

**WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY
NOTICE OF MEETING**

**TO: THE BOARD OF DIRECTORS OF THE WEST TRAVIS COUNTY PUBLIC
UTILITY AGENCY AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that the Board of Directors of the West Travis County Public Utility Agency (“WTCPUA”) will hold a meeting at 1:00 p.m. on Thursday, August 17, 2023 at Bee Cave City Hall, 4000 Galleria Parkway, Bee Cave, Texas.

The following matters will be considered and may be acted upon at the meeting.

Public comments will be accepted only during designated portions of the Board meeting. Citizens wishing to address the Board should complete the Public Comment Form provided at the entrance to the meeting room so they may be recognized to speak. Speakers will be limited to three minutes to facilitate the opportunity to comment by all those so interested and to support the orderly flow of the meeting.

I. CALL TO ORDER

II. ESTABLISH QUORUM

III. PUBLIC COMMENT

IV. CONSENT AGENDA

- A. Approve minutes of June 15, 2023 Regular Board Meeting.**
- B. Approve payment of invoices and other bookkeeping matters, including:**
 - 1. Quarterly Investment Report;**
- C. Approve Annual Review of Investment Policy.**
- D. Approve Revised Personnel Policy Manual.**
- E. Ratify payments approved by General Manager:**
 - 1. BOK Financial, Revenue Bonds, Series 2015, \$981,031.25;**
 - 2. BOK Financial, Revenue Refunding Bonds, Series 2017, \$6,790,575.00;**
 - 3. BOK Financial, Revenue Bonds, Series 2019 \$624,400.00, and**
 - 4. BOK Financial, Revenue Bonds, Series 2022 \$1,467,975.00;**
 - 5. G Creek, Pay App #6, Uplands WTP Renovation, \$466,957.14;**
 - 6. M.A. Smith Contracting Co., Inc., Pay App #1, Sonoma Drive WW Line Repair, \$219,850.00.**

- F. Ratify change orders approved by General Manager:**
- 1. G Creek, Inc., Change Order #3, Uplands WTP Renovation, \$21,945.00;**
 - 2. G Creek, Inc., Change Order #4, Uplands WTP Renovation, \$11,533.83.**
- G. Approve Contractor Pay Requests and invoices including:**
- 1. S.J. Louis Construction of Texas, Ltd., Pay Application #11, \$263,027.45, 1080 24" Transmission Main-Segment A;**
 - 2. Landmark Structures, Pay Application #1, \$533,126.70, 1240 Elevated Storage Tank;**
 - 3. Landmark Structures, Pay Application #2, \$1,067,236.17, 1240 Elevated Storage Tank;**
 - 4. Lone Star Sitework, LLC, Pay Application #1, \$121,452.30, Trautwein Road at Hwy. 290 12" Waterline Relocation;**
 - 5. Cash Construction, Inc., Pay Application #16, \$354,249.30, 30" Raw Water Transmission Main No. 2;**
 - 6. EDC Construction, \$26,500.00, Installation of metal building at County Line PS.**
- H. Approve Contractor Change Orders:**
- 1. S.J. Louis Construction of Texas LTD, Change Order #5, \$22,222.93, 1080 Transmission Main Segment A;**
 - 2. Cash Construction, Inc., Change Order #4, -\$5,113.50, 30" Raw Water Transmission Main No. 2.**
- I. Award Contract Services Agreement to:**
- 1. Wastewater Transport Services, LLC, Sludge Transportation and Disposal.**
 - 2. Brenntag Southwest, Water and Wastewater Treatment Plant Chemicals other than Liquid Ammonium Sulfate and Orthophosphate.**

Shannon Chemical Corporation for Orthophosphate.

Chameleon Industries, Inc for Liquid Ammonium Sulfate.
 - 3. Cy'Services, Landscape Maintenance.**

V. NEW BUSINESS

- A. Discuss, consider and take action on FY2024 Budget (J. Smith). *This item may be taken into Executive Session under the Consultation with Attorney exception.***

- B. Discuss, consider and take action on WTCPUA Organizational Chart (J. Riechers).**
- C. Discuss, consider and take action on Order Amending WTCPUA's Wholesale Water and Wastewater Rates (J. Riechers)**
- D. Discuss, consider and take action on approval of Service Availability Letter for:**
 - 1. Hamilton Pool Village, 155 Water LUEs, 71 System.**
- E. Discuss, consider and take action on Non Standard Service Agreement for:**
 - 1. Hamilton Pool Village, 155 Water LUEs, 71 System.**
- F. Discuss, consider and take action on annual TCDRS contribution rate (J. Smith).**
- G. Discuss, consider and take action on Request for Amendment to the Wholesale Water Service Agreement with Travis County MUD #12 to include LTISD Elementary #8 (J. Riechers).**
- H. Discuss, consider and take action on policy regarding transfer of LUE assignments (J. Riechers).**

This item may be taken into Executive Session under the Consultation with Attorney exception.
- I. Discuss, consider and take action on revision of WTCPUA Tariff (J. Riechers).**
- J. Discuss, consider and take action on amendment to Billing Services Agreement with Hays MUD 4 (J. Riechers).**
- K. Discuss, consider and take action on proposal from Lonquist & Co., LLC for a geologic evaluation for wastewater disposal (J. Creveling).**
- L. Discuss, consider and take action on CCN Release Agreement with Michael Wong and AR 290 West, 8921 US 290 (L. Kalisek).**

This item may be taken into Executive Session under the Consultation with Attorney exception.
- M. Discuss, consider and take action on Request from Murfee Engineering, Inc. for Adjustment to Project Budget for Ledgestone Terrace 6" Water Main Relocation (G. Murfee).**
- N. Discuss, consider and take action on Request from Murfee Engineering, Inc. for County Line 1420 Pump Station Upgrade (G. Murfee).**


- O. Discuss, consider and take action on Request from Murfee Engineering, Inc. for Darden Hill Road Waterline Relocation (G. Murfee).**
- P. Discuss, consider and take action on Proposal from Murfee Engineering, Inc. for RM 620 Widening Infrastructure Relocation Project (G. Murfee).**
- Q. Discuss, consider and take action on Proposal from Murfee Engineering, Inc. for 2024 Impact Fee Study (G. Murfee).**
This item may be taken into Executive Session under the Consultation with Attorney exception.
- R. Discuss, consider and take action on Preliminary Engineering Analysis and Report in Support of Development of 50,000 GPD of Effluent Disposal SADDS Fields at the Falconhead West Property (B. Canady).**

VI. STAFF REPORTS

- A. General Manager’s Report (J. Riechers).**
- B. Controller’s Report (J. Smith).**
- C. Operation’s Report (E. Morgan).**
- D. Engineering Report (G. Murfee).**

VII. ADJOURNMENT

Dated: August 10, 2023



 Jennifer Riechers
 WTCPUA General Manager

 The Board of Directors may go into Executive Session, if necessary, pursuant to the applicable section of Subchapter D, Chapter 551, Texas Government Code, of the Texas Open Meetings Act, on any of the above matters under the following sections: Texas Government Code Ann. 551.071 – Consultation with Attorney; Texas Government Code Ann. 551.072 – Real and Personal Property; Texas Government Code Ann. 551.074 – Personnel Matters. No final action, decision, or vote will be taken on any subject or matter in Executive Session.

The West Travis County Public Utility Agency is committed to compliance with the Americans with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Please call Jennifer Riechers, General Manager at (512) 263-0100 for information.