA	2	\$ 2,770.00	\$5,540.00		1.00	\$2,770.00		\$2,770.00	50.0%	\$2,770.00
W8	COMBINATION 2" AIR RELEASE VACUUM VALVE & VAULT	EA	1	\$ 6,154.00	\$6,154.00							\$6,154.00
W9	TRENCH SAFETY	LF	444	\$ 8.70	\$3,862.80		280.00	\$2,436.00		\$2,436.00	63.1%	\$1,426.80
W10	PAVEMENT REPAIR	SY	19	\$ 180.00	\$3,420.00							\$3,420.00
M1	TRAFFIC CONTROL	LS	1	\$ 10,000.00	\$10,000.00		0.50	\$5,000.00		\$5,000.00	50.0%	\$5,000.00
<b>Totals</b>					<b>\$251,177.80</b>			<b>\$134,947.00</b>		<b>\$134,947.00</b>		<b>\$116,230.80</b>



Murfee Engineering Company

July 27<sup>th</sup>, 2023

Mr. Scott Roberts, President and Board of Directors  
West Travis County Public Utility Agency  
13215 Bee Cave Parkway, Building B, Suite 110  
Bee Cave, Texas 78738

**Re: Trautwein Road at Hwy 290 12-inch Waterline Relocation Contractor’s Application for Payment No. 1**

Mr. Roberts and Board:

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<b>Amount Due this Application:</b>	<b>\$121,452.30</b>
Balance to Finish, Plus Retainage:	\$129,725.50

If you have any questions, please do not hesitate to contact me.

Sincerely,

Jason Baze, P.E.

cc: Jennifer Riechers – WTCPUA  
MEC File No. 11051.166



**Contractor's Application for Payment No.** 1

	Application Period: 05/02/2023 - 07/10/2023	Application Date: 7/10/2023
To (Owner): West Travis County Public Utility Agency	From (Contractor): Lone Star Sitework, LLC	Via (Engineer): Murfee Engineering Company, Inc.
Project: TRAUTWEIN ROAD AT HWY 290 12-INCH WATERLINE RELOCATION	Contract: TRAUTWEIN ROAD AT HWY 290 12-INCH WATERLINE RELOCATION	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.:

**Application For Payment  
Change Order Summary**

Approved Change Orders	Number	Additions	Deductions			
				<b>1. ORIGINAL CONTRACT PRICE.....</b>	\$	<b>\$251,177.80</b>
				<b>2. Net change by Change Orders.....</b>	\$	
				<b>3. Current Contract Price (Line 1 ± 2).....</b>	\$	<b>\$251,177.80</b>
				<b>4. TOTAL COMPLETED AND STORED TO DATE</b>		
				(Column F total on Progress Estimates).....	\$	<b>\$134,947.00</b>
				<b>5. RETAINAGE:</b>		
				a. 10% X \$134,947.00 Work Completed.....	\$	<b>\$13,494.70</b>
				b. X _____ Stored Material.....	\$	
				c. Total Retainage (Line 5.a + Line 5.b).....	\$	<b>\$13,494.70</b>
				<b>6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....</b>	\$	<b>\$121,452.30</b>
				<b>7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....</b>	\$	
				<b>8. AMOUNT DUE THIS APPLICATION.....</b>	\$	<b>\$121,452.30</b>
				<b>9. BALANCE TO FINISH, PLUS RETAINAGE</b>		
				(Column G total on Progress Estimates + Line 5.c above).....	\$	<b>\$129,725.50</b>
TOTALS						
NET CHANGE BY CHANGE ORDERS						

<b>Contractor's Certification</b>	
The undersigned Contractor certifies, to the best of its knowledge, the following:	
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;	
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and	
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.	
<b>Contractor Signature</b>	
By: <i>Megan Harrison</i>	Date: 07/25/2023

Payment of: \$ \_\_\_\_\_  
(Line 8 or other - attach explanation of the other amount)

is recommended by: Jason Page - **8-10-2023**  
(Date)

Payment of: \$ \_\_\_\_\_  
(Line 8 or other - attach explanation of the other amount)

is approved by: \_\_\_\_\_ (Owner) \_\_\_\_\_ (Date)

Approved by: \_\_\_\_\_ (Date)  
Funding or Financing Entity (if applicable)



**Progress Estimate - Lump Sum Work**

**Contractor's Application**

For (Contract): <b>TRAUTWEIN ROAD AT HWY 290 12-INCH WATERLINE RELOCATION</b>						Application Number: <b>1</b>						
Application Period: <b>05/02/2023 - 07/10/2023</b>						Application Date: <b>7/10/2023</b>						
A					B	Work Completed		E	F		G	
Specification Section No.	Description	UOM	QUANTITY	UNIT PRICE	Scheduled Value (\$)	From Previous Application (C+D)	Quantity This Period	This Period	Materials Presently Stored (not in C or D)	Total Completed and Stored to Date (C + D + E)	% (F / B)	Balance to Finish (B - F)
E1	SILT FENCE	LF	225	\$ 6.00	\$1,350.00		225.00	\$1,350.00		\$1,350.00	100.0%	
E2	LOC RESTORATION/HYDROMULCH SEEDING	SY	3,478	\$ 8.50	\$29,563.00		3478.00	\$29,563.00		\$29,563.00	100.0%	
E3	TREE PROTECTION INSTALLATION & MAINTENANCE	LF	553	\$ 10.00	\$5,530.00		553.00	\$5,530.00		\$5,530.00	100.0%	
W1a	12 INCH DUCTILE IRON WATER MAIN (4FT- 6 FT CUT)	LF	394	\$ 150.00	\$59,100.00		360.00	\$54,000.00		\$54,000.00	91.4%	\$5,100.00
W1b	12 INCH DUCTILE IRON WATER MAIN (6FT-15 FT CUT)	LF	50	\$ 190.00	\$9,500.00							\$9,500.00
W1c	12 INCH DUCTILE IRON WATER MAIN (WITHIN CASING PIPE)	LF	88	\$ 180.00	\$15,840.00							\$15,840.00
W2	12 INCH CONNECTION EXISTING WATER MAIN	EA	2	\$ 4,149.00	\$8,298.00		2.00	\$8,298.00		\$8,298.00	100.0%	
W3	24 INCH ENCASEMENT PIPE (BORE)	LF	60	\$ 836.00	\$50,160.00							\$50,160.00
W4	24 INCH ENCASEMENT PIPE (OPEN CUT)	LF	28	\$ 380.00	\$10,640.00							\$10,640.00
W5	12 INCH GATE VALVE & BOX	EA	5	\$ 5,200.00	\$26,000.00		5.00	\$26,000.00		\$26,000.00	100.0%	
W6	WATER SERVICES	EA	2	\$ 3,110.00	\$6,220.00							\$6,220.00
W7	12 INCH TEES	EA	2	\$ 2,770.00	\$5,540.00		1.00	\$2,770.00		\$2,770.00	50.0%	\$2,770.00
W8	COMBINATION 2" AIR RELEASE VACUUM VALVE & VAULT	EA	1	\$ 6,154.00	\$6,154.00							\$6,154.00
W9	TRENCH SAFETY	LF	444	\$ 8.70	\$3,862.80		280.00	\$2,436.00		\$2,436.00	63.1%	\$1,426.80
W10	PAVEMENT REPAIR	SY	19	\$ 180.00	\$3,420.00							\$3,420.00
M1	TRAFFIC CONTROL	LS	1	\$ 10,000.00	\$10,000.00		0.50	\$5,000.00		\$5,000.00	50.0%	\$5,000.00
<b>Totals</b>					<b>\$251,177.80</b>			<b>\$134,947.00</b>		<b>\$134,947.00</b>		<b>\$116,230.80</b>



Murfee Engineering Company

August 11<sup>th</sup>, 2023

Mr. Scott Roberts, President and  
Board of Directors  
West Travis County Public Utility Agency  
13215 Bee Cave Parkway, Building B, Suite 110  
Bee Cave, Texas 78738

**Re: 30" Raw Water Transmission Main No. 2 CIP Project  
Contractor's Application for Payment No. 16 RET REV #1**

Mr. Roberts and Board:

Enclosed is Application for Payment No. 16 RET REV#1 from S.J. Louis Construction of Texas LTD. for the period ending July 31<sup>st</sup>, 2023. We have reviewed this application for payment, conducted site observations, concur with the items and quantities, and recommend approval and payment in the amount of three hundred fifty-four thousand, two hundred forty-nine and 30/100 dollars (\$354,249.30). This application for payment is broken down as follows:

Original Contract Price:	\$4,374,565.00
Net Change by Change Orders:	\$501,999.45
Current Contract Price:	\$4,894,314.45
Total Completed and Stored to Date:	\$4,894,314.45
Retainage (10%):	\$130,580.00
<b>Amount Due this Application:</b>	<b>\$354,249.30</b>
Balance to Finish, Plus Retainage:	\$130,580.00

If you have any questions, please do not hesitate to contact me.

Sincerely,

Jason Baze, P.E.

cc: Jennifer Riechers – WTCPUA  
MEC File No. 11051.116

**APPLICATION FOR PAYMENT**


**CONTRACTOR:**  
 CASH CONSTRUCTION COMPANY, INC.  
 217 KINGSTON LACY BLVD.  
 PFLUGERVILLE, TEXAS 78660  
 P(512) 251-7872  
 F(512) 990-0616

**OWNER:**  
 WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY  
 13215 BEE CAVE PARKWAY, BUILDING B, SUITE 110  
 BEE CAVE, TEXAS 78738

PROJECT NAME: **30" Raw Water Transmission Main No. 2**  
 CASH JOB NO: 901

PROJECT DATE AS OF:	08/08/2023
BILLED TO PAY REQUEST NO.:	16 RET REV #1
TOTAL WORK COMPLETED TO DATE	\$4,894,314.45
RETAINAGE:	\$0.00
AMOUNT DUE THIS ESTIMATE:	\$4,894,314.45
PREVIOUS BILLINGS:	\$4,409,485.15
CURRENT AMOUNT DUE	\$484,829.30
PUA FISCAL	-\$130,580.00
<b>AMOUNT DUE LESS PUA FISCAL</b>	<b>\$354,249.30</b>

CONTRACT DATE:	09/13/2019
ORIGINAL CONTRACT AMOUNT:	<b>\$4,374,565.00</b>
ADD BID ALTERNATE #1	\$18,000.00
CHANGE ORDER #1	\$377,401.00
DEDUCT	-\$250.00
CHANGE ORDER #2	\$107,936.41
CHANGE ORDER #3	\$21,775.54
CHANGE ORDER #4	-\$5,113.50
<b>REVISED CONTRACT AMOUNT:</b>	<b>\$4,894,314.45</b>

  
 Cash Construction \_\_\_\_\_ Date 8/8/23  
 Name: Walter Carter  


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 Murfee Engineering Company as Design Engineer \_\_\_\_\_ Date  
 Name: Jason Page 8-10-2023  


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 West Travis County PUA \_\_\_\_\_ Date  
 Name: \_\_\_\_\_

Rain Days:  
 11/7/19, 11/8/19, 1/16/20, 1/17/20, 1/22/20, 1/28/20, 2/10/20, 2/11/20,  
 2/12/20, 2/20/20, 2/21/20, 3/4/20, 3/5/20, 3/9/20, 3/20/20, 3/23/20,  
 3/30/20, 4/2/20, 4/3/20, 4/6/20, 5/12/20, 5/13/20, 5/16/20, 5/26/20,  
 5/28/20, 6/20/20, 6/23/20, 6/24/20, 6/26/20, 6/27/20, 9/3/20, 9/4/20,  
 9/5/20, 9/9/20, 9/10/20, 9/21/20, 9/22/20, 9/23/20, 10/28/20, 12/30/20,  
 12/31/20, 1/11/21, 1/20/21, 1/21/21, 1/22/21, 1/23/21, 2/11/21, 2/12/21,  
 2/13/21, 2/14/21,  
 2/15/21, 2/16/21, 2/17/21, 2/18/21, 2/19/21, 2/20/21, 3/1/21, 3/13/21

TO: WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY  
 13215 BEE CAVE PARKWAY, BUILDING B, SUITE 110  
 BEE CAVE, TEXAS 78738

APPLICATION FOR PAYMENT

FROM: CASH CONSTRUCTION COMPANY, INC.  
 217 KINGSTON LACY BLVD.  
 PFLUGERVILLE, TEXAS 78660

JOB NAME: 30" Raw Water Transmission Main No. 2  
 JOB# 901  
 ESTIMATE # 16 RET REV #1  
 DATE 08/08/2023  
 ORIG. AMOUNT \$4,374,565.00  
 REV. AMOUNT \$4,894,314.45  
 RETAINAGE 0%

TOTAL WORK THIS ESTIMATE \$0.00  
 TOTAL COMPLETED TO DATE \$4,894,314.45  
 LESS RETAINAGE \$0.00  
 TOTAL DUE TO DATE \$4,894,314.45  
 PREVIOUS BILLINGS \$4,409,485.15  
 AMOUNT DUE THIS ESTIMATE \$484,829.30

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	CONTRACT AMOUNT	UNIT PRICE	PREVIOUS QUANTITY	QTY THIS ESTIMATE	AMOUNT THIS ESTIMATE	QUANTITY TO DATE	AMOUNT TO DATE	PERCENT COMPLETE
<b>EROSION/SEDIMENT CONTROLS</b>											
50	SILT FENCE	LF	16,900.00	\$42,250.00	\$2.50	16,900.00	0.00	\$0.00	16,900.00	\$42,250.00	100.00%
70	ROCK BERM	LF	120.00	\$3,000.00	\$25.00	120.00	0.00	\$0.00	120.00	\$3,000.00	100.00%
90	STABILIZED CONSTRUCTION ENTRANCE	EA	9.00	\$18,000.00	\$2,000.00	9.00	0.00	\$0.00	9.00	\$18,000.00	100.00%
110	LOC RESTORATION / HYDROMULCH SEEDING	SY	26,600.00	\$26,600.00	\$1.00	26,600.00	0.00	\$0.00	26,600.00	\$26,600.00	100.00%
130	SOIL RETENTION BLANKET (TRM)	SY	500.00	\$1,000.00	\$2.00	500.00	0.00	\$0.00	500.00	\$1,000.00	100.00%
150	TEMPORARY IRRIGATION SYSTEM	SY	10,000.00	\$3,000.00	\$0.30	10,000.00	0.00	\$0.00	10,000.00	\$3,000.00	100.00%
170	TREE PROTECTION	LF	4,500.00	\$13,500.00	\$3.00	4,500.00	0.00	\$0.00	4,500.00	\$13,500.00	100.00%
190	REMOVE & REPLACE EXISTING ROCK GABION	LF	20.00	\$16,000.00	\$800.00	20.00	0.00	\$0.00	20.00	\$16,000.00	100.00%
210	DRY STACK ROCK WALL FOR SLOPE STABILIZATION	LF	100.00	\$12,000.00	\$120.00	100.00	0.00	\$0.00	100.00	\$12,000.00	100.00%
230	CRUSHED STONE STABILIZED AREA FOR EROSION CONTROL	SY	500.00	\$10,000.00	\$20.00	500.00	0.00	\$0.00	500.00	\$10,000.00	100.00%
250	SWPPP COMPLIANCE	LS	1.00	\$2,000.00	\$2,000.00	1.00	0.00	\$0.00	1.00	\$2,000.00	100.00%
<b>WATER</b>											
310	30" DUCTILE IRON WATER MAIN	LF	8,982.00	\$1,985,022.00	\$221.00	8,982.00	0.00	\$0.00	8,982.00	\$1,985,022.00	100.00%
315	30" DI RESTRAINED JOINT	LF	2,200.00	\$1,144,000.00	\$520.00	2,200.00	0.00	\$0.00	2,200.00	\$1,144,000.00	100.00%
320	48" STEEL CASING BY BORE	LF	164.00	\$157,440.00	\$960.00	164.00	0.00	\$0.00	164.00	\$157,440.00	100.00%
330	42" STEEL ENCASEMENT PIPE INSTALLED BY BORING	LF	365.00	\$313,900.00	\$860.00	365.00	0.00	\$0.00	365.00	\$313,900.00	100.00%
350	3 - 3" CPVC CHEMICAL LINES (CHLORINE)	LF	865.00	\$31,140.00	\$36.00	865.00	0.00	\$0.00	865.00	\$31,140.00	100.00%
370	2 - 1" CPVC CHEMICAL LINES (PERMANGANATE)	LF	1,570.00	\$14,130.00	\$9.00	1,570.00	0.00	\$0.00	1,570.00	\$14,130.00	100.00%
390	30" GATE VALVE & BOX	EA	4.00	\$140,000.00	\$35,000.00	4.00	0.00	\$0.00	4.00	\$140,000.00	100.00%
410	DRAIN VALVE ASSEMBLY	EA	5.00	\$50,000.00	\$10,000.00	5.00	0.00	\$0.00	5.00	\$50,000.00	100.00%
430	4" AIR RELEASE/VACUUM VALVE & VAULT	EA	6.00	\$78,000.00	\$13,000.00	6.00	0.00	\$0.00	6.00	\$78,000.00	100.00%
450	FLOW METER ASSEMBLY & VAULT	EA	1.00	\$45,000.00	\$45,000.00	1.00	0.00	\$0.00	1.00	\$45,000.00	100.00%
470	30" WET CONN AT PUMP HOUSE	LS	1.00	\$7,000.00	\$7,000.00	1.00	0.00	\$0.00	1.00	\$7,000.00	100.00%
490	TIE INTO EXISTING 30" RAW WATER MAIN	EA	1.00	\$10,000.00	\$10,000.00	1.00	0.00	\$0.00	1.00	\$10,000.00	100.00%
530	CONCRETE RETARD BLOCKS	EA	40.00	\$28,000.00	\$700.00	40.00	0.00	\$0.00	40.00	\$28,000.00	100.00%
550	CHEMICAL INJECTION MANHOLE	EA	2.00	\$14,000.00	\$7,000.00	2.00	0.00	\$0.00	2.00	\$14,000.00	100.00%
570	DISINFECTION AND TESTING	LF	8,982.00	\$8,982.00	\$1.00	8,982.00	0.00	\$0.00	8,982.00	\$8,982.00	100.00%
590	TRENCH SAFETY	LF	8,982.00	\$4,491.00	\$0.50	8,982.00	0.00	\$0.00	8,982.00	\$4,491.00	100.00%
<b>MISC</b>											
650	BONDS & INSURANCE	LS	1.00	\$40,000.00	\$40,000.00	1.00	0.00	\$0.00	1.00	\$40,000.00	100.00%
670	ORANGE CONSTRUCTION FENCE	LF	18,900.00	\$47,250.00	\$2.50	18,900.00	0.00	\$0.00	18,900.00	\$47,250.00	100.00%
690	TEMPORARY CHAIN LINK FENCE	LF	4,020.00	\$12,060.00	\$3.00	4,020.00	0.00	\$0.00	4,020.00	\$12,060.00	100.00%
710	REMOVE & REPLACE CONCRETE SIDEWALK	SY	20.00	\$1,600.00	\$80.00	20.00	0.00	\$0.00	20.00	\$1,600.00	100.00%
730	TEMPORARY BYPASS TRAIL AT SCHOOL SITE	SY	80.00	\$1,600.00	\$20.00	80.00	0.00	\$0.00	80.00	\$1,600.00	100.00%
750	REMOVE & REPLACE METAL FENCING AT SCHOOL SITE	LS	1.00	\$2,300.00	\$2,300.00	1.00	0.00	\$0.00	1.00	\$2,300.00	100.00%
760	REMOVE & REPLACE STONE WALL	LS	1.00	\$5,000.00	\$5,000.00	1.00	0.00	\$0.00	1.00	\$5,000.00	100.00%
810	RESTORATION OF HIKE & BIKE TRAIL (CRUSHED GRANITE)	SY	2,000.00	\$10,000.00	\$5.00	2,000.00	0.00	\$0.00	2,000.00	\$10,000.00	100.00%
830	TRAIL STAIRWAY (5' WIDE REINFORCED CONCRETE)	LS	1.00	\$20,000.00	\$20,000.00	1.00	0.00	\$0.00	1.00	\$20,000.00	100.00%
850	TREE PRUNING BY CERTIFIED ARBORIST	LS	1.00	\$5,000.00	\$5,000.00	1.00	0.00	\$0.00	1.00	\$5,000.00	100.00%
870	TREE REMOVAL	EA	23.00	\$25,300.00	\$1,100.00	23.00	0.00	\$0.00	23.00	\$25,300.00	100.00%
890	SEAL AND STRIPE HOA PARKING LOT	LS	1.00	\$12,000.00	\$12,000.00	1.00	0.00	\$0.00	1.00	\$12,000.00	100.00%
910	COORDINATION WITH POWER COMPANY	LS	1.00	\$1,000.00	\$1,000.00	1.00	0.00	\$0.00	1.00	\$1,000.00	100.00%
930	TRAFFIC CONTROL	LS	1.00	\$13,000.00	\$13,000.00	1.00	0.00	\$0.00	1.00	\$13,000.00	100.00%
<b>DEDUCT</b>											
850	TREE PRUNING BY CERTIFIED ARBORIST	LS	1.00	-\$250.00	-\$250.00	1.00	0.00	\$0.00	1.00	-\$250.00	100.00%

CHANGE ORDER #1

ITEM NO.	DESCRIPTION	UNIT	CONTRACT QUANTITY	CONTRACT AMOUNT	UNIT PRICE	PREVIOUS QUANTITY	QTY THIS ESTIMATE	AMOUNT THIS ESTIMATE	QUANTITY TO DATE	AMOUNT TO DATE	PERCENT COMPLETE
CO1	ADDITIONAL CULVERT FOR EROSION STABILIZATION	LS	1.00	\$4,800.00	\$4,800.00	1.00	0.00	\$0.00	1.00	\$4,800.00	100.00%
CO1	ADDITIONAL TREE TRIMMING ALONG BEE CAVES ROW	DAY	2.00	\$7,000.00	\$3,500.00	2.00	0.00	\$0.00	2.00	\$7,000.00	100.00%
CO1	ADDITIONAL SIGNAGE PER SIGNAGE PLAN	LS	1.00	\$2,100.00	\$2,100.00	1.00	0.00	\$0.00	1.00	\$2,100.00	100.00%
CO1	UPSIZE 42" BORE TO 48" BORE	LF	100.00	\$10,000.00	\$100.00	100.00	0.00	\$0.00	100.00	\$10,000.00	100.00%
CO1	ADDITIONAL 48" BORES	LF	60.00	\$57,600.00	\$960.00	60.00	0.00	\$0.00	60.00	\$57,600.00	100.00%
CO1	RE STOCKING FEE OF 25% OF CASTING COST FOR 42" CASING	LS	1.00	\$3,375.00	\$3,375.00	1.00	0.00	\$0.00	1.00	\$3,375.00	100.00%
CO1	ADDITIONAL MOBILIZATION & SET UP FOR 20' BORES	MO	3.00	\$19,500.00	\$6,500.00	3.00	0.00	\$0.00	3.00	\$19,500.00	100.00%
CO1	ROLL SET UP TO ROLL ADDITIONAL 160 LF OF 48" CASING	LS	1.00	\$6,750.00	\$6,750.00	1.00	0.00	\$0.00	1.00	\$6,750.00	100.00%
CO2	ADDITIONAL 1.5" CONDUIT	LF	11,182.00	\$201,276.00	\$18.00	11,182.00	0.00	\$0.00	11,182.00	\$201,276.00	100.00%
CO2	REPROCESS DITCH FOR CONDUIT	LF	5,000.00	\$65,000.00	\$13.00	5,000.00	0.00	\$0.00	5,000.00	\$65,000.00	100.00%
<b>ADD BID ALTERNATE #1</b>											
ALT #1	TIE INTO EXISTING 8" RAW WATER LINE AT STA. 92+45	LS	1.00	\$18,000.00	\$18,000.00	1.00	0.00	\$0.00	1.00	\$18,000.00	100.00%
<b>CHANGE ORDER #2</b>											
CO2	Deduct: Decomposed Granite Material	TNS	-270.00	-\$4,860.00	\$18.00	-270.00	0.00	\$0.00	-270.00	-\$4,860.00	100.00%
CO2	Deduct: LOC Restoration / Hydromulch Seeding	SY	-1,560.00	-\$1,560.00	\$1.00	-1,560.00	0.00	\$0.00	-1,560.00	-\$1,560.00	100.00%
CO2	Add: LadyBird's Lagacy Wildflower Mix #1814 to Bee Caves ROW Reveg	AC	4.46	\$4,821.26	\$1,081.00	4.46	0.00	\$0.00	4.46	\$4,821.26	100.00%
CO2	Add Mulch Rolls along Bee Caves ROW	LF	800.00	\$3,600.00	\$4.50	800.00	0.00	\$0.00	800.00	\$3,600.00	100.00%
CO2	Add: Diversion Berm along Bee Caves ROW	LF	300.00	\$1,350.00	\$4.50	300.00	0.00	\$0.00	300.00	\$1,350.00	100.00%
CO2	Add: Rock Excavation	CY	2,636.00	\$21,088.00	\$8.00	2,636.00	0.00	\$0.00	2,636.00	\$21,088.00	100.00%
CO2	Add: Embankment	CY	3,155.00	\$10,253.75	\$3.25	3,155.00	0.00	\$0.00	3,155.00	\$10,253.75	100.00%
CO2	Add: Extend Trail Restoration (incl Landscape Bolder placement)	SY	1,560.00	\$12,480.00	\$8.00	1,560.00	0.00	\$0.00	1,560.00	\$12,480.00	100.00%
CO2	Add: Drainage Piping at Trail Crossing - Sta. 29+66	LF	40.00	\$2,000.00	\$50.00	40.00	0.00	\$0.00	40.00	\$2,000.00	100.00%
CO2	Add: Drainage Piping at Trail Crossing - Sta. 15+50	LF	20.00	\$1,000.00	\$50.00	20.00	0.00	\$0.00	20.00	\$1,000.00	100.00%
CO2	Add: Low Water Crossing Repair	LS	1.00	\$9,500.00	\$9,500.00	1.00	0.00	\$0.00	1.00	\$9,500.00	100.00%
CO2	Add: Level Up Turn-Around Area	LS	1.00	\$2,500.00	\$2,500.00	1.00	0.00	\$0.00	1.00	\$2,500.00	100.00%
CO2	Add: Stairs w/ Flume	LF	94.00	\$36,998.40	\$393.60	94.00	0.00	\$0.00	94.00	\$36,998.40	100.00%
CO2	Delete Seal and Stripe HOA Parking Lot	LS	-1.00	-\$12,000.00	\$12,000.00	-1.00	0.00	\$0.00	-1.00	-\$12,000.00	100.00%
CO2	Add: 1" HMAC TY D Overlay and Striping - HOA Parking Lot	LS	1.00	\$20,575.00	\$20,575.00	1.00	0.00	\$0.00	1.00	\$20,575.00	100.00%
CO2	Add: Furnish and Install Wheel Stops	EA	2.00	\$190.00	\$95.00	2.00	0.00	\$0.00	2.00	\$190.00	100.00%
<b>CHANGE ORDER #3</b>											
CO3	Deduct: 210 - Dry Stack Rock Wall for Slope Stabilization	LF	-100.00	-\$12,000.00	\$120.00	-100.00	0.00	\$0.00	-100.00	-\$12,000.00	100.00%
CO3	Add: Cost Participation for WLE Irrigation System Install Subcontract	LS	1.00	\$18,211.43	\$18,211.43	1.00	0.00	\$0.00	1.00	\$18,211.43	100.00%
CO3	Add: Cost Participation for WLE Irrigation System Install Change Order #1	LS	1.00	\$3,314.11	\$3,314.11	1.00	0.00	\$0.00	1.00	\$3,314.11	100.00%
CO3	Add: Drain System at Pump House	LS	1.00	\$12,250.00	\$12,250.00	1.00	0.00	\$0.00	1.00	\$12,250.00	100.00%
<b>CHANGE ORDER #4</b>											
CO4	Retainage Reduction	LS	1.00	-\$5,113.50	-\$5,113.50	1.00	0.00	\$0.00	1.00	-\$5,113.50	100.00%
<b>TOTAL CONTRACT</b>				<b>\$4,894,314.45</b>				<b>\$0.00</b>		<b>\$4,894,314.45</b>	

CONDITIONAL WAIVER AND RELEASE ON PROGRESS PAYMENT

Project 30" Raw Water Transmission Main No. 2  
Job No. 901

On receipt by the signer of this document of a check from West Travis County Public Utility Agency in the sum of \$354,249.30 payable to Cash Construction Company, Inc. and when the check has been properly endorsed and has been paid by the bank on which it is drawn, this document becomes effective to release any mechanic's lien right, any right arising from a payment bond that complies with a state or federal statute, any common law payment bond right, any claim for payment, and any rights under any similar ordinance, rule, or statute related to claim or payment rights for persons in the signer's position that the signer has on the property of West Travis County Public Utility Agency located at 30" Raw Water Transmission Main No. 2 to the following extent: Water Transmission Improvements.

This release covers a progress payment for all labor, services, equipment, or materials furnished to the property or to West Travis County Public Utility Agency as indicated in the attached statement(s) or progress payment request(s), except for unpaid retention, pending modifications and changes, or other items furnished.

Before any recipient of this document relies on this document, the recipient should verify evidence of payment to the signer.

The signer warrants that the signer has already paid or will use the funds received from this progress payment to promptly pay in full all of the signer's laborers, subcontractors, materialmen, and suppliers for all work, materials, equipment, or services provided for or to the above referenced project in regard to the attached statement(s) or progress payment request(s).

Date 8/8/2023

Cash Construction Company, Inc.

By   
Shawn Ziegler, CFO

SWORN TO AND SUBSCRIBED BEFORE ME by Shawn Ziegler, Chief Financial Officer of Cash Construction Company, Inc., on this 8th day of August, 2023.

Notary Public Signature





# EDC Construction

Excavation • Demolition • Concrete

2716 E 2nd St. Austin TX 78702

# Estimate

Date	Estimate #
7/17/2023	2047

Name / Address
West Travis County Public Utility Agency 12004 Hwy 290 West Austin TX

Description	Total
Install metal building 1600 SF  Price includes: Labor Equipment General Clean Up Total Cost	26,500.00
perezjanthony57@gmail.com	512-758-5944
<b>Total</b>	
<b>\$26,500.00</b>	

# **ITEM H**





## Murfee Engineering Company

August 12, 2023

Mr. Scott Roberts, President and  
Board of Directors  
West Travis County Public Utility Agency  
13215 Bee Cave Parkway, Building B, Suite 110  
Bee Cave, Texas 78738

**Re: WTCPUA 1080 Transmission Main Segment A  
Change Order #5**

Mr. Roberts and Board:

Attached please find Change Order #5 from SJ Louis Construction of Texas. This change order reflects quantity changes between the bidding proposal and final installed facilities, as well as material cost deductions for materials not used, and for repairs to damaged facilities during construction. We have reviewed the additional quantities submitted by the Contractor and find them to be fair and reasonable. We recommend that Change Order #5 be approved accordingly for an amount of \$22,222.93. If this change order is the final true for the project for a total revised Contract price of \$3,835,441.56.

If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads "Jason Baze". The signature is written in a cursive style.

Jason Baze, P.E.

File 11051-135

**Bidding Requirements, Contract Forms & Conditions of the Contract  
Change Order - Section 00941**

**CHANGE ORDER # 5**

Date of Issuance: 08/12/2023 Effective Date: 08/17/2023

Project: WTCPUA 1080 TM	Owner: West Travis County Public Utility Agency	Owner's Contract No.:
Contract: 1080 Transmission Main Segment A		Date of Contract: 2/10/2022
Contractor: SJ Louis Construction of Texas, Ltd.		Engineer's Project No.: 11051.122

**The Contract Documents are modified as follows upon execution of this Change Order:**

Description: Quantity correction for additional 632 feet of restrained, deduct of 632 feet of unrestrained pipe; and A deduct for design changes at Station 4+50 reducing four fittings and total 15 feet of restrained pipe; increase of \$23,347.85 Also, additional credits for costs to the PUA for traffic signal damage at Bee Cave Parkway, the 4" WL damage at Sta. 41+47 and effluent line at Sta. 25+75; deduct of (\$5,494.34)

**Attachments: (List documents supporting change):** Change Order 5 Summary (1 page), Cost Breakdown for the removal and addition of items (2 pages)

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price: \$ <u>3,514,023.10</u>	Original Contract Times: <input checked="" type="checkbox"/> Working days <input type="checkbox"/> Calendar days Substantial completion (days or date): <u>210</u> Ready for final payment (days or date): <u>390</u>
Increase [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>4</u> \$ <u>311,463.77</u>	Increase [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>4</u> Substantial completion (days): <u>28</u> Ready for final payment (days): <u>28</u>
Contract Price prior to this Change Order: \$ <u>3,825,486.87</u>	Contract Times prior to this Change Order: Substantial completion (days or date): <u>238</u> Ready for final payment (days or date): <u>418</u>
Increase [Decrease] of this Change Order: \$ <u>22,222.93</u>	Increase [Decrease] of this Change Order: Substantial completion (days or date): <u>15</u> Ready for final payment (days or date): <u>15</u>
Contract Price incorporating this Change Order: \$ <u>3,847,709.80</u>	Contract Times with all approved Change Orders: Substantial completion (days or date): <u>02/09/2023</u> Ready for final payment (days or date): <u>08/08/2023</u>

RECOMMENDED:

ACCEPTED:

ACCEPTED:



By: \_\_\_\_\_  
Engineer (Authorized Signature)

By: \_\_\_\_\_  
Contractor (Authorized Signature)

By: \_\_\_\_\_

8-12-2023

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Approved by Funding Agency (if applicable):

\_\_\_\_\_

Date: \_\_\_\_\_

# Change Order

## Instructions

---

### **A. GENERAL INFORMATION**

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.


### **B. COMPLETING THE CHANGE ORDER FORM**

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.

# Proposal

<b>Project Name</b> WTC 1080 24" Transmission Main - Segment A		<b>Proposal No.</b> <b>9</b>		<b>Date</b> 5/30/23	
<b>Response Required By</b> Jason Baze 1101 S. Capital of TX Hwy, Bldg. D Austin, TX 78746		<b>Transmitted By</b> Matt Caffey Project Manager <b>Signature</b> 			
<b>Description of Change</b>					
<p>This proposal includes the corrected quantities of the pipe installed per plan. The line items and the plan sheet were off on the restrained vs unrestrained pipe. On the plans from station to station the Unrestrained pipe is 5,726 LF and the Restrained is 3,097.21 LF. This proposal adds the additional restrained installed and deletes the unrestrained pipe not installed. Proposal Also Includes the deduction for the change at Sta 4+50. Additional credits for the 4" WL damage at Sta: 41+47 and effluent line at Sta: 25+75.</p> <p>Note: All materials and work not specifically described herein are excluded. Any labor or materials resulting from any other utility conflict during installation is not included in this proposal.</p>					
<b>Breakdown of Proposal</b>					
<b>Item</b>	<b>Description</b>	<b>Unit</b>	<b>Qty.</b>	<b>Unit \$</b>	<b>Total Cost</b>
<b>ADDITIONS</b>					
W-4	<b>24-Inch Ductile Iron Water Main (Restrained)</b>	Linear Foot	632.00	\$ 366.76	\$ 231,792.32
New Item	<b>Additional Insurance and Bond (2%)</b>	Lump Sum	1.00	\$ 457.80	\$ 457.80
Subtotal Additions (A)					\$ 232,250.12
<b>DELETIONS</b>					
New Item	<b>24-Inch Ductile Iron Water Main (Unrestrained)</b>	Linear Foot	632.00	\$ 259.96	\$ 164,294.72
New Item	<b>Deductions</b>	Lump Sum	1.00	\$ 44,607.55	\$ 44,607.55
Subtotal Deletions (B)					\$ 208,902.27
<b>TOTAL ADDITIONAL COST (A - B)</b>					\$ 23,347.85
<b>Additional Deductions two work orders for WTCPUA maintenance cost, \$175.00 and \$949.92.</b>					
<b>NET CONTRACT CHANGE</b>					\$ <del>23,347.85</del> <b>\$22,222.93</b>
<b>REQUESTED ADDITIONAL CALENDAR DAYS</b>					<b>0</b>
<b>S.J. Louis Construction Action</b>					
xc Les V. Whitman, S.J. Louis Construction of Texas, Ltd.					

**From:** Matt Caffey < >  
**Sent:** Thursday, July 6, 2023 7:04 AM  
**To:** Jason Baze < >  
**Cc:** Nathan VanOrman Christopher Sanders Scott Beardsworth <  
**Subject:** RE: 1080 TM Seg A Punch List Update FW: Valve

Jason,

.....

And we can agree on that dollar amount for CO#5.

Please let us know as soon as possible on the trees so can order and schedule installation.

Thanks,

Matt Caffey  
S.J. Louis Construction of Texas LTD.  
Office: (210) 340-9998  
Cell: (210) 380-1922  
Fax: (210) 340-9997  
[mattc@sjlouis.com](mailto:mattc@sjlouis.com)

**From:** Jason Baze <>  
**Sent:** Wednesday, July 5, 2023 11:27 AM  
**To:** Matt Caffey < **Cc:** Nathan VanOrman >; Christopher Sanders < >; Scott Beardsworth < >  
**Subject:** RE: 1080 TM Seg A Punch List Update FW: Valve

---

Matt,

I did make a drive by and noticed that a lot of the items are being addressed. There are still some areas that appear deficient of coverage and may not be acceptable to the City and PUA staff. Additionally, we need to discuss the trees and the attached work orders.

I also had not received the two work orders for Joey's time, \$175.00 and \$949.92.

This change will result in Change or #5 being an increase of \$22,222.93 following the deduction of the \$175.00 and \$949.92 in WTCPUA staff costs that were not included in the first round of documents sent over.

.....

Thanks,

**Jason Baze**



## Murfee Engineering Company

August 11, 2023

Mr. Scott Roberts, President and  
Board of Directors  
West Travis County Public Utility Agency  
13215 Bee Cave Parkway, Building B, Suite 110  
Bee Cave, Texas 78738

**Re: 30" Raw Water Transmission Main No. 2 CIP Project  
Change Order #4**

Mr. Roberts and Board:

Attached please find Change Order #4 from Cash Construction Company, Inc. This change order reflects the deduction for trench settlement repairs made by the owner. We have reviewed the deduction submitted by the Contractor and find it to be fair and reasonable. We recommend that Change Order #4 be approved accordingly for an amount of \$5,113.50. If this change order is the final true for the project for a total revised Contract price of \$4,894,314.45.

If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in blue ink that reads 'Jason Baze'. The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Jason Baze, P.E.

File 11051-116

Date of Issuance: August 1, 2023

Effective Date:

Owner: West Travis County Public Utility Agency

Owner's Contract No.:

Contractor: Cash Construction Company, Inc.

Contractor's Project No.:

Engineer: Murfee Engineering Company, Inc.

Engineer's Project No.: 11051-116

Project: Construction of 30" Raw Water Transmission Main No. 2

Contract Name:

The Contract is modified as follows upon execution of this Change Order: Retainage Reduction

Description: Deduct is for trench settlement repairs made by the owner.

WTCPUA Cost For Raw Water line No 2			
Repair Sinkhole	8/1/2022	\$	761.00
Repair Sinkhole	10/27/2022	\$	4,308.50
Revegetation	12/1/2022	\$	44.00
	subtotal	\$	5,113.50

Attachments: Contractor's change order proposal (1 page)

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price + Alternate Items:  <b><u>\$4,392,565.00</u></b>	Original Contract Times: Substantial Completion: <u>210</u> Ready for Final Payment: _____ days or dates
[Increase] [ <del>Decrease</del> ] from previously approved Change Orders and Deducts:  <b><u>\$506,862.95</u></b>	[Increase] [ <del>Decrease</del> ] from previously approved Change Orders No. ____ to No. ____: Substantial Completion: <u>95</u> Ready for Final Payment: _____ days
Contract Price prior to this Change Order:  <b><u>\$4,899,427.95</u></b>	Contract Times prior to this Change Order: Substantial Completion: <u>305</u> Ready for Final Payment: _____ days or dates
[ <del>Increase</del> ] [Decrease] of this Change Order:  <b><u>\$5,113.50</u></b>	[Increase] [ <del>Decrease</del> ] of this Change Order: Substantial Completion: <u>0</u> Ready for Final Payment: _____ days or dates
Contract Price incorporating this Change Order:  <b><u>\$4,894,314.45</u></b>	Contract Times with all approved Change Orders: Substantial Completion: <u>305</u> Ready for Final Payment: _____ days or dates

RECOMMENDED:

APPROVED:

By:   
Engineer (Authorized Signature)

By: \_\_\_\_\_

Owner (Authorized Signature)

8-11-2023

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_







West Travis County Public Utility Agency

# Work Order Form

Work Order #: WO00002865  
 Begin Date: 9/15/2022  
 Exp. Due Date: 9/16/2022  
 Status: Closed - Closed  
 Description: Repair sink hole Per Jennifer Reichers  
 Lakepoint Park hike trail  
 Cash Project

Crew: Line Maintenance - Line Maintenance  
 Crew Supervisor: Jose Sifuentes  
 Location Code: 71  
 Priority: -

Category: -  
 Charge Code: -  
 Equipment Maintained: -  
 Asset to Improve:

Inventory:		Requested Units
Item #	Description	Hours
	Labor:	
Date	Employee Name	

Josy	24
Robertson	16
Nik	16
Jack	24
Elias	16

Expenses:		
Date	Description	Amount
10/27/2022	Siteone Landscape - WO #2865	\$148.00
10/27/2022	Bedrock Stone - Material for WO...	\$367.33
10/27/2022	Bedrock Stone - Material for WO...	(\$94.83)

TI 420.50

Equipment #	Description	Usage

CASH CONST.  
 REPAIR

Joey - 1493.  
 Braxten - 565  
 Nick - 516.  
 Jack - 752  
 Elias - 562

Tasks:	
Description	Assignee
Removal Gravel from	

\$ 4308.50



# ITEM I

West Travis County Public Utility Agency  
 Bid Tabulation

Sludge Transportation and Disposal, RFB No. 2023-1001  
 Period from October 1, 2023 to September 30, 2024

Bid Opening Date August 11, 2023  
 Bid Opening Start Time 2:00 PM  
 Opened By: Curtis Jeffrey, Water and Wastewater Operations Supervisor  
 Tabulated By: Jennifer Riechers, General Manager

Bidder	Item			Awarded To
	Liquid Sludge Gallon	DeWatered Sludge Cake Each	Water Tight Box Rental Each	
Wastewater Transport Services, LLC	\$ 0.1050	\$ 845.00	6.00/day	X
Texas Disposal Systems	No Bid	\$ 990.00	101.39/mo	

The above is an exact tabulation of the bids received and funding has been verified.  
 Contract awarded to low bidder unless alternative selection with reason is notated above.  
 Contract to be executed/approved by the WTCPUA Board of Directors on August 17, 2023.

*Jennifer Riechers*  
 \_\_\_\_\_  
 General Manager

8/13/23  
 \_\_\_\_\_  
 Date

West Travis County Public Utility Agency  
 Bid Tabulation

Water & Wastewater Treatment Plant Chemicals, RFB No. 2023-10-01  
 Period from October 1, 2023 to September 30, 2024

Bid Opening Date August 11, 2023  
 Bid Opening Start Time 2:00 PM  
 Opened By: Curtis Jeffrey, Water and Wastewater Operations Supervisor  
 Tabulated By: Jennifer Riechers, General Manager

Bidder	Item								
	Aluminum Chlorohydrate	Liquid Ammonium Sulfate	Polymer	Chlorine Ton Cylinders	Chlorine 150 lb. Cylinders	Sodium Permanganate Bulk	Sodium Permanganate	Orthophosphate	Affidavit of Compliance
	Pound	Pound	Pound	Pound	Pound	Pound	Pound	Pound	
Brenntag Southwest	\$ 0.3841	\$ 0.1868	\$ 0.7475	\$ 1.3495	\$ 2.9900	\$ 1.2697	\$ 1.6200	\$ 0.9297	Yes
Penco, Inc.	No Bid	\$ 0.2200	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	Yes
Polydyne Inc.	No Bid	No Bid	\$ 0.7900	No Bid	No Bid	No Bid	No Bid	No Bid	Yes
Shannon Chemical Corporation	No Bid	No Bid	No Bid	No Bid	No Bid	\$ 1.3300	\$ 1.6300	\$ 0.6740	Yes
Chemrite, Inc.	No Bid	No Bid	No Bid	No Bid	No Bid	\$ 1.4600	\$ 1.5200	\$ 1.0200	No
Chameleon Industries, Inc.	No Bid	\$ 0.1480	\$ 0.9000	No Bid	No Bid	No Bid	No Bid	No Bid	No
USALCO	\$ 0.4500	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	Yes
DPC Industries, Inc.	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	NA
Awarded To	Brenntag Southwest	Chameleon Industries, Inc.	Brenntag Southwest	Brenntag Southwest	Brenntag Southwest	Brenntag Southwest	Brenntag Southwest	Chemrite, Inc.	Shannon Chemical Corporation

The above is an exact tabulation of the bids received and funding has been verified.  
 Contract awarded to low bidder unless alternative selection with reason is notated above.  
 Contract to be executed/approved by the WTCPUA Board of Directors on August 17, 2023

*Jennifer Riechers*  
 General Manager

8/13/23  
 Date

West Travis County Public Utility Agency  
 Bid Tabulation

Landscape Maintenance, RFB No. LM2023-1001  
 Period from October 1, 2023 to September 30, 2024

Bid Opening Date August 11, 2023  
 Bid Opening Start Time 2:00 PM  
 Opened By: Curtis Jeffrey, Water and Wastewater Operations Supervisor  
 Tabulated By: Jennifer Riechers, General Manager

Bidder	Item		Awarded To
	Total Annual Cost- 38 Locations	Certificate of Liability Insurance	
Abescape Group, LLC	\$ 137,986.20	Yes	
Zane Furr	\$ 120,000.00	Yes	
Cutrite Landscaping	\$ 408,180.00	Yes	
Cy'Services	\$ 62,235.60	Yes	X

The above is an exact tabulation of the bids received and funding has been verified.  
 Contract awarded to low bidder unless alternative selection with reason is notated above.  
 Contract to be executed/approved by the WTCPUA Board of Directors on August 17, 2023

*Jennifer Riechers*  
 \_\_\_\_\_  
 General Manager

8/13/23  
 \_\_\_\_\_  
 Date

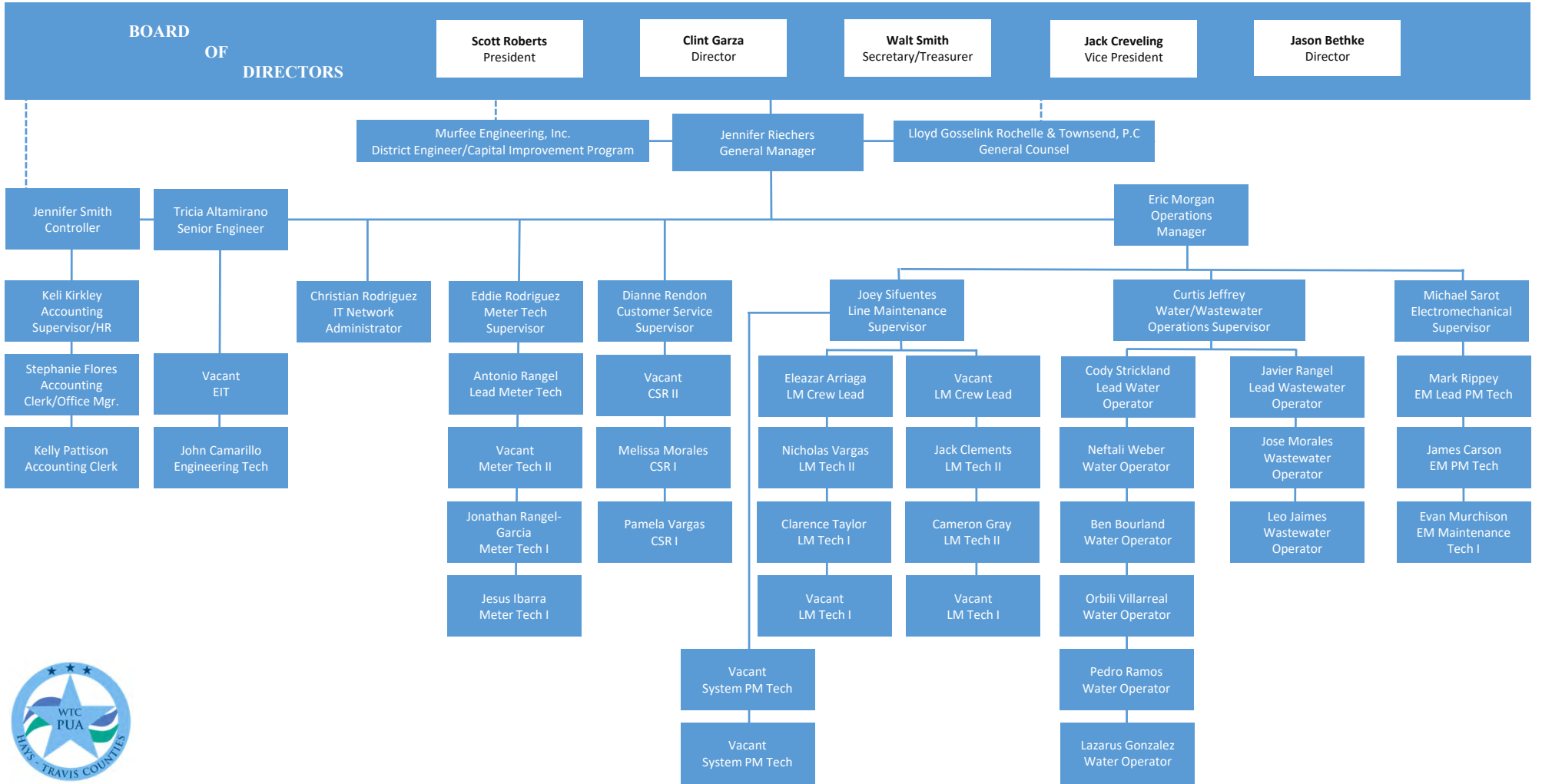
## **VI. NEW BUSINESS**



# ITEM A

## **ITEM B**

# WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY



Updated  
August 17, 2023  
44 positions

# ITEM C



1. Dripping Springs Water Supply Corporation;
2. Senna Hills Municipal Utility District No. 1;
3. Crystal Mountain Homeowners Association, Inc.;
4. Barton Creek West Water Supply Corporation;
5. Travis County Municipal Utility District No. 18;
6. Hays County Water Control and Improvement District No. 1;
7. Hays County Water Control and Improvement District No. 2;
8. Lazy Nine Municipal Utility District No. 1A and 1B;
9. Deer Creek Ranch Water Company;
10. Eanes ISD;
11. Reunion Ranch Water Control and Improvement District;
12. Headwaters Municipal Utility District of Hays County;
13. Travis County Municipal Utility District No. 12;
14. Travis County Water Control and Improvement District No. 17; and
15. City of Dripping Springs;

**WHEREAS**, the WTCPUA's fiscal year ends September 30 of each calendar year; and

**WHEREAS**, the Board of Directors of the WTCPUA desires to amend its wholesale water and wastewater rates for the following wholesale customers based on their amortization schedule, to be effective October 1, 2023.

