

**MINUTES OF MEETING OF  
THE BOARD OF DIRECTORS OF THE  
WEST TRAVIS COUNTY PUBLIC UTILITY AGENCY**

January 12, 2023

**Board:**

Jack Creveling, Vice President  
Jason Bethke, Director  
Clint Garza, Director

**Staff and Consultants:**

Jennifer Riechers, Agency General Manager  
Jennifer Smith, Agency Controller  
Eric Morgan, Agency Operations Manager  
David Klein (Lloyd Gosselink Rochelle & Townsend, P.C.), Agency General Counsel  
Kathryn Thiel (Lloyd Gosselink Rochelle & Townsend, P.C.), Agency General Counsel  
George Murfee, (Murfee Engineering Company, Inc.), District Engineer

**I. CALL TO ORDER**

Meeting was called to order at 1:06 p.m.

**II. ESTABLISH QUORUM**

**II. PUBLIC COMMENT**

No Comments.

**IV. CONSENT AGENDA**

**A. Approve payment of invoices, including:**

1. **Smith Pump Company, Inc., \$60,950.00, Repair and Install Raw Water Pump #2.**
2. **RDO Equipment Co., \$52,420.01, Line Maintenance Department Mini Excavator.**
3. **BOK Financial Invoices for Bond Payments:**
  - a. **Revenue Bonds, Series 2015, \$286,031.25;**
  - b. **Revenue Bonds, Series 2017, \$3,105,575.00;**
  - c. **Revenue Bonds, Series 2019, \$309,400.00;**
  - d. **Revenue Bonds, Series 2022, \$872,975.00.**

**B. Approve Contractor Pay Requests including:**

1. **G. Creek, Inc., Pay Application #6, \$143,299.29, Permanganate Chemical Feed Relocation.;**
2. **Preload, LLC, Pay Application #11, \$30,879.10, Hamilton Pool Road**

- Ground Storage Tank 2;
3. B5 Construction Company, Inc., Pay Application #5, \$35,215.69, County Line 1420 Pump Station Upgrades;
  4. SJ Louis Construction of Texas, Ltd., Pay Application #5, \$475,989.01, 1080 Transmission Main Segment A;
  5. TTE LLC, Pay Application #3, \$10,374.00, West Bee Cave Pump Station Upgrade.

**C. Approve Change Order Requests:**

1. SJ Louis Construction of Texas, Ltd., Change Order #3, \$77,035.30, 1080 Transmission Main Segment A.

**MOTION:** A motion was made by Director Garza to approve the Consent Agenda as presented in Items IV. A-C of the Board Packet. The motion was seconded by Director Bethke.

The vote was taken with the following result:

Voting Aye: Unanimous

Voting Nay:

Abstained:

Absent: Director Roberts and Director Smith

**V. NEW BUSINESS**

- A. Discuss, consider and take action on FY2023 Budget amendment (J. Smith).**  
*(This item may be taken into Executive Session under the consultation with attorney exception).*

Ms. Smith presented this item.

**MOTION:** A motion was made by Director Garza to approve this item, as presented in Items V. D of the Board Packet. The motion was seconded by Director Bethke.

The vote was taken with the following result:

Voting Aye: Unanimous

Voting Nay:

Abstained:

Absent: Director Roberts and Director Smith

- B. Discuss, consider and take action authorizing the General Manager to approve and execute purchase agreements with landowners for acquisition of easements related to the 1080 Transmission Main Project (J. Riechers).**

Ms. Riechers presented this item.

**MOTION:** A motion was made by Director Garza to approve this item, as presented in Items V. E of the Board Packet. The motion was seconded by Director Bethke.

The vote was taken with the following result:

Voting Aye: Unanimous

Voting Nay:

Abstained:

Absent: Director Roberts and Director Smith

## **VI. ADJOURNMENT**

**MOTION:** A motion was made by Director Garza. The motion was seconded by Director Creveling.

The vote was taken with the following result:

Voting Aye: Unanimous

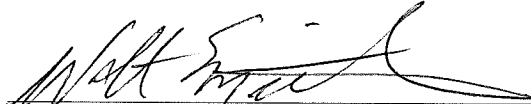
Voting Nay:

Abstained:

Absent: Director Roberts and Director Smith

The meeting was adjourned at 1:08 p.m.

PASSED AND APPROVED this 16<sup>th</sup> day of February 2023.



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Walt Smith, Secretary  
Board of Directors