**NOW THEREFORE**, it is ordered by the Board of Directors of West Travis County Public Utility Agency that:

**Section 1:** The above recitals are true and correct and are incorporated into this Order for all purposes.

**Section 2:** The Board of Directors of the WTCPUA hereby approves, adopts, and orders that the wholesale water rate for the Sweetwater subdivision (1B) shall include a monthly minimum charge of \$4,067.03 and a volumetric rate of \$1.53 per 1,000 gallons, effective October 1, 2023.

**Section 3:** The Board of Directors of the WTCPUA hereby approves, adopts, and orders that the wholesale water rate for the Reunion Ranch Water Control and Improvement District shall include a monthly minimum charge of \$15,027.06 and a volumetric rate of \$1.57 per 1,000 gallons, effective October 1, 2023.

**Section 4:** The Board of Directors of the WTCPUA hereby approves, adopts, and orders that the wholesale water rate for the Travis County Municipal Utility District No. 12 shall include a monthly minimum charge of \$94,471.44 and a volumetric rate of \$1.54 per 1,000 gallons, effective October 1, 2023.

**Section 5:** The Board of Directors of the WTCPUA hereby approves, adopts, and orders that the wholesale water rate for the Headwaters Municipal Utility District of Hays County

shall include a monthly minimum charge of \$23,898.01 and a volumetric rate of \$1.60 per 1,000 gallons, effective October 1, 2023.

**Section 6:** The Board of Directors of the WTCPUA hereby approves, adopts, and orders that the wholesale water rate for the City of Dripping Springs shall be as follows:

Eastern Service Area and Discovery Golf Course: monthly minimum charge of \$4,634.04 and a volumetric rate of \$2.04 per 1,000 gallons, effective October 1, 2023;

Driftwood Creek Tract, Residential – Creek Tract Driftwood Austin LLC: monthly minimum charge of \$2,771.77 and a volumetric rate of \$2.04 per 1,000 gallons, effective October 1, 2023;

Driftwood Creek Tract, Commercial Area, and Driftwood Investments, Inc.: monthly minimum charge of \$225.99 and a volumetric rate of \$2.04 per 1,000 gallons, effective October 1, 2023; and

**Section 7:** The Board of Directors of the WTCPUA hereby approves, adopts, and orders that the wholesale wastewater rate for the Travis County Municipal Utility District No. 18 shall include a monthly minimum charge of \$30,422.29 and a volumetric rate of \$7.96 per 1,000 gallons, effective October 1, 2023;

**Section 8:** The Agency’s General Manager, Engineer, and General Counsel are authorized to take all actions necessary to carry out the purposes of this Order, including, but not limited to, providing notice of the proposed increases to WTCPUA customers and amending the Tariff.

[remainder of page intentionally left blank]

**PASSED AND APPROVED** this 17th day of August, 2023.

---

Scott Roberts, President  
Board of Directors

ATTEST:

---

Walt Smith, Secretary  
Board of Directors



# ITEM D



## WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY

13215 Bee Cave Parkway  
Building B, Suite 110  
Bee Cave, Texas 78738  
Office: 512/263-0100  
Fax: 512/263-2289  
wtcpua.org

August 17, 2023

Mr. Kent Conine  
Conine Residential Group  
2009 RR 620 N Ste 225  
Austin, TX 78734

Re: Service Availability  
Hamilton Pool Village  
16316 Hamilton Pool Rd  
Austin, TX, 78738  
14.004 acres of land out of the Samuel Wildy Survey Abstract No. 528, Travis County, Texas  
WTCPUA Project # 71-23-007 (PW-2023-31-SER)

Dear Mr. Conine,

The West Travis County Public Utility Agency (WTCPUA) has completed its review of requested water service for a proposed multi-family site. Service Availability for one hundred fifty-five (155) LUEs of domestic water allocation, is approved subject to the Developer complying with the Service Extension Request (SER) Conditions below:

### SER CONDITIONS

1. The Developer enters into a Non-Standard Water Service Agreement with the WTCPUA for one hundred fifty-five (155) LUEs of domestic water service within three (3) months of the date of the letter.
2. Developer shall construct, at Developer's sole cost and expense, all facilities relating to the Proposed Development, including the Developer Facilities, in compliance with the WTCPUA Rules and Policies. **Water service is contingent on additional facilities being built that are required to serve this development and service will not be available until such facilities are constructed. The Applicant shall be required to extend a water line to the tract in accordance with WTCPUA rules and regulations. The exact alignment and size of the water line shall be approved by the WTCPUA.** Developer shall submit all Plans and Specifications for all facilities relating to the Proposed Development, including the Developer Facilities, including any phase or portion thereof, to the WTCPUA for review and approval prior to commencement of construction. Construction of all facilities relating to the Proposed Development including the Developer Facilities shall be subject to all WTCPUA Rules and Policies.

3. Prior to release of plan for construction, the Developer shall pay all required engineering review fees, legal fees, and inspection fees relating to all tasks required by the WTCPUA to provide service to the Proposed Development.
4. The PUA inspects and accepts the facilities per the approved construction plans and specifications.
5. The Developer, at its sole cost and expense, grants to the PUA all on-site and off-site easements necessary for the PUA to own and operate the facilities.
6. Prior to release of water meters for the Proposed Development, the Developer shall submit close out documents including a final plat and executed easements in a form and manner acceptable for WTCPUA recording per the attached WTCPUA close out check list, an executed Conveyance Agreement in a form and manner acceptable to the WTCPUA and pay all applicable fees due including engineering review fees and legal fees.
7. The Developer and/or Retail Customers shall pay all fees for each new service connection in the Proposed Development, including but not limited to tap fees, meter drop-in fees and Impact Fees.
8. Developer shall pay the WTCPUA annual Water Reservation Fees as applicable per WTCPUA Tariff and policies.
9. The Developer shall follow and comply with all applicable WTCPUA Tariff, policies, rules, and regulations pertaining to water service, as amended from time to time by the WTCPUA Board of Directors.
10. The Developer will be required to secure a Legal Lot Determination from Travis County or secure an approved subdivision plat in Travis County, Texas for the Property within four (4) years from the date of this letter.
11. Provisions of water service to the Property by the WTCPUA shall become null and void if final construction plans have not been approved by the WTCPUA for the Project within four (4) years from the date of this letter.
12. The Developer shall adopt one of the alternative water quality measures required of the new development as specified in that certain "Memorandum of Understanding" between the LCRA and the United States Fish and Wildlife Service (USFWS), dated May 24, 2000 (MOU) and the "Settlement Agreement and Stipulation of Dismissal" from the lawsuit, Hays County Water Planning Partnership, et. al. vs. Lt. General Robert B. Flowers, U.S. Army Corps of Engineers, Thomas E. White, Secretary of the Army, Gale Norton, Secretary of the Department of the Interior, and the Lower Colorado River authority, W.D. Tex. 2002 (No. AOOCA 826SS) (Settlement Agreement) including:
  - a. Measures approved by the USFWS through separate Section 7 consultation, or other independent consultation;
  - b. TCEQ optional enhanced measures, Appendix A and Appendix B to RG-348; or
  - c. U.S. Fish and wildlife Service Recommendations for Protection of Water Quality of the Edwards Aquifer dated September 1, 2000;
13. This project is situated within Travis County. The final plat and construction plans shall be reviewed and approved by the West Travis County Public Utility Agency.

Mr. Kent Conine  
Page 3  
August 17, 2023

Please be advised that if, for any reason, system capacity is exceeded prior to connection to the system, then this property is subject to a moratorium of any additional connections which may be declared. Also, please be advised that WTCPUA will not provide direct fire flow service to the Property and, as such, the Developer may be required to install and maintain fire service facilities needed to meet local fire code regulations and requirements.

If you have any questions concerning this matter, please contact Tricia Altamirano at 512-263-0100.

Sincerely,

Jennifer Riechers  
General Manager

Accepted by:

Conine Residential Group

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Cc: Tricia Altamirano  
Jennifer Smith  
Keli Kirkley  
Jennifer Riechers  
John Camarillo  
Lauren Kalisek, Lloyd Gosselink Rochelle & Townsend, P.C.  
George Murfee, Murfee Engineering Company, Inc.

# ITEM E

**AGREEMENT FOR THE PROVISION OF NONSTANDARD  
RETAIL WATER SERVICE**

This Agreement for the Provision of Nonstandard Retail Water Service (the “Agreement”) is entered into by and between the West Travis County Public Utility Agency (the “WTCPUA”) a public utility agency operating pursuant to Chapter 572, Texas Local Government Code, and Conine Residential Group (“Developer”). Unless otherwise specified, the term “Parties” shall mean the WTCPUA and Developer, collectively.

WHEREAS, Developer currently owns and plans to develop approximately 14.004 acres of land within the WTCPUA’s water service area as shown on the attached **Exhibit A** (the “Proposed Development”); and

WHEREAS, Developer desires to obtain retail water service to the Proposed Development;

WHEREAS, Developer and the WTCPUA desire to enter into this Agreement to set forth the terms and conditions upon which the WTCPUA will provide retail water service to the Proposed Development; and

NOW, THEREFORE, in consideration of the terms, conditions, and covenants contained in this Agreement, and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties agree to the following:

**ARTICLE I**

**DEFINITIONS, HEADINGS AND INTERPRETATION**

**Section 1.1** **Definition of Terms**: In addition to the terms defined in the Recitals above, the words and phrases as used in this Agreement shall have the meanings set forth below:

- (a) “Agreement” shall mean this Agreement, its attachments, exhibits, and matters included by reference, and any amendment or supplement thereto.
- (b) “Assignee” shall mean any person or entity who receives an express assignment of the rights of either Party and expressly assumes such Party’s duties and responsibilities with respect to this Agreement as provided in Section 6.2 herein.
- (c) “Developer” shall mean Conine Residential Group (“or its Assignees”).
- (d) “Developer Deposit” shall mean the payment made by Developer as specified in Section 3.2 herein.
- (e) “Developer Facilities” shall mean those facilities to be constructed by Developer pursuant to this Agreement that are required to extend water service from the WTCPUA System to the Proposed Development as described on the attached **Exhibit B**.

- (f) “Effective Date” shall mean the date of the last signature to this Agreement.
- (g) “Impact Fees” shall mean those impact fees for water service collected by the WTCPUA and used to fund and reserve capacity in the WTCPUA’s central water facilities that are identified in the WTCPUA’s ten-year capital improvements plans as adopted and amended by the WTCPUA Board of Directors from time to time.
- (h) “LUE” or “Living Unit Equivalent” shall mean the measurement used in the WTCPUA Rules and Policies to determine the amount of water service usage per connection for its Retail Customers.
- (i) “Reservation Fee” shall mean an annual fee imposed pursuant to the WTCPUA’s Rules and Policies, as amended from time to time, to reserve water capacity in the WTCPUA System.
- (j) “Reservation Period” shall mean a four (4) year period commencing on the date of the Written Service Commitment.
- (k) “Retail Customer” shall mean a person or entity applying for an individual retail water service connection located in the Proposed Development.
- (l) “Written Service Commitment” shall mean the service availability letter issued to Developer approving the service extension request for the Proposed Development.
- (m) “WTCPUA” shall mean the West Travis County Public Utility Agency or its Assignees.
- (n) “WTCPUA Rules and Policies” shall mean the WTCPUA’s rules and policies adopted by its Board of Directors governing the provision of retail water and wastewater service to Retail Customers and related matters, including the WTCPUA Rate Tariff and Service and Development Policies as amended from time to time.
- (o) “WTCPUA System” shall mean the WTCPUA’s existing water treatment and distribution facilities and wastewater collection, treatment and disposal facilities used by the WTCPUA to provide retail potable water service and retail wastewater service within its service area, including, but not limited to its raw water intake, water treatment plant, water storage tank and pumping facilities, wastewater collection lines, lift stations, treatment and disposal facilities, and related facilities.

**Section 1.2 Article and Section Headings.** The headings and titles of the several articles and sections of this Agreement are solely for convenience and reference and shall not affect the meaning, construction or effect of the provisions hereof.

**Section 1.3 Interpretation.** The singular form of any word used herein shall include the plural, and vice-versa, unless the context requires otherwise. The use of a word of any gender herein shall include all other genders, unless the context requires otherwise. This Agreement and

all of the terms and provisions hereof shall be construed so as to effectuate the purposes contemplated hereby and to sustain the validity hereof.

## **ARTICLE II** **SERVICE COMMITMENT**

**Section 2.1** **WTCPUA to Provide Service.** For and in consideration of Developer's obligations, covenants and conditions set forth in this Agreement, WTCPUA agrees to provide up to 155 LUEs of retail water service for Retail Customers located within the Proposed Development pursuant to the terms of this Agreement and the WTCPUA's Rules and Policies. **Water service is contingent on additional facilities being built that are required to serve this development and service will not be available until such facilities are constructed. The Applicant shall also be required to extend a water line to their tract in accordance with WTCPUA rules and regulations. The exact alignment and size of the proposed water line shall be approved by the WTCPUA.** In no event shall WTCPUA be obligated to provide retail water service to Retail Customers located within the Proposed Development that collectively exceed 155 LUEs.

**Section 2.2** **No Implied Waivers or Credits.** Nothing in this Agreement shall be interpreted to waive service conditions for Retail Customers in the Proposed Development or otherwise grant credit to Developer or the Proposed Development or any portion thereof for any fee, charge, or payment, otherwise applicable under this Agreement or WTCPUA's Rules and Policies, except as provided in Section 4.2.

## **ARTICLE III** **FACILITIES FOR THE PROPOSED DEVELOPMENT**

**Section 3.1** **Construction of Facilities.** Developer shall construct, at Developer's sole cost and expense, all facilities relating to the Proposed Development, including the Developer Facilities, in compliance with the WTCPUA Rules and Policies. Developer shall submit all Plans and Specifications for all facilities relating to the Proposed Development, including the Developer Facilities, including any phase or portion thereof, to the WTCPUA for review and approval prior to commencement of construction. Construction of all facilities relating to the Proposed Development including the Developer Facilities shall be subject to all WTCPUA Rules and Policies. Further, the Developer, at its sole cost and expense, shall grant to the PUA all on-site and off-site easements necessary for the PUA to own and operate the facilities.

**Section 3.2** **Developer Deposit.** As of the Effective Date, Developer has deposited with the WTCPUA the sum of \$5,000 ("Developer Deposit"), which shall be used to pay the WTCPUA's charges and fees as provided in Sections 5.14 through 5.17 of the WTCPUA Rules and Policies with respect to the extension of service to the Proposed Development. To the extent such charges and fees incurred for the Proposed Development exceed or are projected to exceed the amount of the Developer Deposit as specified above, the WTCPUA shall invoice Developer for such additional amounts and payment by Developer shall be due upon its receipt of such invoice. Delay by Developer in paying an invoice when due shall delay WTCPUA review and acceptance of any facility relating to the Proposed Development, including the Developer Facilities and the commencement of service to the Proposed Development. Any funds remaining in the Developer



Deposit not used by the WTCPUA shall be reimbursed to Developer upon the commencement of service in accordance with Article IV.

**ARTICLE IV**  
**COMMENCEMENT OF SERVICE BY WTCPUA**

**Section 4.1 Conditions Precedent to Commencement of Facilities Construction or Service.** Except as provided in Section 4.2, Developer and WTCPUA agree that the WTCPUA is not required to approve commencement of facilities construction or commence retail water service to a Retail Customer in the Proposed Development until Developer and/or a Retail Customer has complied with WTCPUA Rules and Policies including:

Prior to release of plans for construction, the Developer shall pay all required engineering review fees, legal fees, and inspection fees relating to all tasks required by the WTCPUA to provide service to the Proposed Development.

Prior to release of water meters for the Proposed Development, the Developer shall submit close out documents including a final plat and executed easements in a form and manner acceptable for WTCPUA recording per the WTCPUA close out check list, an executed Conveyance Agreement in a form and manner acceptable to the WTCPUA and pay all applicable fees due including engineering review fees and legal fees. Further, the Developer and/or Retail Customers shall pay all fees for each new service connection in the Proposed Development, including but not limited to tap fees, meter drop-in fees and Impact Fees as provided in Section 4.2.

Each customer within the Proposed Development is encouraged to install and maintain a customer service pressure reducing valve located on the water service line located outside the respective customer's meter box.

**Section 4.2 Impact Fees.** Developer and/or Retail Customers in the proposed development shall pay water Impact Fees as provided in Chapter 395 of the Texas Local Government Code prior to the commencement of service and setting of the retail meter to the Proposed Development. Developer shall pay water Impact Fees for a total of 155 LUEs.

**Section 4.3. Reservation Fees.** Developer shall annually pay Reservation Fees for water service during the Reservation Period. Reservation Fees shall be calculated by multiplying the current Reservation Fee as contained in the WTCPUA Rules and Policies at the time of each anniversary of the date of the Written Service Commitment times the number of unused LUEs reserved for the Developer pursuant to this Agreement. Developer shall calculate and pay annual Reservation Fees for reserved water LUEs on each annual anniversary of the commencement of the Reservation Period ("Due Date"). If Developer pays the Reservation Fees prior to or on the Due Date, the LUEs for which Reservation Fees have been paid will be considered to be in "reserved status" for the next contract year in the Reservation Period. Reservation Fees are non-refundable and non-reimbursable. If Reservation Fees are not paid on the Due Date, such nonpayment shall be an event of default. **If Developer fails to pay Reservation Fees on the Due Date, the WTCPUA may terminate this Agreement, with immediate effect, by giving notice to the Developer.** Any remaining LUEs for which Reservation Fees are not paid will no longer be considered in "reserved status" and such nonpayment will be considered a breach of

contract and Developer may be subject to any and all penalties and remedies applicable to a breach of this Agreement.

Should Developer transfer or assign this Agreement, neither the reservation of nor right to reserve LUEs shall be automatically assigned to any future successor in interest of the Developer as a component of any assignment of this Agreement without express written consent of the WTCPUA.

Reservation Fees for the initial year of the Reservation Period must be paid not later than six (6) months from the date of the Written Service Commitment by the WTCPUA Board of Directors if a water meter or meters having up to 155 LUEs of water has not been installed in accordance to WTCPUA Rules and Policies. Any LUEs in reserved status, but which are connected and for which impact fees are paid during the six (6) month grace period, will be deducted from the number of LUEs for which the initial years' Reservation Fees are due.

Furthermore, the Developer agrees and understands that the WTCPUA's commitment of 155 LUEs of water service runs with and is assigned to the Proposed Development.

**Section 4.4**      **Right of Access.** Developer agrees to provide the WTCPUA with immediate access to the Developer Facilities, or any other portion of the Developer Facilities, when required for the WTCPUA to construct, install, operate, repair, maintain, replace, inspect, or upgrade the Developer Facilities.

## **ARTICLE V** **TERM; DEFAULT**

**Section 5.1**      **Term; Termination.** This Agreement shall become effective upon the latest date of execution by either the Developer or the WTCPUA (the "Effective Date"). WTCPUA may terminate this agreement upon written notice to Developer for any of the 155 LUEs for which a Retail Customer has not requested service in accordance with the WTCPUA Rules and Policies by the fourth anniversary of the Effective Date. The Parties may extend the termination deadlines in this Section upon written amendment of this Agreement. Unless otherwise earlier terminated, this Agreement shall extend from the Effective Date for as long as the WTCPUA provides service to Retail Customers located in the Proposed Development.

**Section 5.2**      **Default.**

- (a) In the event that Developer defaults on or materially breaches any one or more of the provisions of this Agreement, other than the payment of Reservation Fees, the WTCPUA shall give Developer thirty (30) days to cure such default or material breach after the WTCPUA has made written demand to cure the same. A breach is material if Developer fails to meet or otherwise violates its obligations and responsibilities as set forth in this Agreement. If Developer fails to cure a breach or default involving the payment of money to WTCPUA within such thirty days or fails to cure or take reasonable steps to effectuate such a cure within thirty days if the breach or default does not involve the payment of money to WTCPUA and is not capable of being cured within thirty days, WTCPUA may terminate this Agreement upon



Bee Cave TX 78738

Email: jriechers@wtcpua.org

Copy to:

Lauren Kalisek  
Lloyd Gosselink Rochelle & Townsend, PC  
816 Congress Avenue Suite 1900  
Austin, Texas 78701

Email: lkalisek@lglawfirm.com

Developer:

Kent Conine  
Conine Residential Group  
2009 RR 620 N, Suite 225  
Austin, Texas 78734

Email: kent@conine.com

**Section 6.4 Invalid Provision.** Any clause, sentence, provision, paragraph or article of this Agreement held by a Court of competent jurisdiction to be invalid, illegal or ineffective shall not impair, invalidate or nullify the remainder of this Agreement, but the effect thereof shall be confined to the clause, sentence, provision, paragraph or article so held to be invalid, illegal, or ineffective.

**Section 6.5 Applicable Law.** This Agreement shall be construed under the laws of the State of Texas and all obligations of the Parties hereunder are performable in Travis County, Texas. Venue for any action arising under this Agreement shall be in Travis County, Texas.

**Section 6.6 Time is of the Essence.** Time shall be of the essence in this Agreement.

**Section 6.7 Third Party Beneficiaries.** Except as otherwise expressly provided herein, nothing in this Agreement, express or implied, is intended to confer upon any person, other than the Parties hereto and their heirs, personal representatives, successors and assigns, any benefits, rights or remedies under or by reason of this Agreement.

**Section 6.8 Saturday, Sunday, or Legal Holiday.** If any date set forth in this Agreement for the performance of any obligation or for the delivery of any instrument or notice should be on a Saturday, Sunday, or legal holiday, the compliance with such obligation or delivery shall be acceptable if performed on the next business day following such Saturday, Sunday or legal holiday. For purposes of this subparagraph, "legal holiday" shall mean any state or federal holiday for which financial institutions or post offices are generally closed in Travis County, Texas, for observance thereof.

**Section 6.9 Counterparts.** This Agreement may be executed simultaneously in one or more counterparts, each of which shall be deemed an original and all of which shall together constitute one and the same instrument.

**Section 6.10 Exhibits.** All recitals and all schedules and exhibits referred to in this Agreement are incorporated herein by reference and shall be deemed part of this Agreement for all purposes as if set forth at length herein.

**Section 6.11 No Joint Venture, Partnership, Agency, Etc.** This Agreement shall not be construed as in any way establishing a partnership or joint venture, express or implied agency, or employer-employee relationship between the Parties hereto.

*[Signature pages to follow]*

IN WITNESS WHEREOF, this instrument is executed on the Effective Date.

**WEST TRAVIS COUNTY PUBLIC UTILITY  
AGENCY**

By: \_\_\_\_\_  
Scott Roberts  
President

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_

**Conine Residential Group**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT A**

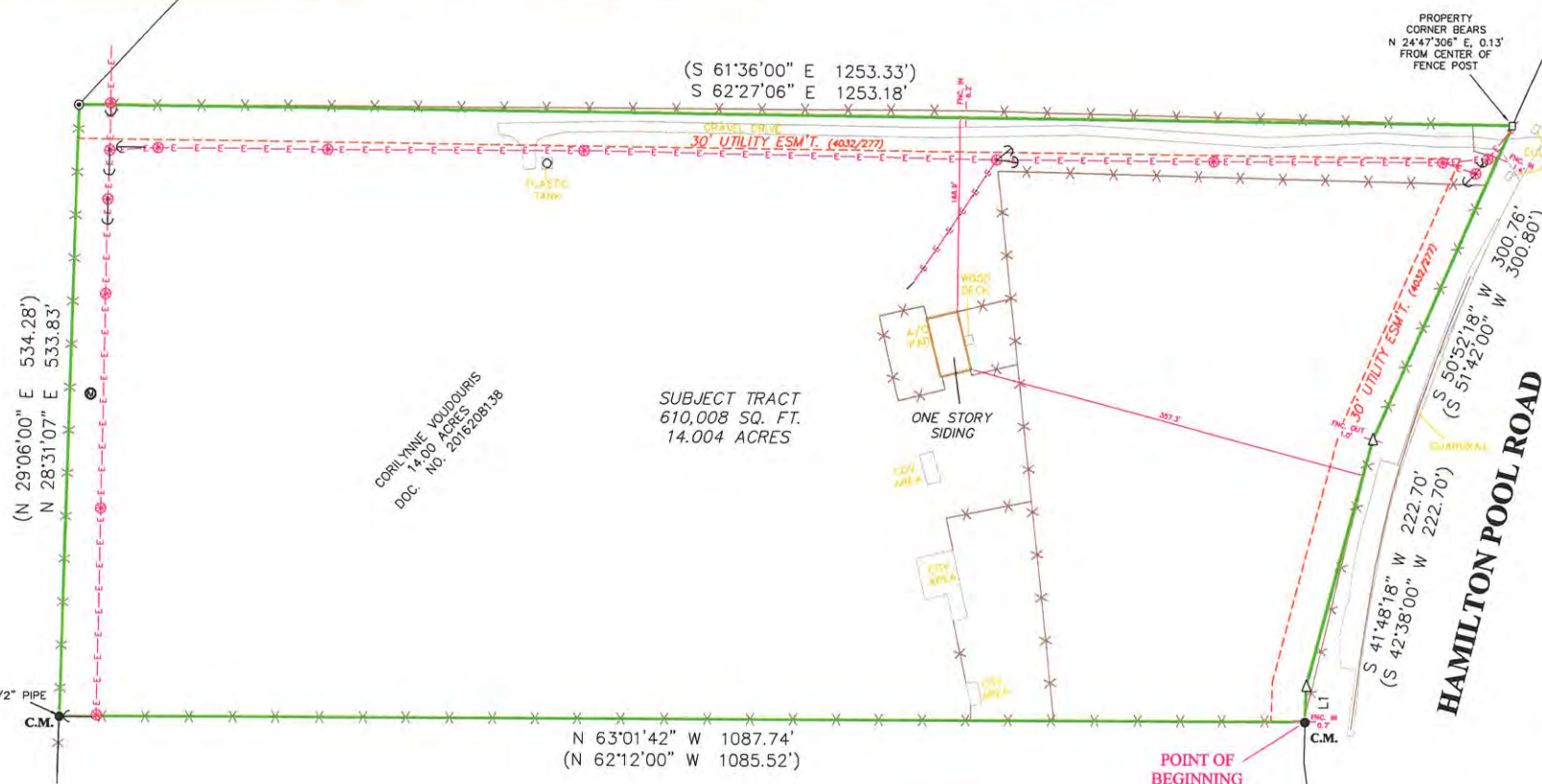


FLOOD ZONE INTERPRETATION: IT IS THE RESPONSIBILITY OF ANY INTERESTED PERSONS TO VERIFY THE ACCURACY OF FEMA FLOOD ZONE DESIGNATION OF THIS PROPERTY WITH FEMA AND STATE AND LOCAL OFFICIALS, AND TO DETERMINE THE EFFECT THAT SUCH DESIGNATION MAY HAVE REGARDING THE INTENDED USE OF THE PROPERTY. The property made the subject of this survey appears to be included in a FEMA Flood Insurance Rate Map (FIRM), identified as Community No. 48453C, Panel No. 0332 J, which is Dated 01/22/2020. By scaling from that FIRM, it appears that all or a portion of the property may be in Flood Zone(s) X-1. Because this is a boundary survey, the survey did not take any actions to determine the Flood Zone status of the surveyed property other than to interpret the information set out on FEMA's FIRM, as described above. THIS SURVEYOR DOES NOT CERTIFY THE ACCURACY OF THIS INTERPRETATION OF THE FLOOD ZONES, which may not agree with the interpretations of FEMA or state or local officials, and which may not agree with the tract's actual conditions. More information concerning FEMA's Special Flood Hazard Areas and Zones may be found at <https://msc.fema.gov/portal/>.

JPH CAPITAL LTD  
11.67 ACRES  
DOC. NO. 2021179857

LINE	BEARING	DISTANCE
L1	S 28°41'18" W (S 29°31' W)	30.78' (30.78')

LOT 1, BLOCK N  
PROVENCE PHASE 1, SECTION 1  
DOC. NO. 201900014



NOTE: Bearings shown hereon are based on actual GPS Observations, Texas State Plane Coordinates, Central Zone, Grid.  
NOTE: THIS PROPERTY IS SUBJECT TO A WATER LINE EASEMENT RECORDED IN DOCUMENT NO. 200616476 OF THE OFFICIAL PUBLIC RECORDS OF TRAVIS COUNTY, TEXAS.

BILL KOREK  
26.421 ACRES  
DOC. NO. 2021278935

**LEGEND CONT.**  
 ● = POWER POLE  
 — = OVERHEAD ELECTRIC  
 — = MISC. FENCE  
 □ = FENCE POST AT CORNER  
 THIS SURVEY IS ACKNOWLEDGED AND IS ACCEPTED:

FIRM REGISTRATION NO. 1011700

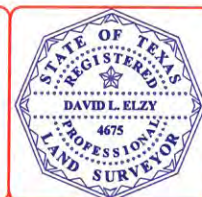
**Westar Alamo**  
LAND SURVEYORS, L.L.C.  
P.O. BOX 1645 BOERNE, TEXAS 78006  
PHONE (210) 372-9500 FAX (210) 372-9989

- LEGEND**
- = CALCULATED POINT
  - = FND 1/2" IRON ROD
  - = RECORD INFORMATION
  - = FND 5/8" IRON ROD
  - C.M. = CONTROLLING MONUMENT
  - B.S. = BUILDING SETBACK
  - = TELEPHONE PEDESTAL
  - = WATER VALVE
  - = WATER MANHOLE
  - = GUY WIRE
  - = SIGN

**Property Address:**  
16316 HAMILTON POOL ROAD

**Property Description:**  
Being 14.004 acres of land, more or less, out of the Samuel Wildy Survey No. 528, Abstract No. 799, Travis County, Texas, and being that same property described in Independent Executor's Deed recorded in Document No. 2016208138, Official Public Records, Travis County, Texas; said 14.004 acres being more particularly described by metes and bounds attached hereto:

**Owner:**  
CONINE RESIDENTIAL GROUP, INC.



I, DAVID L. ELZY, Registered Professional Land Surveyor, State of Texas, do hereby certify that the above plot represents an actual survey made on the ground under my supervision, and there are no discrepancies, conflicts, shortages in area or boundary lines, or any encroachment or overlapping of improvements, to the best of my knowledge and belief, except as shown herein.

DAVID L. ELZY  
Registered Professional Land Surveyor  
Texas Registration No. 4675

G.F. NO. T-164815

DRAWN BY: DR RVD; DLE  
JOB NO. 115816

TITLE COMPANY: TEXAS NATIONAL TITLE

DATE: 08/25/2022

## METES AND BOUNDS

Being 14.004 acres of land, more or less, out of the Samuel Wildy Survey No. 528, Abstract No. 799, Travis County, Texas, and being that same property described in Independent Executor's Deed recorded in Document No. 2016208138, Official Public Records, Travis County, Texas; said 14.004 acres being more particularly described by metes and bounds as follows:

**BEGINNING** at a 1/2 inch iron rod found for the southeast corner of this 14.004 acres, same being on the West Right-of-Way line of Hamilton Pool Road, same also being the northeast corner of the Bill Korek 26.421 acres (Document No. 2021278935), and same also being the **POINT OF BEGINNING**;

**THENCE** along the line common to this 14.004 acres and said Korek 26.421 acres, North 63 degrees 01 minutes 42 seconds West (called North 62 degrees 12 minutes 00 seconds West), a distance of 1087.74 feet (called 1085.52 feet) to a 1/2 inch pipe found for the southwest corner of this 14.004 acres, same being the northwest corner of said Korek 26.421 acres, and on the East boundary line of Lot 1, Block N, Provence Phase I, Section 1 (Document No. 201900014);

**THENCE** along the line common to this 14.004 acres and Lot 1, North 28 degrees 31 minutes 07 seconds East (called North 29 degrees 06 minutes 00 seconds East), a distance of 533.83 feet (called 534.28 feet) to a 5/8 inch iron rod found for the northwest corner of this 14.004 acres, same being the southwest corner of the JPH Capital LTD 11.67 acres, (Document No. 2021179857);

**THENCE** along the line common to this 14.004 acres and said JPH 11.67 acres, South 62 degrees 27 minutes 06 seconds East (called South 61 degrees 36 minutes 00 seconds East), a distance of 1253.18 feet (called 1253.33 feet) to a point for the northeast corner of this 14.004 acres, same being the southeast corner of said JPH 11.67 acres, and on the West Right-of-Way line of said Hamilton Pool Road;


**THENCE** along the West Right-of-Way line of said Hamilton Pool Road the following courses and distances:

South 50 degrees 52 minutes 18 seconds West (called South 51 degrees 42 minutes 00 seconds West), a distance of 300.76 feet (called 300.80 feet) to a point for angle;

South 41 degrees 48 minutes 18 seconds West (called South 42 degrees 38 minutes 00 seconds West), a distance of 222.70 feet (called 222.70 feet) to a point for angle;

South 28 degrees 41 minutes 18 seconds West (called South 29 degrees 31 minutes 00 seconds West), a distance of 30.78 feet (called 30.78 feet) to the **POINT OF BEGINNING**, and containing 14.004 acres of land, more or less.

I hereby certify that these field notes were prepared from an actual survey made on the ground under my supervision and are true and correct to the best of my knowledge and belief. A survey plat of the above described tract prepared this day is hereby attached to and made a part hereof. Bearings Shown hereon are based on actual GPS Observations, Texas State Plane Coordinates, Central Zone, Grid.

  
David L. Elzy  
Registered Professional Land Surveyor  
Texas Registration No. 4675  
August 31, 2022



**EXHIBIT B**  
**DEVELOPER FACILITIES**

# ITEM F



# PLAN CUSTOMIZER FOR PLAN YEAR 2024

West Travis County Public Utility Agency

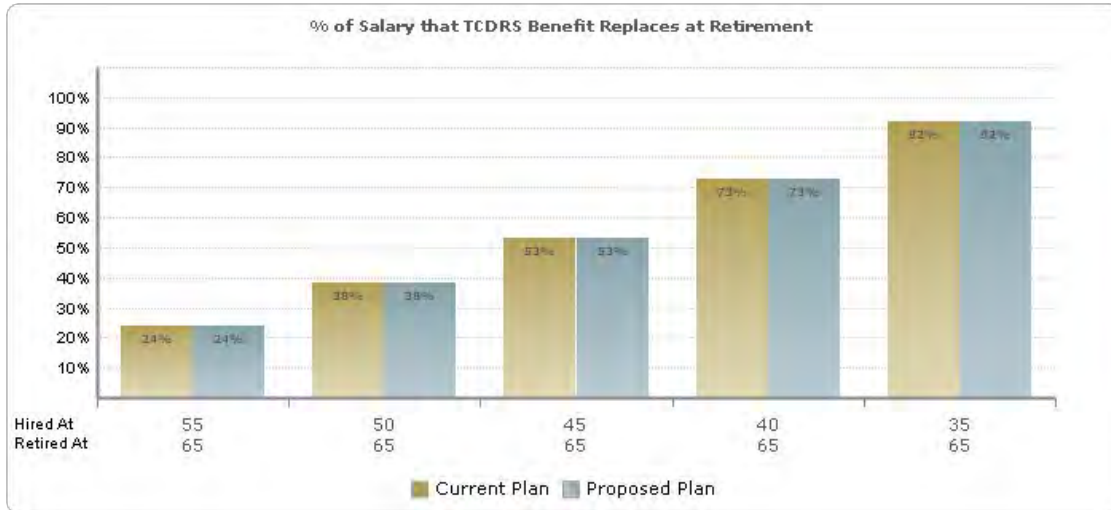
## CURRENT AND PROPOSED PLAN COMPARISON

	Current Plan	11.36% Rate
<b>Basic Plan Options</b>		
Employee Deposit Rate	7.00%	7.00%
Employer Matching	225%	225%
Application of Matching	Past & Future	Past & Future
Prior Service Credit	0%	0%
<b>Retirement Eligibility</b>		
Age 60 (Vesting)	5 yrs of service	5 yrs of service
Rule Of	75 yrs total age + service	75 yrs total age + service
At Any Age	30 yrs of service	30 yrs of service
<b>Optional Benefits</b>		
Partial Lump-Sum Payment at Retirement	No	No
Group Term Life	NONE	NONE
COLA	N/A	N/A
<b>Retirement Plan Funding</b>		
Normal Cost Rate	10.43%	10.43%
UAAL/(OAAL) Rate	0.57%	0.57%
Required Rate	11.00%	11.00%
Elected Rate	9.24%	11.36%
Additional Employer Contribution	\$0.00	\$0.00
<b>Total Contribution Rate</b>		
Retirement Plan Rate	11.00%	11.36%
Group Term Life Rate	0.00%	0.00%
Total Contribution Rate	11.00%	11.36%
<b>Valuation Results</b>		
Actuarial Accrued Liability	\$3,330,995	\$3,330,995
Actuarial Value of Assets	\$3,131,107	\$3,131,107
Unfunded/(Overfunded) Actuarial Liability	\$199,888	\$199,888
Funded Ratio	94.0%	94.0%

Staff recommends keeping the contribution rate the same as 2023 to avoid or minimize any unfunded liability in the future.

## BENEFIT COMPARISON

This graph compares your current plan and your proposed plan in terms of what retiring employees will receive (as a percentage of their final salary) if they retire.

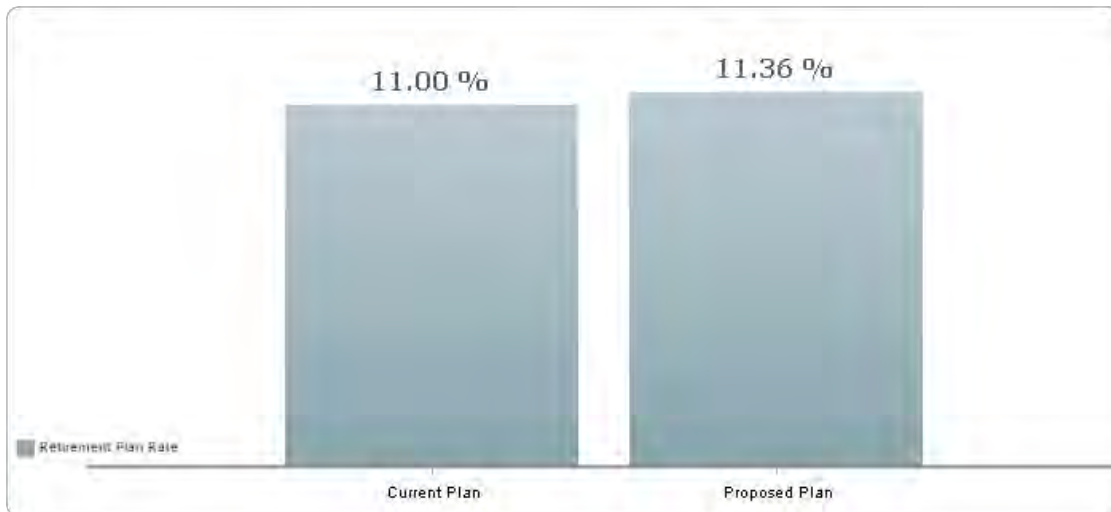


### Assumptions

- Employees are new hires and will work for you until retirement.
- Your current plan provisions will remain in effect through employee's retirement.
- Current laws governing TCDRS will continue as they are.
- Graded salary scales give bigger raises early in careers, with smaller raises later in careers (see Summary Valuation Report at [www.tcdrs.org/employer](http://www.tcdrs.org/employer)).
- Based on Single Life benefit.

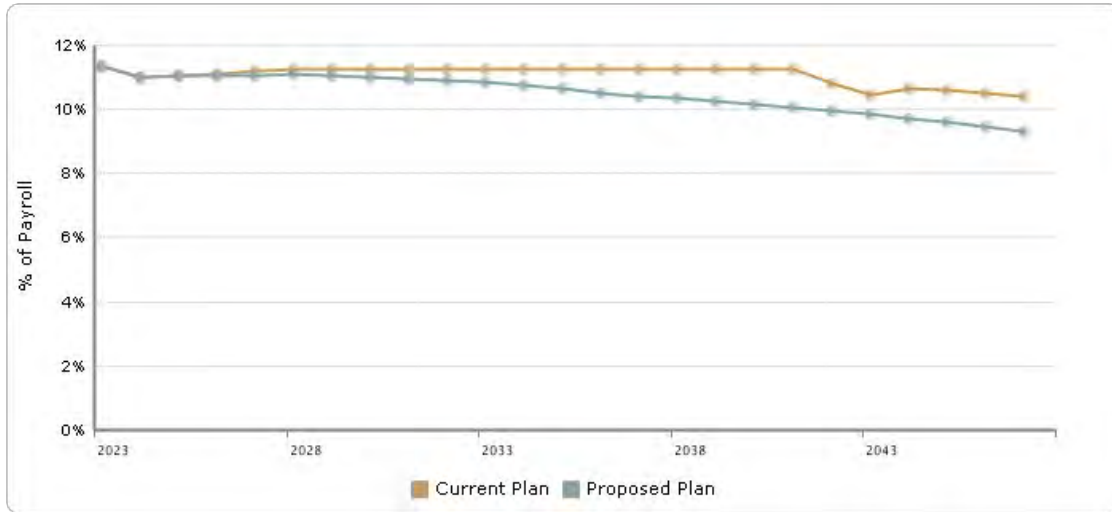
## PLAN RATE COMPARISON

This graph shows your total contribution rate for your current plan and your proposed plan.



# PLAN RATE PROJECTION

This is a projection of your future required contribution rate under your current plan of retirement benefits and a proposed plan from the Plan Customizer. Keep in mind that just by paying your plan's required rate, you are moving your plan toward 100% funded.



This is a projection and actual results will vary. This projection is based on the same data, methods and assumptions as those used in the December 31, 2020 actuarial valuation.

Year	Current Plan	Proposed Plan	Year	Current Plan	Proposed Plan
2023	11.36%	11.36%	2036	11.23%	10.53%
2024	11.00%	11.00%	2037	11.23%	10.42%
2025	11.06%	11.03%	2038	11.23%	10.34%
2026	11.12%	11.05%	2039	11.23%	10.26%
2027	11.18%	11.07%	2040	11.23%	10.16%
2028	11.23%	11.09%	2041	11.23%	10.07%
2029	11.23%	11.06%	2042	10.81%	9.96%
2030	11.23%	11.02%	2043	10.47%	9.85%
2031	11.23%	10.97%	2044	10.66%	9.72%
2032	11.23%	10.91%	2045	10.59%	9.59%
2033	11.23%	10.84%	2046	10.53%	9.45%
2034	11.23%	10.76%	2047	10.43%	9.30%
2035	11.23%	10.66%			

# ASSET & LIABILITY PROJECTION

This graph and table illustrate your plan's estimated assets and liabilities over time. By paying your required contribution rate, you are funding your plan liabilities over a closed 20-year period.



The difference between the actuarial accrued liability and the actuarial value of assets represents the unfunded actuarial accrued liability.

This is a projection and actual results will vary. This projection is based on the same data, methods and assumptions as those used in the actuarial valuation.

## Projected Valuation Results

Valuation Date	Actuarial Accrued Liability	Actuarial Value of Assets	Unfunded/(Overfunded) Actuarial Accrued Liability	Funded Ratio
12/31/2022	\$3,331,000	\$3,131,000	\$200,000	94.0%
12/31/2023	\$4,091,000	\$3,887,000	\$204,000	95.0%
12/31/2024	\$4,898,000	\$4,690,000	\$208,000	95.8%
12/31/2025	\$5,753,000	\$5,543,000	\$210,000	96.3%
12/31/2026	\$6,655,000	\$6,444,000	\$211,000	96.8%
12/31/2027	\$7,606,000	\$7,410,000	\$196,000	97.4%
12/31/2028	\$8,606,000	\$8,426,000	\$180,000	97.9%
12/31/2029	\$9,656,000	\$9,494,000	\$162,000	98.3%
12/31/2030	\$10,733,000	\$10,590,000	\$143,000	98.7%
12/31/2031	\$11,843,000	\$11,720,000	\$123,000	99.0%
12/31/2032	\$12,992,000	\$12,891,000	\$101,000	99.2%
12/31/2033	\$14,227,000	\$14,149,000	\$78,000	99.5%
12/31/2034	\$15,506,000	\$15,453,000	\$53,000	99.7%
12/31/2035	\$16,835,000	\$16,809,000	\$26,000	99.8%
12/31/2036	\$18,208,000	\$18,212,000	(\$4,000)	100.0%
12/31/2037	\$19,622,000	\$19,657,000	(\$35,000)	100.2%
12/31/2038	\$21,062,000	\$21,131,000	(\$69,000)	100.3%
12/31/2039	\$22,550,000	\$22,655,000	(\$105,000)	100.5%
12/31/2040	\$24,071,000	\$24,215,000	(\$144,000)	100.6%
12/31/2041	\$25,620,000	\$25,806,000	(\$186,000)	100.7%
12/31/2042	\$27,193,000	\$27,424,000	(\$231,000)	100.8%



**Projected Valuation Results**

<b>Valuation Date</b>	<b>Actuarial Accrued Liability</b>	<b>Actuarial Value of Assets</b>	<b>Unfunded/(Overfunded) Actuarial Accrued Liability</b>	<b>Funded Ratio</b>
12/31/2043	\$28,779,000	\$29,058,000	(\$279,000)	101.0%
12/31/2044	\$30,372,000	\$30,703,000	(\$331,000)	101.1%
12/31/2045	\$31,935,000	\$32,322,000	(\$387,000)	101.2%
12/31/2046	\$33,505,000	\$33,952,000	(\$447,000)	101.3%

# **ITEM G**



CIVIL ENGINEERING \* DEVELOPMENT CONSULTING \* PROJECT MANAGEMENT

June 23, 2023

Jennifer Riechers  
General Manager  
West Travis County Public Utility Agency  
13215 Bee Cave Pkwy, B-110  
Bee Cave, Tx 78738

RE: Request for Amendment to the Wholesale Water Services Agreement with Travis County MUD 12 to Include LTISD Elementary 8

Dear Ms. Riechers,

On behalf of Lake Travis Independent School District ('LTISD'), Malone/Wheeler has submitted an out-of-district service request to Travis County Municipal Utility District No. 12 ('MUD') to serve a proposed facility, being Elementary School No. 8. The MUD has approved a resolution to provide out-of-district service to LTISD, provided that the MUD's Wholesale Water Services Agreement with the West Travis County Public Utility Agency is amended to include the LTISD Elementary School No. 8 property within the service boundary. An amendment to the MUD's service boundary to include LTISD Elementary No. 8 is requested. No additional service capacity to the MUD is included in this request.

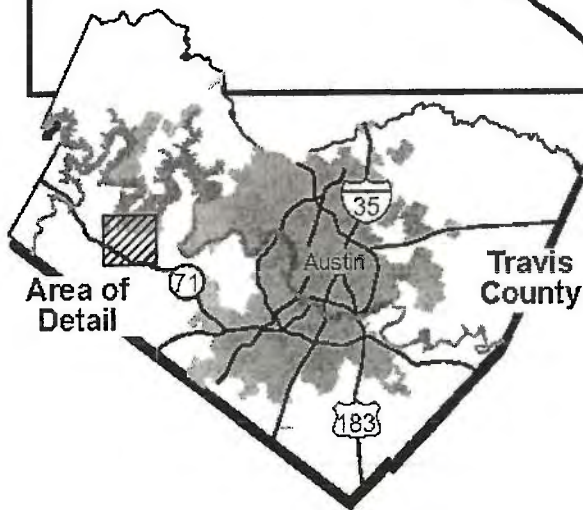
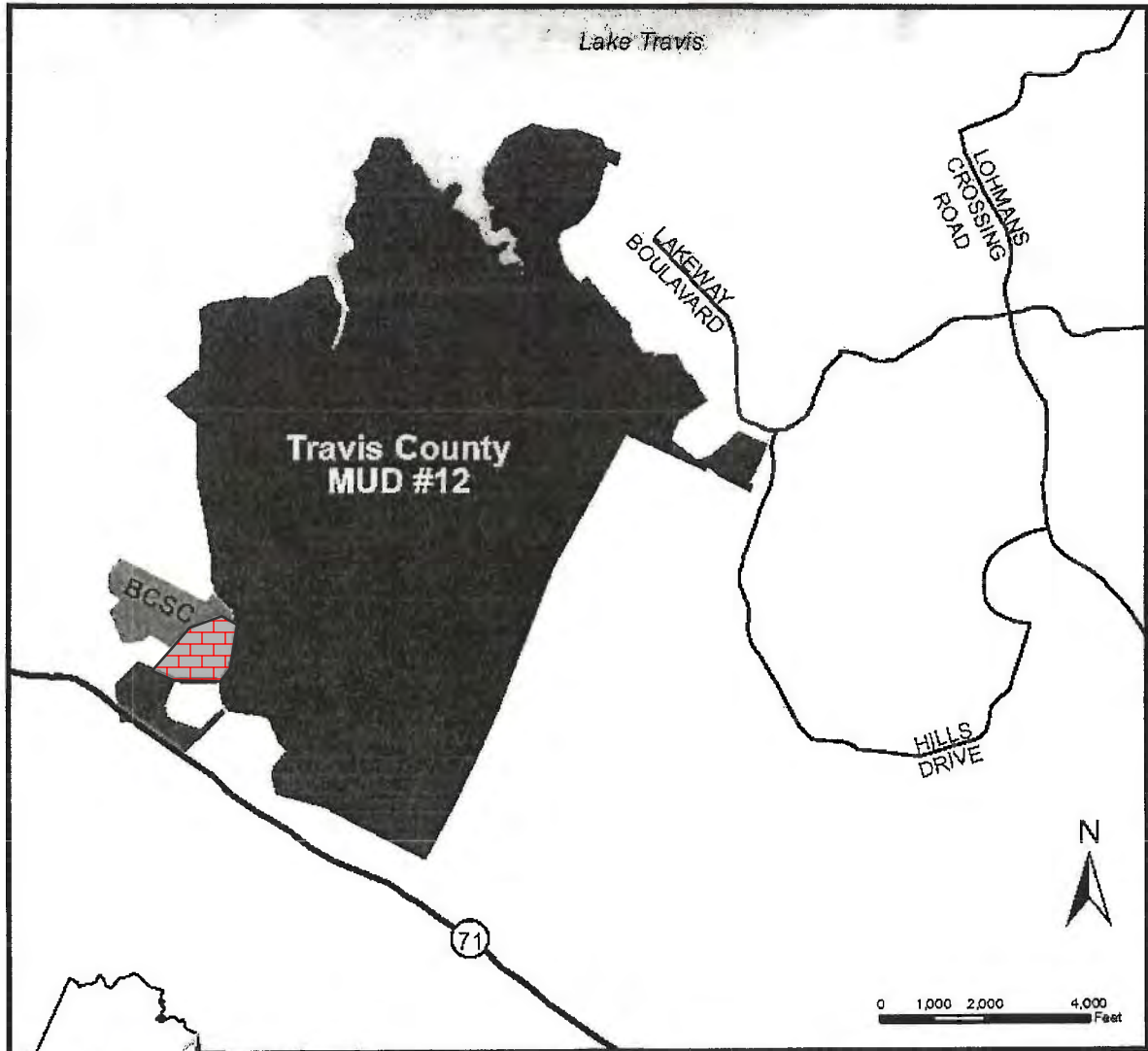
The LTISD Elementary School No. 8 is located on approximately 25.59-acres along Bee Creek Road adjacent to the existing service area of the MUD. The attached Exhibit A identifies the approximate location of the LTISD property adjacent to the boundaries of the MUD. The attached Exhibit B more specifically identifies and describes the tract of land.

Should there be any questions please do not hesitate to contact me. Thank you in advance for the time and attention it requires to review and consider this request.




Sincerely,  
Malone/Wheeler, Inc.

Landon McClellan, P.E.  
Project Engineer

**EXHIBIT 'A'**



**LOCATION MAP**  
LTISD ELEM. No 8

-  TCMUD12 Service Area
-  Amended Area adding BCSC
-  Amendment #\_ Additional Service Area



# ITEM I

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY  
REGIONAL WATER AND WASTEWATER SYSTEMS  
SCHEDULE FOR RATES, FEES, CHARGES  
AND TERMS AND CONDITIONS  
OF WATER AND WASTEWATER SERVICES  
  
(WTCPUA RATE TARIFF)**

This schedule for rates, fees, charges and terms and conditions of service (“Schedule” or “WTCPUA Rate Tariff”) is effective as of the 19th day of March 2012, for water and wastewater service within the WTCPUA service area for the WTCPUA Regional Water and Wastewater Systems (“System”) described and/or depicted in the Appendices, attached hereto.

## SECTION 1.0 - GENERAL PROVISIONS

### Section 1.01. Jurisdiction

The West Travis County Public Utility Agency ("WTCPUA") is a public utility agency governed by Chapter 572 of the Texas Local Government Code. It is organized and created by concurrent ordinance of Hays County, the City of Bee Cave, and West Travis County Municipal Utility District No. 5. It exercises the powers granted by Chapter 572 and the concurrent ordinance, including authority to own and operate a water and wastewater utility system.

### Section 1.02. Service Area

The WTCPUA may sell and deliver potable treated water in accordance with this Schedule within the WTCPUA water service area for the System, which service area ("Water Service Area"), is generally described or depicted in Appendix A. The Water Service Area is comprised of the Highway 71 Water System Service Area and the Highway 290 Water System Service Area. The Highway 71 Water System Service Area and Highway 290 Water System Service Area are more particularly depicted in Appendix A.

The WTCPUA may provide wastewater services in accordance with this Schedule within the WTCPUA wastewater service area for the System, which service area ("Wastewater Service Area"), is generally described or depicted in Appendix B.

The WTCPUA will provide service in accordance with Chapter 13 of the Texas Water Code.

The Water and Wastewater Service Areas, as described or depicted in Appendix A and Appendix B, may be amended from time to time at the discretion of the WTCPUA, subject to approval by regulatory authorities as applicable. Any amendments will automatically amend this Schedule without further action or proceeding.

The WTCPUA may provide water or wastewater services outside of the Water or Wastewater Service Areas at the discretion of the WTCPUA where such service inside and outside of the Water or Wastewater Service Areas is within the capacity of the water treatment plant or the wastewater treatment plant and is within the wastewater quality requirements established herein, and can be practically and economically provided.

### Section 1.03. Non-Discrimination Policy

The WTCPUA will provide potable water and wastewater service to all persons applying for such service ("Applicants") who comply with the terms and conditions for service set forth or referenced in this Schedule regardless of race, creed, color, national origin, sex, or marital status.

### Section 1.04. Applicability of Policies

The Policies, Rules, and Regulations ("Policies") described or referenced in this Schedule apply to the terms and conditions of treated water and wastewater services furnished by the WTCPUA and may be amended from time to time by the WTCPUA's Board of Directors. The Policies include, but are not limited to, the WTCPUA Water Utilities Conservation and Drought Contingency Plan and "Memorandum of Understanding (MOU)". Such rules, regulations, and policies as amended from time to time, are adopted and incorporated into the Policies provided herein by reference for all purposes. Copies of all Policies are available upon request by the Customer. The WTCPUA has the authority to deny or to discontinue services if the Applicant or the Customer fails to observe these Policies, terms or conditions. The Policies are incorporated in this Schedule, and any reference to "Schedule" includes both this Schedule and the Policies.

### Section 1.05. Variances

The Board of Directors may in its sole discretion grant variances to any provision in this Schedule or the WTCPUA Policies. The Board may delegate the authority to grant variances to the General Manager.

### Section 1.06. Damage Liability

The WTCPUA will plan, furnish, and maintain production, treatment, storage, collection, transmission, and distribution facilities as required by Texas Commission on Environmental Quality ("TCEQ"), or its successor agency, standards. By accepting service, the Customer will hold the WTCPUA harmless from any and all claims, liability or damages to persons or property of the Customer or third parties arising from the provision by the WTCPUA of water or wastewater service or caused by service interruptions, tampering by other Customers of the WTCPUA or users of the System, or failures of the System.



**Section 1.07. Service Provided in Accordance with Drought Contingency Plan**

Provision of water service is contingent upon restrictions outlined in the WTCPUA's Water Utilities Conservation and Drought Contingency Plan, curtailment measures as outlined in the Agency's firm raw water contract with the Lower Colorado River Authority, and any other restrictions as required by the TCEQ or other regulatory agencies.

**Section 1.08. Service Provided in Accordance with the “Memorandum of Understanding (MOU)”**

The Developer shall adopt one of the alternative water quality measures required of the new development as specified in that certain "Memorandum of Understanding" between the LCRA and the United States Fish and Wildlife Service (USFWS), dated May 24, 2000 (MOU) and the "Settlement Agreement and Stipulation of Dismissal" from the lawsuit, Hays County Water Planning Partnership, et. al. vs. Lt. General Robert B. Flowers, U.S. Army Corps of Engineers, Thomas E. White, Secretary of the Army, Gale Norton, Secretary of the Department of the Interior, and the Lower Colorado River authority, W.D. Tex. 2002 (No. AOOCA 826SS) (Settlement Agreement) including:

- a. Measures approved by the USFWS through separate Section 7 consultation, or other independent consultation;
- b. TCEQ optional enhanced measures, Appendix A and Appendix B to RG-348; or
- c. U.S. Fish and wildlife Service Recommendations for Protection of Water Quality of the Edwards Aquifer dated September 1, 2000;

## **SECTION 2.0 - SERVICE RULES AND REGULATIONS APPLICABLE TO WATER AND WASTEWATER SERVICES**

### **Section 2.01. Connection without Approval of the WTCPUA Prohibited**

It is unlawful for any person to connect to the WTCPUA's System or modify existing WTCPUA facilities without submitting an appropriate new service application or written request to the WTCPUA, obtaining the approval of the WTCPUA, and executing an appropriate service or other agreement.

### **Section 2.02. Prohibited Plumbing Practices**

(a) The Customers will immediately correct any plumbing practices prohibited by state or local regulations. The WTCPUA may disconnect a Customer or refuse to provide service to an Applicant unless Customer/Applicant complies with the following plumbing practices:

- (1) No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolated from the public water system by an air-gap or an appropriate backflow prevention device.
- (2) No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the installation of an air-gap or a reduced pressure-zone backflow prevention device.
- (3) No connection that allows water to be returned to the public drinking water supply is permitted.
- (4) No pipe or pipe fitting which contains more than 0.25 percent lead may be used for the installation or repair of plumbing at any connection, which provides water for human use.
- (5) No solder or flux that contains more than 0.2 percent lead can be used for the installation or repair of plumbing at any connection that provides water for human use.
- (6) No plumber or other person except those approved by the WTCPUA shall be allowed to tap any WTCPUA wastewater collection system or water system main or line.
- (7) It shall be unlawful for any person to make or cause to be made any connection except as provided in this Schedule.
- (8) No person shall break or remove any portion of any wastewater Service Line without approval of the WTCPUA. Such wastewater Service Line will be inspected by the WTCPUA to assure that the wastewater Service Line has been constructed to prevent surface water from entering the wastewater collection system.
- (9) No person shall directly or indirectly connect to private laterals or WTCPUA sewer gravity mains, force mains, laterals, manholes, or other components in a manner that will allow for water inflow and infiltration ("*I and P*") into the sanitary sewer collection system. This includes, but is not limited to, exterior fountain drains, areaway drains, French drain systems, other sources of surface drains, sump pump discharge lines, downspouts, open sewer connections, storm drains, storm sewers, open clean outs, or open manholes.
- (10) No person shall discharge or cause to be discharged any storm water, surface water, groundwater, artesian well water, roof runoff, subsurface drainage, uncontaminated cooling water, or unpolluted industrial process waters into the WTCPUA's sanitary sewer system. Storm water and all other unpolluted drainage shall be discharged to such sewers as are specifically designated as storm sewers, or to a natural outlet approved by the applicable governmental entity.
- (11) The WTCPUA will have the authority to perform investigations to determine if I and I exists in its sewer system, including but not limited to, smoke testing and camera inspections of private laterals and sewer and drainage systems on private property. If such investigation confirms the existence of an unauthorized connection(s), then the WTCPUA may request that the property owner make disconnection(s) as required at the property owner's cost. The WTCPUA shall provide thirty (30) days notice of required disconnection(s). If disconnections are not completed within thirty (30) days, then the WTCPUA shall have the authority to disconnect water service until any and all unauthorized connections are removed and the WTCPUA's sewer system is sealed from I and I. The WTCPUA shall have the authority

to inspect the repairs to ensure the required corrections have been completed as deemed necessary by the WTCPUA.

- (b) Abandoned sewer taps must be plugged in such a manner to prevent ground or subsurface drainage from entering the sewer main. All such taps must be plugged at a depth below the ground surface of not less than one (1) foot to prevent damage to the Service Lines. If service is restored at the same location, the reconnection fee for an abandoned sewer tap shall be paid. If the abandoned tap is not used to restore service at the same location, a regular connection fee shall be paid.
- (c) The Customer will, at its own expense, maintain, test, and repair all equipment owned by the Customer and lines on its own premises including any backflow prevention device or pressure reduction valve required by the WTCPUA or its Policies. The Customer will provide copies of all other testing maintenance records to the WTCPUA as required.

### **Section 2.03. Meters and Connections**

- (a) Each individual residential Permanent Dwelling located on one (1) lot or plat of ground shall have a separate water tap and meter (5/8" or 3/4"). If the Customer receives wastewater service, then a separate wastewater connection is required for each residential Permanent Dwelling. Upon request, the WTCPUA will provide a separate Irrigation Meter for a Customer.
- (b) The WTCPUA will install individual meters in each building classified as Commercial Facilities, Multiple Use Facilities and Multi-unit Residential Facilities, unless the installation of individual meters is not feasible. The WTCPUA may charge reasonable costs for the installation of individual meters.
- (c) A separate Irrigation Meter is required for Multiple Use Facilities and Multi-unit Residential Facilities as well as Commercial Facilities installed after March 19, 2012.
- (d) The installation of Subtractive Meters is prohibited.
- (e) Public properties, schools, industrial properties, Non-residential, or Commercial Facilities, Multiple Use Facilities and Multi-unit Residential Facilities shall have meters and service as required by the WTCPUA.
- (f) The water meter connection and wastewater connection is for the sole use of the Customer. Extension of pipe(s) to transfer water and/or wastewater service from one submeter water to any other person, dwelling, business, or property, to another, to share or resell is prohibited unless approved in advance by the WTCPUA.
- (g) If property with more than one Permanent Dwelling and a single connection is to be subdivided, any owner of the subdivided property who wishes to continue water and/or wastewater services must obtain a connection to serve that individual property. The owner of the subdivided property must convey all easements necessary to provide water and/or wastewater services to the property.
- (h) Each and every Applicant for new water service, regardless of whether the service is from a new or existing home or business, must have a customer service inspection performed and shall provide the WTCPUA with written proof from that inspector that the Applicant passed the customer service inspection, in accordance with all applicable TCEQ regulations. In all cases, the Customer shall be responsible for having the customer service inspection performed by an individual who is qualified under the requirements of the applicable TCEQ regulations. The Applicant shall pay all costs associated with having the customer service inspection performed, unless inspection is performed by WTCPUA staff, in which case Applicant shall only pay applicable WTCPUA charges and fees for such inspection service as outlined in Appendix C. WTCPUA shall decline to serve an Applicant if the Applicant fails or refuses to have a customer service inspection performed, or fails or refuses to provide proof of passing such customer service inspection under all applicable TCEQ regulations.

The customer service inspection will be based on the conditions existing at the service location at the time the meter is set. If any material improvement, correction, or addition to the Customer's private plumbing facilities occurs, or if another inspection is otherwise required by applicable TCEQ regulations, then the Customer shall have an additional customer service inspection performed at that service location prior to receiving water service at that location, as modified. In the event that the Customer fails to conduct an additional customer service inspection as provided in this Subsection and fails to provide the WTCPUA with written proof that the modified service connection passed such additional inspection under all applicable TCEQ regulations, service to such location will be disconnected unless the Customer provides written proof that the modified service connection passed such additional inspection within 30 days of notice from the WTCPUA. Service will not be restored under this Subsection until the additional customer service inspection is performed and the

Customer provides written proof to the WTCPUA that the modified service connection passed such additional inspection in accordance with all applicable TCEQ regulations.

**Section 2.04. General Provisions for Water and Wastewater Service**

- (a) The Applicant does not qualify for service as a Customer until all requirements of this Schedule are met. The WTCPUA may decline to serve an Applicant until the Applicant has paid all applicable fees, executed all necessary forms and agreements, and complied with any applicable Policies of the WTCPUA. The WTCPUA may decline to serve an Applicant for other reasons as identified in Section 2.02 and Section 2.03.
- (b) The WTCPUA may refuse services to an Applicant if serving the property is prohibited by federal, state, or local law, including Section 212.012 of the Texas Local Government Code, which requires certification of compliance with plat requirements prior to connection with water, wastewater, electricity, gas, or other utility service.
- (c) In the event that the WTCPUA refuses to serve an Applicant, the WTCPUA will inform the Applicant in writing of the basis of its refusal.
- (d) In addition to the reasons above, treated water and/or wastewater service may be disconnected or denied for the following reasons:
  - (1) The bill has not been paid in full by the due date listed on the bill. The WTCPUA will provide the Customer with notice that the Customer is delinquent on a bill and that service will be terminated. The termination date will be ten (10) days after a termination notice is mailed or hand-delivered.
  - (2) The Customer fails to provide reasonable access to property to connect, maintain, or repair service.
  - (3) The Customer fails to comply with this Schedule, the Customer Service Agreement, Construction Agreement, the WTCPUA Water Utilities Conservation and Drought Contingency Plan, MOU, or other applicable Policies of the WTCPUA, including the Customer's failure to upgrade facilities to standards required by the WTCPUA Policies.
  - (4) The Customer is in violation of any existing or future applicable local, state, or federal regulations, including the Customer's failure to upgrade facilities to standards required by local, state, or federal regulations.
  - (5) The WTCPUA determines that providing services will exceed the capacity of the water or wastewater plant or system.
  - (6) The Applicant fails to demonstrate to the WTCPUA that every Permanent Dwelling on the location of service is connected to a sewage collection, treatment, or disposal system or properly permitted on-site sewage facility.
  - (7) The Customer fails to comply with the wastewater quality requirements under, Section 2.11.
  - (8) The development in which the Customer is located is not in compliance with the September 26, 2013 WTCPUA Water and Sewer Service and Development Policies as amended from time to time.
  - (9) The Customer fails to pay its bill to another water or wastewater provider and the WTCPUA has an agreement with that utility provider pursuant to Texas Water Code Section 13.250(b)(2).
  - (10) Failure to have a customer service inspection performed or failure to submit proof that the Customer passed the customer service inspection, in accordance with applicable TCEQ regulations.
- (e) Disconnection of Service without Prior Notice:
  - (1) When a dangerous condition exists, for as long as the condition exists.
  - (2) When service is established through an unauthorized connection.
  - (3) In instances of altering, tampering with, or in any way obstructing the WTCPUA's equipment, systems or services, including, but not limited to, incidents of water theft, bypassing the WTCPUA's water meter, removing or altering the WTCPUA's equipment or locks, other instances of diverting water, or manhole tampering.

(f) **Reconnection of Service:** The WTCPUA will reconnect service only after the Customer pays all past due bills, the Reconnect Fee provided in Section 5.07 and any other outstanding charges or corrects the conditions that caused service to be disconnected. The Customer will be notified within a reasonable time of the basis for disconnection.

(g) **Meters:** All water sold and wastewater collected by the WTCPUA will be billed based on meter measurements. Deposits, rates, fees or charges contained in this Schedule that are based on meter size apply to simple and compound meters only, and not to turbine meters, unless expressly stated otherwise. All water shall be metered by meters furnished, installed, maintained, and owned by the WTCPUA. Service meters will be read at monthly intervals and as nearly as possible on the corresponding day of each monthly meter reading period.

(h) **Billing:** Bills for water and wastewater service will be sent monthly. The due date of bills will be stated on the invoice. Payment for service will be considered late if full payment, including late fees, regulatory assessment fees, etc., is not received at the WTCPUA or the WTCPUA's authorized payment agency by the due date. If the due date falls on a holiday or weekend, the due date for payment purposes will be the next workday after the due date. In the event of a dispute between a Customer and the WTCPUA regarding any bill for service, the WTCPUA will follow the procedures for customer complaints, disputes and appeals in Section 2.16.

(i) **New Standard Service Application Processing:** Customer Service Applications for New Standard Service will be processed by the WTCPUA, and the Applicant will be invoiced for applicable fees due, which may include, but may not be limited to, impact fees, tap fees and deposits and additional fees as described in this Schedule. An invoice for all fees due shall be generated within five (5) business days from the receipt of the complete Customer Service Application (and required documentation). The Applicant must then pay all fees due. Once payment has been received in full, service will be initiated. Upon payment of impact fees, the Customer is considered an "active" Customer and will begin receiving monthly bills beginning the close of the billing cycle after the impact fees have been paid. Any Customer who is established as an "active" Customer as described above shall timely pay for fees due as identified on monthly billing. If a Customer does not pay fees due timely, service will be disconnected per this Schedule.

(j) **New Non-Standard Service Application Processing:** New Non-Standard Service applications will be processed through the WTCPUA's Service Extension Request (SER) process. Applicants will be invoiced for an initial SER Application Fee through the My Government Online software system. The SER Application Fee is determined based on the number of Living Unit Equivalents (LUEs) requested in the application as set forth in Appendix C. The SER Application Fee recovers expenses for PUA staff time associated with application processing.

The WTCPUA may allow for pre-payment of Impact Fees for Non-Standard Service. Customers in Developments where pre-payment of Impact Fees have been made will not be considered active until applications for Standard Service are received along with all other required fees to establish Standard Service.

In addition to the SER Application Fee, the Applicant may also be required to pay additional fees for outside consulting engineering and/or legal services. These fees will be based upon actual cost of the services rendered. Consulting engineers and/or legal counsel shall invoice the WTCPUA monthly for each SER Application as required.

The WTCPUA will require an up-front deposit from the Applicant to cover consulting engineering and legal fees. If total fees are less than the deposit then the difference will be refunded to the Applicant.

**Section 2.05. Extension of Water and/or Wastewater Service to Developer or Developer Property within the WTCPUA's Water and/or Wastewater Service Areas (Non-Standard Service Requests), or requests to modify existing WTCPUA facilities.**

An application for an extension to serve a Developer or Developer Property, or modify existing WTCPUA facilities, shall meet the following requirements prior to the initiation of service or approval of construction by the WTCPUA:

(a) The Applicant shall provide the WTCPUA a written or online request for service or request to modify existing WTCPUA facilities. The request shall specify the location of property, size of development (in LUEs), number and size of tracts to be served, and an explanation of intended use

(b) The Applicant shall submit to the WTCPUA a set of detailed final plat maps, construction plans, specifications, and demand requirements for the extension project that have been prepared by a registered professional engineer for all developments. The final plat maps (approved by the WTCPUA and governmental

body with appropriate jurisdiction), construction plans, specifications, and demand requirements shall comply with all policies as well as ordinances, rules or regulations of local governmental bodies with jurisdiction over the Applicant's property and are subject to approval by the WTCPUA.

(c) In addition, the Applicant will be responsible for paying applicable fees as provided in this Schedule, including Sections 2.04(j)(1)-(2) and 5.13 through 5.17. The WTCPUA reserves the right to upgrade design of service facilities to meet future demands, provided however, that the WTCPUA pays the expense of such upgrading above the Applicant's facility requirements.

(d) All Applicants pursuant to this Section may be required to enter into a written contract, as drafted by the WTCPUA, in addition to submitting the WTCPUA's Customer Service Application and Agreement or written request to modify existing WTCPUA facilities. Said contract shall define the terms of service prior to construction of required service facilities. Guidelines for the contract may include, but are not limited to:

(1) All costs associated with required administration, design, construction, and inspection of facilities for water and wastewater service or modifications to existing WTCPUA facilities within the Applicant's service area and terms by which these costs are to be paid, in addition to those costs required under this Schedule.

(2) Procedures by which the Applicant shall accept or deny a contractor's bid, thereby committing to continue or discontinue the project.

(3) Terms by which the Applicant shall indemnify the WTCPUA from all third party claims or lawsuits in connection with the project contemplated.

(4) Terms by which the Applicant shall deed all constructed facilities to the WTCPUA and by which the WTCPUA shall assure operation and maintenance responsibility, including any enforcement of warranties in connection with construction of the Applicant's project.

(5) Terms by which the Applicant shall grant title or easement for rights-of-way, constructed facilities, and facility sites and/or by which the Applicant shall provide for securing required rights-of-way and sites.

(e) Pipeline construction and facility installations for extensions pursuant to this Section may be installed by the WTCPUA, at the Developer's expense or by a contractor retained by the Applicant subject to approval by the WTCPUA. The WTCPUA shall have the right to inspect and approve all pipeline construction and facility installations. Fees for inspection services shall be paid by the Developer to the WTCPUA pursuant to this Schedule as applicable.

(1) Unless the WTCPUA otherwise agrees by contract, the Applicant shall be required to pay, in addition to any fees, including impact fees, provided in the Appendices to this Schedule, all costs associated with construction and installation of the facilities. These costs shall include, but may not be limited to, expenditures for materials, equipment, labor, legal fees, inspection fees, and design or engineering fees. For proposed modifications to existing WTCPUA facilities, application, administrative review and inspection fees shall be determined by WTCPUA estimate of WTCPUA and project costs. Outside engineering and Legal Review fees will be based on actual cost. The WTCPUA will perform an initial review within two weeks after receipt of complete project information and all required fees.

(2) The WTCPUA will provide Applicant with an estimate of construction and installation costs.

(3) Upon completion of construction and installation, Applicant shall transfer title of all facilities, up to and including the Applicant's meter(s), to the WTCPUA. Thereafter, the WTCPUA shall own such facilities and shall be responsible for the maintenance thereof.

(f) The applicant shall provide after construction has been substantially completed the WTCPUA Project Closout required documents, including but not limited to following deliverables:

(1) Three sets of record drawings of the as-built plans.

(2) Autocad plans.

(3) GPS files noting location of meter boxes, meters, water and wastewater services, valves, pump stations, lift stations, and storage facilities.

(4) A maintenance bond for a minimum period of one (1) year and one-hundred (100) percent of the construction cost of the conveyed infrastructure.

### **Section 2.06. Easements**

The WTCPUA, at its sole discretion and in a form acceptable to the WTCPUA, shall require the dedication of either a public utility easement or a private exclusive easement for extensions, which shall be provided prior to construction plan approval of the WTCPUA's facilities to serve the Applicant as per the following conditions:

- (a) If the WTCPUA determines that right-of-way easements or facility sites outside the Applicant's property are required to serve the Applicant, the WTCPUA shall require the Applicant to secure easements or title to facility sites on behalf of the WTCPUA on a form acceptable to the WTCPUA. All right-of-way easements and property titles shall be researched, validated, and filed by the WTCPUA at the expense of the Applicant;
- (b) The Customer will grant to the WTCPUA any easements or rights-of-way on the Customer's property for the purpose of constructing, installing, maintaining, replacing, upgrading, disconnecting, inspecting, and testing of any facilities necessary to serve the Customer as well as the WTCPUA's purposes in providing system-wide service. The WTCPUA may require the Customer to use certain forms to grant the easement or right-of-way.

### **Section 2.07. Right of Access**

The WTCPUA will have the right of access to the Customer's premises at all reasonable times for the purpose of installing, inspecting, reading, or repairing pipelines, meters, or other components used in connection with its providing treated water service and/or wastewater service, or for the purpose of removing its property and disconnecting service. If access is not readily available to the WTCPUA, Customer shall provide the WTCPUA with immediate access to Customer's premises as required for the purpose of installing, inspecting, reading, or repairing pipelines, meters, or other components used in connection with its providing treated water service and/or wastewater service, or for the purpose of removing its property and disconnecting service.

The Customers that fail to trim or remove landscaping around the meter will be charged a fee if a WTCPUA employee or contractor is required to clear the area in order to get access to the meter. Fee is set forth in Appendix C.

### **Section 2.08. Fire Protection**

The primary purpose of the treated water system owned and operated by the WTCPUA is to provide treated water service to residential and Non-residential Customers. The WTCPUA does not guarantee the availability of water for fire protection purposes. Fire hydrants installed within the WTCPUA's distribution system are provided at the convenience of the WTCPUA and do not imply any responsibility on the part of the WTCPUA to meet fire flow requirements of local, county, state, or federal governmental agencies.

### **Section 2.09. Emergency Rationing**

In the event the total water supply is insufficient to serve all the Customers, or in the event there is a shortage of water, the WTCPUA may initiate an emergency rationing program or implement measures in accordance with the WTCPUA Water Conservation and Drought Contingency Plan, or measures implemented by other regulatory authorities, as applicable.

### **Section 2.10. Responsibility for Water Leakage**

- (a) All property owners, their agents, and tenants shall be responsible, as consumers and Customers, for loss of water and property damage due to leakage in pipes or plumbing on the Customer side of the meter or on the owner's property. The Customers who have experienced water loss due to a leak underground, behind walls, or under the foundation, may request an adjustment to their account for two (2) consecutive billing cycles in a 24-month period. A written request along with proof of repair such as plumbing invoices or receipt of plumbing supplies must be received within sixty (60) days of the repair date.
- (b) To qualify for a leak adjustment, the water usage must be 125 percent (i.e. 1.25 times) above the average of the two (2) highest consecutive months' use in the preceding 24 months (the "Customer's Average Billed Usage" or "CABU").
- (c) All adjustments will be provided in a form of a credit. The leak adjustment billing credit will be determined using the following method:
  - (1) customer will be billed for their CABU at prevailing Tariff rates; and

- (2) customer will be billed, at the WTCPUA's applicable lowest tiered rate, for water use associated with a qualifying leak calculated as the difference between volume (in gallons) billed during the leak period minus the CABU (in gallons); and
  - (3) the customer adjusted billing credit will be calculated as the difference between the actual volumetric charge customer was billed for during the qualified leak adjustment period, less the dollar amounts calculated in Section 2.10 (c)(1) and (c)(2).
- (d) Leak adjustments will not be allowed for the following conditions:
- (1) All leaks associated with landscape irrigation systems;
  - (2) In-house leaks, such as toilets, faucets, malfunctioning water softeners, or plumbing piping/fixtures located above grade;
  - (3) Any malfunctions related to swimming pools, landscape water features, leaky outdoor faucets, or animal watering facilities;
  - (4) Any leaks associated with the construction of single family residences or non-residential buildings that occur during construction or within one year of the warranty period.

### **Section 2.11. Quality of Wastewater**

(a) The obligation of the WTCPUA to receive wastewater into the System depends upon compliance by the Customers with the provisions of this Section. In order for the WTCPUA to properly treat and dispose of raw wastewater, to protect the public health and sanitation, to permit cooperation with other agencies which have requirements for the protection of the physical, chemical and bacteriological quality of public water and water courses, and to protect the properties of the WTCPUA wastewater system, Significant Industrial Users ("SIU"), shall comply with the pre-treatment requirements established herein. A SIU is an industrial and/or commercial property/facility wastewater service customer of the WTCPUA who discharges sewage into the WTCPUA wastewater collection and treatment system which (i) may deleteriously affect wastewater facilities, processes, equipment, or receiving waters, (ii) create a hazard to life or health, or (iii) create a public nuisance. All SIUs are subject to the pre-treatment requirements established in Subsections 2.11(a)-(g), 2.11(j), 2.12, and the Rules Governing the Management of Fats, Oils, and Greases, attached hereto as Appendix E ("FOG Rules"); provided, however, that a SIU that already had a wastewater connection without a grease trap prior to the effective date of the initial WTCPUA pre-treatment rules (a "Historic SIU") shall remain subject to the pre-treatment requirements established in Subsections 2.11(h)-(i) instead of the FOG Rules, unless that SIU expressly and voluntarily requests to be subject to the FOG Rules.

(b) Each SIU shall pre-treat raw wastewater to an acceptable condition, as defined in this Section 2.11, prior to discharging such wastewater into the WTCPUA's wastewater collection and treatment system. Such discharges into the System shall consist only of wastewater and other waste, free from the prohibited constituents listed in subsection (c), below, and limited in Biochemical Oxygen Demand (BOD), Total Suspended Solids (TSS), dissolved sulfides, and pH as hereinafter provided.

(c) Gasoline; cleaning solvents; flammable materials; non emulsified oils and greases; mineral oils, ashes; cinders; sand; gravel; tar; asphalt; ceramic wastes; plastics; other viscous substances; feathers; hair; rags; metal; metal filings; glass; wood shavings; sawdust; bulky solid materials such as, but not limited to, disposable diapers, clothing, and non-biodegradable personal hygiene products; unshredded garbage; toxic, corrosive, explosive or malodorous gases; acetylene generation sludge; cyanide or cyanogens compounds capable of liberating hydrocyanic gas on acidification in excess of 2 mg/L by weight as CN; radioactive materials which will permit a transient concentration higher than 100 microcuries per liter; emulsified fat, oil and grease, exclusive of soaps, exceeding on analysis an average of 200 mg/L of ether-soluble matter; acids or alkalis having a pH value lower than 6.0 or higher than 10.0; pesticides; Hazardous Waste, as defined by 40 CFR Part 261 and Chapter 361, Texas Health and Safety Code (the Texas Solid Waste Disposal Act), as amended; and wastewater containing specific pollutant concentrations in excess of any of the numerical limitations named hereunder are prohibited from discharge to the WTCPUA wastewater system:



Pollutant	Maximum Allowable Concentration (ug/L)
Arsenic	100
Barium	1,000
Cadmium	100
Chromium	1,000
Copper	1,500
Lead	1,000
Manganese	1,500
Mercury	5
Nickel	1,000
Selenium	50
Silver	100
Zinc	2,000
Total Toxic Organics	1,000

- (d) The BOD of wastewater delivered to the WTCPUA wastewater system as determined by a Standard Methods grab sample shall not exceed 400 mg/L.
- (e) TSS delivered to the WTCPUA wastewater system, as determined by a Standard Methods grab sample, shall not exceed 400 mg/L.
- (f) The pH of wastewater delivered to the WTCPUA wastewater system shall not be lower than six (6) or higher than ten (10). No acids shall be discharged into the WTCPUA wastewater system unless neutralized to a pH of six (6) or more.
- (g) Dissolved sulfides in wastewater at the point of delivery to the WTCPUA wastewater system shall not exceed 1.0 mg/L.
- (h) This Subsection only applies to a Historic SIU. To determine the quality of wastewater discharged into the WTCPUA wastewater system by an SIU, the WTCPUA may collect samples of wastewater from such SIU and cause same to be analyzed in accordance with the most recent edition of Standard Methods for the Examination of Water and Wastewater. Such samples will be taken at intervals determined by the WTCPUA as necessary to determine wastewater quality. Concentrations in the wastewater of the constituents shown in the following table shall not exceed the values shown in the "Requisite Level" column. Concentrations in the wastewater of the constituents shown shall never exceed the values shown in the "Not to Exceed" column, unless provided otherwise in a separate agreement between the SIU and the WTCPUA; otherwise, if there is no agreement, the SIU shall be subject to payment of a surcharge, as defined in this Section 2.11.

	<u>Requisite Level</u>	<u>Not to Exceed</u>
BOD	200mg/L	400mg/L
TSS	200mg/L	400mg/L
Dissolved Sulfide	0.1 mg/L	1.0 mg/L
pH	N/A	Not less than 6.0, and not greater than 10.0

- (i) This Subsection only applies to a Historic SIU. Should an analysis of a sample disclose concentrations higher than those listed in Subsections (c), (d), (e), (f), (g), or above the "Not to Exceed" level in (h), above, the WTCPUA will inform the appropriate SIU making the discharges resulting in the violation of this Section, and the SIU shall cease making discharges into the WTCPUA wastewater system immediately. However, with the approval of the WTCPUA, wastewater with concentrations of BOD and TSS greater than specified above may be discharged by any of the WTCPUA's SIUs into the WTCPUA wastewater system subject to the payment of a surcharge (in addition to all other payments required by this Schedule), based on

the formula set out below. During any period that wastewater delivered from the SIU to the WTCPUA wastewater system does not meet the Requisite BOD Level or the Requisite TSS Level, the SIU shall pay a surcharge to the WTCPUA as follows:

Computations of surcharge shall be based on the following formula (and definitions for the symbols follow below):

$$S = V \times 8.34 (A (BOD - 200) + B (TSS - 200))$$

S:	Surcharge in dollars that will appear on a SIU's monthly bill
V:	Wastewater actually billed in millions of gallons during the billing period
8.34:	Pounds per gallon of water
A:	Unit charge in dollars per pound of BOD
BOD:	BOD strength in milligrams per liter (mg/l) by weight
200	Normal BOD strength in milligrams per liter (mg/l) by weight
B:	Unit charge in dollars per pound for TSS
TSS:	Total Suspended Solids (TSS) concentration in milligrams per liter (mg/l) by weight
200:	Normal TSS concentration in milligrams per liter (mg/l) by weight

Entities subject to surcharges may submit sub-metering readings where applicable for V (Wastewater actually billed) for use in the surcharge calculation provided the readings are received by the WTCPUA on the 15<sup>th</sup> of the billing month. If sub-metering data is not received by the 15<sup>th</sup> of the month, surcharges will be based on usage from the WTCPUA billing data. Cost of installation, maintenance, and reading of sub-meters shall be the entity's responsibility.

The unit charge for BOD (factor A) and for TSS (factor B) shall be set out in the Appendices to this Schedule. The WTCPUA shall have the right, from time to time, to set other values for these factors based on the actual costs of transportation, treatment, and disposal of the wastewater and of operating the WTCPUA wastewater system. In addition to the surcharge defined above, if applicable, if a water quality test for a wastewater sample from a SIU finds that such sample exceeds the "Requisite Level" limits of any of the four (4) parameters (BOD, TSS, pH and dissolved sulfides), such SIU will be responsible for the costs incurred by the WTCPUA for analytical testing services of the sample provided by outside vendors, and these charges will be added to the surcharge in one collective invoice/bill.

(j) Notwithstanding the foregoing provisions of this Section, federal and state regulatory agencies periodically modify standards on prohibited discharges; therefore, revisions to, additions to, or deletions from the items listed in this Section may become necessary in the future to comply with these latest standards.

## **Section 2.12. Requirement for Pretreatment**

(a) If discharges or proposed discharges to the WTCPUA wastewater system by a SIU deleteriously affect wastewater facilities, processes, equipment or receiving waters; create a hazard to life or health; or create a public nuisance, then the SIU shall pre-treat to an acceptable condition (as defined and as applicable in Section 2.11, and Appendix E, herein) prior to discharge to the WTCPUA wastewater system. The WTCPUA may require a Historic SIU, non-Historic SIU, or prospective SIU to perform engineering studies to demonstrate that the pretreatment method (or proposed pretreatment method) will be effective in eliminating the deleterious effects of the discharge. The entire cost of pretreatment, including sampling and testing performed by the WTCPUA to insure compliance with pretreatment requirements, shall be borne by that SIU.

(b) Wastewater discharges requiring pretreatment include:

- (1) Wastewater containing fat, grease or oil in excessive amounts.
- (2) Wastewater containing sand or grit in excessive amounts.
- (3) Any other wastewater determined by the WTCPUA to require pretreatment.

Any SIU responsible for discharges requiring pretreatment under Sections 2.11, 2.12, and Appendix E shall, at that SIU's expense and as required by the WTCPUA, provide equipment and facilities of a type and

capacity as deemed necessary by the WTCPUA. All grease traps for non-Historic SIUs must be sized consistent with the requirements of the TCEQ and have a sample well that is at least six (6) inches in diameter. The pretreatment equipment shall be located as close to the point of generation of waste as possible, in a manner that provides ready and easy accessibility for cleaning and inspection. The pretreatment facility shall be maintained in effective operating condition at all times.

### **Section 2.13. Rights and Obligations Regarding Necessity and Use of Grinder Pumps**

(a) This Section applies to any Customer who submits an application for wastewater service, which service will be provided through a Grinder Pump, on or after March 19, 2012 except in rate districts subject to Appendix D. Service to the Customers receiving service through a Grinder Pump prior to that date shall be provided in accordance with Appendix D. If the provisions in a Grinder Pump Service Agreement executed by the Customer prior to March 19, 2012 conflict with the service provisions in Appendix D, the terms of the Service Agreement will control for the remaining term of the Agreement.

(b) The Customer (Residential and Non-Residential) shall install a pressure sewer system component, hereinafter referred to as a grinder pump system ("Grinder Pump") in those circumstances where the elevation and/or slope of the Property in relation to the location of the WTCPUA's System requires the installation of a pressure sewer system in order to transport the Customer's sewage to the WTCPUA's System.

(c) The Customer shall be responsible for all costs associated with the purchase of the Grinder Pump, the installation, inspection, and maintenance of the Grinder Pump.

(d) Design and Installation of Grinder Pump Systems. The WTCPUA shall have the right to prior approval of the design of the Grinder Pump System, including materials, equipment, and location of the Grinder Pump System, prior to installation of the Grinder Pump by the Customer. The Customer shall obtain from the WTCPUA's engineer the design requirements for the Grinder Pump for the Property. The design requirements shall be determined by the WTCPUA's engineer and shall be in accordance with the rules of the TCEQ for alternative sewage collection systems, as those rules are amended by the TCEQ from time to time. Such design requirements shall specify, at a minimum, the Grinder Pump required by the WTCPUA, the generally preferred location(s) for installing the Grinder Pump System, and shall further require the installation and maintenance of a water faucet with a hose bib and vacuum breaker located within such distance of the Grinder Pump so as to ensure the ready availability of fresh, potable water during necessary repairs and maintenance of the Grinder Pump System. In addition, the Customer shall install a check valve between the Grinder Pump and the isolation valve. The final design provided by the Customer shall be submitted to the WTCPUA's representative at least fifteen (15) business days in advance of desired installation.

(e) Inspection of Installed Grinder Pumps Prior to Provision of Service. The WTCPUA shall have the right to inspect and approve the installed Grinder Pump prior to initiation of service to the Property. The Customer shall give the WTCPUA at least five (5) business days' notice requesting an inspection. The Customer agrees to correct any deficiencies at the Customer's expense. The WTCPUA may charge an inspection fee as provided in the Appendices to this Schedule.

(f) If the Grinder Pump is disconnected at any point and service is reinstated to the Customer's property, or if at any time the WTCPUA in its sole discretion determines that inspection of a Grinder Pump is necessary, then the WTCPUA shall have the right to inspect and approve the Grinder Pump prior to initiation of service to the property. The Customer shall give the WTCPUA at least five (5) business days' notice requesting an inspection. The Customer agrees to correct any deficiencies at the Customer's expense. The WTCPUA may charge an inspection fee as provided in the Appendices to this Schedule.

(g) Customers with Grinder Pumps shall be responsible for all costs associated with the operation, maintenance, repairs, and replacement of the Grinder Pump. If the Grinder Pump fails or any discharge from the Grinder Pump interferes with the hydraulics of the WTCPUA's System, compromises the integrity of the WTCPUA's System, or potentially contaminates state waters, then the WTCPUA may require the Customer to replace the Grinder Pump and comply with the requirements in this Schedule for Grinder Pumps and the TCEQ. All repairs and maintenance to the Grinder Pump must be performed by a licensed plumber with a minimum TCEQ D Operators license.

(h) The Customer agrees that the WTCPUA shall have the right to stop any discharges from the Grinder Pump in order to prevent interference with the hydraulics of the WTCPUA's wastewater collection system, any compromise to the integrity of the WTCPUA's wastewater collection system, or contamination of state waters

at the Customer's expense and shall be grounds for the disconnection of water or wastewater service to the Property.

#### **Section 2.14. Penalties**

(a) The terms and conditions described within the Schedule and Appendices are the rules of the WTCPUA. The WTCPUA establishes the penalties outlined in Appendices C and E of this Schedule for a violation of the terms and conditions of service as provided in this Schedule, unauthorized use of the WTCPUA's services or facilities, or tampering with the WTCPUA's System.

(b) A penalty under this Section is in addition to any other penalty provided by law and the Equipment Damage Fee as provided in Section 5.06 and may be enforced by complaints filed in the appropriate court of jurisdiction.

(c) If the WTCPUA prevails in any suit to enforce the terms and conditions of this Schedule, it may, in the same action, recover reasonable fees for attorneys, expert witnesses, and other costs incurred by the WTCPUA before the court. The amount of the attorney fees will be fixed by the court.

#### **Section 2.15. Severability**

In the event that any of the terms or conditions of this Schedule, or the application of any such term or condition, shall be held invalid as to any person or circumstances by any court of appropriate jurisdiction, the remainder of such Schedule, and the application of its terms and conditions to treated water service and wastewater service Customers shall not be affected thereby.

#### **Section 2.16. Customer Complaints, Disputes and Appeals**

(a) In the event of a dispute between a Customer and the WTCPUA regarding any bill or utility service, the Customer shall be given the opportunity to meet with the WTCPUA's Customer Service Representative to attempt to resolve the dispute.

A Customer Service Representative shall be available to meet with Customers, during the WTCPUA's normal business hours to resolve disputes as to bills and/or service. Anyone objecting to the actions or decisions of the Customer Service Representative may informally appeal to the General Manager.

(b) If the complaint is not resolved with the General Manager, a written request may be made within 10 days from the date of notification of the decision by the General Manager for a formal hearing before the Board of Directors of the WTCPUA. This written request shall be submitted to the General Manager.

A request for a formal hearing will be granted upon direction from any member of the Board of Directors to include the formal hearing on a future meeting agenda, and the Customer will be notified within 30 days that the request for a hearing has been granted and provided the date and time on which the hearing will be held by the Board of Directors.

If a written request for a hearing is timely made and the WTCPUA does not notify the Customer within 30 days from the date of the request that the request for a hearing has been granted, the General Manager's decision will be deemed accepted and will be the final decision of the WTCPUA.

(c) No formal hearing is permitted where the sole complaint is that the Customer is financially unable to pay the bill and there is no dispute as to the accuracy of the billing or liability.

Failure to file a written appeal within the time specified will be taken as an acceptance of the previous decision.

(d) If a formal hearing request is granted, the decision of the Board of Directors shall be final.

(e) During the appeal process, utility service shall be continued unless it has been terminated before the appeal was commenced.

## SECTION 3.0 - RATES, FEES AND TERMS AND CONDITIONS FOR WATER SERVICE

### Section 3.01. Fire Hydrant Meters

- (a) A Customer may request the use of a Hydrant Meter for temporary treated water service. A Customer receiving service through a Hydrant Meter must pay a deposit in accordance with Appendix C of this Schedule, in addition to the fees in the Appendices hereto, upon execution of an application for service.
- (b) The WTCPUA shall supply water through such a Hydrant Meter for a period of four (4) months. If the need for a Hydrant Meter extends past 4 months, the Customer must reapply for service.
- (c) In instances where the WTCPUA does not already have a backflow prevention device installed at a Hydrant Meter (which is Customer's responsibility to verify), the Customer must first, prior to accepting potable water at a Hydrant Meter by a vehicle or otherwise, and at Customer's sole cost:
- (i) install a backflow prevention assembly on the Customer's side of the Hydrant Meter;
  - (ii) have such assembly pass an inspection by a certified backflow prevention technician; and
  - (iii) provide the WTCPUA with written evidence from the certified backflow prevention technician that the assembly passed the inspection.

### Section 3.02. Monthly Rates

- (a) The monthly rates are set out in the Appendix C attached to this Schedule.
- (b) If a Customer is undercharged, the WTCPUA may back bill the Customer for the amount that was under billed. The back billing shall not exceed twelve (12) months unless such undercharge is a result of tampering, bypass, unauthorized use by the Customer, or any other violation by the Customer of the terms and conditions of this Schedule.

### Section 3.03. New Connection Fees and Terms and Conditions of Service

- (a) Applicant will provide all information requested by the WTCPUA to determine the System's ability to provide water service to the Applicant's property and pay an application fee as outlined in Appendix C. Upon determination of water service availability, the WTCPUA will provide the cost to connect to the System based on the fees described below and provide the Applicant with the size, design and construction schedule of facilities needed to provide adequate water service for the Applicant's water demands.

With the Applicant's acceptance of this cost, the Applicant will pay all applicable deposits, in accordance with the Appendices attached to this Schedule, and connection fees, as established therein, enter into a service agreement and, if necessary, a construction agreement and execute any required easement forms to authorize access and right of entry by the WTCPUA or its successors or designees to construct and maintain the connection of service. In hardship circumstances and in limited cases, the Board of Directors, at its discretion, may waive applicable deposits or connection fees other than Impact Fees.

- (b) Deposits.
- (1) At the time the application is made, Applicant shall pay a deposit for service before service shall be provided or reserved for the Applicant by the WTCPUA. The deposit amount is outlined in Appendix C.
  - (2) If service is not connected, or after disconnection of service, the WTCPUA will promptly refund the Applicant's or the Customer's deposit, if any, and without interest, in excess of the unpaid bills for service furnished.
  - (3) If all bills are paid on a timely basis one year after service begins, upon application by the Customer, the WTCPUA shall refund in full such deposit to the Customer. The remainder of the deposit shall be held and refunded on termination of service as provided herein. If the Customer's account becomes delinquent more than two (2) times during any twelve (12) month period, the full security deposit may be required as a condition of continued service to the Customer.
- (c) Tap Fees: Meter Installation for Standard and Non-Standard Service.
- (1) The Customer shall pay Tap Fees prior to the commencement of service. Tap Fees are set at the amount outlined in Appendix C and are non-refundable.
  - (2) Meter Drop-In Fee is set at the amount as outlined in Appendix C.
- (d) The Customer will install and maintain any necessary Service Lines from the meter to the Point of Use

at its own expense and in accordance with the Prohibited Plumbing Practices as stated in Section 2.02 above. The Customer will install and maintain at its own expense any Customer service isolation valves, backflow prevention devices, and other equipment as may be required by the WTCPUA. The minimum water line size is 8-inch diameter.

(e) The Impact Fees are set forth in the Appendices of this Schedule and are non-refundable. Impact Fees are associated with the property served by the meter(s). Subsequent owners of the property shall not be responsible for the payment of Impact Fees unless the owner of the property increases the number of service units (LUEs) served by the meter. If a Customer increases the number of service units on the property, then the Customer must pay for the additional LUEs at the currently assessed Impact Fees, in accordance with this Schedule. Impact Fees to be paid per number of LUEs will be calculated according to the following table:

**LUE Conversions by Use**

**Residential**

One (1) Single-Family Residence, Modular Home or Mobile Home	1 LUE
One (1) Duplex	2 LUEs
One (1) Triplex, Fourplex, Condominium Unit (6 – 24 Units/Acre)	0.7 LUEs/Unit
One (1) Apartment Unit (24 (+) Units/Acre)	0.5 LUEs/Unit
One (1) Hotel or Motel Room	0.5 LUEs/Room

**Commercial**

Office	1 LUE/3,000 square feet of floor
Office Warehouse	1 LUE/4,000 square feet of floor
Retail, Shopping Center	1 LUE/1,660 square feet of floor
Restaurant, Cafeteria	1 LUE/200 square feet of floor
Hospital	1 LUE/bed
Rest Home	1 LUE/2 beds
Church (worship services only)	1 LUE/70 seats
School (includes gym & cafeteria)	1 LUE/13 students

The fee may be adjusted and the meter upsized if actual measurements show more flow than what was used to size the meter. The cost associated with meter replacement shall be paid by the Customer. Meter size will be determined by the WTCPUA based on the number of LUEs calculated for the project and AWWA standards. The Customer may, with substantiating information provided, request an LUE calculation or a meter of a size different from that determined by the WTCPUA; however, LUE calculations and meter size determinations will ultimately be at the discretion of the WTCPUA.

LUE allocations for irrigation meters shall be based on annual average day demand and peak day demand values, in gpd/LUE, from the latest WTCPUA Land Use Assumptions and Capital Improvements Plan report. Applicants shall submit irrigation schedules as required by the WTCPUA to determine LUEs per meter and corresponding calculation of Impact Fees.

(f) An Applicant for service at a new location where service lines or the WTCPUA facilities must be extended to provide service must pay, in addition to the other fees in this Schedule and the Appendices, all costs to extend the WTCPUA line or facilities to the service location.

(g) One meter is required for each residential, commercial, or industrial building/facility, as determined by the WTCPUA in its sole discretion.

(h) An Applicant requesting one or more new connection(s) for water service shall pay the WTCPUA the “Assessed Water Impact Fee” at the time that the Applicant requests water service from the WTCPUA. The Assessed Water Impact Fee is the current impact fee in effect on the date of application for service.

(h) Replats, Plat Amendments, and Amending Plats. Any replats or amended plat shall be approved by the WTCPUA prior to recordation.

#### **Section 3.04. Water Capacity Reservation Fee**

A Water Capacity Reservation Fee may be charged to any WTCPUA Customer reserving a specific amount of water capacity through a contract with the Agency. This Reservation Fee will recover the actual costs associated with reserving water system capacity. The PUA's Water Capacity Reservation Fees for the SH 71 Water System and U.S. Highway 290 Water System are charged annually on each reserved LUE and in the amounts established in Appendix C.

The Water Capacity Reservation Fee is a fee that is separate from the water impact fee assessed and collected under this Schedule.

- a. Annual non-reimbursable payment of Water Reservation Fees for unused LUEs shall be as follows:
  - i. The initial, annual non-reimbursable Water Reservation Fees for any unused water services (i.e., LUEs) shall be due and payable within 6 months of the effective date for the WTCPUA's written service commitment;
  - ii. Subsequent annual non-reimbursable Water Reservation Fees for any unused water services shall be due and payable upon each annual anniversary date of the WTCPUA's written service commitment; and
  - iii. The Non-Standard Service Agreements may be terminated if any reservation fees are not paid for all or any portion of the unused LUEs.

If a customer pre-pays Impact fees for all LUEs in a proposed Development before the 6-month initial Reservation Fee due date, then Reservation Fees will not be required at the due dates thereafter.

#### **Section 3.05. AMR Meter Opt Out Program**

A customer may request to opt out from Automatic Meter Read (AMR) meters at a service location if they are the owner of the property pursuant to the AMR Meter Opt Out Program in this Section 3.05. The WTCPUA may grant a request under the AMR Meter Opt Out Program, subject to the qualifications and conditions in Section 3.05. The AMR Meter Opt-Out Program only applies to residential accounts.

- (a) **Meter Exchange Fee:** An exchange fee will be charged to install a new manual read meter at the request of customers who wish to opt out. Exchange fee is outlined in Appendix C and is non-refundable.
- (b) **Meter Readings:** Each customer participating in the AMR Meter Opt Out Program will be charged an additional monthly fee as outlined in Appendix C for non-standard manual meter readings by WTCPUA staff and for processing of such readings for each service location. This fee will be assessed as long as there is a manual read meter installed at the service location. If the additional monthly fee is not paid monthly, the meter will be exchanged for an AMR meter and the customer will no longer be eligible to participate in the Meter Opt Out Program.

## SECTION 4.0 - RATES, FEES AND TERMS AND CONDITIONS FOR WASTEWATER SERVICE

### Section 4.01. Wastewater Rates and Bill Calculation

- (a) All wastewater rates are contained in the attached Appendices. All wastewater accepted for treatment by the WTCPUA will be billed on the Customer's wastewater flow unless otherwise indicated in the Appendices.
- (b) For Residential Customers receiving both water and wastewater service from the WTCPUA:
- (1) The WTCPUA will calculate retail wastewater flow for each Customer based on the calculated average of monthly potable water metered and billed to Customer during the previous December, January, and February or current, actual water usage, whichever is less.
  - (2) If a residential Customer does not have an acceptable history of water usage during the preceding December, January, and February, the Customer's monthly sewer bill shall be calculated based upon: (1) the Customer's current monthly water usage; or (2) on the basis of 10,000 gallons water usage per month, whichever is less. Acceptable history of water usage shall be defined as having at least two months actual metered consumption. In this case, if one month shows zero consumption then this month shall default at 1,000 gallons for the winter quarter average calculation. Having two or more months of non-metered consumption will result in the Customer's monthly sewer bill being based on 10,000 gallons water usage per month.
- (c) If the residential Customer has installed an Irrigation Meter, the wastewater flow charge is based on 100% of the amount of water consumed by the residential customer as measured by the potable water meter.
- (d) For Non-residential (Commercial), Multiple Use Facility, and Multi-Unit Residential customers:
- (1) The flow charge is based on 100% of the amount of water consumed by the Non-residential, Multiple Use Facility, and Multi-Unit Residential customer as measured by the potable water meter.
- (e) Bills for wastewater service will be sent monthly. The due date of bills for wastewater service will be stated on the invoice. Payment for wastewater service will be considered late if full payment, including late fees, regulatory assessment fees, etc., is not received at the WTCPUA or the WTCPUA's authorized payment agency by the due date. If the due date falls on a holiday or weekend, the due date for payment purposes will be the next workday after the due date. In the event of a dispute between a Customer and the WTCPUA regarding any bill for wastewater service, the WTCPUA will follow the procedures for customer complaints, disputes and appeals in Section 2.16.
- (f) If a Customer is undercharged, the WTCPUA may back bill the Customer for the amount that was under billed. The back billing shall not exceed twelve months unless such undercharge is a result of tampering, bypass, unauthorized use by the Customer, or any other violation by the Customer of the terms and conditions of this Schedule.
- (g) If a Customer receives wastewater service only from the WTCPUA, wastewater rates will be established and billed as set forth in the Appendices.

### Section 4.02. New Connection Fees and Terms and Conditions of Service

- (a) Applicant will provide all information requested by the WTCPUA to determine the system's ability to provide wastewater service to the Applicant's property and pay an application fee as outlined in Appendix C. A separate application fee for wastewater service is not required if one has been paid by the Applicant to establish water service at the same address. Upon determination of wastewater service availability, the WTCPUA will provide to the Applicant the cost to the Applicant to connect to the system based on the fees described in the Appendices herein and provide the Applicant with the size, design and construction schedule of facilities needed to provide adequate wastewater service for the Applicant's wastewater demands.

The Applicant will pay all applicable deposits and connection fees, enter into a Customer Service Agreement and, if necessary, a construction agreement and execute any required easement forms to authorize access and right of entry by the WTCPUA or its successors or designees to construct and maintain the connection of service.

In hardship circumstances and in limited cases, the Board of Directors, at its discretion, may waive applicable



deposits or connection fees other than Impact Fees.

(b) Deposits.

A separate deposit for wastewater service is not required if one has been paid by the Applicant to establish water service at the same address. If a separate deposit has not been paid, a deposit will be collected and maintained as set forth in Section 3.03(b). If all bills are paid on a timely basis one year after service begins, upon application by the Customer, the WTCPUA shall refund in full such deposit to the Customer.

(c) Tap Fees: Meter Installation for Standard and Non-Standard Service

The Customer shall pay Tap Fees prior to the commencement of service. Tap Fees are set at the amount outlined in Appendix C and are non-refundable. The Customer will install and maintain any necessary service lines from the WTCPUA's Point of Collection to the Point of Use at its own expense and in accordance with the Prohibited Plumbing Practices as stated in Section 2.02 above. The minimum size wastewater collection line shall be 8-inch diameter. The minimum size for a wastewater service shall be 6-inch diameter. The Customer will install and maintain at its own expense any backflow prevention devices, clean-outs, and other equipment as may be required by the WTCPUA.

(c) The Impact Fees are set forth in the Appendices of this Schedule and are non-refundable. Impact Fees are associated with the property served by the meter(s). Subsequent owners of the property shall not be responsible for the payment of Impact Fees unless the owner of the property increases the number of service units (LUEs) served by the meter. If a Customer increases the number of service units on the property, then the Customer must pay for the additional LUEs at the currently assessed Impact Fees, in accordance with this Schedule. Those fees to be paid per number of LUEs will be calculated according to the number of LUEs established pursuant to Section 3.0 above.

(d) Non-Standard Residential and Non-Residential Connections. An Applicant for service at a new location where service lines or the WTCPUA facilities must be extended to provide service must pay, in addition to the other fees in this Schedule and the Appendices, all costs to extend the WTCPUA line or facilities to the service location.

(g) An Applicant requesting one or more new connection(s) for wastewater service shall pay the WTCPUA the "Assessed Wastewater Impact Fee" at the time that the Applicant requests wastewater service from the WTCPUA. The Assessed Wastewater Impact Fee is the current impact fee in effect on the date of application for service.

(h) Replats, Plat Amendments, and Amending Plats. Any replats or amended plats shall be approved by the WTCPUA prior to recordation.

#### **Section 4.03. Wastewater Capacity Reservation Fee**

A Wastewater Capacity Reservation Fee may be charged to any WTCPUA Customer reserving a specific amount of wastewater capacity through a contract with the Agency. This Reservation Fee will recover the actual costs associated with reserving wastewater system capacity. The PUA's annual Wastewater Capacity Reservation Fee are charged annually on each reserved LUE and in the amount established in Appendix C. The Wastewater Capacity Reservation Fee is a fee that is separate from the wastewater impact fee assessed and collected under this Schedule.

a. Annual non-reimbursable payment of Wastewater Reservation Fees for unused LUEs, shall be as follows:

- i. The initial, annual non-reimbursable Wastewater Reservation Fees for any unused wastewater services (i.e., LUEs) shall be due and payable within 6 months of the effective date for the WTCPUA's written service commitment;
- ii. Subsequent annual non-reimbursable Wastewater Reservation Fees for any unused wastewater services shall be due and payable upon each annual anniversary date of the WTCPUA's written service commitment; and
- iii. Non-Standard Service Agreements may be terminated if any reservation fees are not paid for all or any portion of the unused LUEs.

If a customer pre-pays Impact fees for all LUEs in a proposed Development before the 6-month initial Reservation Fee due date, then Reservation Fees will not be required at the due dates thereafter.

## **SECTION 5.0 - MISCELLANEOUS FEES AND CHARGES APPLICABLE TO BOTH WATER AND WASTEWATER SERVICES**

### **Section 5.01. Regulatory Assessments**

The WTCPUA shall collect from each Customer in the monthly bills a fee for regulatory assessments equal to the TCEQ regulatory charge to the WTCPUA for retail water and wastewater service.

### **Section 5.02. Late Processing Fee**

The WTCPUA shall charge a late payment fee as identified in [Appendix C](#).

### **Section 5.03. Returned Instrument Fee**

In the event a check, draft, credit card or any other similar instrument is given by a person, firm, corporation, or partnership to the WTCPUA for payment of services provided for in this Schedule, and the instrument is returned by the bank or other similar institution as insufficient or non-negotiable for any reason, the treated water service account for which the instrument was issued shall be assessed a returned instrument fee as outlined in [Appendix C](#).

### **Section 5.04. Meter Field Test, Re-read, Replacement and Data Log Fee**

(a) Meter Field Test: The WTCPUA will perform, at the customer's request, a field test of the accuracy of the Customer's meter, but if the meter is found to be accurate, the WTCPUA will charge the Customer a fee in accordance with the Appendix C. Following the completion of any requested field test, the WTCPUA will advise the Customer of the date of the field test, the result of the field test, and who performed the field test. If the Customer's meter is found to be inaccurate, the WTCPUA will adjust the Customer's bill for the previous six months to reflect any estimated under or over-charges.

(b) Meter Re-Read: If requested by a customer, the PUA will re-read a customer's meter. If the meter reading is found to be inaccurate, the customer will not be charged, appropriate corrections to the Customer's bill will be made. However, if the meter read is found to be accurate and no adjustments to the Customer's bill is required, the customer will be charged a meter re-read fee in the amount outlined on [Appendix C](#).

(c) The WTCPUA will, upon request by a Customer, provide one data log to a Customer per year, and the WTCPUA will charge the Customer a fee in accordance with [Appendix C](#).

(d) Meter Replacement: The WTCPUA will, on request by a Customer, replace a Customer's meter and the Customer will be charged a meter replacement fee in the amount outlined on [Appendix C](#). A Customer will not be charged for a meter replacement initiated by the WTCPUA.

### **Section 5.05. Subtractive Meter Reading Fee**

The Customers with Subtractive Meters installed prior to November 1, 2003 shall be charged in accordance with [Appendix C](#).

### **Section 5.06. Equipment Damage Fee**

If the WTCPUA's facilities or equipment have been damaged due to tampering, negligence or unauthorized use of the WTCPUA's equipment, right-of-way, or meter shut-off valve, or due to other acts for which the WTCPUA incurs losses or damages, the Customer shall be liable for a fee as outlined in [Appendix C](#), or the actual costs for all labor, material, and equipment necessary for repair, replacement, or other corrective actions by the WTCPUA, whichever is greater. This fee shall be charged and paid before service is re-established.

### **Section 5.07. Reconnect Fees**

The WTCPUA will charge a reconnect fee to restore service previously disconnected where water service is discontinued due to non-payment of a bill or failure to meet wastewater quality standards or a disconnection due to reasons stated in Section 2.04. The reconnect fee identified in [Appendix C](#) plus any past due balances owed for water service at the time of disconnection and, if applicable, and any equipment damages fees must be paid

in full prior to the reconnection of services; and the Customer must correct any conditions that led to disconnection. If a Customer requests a reconnection of services after normal business hours of 7:30 a.m. to 4:00 p.m., CST, the customer must pay the after-hours reconnection fee identified in [Appendix C](#).

**Section 5.08. Transfer Fee**

If a Customer requests to transfer an account from one service location to another existing service location within the same rate district and service area, then the Customer must provide the WTCPUA with a transfer fee as identified in [Appendix C](#). If there is not an existing service tap at the new service location, the Customer will be responsible for all charges and fees for a new service application and connection.

**Section 5.09. Disconnection Fee**

The disconnection fee will be charged to compensate the WTCPUA for the cost of disconnecting and sealing the existing line taps to Standard Connections whenever the Customer requests and is identified in [Appendix C](#). The fee associated with disconnection of Non-Standard Connections (e.g., meters larger than 3/4") will be determined on a case by case basis.

**Section 5.10. After Hours and Same Day Service**

For any service call at the request of the Customer for which same day service is requested a same-day service fee would be charged in accordance with the fee outlined in [Appendix C](#).

For any service call at the request of the Customer for which service is requested after the hours of 7:30 a.m. and 4:00 p.m., an after-hours fee would be charged in accordance with the fee outlined in [Appendix C](#).

**Section 5.11. Water Conservation and Drought Contingency Surcharges**

Any person who violates the WTCPUA's Water Utilities Conservation and Drought Contingency Plan shall be subject to the following surcharges and conditions on service:

(a) following the first documented violation, the violator shall be given a notice of violation specifying the type of violation and the date and time the violation was observed, and the surcharges and restrictions on service that may result from additional violations;

(b) following the second documented violation, the violator shall be sent a notice of violation via certified mail, and shall be assessed a surcharge in the amount identified in [Appendix C](#);

(c) following the third documented violation, the violator shall be sent a notice of violation via certified mail, and shall be assessed a surcharge in the amount identified in [Appendix C](#);

(d) following the fourth documented violation, the General Manager shall, upon due notice to the Customer, be authorized to discontinue water service to the premises where such violations occur. Services discontinued under such circumstances shall be restored only upon payment of a re-connection charge, as outlined in [Appendix C](#), and any other costs incurred by the WTCPUA water utility system in discontinuing service, and any outstanding charges including late payment fees or penalties. In addition, suitable assurance in the amount of a deposit identified in [Appendix C](#) must be given to the General Manager that the same action shall not be repeated while the Plan is in effect. The deposit, if any, shall be returned to the Customer at the time of the Customer's voluntary disconnection from the utility system.

Compliance with the WTCPUA's Water Utilities Conservation and Drought Contingency Plan may also be sought through injunctive relief in the district court.

**Section 5.12. Testing of Wastewater for Quality Standards**

At the WTCPUA's discretion or at the Customer's request, the WTCPUA will conduct wastewater quality standards testing. The WTCPUA will notify the Customer in advance and provide the Customer with an estimate of the cost of testing. If the customer is found to be in violation of the WTCPUA's wastewater quality standards as outlined in this Schedule, the customer shall pay fees for wastewater testing as outlined in [Appendix C](#).

**Section 5.13. Project Administration, Review, and Inspection Fee**

(a) Fee for every case where a Non-Standard Residential Connection or Non-residential Connection requires the WTCPUA inspection of any construction of water or wastewater facilities to be conveyed to the

WTCPUA with an estimated construction cost of \$4,000.00 or less as provided by the Applicant's engineer and approved by the WTCPUA, the minimum total fee shall be paid as outlined in [Appendix C](#).

(b) Fee based upon percentage of cost of water and/or wastewater facility construction costs. In every case where a Non-Standard Residential Connection or Non-residential Connection requires the WTCPUA inspection of the construction of water or wastewater facilities, either singularly or in any combination, the WTCPUA shall assess a fee based on the engineer's construction estimate provided by the Applicant and approved by the WTCPUA of the water and/or wastewater improvements to be conveyed to the WTCPUA in accordance with the outlined in [Appendix C](#). The fees are due prior to the WTCPUA's approval of the plans for construction. All fees are non-refundable.

(c) Applicant is required to provide notice to the WTCPUA at least two weeks prior to beginning construction.

#### **Section 5.14. Engineering Review Fee**

Fee for reviewing any plans, including but not limited to the following: water and sewer lines, pump stations, lift stations, water tanks, water meters, grease traps, backflow preventers and fire protection systems, modeling the water distribution or sanitary sewer collection system for capacity availability; or water quality reviews for MOU compliance. This fee is non-refundable. Engineering review fees are outlined in [Appendix C](#) For construction plan reviews that are part of the SER Process that exceed three (3) rounds of comments and/or a 6 month review period, the WTCPUA may assess additional Engineering Review Fees as outlined in [Appendix C](#).

#### **Section 5.15. Legal Review Fee**

Fee for reviewing any legal documents relating to service requests, including the negotiation and review of any proposals, agreements or other legal documents. Legal Review Fees are outlined in [Appendix C](#).

#### **Section 5.16. SER Application Fee**

SER Application Fees are outlined in [Appendix C](#). ..

#### **Section 5.17 Plat Review Fee**

Fee for reviewing plat documents to ensure all WTCPUA comments are noted as required. Plat Review Fees are outlined in [Appendix C](#).

#### **Section 5.18 Clearing Fee**

The Customers that fail to trim or remove landscaping around the meter will be charged a fee as outlined in [Appendix C](#), if a WTCPUA employee, or its contractor, is required to clear the area in order to get access to the meter.

#### **Section 5.19 Other Fees**

Any services outside the scope of ordinary service or operations when requested by the Customer shall be charged based upon the actual cost to provide the service.

#### **Section 5.20 Electronic Payment Fees**

The WTCPUA offers electronic bill payment options for payment of monthly bills through the WTCPUA's authorized contract vendors. Fees associated with such payments would be charged to the Customer as charged by the contract vendor.

#### **Section 5.21 Drought Surcharge**

In order to offset the impact of lost revenues resulting from extended periods of implementing water conservation/drought contingency measures and/or due to implementation of LCRA raw water supply curtailments, the Board of Directors may assess a Drought Surcharge in the amount shown in [Appendix C](#).

Drought Surcharges may:

- (1) Commence in the 6<sup>th</sup> month of continued Stage 2 – Moderate Water Shortage Conditions or higher Drought Emergency Stage; and/or

(2) Commence in the 2<sup>nd</sup> month of continued Stage 3 – Severe Water Shortage Conditions or higher Drought Stage; and/or

(3) Commence in the 1st month of continued Stage 4 - Emergency Water Conditions.

Drought Surcharges will cease, when in the opinion of the Board of Directors, the WTCPUA's lost revenue deficit has been mitigated due to the assessment and implementation of Drought Surcharges.

**Section 5.22 Processing and Allocation of Partial Payments**

If any new or existing retail customer of the WTCPUA fails to timely pay the invoiced amount from the WTCPUA in full, then the WTCPUA will apply and allocate such partial payment received in the following order of priority:

(1) Applicable Impact Fees;

(2) Tap Fee;

(3) Application Fee;

(4) Deposit;

(5) Late Fee;

(6) Penalty;

(7) Water/Wastewater Minimum Bill – allocated between the applicable water/wastewater utility service providers based upon percentage of total outstanding balance due; and

(8) Water/Wastewater Volumetric – allocated between the applicable water/wastewater utility service providers based upon percentage of total outstanding balance due.

Nothing in this Section 5.22 shall interfere with the provisions in Section 2.04 of the Tariff regarding the provision and discontinuance of water and wastewater service. To the extent this Section 5.22 conflicts with Section 2.04 of the Tariff, Section 2.04 shall control.

**Section 5.23 Retail Customer Meter Failure**

In the event it is determined by the WTCPUA that a retail customer's water meter and/or electronic data transmitting system is malfunctioning or broken, and may not have accurately recorded the customer's water use for a particular billing cycle, the WTCPUA may estimate the water use of that customer for the billing cycle in which the meter had stopped working to be equal to the customer's use in the previous billing cycle or the current month's recorded use, whichever is greater. The WTCPUA shall replace or repair any retail customer water meter that is not accurately recording that customer's water use within 7 business days of the WTCPUA's determination that the water meter is malfunctioning or is broken.

## SECTION 6.0 - DEFINITIONS

The following terms and expressions as used in this Schedule shall have the following meanings, unless the context clearly shows otherwise.

**"Abandoned sewer tap"** means a sewer tap that has been disconnected from the Service Line.

**"Apartment house"** means one or more buildings containing five or more dwelling units which are occupied primarily for non-transient use, including a residential condominium whether rented or owner occupied, and having rental paid, if a dwelling unit is rented, at intervals of one month or longer.

**"Applicant"** means any individual or entity requesting water and/or wastewater service from the WTCPUA.

**"Authorized billing and collection agent"** means any treated water service provider or any other person or entity with whom the WTCPUA contracts to provide billing and/or collection services to the Customers served under this Schedule.

**"BOD"** (denoting Biochemical Oxygen Demand) means the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure in five (5) days at 20 degrees Centigrade, expressed in terms of weight and concentration (pounds per day (lbs/day) and/or milligrams per liter (mg/l), respectively).

**"Building (house) Drain"** means that part of the lowest horizontal piping of a drainage system which receives the discharge from soil, wastes and other drainage pipes within the walls of the building beginning two (2) feet outside the inner face of the building wall or foundation.

**"Building Sewer"** (also called house lateral or house connection) means the extension from the building drain to the public sewer or other place of disposal.

**"Commercial Customer"** means any Customer that is not receiving service for a single-family residence or dwelling and is not included as a Multi-Unit Residential Dwelling.

**"Commercial Facilities"** means any facility or structure characterized or used for any business or income-producing purpose.

**"Construction Service through a Hydrant Meter"** is the provision of water services from a hydrant, which does not serve a Permanent Dwelling. Construction Service through a Hydrant Meter is available for only four (4) months, with one (1) four-month extension.

**"Construction Service through a Permanent Meter"** is the provision of water services from a service point that requires a tap to serve a Permanent Dwelling. Construction Service through a Permanent Meter is available for only six (6) months, with one six-month extension.

**"Customer"** means any person or entity receiving water or wastewater services from the WTCPUA's System.

**"Customer Service Application"** means an application by a Customer to establish New Service or Service Transfer; and shall include the following: valid driver's license, copy of plat (for New Service only), completed application form, and application fee.

**"Customer Service Application Fee"** means the fee established in this schedule for the review and processing of Customer Service Applications.

**"Developer"** means a person who or an entity which: (a) subdivides a single, legal tract of property into multiple tracts; or (b) requests more than one meter or tap ~~two meters or taps~~ for treated water and/or wastewater service to a single, legal tract of property.

**"Developer Property"** means any land owned and/or developed by a Developer.

**"Distribution Main"** means a water transmission and distribution facility designed to transport water within a pressure zone between the Transmission Mains and Service Lines.

**"Existing Development"** as defined in the Memorandum of Understanding ("MOU") pertaining to the Dripping Springs District, means (a) any area served or to be served by the Water Pipeline pursuant to an agreement with the WTCPUA executed on or prior to the effective date of the MOU; (b) any house, commercial business, building, or other structure or improvement that exists or the construction of which has commenced on or prior to the effective date of the MOU; or (c) any platted lot or approved residential development containing platted lots that has readily available electric utility service and direct access to an existing street or road on or prior to the effective date of the MOU.

**"Existing Grinder Pump"** means a Grinder Pump installed prior to May 1, 2002, or prior to the WTCPUA's acquisition of a wastewater collection system.

**"Garbage"** means solid wastes from the preparation, cooking, and dispensing of food, and from handling, storage, and sale of produce.

**"Grease"** means fats, waxes, oils, and other similar nonvolatile materials in wastewater, which are extracted by Freon from an acidified sample using the Partition-Gravimetric method.

**"Grinder Pump" or "Grinder Pump System"** means any component of a pressure sewer system.

**"Infiltration Water"** means water that has migrated from the ground into the System prior to the time that it reaches a Point of Use.

**"Irrigation Meter"** means a separate meter for water that will not be discharged into the WTCPUA's wastewater facilities.

**"Large Use Customer"** means a Customer that produces more than 15,000 gallons per day of wastewater.

**"LUE"** means a living unit equivalent.

**"Manufactured Home Rental Community"** means a property on which spaces are rented for the occupancy of manufactured homes for non-transient residential use and for which rental is paid at intervals of one month or longer. Such property will be charged under the multi-unit residential class monthly rates.

**"Master Meter"** means a meter used to measure, for billing purposes, all water usage of an apartment house, condominium, multiple use facility, or manufactured home rental community, including common areas, common facilities, and dwelling units.

**"Multiple Use Facility"** means a commercial or industrial park, office complex or marina with five or more units that are occupied primarily for non-transient use and are rented at intervals of one month or longer.

**"Multi-Unit Residential Dwelling"** means one or more rooms in an apartment house or condominium, suitable for occupancy as a residence.

**"Multi-Unit Residential Facility"** means a building or buildings containing five or more dwelling units which are occupied primarily for non-transient use, including a residential condominium whether rented or owner occupied.

**"Multi-Unit Residential Service"** means the provision of water or wastewater services through a single connection to a building or buildings containing five or more dwelling units which are occupied primarily for non-transient use, including a residential condominium whether rented or owner occupied.

**"New Construction"** means the construction, reconstruction, conversion, structural alteration, relocation, or enlargement of any structure.

**"New Development"** as defined in the MOU pertaining to the Dripping Springs District, means a) any area, not existing development, served by the Water Pipeline pursuant to an agreement with the WTCPUA executed after the effective date of the MOU; b) any house, commercial business, building or other structure or improvement, not qualifying as an Existing Development, that comes into existence or the construction of which commences after the effective date of the MOU; or c) any platted lot or approved development not qualifying as an Existing Development.

**"New Service"** means Standard or Non-Standard Service to a new Customer that is not a Service Transfer.

**"Non-Residential Customer/Connection"** means any Customer that is not receiving service for a single-family residence or dwelling and is not included as a Multi-Unit Residential Facility.

**"Non-Standard Connection"** for water service means a connection for which service is provided for a new tap in which a meter box is not in the ground. ~~through a meter larger than a 3/4" meter.~~ **"Non-Standard Connection"** for wastewater service means a connection for which wastewater service is provided to a Customer requiring a new water tap in which a meter box is not in the ground. ~~also served by a meter larger than a 3/4" water meter.~~

**"Non-Standard Residential Connection"** means, for water or wastewater service, a connection at a new residence where the service location is beyond an existing WTCPUA water Distribution Main or Wastewater Collection Line or a connection that requires boring or extraordinary measures, or for a new tap in which a meter box is not in the ground. ~~or if the meter required is larger than a 3/4" meter.~~

**"Non-Standard Service"** means service to Non-Residential, Commercial, Multi-Unit, Irrigation, Fire Hydrant, or Effluent meters, or that is for Residential service for a new tap ~~for a meter which is larger than 3/4" or for service~~ in which a meter box is not in the ground.

**"Non-Standard Service Agreement"** means an agreement between the Customer and the WTCPUA providing the terms for Non-Standard Service to the Customer.

**"Permanent Dwelling"** means a home, house, mobile home, manufactured home, or any unit in a Multi-unit Residential Facility that is connected to utilities and includes electrical, plumbing, heating, and air conditioning systems.

"**PH**" means the common logarithm of the reciprocal of the weight of hydrogen ions in grams per liter of solution.

"**Point of Collection**" means the point at which the wastewater Service Line crosses the Customer's property line.

"**Point of Use**" means the primary location where water is used or sewage is generated, for example, a residence, or commercial or industrial facility.

"**Properly Shredded Garbage**" means garbage that has been shredded to such degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers with no particle greater than one-half inch (1/2") (1.27 cm) in any dimension.

"**Residential Customer**" means a Customer that desires or receives service for or to a single-family residence or dwelling.

"**SER Application**" means a Customer Service Application for New Non-Standard Service that is undergoing the WTCPUA's Service Extension Request review process as provided in Section 2.04 (j).

"**SER Application Fee**" means the fee charged to Applicants for New Non-Standard Service as set forth in this Schedule to cover the costs of WTCPUA staff time to review SER Applications.

"**Service Line**" means the WTCPUA Facilities extending from a water Distribution Main to a water meter at the property line for the purpose of providing water to a Customer, or a wastewater lateral extending from a wastewater collection main or manhole to the Point of Collection for the purpose of collecting wastewater from a Customer.

"**Service Transfer**" means a residential property which also has a meter set, and for which an Applicant is requesting the service to be turned on (i.e. the Applicant does not need a meter to be set).

"**Sewage or Wastewater**" means sewage, industrial waste, municipal waste, recreational waste, and agricultural waste, as defined in Chapter 26, Texas Water Code, together with properly shredded garbage and such infiltration water that may be present.

"**Sewage Treatment Plant or Wastewater Treatment Plant**" means the facility devices and structures used for receiving and treating wastewater from the sanitary sewer system.

"**Standard Connection**" means, for water service, a connection for which service is provided through a 5/8" or 3/4" metr. "Standard Connection" means, for wastewater service, a connection for which wastewater service is provided to a Customer also served by a 5/8" or 3/4" water meter.

"**Standard Methods**" means the latest edition of Standard Methods for the Examination of Water and Wastewater, a joint publication of the Water Environment Federation, the American WaterWorks Association and the American Public Health Association.

"**Standard Residential Connection**" means, for water or wastewater service, a connection at a new residence with a 5/8" or 3/4" water meter and where the service location is within 100 feet of an existing WTCPUA Distribution Main or Wastewater Collection Line and does not require any boring or extraordinary measures to extend the WTCPUA's Facilities.

"**Standard Service**" means residential 5/8" or 3/4" meters in which a meter box is in the ground and a WTCPUA service line is installed and the Customer simply needs a meter set.

"**State Waters**" means "water" or "waters in the state" as defined in Chapter 26, Texas Water Code.

"**Subsequent User Fee**" means the fee required for the Customers connecting to the facilities identified on [Appendix C](#).

"**Subtractive Meter**" means an irrigation meter located downstream of a potable water meter.

"**Suspended Solids**" means solids that either float on the surface or are in suspension in water, sewage, or other liquids, and which are removable by laboratory filtering, expressed in milligrams per liter.

"**System**" means the WTCPUA Regional System, comprised of water production, treatment, and storage facilities; water transmission and distribution facilities; wastewater lift stations, force mains, outfall lines, collection pipes, mains, valves, pumps and treatment facilities; and reclaimed water storage and transmission facilities; and including the Water and Wastewater Service areas depicted in the Appendices attached hereto.

"**Transmission Main**" means a water transmission and distribution facility designed to transport water between pressure zones, from a well field or intake structure to particular points in the distribution system within the same pressure zone, or mains between pumps and reservoirs between the same pressure zone.

"**Treated Water**" means water treated for human consumption in accordance with standards set by the Texas Commission on Environmental Quality.



**"Treated Water Service Provider"** means any water service provider, utility or entity providing the Customer with Treated Water Service.

**"Wastewater Collection Line"** means the WTCPUA Facilities transporting sewage collected from the Service Line to the Wastewater Interceptor.

**"Wastewater Interceptor"** means the WTCPUA Facilities transporting sewage from the Wastewater Collection Lines to the Sewage Treatment Plant.

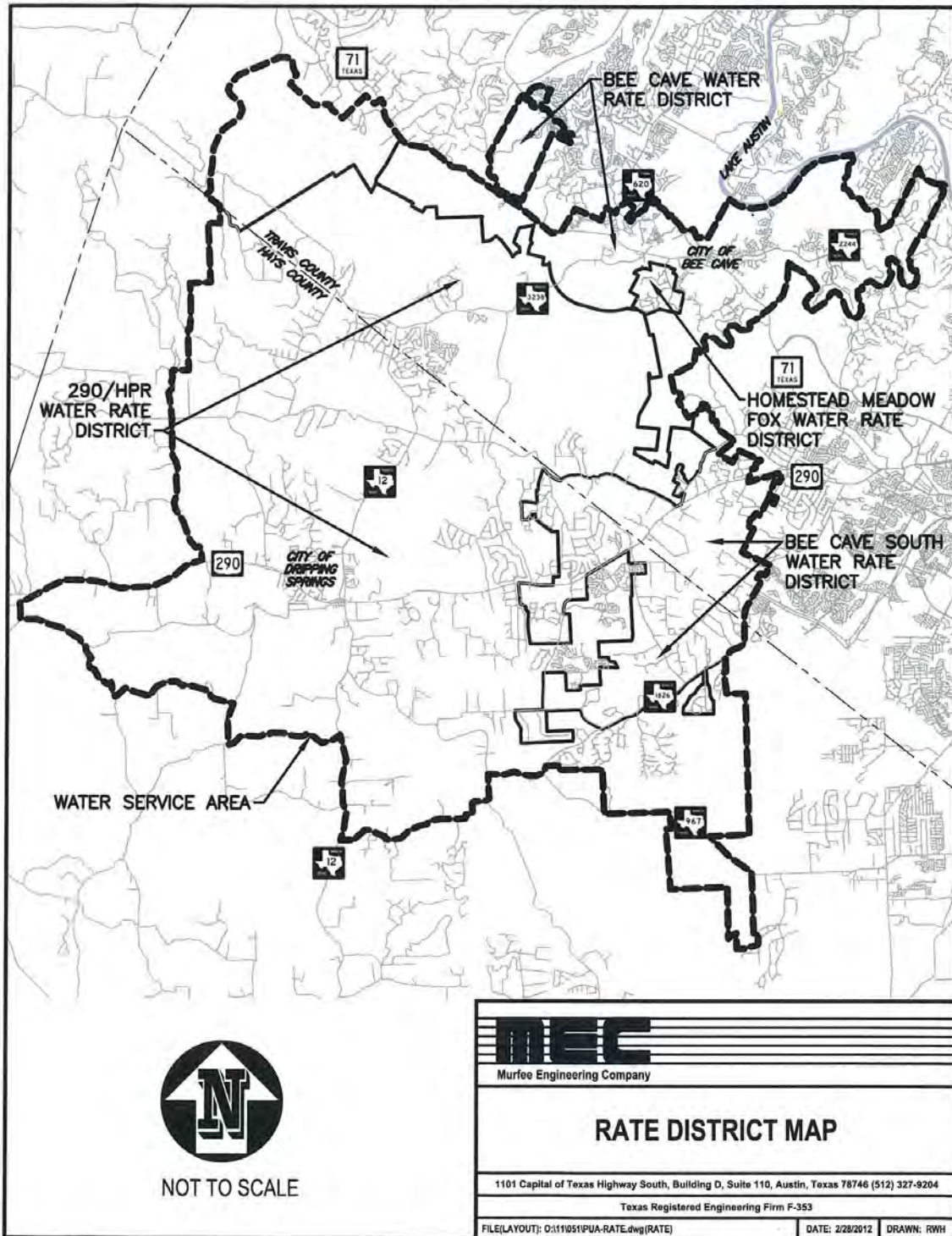
**"Wastewater Service Area"** means the area for wastewater service described and/or depicted in the Appendices attached hereto.


**"Water Pipeline"** means the treated water transmission lines along Highway 290 and Highway 71 that will serve the Customers in western Travis and northern Hays counties, including ~~to the extent such~~ service within is the recharge and contributing zones of the Barton Springs segment of the Edwards Aquifer.

**"West Travis County Public Utility Agency" ("WTCPUA")** means the political subdivision owning and operating the system, or its designated contractor.

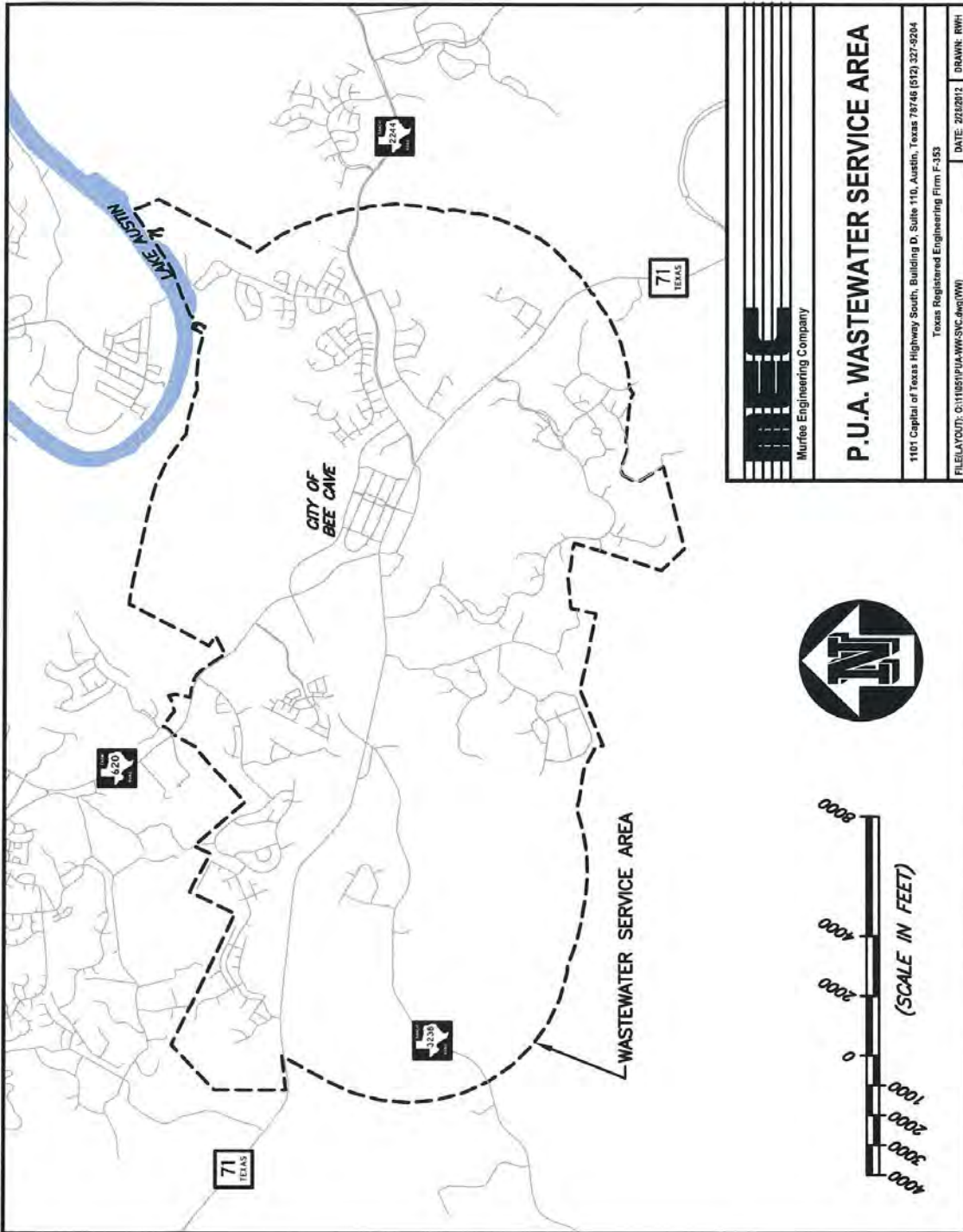
**"WTCPUA's Facility" ("Facilities")** means the System beginning one foot from the meter or the Point of Collection on the Customer's side of the meter or connection with a wastewater Service Line.

**APPENDIX A**  
Water Service Areas



 Murfee Engineering Company		
<b>RATE DISTRICT MAP</b>		
<small>1101 Capital of Texas Highway South, Building D, Suite 110, Austin, Texas 78746 (512) 327-9204</small>		
<small>Texas Registered Engineering Firm F-353</small>		
<small>FILE(LAYOUT): O:\11051\PIA-RATE.dwg(RATE)</small>	<small>DATE: 2/28/2012</small>	<small>DRAWN: RWH</small>

**APPENDIX B**  
Wastewater Service Areas



Murfee Engineering Company
<b>P.U.A. WASTEWATER SERVICE AREA</b>
1101 Capital of Texas Highway South, Building D, Suite 110, Austin, Texas 78746 (512) 327-9204
Texas Registered Engineering Firm F-355
FILE/LAYOUT: 0:11051P1A-MW-SVC.dwg(RW)   DATE: 2/23/2012   DRAWN: RWI

**APPENDIX C**  
Rates, Fees and Charges by Rate District

**APPENDIX C**

**West Travis County Public Utility Agency  
Water Impact Fees and Rates by Rate District**

**(a) Water Impact Fee (per LUE):**

2021 Water Impact Fee (Effective October 1, 2021, per Section 3.03\*)

2018 Water Impact Fee (Effective on September 20, 2018, per Section 3.03*):		
	<b>Highway 71 Water System Service Area</b>	<b>Highway 290 Water System Service Area</b>
Fee per LUE	\$ 4,986.00	\$ 8,175.00

The impact fee listed above is per LUE, in accordance with the provisions of Section 3.0.

**(b) Minimum Monthly Charge for Retail Water Service (Effective on October 1, 2019):**

All Classes:

Meter Size	System-Wide Rate
5/8"	\$ 29.53
3/4"	\$ 44.57
1"	\$ 81.09
1 1/2"	\$ 158.54
2"	\$ 184.62
3"	\$ 305.26
4"	\$ 499.14
6"	\$ 1,645.80
8"	\$ 1,993.47
12"	\$ 3,785.37

**(c) Capital Charge:**

In addition to the above listed Minimum Monthly Charge, customers within the Homestead/Meadow Fox District will pay a Capital Charge equal to \$27.31 per month. This charge shall be in effect through December 31, 2036.

**APPENDIX C**

**West Travis County Public Utility Agency  
Water Impact Fees and Rates**

**(d) Volumetric Charge for Retail Water Service (per thousand gallons used) (Effective on October 1, 2019):**

(1) Residential (Excluding Multi-Unit Residential):

<b>Gallons</b>	<b>System-Wide Rate</b>
0-10,000	\$ 4.70
10,001-20,000	\$ 5.87
20,001-35,000	\$ 9.13
35,001-50,000	\$ 13.70
50,001-80,000	\$ 15.75
80,001 and above	\$ 18.11

(2) All Commercial:

<b>Gallons</b>	<b>System-Wide Rate</b>
1 and above	\$ 5.50

(3) Multi-Unit Residential and Multiple Use Facilities:

<b>Gallons</b>	<b>System-Wide Rate</b>
1 and above	\$ 5.50

(4) Irrigation:

<b>Gallons</b>	<b>System-Wide Rate</b>
0-10,000	\$ 4.70
10,001-20,000	\$ 5.87
20,001-35,000	\$ 9.13
35,001-50,000	\$ 13.70
50,001-80,000	\$ 15.75
80,001 and above	\$ 18.11

(5) Fire Hydrant Meter:

<b>Gallons</b>	<b>System-Wide Rate</b>
0-10,000	\$ 4.70
10,001-20,000	\$ 5.87
20,001-35,000	\$ 9.13
35,001-50,000	\$ 13.70
50,001-80,000	\$ 15.75
80,001 and above	\$ 18.11



**APPENDIX C**

**West Travis County Public Utility Agency  
Water Impact Fees and Rates**

**(e) Subsequent User Fees (in addition to impact fees):**

- (1) South Madrone Trail Water: \$15,500 Per LUE
- (2) Tanglewood West Water: \$5,250 Per LUE

**(f) Pro Rata Fee (in addition to impact fees, per LUE):**

<b>Fee</b>	<b>Bee Cave District</b>	<b>Bee Cave South District</b>	<b>Homestead/ Meadow Fox District</b>	<b>290/HPR District</b>
per LUE	N/A	N/A	\$ 6,500.00	N/A

**APPENDIX C**

**West Travis County Public Utility Agency  
Wastewater Impact Fees and Rates by Rate District**

**(a) Wastewater Impact Fee (per LUE):**

2021 Wastewater Impact Fee (Effective on October 1, 2021, per Section 4.02\*):

System-Wide Rate	
Fee per LUE	\$ 11,568.00

The impact fee listed above is per LUE, calculated in accordance with the provisions of Section 4.0.

**(b) Minimum Monthly Charge for Retail Wastewater Service (Effective on October 1, 2019):**

(1) Residential:

System-Wide Rate	
Monthly Fee	\$ 45.38

(2) Non-residential:

Monthly Fee	System-Wide Rate
5/8"	\$ 45.38
3/4"	\$ 90.76
1"	\$ 136.14
1 1/2"	\$ 226.89
2"	\$ 363.03
3"	\$ 726.06
4"	\$ 1,134.46
6"	\$ 1,645.80
8"	\$ 2,633.28

**(c) Volumetric Charge for Retail Wastewater Service (per thousand gallons used) (Effective on October 1, 2019):**

(1) Residential (Excluding Multi-Unit Residential):

Gallons	System-Wide Rate
1 and above	\$ 6.38

(2) Non-residential (Including Multi-Unit Residential):

Gallons	System-Wide Rate
1 and above	\$ 6.94

## APPENDIX C

### **West Travis County Public Utility Agency Wastewater Impact Fees and Rates by Rate District**

WTCPUA will calculate residential wastewater flow for each customer based on the calculated average of monthly potable water metered and billed to the Customer during the previous December, January and February. If a residential Customer does not have an acceptable history of water usage during the preceding December, January and February, the Customer's monthly wastewater bill shall be calculated upon: (1) the Customer's current monthly water usage; or (2) on the basis of 10,000 gallons water usage per month, whichever is less.

WTCPUA will calculate commercial wastewater flow for each Non-residential, Multi-Unit Residential and Multiple Use Facility based on actual potable water consumption.

#### **(d) Grinder Pump Surcharge (per Month):**

(1) \$50.00 per month applicable to a Customer who has a historical Grinder Pump Service Agreement that names the WTCPUA as responsible for maintenance of the Grinder Pump. This does not apply to new Grinder Pump customers.

#### **(e) Grinder Pump Inspection Fee**

(1) \$50.00 per inspection

**APPENDIX C**

**West Travis County Public Utility Agency  
Miscellaneous Fees and Charges**

**(a) Failure to Trim or Remove Landscaping as described in Section 2.07 - Right of Access**

\$50 or actual cost as invoiced by the WTCPUA's contractor, whichever is greater.

**(b) Violation of Terms of Tariff as described in Section 2.14 - Penalties**

First Offense	\$1,000 or actual cost, whichever is greater
Second Offense	\$1,500 or actual cost, whichever is greater
Fire Hydrant Equipment Damage	\$5,000 or actual cost, whichever is greater

**(c) Deposits as described in Section 3.01 and 3.03**

Fire Hydrant Meter	\$2,000.00
5/8" or 3/4" meter	\$100.00
1" meter	\$200.00
1-1/2" meter	\$375.00
2" meter	\$600.00
3" meter	\$1,200.00
4" meter	\$1,800.00
6" meter	\$2,400.00
8" meter	\$3,600.00
12" meter	\$8,000.00

**(d) Customer Service Application Fee as described in Sections 3.03 and 4.02**

Customer Service Non-Refundable Application Fee      \$50.00

**(e) Tap Fees as described in Section 3.03 and 4.02**

Connection, Short Tap*, per LUE	\$800.00 or actual cost, whichever is greater
Connection, Long Tap**, per LUE	\$800.00 plus actual extension costs, which could include a road bore
6-Month Extension Fee, per LUE	\$75.00
Meter Drop-in Fee, per LUE	\$250.00 or actual cost, whichever is greater

\* "Short Tap" means the Customer's water meter is located on the same side of a roadway as the Agency's water transmission main, requiring a short water service line

\*\* "Long Tap" means the Customer's water meter is located on the opposite side of a roadway as the Agency's water transmission main, requiring a long water service line and a road cut or bore for service line installation

**APPENDIX C**

**West Travis County Public Utility Agency  
Miscellaneous Fees and Charges**

**(f) Late Fees as described in Section 5.02**

One time charge of 10% of the current outstanding amount on a monthly bill

**(g) Returned Check Fee as described in Section 5.03** \$50.00

**(h) Meter Field Testing, Re-Read, Replacement and Data Log Fees as described in Section 5.04**

Meter Field Testing Fee	\$50.00	or actual cost, whichever is greater
Meter Re-read Fee	\$50.00	
Data Log	\$50.00	
Meter Replacement Fee	\$400.00	

**(i) Meter Opt Fees as described in Section 3.05**

Meter Exchange Fee (one-time charge)	\$75.00
Additional Monthly Charge	\$25.00

**(j) Subtractive Meter Reading Fee as described in Section 5.05** \$25.00

**(k) Equipment Damage Fee as described in Section 5.06** \$50.00 or actual cost, whichever is greater

**(l) Reconnection Fee as described in Section 5.07**

Reconnection Fee, during regular hours	\$50.00
Reconnection Fee, after hours	\$150.00

**(m) Transfer Fee as described in Section 5.08** \$30.00

**(n) Disconnection Fee as described in Section 5.09** \$100.00 for 5/8" or 3/4" meters

**(o) Same day service surcharge as described in Section 5.10** \$50.00

**(p) After hour service surcharge as described in Section 5.10** \$150.00

**(q) Customer Service Inspection Fee as described in Section 2.03 (h)** \$75.00 per inspection

**(r) Drought Contingency or Conservation Plan violation fees as described in Section 5.11**

Second Violation	\$200.00
Third Violation	\$700.00
Reconnection Charge after Fourth Violation	\$500.00
Additional Deposit following Fourth Violation	\$500.00

**(s) Wastewater quality testing fee as described in Section 5.12** Actual cost for testing

**APPENDIX C**

**West Travis County Public Utility Agency  
 Miscellaneous Fees and Charges**

**(t) Project administration, review and inspection fees as described in Section 5.13**

Engineer's Estimate of Total Cost of Construction Project	Percentage of Cost
\$0 - \$4,000.00	Minimum Fee \$300.00 or actual cost, whichever is greater
\$4,001 - \$200,000.00	7.00%
\$200,000.01 - \$250,000.00	6.75%
\$250,000.01 - \$300,000.00	6.50%
\$300,000.01 - \$350,000.00	6.25%
\$350,000.01 - \$400,000.00	6.00%
\$400,000.01 - \$450,000.00	5.75%
\$450,000.01 - \$550,000.00	5.50%
\$550,000.01 - \$650,000.00	5.25%
\$650,000.01 - \$750,000.00	5.00%
\$750,000.01 - \$1,000,000.00	4.75%
\$1,000,000.01 - \$1,250,000.00	4.50%
\$1,250,000.01 - \$1,500,000.00	4.25%
\$1,500,000.01 - \$2,000,000.00	4.00%
\$2,000,000.01 - \$2,500,000.00	3.75%
\$2,500,000.01 - \$3,000,000.00	3.50%
\$3,000,000.01 - \$5,000,000.00	3.25%
MORE THAN - \$5,000,000.01	3.00%

**(u) Engineering review fee as described in Section 2.04 (j) and Section 5.14** Actual cost

**(v) Legal review fee as described in Section 2.04 (j) and Section 5.15** Actual cost

**(w) Additional engineering review of construction plans as described in Section 5.14** \$100/each

**(x) Plat review fee as described in Section 5.17** \$100/each

**(y) Cross connection review fee** \$100/each

**(z) SER Application Fee as described in Section 5.16**

LUEs	Base Fee
1-10	\$850
11-50	\$2,000
51-250	\$4,800
250-1000	\$9,500
> 1000	\$19,000

**(aa) Drought Surcharge as described in Section 5.20**

Stage 1 Drought Stage - Gallonage Charges Will Remain Unchanged.

**APPENDIX C**

**West Travis County Public Utility Agency  
Miscellaneous Fees and Charges**

Stage 2 Drought Stage - All Gallonage Charges for Each Water Use Tier and for all Retail Rate Districts and Customer Classes, including Wholesale Customers, may increase up to 20.0 Percent over Posted Tariff Rates.

Stage 3 Drought Stage - All Gallonage Charges for Each Water Use Tier and for all Retail Rate Districts and Customer Classes, including Wholesale Customers, may increase up to 35.0 Percent over Posted Tariff Rates.

Stage 4 Drought Stage - All Gallonage Charges for Each Water Use Tier and for all Retail Rate Districts and Customer Classes, including Wholesale Customers, may increase up to 50.0 Percent over Posted Tariff Rates.

**(bb) Annual Water Capacity Reservation Fee as described in Section 3.04 (Effective on November 1, 2022):**

SH 71 Water System	\$341.01
U.S. Highway 290 Water System	\$403.33

**(cc) Annual Wastewater Capacity Reservation Fee as described in Section 4.03 (Effective on November 1, 2022):**

System-wide	\$510.57
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**(dd) Raw Water/Treated Effluent (per thousand gallons used)  
unless amended by contract:**

\$4.63

**APPENDIX D**  
Grinder Pumps



**APPENDIX D**  
Grinder Pumps

- (a) The Customer shall install a pressure sewer system component, hereinafter referred to as a grinder pump system ("Grinder Pump System") in those circumstances where the elevation and/or slope of the Property in relation to the location of the WTCPUA's System requires the installation of a pressure sewer system in order to transport Customer's sewage to the WTCPUA's System.
- (b) The Customer shall be responsible for all costs associated with the initial purchase of the Grinder Pump System, and the initial installation and inspection of the Grinder Pump System.
- (c) Grinder Pumps for Residential Customers.
- (1) At the time a Customer pays all applicable wastewater connection fees and deposits to the WTCPUA, the Customer shall execute a Service Agreement. No wastewater service shall be provided to a Customer until the required Grinder Pump System has been installed, inspected by the WTCPUA, the Agreement has been executed by the Customer and all applicable fees and deposits are paid by the Customer. In addition to the above-stated requirements, for land within the boundaries of the Wastewater Service Area where installation of a Grinder Pump System is used for multiple connections as an alternative to a wastewater lift station, the Applicant or the Customer requesting the installation of such a Grinder Pump System must obtain the approval of the WTCPUA and must enter into a separate agreement with the WTCPUA with terms acceptable to the WTCPUA prior to the installation of the Grinder Pump System.
- (2) Design and Installation of Grinder Pump Systems. The WTCPUA shall have the right to prior approval of the design of the Grinder Pump System, including materials, equipment, and location of the Grinder Pump System, prior to installation of the Grinder Pump System by the Customer. The Customer shall obtain from the WTCPUA's engineer the design requirements for the Grinder Pump System for the Property. The design requirements shall be determined by the WTCPUA's engineer and shall be in accordance with the rules of the TCEQ for alternative sewage collection systems, as those rules are amended by the TCEQ from time to time. Such design requirements shall specify, at minimum, the brand, design and specifications of the Grinder Pump System required by the WTCPUA, the generally preferred location(s) for installing the Grinder Pump System, and shall further require the installation and maintenance of a water faucet with a hose bib and vacuum breaker located within such distance of the Grinder Pump System so as to ensure the ready availability of fresh, potable water during necessary repairs and maintenance of the Grinder Pump System. In addition, the Customer shall install a check valve between the Grinder Pump System and the isolation valve. The final design provided by the Customer shall be submitted to the WTCPUA's representative at least fifteen (15) business days in advance of desired installation.
- (3) Inspection of Installed Grinder Pump Systems Prior to Provision of Service. The WTCPUA shall have the right to inspect and approve the installed Grinder Pump prior to initiation of service to the Property. The Customer shall give the WTCPUA at least five (5) business days' notice requesting an inspection. The Customer agrees to correct any deficiencies at the Customer's expense. The WTCPUA may charge an inspection fee as provided in the Appendices to this Schedule.
- (4) Grinder Pump Systems Maintained by the Customer. A Customer shall maintain the Customer's Grinder Pump System. Any Customer maintaining a Grinder Pump System must agree that any repair and/or maintenance to the Grinder Pump System must be performed by a licensed plumber with a minimum TCEQ D Operator license, and such repairs, maintenance or replacement will be at the sole expense of the Customer. The Customers who maintain their own Grinder Pump Systems will be required to adhere to a maintenance schedule for Grinder Pump Systems and adhere to all the WTCPUA rules and regulations relating to Grinder Pump Systems. New Customers must execute a service agreement prior to connection to the WTCPUA System.
- (5) If the Customer tampers with the Grinder Pump System or puts any prohibited

materials or substances in the Grinder Pump System then the Customer shall be responsible for all of the WTCPUA's costs of repair or replacement of the Grinder Pump System or any other components of the alternative wastewater system.

(6) As a condition to the WTCPUA's initiation or continuation of wastewater service to a Customer with an installed Grinder Pump System:

- a. The Customer will provide the WTCPUA with a right of access to the Customer's property at any time in case of an emergency and at all other reasonable times in a non-emergency case for the purposes of making any improvements, maintenance, repairs, and replacement of any components of the Grinder Pump System, including any Service Lines from the pump to the wastewater collection system and the service isolation valve in order to protect the integrity of the System.
- b. The Customer shall be responsible for supplying power to the Grinder Pump System and for all costs associated with supplying power associated with the operation of the Grinder Pump System.
- c. A WTCPUA-owned service isolation valve shall be provided upstream of any utility-owned, on-site component. When the on-site components are privately owned, a service isolation valve shall be located on the Service Line from the on-site components to the collection system, and as close as practical to the property line. The Customer agrees to and hereby grants to the WTCPUA an easement of access to the service isolation valve, such access to be granted at all times. The Customer agrees not to place any material on, cover, bury, pave over, locate permanent fixtures, or otherwise obstruct any clean out, valve, or the Service Line and the area located within one foot on either side of the Service Line.
- d. The WTCPUA shall manage any residual materials that may be generated by use of the Grinder Pump, including collection, transportation, and disposal of the residual materials.
- e. The WTCPUA and the Customer agree that the Grinder Pump System is the property of the Customer; however, once the Grinder Pump System is installed, it becomes an integral component of the WTCPUA's System and not as a part of the home plumbing for the Property as required by the Rules of the TCEQ.
- f. The Customer acknowledges that additional terms and conditions stated in this Section apply and shall be satisfied prior to connection of service.
- g. Any provision of this Section that is inconsistent with any other provision in this Appendix D shall control.

(7) If the Grinder Pump System is disconnected at any point and service is reinstated to the Customer's property, then the WTCPUA shall have the right to inspect and approve the Grinder Pump System prior to initiation of service to the property. The Customer shall give the WTCPUA at least five (5) business days' notice requesting an inspection. The Customer agrees to correct any deficiencies at the Customer's expense. The WTCPUA may charge an inspection fee as provided in the Appendices to this Schedule. The WTCPUA's responsibility for repairs and replacement of any Grinder Pump System serviced by the WTCPUA will not begin until 30 days after service is reinstated to the Customer's property.

(d) Non-Residential Customers with Grinder Pumps.

(1) The Customers shall be responsible for all costs associated with the purchase of the Grinder Pump System, and the installation and inspection of the Grinder Pump System.

(2) **Separate Agreement Required.** At the time a Customer pays all applicable wastewater connection fees and deposits to the WTCPUA, the Customer shall execute a Service Agreement. No wastewater service shall be provided to a Customer until the required Grinder Pump System has been installed and the Agreement has been executed by the Customer. In addition to the above-stated requirements, for land within the boundaries of the Wastewater Service Area where installation of a Grinder Pump System is used for multiple connections as an alternative to a wastewater lift station, the Applicant or the Customer requesting the installation of such a Grinder Pump System must obtain the approval of the WTCPUA and

must enter into a separate agreement with the WTCPUA with terms acceptable to the WTCPUA prior to the installation of the Grinder Pump System.

- (3) Design and Installation of Grinder Pump Systems. The WTCPUA shall have the right to prior approval of the design of the Grinder Pump System, including materials, equipment, and location of the Grinder Pump System, prior to installation of the Grinder Pump by the Customer. The Customer shall obtain from the WTCPUA's engineer the design requirements for the Grinder Pump for the Property. The design requirements shall be determined by the WTCPUA's engineer and shall be in accordance with the rules of the TCEQ for alternative sewage collection systems, as those rules are amended by the TCEQ from time to time. Such design requirements shall specify, at minimum, the brand, design and specifications of the Grinder Pump System required by the WTCPUA, the generally preferred location(s) for installing the Grinder Pump System, and shall further require the installation of a water faucet with a hose bib and vacuum breaker located within such distance of the Grinder Pump System so as to ensure the ready availability of fresh, potable water during necessary repairs and maintenance of the Grinder Pump System. The final design provided by the Customer shall be submitted to the WTCPUA's representative at least fifteen (15) business days in advance of desired installation.
  - (4) Inspection of Installed Grinder Pump Systems Prior to Provision of Service. The WTCPUA shall have the right to inspect and approve the installed Grinder Pump System prior to initiation of service to the Property. The Customer shall give the WTCPUA at least five (5) business days' notice requesting an inspection. The Customer agrees to correct any deficiencies at the Customer's expense. The WTCPUA may charge an inspection fee as provided in the Appendices to this Schedule.
  - (5) Non-Residential Customers shall be responsible for all costs associated with the operation, maintenance, repairs, and replacement of the Grinder Pump System. If the Grinder Pump System fails or any discharge from the Grinder Pump System interferes with the hydraulics of the WTCPUA's System, compromises the integrity of the WTCPUA's Facilities, or potentially contaminates state waters, then the WTCPUA may require the Customer to replace the Grinder Pump System. All repairs to the Grinder Pump System must be performed by a licensed plumber with a minimum of a TCEQ D Operator license.
  - (6) The Customer agrees that the WTCPUA shall have the right to stop any discharges from the Grinder Pump System in order to prevent interference with the hydraulics of the WTCPUA's wastewater collection system, any compromise to the integrity of the WTCPUA's wastewater collection system, or contamination of state waters at the Customer's expense.
  - (7) Grinder Pump System Discharge Violation Fees. In addition to all fees and charges for wastewater service in this Schedule, a Customer whose Grinder Pump System must be repaired due to the Customer's violation of this Schedule (e.g., as a result of a discharge of wastewater in violation of Section 2.11 of this Schedule) shall be responsible for all costs associated with the violation that are incurred by the WTCPUA.
  - (8) Non-Residential Customers shall manage any residual materials that may be generated by use of the Grinder Pump System, including collection, transportation, and disposal of the residual materials.
  - (9) The Customer shall install a service isolation valve that shall be located on the service line from the on-site components to the collection system, and as close as practicable to the property line. The Customer agrees to and hereby grants to the WTCPUA an easement of access to the service isolation valve, such access to be granted at all times.
- (e) The Customer acknowledges and agrees that failure of the Customer to pay all costs associated with the operation and maintenance of the Grinder Pump System as set forth in this Schedule or the WTCPUA Policies, or the failure of the Customer to allow the WTCPUA and its representatives to enter the Customer's property, as set forth herein, shall be grounds for the disconnection of water or wastewater service to the Property.

## APPENDIX E

### **RULES GOVERNING THE MANAGEMENT OF FATS, OILS, AND GREASES**

#### **A. PURPOSE AND POLICY**

These Rules and Regulations set forth the uniform requirements for the installation, operation, and maintenance of grease traps or interceptors as well as for the transportation and disposal of fats, oils, and greases (collectively, FOG) generated by SIUs that are not Historic SIUs. In this Appendix E, the defined term “SIUs” shall mean any SIU that is not a Historic SIU. The purposes of these Rules are as follows:

- (a) To prevent the introduction of FOG in such qualities or quantities that may interfere with the operation and maintenance of the WTCPUA wastewater collection and treatment system.
- (b) To prevent sanitary sewer overflows and to protect the health and safety of WTCPUA customers.

#### **B. APPLICABILITY**

- (a) These requirements shall apply to all SIUs, including those that are undergoing (i) new construction, (ii) interior remodeling to accommodate expansion or operational modifications, and/or (iii) change of ownership/occupancy. These requirements do not apply to residential customers.
- (b) SIUs generating FOG as a result of food manufacturing, processing, preparation, or food service shall install, use, and maintain appropriately sized grease traps or interceptors. These SIUs include, but are not limited to, restaurants, food manufacturers, food processors, grocers, hospitals, hotels and motels, nursing homes, and any other facility preparing, serving, or otherwise making any foodstuff available for consumption.
- (c) No SIU may intentionally or unintentionally allow the direct or indirect discharge of any petroleum oil, nonbiodegradable cutting oil, mineral oil, or any FOG of animal or vegetable origin into the WTCPUA Wastewater System in such amounts as to cause interference with the ability of the WTCPUA to operate the Wastewater System, as designed, or as to cause pollutants to pass through the treatment works of the Wastewater System into the environment.

#### **C. DEFINITIONS**

- (a) **Act** means Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 U.S.C. 1251, et. seq.
- (b) **BOD** means the value of the 5-day test for Biochemical Oxygen Demand, as described in the latest edition of “Standard Methods for the Examination of Water & Wastewater.”
- (c) **EPA** means the United States Environmental Protection Agency.
- (d) **Fats, oils, and greases (FOG)** means organic polar compounds derived from animal and/or plant sources that contain multiple carbon chain triglyceride molecules. These substances are detectable and measurable using analytical test procedures established in

40 CFR 136, as may be amended from time to time. All are sometimes referred to herein as "grease" or "greases."

- (e) **Generator** means any person who owns or operates a grease trap/grease interceptor, or whose act or process produces a grease trap waste.
- (f) **Grease trap or interceptor** means a device designed to use differences in specific gravities to separate and retain light density liquids, waterborne fats, oils, and greases prior to the wastewater entering the sanitary sewer collection system. These devices also serve to collect settleable solids, generated by and from food preparation activities, prior to the water exiting the trap and entering the sanitary sewer collection system. Grease traps and interceptors are also referred to herein as "grease traps/interceptors."
- (g) **Grease Trap Waste** means material collected in and from an grease trap/interceptor in the sanitary sewer service line of a commercial, institutional, or industrial food service or processing establishment, including the solids resulting from de-watering processes.
- (h) **Indirect Discharge or Discharge** means the introduction of pollutants into a POTW from any non-domestic source.
- (i) **Interference** means a discharge which alone or in conjunction with a discharge or discharges from other sources inhibits or disrupts the POTW, its treatment processes or operations or its sludge processes, use or disposal, or is a cause of a violation of the PUA's TPDES permit.
- (j) **Manifest** means a pre-printed, sequentially numbered, multi-part document issued by the PSB used to identify the generator of grease trap/interceptor waste, the transporter, and the final disposal facility.
- (k) **pH** means the measure of the relative acidity or alkalinity of water and is defined as the negative logarithm (base 10) of the hydrogen ion concentration.
- (l) **POTW or Publicly Owned Treatment Works** means a treatment works which is owned by a state or municipality as defined by section 502(4) of the Clean Water Act. This definition includes any devices and systems used in the storage, treatment, recycling and reclamation of municipal sewage or industrial wastes of a liquid nature. It also includes all sewers, pipes and other conveyances that convey wastewater to a POTW Treatment Plant. The term also means the municipality as defined in section 502(4) of the Act, which has jurisdiction over the indirect discharges to and the discharges from such a treatment works. For purposes of this Rule, the terms "sanitary sewer system," "POTW," and "Wastewater System" may be used interchangeably.
- (m) **SIU** means a significant industrial user, and this defined term shall have the meaning provided in the WTCPUA Tariff, as modified by Section A of these Rules.
- (n) **Historic SIU** shall have the meaning provided in the WTCPUA Tariff.
- (o) **TCEQ** means the Texas Commission on Environmental Quality, and its predecessor and successor agencies.

- (p) **Transporter** means a person who is registered with and authorized by the TCEQ to transport sewage sludge, water treatment sludge, domestic septage, chemical toilet waste, grit trap waste, or grease trap waste in accordance with 30 TEXAS ADMINISTRATIVE CODE §312.142.
- (q) **TSS** means the value of the test for Total Suspended Solids, as described in the latest edition of “Standard Methods for the Examination of Water & Wastewater.”
- (r) **User** means any person, including those located outside the jurisdictional limits of the city, who contributes, causes or permits the contribution or discharge of wastewater into the POTW, including persons who contribute such wastewater from mobile sources.

#### **D. INSTALLATION AND ONGOING OPERATIONS AND MAINTENANCE**

##### **(a) Installations**

- 1) **New Facilities.** Food processing or food service facilities which are newly proposed or constructed, or existing facilities which will be expanded or renovated to include a food service facility, where such facility did not previously exist, shall be required to design, install, operate and maintain a grease trap/interceptor in accordance with locally adopted plumbing codes or other applicable ordinances. Grease traps/interceptors shall be installed and inspected prior to receiving wastewater service from the WTCPUA.
- 2) **Existing Facilities.** Existing grease traps/interceptors must be operated and maintained in accordance with the manufacturer's recommendations and in accordance with these Rules, unless specified in writing and approved by the WTCPUA.
- 3) All grease trap/interceptor waste shall be properly disposed of at a facility in accordance with federal, state, and/or local laws, regulations, and rules.

##### **(b) Cleaning and Maintenance**

- 1) Each SIU shall ensure that its grease traps and grease interceptors are maintained in an efficient operating condition at all times, in a manner that is consistent with industry standards and the recommendations of the equipment manufacturer(s).
- 2) Each SIU shall ensure that when its grease trap is pumped, it shall be fully evacuated unless the trap volume is greater than the tank capacity on the vacuum truck, in which case such SIU shall ensure that its transporter arranges for additional transportation capacity so that the trap is fully evacuated within a 24-hour period, in accordance with 30 Texas Administrative Code §312.143.

(c) **Cleaning Schedules**

- 1) Each SIU shall ensure that its grease traps and grease interceptors are cleaned as often as necessary so that (i) sediment and floating materials do not accumulate to impair the efficiency of the grease trap/interceptor; (ii) the discharge is in compliance with local discharge limits; and (iii) no visible grease is observed in the discharge of wastewater into the WTCPUA Wastewater System.
- 2) At a minimum, grease traps and grease interceptors subject to these Rules shall be completely evacuated, cleaned, and inspected at a **minimum** of once every ninety (90) days, or more frequently when:
  - (A) twenty-five (25) percent or more of the wetted height of the grease trap or grease interceptor, as measured from the bottom of the device to the invert of the outlet pipe, contains floating materials, sediment, oils or greases; or
  - (B) the discharge exceeds BOD, TSS, FOG, pH, or other pollutant levels established in Section 2.11 of the Tariff; or
  - (C) if there is a history of non-compliance.

(d) **Manifest Requirements**

- 1) Each pump-out of a grease trap or interceptor owned by a SIU must be accompanied by a Manifest to be used for record keeping purposes of the SIU.
- 2) Every SIU who generates, collects and transports grease waste shall maintain a record of each individual collection and deposit. Such records shall be in the form of a Manifest. The Manifest shall include:
  - (A) name, address, telephone, and commission registration number of transporter;
  - (B) name, signature, address, and phone number of the person who generated the waste and the date collected;
  - (C) type and amount(s) of waste collected or transported;
  - (D) name and signature(s) of responsible person(s) collecting, transporting, and depositing the waste;
  - (E) date and place where the waste was deposited;
  - (F) identification (permit or site registration number, location, and operator) of the facility where the waste was deposited;
  - (G) name and signature of facility on-site representative acknowledging

receipt of the waste and the amount of waste received;

- (H) the volume of the grease waste received; and
- (I) a consecutive numerical tracking number to assist transporters, waste generators, and regulating authorities in tracking the volume of grease transported.

3) Manifests shall be divided into five parts and shall be maintained as follows.

- (A) One part of the Manifest shall have the generator and transporter information completed and be given to the generator at the time of waste pickup.
- (B) The remaining four parts of the Manifest shall have all required information completely filled out and signed by the appropriate party before distribution of the manifest.
- (C) One part of the Manifest shall go to the receiving facility.
- (D) One part shall go to the transporter, who shall retain a copy of all Manifests showing the collection and disposition of waste.
- (E) One copy of the Manifest shall be returned by the transporter to the person who generated the waste within 15 days after the waste is received at the disposal or processing facility.
- (F) One part of the Manifest shall go to the WTCPUA within 7 days of receipt of cleaning. Manifests shall be mailed to:

West Travis County Public Utility Agency  
Attn: General Manager  
13215 Bee Cave Parkway  
Building B, Suite 110  
Bee Cave, TX 78738

4) Copies of Manifests returned to the waste generator shall be retained for five years and be readily available for review by the WTCPUA.

#### **E. PENALTIES**

- (a) Administrative penalties may be imposed for violations (e.g. failure to follow pumping frequency, failure to maintain grease trap/interceptor in proper working condition, etc.) to this Rule.
- (b) To the extent allowed by law, any SIU violating any of the provisions of these Rules shall be subject to a \$1,000 civil penalty for the first violation, a \$1,500 civil penalty for the second violation, and a \$2,000 civil penalty for the third violation within a two-year period. Consistent violations may result in termination of service.



# ITEM J

**SECOND AMENDMENT TO  
CONTRACT FOR BILLING SERVICES  
(WTCPUA - Hays County MUD No. 4)**

This Second Amendment to Contract for Billing Services (this “*Second Amendment*”) is made to be effective as of the \_\_\_\_ day of \_\_\_\_\_, 2023 (the “*Second Amendment Effective Date*”), by and between West Travis County Public Utility Agency, a public utility agency created by the City of Bee Cave, Hays County, and West Travis County MUD No. 5 pursuant to Chapter 572 of the Texas Local Government Code (“*WTCPUA*”) and Hays County Municipal Utility District No. 4, a political subdivision of the State of Texas, organized pursuant to Article XVI Section 59 of the Texas Constitution (“*MUD No. 4*”), and operating under Chapters 49 and 54, Texas Water Code. The WTCPUA and MUD No. 4 are sometimes referred to individually as a “*Party*” and collectively as the “*Parties*” herein.

A. MUD No. 4 was created and functions under Article XVI, Section 59 of the Texas Constitution as well as Chapters 49 and 54 of the Texas Water Code, in order, among other things, to provide wastewater services to residents and property owners within MUD No. 4’s boundaries.

B. The WTCPUA provides retail water services to customers located within MUD No. 4’s boundaries to the property now commonly known as “LedgeStone,” containing 194 acres of land, more or less, in Hays County, Texas.

C. The Parties have entered into that certain Contract for Billing Services made effective January 11, 2016 (the “*Original Agreement*” and together with the March 16, 2021 amendment thereto, the “*Agreement*”), which is fully incorporated herein for all purposes, pursuant to which the WTCPUA collects certain wastewater fees and charges from customers of MUD No. 4.

D. The Parties desire to amend the Agreement to include collection by the WTCPUA of grease trap inspection fees charged by MUD No. 4 to its customers and to extend the term of the Agreement.

NOW THEREFORE, in consideration of the terms, conditions, covenants and agreements herein contained, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the WTCPUA and MUD No. 4 hereby agree as follows:

1. Defined Terms. Unless defined differently herein or the context clearly requires otherwise, all capitalized terms used in this Second Amendment shall have the meaning ascribed to them under the Agreement. Additional defined terms are set forth within the context of this Second Amendment.

2. Recitals. The above recitals are incorporated herein for all purposes.

3. Additional Billing Services. The Parties agree that Section 1.1(d) of the Agreement concerning Billing Services is hereby deleted in its entirety and replaced with the following Section 1.1(d):

“Billing Services. The WTCPUA shall calculate, prepare and mail monthly wastewater bills to MUD No. 4 customers within the Retail Area in accordance with the District Tariff.

(i) Bills shall be calculated for each Customer in accordance with the wastewater billing method (such as winter month averaging) adopted by MUD No. 4 in the District Tariff. Bills will also include such other fees and charges as are adopted by MUD No. 4 in the District Tariff, but only to the extent requested by MUD No. 4 and timely reported by MUD No. 4 to the WTCPUA.

(ii) Bills shall be mailed by the last business day of each month for the prior month's service and shall contain, at a minimum, the following information: customer name and address, total due for the amount of wastewater services received as calculated in accordance with the District Tariff, detail of any other charges such as late payment fees, total amount due, and due date.

(iii) The WTCPUA shall collect Customer payments of monthly bills for the provision of wastewater service and other associated fees and charges on behalf of the District.

(iv) Without limiting the generality of the foregoing, the Parties agree that the WTCPUA shall collect and remit to MUD No. 4 all grease trap inspection and re-inspection fees (collectively, “Grease Trap Inspection Fees”) charged by MUD No. 4 to its customers beginning January 1, 2023 and moving forward during the term of the Agreement. The amount of the Grease Trap Inspection Fees to be charged to each customer shall be determined by reference to: (a) the most current adopted District Tariff that has been provided to WTCPUA by the MUD No. 4 operator; and (b) a report submitted monthly to the WTCPUA by the MUD No. 4 operator reflecting the MUD No. 4 customers to be charged, their addresses, the number of inspections conducted by MUD No. 4, and such other information as may be reasonably required for the WTCPUA to collect the Grease Trap Fees (the “Monthly Grease Trap Report”). The Parties agree that the Monthly Grease Trap Report must be submitted to the WTCPUA on or before the 1<sup>st</sup> day of each month to allow sufficient time to the WTCPUA to add the Grease Trap Inspection Fees to the billing statements of MUD No. 4 customers for such month.”

4. Adjustment of Compensation. The Parties agree that Section 1.4 of the Agreement concerning Compensation is hereby deleted in its entirety and replaced with the following Section 1.4:

“Compensation. As compensation for the performance of the services to be performed by the WTCPUA under this Agreement, MUD No. 4 will pay the WTCPUA the following sums (“Compensation”):

a) a flat fee in the amount of \$1,500.00 per month beginning on the Second Amendment Effective Date, with an additional 3% increase in each following year of the Agreement until MUD No. 4 reaches buildout; and

b) service trip fees for disconnection and service restoration in amounts set by the WTCPUA Tariff.”

5. Extension of Term of Agreement. The Parties acknowledge that the term of the Agreement has been extended and renewed by the Parties. The Parties agree that Section 3.1 of the Agreement concerning the Term of the Agreement is hereby deleted in its entirety and replaced with the following Section 3.1:

“The term of this Agreement shall begin on the Effective Date of the Original Agreement and will remain in effect until January 11, 2024. The Agreement will automatically renew for additional one-year terms unless either Party provides the other with written notice of termination, at least sixty (60) days in advance of the applicable termination date. In addition to the foregoing, each Party may terminate this Agreement at any time by providing not less than sixty (60) days prior written notice of termination to the other Party.”

6. Full Force and Effect. The terms of the Agreement are hereby modified and amended pursuant to the terms of this Second Amendment. Except as otherwise expressly amended hereby, all terms, conditions, covenants and agreements of the Agreement are hereby confirmed and ratified and remain in full force and effect.

7. Multiple Counterparts; Facsimile Signatures. Multiple copies of this Second Amendment may be executed by the Parties hereto. Each such executed copy shall have the full force and effect of an original executed instrument. To facilitate the execution of this Second Amendment, the Parties may execute and exchange facsimile counterparts of the signature pages by email or fax transmission, and such facsimile signatures shall be deemed original.

[SIGNATURE PAGES FOLLOW]

COUNTERPART SIGNATURE PAGE OF  
WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY

**West Travis County Public Utility Agency,**  
a public utility agency created pursuant to Chapter 572 of the Texas Local Government Code

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

COUNTERPART SIGNATURE PAGE OF  
HAYS COUNTY MUNICIPAL UTILITY DISTRICT NO. 4

**Hays County Municipal Utility District No. 4**  
a political subdivision of the State of Texas

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

# **ITEM K**

July 14, 2023

Mr. Creveling,  
Vice President  
West Travis County Public Utility Agency (WTCPUA)

**RE: PROPOSAL – Initial Geologic Evaluation for Waste Water Disposal, Well Design and AFE Generation – Travis County, TX**

Lonquist & Co., LLC (“Lonquist”) has been asked by the West Travis County Public Utility Agency (WTCPUA) to generate a cost estimate to provide initial geologic evaluation for waste water disposal to support their operations in Travis County, TX. More specifically, Lonquist will evaluate up to a 20 mile AOI, around a location provided by WTCPUA, to determine the geologic potential for waste water disposal.

Additionally, Lonquist has been asked to provide a cost estimate for well design, drilling and completion procedures, execution schedule and an AFE cost estimate to drill and complete the proposed disposal well.

The purpose of this evaluation is to perform a screening level geologic review of the area to identify potential injection formations, and generate the initial disposal well design. Lonquist will evaluate the following data sources and criteria.

- 1) Open hole well logs and publically available data obtained from DrillingInfo, IHS, historical maps and various technical groups
- 2) Availability of 2D and/or 3D seismic data will be confirmed, and may be incorporated into the geologic mapping effort but is not included in this proposal
- 3) Review of existing injection wells and artificial penetrations

*Deliverables*

- 1) **Geology**
  - a. Creation of a new Petra project from which current and future efforts will build off of
  - b. Structure map of target injection intervals
    - i. Structure map to include all wellbore penetrations in the immediate area and identify those used in the creation of the deliverables from this step
  - c. Two geologic cross-sections identifying proposed injection intervals along with the corresponding confinement intervals above and below the target formations
  - d. Estimated reservoir properties of identified injection intervals
- 2) Well Design
  - a. Calculated injection parameters based on proposed injection intervals and reservoir properties
  - b. Wellbore design calculations and proposed wellbore schematic
  - c. Drilling and completion procedure



July 14, 2023

Page 2 of 2

- d. Execution schedule for drilling and completion
  - e. Detailed cost estimate AFE for drilling and completion
- 3) Summary PowerPoint presentation

*Schedule and Cost*

We estimate this scope of work can be completed in 6 weeks. Work will be completed on a Time and Materials basis per the attached Lonquist Rate Sheet.

Geologic Evaluation			
Professional Charges	Rate (\$/hr)	Hours	Estimated Cost
Senior Geologist	250	24	\$ 6,000.00
Staff Geologist	200	40	\$ 8,000.00
GIS Analyst	130	8	\$ 1,040.00
		<b>Sub-Total</b>	<b>\$ 15,040.00</b>
Well Design			
Professional Charges	Rate (\$/hr)	Hours	Estimated Cost
Senior Engineer	250	16	\$ 4,000.00
Staff Engineer	200	60	\$ 12,000.00
		<b>Sub-Total</b>	<b>\$ 16,000.00</b>
		<b>Total</b>	<b>\$ 31,040.00</b>

**The total estimated cost for the work outlined above is \$31,040.**

*Conclusion*

Lonquist will provide WTCPUA with a formal presentation of deliverables and discuss potential strategies and next steps that appear plausible at this stage.

Lonquist has completed similar scopes of work many times over the last 18 years for clients evaluating injection, disposal and storage well projects across North America. We believe that Lonquist has an extremely qualified staff of engineers and geologists to perform these services and look forward to demonstrating our abilities working for WTCPUA. We will strive to complete the work in the most competent, timely, and cost efficient manner. Please contact me by phone at (512) 787-7478 or via email ([will@lonquist.com](mailto:will@lonquist.com)) with any questions.

Sincerely,



William H. George, P.E.  
Vice President / Principal Engineer  
Lonquist & Co., LLC

## Underground Storage Engineering

**Lonquist & Co, LLC**  
**Lonquist Field Service, LLC**  
**Lonquist Engineering, LLC**  
**Hourly Rates and Other Charges**  
**Effective through December 31, 2023**  
**(US\$)**

### Professional Charges

Principal Consultant	\$285/hour
Principal & Sr. Engineer/Sr. Geologist/Sr. Scientist	\$210 - \$250/hour
Staff Engineer/Staff Geologist	\$165 - \$210/hour
Jr. Engineer/Jr. Geologist	\$140 - \$165/hour
Site Safety Supervisor	\$160/hour

### Administrative Charges

Engineering Technician	\$140/hour
GIS Analyst	\$130/hour
Technical Analyst	\$130/hour
Accountant/Purchasing Agent	\$110/hour
Administrative Support	\$100/hour

### Field Supervision

Daylight Operations	\$1,900/Day
24-Hour Operations	\$2,500/Day
Daylight Site Safety Supervisor	\$1,600/Day

### Other Charges

- Third party materials and services will be invoiced at cost plus 10.0% for items billed through Lonquist & Co, LLC or Lonquist Field Service, LLC
- Third party data acquisition – Actual Cost
- Assignments shall include travel time to and from location
- Copying/Reproduction/Report Binding - \$0.25/page/B&W, \$0.75/page/color (standard size)
- Large Format Printing - \$1.00/ft<sup>2</sup>/B&W, \$4.00/ft<sup>2</sup>/Color
- Supplement consulting personnel shall be billed at the applicable rate above
- Software Charges – Varies by application
- Computer/Professional Well Reporting – Varies by application (day rates)
- Mileage - \$1.25/mile
- MIT pressure gauges and recorder - \$300/Day/Unit or \$2,500/Month/Unit
- Travel Expenses – Actual cost
- A retainer will be required for all international projects
- Legal fees and expenses related to subpoena of project files for litigation in which Lonquist & Co, LLC or Lonquist Field Service, LLC is not a party – Time + Actual Cost

# ITEM L

## **CERTIFICATE OF CONVENIENCE AND NECESSITY RELEASE AGREEMENT**

With the intention of resolving the granting of certain temporary construction easements and the amount of compensation due and owing to West Travis County Public Utility Agency (“WTCPUA”) from AR 290 West LP (“AR 290”) if AR 290 pursues the streamlined expedited release of AR 290’s property located at 8921 US Hwy 290 West Austin, Texas 78736 and also known as Lot 1, Block A of BEST TECHNOLOGIES CENTER, a subdivision of Travis County, Texas recorded in Book 97, Page 255 of the Plat Records of Travis County, Texas (the “Property”) from WTCPUA’s Certificate of Convenience and Necessity No. 13207 (“CCN”), as of this —17th day of JulyAugust, 2023, the following Certificate of Convenience and Necessity Release Agreement (the “Agreement”), is entered into between AR 290 West LP and WTCPUA, (collectively, the Parties).

### **I. SETTLEMENT AGREEMENT**

**WHEREAS**, WTCPUA has informed AR 290 that it cannot provide water ~~or sewer~~ service to the Property in the timeframe requested by AR 290 and ~~requested that AR 290 seek alternative service from another provider~~ is willing to release the Property from its CCN;

**WHEREAS**, AR 290 may elect, at its option, to file a petition for streamlined expedited release (“SER”) of areas included within WTCPUA’s certificated service territory pursuant to its Public Utility Commission (Commission) provided certificate of convenience and necessity (CCN) (the “SER Option”), which may only be exercised by AR 290 or its successors and assigns;

**WHEREAS**, AR 290 is willing to grant WTCPUA the right of entry onto the Property for the limited purpose of inspecting and surveying the Property, pursuant to a Property Access Agreement in the form set forth in Exhibit A (the “Right of Entry”).

**WHEREAS**, ~~if AR 290 elects to pursue the SER Option~~, AR 290 is willing to grant WTCPUA a temporary construction easement in the form set forth in Exhibit B (the “Temporary Construction Easement”).

**WHEREAS**, pursuant to TWC § 13.2541 and 16 TAC § 24.245(g), upon release of the Property from WTCPUA's CCN, WTCPUA may be entitled to compensation for areas in its CCN which are decertified pursuant to the SER Option;

**WHEREAS**, the Parties wish to mutually agree to an amount of compensation without the need for a contested proceeding and a resolution of the SER Option; and

**NOW THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

(a) **Right of Entry.** Concurrently with the full execution and delivery of this Agreement, AR 290 will execute and deliver the Right of Entry to WTCPUA. However, WTCPUA acknowledges and agrees that WTCPUA is prohibited from performing environmental investigations, including but not limited to an Environmental Resource Inventory ("ERI") or a Phase I Environmental Site Assessment ("ESA"), on the Property.

**Commented [LJK1]:** To be discussed

(b) **Temporary Construction Easement.** ~~If AR 290 elects to pursue the SER Option, Concurrently with the full execution and delivery of this Agreement, AR 290 will grant the Temporary Construction Easement to WTCPUA. The Parties agree that the Temporary Construction Easement is not effective until AR 290 or its successors and assigns execute and deliver the Temporary Construction Easement and exercise the SER Option.~~

(c) **Reimbursement of WTPUA Engineering and Attorneys Fees.** Concurrently with the full execution and delivery of this Agreement, Wong will cause payment to be made to WTCPUA in the amount of \_\_\_\_\_ to reimburse it for its engineering and legal fees associated with previous negotiations regarding service to the Property and the preparation of this Agreement.

**Commented [LJK2]:** Amount to be split between Endeavor and Ardent

(d) **SER Option.** If AR 290 elects to pursue the SER Option, the amount of compensation due and owing to WTCPUA in connection with the SER Option and the release of the Property from the CCN shall be \$0.00. In furtherance of the foregoing, WTCPUA waives any right to request or require determination of the compensation award by an independent appraiser as contemplated under TWC § 13.2541 or any other applicable laws,

{W1242732.4}

codes, rules or regulations. WTCPUA agrees to promptly file a favorable response to the SER Option after the petition has been deemed administratively complete, and to file a Joint Notice of Agreement Regarding Compensation in the form attached hereto as Exhibit C.

(d) **General Provisions.** The Parties agrees to the following general provisions which are incorporated herein:

1. **Severability.** The provisions of this Agreement are severable and, if any provision of this Agreement is held to be invalid for any reason by a court or agency of competent jurisdiction, the remainder of this Agreement will not be affected and this Agreement will be construed as if the invalid portion had never been contained herein.
2. **Cooperation.** The Parties agree to cooperate at all times in good faith to effectuate the purposes and intent of this Agreement, including preparing and filing all necessary documents at the Commission to effectuate the terms of this agreement.
3. **Entire Agreement.** This Agreement contains the entire agreement of the Parties regarding the subject matter hereof and supersedes all prior or contemporaneous understandings or representations, whether oral or written, regarding the subject matter.
4. **Amendments.** Any amendment of this Agreement must be in writing and will be effective if signed by the authorized representatives of the Parties.
5. **Applicable Law; Venue.** This Agreement will be construed in accordance with Texas law. Venue for any action arising hereunder will be in Travis County, Texas.
6. **Assignment.** The terms and conditions of this Agreement are hereby made binding on the executors, heirs, administrators, successors and assigns of the parties hereto, [including specifically future owners of the Property.](#)
7. **Authority.** Each Party represents and warrants that it has the full right, power and authority to execute this Agreement.
8. **Non-Precedential.** This Agreement should not be construed as to be precedential in any way for future proceedings at the Commission, and the settled compensation

amount is not reflective of WTCPUA's actual costs to serve the properties subject to the SER Option.

9. **Effective Date-; Early Termination.** This Agreement is executed to be effective on the date the last Party signs this Agreement Agreement and will be in effect until completion of the SER. If Wong does not file for the SER with the Commission as described in this Agreement by August 31, 2024, this Agreement automatically terminates and is of no further force or effect. The Parties may extend the deadline above through written amendment of this Agreement.

Respectfully submitted,

LLOYD GOSELINK ROCHELLE &  
TOWNSEND, P.C.  
816 Congress Avenue, Suite 1900  
Austin, TX 78701  
Telephone: (512) 322-5800

\_\_\_\_\_  
Insert Names

**ATTORNEYS FOR WEST TRAVIS  
COUNTY PUBLIC UTILITY AGENCY**

\_\_\_\_\_  
SCOTT & SCOTT PLLC  
316 W 12<sup>TH</sup> St  
Suite 200  
Austin, TX 78701

John B. Scott  
State Bar No. 17901500  
[john.scott@scottpllc.net](mailto:john.scott@scottpllc.net)  
J. Andrew Scott  
State Bar No. 24106410

[Andrew.scott@scottpllc.net](mailto:Andrew.scott@scottpllc.net)

**COUNSEL FOR AR 290 WEST LP**

**Commented [LJK3]:** Change signature blocks to WTCPUA Board president and secretary

## **Exhibit A**

{W1242732.4}



**PROPERTY ACCESS AGREEMENT**

**THIS PROPERTY ACCESS AGREEMENT** (this “Agreement”) is entered into as of the \_\_\_ day of \_\_\_\_\_, 2023, by and between AR 290 West, LP, a Texas limited partnership (“Owner”), and the West Travis County Public Utility Agency (“WTCPUA”).

***WITNESSETH:***

A. The “Property” is described on Exhibit A attached hereto.

B. Owner and WTCPUA have agreed to execute this Agreement to permit WTCPUA to access to the Property for the purpose of performing lineal surveys for metes and bounds purposes, including the placement of stakes and line of sight clearing, design engineering, and utility location investigation (the “Purpose”).

**Commented [A1]:** Does this description work for us?

In consideration of the foregoing recitals and the mutual covenants set forth herein, the parties hereby agree as follows:

1. Conditions to Access. Owner will allow WTCPUA and its agents, representatives, affiliates, employees, contractors, consultants, and engineers (collectively, “WTCPUA Parties”) access to the Property for the Purpose, subject to the following limitations:

(a) Such access shall be at reasonable times during regular business hours and shall not unreasonably interfere with the operation of the Property.

(b) WTCPUA shall give Owner at least 24 hours’ notice prior to each visit to the Property and shall coordinate with Owner for each visit so that representatives of Owner may at Owner’s option accompany WTCPUA during each such visit.

(c) Prior to such time as WTCPUA enters the Property, WTCPUA shall provide to Owner certificates of insurance evidencing that WTCPUA is carrying, at a minimum, the following insurance coverage: (i) commercial general liability insurance (occurrence form) with limits of not less than \$1,000,000 for each occurrence and \$2,000,000 general aggregate; and (ii) commercial automobile liability coverage having a combined single limit of \$1,000,000 for each accident. Each commercial general liability policy and automobile liability policy shall be endorsed to name Owner as an additional insured.

2. Covenants.

(a) WTCPUA shall repair promptly any physical damage caused by its activities, if any. In any event, WTCPUA shall restore the Property to its condition prior to entry on the Property by any WTCPUA Parties.

(b) Notwithstanding anything contained herein to the contrary, without first obtaining Owner’s written consent, which may be withheld or conditioned in Owner’s sole discretion, the WTCPUA Parties are prohibited from performing environmental investigations, including but not limited to an Environmental Resource Inventory (“ERI”) or a Phase I Environmental Site Assessment (“ESA”), on the Property.

**Commented [A2]:** Confirm we are OK with this

3. Indemnity.

(a) To the fullest extent permitted under applicable law, WTCPUA hereby agrees to indemnify, defend, and hold the Owner Parties and their respective successors and assigns free and harmless from and against any and all conditions, losses, costs, damages, claims, liabilities, expenses, demands or obligations, of any kind or nature whatsoever (including reasonable attorneys' fees and expenses) arising from or in connection with the entry on the Property by the WTCPUA Parties. This indemnity provision shall survive any termination of this Agreement.

(i) As used herein, the term "Owner Parties" shall mean and include, collectively, (i) Owner; (ii) Owner's property manager, if any; (v) any direct or indirect owner of any beneficial interest in Owner; (vi) any officer, director, employee, contractor or agent of Owner, its property manager or any direct or indirect owner of any beneficial interest in Owner; (vii) any of Owner's successors and assigns as fee owner of any portion of the Property (each, a "New Owner"); (viii) New Owner's property manager, if any; (ix) any direct or indirect owner of any beneficial interest in any New Owner; (x) any officer, director, employee, contractor or agent of any New Owner, its property manager or any direct or indirect owner of any beneficial interest in New Owner; and (xi) any other entity or individual affiliated or related in any way to any of the foregoing

4. Notice. Any notice required or permitted to be given hereunder by one party to the other shall be in writing and the same shall be given and shall be deemed to have been served and given upon the first to occur of (i) delivery in person or by email transmission to the address set forth hereinbelow for the party to whom the notice is given (any notice sent by email shall be followed with a notice delivered by at least one other delivery method set out herein); (ii) three (3) days after placing in the United States mail by certified address hereinafter specified; or (iii) one (1) day after deposit into the custody of a nationally recognized overnight courier to be sent by overnight delivery, addressed to such party at the address hereinafter specified (or to such other address as either party may designate from time to time by giving written notice of such change of address in accordance with the provisions hereof):

To WTCPUA:            WTCPUA  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Owner: AR 290 West, LP  
5453 Brunet Road, Suite 203  
Austin, TX 78756  
Attn: Art Carpenter; Brett Denton; Greg Smyrl  
Telephone: (512) 472-6110  
Email: art@arden-residential.com  
brett@arden-residential.com  
greg@arden-residential.com

With copy to: Armbrust & Brown, PLLC  
100 Congress Avenue, Suite 1300  
Austin, Texas 78701  
Attention: Travis Phillips  
Telephone: (512) 435-2325  
Email: tphillips@abaustin.com

5. Miscellaneous.

(a) This Agreement is the final expression of, and contains the entire agreement between, the parties with respect to the subject matter hereof and supersedes all prior negotiations, understandings and agreements with respect thereto. This Agreement may not be modified, changed, amended, supplemented or terminated, except by a written instrument signed by both parties.

(b) This Agreement shall be governed by, interpreted under, construed and enforced in accordance with the laws of the State where the Property is located.

(c) This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute but one and the same instrument.

(d) This Agreement shall not be assigned by the WTCPUA without the prior written consent of Owner. No assignment by the WTCPUA shall release or relieve the WTCPUA of its obligations hereunder. WTCPUA's right to enter the Property shall run with the land and be binding upon Owner's successors and assigns. The term "Owner" hereunder shall mean only the owner of the Property or portion thereof, and in the event of the transfer by such owner of its interest in the Property, such owner shall thereupon be released and discharged from all covenants and obligations of Owner with respect to the portion of the Property transferred to a New Owner (as defined above), but such covenants and obligations shall be binding upon each New Owner for the duration of such owner's ownership.

(e) Signatures to this Agreement transmitted by electronic means shall be valid and effective to bind the party so signing. Each party agrees to promptly deliver an execution original to this Agreement with its actual signature to the other party, but a failure to do so shall not affect the enforceability of this Agreement.

*[Remainder of page intentionally blank]*

**IN WITNESS WHEREOF**, the undersigned have executed this Agreement as of the date first set forth above.

**OWNER:**

**AR 290 West, LP,**  
a Texas limited partnership

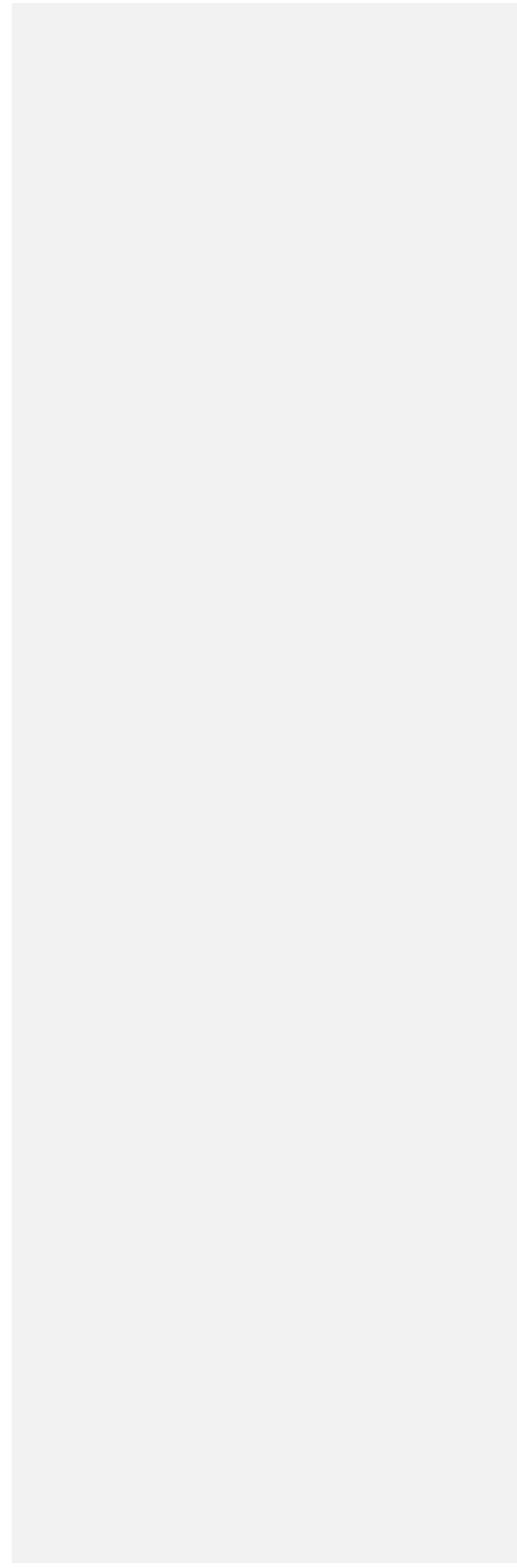
By: Ardent GP, L.L.C.,  
a Texas limited liability company  
its general Partner

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

**WTCPUA:**

**West Travis County Public Utility Agency**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_



**Exhibit A**

Description of Property

Lot 1, Block A, BEST TECHNOLOGIES CENTER, a subdivision in Travis County, Texas, according to the map or plat thereof, recorded in Volume 97, Page 255 of the Plat Records of Travis County, Texas.

*Exhibit A to Property Access Agreement*



representation or warranty that no conflict between this Temporary Easement and any matters of record exists. In the event of any conflict, the previously recorded matter shall control.

GRANTOR shall have the right to use the surface of the EASEMENT PROPERTY during the period of this Temporary Easement, so long as such use does not unreasonably interfere with the temporary rights granted to GRANTEE herein.

GRANTEE agrees that upon completion of construction of the PROJECT, all surplus excavation, debris, trash, or litter resulting from construction shall be cleaned up and disposed of off GRANTOR'S property. GRANTEE at all times after completing any work in connection with the PROJECT will restore the surface of the EASEMENT PROPERTY, as nearly as possible, to the condition in which the EASEMENT PROPERTY was found immediately before such work was undertaken.

GRANTEE shall conduct all of its activities on the EASEMENT PROPERTY in full compliance with all applicable federal, state, and local laws and ordinances.

When the context requires, singular nouns and pronouns include the plural. When appropriate, the term "GRANTEE" includes the employees, agents, subsidiaries, officers, servants, contractors, successors, and assigns of GRANTEE.

This instrument may be executed in duplicate originals, and each counterpart shall be deemed an original and all such counterparts together shall constitute one and the same instrument.

*[Signatures Appear on Following Page]*

**GRANTOR:**

**AR 290 WEST, LP,**  
a Texas limited partnership

By: AR 290 West GP, LLC,  
a Texas limited liability company,  
its general partner

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

STATE OF TEXAS           §  
  §  
COUNTY OF TRAVIS       §

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_,  
20\_\_\_\_, by \_\_\_\_\_, \_\_\_\_\_ of AR 290 WEST,  
GP, LLC, a Texas limited liability company, in its capacity as general partner of AR 290 West, LP, a Texas  
limited partnership, on behalf of said entities.

\_\_\_\_\_  
Notary Public, State of Texas

AFTER RECORDING RETURN TO:  
Lauren Kalisek  
Lloyd Gosselink Rochelle & Townsend, PC  
816 Congress Ave., Suite 1900  
Austin, Texas 78701



## Exhibit A

0.8564 Acre  
Temporary Construction Easement  
Page 1 of 3

Riviera, S M A De La Tulle Survey No. 68, Abst. No. 222  
Project No. 22515.70  
January 5, 2023

STATE OF TEXAS           §  
  §  
COUNTY OF TRAVIS       §

FIELDNOTE DESCRIPTION of a tract or parcel of land containing 0.8564 acre situated in the Riviera, S M A De La Tulle Survey No. 68, Abstract No. 222, Travis County, Texas, being a portion of Lot 1, Block A, Best Technologies Center, a subdivision recorded in Book 97, Page 255 of the Plat Records of Travis County, Texas, as conveyed to AR 290 West, LP recorded in Document No. 2022167405 of the Official Public Records of Travis County, Texas; said 0.8564 acre tract is more particularly described by metes and bounds as follows:

COMMENCEING at a 1/2" iron rod, with cap marked "McANGUS", found on the southerly right-of-way line of U.S. Highway 290 (right-way varies) for the northeast corner of the said Lot 1, Block A, same being on the westerly line of Lot 1, Block A, Ashley Oaks, a subdivision recorded in Book 81, Page 17 of the said Plat Records;

THENCE, S77°17'17"W, leaving the westerly line of said Ashley Oaks subdivision, with the common northerly line of said Lot 1, Block A, Best Technologies Center subdivision, and southerly right-of-way line of U.S. Highway 290, as dedicated by the said plat of Best Technologies Center, a distance of 286.85 feet to the calculated northeast corner and POINT OF BEGINNING of the herein described tract;

THENCE, leaving the southerly right-of-way line of U.S. Highway 290, across aforesaid Lot 1, Block A, Best Technologies Center subdivision, for the following five (5) courses:

- 1) S12°42'43"E, a distance of 130.00 feet to the calculated southeast corner of the herein described tract;
- 2) S77°17'17"W, a distance of 349.51 feet to the calculated southwest corner of the herein described tract;
- 3) N12°42'43"W, a distance of 100.00 feet to the calculated most southerly northwest corner of the herein described tract;
- 4) N77°17'17"E, a distance of 271.09 feet to a calculated point for corner;
- 5) N12°42'43"W, a distance of 30.00 feet to a calculated on the common northerly line of aforesaid Lot 1, Block A, Best Technologies Center subdivision and southerly right-of-way line of U.S. Highway 290, from which the said 1/2" iron rod, with cap marked "McANGUS", found for the northwest corner of said Lot 1, Block A, bears S77°17'17"W, 383.47 feet;

THENCE, N77°17'17"E, with the common northerly line of aforesaid Lot 1, Block A, Best Technologies Center subdivision and southerly right-of-way line of U.S. Highway 290, a distance of 78.42 feet to the POINT OF BEGINNING, and CONTAINING within these metes and bounds 0.8564 acre of land area.

Basis of Bearing is the Texas State Plane Coordinate System, Central Zone, NAD83 (Grid).

I, Blaine J. Miller, a Registered Professional Land Surveyor, do hereby certify that the above description is true and correct to the best of my knowledge and that the property described herein was determined by a survey made on the ground under my direction and supervision.

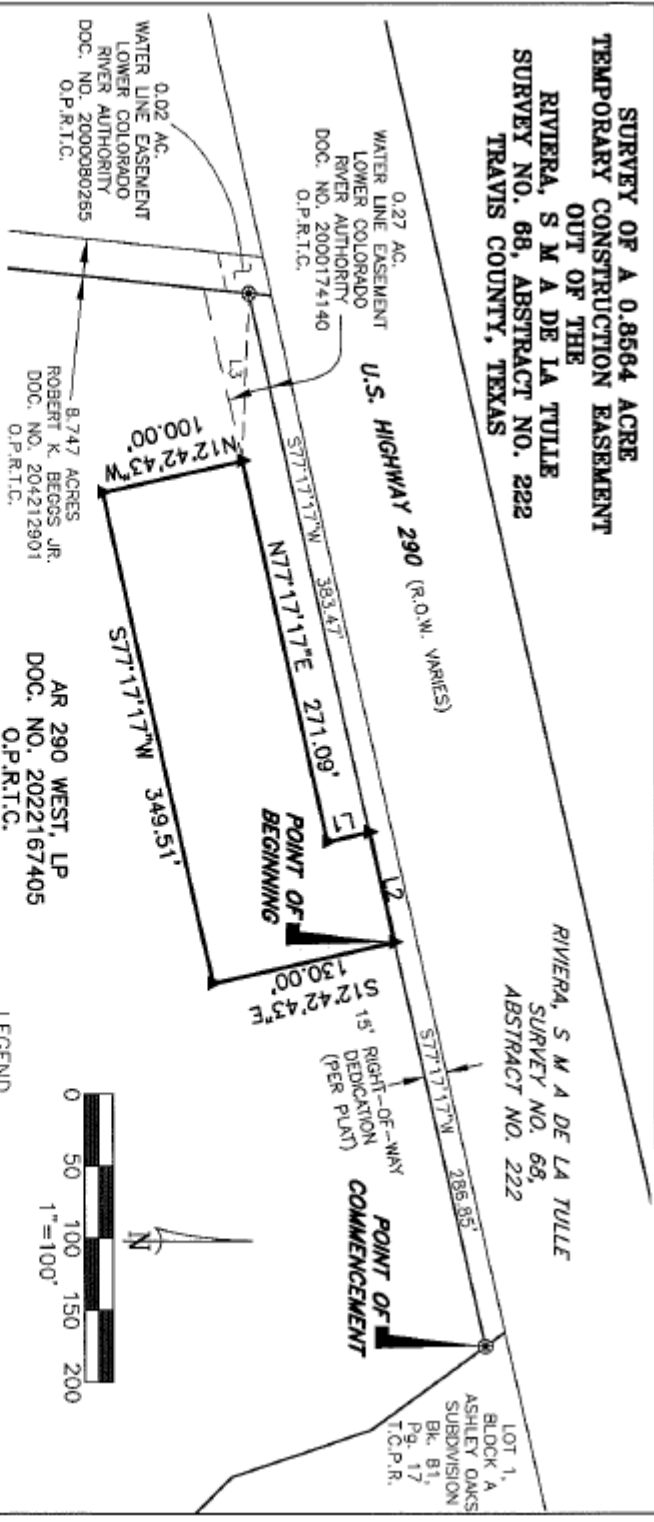
WITNESS MY HAND AND SEAL at Austin, Travis County, Texas, this the 5th day of January, 2023.



*Blaine J. Miller*

BLAINE J. MILLER  
Registered Professional Land Surveyor  
No. 5121 State of Texas

**SURVEY OF A 0.8564 ACRE  
TEMPORARY CONSTRUCTION EASEMENT  
OUT OF THE  
RIVERA, S M A DE LA TULLE  
SURVEY NO. 68, ABSTRACT NO. 222  
TRAVIS COUNTY, TEXAS**



LINE	BEARING	LENGTH
L1	N12°42'43"W	30.00'
L2	N77°17'17"E	78.42'
L3	N87°45'54"W	116.31'

I, Blaine J. Miller, a Registered Professional Land Surveyor do hereby certify that the above map or plat is true and correct to the best of my knowledge and that the property shown hereon was determined by a survey made on the ground under my direction and supervision.

WITNESS MY HAND AND SEAL, at Austin, Travis County, Texas this 5th day of January 2023, A.D.

Blaine J. Miller  
Registered Professional Land Surveyor  
No. 5121 - State of Texas



LOT 1  
BLOCK A  
BEST TECHNOLOGIES CENTER  
BK. 97, PG. 255  
T.C.P.R.

AR 290 WEST, LP  
DOC. NO. 2022167405  
O.P.R.T.C.



**LEGEND**

- OFFICIAL PUBLIC RECORDS TRAVIS COUNTY
- ( ) TRAVIS COUNTY PLAT RECORDS
- ( ) RECORD INFORMATION
- 1/2" IRON ROD, WITHOUT CAP, FOUND
- 1/2" IRON ROD SET WITH PLASTIC CAP
- MARKED "CAPITAL SURVEYING CO., INC."
- 1/2" IRON ROD FOUND WITH CAP
- ▲ MARKED "MANGUS"
- ▲ CALCULATED POINT

**NOTES:**  
1) BASIS OF BEARING IS THE TEXAS STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE, NAD83.

Dwg. # 2251565 CRD # 22515 SHEET 3 OF 3

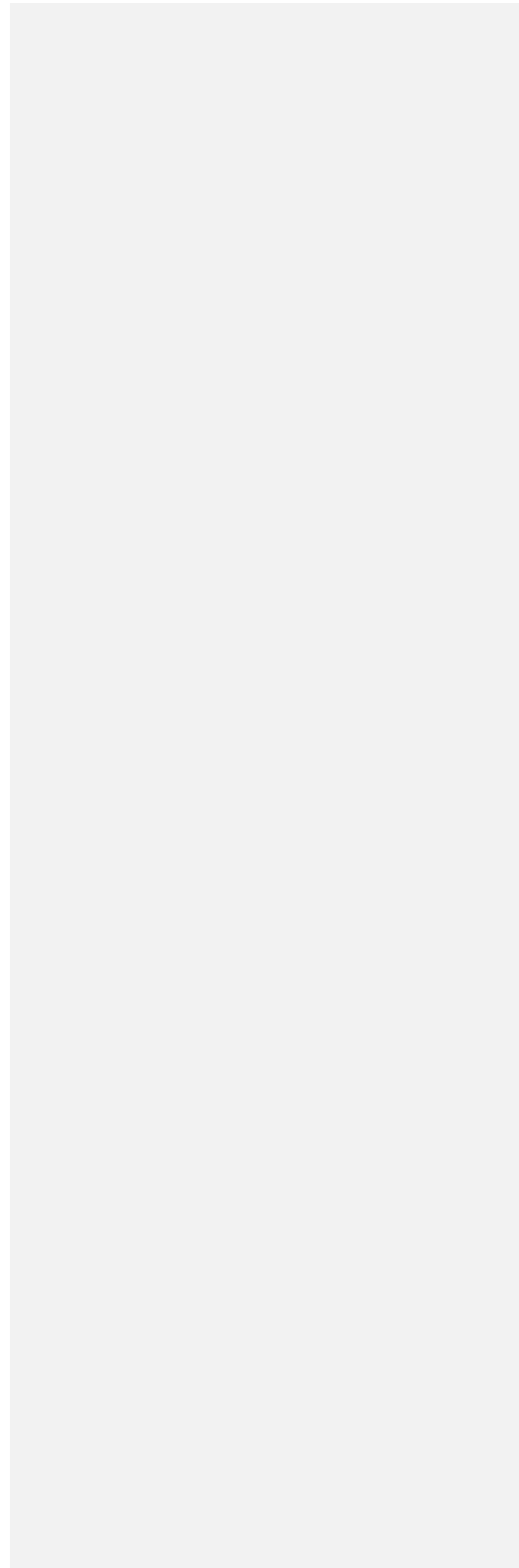
**CSCL** CAPITAL SURVEYING COMPANY INCORPORATED

205 Capitol of Texas Highway South  
Building B, Suite 115  
Austin, TX 78701  
(512) 207-4088

TXN Registration No. 191267-9

**Exhibit C**

{W1242732.4}



DOCKET NO. \_\_\_\_\_

PETITION OF AR 290 WEST LP TO § PUBLIC UTILITY COMMISSION  
AMEND WEST TRAVIS COUNTY §  
PUBLIC UTILITY AGENCY'S § OF TEXAS  
CERTIFICATE OF CONVENIENCE AND §  
NECESSITY IN TRAVIS COUNTY BY §  
STREAMLINED EXPEDITED RELEASE §  
§  
§

**JOINT NOTICE OF AGREEMENT REGARDING COMPENSATION**

In accordance with Texas Water Code § 13.2541 and 16 Tex. Admin. Code § 24.245, Petitioner, AR 290 West LP, and CCN Holder, West Travis County Public Utility Agency (“WTCPUA”) (cumulatively, the parties) file this joint notice of agreement regarding compensation in this proceeding. The parties have, through good faith negotiations, resolved

{W1242732.4}

all their issues concerning compensation to their mutual satisfaction and do not desire to further burden the Public Utility Commission of Texas (Commission). The parties agree to \$0.00 to WTCPUA for just and adequate compensation under the applicable compensation standards set forth in Texas Water Code § 13.2541 and applicable Commission regulations.

Order No. \_\_ establishes the deadline for determining the amount of monetary compensation owed to the CCN holder as 60 days after the Commission receives the final appraisal, therefore this agreement is timely filed. This agreement should not be construed as to be precedential in any way for future proceedings at the Commission, and the settled compensation amount is not reflective of WTCPUA's actual costs to serve the property subject to the streamlined expedited release petition. Commission Staff has been informed of this agreement and is unopposed to the requested relief.

#### **CONCLUSION AND PRAYER**

The parties jointly request that an order be issued approving the resolution of compensation issue by agreement of the parties and closing this docket.

Respectfully submitted,

LLOYD GOSELINK ROCHELLE &  
TOWNSEND, P.C.

816 Congress Avenue, Suite 1900

Austin, TX 78701

Telephone: (512) 322-5800

/s/ \_\_\_\_\_

Insert Names

**ATTORNEYS FOR WEST TRAVIS  
COUNTY PUBLIC UTILITY  
AGENCY**

/s/ J. Andrew Scott \_\_\_\_\_

SCOTT & SCOTT PLLC  
316 W 12<sup>TH</sup> St  
Suite 200  
Austin, TX 78701

John B. Scott  
State Bar No. 17901500  
[john.scott@scottpllc.net](mailto:john.scott@scottpllc.net)  
J. Andrew Scott  
State Bar No. 24106410  
[Andrew.scott@scottpllc.net](mailto:Andrew.scott@scottpllc.net)

**ATTORNEYS FOR AR 290 WEST LP**

**CERTIFICATE OF SERVICE**

I certify that, unless otherwise ordered by the presiding officer, notice of the filing of this document was provided to all parties of record via electronic mail on \_\_\_\_\_2023, in accordance with the Order Suspending Rules, issued in Project No. 50664.

/s/ J. Andrew Scott \_\_\_\_\_

J. Andrew Scott

## **CERTIFICATE OF CONVENIENCE AND NECESSITY RELEASE AGREEMENT**

With the intention of resolving the granting of certain temporary construction easements and the amount of compensation due and owing to West Travis County Public Utility Agency (“WTCPUA”) from Michael Y Wong 1991 Trust (“Wong”) if Wong pursues the streamlined expedited release of Wong’s property located at 9021 US Hwy 290 West Austin, Texas 78736 and being that certain 77.776 acres described as Tract Ten in Trustee’s Distribution Deed filed in the Official Public Records of Travis County Texas at Document No. 2016215691 (the “Property”) from WTCPUA’s Certificate of Convenience and Necessity No. 13207 (“CCN”), as of this —17th day of ~~July~~August, 2023, the following Certificate of Convenience and Necessity Release Agreement (the “Agreement”), is entered into between Wong and WTCPUA, (collectively, the Parties).

### **I. SETTLEMENT AGREEMENT**

**WHEREAS**, WTCPUA has informed Wong that it cannot provide water ~~or sewer~~ service to the Property in the timeframe requested by Wong and ~~requested that Wong seek alternative service from another provider~~ is willing to release the Property from its CCN;

**WHEREAS**, Wong may elect, at its option, to file a petition for streamlined expedited release (“SER”) of areas included within WTCPUA’s certificated service territory pursuant to its Public Utility Commission (Commission) provided certificate of convenience and necessity (CCN) (the “SER Option”), which may only be exercised by Wong or its successors and assigns;

**WHEREAS**, Wong is willing to grant WTCPUA the right of entry onto the Property for the limited purpose of inspecting and surveying the Property, pursuant to a Property Access Agreement in the form set forth in Exhibit A (the “Right of Entry”).

**WHEREAS**, ~~if Wong elects to pursue the SER Option~~, Wong is willing to grant WTCPUA a temporary construction easement in the form set forth in Exhibit B (the “Temporary Construction Easement”).



**WHEREAS**, pursuant to TWC § 13.2541 and 16 TAC § 24.245(g), upon release of the Property from WTCPUA’s CCN, WTCPUA may be entitled to compensation for areas in its CCN which are decertified pursuant to the SER Option;

**WHEREAS**, the Parties wish to mutually agree to an amount of compensation without the need for a contested proceeding and a resolution of the SER Option; and

**NOW THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

(a) **Right of Entry.** Concurrently with the full execution and delivery of this Agreement, Wong will execute and deliver the Right of Entry to WTCPUA. ~~However, WTCPUA acknowledges and agrees that WTCPUA is prohibited from performing environmental investigations, including but not limited to an Environmental Resource Inventory (“ERI”) or a Phase I Environmental Site Assessment (“ESA”), on the Property.~~

**Commented [LJK1]:** To be discussed.

(b) **Temporary Construction Easement.** ~~If Wong elects to pursue the SER Option~~Concurrently with the full execution and delivery of this Agreement, Wong will grant the Temporary Construction Easement to WTCPUA. ~~The Parties agree that the Temporary Construction Easement is not effective until Wong or its successors and assigns execute and deliver the Temporary Construction Easement and exercise the SER Option.~~

(c) **Reimbursement of WTPUA Engineering and Attorneys Fees.** ~~Concurrently with the full execution and delivery of this Agreement, Wong will cause payment to be made to WTCPUA in the amount of [REDACTED] to reimburse it for its engineering and legal fees associated with previous negotiations regarding service to the Property and the preparation of this Agreement.~~

**Commented [LJK2]:** Amount to be split between Ardent and Endeavor

(c) **SER Option.** If Wong elects to pursue the SER Option, the amount of compensation due and owing to WTCPUA in connection with the SER Option and the release of the Property from the CCN shall be \$0.00. In furtherance of the foregoing, WTCPUA waives any right to request or require determination of the compensation award by an independent appraiser as contemplated under TWC § 13.2541 or any other applicable laws, codes, rules or regulations. WTCPUA agrees to promptly file a favorable response to the SER

Option after the petition has been deemed administratively complete, and to file a Joint Notice of Agreement Regarding Compensation in the form attached hereto as Exhibit C.

(d) **General Provisions.** The Parties agree to the following general provisions which are incorporated herein:

1. **Severability.** The provisions of this Agreement are severable and, if any provision of this Agreement is held to be invalid for any reason by a court or agency of competent jurisdiction, the remainder of this Agreement will not be affected and this Agreement will be construed as if the invalid portion had never been contained herein.
2. **Cooperation.** The Parties agree to cooperate at all times in good faith to effectuate the purposes and intent of this Agreement, including preparing and filing all necessary documents at the Commission to effectuate the terms of this agreement.
3. **Entire Agreement.** This Agreement contains the entire agreement of the Parties regarding the subject matter hereof and supersedes all prior or contemporaneous understandings or representations, whether oral or written, regarding the subject matter.
4. **Amendments.** Any amendment of this Agreement must be in writing and will be effective if signed by the authorized representatives of the Parties.
5. **Applicable Law; Venue.** This Agreement will be construed in accordance with Texas law. Venue for any action arising hereunder will be in Travis County, Texas.
6. **Assignment.** The terms and conditions of this Agreement are hereby made binding on the executors, heirs, administrators, successors and assigns of the parties hereto, [including specifically future owners of the Property.](#)
7. **Authority.** Each Party represents and warrants that it has the full right, power and authority to execute this Agreement.
8. **Non-Precedential.** This Agreement should not be construed as to be precedential in any way for future proceedings at the Commission, and the settled compensation

amount is not reflective of WTCPUA's actual costs to serve the properties subject to the SER Option.

9. **Effective Date.** Early Termination. This Agreement is executed to be effective on the date the last Party signs this Agreement and will be in effect until completion of the SER. If Wong does not file for the SER with the Commission as described in this Agreement by August 31, 2024, this Agreement automatically terminates and is of no further force or effect. The Parties may extend the deadline above through written amendment of this Agreement.

Respectfully submitted,

LLOYD GOSELINK ROCHELLE &  
TOWNSEND, P.C.  
816 Congress Avenue, Suite 1900  
Austin, TX 78701  
Telephone: (512) 322-5800

\_\_\_\_\_  
Insert Names

**ATTORNEYS FOR WEST TRAVIS  
COUNTY PUBLIC UTILITY AGENCY**

\_\_\_\_\_  
SCOTT & SCOTT PLLC  
316 W 12<sup>TH</sup> St  
Suite 200  
Austin, TX 78701

John B. Scott  
State Bar No. 17901500  
[john.scott@scottpllc.net](mailto:john.scott@scottpllc.net)  
J. Andrew Scott  
State Bar No. 24106410

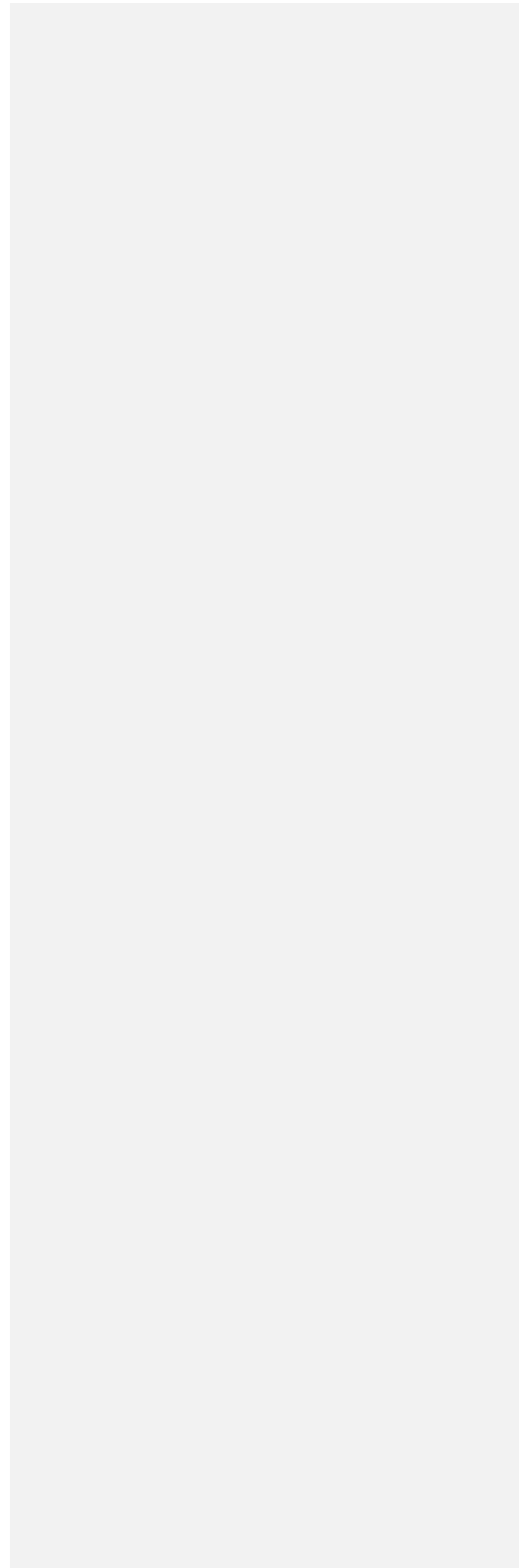
[Andrew.scott@scottpllc.net](mailto:Andrew.scott@scottpllc.net)

**COUNSEL FOR MICHAEL Y WONG 1991 TRUST**

**Commented [LJK3]:** Change signature blocks to WTCPUA Board president and secretary and Michael Wong Trust

## **Exhibit A**

{W1242732.4}



**PROPERTY ACCESS AGREEMENT**

**THIS PROPERTY ACCESS AGREEMENT** (this “Agreement”) is entered into as of the \_\_\_ day of \_\_\_\_\_, 2023, by and between Mitchel Wong, Trustee of the: Michael Y. Wong 1991 Trust; Lawrence Shawn Wong 1991 Trust; Patrick Y. Wong 1991 Trust; and Shannon M. Wong 1991 Trust (collectively, “Owner”), and the West Travis County Public Utility Agency (“WTCPUA”).

***WITNESSETH:***

A. The “Property” is described on Exhibit A attached hereto.

B. Owner and WTCPUA have agreed to execute this Agreement to permit WTCPUA to access to the Property for the purpose of performing lineal surveys for metes and bounds purposes, including the placement of stakes and line of sight clearing, design engineering, and utility location investigation (the “Purpose”).

Commented [A1]: Does this description work for us?

In consideration of the foregoing recitals and the mutual covenants set forth herein, the parties hereby agree as follows:

1. Conditions to Access. Owner will allow WTCPUA and its agents, representatives, affiliates, employees, contractors, consultants, and engineers (collectively, “WTCPUA Parties”) access to the Property for the Purpose, subject to the following limitations:

(a) Such access shall be at reasonable times during regular business hours and shall not unreasonably interfere with the operation of the Property.

(b) WTCPUA shall give Owner at least 24 hours’ notice prior to each visit to the Property and shall coordinate with Owner for each visit so that representatives of Owner may at Owner’s option accompany WTCPUA during each such visit.

(c) Prior to such time as WTCPUA enters the Property, WTCPUA shall provide to Owner certificates of insurance evidencing that WTCPUA is carrying, at a minimum, the following insurance coverage: (i) commercial general liability insurance (occurrence form) with limits of not less than \$1,000,000 for each occurrence and \$2,000,000 general aggregate; and (ii) commercial automobile liability coverage having a combined single limit of \$1,000,000 for each accident. Each commercial general liability policy and automobile liability policy shall be endorsed to name Owner as an additional insured.

2. Covenants.

(a) WTCPUA shall repair promptly any physical damage caused by its activities, if any. In any event, WTCPUA shall restore the Property to its condition prior to entry on the Property by any WTCPUA Parties.

(b) Notwithstanding anything contained herein to the contrary, without first obtaining Owner’s written consent, which may be withheld or conditioned in Owner’s sole discretion, the WTCPUA Parties are prohibited from performing environmental

investigations, including but not limited to an Environmental Resource Inventory (“ERI”) or a Phase I Environmental Site Assessment (“ESA”), on the Property.

**Commented [A2]:** Confirm we are OK with this

3. Indemnity.

(a) To the fullest extent permitted under applicable law, WTCPUA hereby agrees to indemnify, defend, and hold the Owner Parties and their respective successors and assigns free and harmless from and against any and all conditions, losses, costs, damages, claims, liabilities, expenses, demands or obligations, of any kind or nature whatsoever (including reasonable attorneys’ fees and expenses) arising from or in connection with the entry on the Property by the WTCPUA Parties. This indemnity provision shall survive any termination of this Agreement.

(i) As used herein, the term “Owner Parties” shall mean and include, collectively, (i) Owner; (ii) Owner’s property manager, if any; (v) any direct or indirect owner of any beneficial interest in Owner; (vi) any officer, director, employee, contractor or agent of Owner, its property manager or any direct or indirect owner of any beneficial interest in Owner; (vii) any of Owner’s successors and assigns as fee owner of any portion of the Property (each, a “New Owner”); (viii) New Owner’s property manager, if any; (ix) any direct or indirect owner of any beneficial interest in any New Owner; (x) any officer, director, employee, contractor or agent of any New Owner, its property manager or any direct or indirect owner of any beneficial interest in New Owner; and (xi) any other entity or individual affiliated or related in any way to any of the foregoing

4. Notice. Any notice required or permitted to be given hereunder by one party to the other shall be in writing and the same shall be given and shall be deemed to have been served and given upon the first to occur of (i) delivery in person or by email transmission to the address set forth hereinbelow for the party to whom the notice is given (any notice sent by email shall be followed with a notice delivered by at least one other delivery method set out herein); (ii) three (3) days after placing in the United States mail by certified address hereinafter specified; or (iii) one (1) day after deposit into the custody of a nationally recognized overnight courier to be sent by overnight delivery, addressed to such party at the address hereinafter specified (or to such other address as either party may designate from time to time by giving written notice of such change of address in accordance with the provisions hereof):

To WTCPUA:            WTCPUA  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Owner: Dr. Mitchel Wong  
1700 Stoneridge Terrace  
Austin, Texas 78746  
Telephone: 512.940.0688  
Email: mitchel@austineye.com

With copy to: Graves Dougherty Heaton & Moody, PC  
401 Congress, Suite 2700  
Austin, Texas 78701  
Attention: Terry Bray  
Telephone: 512.480.5635  
Email: tbray@gdhm.com

5. Miscellaneous.

(a) This Agreement is the final expression of, and contains the entire agreement between, the parties with respect to the subject matter hereof and supersedes all prior negotiations, understandings and agreements with respect thereto. This Agreement may not be modified, changed, amended, supplemented or terminated, except by a written instrument signed by both parties.

(b) This Agreement shall be governed by, interpreted under, construed and enforced in accordance with the laws of the State where the Property is located.

(c) This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute but one and the same instrument.

(d) This Agreement shall not be assigned by the WTCPUA without the prior written consent of Owner. No assignment by the WTCPUA shall release or relieve the WTCPUA of its obligations hereunder. WTCPUA's right to enter the Property shall run with the land and be binding upon Owner's successors and assigns. The term "Owner" hereunder shall mean only the owner of the Property or portion thereof, and in the event of the transfer by such owner of its interest in the Property, such owner shall thereupon be released and discharged from all covenants and obligations of Owner with respect to the portion of the Property transferred to a New Owner (as defined above), but such covenants and obligations shall be binding upon each New Owner for the duration of such owner's ownership.

(e) Signatures to this Agreement transmitted by electronic means shall be valid and effective to bind the party so signing. Each party agrees to promptly deliver an execution original to this Agreement with its actual signature to the other party, but a failure to do so shall not affect the enforceability of this Agreement.

*[Remainder of page intentionally blank]*



**IN WITNESS WHEREOF**, the undersigned have executed this Agreement as of the date first set forth above.

**OWNER:**

\_\_\_\_\_  
Mitchel Wong, Trustee of the Michael Y. Wong  
1991 Trust created under trust agreement dated  
August 5, 1991

\_\_\_\_\_  
Mitchel Wong, Trustee of the Lawrence Shawn  
Wong 1991 Trust created under trust agreement  
dated August 5, 1991

\_\_\_\_\_  
Mitchel Wong, Trustee of the Patrick Y. Wong  
1991 Trust created under trust agreement dated  
August 5, 1991

\_\_\_\_\_  
Mitchel Wong, Trustee of the Shannon M. Wong  
1991 Trust created under trust agreement dated  
August 5, 1991

**WTCPUA:**

**West Travis County Public Utility Agency**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**Exhibit A**

**Description of Property**

The approximately 77.78 acre tract of land, more or less, located at the southeast corner of W. US Hwy 290 and Ledgestone Terrace in Austin, Travis County, Texas depicted below:

EXHIBIT "A"  
ABBE ENGINEERING CO.  
518/288-1974 • 8000 WIER HILLS RD. • AUSTIN, TEXAS 78738

• DEVELOPMENT SERVICES  
• SURVEYING SERVICES  
• CONSTRUCTION SERVICES

• UTILITY SYSTEMS  
• COMMERCIAL  
• RESIDENTIAL

FIELD NOTES OF A SURVEY OF 77.776 ACRES OF LAND, A PORTION OF TRK E. S. M. A. DE LA TULLE SURVEY #68 IN TRAVIS COUNTY, TEXAS, AND BEING A PORTION OF THAT 274½ ACRE TRACT AS CONVEYED IN A DEED FROM SHELBY STILES, ET AL, TO J. W. MADDOX AS RECORDED IN VOLUME 496, PAGE 323, TRAVIS COUNTY, TEXAS DEED RECORDS, SAID 77.776 ACRE TRACT BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING at a corner fence post at the northwest corner of Lot #1 of Wynnrock Estates, Section One, a subdivision of record in Book 17, Page 19, in the Plat Records of Travis County, Texas, said beginning corner fence post being S 60° 34' E, a distance of 50.00 feet from the original southwest corner of the said J. W. Maddox 174½ acre tract;

THENCE, with the southeast line of Ledgestone Terrace, a 30 foot road as shown on the map or plat of Wynnrock Estates, Section One, courses and distances numbered 1 through 2 as follows:

1. N 31° 12' E, a distance of 239.20 feet to an angle in said road;
2. N 29° 03' E, a distance of 1838.42 feet to a corner fence post in the south line of U.S. Highway #290;

THENCE, with the south line of U. S. Highway 290, N 79° 33' E, a distance of 766.14 feet to a point;

THENCE, with the center-line of a 30-foot roadway easement, courses and distances numbered 1 through 5 inclusive as follows:

1. S 8° 07' W, a distance of 504.55 feet to a point,
2. S 10° 25' E, a distance of 483.72 feet to a point,
3. S 9° 43' E, a distance of 342.40 feet to a point,
4. S 13° 54' E, a distance of 644.23 feet to a point,
5. S 22° 00' E, a distance of 41.04 feet to a point;

THENCE, S 60° 46' W, a distance of 15.12 feet to an iron stake;

THENCE, S 28° 06' W, a distance of 237.84 feet to an iron stake; .

THENCE, S 44° 06' W, a distance of 348.36 feet to an iron stake; . .

THENCE, S 42° 35' E, a distance of 216.84 feet to an iron stake; . . . /

THENCE, S 39° 35' E, a distance of 436.80 feet to an iron stake; . . .

THENCE, S 75° 29' W, a distance of 123.59 feet to an iron stake in the . . . .  
northeast line of Lot #8 of the aforesaid Wynnrock Estates, Section One;

THENCE, with the northeast lines of Wynnrock Estates, Section One, courses and distances numbered 1 through 7 as follows;

1. N 60° 04' W, a distance of 391.87 feet to an iron stake,
2. N 59° 19' W, a distance of 390.43 feet to an iron stake,
3. N 60° 02' W, a distance of 506.23 feet to an iron stake,
4. N 60° 17' W, a distance of 200.19 feet to an iron stake,
5. N 60° 22' W, a distance of 220.16 feet to an iron stake,
6. N 60° 28' W, a distance of 227.40 feet to an iron stake,
7. N 60° 50' W, a distance of 232.50 feet to an iron stake to PLACE OF BEGINNING containing 77.776 acres of land.

I HEREBY CERTIFY THAT THE ABOVE NOTES REPRESENT THE RESULTS OF AN ACTUAL SURVEY MADE ON THE GROUND, UNDER MY SUPERVISION, ACCORDING TO LAW, THEY ARE TRUE AND CORRECT TO THE BEST OF MY ABILITY THIS THE 12th DAY OF OCTOBER 1979.

ABBE ENGINEERING CO.

By   
Alan G. Abbe, P.E.  
Registration No. 26997

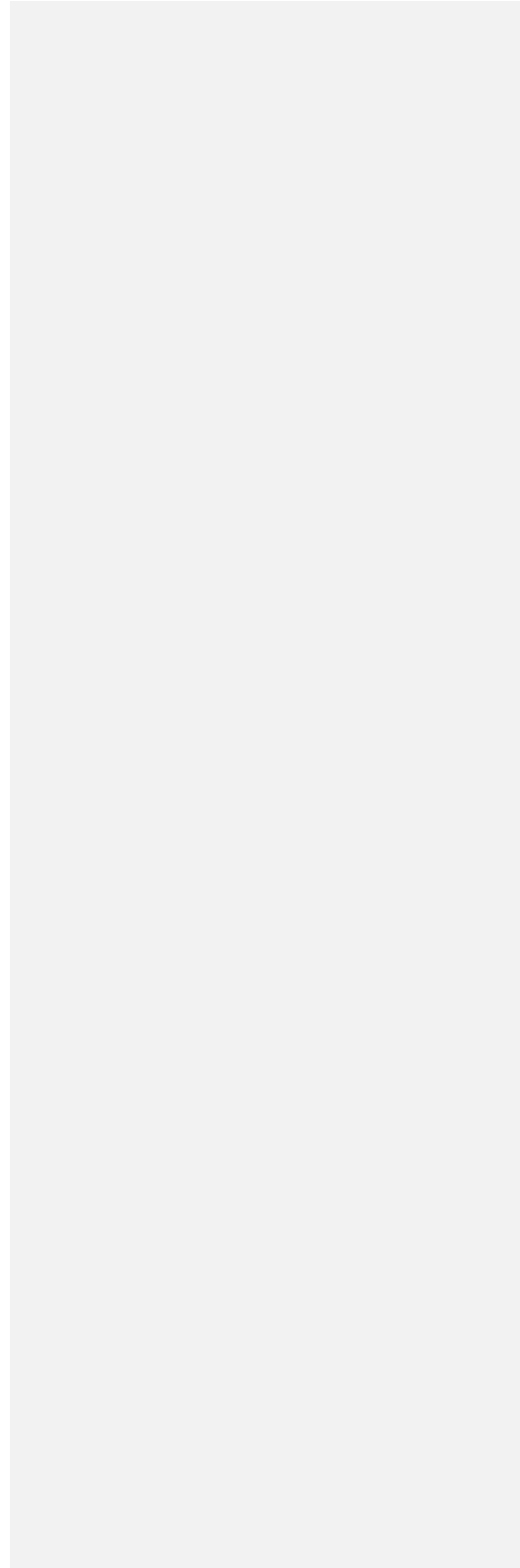


FB 55 P. 17  
Plan #1198

*Exhibit A to Property Access Agreement*

**Exhibit B**

{W1242732.4}





representation or warranty that no conflict between this Temporary Easement and any matters of record exists. In the event of any conflict, the previously recorded matter shall control.

GRANTOR shall have the right to use the surface of the EASEMENT PROPERTY during the period of this Temporary Easement, so long as such use does not unreasonably interfere with the temporary rights granted to GRANTEE herein.

GRANTEE agrees that upon completion of construction of the PROJECT, all surplus excavation, debris, trash, or litter resulting from construction shall be cleaned up and disposed of off GRANTOR'S property. GRANTEE at all times after completing any work in connection with the PROJECT will restore the surface of the EASEMENT PROPERTY, as nearly as possible, to the condition in which the EASEMENT PROPERTY was found immediately before such work was undertaken.

GRANTEE shall conduct all of its activities on the EASEMENT PROPERTY in full compliance with all applicable federal, state, and local laws and ordinances.

When the context requires, singular nouns and pronouns include the plural. When appropriate, the term "GRANTEE" includes the employees, agents, subsidiaries, officers, servants, contractors, successors, and assigns of GRANTEE.

This instrument may be executed in duplicate originals, and each counterpart shall be deemed an original and all such counterparts together shall constitute one and the same instrument.

*[Signatures Appear on Following Page]*

**GRANTOR:**

**MITCHEL WONG, TRUSTEE OF THE: MICHAEL Y. WONG 1991 TRUST; LAWRENCE SHAWN WONG 1991 TRUST; PATRICK Y. WONG 1991 TRUST; and SHANNON M. WONG 1991 TRUST**

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

STATE OF TEXAS           §  
  §  
COUNTY OF TRAVIS       §

This instrument was acknowledged before me on the \_\_\_\_\_ day of \_\_\_\_\_, 2023, by \_\_\_\_\_ on behalf of **MITCHEL WONG, TRUSTEE OF THE: MICHAEL Y. WONG 1991 TRUST; LAWRENCE SHAWN WONG 1991 TRUST; PATRICK Y. WONG 1991 TRUST; and SHANNON M. WONG 1991 TRUST**, on behalf of said trusts.

\_\_\_\_\_  
Notary Public, State of Texas

AFTER RECORDING RETURN TO:  
Lauren Kalisek  
Lloyd Gosselink Rochelle & Townsend, PC  
816 Congress Ave., Suite 1900  
Austin, Texas 78701

## Exhibit A

2.2903 Acres  
Temporary Construction Easement  
Page 1 of 4

Riviera, S M A De La Tulle Survey No. 68, Abst. No. 222  
Project No. 22515.70  
January 5, 2023

STATE OF TEXAS                    §  
  §  
COUNTY OF TRAVIS               §

FIELDNOTE DESCRIPTION of a tract or parcel of land containing 2.2903 acres situated in the Riviera, S M A De La Tulle Survey No. 68, Abstract No. 222, Travis County, Texas, being a portion of that 77.776 acre tract, described as Tract Ten, conveyed to Mitchel Wong, Trustee of the Michael Y Wong 1991 Trust, et al by deed recorded in Document No. 2016215691 of the Official Public Records of Travis County, Texas; said 2.2903 acre tract is more particularly described by metes and bounds as follows:

COMMENCEING at a 1/2" iron rod, with plastic cap marked "Capital Surveying Company, Inc.", set on the southerly right-of-way line of U.S. Highway 290 (right-way varies) for the northeast corner of the said 77.776 acre tract, same being the northwest corner of that 8.747 acre tract conveyed to Robert K. Beggs, Jr. by deed recorded in Document No. 2004212901 of the said Official Public Records from which a 1/2" iron rod, with plastic cap marked (unreadable) for the northwest corner of Lot 1, Block A, Best Technologies Center, a subdivision recorded in Book 97, Page 255 of the Plat Records of Travis County, Texas, as conveyed to AR 290 West, LP recorded in Document No. 2022167405 of the Official Public Records of Travis County, Texas, bears S68°09'49"E, 27.37 feet;

THENCE, S05°49'13"W, leaving the southerly right-of-way line of U.S. Highway 290, with the common easterly line of said 77.776 acre tract and westerly line of the said 8.747 acre tract, a distance of 31.85 feet to the calculated northeast corner and POINT OF BEGINNING of the herein described tract, same being on the southerly line of that 0.53 acre Water Line Easement conveyed to the Lower Colorado River Authority by Document No. 2000174140 of the said Official Public Records;

THENCE, S05°49'13"W, continuing with the common easterly line of said 77.776 acre tract and westerly line of the said 8.747 acre tract, a distance of 158.22 feet to the calculated southeast corner of the herein described tract;

THENCE, leaving the westerly line of the said 8.747 acre tract, across aforesaid 77.776 acre tract, for the following five (5) courses:

- 1) S77°16'30"W, a distance of 512.32 feet to a calculated angle point;
- 2) S74°56'25"W, a distance of 124.57 feet to the calculated southwest corner of the herein described tract;
- 3) N15°03'35"W, a distance of 150.00 feet to a 1/2" iron rod, with plastic cap marked "Capital Surveying Company, Inc.", set for the northwest corner of the herein described tract, same being on the southerly line of the said Water Line Easement, from which a 60d nail found in a fence post for the northwest corner of the said 77.776 acre tract, bears N73°11'43"W, 72.15 feet;



- 4) N74°56'25"E, with the southerly line of the said Water Line Easement, a distance of 127.63 feet to a 1/2" iron rod, with plastic cap marked "Capital Surveying Company, Inc.", set for angle point;
- 5) N77°16'30"E, continuing with the southerly line of the said Water Line Easement, a distance of 565.70 feet to the POINT OF BEGINNING, and CONTAINING within these metes and bounds 2.2903 acres of land area.

Basis of Bearing is the Texas State Plane Coordinate System, Central Zone, NAD83 (Grid).

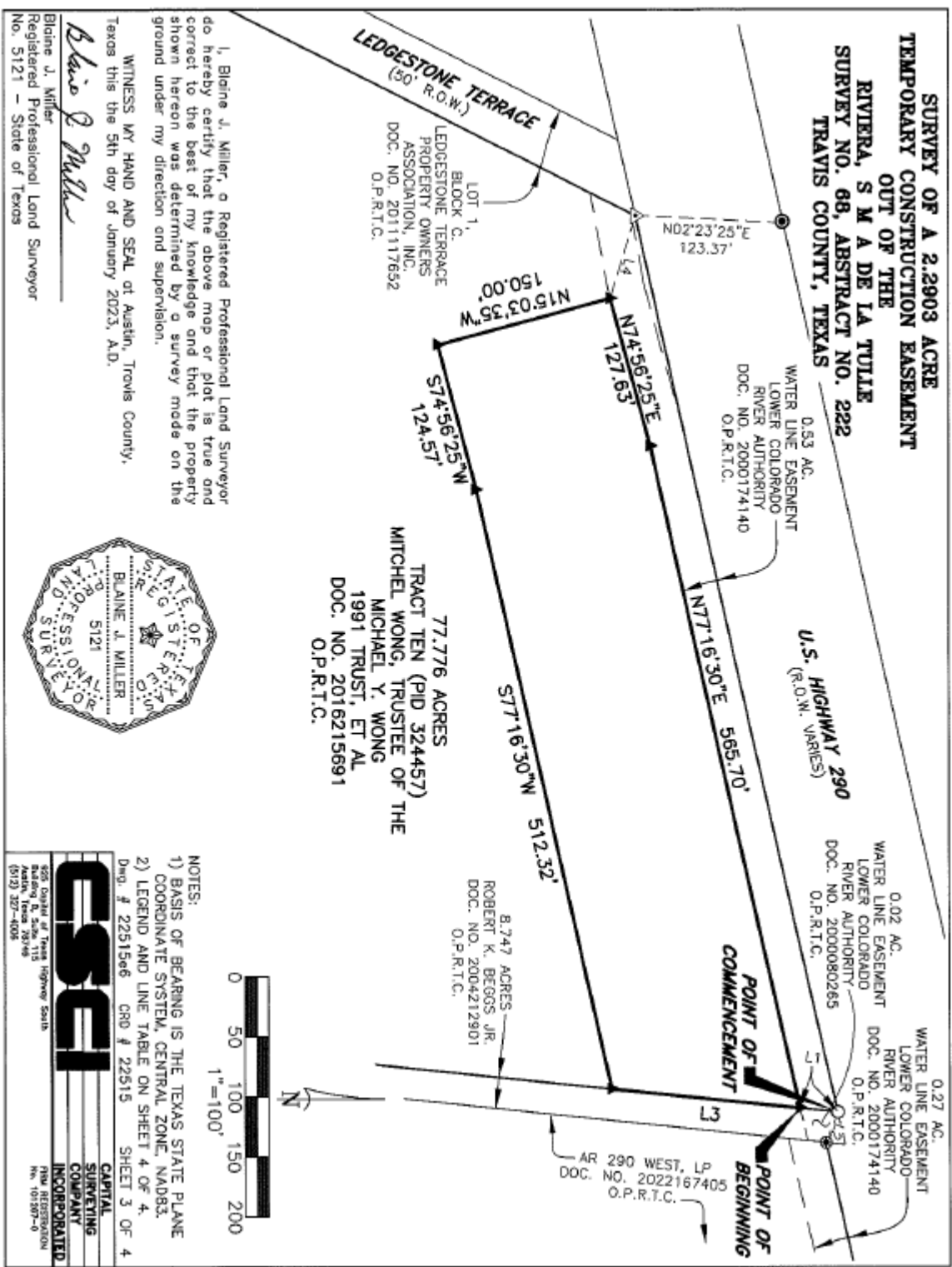
I, Blaine J. Miller, a Registered Professional Land Surveyor, do hereby certify that the above description is true and correct to the best of my knowledge and that the property described herein was determined by a survey made on the ground under my direction and supervision.

WITNESS MY HAND AND SEAL at Austin, Travis County, Texas, this the 5th day of January, 2023.



*Blaine J. Miller*  
\_\_\_\_\_  
BLAINE J. MILLER  
Registered Professional Land Surveyor  
No. 5121 State of Texas

**SURVEY OF A 2.2903 ACRE  
 TEMPORARY CONSTRUCTION EASEMENT  
 OUT OF THE  
 RIVERA, S M A DE LA TULLE  
 SURVEY NO. 68, ABSTRACT NO. 222  
 TRAVIS COUNTY, TEXAS**



I, Blaine J. Miller, a Registered Professional Land Surveyor do hereby certify that the above map or plat is true and correct to the best of my knowledge and that the property shown hereon was determined by a survey made on the ground under my direction and supervision.

WITNESS MY HAND AND SEAL at Austin, Travis County, Texas this 5th day of January 2023, A.D.

*Blaine J. Miller*  
 Blaine J. Miller  
 Registered Professional Land Surveyor  
 No. 5121 - State of Texas



77.776 ACRES  
 TRACT TEN (PID 324457)  
 MITCHEL WONG, TRUSTEE OF THE  
 MICHAEL Y. WONG  
 1991 TRUST, ET AL  
 DOC. NO. 2016215691  
 O.P.R.T.C.

8.747 ACRES  
 ROBERT K. BEGGS JR.  
 DOC. NO. 2004212901  
 O.P.R.T.C.

AR 290 WEST, LP  
 NO. 2022167405  
 O.P.R.T.C.



- NOTES:  
 1) BASIS OF BEARING IS THE TEXAS STATE PLANE COORDINATE SYSTEM, CENTRAL ZONE, NAD83.  
 2) LEGEND AND LINE TABLE ON SHEET 4 OF 4.  
 Dwg. # 22515e6 CRD # 22515 SHEET 3 OF 4

525 DOWM of Texas Highway South  
 Building R, Suite 115  
 Austin, TX 78704-1115  
 (512) 327-4005

**CSCL**  
 SURVEYING  
 COMPANY  
 INCORPORATED

PNR REGISTRATION  
 No. 10387-0

**SURVEY OF A 2.2903 ACRE  
 TEMPORARY CONSTRUCTION EASEMENT  
 OUT OF THE  
 JAMES RYNERSON SURVEY NO. 34,  
 ABSTRACT NO. 677,  
 TRAVIS COUNTY, TEXAS**

LINE TABLE		
LINE	BEARING	LENGTH
L1	S05°49'13"W	31.85'
L2	S68°09'49"E	27.37'
L3	S05°49'13"W	158.22'
L4	N73°11'43"W	72.15'

**LEGEND**

- O.P.A.T.C. OFFICIAL PUBLIC RECORDS TRAVIS COUNTY  
 T.C.P.A. TRAVIS COUNTY PLAT RECORDS  
 ( ) RECORD INFORMATION  
 O 1/2" IRON ROD SET WITH PLASTIC CAP  
 MARKED "CAPITAL SURVEYING CO., INC."  
 ⊕ 1/2" IRON ROD FOUND WITH CAP  
 MARKED (UNREADABLE)  
 △ 60d NAIL FOUND IN FENCE POST  
 ⊙ 1/2" IRON PIPE FOUND  
 ▲ CALCULATED POINT

Dwg. # 2251546 CRD # 22515 SHEET 4 OF 4

**CSC**  
 CAPITAL SURVEYING COMPANY  
 INCORPORATED  
 523 Capitol of Texas Highway South  
 Building B, Suite 116  
 Austin, Texas 78746  
 (512) 321-4925  
 PAUL REGISTRATION  
 No. 101567-0

**Exhibit C**

**DOCKET NO.** \_\_\_\_\_

<b>PETITION OF MICHAEL Y WONG 1991 TRUST TO AMEND WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY'S CERTIFICATE OF CONVENIENCE AND NECESSITY IN TRAVIS COUNTY BY STREAMLINED EXPEDITED RELEASE</b>	<b>§</b>	<b>PUBLIC UTILITY COMMISSION</b>
	<b>§</b>	<b>OF TEXAS</b>
	<b>§</b>	
	<b>§</b>	
	<b>§</b>	
	<b>§</b>	

**JOINT NOTICE OF AGREEMENT REGARDING COMPENSATION**

In accordance with Texas Water Code § 13.2541 and 16 Tex. Admin. Code § 24.245, Petitioner, Michael Y Wong 1991 Trust, and CCN Holder, West Travis County Public Utility Agency (“WTCPUA”) (cumulatively, the parties) file this joint notice of agreement regarding compensation in this proceeding. The parties have, through good faith negotiations, resolved

{W1242732.4}

all their issues concerning compensation to their mutual satisfaction and do not desire to further burden the Public Utility Commission of Texas (Commission). The parties agree to \$0.00 to WTCPUA for just and adequate compensation under the applicable compensation standards set forth in Texas Water Code § 13.2541 and applicable Commission regulations.

Order No. \_\_ establishes the deadline for determining the amount of monetary compensation owed to the CCN holder as 60 days after the Commission receives the final appraisal, therefore this agreement is timely filed. This agreement should not be construed as to be precedential in any way for future proceedings at the Commission, and the settled compensation amount is not reflective of WTCPUA's actual costs to serve the property subject to the streamlined expedited release petition. Commission Staff has been informed of this agreement and is unopposed to the requested relief.

#### **CONCLUSION AND PRAYER**

The parties jointly request that an order be issued approving the resolution of compensation issue by agreement of the parties and closing this docket.

Respectfully submitted,

LLOYD GOSELINK ROCHELLE &  
TOWNSEND, P.C.

816 Congress Avenue, Suite 1900

Austin, TX 78701

Telephone: (512) 322-5800

/s/ \_\_\_\_\_

**Insert Names**

**ATTORNEYS FOR WEST TRAVIS  
COUNTY PUBLIC UTILITY  
AGENCY**

/s/ J. Andrew Scott \_\_\_\_\_

SCOTT & SCOTT PLLC  
316 W 12<sup>TH</sup> St  
Suite 200  
Austin, TX 78701

John B. Scott  
State Bar No. 17901500  
[john.scott@scottpllc.net](mailto:john.scott@scottpllc.net)  
J. Andrew Scott  
State Bar No. 24106410  
[Andrew.scott@scottpllc.net](mailto:Andrew.scott@scottpllc.net)  
**ATTORNEYS FOR MICHAEL Y  
WONG 1991 TRUST**

**CERTIFICATE OF SERVICE**

I certify that, unless otherwise ordered by the presiding officer, notice of the filing of this document was provided to all parties of record via electronic mail on \_\_\_\_\_2023, in accordance with the Order Suspending Rules, issued in Project No. 50664.

/s/ J. Andrew Scott \_\_\_\_\_

J. Andrew Scott

{W1242732.4}

# ITEM M





Murfee Engineering Company

June 19<sup>th</sup> 2023

Mr. Scott Roberts, President  
Board of Directors  
West Travis County Public Utility Agency  
13215 Bee Cave Pkwy, Building B, Suite 110  
Bee Cave, Texas 78738

**Re: WTCPUA Ledgestone Terrace 6" Water Main Relocation Project  
Request for Adjustment to Project Budget  
MEC File: 11051.178**

President Roberts and Board:

The purpose of this letter is to provide background and justification for our request for your consideration of an adjustment to the engineering fees for the above-referenced project in the amount of \$26,000, for additional permitting and coordinate efforts, and public bidding and contract administration.

The initial design fee was based on the effort required to develop plans for relocation of the 6-inch waterline inside the existing right of way in coordination with Travis County, and relocated by WTCPUA maintenance staff. The County coordination efforts among the roadway design engineer, the County consultant teams, the WTCPUA staff and MEC design teams resulted in multiple meetings and design iterations primarily due to the constraints of the available construction space and proposed road work improvements. The space constraints, lack of available easements, required traffic control operations, and complexity of the project installation resulted in the WTCPUA maintenance and operations staff to defer construction to a procured utility contractor. Procurement of a utility contractor and contract administration are also additional efforts to the original scope anticipated for the project. As of June 19<sup>th</sup> 2023 MEC has spent \$27,604 in total budget on the project. Table 1 below provides a summary of the changes.

Table 1: Cost Summary

Description	Date	Amount
Original budget	February 2023	\$21,320
Proposed amendment for additional effort	June 2023	\$26,000
	<b>TOTAL ENGINEERING FEES</b>	<b>\$47,320</b>

Please do not hesitate to contact me with questions.

Sincerely,

A handwritten signature in blue ink that reads "Jason Baze". The signature is written in a cursive style with a large, prominent "B" and "Z".

Jason Baze, P.E.

cc: Jennifer Riechers, General Manger – WTCPUA

**ITEM N**



Murfee Engineering Company

June 19<sup>th</sup> 2023

Mr. Scott Roberts, President  
Board of Directors  
West Travis County Public Utility Agency  
13215 Bee Cave Pkwy, Building B, Suite 110  
Bee Cave, Texas 78738

**Re: WTCPUA County Line 1420 Pump Station Upgrade  
Request for Adjustment to Project Budget  
MEC File: 11051.147**

President Roberts and Board:

The purpose of this letter is to provide background and justification for our request for your consideration of an adjustment to the engineering fees for the above-referenced project in the amount of \$10,000, which will be not to exceed for all efforts required to complete administration of the construction contract for the County Line 1420 Pump Station Upgrade Project.

This project is currently under construction, and expected to be Finally Complete by August 2023. The additional effort required to observe construction, and coordinate among the and WTCPUA staff and contractor on material and equipment supply delays, and on plant interruptions during multiple coordinated site operation exercises exceeded our original estimates.

As of June 19<sup>th</sup> 2023 MEC has spent \$123,669 on the project. Table 1 provides a summary of the requested changes.

Table 1: Cost Summary

Description	Date	Amount
Original budget (Design, Permitting & CA)	March 2020	\$92,090
Proposed amendment	October 2021	\$25,000
Proposed amendment	July 2023	\$10,000
<b>TOTAL ENGINEERING FEES</b>		<b>\$127,090</b>

Should you have any questions or need any additional information, please do not hesitate to contact me at your convenience.

Sincerely,

A handwritten signature in blue ink that reads "Jason Baze". The signature is written in a cursive style with a large, prominent initial "J" and "B".

Jason Baze, P.E.

cc: Jennifer Riechers, General Manger – WTCPUA

# ITEM O



Murfee Engineering Company

June 19<sup>th</sup> 2023

Mr. Scott Roberts, President  
Board of Directors  
West Travis County Public Utility Agency  
13215 Bee Cave Pkwy, Building B, Suite 110  
Bee Cave, Texas 78738

**Re: WTCPUA Darden Hill Road Waterline Relocation  
Request for Adjustment to Project Budget  
MEC File: 11051.159**

President Roberts and Board:

The purpose of this letter is to provide background and justification for our request for your consideration of an adjustment to the engineering fees for the above-referenced project in the amount of \$24,000, which is for coordination with the Hays County roadway project consultants during the bidding and construction phase of the project.

The Agency's waterline relocation is included in the roadway project's contract scope. The project was bid twice due to budget requirements, which MEC supported County staff each time. Following the bid of the Hays County roadway project, concerns for the health of a specimen Oak tree required the adjustment of the relocations plans, which resulted additional design efforts and associated coordination. Our modifications will reduce the Agency's construction cost due to facilities no longer required following the completion of the 1340 system conversion, completed late 2022. In addition, we have been assisting County consultants with submittal review and coordination, all additional to our previously approved scope of work.

As of January 19<sup>th</sup> 2023 MEC has spent \$69,873 in total budget on the project. We anticipate additional questions during the remainder of the bidding phase, and up to execution of the contract between the Hays County and the contractor, which our additional fee is estimated to compensate. Table 1 provides a summary of the requested changes, as defined in the attached effort breakdown summary.

Table 1: Cost Summary

Description	Date	Amount
Original budget	February 2021	\$45,000
Proposed amendment for additional effort	January 2022	\$9,880
Proposed amendment for additional effort	June 2023	\$24,000
	<b>TOTAL ENGINEERING FEES</b>	<b>\$78,880</b>

Should you have any questions or need any additional information, please do not hesitate to contact me at your convenience.

Sincerely,



Jason Baze, P.E.

cc: Jennifer Riechers, General Manger – WTCPUA



# **ITEM P**

## An Agreement for the Provision of Limited Professional Services

---

**Murfee Engineering Co., Inc.**  
**1101 Capital of Texas Hwy. South, Building D**  
**Austin, Texas 78746 Building B, Suite 110**  
**(512) 327-9204**  
**Federal Tax ID #74-2742570**

**Client: West Travis County PUA**  
**13215 Bee Cave Parkway**  
**Bee Cave, Texas 78738**  
**jriechers@wtcpua.org**

**Date: 08/11/23**

**Project No.: 11051-181**

**Project Name/Location:** West Travis County Public Utility Agency RM 620 Widening Infrastructure Relocation Project.

**Scope/Intent and Extent of Services:** Initial review of the project area and coordination with TxDOT has determined that approximately 10,475 ft of 12" Waterline, 4,900 feet of 12" Effluent Line, 2,25 feet of 8-inch Sanitary Sewer Line, and 14 Manholes are located within the RM 620 Right of Way (ROW) . For the purposes of project costing, it is assumed 75% of the facilities in the ROW will require relocation and no facilities outside the ROW will require relocation.

Engineering Services for the relocation and replacement of facilities includes virtual and in-person coordination and identification of the party bearing the financial responsibility for relocation and the preparation and revision of agreements for the relocation, as well as agreements in connection with the decision whether or not to perform the relocation under a joint bid.

Scope to include monthly coordination meetings with stakeholders and consultants including TxDOT officials and Engineers, preliminary design routing determination, design survey and planning, responding to staff comments and assisting with the approval process.

Preparation of design plans shall include preparation of a complete set of plans for construction and coordination with Local, County and State agencies including TxDOT, Travis County, City of Bee Cave and their consultants as required for completion of the project. It is anticipated that TxDOT will be coordinating with other franchise utilities and individual coordination with these utilities will be through TxDOT.

**Fee Arrangement:** Time and materials in accordance with the approved rate sheet with an estimated fee as follows:

TxDOT Coordination and Agreements	\$ 125,000.00
Conceptual (10%)	\$ 38,460.00
Survey (Estimate)	\$ 77,000.00
Preliminary (30%)	\$ 96,150.00
Design Development (60%)	\$ 57,690.00
Final Design (100%/permitting)	\$ 61,540.00
Permitting	\$ 73,080.00
Bidding Phase	\$ 19,230.00
Construction Administration	\$ 38,460.00
	\$ 586,610.00

Design Survey and Easement Survey requirements and fees will be determined following the initial TxDOT Coordination and Conceptual Design and will be charged in accordance with the approved terms and conditions.

At the pleasure of the Board, MEC can begin work on the TxDOT *Coordination and Agreements* and *Conceptual Design* phases of the project, prior to Board directive to proceed with the further phases of the project work.

The estimated fees do not include review fees, direct reimbursable expenses, public advertisements, or engineering reports. Right of Entry (ROE) and Easement Procurement for permanent and/or construction easements are not included.

It is anticipated that construction will be performed in a joint bid with TxDOT. Therefore estimated fees do not include subsurface utility engineering, construction staking, environmental reports, geotechnical or material testing, or SWPPP documents. Bidding and award services are limited to coordinating contract documents and bidding and award services through TxDOT. Construction administration services are limited to periodic site visits and coordination with TxDOT during the construction phase.

Additional fees must have WTCPUA approval prior to expenditure. The Contract amount for this project shall not exceed the total amount listed above without approval by the WTCPUA.

**Terms and Conditions:** The approved Terms and Conditions are a part of this agreement.

Offered by:  
MURFEE ENGINEERING CO., INC.



8-11-2023

\_\_\_\_\_  
Jason Baze, PE (Date)

Accepted by:  
West Travis County Public Utility Agency

\_\_\_\_\_  
Scott Roberts, Pres. WTCPUA (Date)

# ITEM Q

## An Agreement for the Provision of Limited Professional Services

Murfee Engineering Company, Inc.  
1101 Capital of Texas Hwy., Suite D  
Austin, Texas 78746  
(512) 327-9204  
gmurfee@murfee.com

WTC Public Utility Agency  
13215 Bee Cave Pkwy  
Bldg. B, Suite 110  
Bee Cave, Texas 78738  
generalmanager@wtcpua.org

**Date:** August 17, 2023

**Project No.:** MEC # 11051.184

**Project Name/Location:** 2024 Impact Fee Study – Engineering Services Support

**Scope / Intent and Extent of Services:** Engineering services provided shall be as required and directed to support the impact study fee, including a Land Use Assumptions and Capital Improvements Program report and, if directed by the WTCPUA, development of facility / project-specific capacity allocations for facilities.

**Special Conditions:** None

**Fee Arrangement:** Time and materials in accordance with the attached rate sheet, with an estimated fee of \$150,000.

**Terms and Conditions are attached as part of this Agreement:**

Offered by:  
MURFEE ENGINEERING CO., INC.

Accepted by:

---

George Murfee, P.E., President (Date)

---

(Signature) (Date)

MURFEE ENGINEERING COMPANY, INC.

---

HOURLY RATE SCHEDULE

Effective June 1<sup>st</sup>, 2021

<u>Employee Classification</u>	<u>Hourly Rate</u>
Principal	\$325
Managing Engineer	\$275
Senior Project Manager	\$225
Project Manager	\$200
Senior Project Engineer	\$185
Project Engineer	\$170
Engineering Technician II	\$140
Engineering Technician I	\$120
Senior CAD Design Technician	\$165
CAD Design Technician	\$135
Draftsperson	\$115
Project Administration Manager	\$185
Project Admin - Construction	\$110
Technical Admin Assistant/Intern	\$100
Financial Services	\$90
Executive Assistant	\$75
Administrative Assistant	\$65
Reimbursable Expenses	Cost + 15%

# TERMS AND CONDITIONS

Murfee Engineering Company, Inc. (MEC) shall perform the services outlined in this Agreement for the stated fee arrangement.

**Access to Site:** Unless otherwise stated, MEC will have access to the site for activities necessary for the performance of the services. MEC will take precautions to minimize damage due to these activities, but has not included in the fee the cost of restoration of any resulting damage.

**Dispute Resolution:** Any claims or disputes made during design, construction or post-construction between the Client and MEC shall be submitted to non-binding mediation. Client and MEC agree to include a similar mediation agreement with all contractors, subcontractors, subconsultants, suppliers, and fabricators, thereby providing for mediation as the primary method for dispute resolution between all parties.

**Billings/Payments:** Invoices for MEC's services shall be submitted, at MEC's option, either upon completion of such services or on a monthly basis. Invoices shall be payable within 30 days after the invoice date. If the invoice is not paid within 30 days, MEC may, without waiving any claim or right against the Client, and without liability whatsoever to the Client, terminate the performance of the service. Retainers shall be credited on the final invoice.

**Late Payments:** Accounts unpaid 60 days after the invoice may be subject to a monthly service charge of 1.5% (or the legal rate) on the unpaid balance. In the event any portion or all of an account remains unpaid 90 days after billing, the Client shall pay all costs of collection, including reasonable attorney's fees.

**Indemnification:** The Client shall, to the fullest extent permitted by law, indemnify and hold harmless MEC, or his or her officers, directors, employees, agents and sub consultants from and against all damage, liability and cost, including reasonable attorney's fees and defense costs, arising out of or in any way connected with the performance by any of the parties above named of the services under this Agreement, excepting only those damages, liabilities or costs attributable to the sole negligence or willful misconduct of MEC.

**Certifications, Guarantees and Warranties:** MEC shall not be required to execute any document that would result in their certifying, guaranteeing or warranting the existence of conditions whose existence MEC cannot ascertain.

**Limitation of Liability:** In recognition of the relative risks, rewards and benefits of the project to both the Client and MEC, the risks have been allocated such that the Client agrees that, to the fullest extent permitted by law, MEC's total liability to the Client for any and all injuries, claims, losses, expenses, damages or claim expenses arising out of this Agreement from any cause or causes, shall not exceed an amount equal to the fee earned by MEC under this Agreement. Such causes include, but are not limited to, MEC's negligence, errors, omissions, strict liability, breach of contract or breach of warranty.

**Termination of Services:** The Client or MEC may terminate this Agreement should the other fail to perform its obligations hereunder. In the event of termination, the Client shall pay MEC for all services rendered to the date of termination, all reimbursable expenses, and reimbursable termination expenses.

**Ownership of Documents:** All documents produced by MEC under this Agreement shall remain the property of MEC and may not be used by the Client for any other endeavor without the written consent of MEC.

**Design With Construction Administration:** If the basic services under this Agreement include project observation or review, MEC shall visit the site at intervals appropriate to the stage of construction, in order to observe the progress and quality of the Work completed by the Contractor. Such visits and observation are not intended to be an exhaustive check or a detailed inspection of the Contractor's work but rather are to allow MEC, as an experienced professional, to become generally familiar with the work in progress and to determine, in general, if the Work is proceeding in accordance with the Contract Documents. MEC shall not supervise, direct or have control over the Contractor's work, nor have any responsibility for the construction means, methods, techniques, sequences, or procedures selected by the Contractor nor for the Contractor's safety precautions or programs in connection with the Work. MEC shall not be responsible for any acts or omissions of the Contractor and MEC does not guarantee the performance of the Contractor and shall not be responsible for the Contractor's failure to perform its Work in accordance with the Contract Documents or any applicable laws, codes, rules, or regulations.

**Design Without Construction Administration:** If the basic services under this Agreement do not include project observation or review of the Contractor's performance or any other construction phase services, the Client assumes all responsibility for interpretation of the Contract Documents and for construction observation, and the client waives any claims against MEC that may be in any way connected thereto. The Client agrees, to the fullest extent permitted by law, to indemnify and hold harmless MEC from any and all claims arising from modifications, clarifications, interpretations, adjustments or changes made to the Contract Documents to reflect changed field or other conditions, except for claims arising from the sole negligence or willful misconduct of MEC.

**Hazardous Materials – Suspension of Services:** Both parties acknowledge that MEC's scope of services does not include any services related to the presence of any hazardous or toxic materials. The Client agrees to indemnify and hold harmless MEC from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability or any other cause of action, except for the sole negligence or willful misconduct of MEC.

**Betterment:** If, due to MEC's negligence, a required item or component of the Project is omitted from MEC's construction documents, MEC shall not be responsible for paying the cost required to add such item or component to the extent that such item or component would have been required and included in the original construction documents. In no event will MEC be responsible for any cost or expense that provides betterment or upgrades or enhances the value of the Project.

# ITEM R





Murfee Engineering Company

## An Agreement for the Provision of Limited Professional Services

Murfee Engineering Co., Inc.  
1101 Capital of Texas Hwy. South, Building D  
Austin, Texas 78746  
(512) 327-9204  
Federal Tax ID #74-2742570

Client: West Travis County PUA  
13215 Bee Cave Parkway  
Building B, Suite 110  
Bee Cave, Texas 78738  
jriechers@wtcpua.org

Date: August 11, 2023

Project No.: 11051.\_\_\_\_

**Project Name/Location:** Preliminary Engineering Analysis and Report in Support of Development of 50,000GPD of Effluent Disposal SADDs Fields at the Falconhead West Property

**Scope/Intent and Extent of Services:** This proposal is for engineering efforts to provide a preliminary engineering report outlining preferred routing and pumping of effluent from the existing effluent distribution system within the Falconhead development to the Falconhead West property. The report will include consideration for future phasing of the SADDs fields. The final report will provide a summary of research and information necessary to proceed with design, permitting, and construction of the facilities.

Specific tasks to be completed include investigate potential alignment alternatives for the effluent line, identify existing easements and utilities, identify additional easement needs, installation materials and methods alternatives, examine the potential for and priority of phasing the improvements including sub-phasing of individual projects, provide estimated construction costs, and identify jurisdictional approvals required for each component. The deliverables shall be a sealed preliminary engineering report and associated exhibits containing all the above-described assessments, analysis, research, and recommendations. Not included are applications or submittals to any regulatory agency, environmental studies, design/parcel surveys, or easement negotiations.

The scope of work includes identification of a preferred alignment route, sizing and siting of the resultant pump station required to convey and dose effluent at the Falconhead West SADDs areas. Preliminary construction pricing will be provided to assist the WTPCUA with CIP planning efforts.

**Fee Arrangement:** Time and materials in accordance with the approved rate sheet with an estimated fee as follows and detailed on the attached man-hour allocation:

Project Management	\$8,950
Aerial Imagery & Records Research	\$7,680
Preliminary Alignments & Constraints Analysis	\$13,800
Easement Identification	\$5,150
Permitting Research	\$6,620
Pump Station Siting	\$4,490
Hydraulic Analysis	\$5,750
Report and Recommendations	\$11,340
<b>Total</b>	<b>\$63,780</b>

Land acquisition analysis is not included in this estimate and shall be performed by a 3<sup>rd</sup> party consultant, to identify negotiation alternatives and estimate additional costs to project.

The estimated fees do not include review fees, direct reimbursable expenses, public advertisements, subsurface utility engineering, surveying, environmental reports, geotechnical engineering, materials testing, or SWPPP documents. Additional services fees must have WTCPUA approval prior to expenditure. The Contract amount for this project shall not exceed the total amount listed above without approval by the WTCPUA.

**Terms and Conditions:** The approved Terms and Conditions are a part of this agreement.

Offered by:  
MURFEE ENGINEERING CO., INC.

Accepted by:  
West Travis County Public Utility Agency

\_\_\_\_\_  
Bryce Canady, P.E., Vice President (Date)

\_\_\_\_\_  
Scott Roberts, Pres. WTCPUA (Date)

## **VII. STAFF REPORTS**

# ITEM A



# General Manager's Report

August 17, 2023

## Personnel Updates

Curtis Jeffrey now serves as the Water and Wastewater Department Operations Supervisor.

Lazarus Gonzales transferred to the Water Department.

Leo Jaimes transferred to the Wastewater Department.

New Employees:

Clarence Taylor, Line Maintenance Department  
Benjamin Buzan, Meter Tech Department

## Significant Meeting Updates

6/21/23 Quarterly CIP update meeting with Murfee Engineering and Operations Supervisors.

6/22/23 Meeting with Pearl representatives regarding timing of completion of project and effluent usage requirements.

6/26/23 Meeting with Lake Pointe MUD regarding effluent use in Lake Pointe community.

6/28/23 Meeting with City of Dripping Springs regarding Anarene and PUA service to City projects.

6/29/23 Follow up meeting with legal counsel and District Engineer related to service to City of Dripping Springs.

7/13/23 Meeting with Flume about partnership to offer Flume devices to PUA customers at discounted rate with LCRA rebate.

7/19/23 Attended Lake Pointe HOA meeting to discuss communications project at lift stations in Lake Pointe.

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7/25/23 Meeting with TCEQ representatives and Murfee Engineering regarding WTP Expansion Project.

7/27/23. Lunch with Halff and Associates regarding water quality inspections and potential assistance with future projects.

7/31/23 Meeting with Lauren Kalisek, George Murfee and Walt Smith regarding City of Dripping Springs Wholesale Agreement.

7/31/23 Meeting with Lance Oriti and representatives from Toll Brothers regarding proposed project.

7/31/23 Attended Lake Pointe MUD board meeting to discuss communications project at lift stations in Lake Pointe.

8/4/23 Meeting with Aaron Reed, City of Dripping Springs regarding City's Drought Contingency Plan.

8/8/23 Attended City of Bee Cave Council Meeting.

8/11/23 Bid opening for Chemicals, Sludge Hauling and Landscape services for PUA.

## Updates

Summer demand hit the PUA mid to late June with irrigation demands increasing due to lack of rainfall and high temperatures. On June 29<sup>th</sup> tank levels on Hamilton Pool Road dropped to critically low levels causing loss of pressure and/or no water calls in Belvedere, Rocky Creek, Provence, Madrone Ranch, Signal Hill Estates, Rough Hollow and Bella Colinas. A Boil Water Notice was issued on June 29<sup>th</sup> only for the subdivisions affected. The Boil Water Notice was lifted on June 30<sup>th</sup>.

On July 17<sup>th</sup>, tank levels dropped to critically low levels throughout the entire service area. Tanks were emptied due to high irrigation demand. Customers on the 290 System and 71 System were without water service for +/-12 hours as tanks had to refill to energize the lines. A system-wide Boil Water Notice was issued on July 17<sup>th</sup> and subsequently lifted on July 18<sup>th</sup>. Due to the high demand, the decision was made to implement Stage 3 Restrictions. Since implementation, tank levels have remained consistently "full" even while demand reached 17 mgd. The timing of irrigation demand greatly influences the ability to keep tanks full enough that the usage doesn't completely empty storage and therefore does not require the amount of time to replenish the nightly usage. Water operations staff has been able to manage the demand since July 18<sup>th</sup>.

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## **Late Fees/Disconnects**

### **July**

150 delinquent notices were mailed to Hwy. 290 customers on 7/5/23. 10 accounts were disconnected on 7/25/23.

108 delinquent notices were mailed to Hwy. 71 customers on 6/21/23, 16 accounts were disconnected on 7/12/23.

## **Watering Restrictions**

370 Watering Violations have been mailed to customers since May 23rd.

14 \$200 fines for 2<sup>nd</sup> Violations have been assessed to date.

## **ITEM B**





West Travis County Public Utility Agency

# Budget Variance Report

As Of: 7/31/2023

Fund: 10 - General Fund

	CURRENT MONTH			YEAR TO DATE				ANNUAL BUDGET		
	ACTUAL	BUDGETED	VARIANCE	ACTUAL	BUDGETED	VARIANCE	%	TOTAL	REMAINING	%
<b><u>REVENUE SUMMARY</u></b>										
Water Revenue	3,132,440	3,034,555	97,885	20,525,596	20,677,295	(151,699)	77%	26,730,000	6,204,404	23%
Wastewater Revenue	464,074	439,406	24,668	4,465,075	4,320,587	144,488	85%	5,230,000	764,925	15%
SER Project Revenue	55,241	34,376	20,865	1,658,326	1,535,604	122,722	100%	1,660,000	1,674	0%
Other Income	1,796	3,750	(1,954)	71,891	37,500	34,391	160%	45,000	(26,891)	-60%
Investment Income	85,931	3,750	82,181	287,734	37,500	250,234	639%	45,000	(242,734)	-539%
Investment Unrealized Gain (Loss)	9,205	-	9,205	43,243	-	43,243	0%	-	(43,243)	0%
<b>TOTAL REVENUE</b>	<b>3,748,687</b>	<b>3,515,837</b>	<b>232,850</b>	<b>27,051,865</b>	<b>26,608,486</b>	<b>443,379</b>	<b>80%</b>	<b>33,710,000</b>	<b>6,658,135</b>	<b>20%</b>
<b><u>EXPENSE SUMMARY</u></b>										
Water	484,992	613,478	128,486	4,422,586	4,722,000	299,414	75%	5,926,800	1,504,214	25%
Wastewater	112,878	221,056	108,178	2,305,412	2,181,133	(124,279)	89%	2,590,050	284,638	11%
Electromechanical	57,353	75,679	18,326	389,877	609,130	219,253	54%	718,200	328,323	46%
Line Maintenance	81,606	133,293	51,687	875,721	1,109,350	233,629	67%	1,309,500	433,779	33%
SER Projects	13,160	16,250	3,090	128,180	162,500	34,320	66%	195,000	66,820	34%
Engineering	34,674	41,046	6,372	258,865	304,142	45,277	72%	359,200	100,335	28%
Customer Service	37,758	46,697	8,939	294,217	360,257	66,040	69%	425,800	131,583	31%
Meter Tech	72,115	72,226	111	545,583	585,661	40,078	79%	694,750	149,167	21%
Information Technology	28,100	44,851	16,751	342,937	523,853	180,916	57%	599,700	256,763	43%
Admin	151,682	228,086	76,404	1,870,103	2,430,385	560,282	59%	3,172,100	1,301,997	41%
Transfers Out	1,821,250	1,821,250	-	18,212,500	18,212,500	-	76%	23,855,000	5,642,500	24%
<b>TOTAL EXPENSE</b>	<b>2,895,568</b>	<b>3,313,912</b>	<b>418,344</b>	<b>29,645,981</b>	<b>31,200,911</b>	<b>1,554,930</b>	<b>74%</b>	<b>39,846,100</b>	<b>10,200,119</b>	<b>26%</b>
<b>REVENUE OVER/(UNDER) EXPENDITURE</b>	<b>853,119</b>	<b>201,925</b>	<b>651,194</b>	<b>(2,594,116)</b>	<b>(4,592,425)</b>	<b>1,998,309</b>		<b>(6,136,100)</b>		

**Balance Sheet-All Funds**  
**Account Summary**  
As Of 7/31/2023

MajorGroup	10 - General Fund	20 - Rate Stabilization Fund	30 - Facilities Fund	40 - Debt Service Fund	50 - Capital Projects Fund	60 - Impact Fee Fund	Total
<b>Asset</b>							
10 - Cash & Cash Equivalents	\$ 29,237,658	\$ 2,015,649	\$ 1,626,456	\$ 16,964,513	\$ 31,099,100	\$ 475,584	\$ 81,418,960
11 - Investments	3,191,167	3,161,831	6,073,752	13,118,747	25,586,547	30,099,057	81,231,101
12 - Receivables	5,228,929	-	-	-	-	-	5,228,929
17 - Deposits	36,087	-	-	-	241,612	-	277,699
<b>Total Asset:</b>	<b>\$ 37,693,841</b>	<b>\$ 5,177,480</b>	<b>\$ 7,700,208</b>	<b>\$ 30,083,260</b>	<b>\$ 56,927,259</b>	<b>\$ 30,574,641</b>	<b>\$ 168,156,689</b>
<b>Liability</b>							
30 - Accounts Payable	\$ 383,833	\$ -	\$ 270,704	\$ -	\$ 1,193,753	\$ -	\$ 1,848,290
31 - Refundable Deposits	2,213,304	-	-	-	-	-	2,213,304
32 - Other Accrued Liabilities	631,999	-	-	-	-	-	631,999
<b>Total Liability:</b>	<b>3,229,136</b>	<b>-</b>	<b>270,704</b>	<b>-</b>	<b>1,193,753</b>	<b>-</b>	<b>4,693,593</b>
<b>Equity</b>							
50 - Fund Balances	37,058,821	5,092,007	8,576,832	21,936,497	51,591,548	33,638,406	157,894,111
<b>Total Beginning Equity:</b>	<b>37,058,821</b>	<b>5,092,007</b>	<b>8,576,832</b>	<b>21,936,497</b>	<b>51,591,548</b>	<b>33,638,406</b>	<b>157,894,111</b>
Total Revenue	27,051,865	90,253	3,506,696	12,736,138	9,286,208	2,776,464	55,447,624
Total Expense	29,645,981	4,780	4,654,024	4,589,375	5,144,250	5,840,229	49,878,639
<b>Revenues Over/Under Expenses</b>	<b>(2,594,116)</b>	<b>85,473</b>	<b>(1,147,328)</b>	<b>8,146,763</b>	<b>4,141,958</b>	<b>(3,063,765)</b>	<b>5,568,985</b>
<b>Total Equity and Current Surplus (Deficit):</b>	<b>34,464,705</b>	<b>5,177,480</b>	<b>7,429,504</b>	<b>30,083,260</b>	<b>55,733,506</b>	<b>30,574,641</b>	<b>163,463,096</b>
<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b>\$ 37,693,841</b>	<b>\$ 5,177,480</b>	<b>\$ 7,700,208</b>	<b>\$ 30,083,260</b>	<b>\$ 56,927,259</b>	<b>\$ 30,574,641</b>	<b>\$ 168,156,689</b>

# Income Statement-All Funds

## Account Summary

For the Period Ending 7/31/2023

	10 General Fund	20 Rate Stabilization Fund	30 Facilities Fund	40 Debt Service Fund	50 Capital Projects Fund	60 Impact Fee Fund	Total
<b>Revenue</b>							
60 - Water Revenue	\$ 20,525,596	\$ -	\$ -	\$ -	\$ -	\$ 1,848,913	\$ 22,374,509
61 - Wastewater Revenue	4,465,075	-	-	-	-	176,317	4,641,392
62 - SER Project Revenue	1,658,326	-	-	-	-	-	1,658,326
68 - Other Income	71,891	-	-	-	-	-	71,891
69 - Investment Income	287,734	47,038	93,138	214,959	598,804	335,125	1,576,798
69 - Investment Unrealized Gain (Loss)	43,243	43,215	80,225	169,135	354,071	416,108	1,105,997
89 - Bond Proceeds	-	-	-	-	-	-	-
90 - Other Financing Sources (Uses)	-	-	3,333,333	12,352,045	8,333,333	-	24,018,711
<b>Revenue Total:</b>	<b>27,051,865</b>	<b>90,253</b>	<b>3,506,696</b>	<b>12,736,139</b>	<b>9,286,208</b>	<b>2,776,463</b>	<b>55,447,624</b>
<b>Expense</b>							
70 - Water Expense	4,422,586	-	-	-	-	-	4,422,586
71 - Wastewater Expense	2,305,412	-	-	-	-	-	2,305,412
72 - Shared Operations Expense	1,265,598	-	-	-	-	-	1,265,598
74 - SER Project Expense	128,180	-	-	-	-	-	128,180
79 - Shared Admin Expense	3,311,705	4,780	7,869	15,499	29,090	34,017	3,402,960
80 - Capital Outlay	-	-	4,646,155	-	5,116,660	-	9,762,815
88 - Debt Service	-	-	-	4,573,877	(1,500)	-	4,572,377
89 - Bond Issuance Costs	-	-	-	-	-	-	-
90 - Other Financing Sources (Uses)	18,212,500	-	-	-	-	5,806,211	24,018,711
<b>Expense Total:</b>	<b>29,645,981</b>	<b>4,780</b>	<b>4,654,024</b>	<b>4,589,376</b>	<b>5,144,250</b>	<b>5,840,228</b>	<b>49,878,639</b>
<b>Current Surplus (Deficit):</b>	<b>\$ (2,594,116)</b>	<b>\$ 85,473</b>	<b>\$ (1,147,328)</b>	<b>\$ 8,146,763</b>	<b>\$ 4,141,958</b>	<b>\$ (3,063,765)</b>	<b>\$ 5,568,985</b>

# ITEM C

## WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY



13215 Bee Cave Parkway  
Building B, Suite 110  
Bee Cave, Texas 78738  
Office: 512/263-0100  
Fax: 512/263-2289  
wtcpua.org

# Operations Report

August 2023

### Executive Summary

During the Month of **June** and July all facilities performed well with no environmental compliance issues. Staff continues to successfully perform corrective and preventative maintenance on all facility equipment and machinery.

### Environmental Compliance

All TCEQ compliance parameters were within State limits during the month of **June and July 2023**. Please see the below process control summaries for the Water Treatment Plant and both Wastewater Treatment Plants.

#### Water and Wastewater Process Summary: June 2023

Water Treatment Plant	Actual
AVG Raw Water	12.211 MGD
AVG Treated Water	13.446 MGD
PEAK Treated Water	17.445 MGD
AVG CFE Turbidity	0.07 NTU
AVG Chlorine	2.67 mg/L

Lake Point WWTP	Actual	Permit Limit
AVG Flow	0.551 MGD	0.675 MGD
MAX Flow	0.623 MGD	
AVG CBOD	1.63 mg/l	5 mg/l
AVG Fec.Coli	1.00 mg/l	20 mg/L
AVG NH3	0.10 mg/l	2 mg/L
AVG Turbidity	1.05 mg/l	3 mg/L

Bohls WWTP	Actual	Permit Limit
AVG Flow	0.177 MGD	0.325 MGD
MAX Flow	0.217 MGD	
AVG CBOD	2.63 mg/l	5 mg/L
AVG Fec.Coli	1.00 mg/l	20 mg/L
AVG NH3	0.07 mg/l	2 mg/L
AVG Turbidity	1.44 mg/l	3 mg/L

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## Water and Wastewater Process Summary: July 2023

<b>Water Treatment Plant</b>	<b>Actual</b>
AVG Raw Water	16.149 MGD
AVG Treated Water	16.637 MGD
PEAK Treated Water	18.309 MGD
AVG CFE Turbidity	0.08 NTU
AVG Chlorine	3.03 mg/L

<b>Lake Point WWTP</b>	<b>Actual</b>	<b>Permit Limit</b>
AVG Flow	0.543 MGD	0.675 MGD
MAX Flow	0.651 MGD	
AVG CBOD	mg/l	5 mg/l
AVG Fec.Coli	1.09 mg/l	20 mg/L
AVG NH3	0.07 mg/l	2 mg/L
AVG Turbidity	1.09 mg/l	3 mg/L

<b>Bohls WWTP</b>	<b>Actual</b>	<b>Permit Limit</b>
AVG Flow	0.174 MGD	0.325 MGD
MAX Flow	0.248 MGD	
AVG CBOD	mg/l	5 mg/L
AVG Fec.Coli	1.09 mg/l	20 mg/L
AVG NH3	0.07 mg/l	2 mg/L
AVG Turbidity	1.09 mg/l	3 mg/L

### **Electromechanical Department Update**

#### **Water Treatment Plant**

- Replacement of HSP #3(per 5-yr plan).
  - Pump is expected to arrive September 2023.
- Replacement of HSP #2(per 5-yr plan).
  - Pump is expected to arrive September 2023.
- Unit #2 Air compressors purchased.
- Replaced sample water supply PRV in HSP Building.
- General pump and motor pm completed on Transfer Pumps.
- Replaced Turbidity sample water reclaim pump.

#### **Raw Water Intake**

- Ordered Pump #4 replacement Per 5yr plan.
- Minor repairs completed on Pump Control Valve #1.

#### **Pump Station #1**

- Pump control valve #3 has been ordered.

---

## **Pump Station #2**

- Ground Storage Tank #1 Fill Valve per 5yr plan.
- Fill Valve is on site. installation schedule pending.
- Completed general pump and motor PM W/ alignment.
- Replaced pump motor breakers.

## **Pump Station #5**

- Installed chlorine monitor.
- Completed general pump and motor PM W/ alignment.

## **Pump Station #7**

- Generator replacement for 1420 pumps is in process.
- Mobilization expected October 2023 (delays are due to generator parts availability).
- Ordered Pump #4 replacement per 5-year plan.
- Pump is on site; installation schedule pending.
- Pump Control Valve #4 replacement per 5-yr plan.
- PCV is on site; installation schedule pending.
- Minor repair completed on PCV #4.

## **Lakepointe WWTP**

- Completed general pump and motor PM on Effluent pumps.
- Replaced In-plant water pumps.
- Replaced effluent PCV #3 per 5-yr plan.

## **Bohls WWTP**

- Dewatering equipment installation in process.
- Start-up tentatively scheduled for the 21<sup>st</sup> of August.

## **Lift Station #4**

- Pump #3 replacement per 5-yr plan.
- Pumps are on site, installation pending schedule.

## **Lift Station #6**

- Replaced phase monitor in control panel.

## **Lift Station #7**

- Replaced guide rail brackets.

## **Lift Station #10**

- Pump #1 replacement per 5-yr plan.
- Pump has been delivered, install pending schedule.

## **Lift Station #11**

- Pump #2 replacement per 5-yr plan.

- 
- Pump has been ordered.

#### **Lift Station #12**

- Pump #1 and spare replacement per 5-yr plan.
- Pumps have been delivered, install pending schedule.

#### **Lift Station #14**

- Pump #1 replacement per 5-yr plan.
- Pump has been installed.
- Repaired Spanish Oaks Pond level transmitter.

#### **Lift Station #15**

- Pump #1 and spare have been ordered per 5-yr plan.
- Spare Pump has been installed.

#### **Lift Station #16**

- Generator replacement per 5-yr plan has been ordered; and is expected to arrive mid-2024.

#### **Lift Station #17**

- Pump #2 replacement per 5-yr plan.
- Pump is on site, installation pending schedule.

### **Electromechanical Department Update (cont.)**

#### **Lift Station #18**

- Pumps have been purchased per 5-yr plan.
- Pump has been delivered, install pending schedule.

#### **Lift Station #22**

- Pump #1 replacement per 5-yr plan.
- Pump has been delivered, install pending schedule.

#### **Communication Project**

- Phase 2 (Lakepointe Area)
  - Installation is starting on the 15<sup>th</sup> of August.

#### **Staff**

- In-house lunch and learn on the topic of “identification and understanding general control panel devices”.
- Completed driver safety training.



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## **Line Maintenance Department Update**

### **New Water Taps/ Connections:**

- 13119 Fitzhugh Rd – Installed service tap
- 200 S. Canyonwood Drive – Installed service tap on 6” mainline
- 9204 Flintrock Circle – Installed service tap

### **Leak repairs:**

- Bear Creek Drive – Repaired 4” mainline.
- 416 Brandon Way – Repaired leak on service line.
- 3805 Kenora Ct. – Replaced leaking curb stop valve.
- WTP – Repaired leak on chemical system water service.
- 3809 Juniper Trace – Repaired 1.5” service line leak.
- 5717 Krause Ln, Spanish Oaks Pool/Amenity Center – Repaired leak on service line

### **Leak repairs:** Leaks caused by contractors

- 9405 – 9416 Zyle Rd – Excavate and repair 12” mainline

### **Hydrants:**

- Surveying, inspecting, and performing maintenance - 290 area
- Hydrant hit by car – 14501 Falconhead Blvd.
- Hydrant hit by car – 3400 Hwy 290 W.

### **Misc. repairs/projects:**

- 32 Laurel Hill – Replaced meter box
- Highpoint – Repaired 2” PRV
- 290 @ Trautwein Dr. – Assist contractor for mainline shut down and tie-in
- 9028 Eagle Vista Ct. – Adjust meter box, install new lid
- Hwy 71 @ Palmero – Met contractor to perform flow test on hydrant
- 290 Wils Rose Dr. – Reset meter box, replaced lid
- 11849 Rim Rock Trail - Reset meter box, replaced lid

# ITEM D

# MURFEE ENGINEERING COMPANY, INC.

Texas Registered Firm No. F-353  
1101 Capital of Texas Hwy., South, Bldg., D  
Austin, Texas 78746  
(512) 327-9204

## M E M O R A N D U M

**DATE:** August 12, 2023  
**TO:** BOARD OF DIRECTORS – WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY  
**FROM:** George Murfee, P.E. GM  
**RE:** Engineer's Report – August 2023  
**CC:** Jennifer Riechers – WTCPUA General Manger

**MEC File No.: 11051.174**

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### Current Issues

#### **Wastewater Flow**

An updated figure tracking wastewater flows is attached.

#### **Raw and Treated Water Flows**

Figures are attached. Trends are in line with expectations.

### Water-System Wide

#### ***Beneficial Water Recycling Project***

The TCEQ Application for a Class V injection well has been submitted and MEC has received comments. Response to comments were returned to TCEQ for further review in May, and the application is still in review with the UIC division. The injection well, as a method of effluent disposal will complement the pilot effort required for the BWR (Beneficial Water Recycling) facility. MEC is reviewing alternatives for effluent disposal and how it will be supplemented by the BWR facility as a beneficial reuse. A memo discussing effluent disposal scenarios and strategies was presented at the June meeting for Board review and discussion for future action. MEC is currently investigating regulatory requirements for the possible effluent disposal alternatives proposed at the June board meeting.

#### ***Permanganate Chemical Feed Relocation***

The project has reached substantial completion and the contractor is working on punch list items.

#### ***Uplands Water Treatment Plant Design***

The site plan application process is underway. MEC and its subconsultants are continuing the design within the amended scope approved at the April board meeting. The next project milestone is 60% and is scheduled for August 16<sup>th</sup>. A design workshop will also be held surrounding this milestone. In response to TCEQ feedback and coordination with PUA operations staff, the project's design is being

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updated to remove the below-building clearwell in substitution for an above-ground clearwell adjacent to the existing disinfection tank.

### ***WCID 20 Wholesale Water Service Analysis***

WCID #20 has elected to move forward with the feasibility study to assess whether the district can provide a continuous supply of potable water to the WTCPUA during times of need. We are awaiting a final data delivery from the operators so we can complete our analysis. To date we have reviewed the historical demands, operational constraints, and equipment capacities and limitations. We intend to have our portion of the assessment complete in September and will take to the WCID #20 Board meeting to present our findings. The final step would be the rate analysis, which will be performed by a qualified independent 3rd party consultant selected by the WCID #20 Board of Directors.

### ***Alternative Water Supply***

MEC has initiated an inventory and assessment of alternative water supplies for serving WTCPUA. A project specific water utility base map is currently being prepared. Potential water supply alternatives will be superimposed on the base map to assist with feasibility and economic assessment. At this time, three primary water supply alternatives have been identified for assessment.

## **Water – SH71 System**

### ***1080 Transmission Main***

SJ Louis has substantially completed the installation of Segment A, and we are coordinating with staff and stakeholders, including city staff on restoration of the areas disturbed by the construction.

Segment B plans are under review by the City of Bee Cave, concurrent with the easement acquisition coordination among the attorney, the surveyor and land acquisition agents. We are modifying the alignment and waterline design at the highway 71 crossing to avoid affecting three parcels, and future minor adjustments in the alignment may be necessary to mitigate easement constraints. We anticipate the plans going out to bid in the fall and construction in 2024.

### ***Hamilton Pool Road Transmission Main No. 2***

MUD 22 and Masonwood development are working on securing easements. The original design was completed and delivered to WTCPUA staff and the developer. We continue to coordinate with the developer as necessary on easement acquisition. COA owned parcels were denied Right of Entry (ROE). Alternative alignment design survey was received, and MEC provided a feasible re-route alignment option to MUD 22. MEC is continuing with preliminary design. Environmental constraint's identification is in process. Following easement acquisition by the developer, MEC will submit site development plans for review to the reviewing agencies. Subsurface Utility Engineering (SUE) has been received and is being analyzed for additional constraints identification.

### ***TCWCID 18 Emergency Interconnect***

MEC has coordinated with TCWCID 18's engineer on the final plan comments. Once complete and approved, we will coordinate construction activities with staff.

## Water – US290 System

### ***Southwest Parkway Pump Station***

The preliminary design of the pump station is underway. Site and building survey requirements are completed. Structural, Electrical, Instrumentation and Control, Mechanical and Civil specialties are under construction design. Major components are being coordinated with WTCPUA operations staff. Facility capacity analysis has been completed and flow rate has been determined. In addition to the analysis, interim modifications to the Southwest Parkway Pump Station are being evaluated to increase interim flow capacity. The preliminary engineering report has been drafted for submittal to TCEQ.

### ***US 290 Parallel Transmission Main Preliminary Analysis***

Right of Entry (ROE) letters have been prepared and transmitted for all easements, and ROEs for the environmental work have been analyzed and prioritized; 46 of 66 ROE's have been received. We will continue to analyze the existing easements and identify easement constraints that will require additional permanent easements. Constraints near the County Line Pump Station must be investigated more thoroughly as an additional 16-inch waterline for Fitzhugh Road must be accommodated. Work on the transmission main is being coordinated with the associated Plant and Pump Station projects. Segment 2 is scheduled to be the first contract to be let for construction (from North of Circle Drive Pump Station to South of Hwy 71 ROW). Permit submittal for Segment 2 is anticipated for this month. Segment 3 is in the final desk top design stage, and the alignment has been determined. Design surveys have been completed for all segments. Subsurface Utility Engineering (SUE) is being analyzed. Environmental constraints identification is in process.

### ***Trautwein Rd Waterline Relocation***

MEC coordinated plans for an alternate alignment in coordination with the Julep Commercial tract. The contractor has installed the Julep Commercial portion of the waterline that will affect the relocation. Modifications to the installation are required to meet plan depths, which the contractor is preparing to perform this month. We will coordinate with the developer, the county, and WTCPUA staff to avoid conflicts with water service and future construction activities adjacent to the work.

### ***1240 Conversion Waterline***

Site development permits were received by Travis County and the City of Austin in July 2023. Public bids were opened on March 16. We have reviewed the bids and our recommendation is on hold pending an internal review of options due to the overall cost of the facilities, and the complication of the project scope. A reimbursement agreement is in process for the portion of the work being constructed through the Live Oak Springs development, which is under construction. We met with the contractor and PUA staff prior to the start of the 16-inch water transmission main through the Live Oaks Springs development. MEC will coordinate with the PUA staff and consultant team on alternatives for the remainder of the transmission main.

### ***1240 Elevated Storage Tank***

The tank pedestal has been completed and work is underway for the concrete dome which will support

the steel tank. A project pre-construction meeting was held on August 11, 2023. MEC continues reviewing submittals and coordinating inspections for the tank concrete pours and materials testing. Project final completion is scheduled for June 2024.

### ***1420 Pump Station Expansion***

B-5 has installed both pumps, and we are coordinating the operational parameters, set points, and acceptable performance standards of operation. The anticipated completion date is now expected in late-summer 2023.

### ***Circle Drive PS and GST***

Design work has commenced, design survey is complete, and the site plan permit set was submitted for approval to COA and Travis County on February 24, 2023. Comments were received and a response has been submitted. The submittal is administratively complete and technical review comments were received on July 7, 2023. A Class B Permit for tree removal within the R.O.W. permit has been issued by Travis County which allows geotechnical and survey work to be performed. Construction design of the pump station and reservoir is underway. Geotechnical work is anticipated any day. Facility capacity analysis has been completed and flow rate has been determined.

## **Wastewater – US290 System**

### ***Bohls WWTP Expansion Design***

Lake Travis Fire & Rescue comments require a resubmittal of the site plan permit set due to rejection of proposed admin building without significant modifications to the existing access road.

### **Lake Pointe Lift Station Rehab**

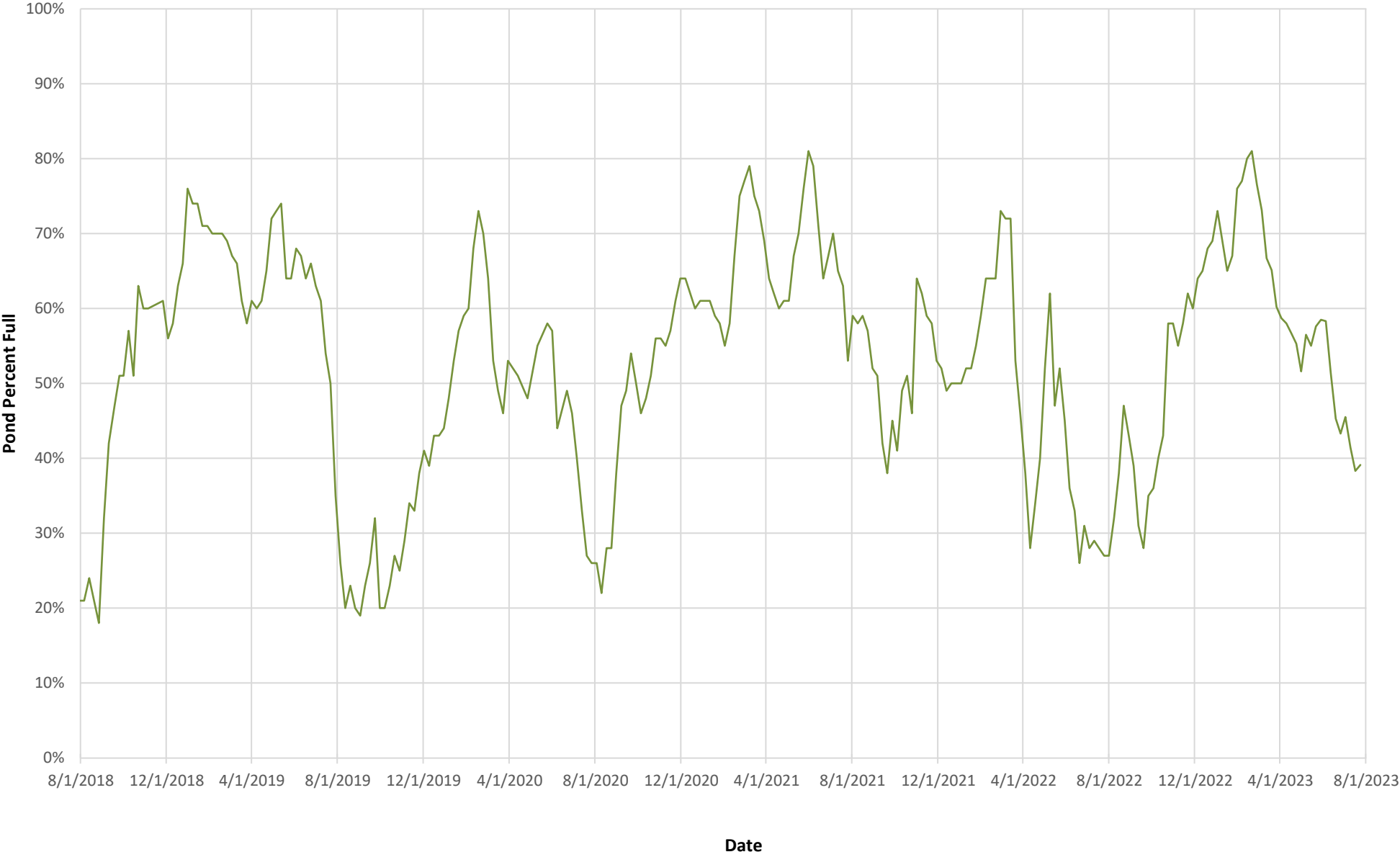
We are coordinating with the contractor on the schedule and associated submittals. The bypass pumping plan is also being coordinated with the contractor and will be submitted for review to operations staff with a copy to Lake Pointe MUD and HOA for advance notice. MEC will meet with operations staff and stakeholders before major operations at the plant. After further coordination with PUA operations staff, the manual screen is being removed from the scope of Change Order 2 and a future deductive change order will be issued.

### ***Wastewater Permit Renewal/Major Amendment***

The Bohls WWTP expansion requires coordination of capacities with the TCEQ and the TLAP (Texas Land Application Permit). MEC is coordinating the overall disposal plan for the anticipated WWTP effluent with the BWR and TLAP disposal (existing and proposed). MEC provided a scope amendment to the current agreement for the Bohls Expansion project to include the TLAP Renewal and Major Amendment at the April meeting and the amendment was approved.

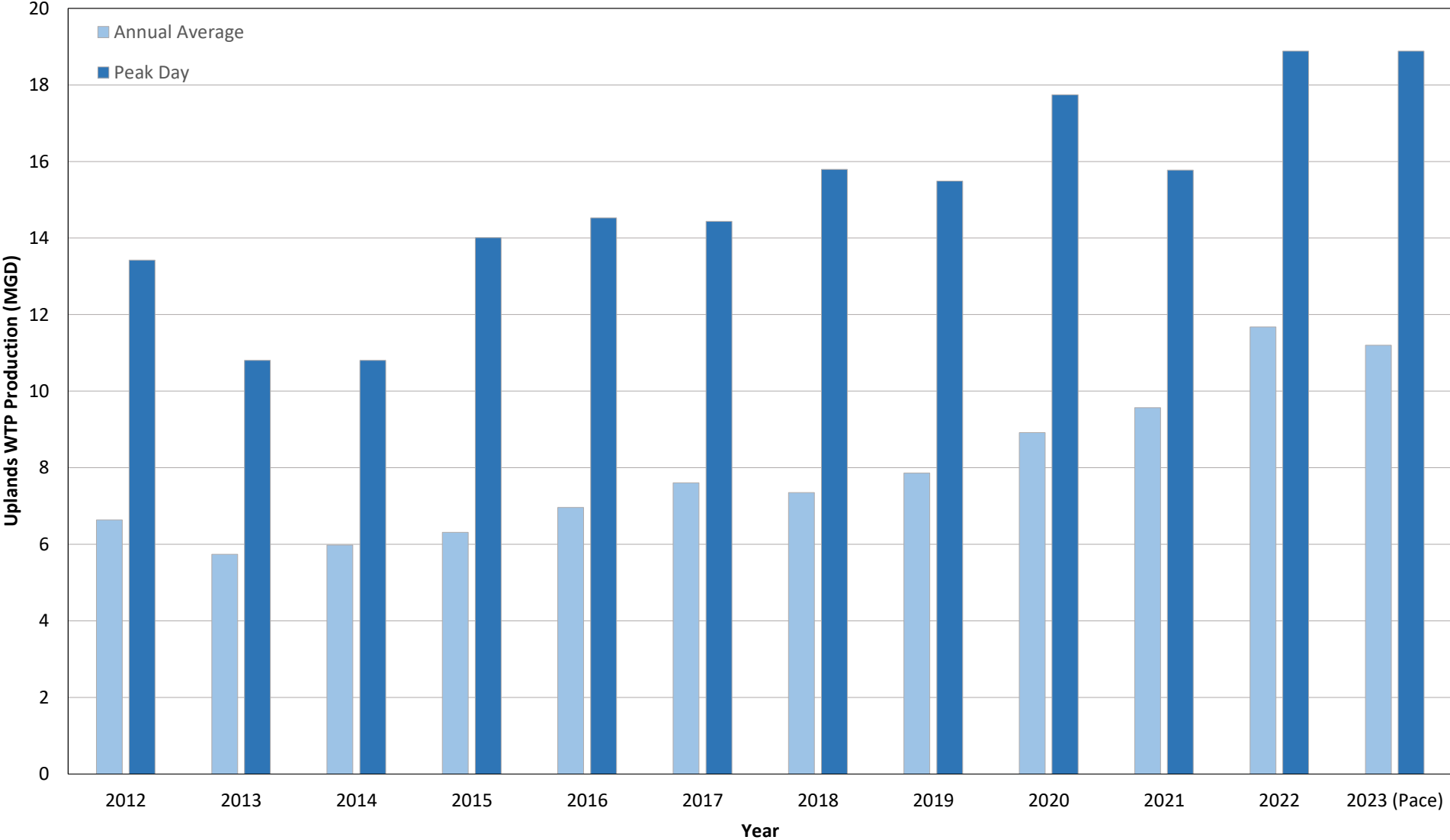
Murfee Engineering Co., Inc.  
Texas Registered Firm No. F-353  
1101 Capital of Texas Hwy., S., Bldg. D  
Austin, Texas 78746

### WTCPUA 5 Year Combined Effluent Pond Levels



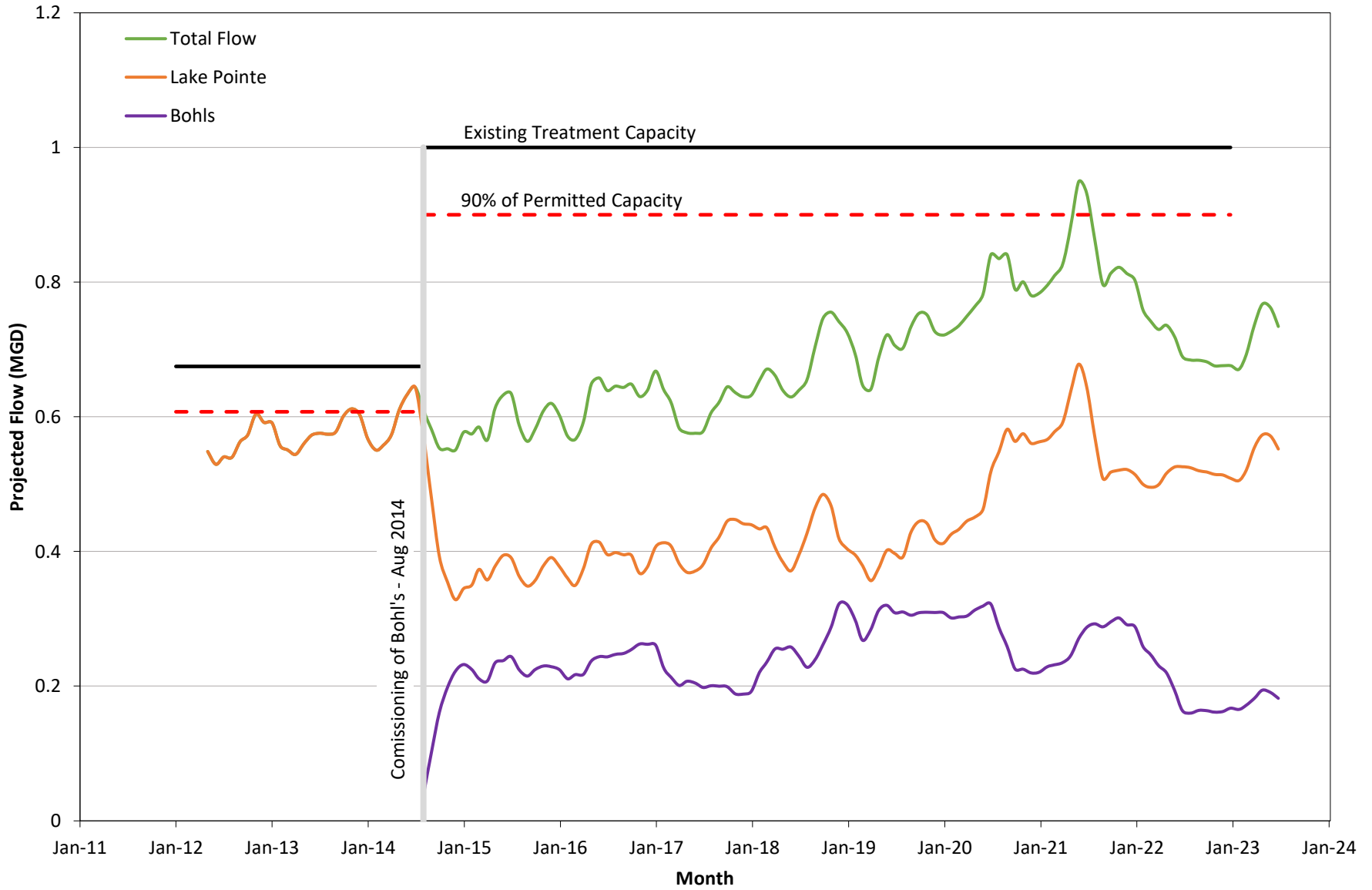
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1101 Capital of Texas Hwy., S.  
Bldg. D, Ste. 110  
Austin, Texas 78746

### WTCPUA Uplands Water Treatment Plant Production Annual Production

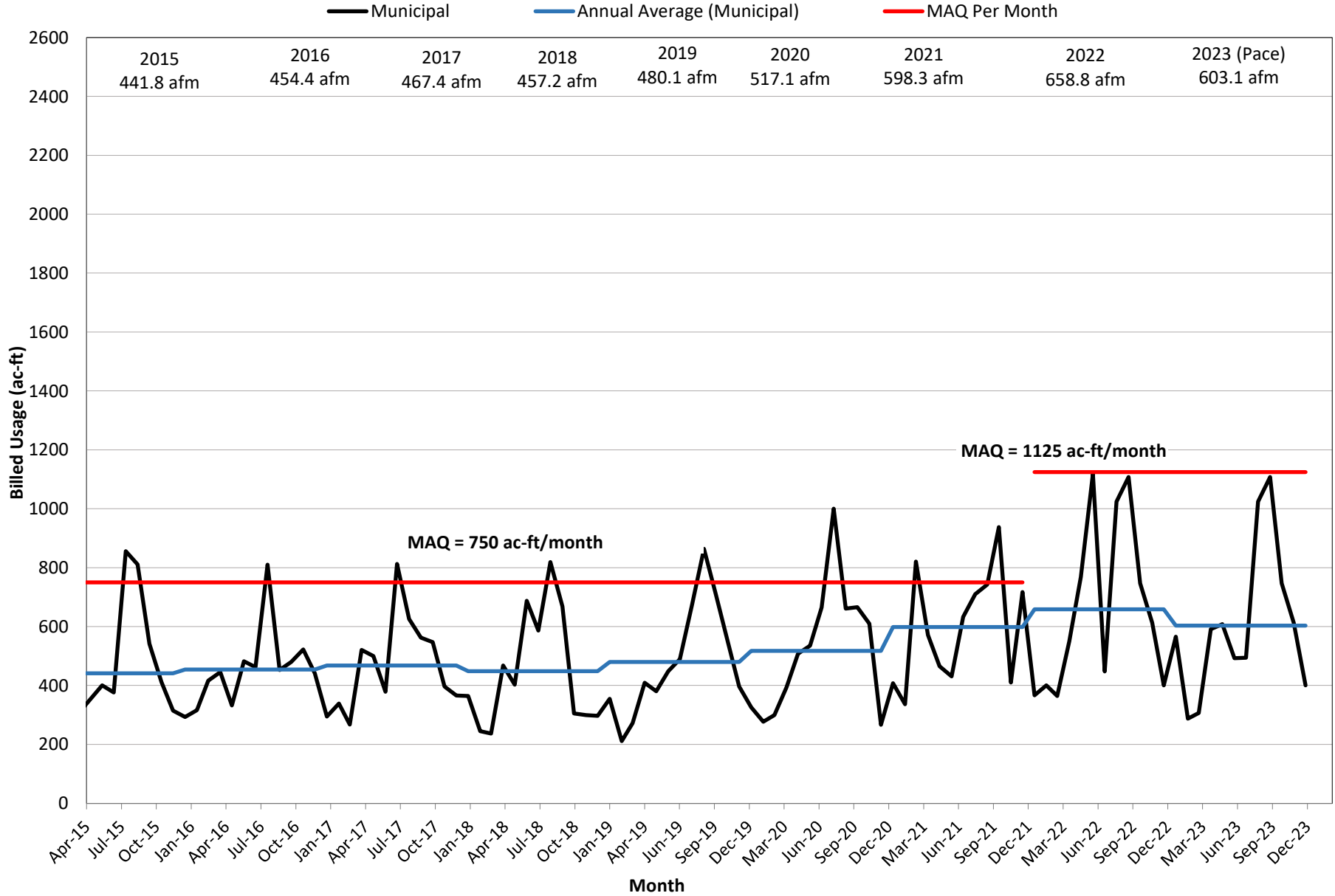




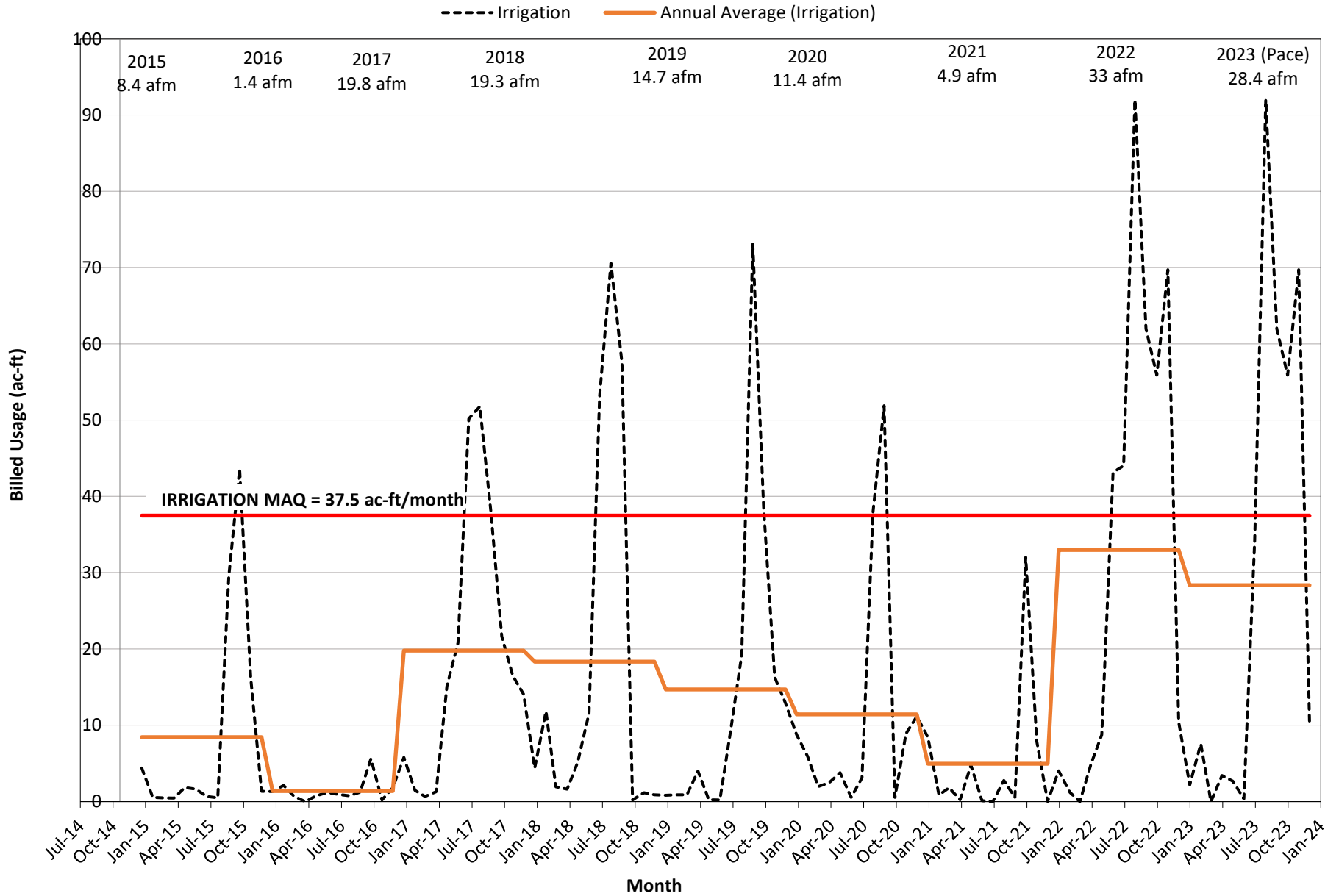
### WTCPUA Wastewater 3-Month Average Daily Flow



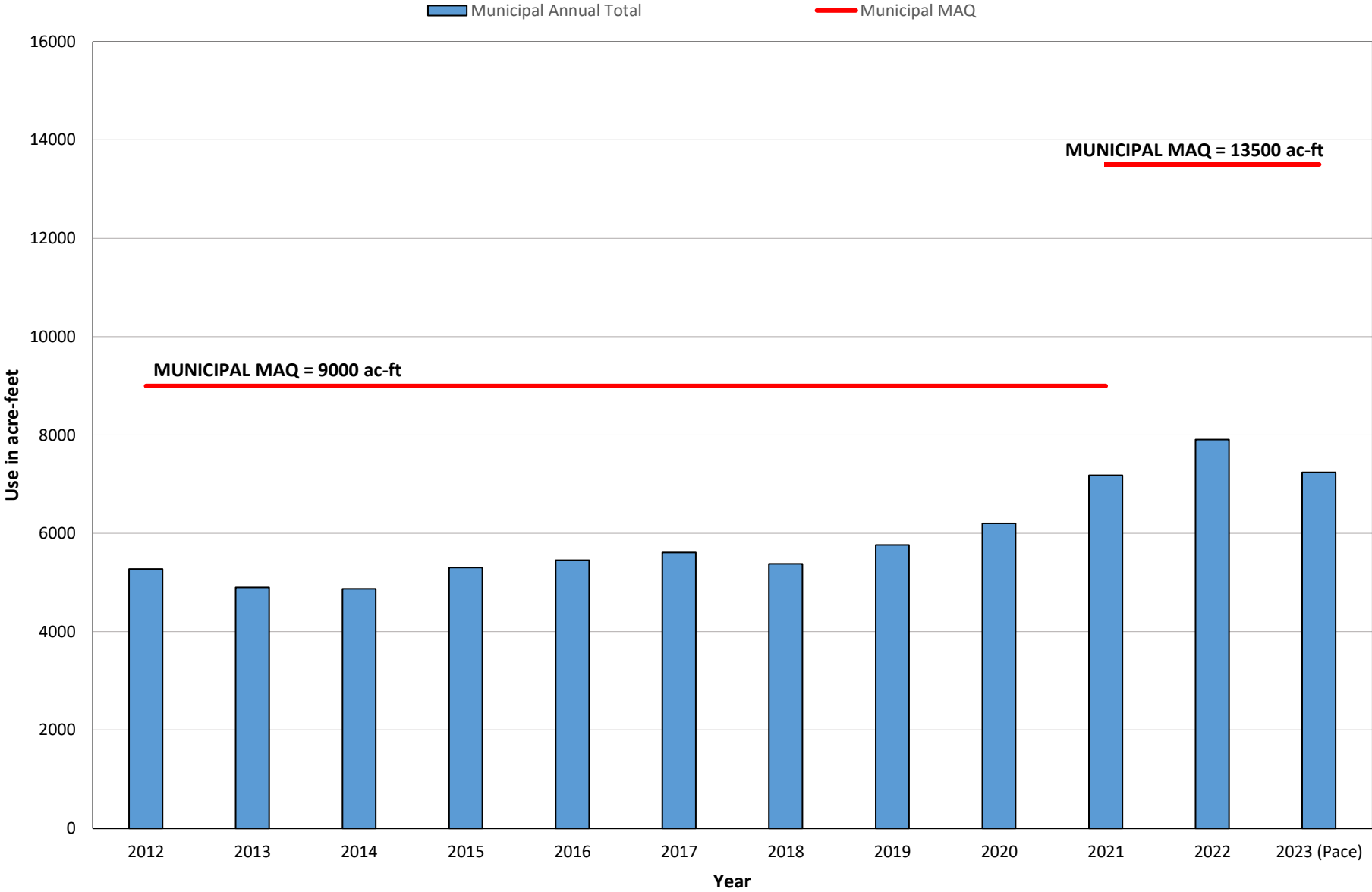
### WTCPUA Municipal Raw Water Usage



### WTCPUA Irrigation Raw Water Usage



### WTCPUA Annual Cumulative Municipal Raw Water Use



### WTCPUA Annual Cumulative Irrigation Raw Water Use

